

# City of Ann Arbor



## City Administrator's Report – January 7, 2019

Prepared for Council. Kindly forward questions, comments, or suggestions for input to [hlazarus@a2gov.org](mailto:hlazarus@a2gov.org) or [shiggins@a2gov.org](mailto:shiggins@a2gov.org).

### Safety Notes

**A2 Be Safe!** To report problems with snow/ice on a street, please use the [A2 Fix It app](#), the [A2 Fix It page](#) or call 734.794.6320, Monday through Friday, 7:30 a.m. – 5:30 p.m. The City of Ann Arbor's winter road maintenance objective is to provide surfaces that are safe to use at reasonable speeds. For more information, please refer to the City's [Snow Removal](#) web page.

**January is National Radon Action Month.** You can't see, smell or taste radon, but it is the second leading cause of lung cancer in the United States. Tests show that 40% of homes in Washtenaw County are expected to have radon levels in excess of the federal action level. Radon comes from the natural breakdown of uranium in soil, rock and water, and radon can enter homes through cracks or holes in foundations, sump pumps, crawl spaces or other openings. Testing is easy and inexpensive and winter is a good time to test for radon gas. Kits can be purchased from the Washtenaw County Health Department, from most hardware stores or online retailers. For more information, please refer to the [US Environmental Protection Agency](#).

### Success Stories

**2018 in the City of Ann Arbor** was a successful year! Thank you to all of the residents and staff who deliver exceptional services that help make Ann Arbor a vibrant, safe, and diverse community. The City has committed to continue efforts to make Ann Arbor successful and sustainable in 2019 and beyond.

### Council Priorities/Initiatives

**City Council Priorities FY20.** City Council held its annual Council Planning Session on December 10, 2018 at the Ann Arbor District Library, Downtown Branch from 4:00 – 9:00 p.m. The session was facilitated by Julia Novak of The Novak Consulting Group. Staff presented on the following topics: National Citizens Survey Results, Financial Update: FY2020 Two-Year Fiscal Plan, Pavement Asset Management, Capital Improvements Program (CIP), Ann Arbor Water Supply, and Sanitary Sewer System Asset Management. City Council will continue prioritization and goal setting for FY20 at the Work Session scheduled on Mon., January 14, 2019 from 7:00 – 9:00 p.m. at the DDA conference room, 150 S. 5<sup>th</sup> Ave., Ann Arbor, MI 48104. The session will be recorded for replay.

**City Council Meeting Tuesday, Jan. 22, 2019.** The next City Council meeting is scheduled for Tuesday, Jan. 22, 2019 due to the Martin Luther King Jr. Day observance on Monday, Jan. 21, 2019. City of Ann Arbor municipal offices will be closed on Monday, Jan. 21. However, trash and recycling collection will continue on the holiday without any scheduled interruption.

**PFAS Reporting.** Staff have commenced and will continue to sample twice per month at the Water Treatment Plant until all of the filter media is replaced and levels have stabilized. Staff will publish data on the City's web page.

## Previews

The **January 7 Council Meeting** will feature the following items of interest:

### Administrator's Communication Items

- **1/7/19 GFOA Distinguished Budget Presentation Award.** Congratulations to Tom Crawford, CFO, and Karen Lancaster, Finance Director, for their excellent work. This award is the highest form of recognition in governmental budgeting and represents a significant achievement.
- **Memorandum in Response to Council Resolution R-18-463 - Resolution to Direct the City Administrator to Compile the Information Requested in Freedom of Information Act Request 1636 - December 19, 2018.** This memorandum is provided in lieu of a FOIA request, which has been withdrawn.
- **Memorandum from City Administrator - Response to Resolution R-18-291 - Resolution to Support One Community Initiative and Ongoing Equity - FY19Q2 Report - December 27, 2018.** The memorandum satisfies Council reporting requirements.
- **Memorandum in Response to R-18-293 - Special Event Task Force Recommendations - December 27, 2018.** The memorandum satisfies Council reporting requirements.
- **Changing Driver Behavior Report 2018.** This report is provided as follow up to the [study that was completed last year](#). The report was presented to the Transportation Commission on November 14, 2018.
- **Memorandum from City Administrator: Water and Sewage Disposal Funds Financial Positions without Mid-Year Increases - January 4, 2019.** The memorandum provides a summary of the impacts on water and sewer programs if the requested rate increases are not adopted.
- **Tree Pruning Schedule 2019**

### Resolutions

- **Resolution to Approve Revised Bylaws of the Environmental Commission**

Public Hearings (not including ordinances at second reading listed below)

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*The City's Mission is to deliver exceptional services that sustain and enhance a vibrant, safe and diverse community.*

- **Resolution to Approve the 715 Heather Way Annexation, 0.52 Acres, (CPC Recommendation: Approval - 8 Yeas and 0 Nays)**

#### Ordinances at Second Reading

- **A public hearing and an Ordinance to Amend Sections 2:63 and 2:64 of Chapter 29 (Change Water, Sewer, and Stormwater Rates) of Title II of the Code of the City of Ann Arbor (Ordinance No. ORD-18-33).**

#### Ordinances at First Reading

- **An Ordinance to Amend Sections 7:605 and 7:607 of Chapter 96 (Medical Marijuana Facilities) of Title VII of the Code of the City of Ann Arbor.** The ordinance change primarily changes the requirements for City review of private property owner insurance.

### **WIP (Work in Progress)**

**Community Input Sought for Police Chief Recruitment Efforts.** The City's process to recruit and hire a new police chief is underway. The police chief position is currently vacant, with duties being fulfilled on an interim basis.

A primary component of the search and recruitment process is engaging with city residents, property owners, business owners, etc. so that everyone has a voice in identifying the best candidate to lead the Ann Arbor Police Department. Outreach will take place throughout this process; and the city has contracted with Strategic Government Resources (SGR) to assist with these efforts.

The first outreach initiative, [a survey](#), has just been launched to collect input that will ultimately help the city identify the most important traits, priorities, qualifications, etc., that the city's new police chief should have. All are invited to [take the survey online](#) or to pick up a paper copy to fill out and turn in. All surveys must be completed online or turned in by Monday, Jan. 14. Paper copies are available at the following locations in Ann Arbor. There are also ballot boxes at these locations where completed surveys may be turned in.

- Ann Arbor District Library, downtown branch.
- City Clerk's office, Ann Arbor Larcom City Hall, second floor.
- Delonis Center.
- 15th District Court, Ann Arbor Justice Center.
- Probation department, 15th District Court, Ann Arbor Justice Center.
- Washtenaw County District Court 14A.

[Community meetings](#) (PDF) are also scheduled for early January. SGR will host meetings Tuesday and Wednesday, Jan. 8 and 9. All are invited to attend to provide input. For anyone unable to attend a scheduled meeting, feedback can be shared via email to [AAPDChiefRecruitment@a2gov.org](mailto:AAPDChiefRecruitment@a2gov.org).

The city is hoping to welcome a new police chief to the city this spring. Please visit [www.a2gov.org/AAPDChiefRecruitment](http://www.a2gov.org/AAPDChiefRecruitment) for ongoing updates, as they become available, about this process.

**Council Resolution Reporting.** Staff is working on the following items pursuant to Council directions:

ITEM	DUE DATE	DUE DATE	STATUS
R-18-497	Resolution to Address Crosswalk Improvements and Maintenance	January 15, 2019	In progress
R-18-480	Resolution to Improve Transparency of City Boards, Task Forces, Commissions and Committees	January 22, 2019	In progress
R-16-469	Resolution Directing City Administrator to Develop New Administrative Policies Regarding Prevailing Wage Requirements	January 31, 2019	Staff reported on 2017 data in January 2018. Staff will report on 2018 data in January 2019.

## Other

**Applications Being Accepted for Citizens Police, Fire & Courts Academy.** The City of Ann Arbor is offering those who live or work in the city an opportunity for an inside look at our local public safety and justice systems. Those 18 years old and older who are interested are invited to submit an application to attend the 2019 Jack Dentler Ann Arbor Citizens Police, Fire and Courts Academy. The program has been renamed this year to honor the memory of long-time, beloved volunteer with the Ann Arbor Police Department, Jack Dentler, who passed away earlier this year.

The deadline to apply to participate in the CPFCA program is Friday, Jan. 25, 2019, or sooner, should the 20 available spaces become filled. Find the application on the City of Ann Arbor website at [www.a2gov.org/departments/police/Pages/Getting-Involved.aspx#citizens](http://www.a2gov.org/departments/police/Pages/Getting-Involved.aspx#citizens)

The CPFCA is a free program that will be held at the Ann Arbor Justice Center, Ann Arbor Fire Department Fire Station No. 6, AAFD Fire Training Grounds and Washtenaw Community College. Classes will take place once a week on Tuesdays, 6:30–9:30 p.m., beginning Feb. 12 and ending April 9, 2019.

CPFCA topics will include: AAPD and AAFD history, emergency management, fire responder's role, use of force, hazardous materials, K-9 unit, investigative unit, court duties/processes and much more. Through this program, participants will gain a better understanding of the challenges facing police officers, firefighters, prosecuting attorneys, defense attorneys and judges. Participants will take part in various mock trial roles such as judge, juror member, prosecutor and defense lawyer; learn about operations of AAPD's Patrol and Support Services Division including procedures and equipment, community outreach programs and participating in a mock traffic stop; role play in scenarios, such as selecting the appropriate fire extinguisher and demonstrating the use of that fire extinguisher to put out a small, controlled training fire; and much more.

The goal of CPFCA is for its graduates to become partners in finding solutions to the safety issues that affect their Ann Arbor communities. Graduates are expected to share their knowledge with their neighbors.

If you have questions, please contact Ann Arbor Police Service Specialist Jamie Giordano at 734.794.6900, ext. 49528, or [jgiordano@a2gov.org](mailto:jgiordano@a2gov.org). A background investigation will be conducted on all applicants; applicants will then be notified if accepted into the program.

**Volunteer Opportunities with NAP.** City of Ann Arbor Natural Area Preservation (NAP) works to protect and restore Ann Arbor's natural areas and to foster an environmental ethic among its citizens. This involves conducting plant and animal inventories, ecological monitoring and stewardship projects in Ann Arbor parks. These tasks are performed by both staff and volunteers. Find more information about NAP at [www.a2gov.org/NAP](http://www.a2gov.org/NAP).