



# City of Ann Arbor

## Formal Minutes

### Airport Advisory Committee

801 Airport Dr.  
Ann Arbor, MI 48108

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Wednesday, July 18, 2018

5:15 PM

Ann Arbor Airport, 801 Airport Drive,  
Airport Terminal

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#### CALL TO ORDER

*Chair Farris called the meeting to order at 5:17 pm.*

#### ROLL CALL

*Committee members present: Greg Farris, Theresa Whiting, Peter Greenfield, David Canter, Melanie McNicholas*

*Committee members absent: Robert Lyons*

*Ex-officio members present: Matthew Kulhanek*

*Others in attendance: Kathe Wunderlich, Danny Clisham, John Solo*

#### APPROVAL OF AGENDA

*The agenda was unanimously approved as presented.*

#### APPROVAL OF MINUTES

*The May 16, 2018 minutes were unanimously approved as presented.*

**A-1**

Airport Advisory Committee Minutes - May 16, 2018

#### AUDIENCE PARTICIPATION

*Chair Farris welcomed those in attendance. Danny Clisham presented a request to have the name of the airport changed to become the Ann Arbor Municipal Airport/Jim Mynning Field in honor of the late Jim Mynning. Mr. Mynning was born and raised in Ann Arbor and went on to achieve significant accomplishments in the aviation field. The Committee discussed the request and asked that the Airport Manager review the request, required process, costs and other issues and report at the next Committee meeting. John Solo echoed Mr. Clisham's comments about the late Jim Mynning.*

#### CORRESPONDENCE

*The Committee reviewed three items of correspondence as presented.*

- B-1** Tower Operations/Fuel Usage through May, 2018
- B-2** Airport Hangar Occupancy through June, 2018
- B-3** Airport Appreciation Picnic

#### **AIRPORT MANAGER REPORT**

**C-1 Project Update - Environmental Assessment**

*The Airport Manager reported that the sponsor contract (grant funding) needed to move forward on hiring the consultant for the Environmental Assessment completion will be considered by the Michigan Aeronautics Commission on July 25th. Upon approval and receipt of the sponsor contract, both the sponsor contract and the consultant contract will be presented to City Council for consideration, likely in September.*

**C-2 Other Items**

*The Airport Manager also reported on the recent completion of our annual crack sealing work (24,000 linear feet), installation of new energy efficient windows in the terminal building and the resurfacing of Airport Boulevard. Quotes for recoating the roof of the Bravo row hangar are due July 23rd. The EAA pancake breakfast had another successful year with approximately 900 persons attending. An update was provided on the status of leases for the private hangar owners. The eviction process is underway for some tenants who are significantly delinquent on their lease payments. A question was raised about the number of apparently abandoned vehicles in the NW T's. The Manager reported that this is on his list to address but it is a more complicated issue than just having the vehicles towed.*

#### **REPORTS OF TOWNSHIPS AND COMMITTEES**

**D-1 Pittsfield and Lodi Townships Reports - M. Harshberger & J. Godek**

*There was nothing to report under this agenda item.*

**D-2 A2GA2 Report - C. Gordon**

*There was nothing to report under this agenda item.*

**D-3 MI General Aviation Committee - M. Perry**

*There was nothing to report under this agenda item.*

**UNFINISHED BUSINESS****E-1 Terminal Improvements**

*Three conceptual drawings of the landscaping plan for the area between the terminal building and the ramp were reviewed. After significant discussion, the Committee preferred drawing L-2 with some proposed suggestions for the landscape architect to consider. These included the need for irrigation, keeping the benches in the shade as proposed, consideration of heated concrete/hard surface and surface level lighting (blue) to accentuate the feel of the walk as a runway. The Manager will share feedback with the landscape architect and continue moving forward on the project.*

**E-2 FBO Building - Lease Expiration**

*The upcoming lease expiration of the Aviation Center building and the transition of building ownership to the airport was discussed by the Committee. A focus of the discussion was the best future use of this building to provide the greatest benefit to the airport and our users. Another area of discussion was if the airport should own the building in the future or sell it and operate under a land lease like is currently done. The issues of control over the building for aesthetic purposes and the potential cost liability for building improvements/repairs was debated. The City will be undertaking an evaluation of the building which should help provide input for determining the own v sell issue. The Committee indicated that an aviation use is strongly preferred and trusted that the request for proposals process would provide reasonable options for consideration. Chair Farris will consider appointing a sub-committee to address issues that arise as this process moves forward.*

**NEW BUSINESS****F-1 Airport Pavement Management**

*A brief presentation on the airport's pavement management report was given. The report is completed by an outside engineering firm under contract with the State of Michigan Office of Aeronautics every three years. This study evaluates the condition of the paved surfaces, including runways, taxiways, hangar areas and ramps, within the airfield and each section is then given a pavement condition index (PCI). Of the ten sections identified, the PCI in four sections improved from the last report (2014) as a result of aggressive preventative maintenance efforts. A few areas are candidates for milling and resurfacing treatment as the base is still good. Our lowest section had a PCI of 57. A rating of 40 or below is the critical point for reconstruction. Our concrete surfaces are showing the symptoms of alkali-silica reaction which can cause excessive expansion and cracking in the concrete which shortens the lifespan of the surface. While our concrete surfaces are 18 years old, we will continue to monitor their condition and make appropriate repairs when needed. The airport will continue aggressive maintenance and repair of all our surfaces and look at opportunities for resurfacing.*

**ITEMS FOR NEXT AGENDA**

*Carry forward the items of unfinished business, include the request to rename the airport and the airport's annual capital improvement program as items of new business.*

**NEXT SCHEDULED MEETING**

*The next scheduled meeting will be Wednesday, September 19, 2018 @ 5:15 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot attend.*

**ADJOURNMENT**

*The meeting was adjourned at 7:15 pm.*