



CITY OF ANN ARBOR

COUNCIL ADMINISTRATION COMMITTEE

Prepared for informational purposes only

Date: December 17, 2018

Time In: 4:00 pm.

Time Out: 5:01 pm

Location: 3rd floor Conference Room, Larcom Building

Committee Members Present:

- Mayor Taylor**
- Councilmember Grand**
- Councilmember Eaton**
- Councilmember Lumm**
- Councilmember Griswold (4:04 pm)**

Also Present Were:

- City Administrator Lazarus**
- City Attorney Postema**
- Assistant Administrator Fournier**
- Members of the public**

Call to Order:

Chairperson Taylor called the meeting to order and City Attorney Postema recorded the minutes for members' information. A quorum of Committee members was present, and the meeting, having been duly convened, was ready to proceed with business.

Matters Discussed:

1. City Administrator Lazarus discussed presented schedule for 2019, meetings same day as second council meeting of month 4:00 p.m. Approval of schedule.
2. City Administrator discussed topics for work sessions for 2019, including Goal setting on January 14th (from Dec. work schedule). Others suggested: Mobility, Affordability, Payment in Lieu of taxes for University. Ticket tax, PFAS. City Administrator will bring a schedule to January admin. meeting.
3. City Administrator discussed agenda items.
4. City Administrator discussed Strategic Policy Goals and Outcomes Worksheet. Discussion about adding Safety into Goals.
5. City Administrator provided thoughts about the December work session and outcomes. Discussion about videotaping meeting.
6. City Attorney Postema reminded the Committee about the personnel evaluations. HR had provided the survey evaluations to some members of the admin. commission. Discussion about the process for the evaluation. Discussion of use of current survey. Discuss of using third party in future to collect and summarize the data. Direction to provide the current results to all for next meeting and discuss process further at the next meeting.

Actions Taken:

1. **Motion to approve 2019 schedule. Approved. Unanimous.**

Minute Secretary: Stephen K. Postema

Closed Session:

Yes

No

