



STATE OF MICHIGAN
ENTERPRISE PROCUREMENT
 Department of Technology, Management, and Budget
 525 W. ALLEGAN ST., LANSING, MICHIGAN 48913
 P.O. BOX 30026 LANSING, MICHIGAN 48909

CONTRACT CHANGE NOTICE

Change Notice Number 1

to

Contract Number 071B7700155

CONTRACTOR	Lansing Sanitary Supply, Inc.
	1445 S Washington Ave
	Lansing, MI 48910
	David Ellis
	517-487-3362
	dellis@issclean.com
	*****8507

STATE	Program Manager	VARIOUS	SW
		@Michigan.gov	
	Contract Administrator	Steve Rigg	DTMB
		(517) 284-7043	
		riggs@michigan.gov	

CONTRACT SUMMARY

JANITORIAL SUPPLIES TO INCLUDE EQUIPMENT, CHEMICALS, AND DISPOSABLE PAPER PRODUCTS

INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW
July 1, 2017	September 30, 2020	5 - 1 Year	September 30, 2020

PAYMENT TERMS	DELIVERY TIMEFRAME
Net 45	2-3 Business Days ARO

ALTERNATE PAYMENT OPTIONS	EXTENDED PURCHASING
<input checked="" type="checkbox"/> P-Card <input checked="" type="checkbox"/> Direct Voucher (DV) <input type="checkbox"/> Other	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

MINIMUM DELIVERY REQUIREMENTS

\$500 minimum order; Additional \$75 delivery charge if under the minimum order

DESCRIPTION OF CHANGE NOTICE

OPTION	LENGTH OF OPTION	EXTENSION	LENGTH OF EXTENSION	REVISED EXP. DATE
<input type="checkbox"/>		<input type="checkbox"/>		September 30, 2020

CURRENT VALUE	VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE
\$30,524,581.68	\$0.00	\$30,524,581.68

DESCRIPTION

Effective September 13, 2017, Cascade part number 1754, Decor Towel C-Fold Brown 1-ply 2400 count, has been discontinued and removed from Attachment A - Core Price List. A minimum delivery requirement has been added to this contract requiring a \$500 minimum order or an additional \$75 delivery charge will be applied if that minimum cannot be met. An all plastic trigger sprayer has been added to this contract under janitorial equipment line item 76, part number 160AP, of Attachment A - Core Price list. All other terms, conditions, specifications, and pricing remain the same. Per Vendor and Agency agreement, and DTMB Central Procurement Approval.

Attachment A – Core Price List

Item Number	Manufacturer	Product Description of Current Items Purchased	Part Number	Unit of Measure	Units Per Case	Unit Price
Janitorial Equipment						
1	SSS	Value Plus Blend Looped End Wet Mop - 5", Large	37037	case	12	\$ 34.93
2	3M	Niagara 3300N Natural White Burnishing Pad - 20"	35063	case	5	\$ 13.83
3	3M	Niagara 7200N Black Stripping Pads - 20"	35023	case	5	\$ 13.83
4	O Cedar	MaxiClean Small Angle Broom 48" handle/8.5" sweeping surface	6404	each	1	\$ 3.52
5	SSS	SSS #96 Scrub Pad 6"x9" (6 packs of 10)	31426	Case	60	\$ 13.10
6	Alliance	Plastice Dust Mop Frame w/Connector 5" x 36"	150-36	each	1	\$ 19.00
7	Continental	Institutional 35 quart /wringer Combo w/Casters	335-39-YW	each	1	\$ 38.92
8	SSS	Universal Style Super Disposable Dust Mop - 5"x36"	37514	case	12	\$ 43.23
9	Alliance	Plastice Dust Mop Frame w/Connector 5" x 24"	150-24	each	1	\$ 14.33
10	Impact	General Purpose Trigger Sprayer - 10", Blue/White	4902	each	1	\$ 0.53
11	3M	Niagara 5100N Red Buffer Pad 20"	35053	case	5	\$ 13.51
12	O Cedar	Quick Change Mopstick BamWood Handle 60" long x 1" diameter	6519	each	1	\$ 7.01
13	Carlisle	Flo-Pac Dual Surface Floor Scrub w/ Squeegee	3619014	each	1	\$ 7.98
14	SSS	7AU Medium Utility Sponge - 4 1/8 x 6 1/4" x 1 5/8"	51621	each	1	\$ 0.68
15	SSS	Swivel Pad Holder Kit	75113	each	1	\$ 9.04
16	3M	Niagara 3400N Tan Burnishing Pad - 20"	35075	case	5	\$ 13.83
17	Impact	Disposable Synthetic Powder Free General Purpose Gloves-Large 10/100 ct	8618L	case	10	\$ 35.25
18	SSS	4-ply Cotton Cut End We Mop 1.25", 24 oz	37659	case	12	\$ 27.78
19	Impact	Disposable Synthetic Powder Free General Purpose Gloves-Medium 10/100 ct	8618M	case	10	\$ 35.25
20	Ocedar	18" Combo Sweep	27064-6	each	1	\$ 6.97
21	Carlisle	Flo-Pac Palmyra Deck Scrub w/Squeegee - 14"	3639500	each	1	\$ 8.97
22	Ocedar	Medium shrinkless Mop Blue	97292	case	12	\$ 64.75
23	SSS	Universal Style Super Disposable Dust Mop - 5" x 24"	37512	case	12	\$ 34.90
24	Impact	E-Z Fill 5 Gallon Container	7576	each	1	\$ 11.91
25	SSS	Merlin AutoSoap Counter Mount Soap Dispenser	74240	each	1	\$ 63.63
26	Impact	Disposable Synthetic Powder Free General Purpose-XLarge 10/100 ct	8618XL	case	10	\$ 35.25
27	Impact	Disposable Nitrile Powder Free General Purpose-Large 10/100 ct	8644L	case	10	\$ 51.81
28	3M	Niagara 3500N Natural Tan Hog's Hair Pad - 20"	59322	case	5	\$ 13.70
29	O Cedar	Spiral Bowl Brush - 14" long 1" trim	96301	each	1	\$ 1.26
30	O Cedar	Nexstep Warehouse Corn Broom - 42" long x 1 1/8" diameter handle. 12" sweeping surface	6120-6	each	1	\$ 9.24
31	Impact	Disposable Nitrile Powder Free General Purpose-Medium 10/100 ct	8644M	case	1000	\$ 51.81
32	Fuller	Economical Handle - 60" - wood thread	7012	each	1	\$ 1.97
33	Chicopee	Chix Stretch 'N Dust Cloth 23 1/4" x 24"	0416	case	5	\$ 39.39
34	O Cedar	MaxiClean Large Angle Broom w/Metal Handle 48" handle/12" sweeping surface	6400-6	each	1	\$ 7.71
35	SSS	Urinal Screen w/Enzyme Block - Pleasant Scent	83010	box	12	\$ 11.97
36	Rubbermaid	Side Gate Wet Mop Handle - 60", Hardwood	H116	each	1	\$ 12.52
37	Impact	Value Plunger	9201	each	1	\$ 6.33
38	Impact	Duralon Toilet Bowl Mop - blue - 12" handle; 3/4 oz., 4 1/2" mop head	205	each	1	\$ 0.76
39	3M	Niagara 5300N Blue Cleaner Pad - 20"	35043	case	5	\$ 13.83
40	Hydra	Sponge Cellulose Sponge - 6" x 4 1/4" x 1 1/2"	W3PKB	each	1	\$ 2.33
41	Fresh	The Wave Urinal Deodorizer-Cucumber Melon, Dk Green	WDS10HM	box	10	\$ 16.09
42	SSS	Universal Style Super Disposable Dust Mop - 5" x 36"	37514	each	1	\$ 3.77
43	Impact	24 oz Graduated Bottle w/Grooved Grip	5024HG	each	1	\$ 0.39
44	SSS	Heavy Duty Utility Pad - Brown 4.5"x10"	75116	case	5	\$ 3.76
45	Impact	Value-Plus Dust Pan - 4" H x 11" D x 12" W	710	each	1	\$ 1.99
46	SSS	Black Pad - #041 - Medium Duty 4.5" x 10"	51652	case	5	\$ 3.76

47	SSS	Medium Duty Utility Pad - Blue 4.5"x10"	75117	case	5	\$ 3.76
48	Impact	38mm Dispensing Faucet	7577	each	1	\$ 3.32
49	O Cedar	Pointed Scrub Brush - 9" beige plastic block with 1" trim	96422	each	1	\$ 2.27
50	O Cedar	18" Moss Rubber Floor Squeegee w/Plastic Frame	96820	each	1	\$ 7.32
51	SSS	60" Threaded Wood Handle	14032	case	12	\$ 23.63
52	3M	Niagara 4100N White Polishing Pad - 18"	35061	case	5	\$ 13.07
53	O Cedar	Polypro Deck Scrub Brush - 10"	27190	each	1	\$ 3.14
54	Safety Zone	18 mil Flock Lined Latex Glove - X-Large - 12"	GRFY-XL-1S	dozen	1	\$ 6.82
55	O Cedar	Durham Fine Sweep - 24"	27039-6	each	1	\$ 7.73
56	3M	7200 Black Stripper Pad - 17"	8379	case	5	\$ 10.06
57	SSS	Light Duty Utility Pad - White 4.5"x10"	75115	case	5	\$ 3.76
58	SSS	Medium Duty Scrubbing Sponge #74 - Green/Yellow 6.1" x 3.6" x .7"	75122	case	20	\$ 12.75
59	O Cedar	Baseboard Bi-Level Floor Scrub - 10"	96619	each	1	\$ 7.98
60	Continental	UL Classified Rectangular Wastebasket - 7 qt	2907	each	1	\$ 12.96
61	SSS	Value Plus Cotton Cut-EndWet Mop - 1.25", #20 yarn	37054	each	1	\$ 1.93
62	3M	Niagara 7200N Black Stripping Pad - 18"	35021	case	5	\$ 13.07
63	Fuller	Bully Brown Synthetic Fill Floor Brush - 18"	3018	each	1	\$ 5.56
64	SSS	NexGen Microfiber Cloth - 16" x 16", Blue	19090	pack	24	\$ 21.17
65	Safety Zone	18 mil Flock Lined Latex Glove - Large - 12"	GRFY-LG-1S	dozen	1	\$ 7.83
66	Impact	32 oz Graduated Bottle w/Grooved Grip	5032HG	each	1	\$ 0.41
67	Fuller	Most Popular Handle - 60" - metal thread	7081	each	1	\$ 2.53
68	Impact	Plastic Lobby Dust Pan w/PVC Handle - 37" H x 12" W x 11" D	2600	each	1	\$ 9.85
69	O Cedar	Durham Fine Sweep - 18" w/3" trim	27038	each	1	\$ 5.45
70	Lambskin	Dust Wand Hi-Rise Lambswook Duster - 12"-44"	350EX	each	1	\$ 5.96
71	SSS	Black Heavy Duty Utility Pad 4.5" x 10"	31522	box	20	\$ 15.03
72	Impact	52"-84" Extendable Polywood Duster	3120	each	1	\$ 6.77
73	O Cedar	Tampico Utility Brush - 8.5"	96315	each	1	\$ 2.39
74	3M	Black Stripping Pad 7200N - 17"	35020	case	5	\$ 10.06
75	Rubbermaid	Soft Wastebasket - 28 1/8 qt., Beige	2956-BG	each	1	\$ 6.10
76	Tolco	All Plastic Trigger Sprayer Replacement	160AP	Case	350	\$ 192.50

Item Number	Manufacturer	Product Description of Current Items Purchased	Manufacturer Part Number	Purchased Unit of Measure	Units Per Case	Price
Janitorial Chemical						
1	Warsaw	LSS H.E. LAUNDRY SOAP 5 GALLONS	66121	5 gallon pail	1	\$ 26.95
2	Stearns	Water Flakes Bowl Cleaner .5 wt oz., 2 tubs/90 per	792	case	2	\$ 22.42
3	GOJO	Provon Foaming Handwash w/Moisturizers - 1250ml	5185-03CS	case	3	\$ 23.50
4	GOJO	Provon Ultimate Shampoo & Body Wash - 8 oz	4227-48	case	48	\$ 63.67
5	Spartan	NABC Restroom Cleaner - 32 oz	7116	case	12	\$ 14.49
6	Spartan	Lite'n Foamy Cranberry Ice Hair & Body Wash - 1 gal	3152CS	case	4	\$ 32.43
6	Warsaw	Luxury Gold Foam Hand Soap 1 Gal	61327	Case	4	\$ 30.68
7	SSS	SSS 800ml Lotion Soap 12x800ml/CS Will not fit existing dispensers.	83100	CS	12	\$ 23.15
8	Arcadia	LEMON OR PIT TOILET TREATMENT GALLON	1495	case	4	\$ 69.70
9	GOJO	Purell Advanced w/Aloe Instant Hand Sanitizer - 1000 mL	2137-08	case	8	\$ 41.21
10	GOJO	Provon Handwash w/wadvanced Moisturizers - 1200 mL	5385-02	case	2	\$ 30.13
11	GOJO	Provon Antimicrobial Loation Soap w/.3% PCMX - 2000 mL	2218-04	case	4	\$ 34.80
12	Tilex	Soap Scup Remover & Disinfectant - 32 sl. Oz. spray	35604	case	9	\$ 33.86
13	SSS	Foam Fresh Lotion Soap - 1250 mL	34085	case	3	\$ 38.58
14	Warsaw	Office Hand Soap	62188	Case	4	\$ 21.50
15	SSS	Foam Fresh Hair & Body Spa - 1250 mL	34087	case	3	\$ 42.70
16	Impact	Regular Deodorizing Urinal Screen 8"x8"	1452-95SE	each	1	\$ 0.75
17	3 M	Twist 'n Fill 3H Neutral Cleaner - 2L	20200	case	6	\$ 145.90
18	3 M	Twist 'n Fill HD Multi-Surface Cleaner - 2L	19202	case	6	\$ 153.50
19	Spartan	CDC-10 RTU Handi Spray Cleaner - 2L	3210	case	12	\$ 25.90
20	Warsaw	DDDS Pine Disinfectant/Deodorant - 1 gal	62324	case	4	\$ 29.39
21	Spartan	TB-Cide Quat RTU Handi Spray Cleaner - 1 qt	1021	case	12	\$ 26.51
22	Warsaw	Liquid Laundry Detergent - 5 gal	61582	pale	1	\$ 42.14
23	Spartan	Peroxy Protein Remover/Cleaner/Whitener - 1 gal	3821-1	case	4	\$ 41.81
24	GOJO	Purell w/Derma NXT 1000ML Dermaglycerin System - 1000 mL	2151-08	case	8	\$ 97.94
25	Spartan	Lite'n Foamy Sunflower Fresh Hand, Hair & Body - 1 gal	3305-1	case	4	\$ 39.21

26	Warsaw	Liquid Laundry Detergent - 5 gal	61582	Pale	1	\$ 42.14
27	Spartan	Woodforce OMU 50 Finish - 5 gal - 5 gal	5824-5	pale	1	\$ 98.82
28	Warsaw	Sparkle Pre-Soak 1 gal	63758	Case	4	\$ 29.50
29	Warsaw	Warsaw Stay Bowl Cleaner	63705	Case	4	\$ 29.50
30	GOJO	Purell Advanced Instant Hand Sanitizer Foam - 1200 mL	5192-03	case	3	\$ 49.67
31	Warsaw	Warsaw Subtle 4	63259	Pale	1	\$ 19.32
32	Spartan	Super HDQ Neutral - 1 gal	1204-1	case	4	\$ 62.26
33	Spartan	SparClean All Temperature Detergent 50 - 5 gal	7650-5	pale	5	\$ 64.04
34	Clorox	Bleach Germicidal Cleaner - 1 gal	68978	case	4	\$ 71.50
35	Warsaw	Island Shower Spa Soap - 1 gal	60883	case	4	\$ 21.40
36	Warsaw	Warsaw Total Strip	60807	Case	4	\$ 39.92
37	Warsaw	DDDS Lemon Disinfectant/Deodorant - 1 gal	60030	case	4	\$ 29.78
38	Warsaw	DDDS Wintergreen Disinfectant/Deodorant - 1 gal	63565	case	4	\$ 29.21
39	Spartan	Airlift Fresh Scent (NABC) - 16 oz	6095	case	12	\$ 32.73
40	Colgate	Softsoap Antibacterial Hand Soap - 1 gal	01901	case	4	\$ 47.06
41	Warsaw	Office Hand Soap - 1 gal	62188	case	4	\$ 21.50
42	3 M	FCS Peroxide Cleaner Concentrate 34A - 1/2 gal	85792	case	4	\$ 53.60
43	SSS	AutoSoap Lotion Soap w/Moisturizers - 800 mL	74242	case	4	\$ 36.96
44	Spartan	Steriphene II Brand Disinfectant Deodorant - 15 oz	6075SB	case	12	\$ 36.80
45	Spartan	Wasp & Hornet Killer III - 20 oz	6820	case	12	\$ 39.90
46	7 th Generation	Dish Soap Free & Clear - 25 oz	SEV-22733CT	case	12	\$ 46.78
47	GOJO	Purell SF607 Instant Hand Sanitizer Foam - 1200 mL	5184-03	case	3	\$ 57.28
48	Spartan	Hard Surface Disinfecting Wipe - Fresh Scent - 125 ct	1086	case	6	\$ 38.95
49	Spartan	Germicidal Bowl Cleanse - 1 qt	7120	case	12	\$ 16.50
50	Warsaw	AD 2000 All Purpose Detergent/Degreaser - 1 gal	63324	case	4	\$ 22.75
51	Spartan	White Sun Floor Coating & Finish - 1 gal	4050-1	case	4	\$ 39.24
52	Spartan	NABC No Dye Restroom Cleaner - 1 quart	7226	case	12	\$ 18.77
53	GOJO	Purell Advanced Instant Hand Sanitizer Gel - 8 oz	9652-12	case	12	\$ 39.63
54	Warsaw	Poly Ortho Disinfectant Toilet Bowl/Urinal Cleaner - 1 qt	63647	case	12	\$ 22.50
55	GOJO	Provon Moisturizing Hand & Body Lotion - 16 oz	4235-12	case	12	\$ 33.55
56	Spartan	Hard Surface Disinfecting Wipe - Fresh Scent - 1 tub	1086	tube	6	\$ 6.49
57	Warsaw	Fastball RTU Cleaner/Degreaser - 1 qt	63635	case	12	\$ 27.57
58	Warsaw	Stay Cling Type Bowl Cleaner - 1 qt	63667	case	12	\$ 27.46
59	Warsaw	Sunny Streakless RTU Glass Cleaner - 1qt	63411	case	12	\$ 21.58
60	SSS	Foam TouchFree New Day Hand Soap - 1200 mL	34018	case	2	\$ 38.80
61	Spartan	Foamy Q & A RTU Handi Spray - 1 qt	3200	case	12	\$ 28.20
62	GOJO	Luxury Foam Handwash - 2000 mL	5261-02	each	1	\$ 28.77
63	Warsaw	NAM #1 Lime Remover - 1 gal	63500	case	4	\$ 27.26
64	Warsaw	Warsaw Deluxe Dish Detergent	65259	Pale	1	\$ 45.26
65	Spartan	Pearlux Hand Cleaner - 1 gal	3230-1	Case	4	\$ 27.72
66	Spartan	SparCling Restroom Cleaner - 1 qt	7118	case	12	\$ 20.72
67	GOJO	Provon Foaming Hair & Body Wash w/Moisturizers - 2000 mL	5287-02	case	2	\$ 28.61
68	Spartan	Antiseptic Hand Cleaner - 1 gal	3007-1	case	4	\$ 32.50
69	Warsaw	Delimer NF No-Foaming Acid Detergent - 1 gal	63521	case	4	\$ 35.14
70	Warsaw	Warsaw Subtle 4	63258	Case	4	\$ 16.61
71	Spartan	DMQ Damp Mop Neutral Disinfectant Cleaner - 5 gal	10062-5	pale	5	\$ 34.45
72	Spartan	Consume Nature's Way Cleaner Odor Eliminator - 1 qt	3197	case	12	\$ 31.80
73	Spartan	Pearlux Hand Cleaner - 1 gal	3230-1	case	4	\$ 27.72
74	Spartan	Shineline Multi Surface Cleaner - 1 gal	0050-1	case	4	\$ 27.39
75	Spartan	TnT Disinfectant Bathroom Cleaner - 20 oz	6343	case	12	\$ 27.82
76	Warsaw	DDDS Pine Disinfectant/Deodorant - 1 gal	62324	case	4	\$ 29.39
77	Impact	Encore Bulk Lotion Soap Dispenser - 1 ea	9331	ea	12	\$ 14.00
78	Sta-Bright	Bleach - 1 gal	531400CS	case	6	\$ 11.00
79	Spartan	DMQ Damp Mop Neutral Disinfectant Cleaner - 1 gal	1062-1	case	4	\$ 29.09
80	Spartan	SNB-130 Degreaser - 5 gal	2130-5	case	1	\$ 23.75
81	Spartan	Spraybuff RTU Handi Spray - 1 qt	3040	case	12	\$ 24.66
82	Spartan	RJ8 Restroom Cleaner - 1 qt	7110	case	12	\$ 27.03
83	SSS	SSS 800ml Dispenser	34014	each	1	\$ -
84	Impact	1 oz Deluxe Plastic Pail Pump - for 5 gal	901A	each	24	\$ 3.98
85	Spartan	Green Solutions Restroom Cleaner - 1 qt	3503	case	12	\$ 26.43
86	GOJO	Provon TFX Touch Free Dispenser - Gray	2745-12EA	each	12	\$ -
87	Warsaw	One Step Germicidal Cleaner - 1 gal	60140	case	4	\$ 26.64
88	Softsoap	Soothing Aloe Vera Hand Soap - 7.5 oz	26012	case	12	\$ 13.34
89	Spartan	Lite'n Foamy 1000mL Hand Soap Dispenser-white	9756	each	1	\$ -
90	Spartan	BioRenewables Glass Cleaner RTU - 1 qt	3239	case	12	\$ 21.07
91	O Cedar	MaxiRough All-Purpose Bucket w/Spout	96970	each	24	\$ 5.31
92	Impact	1 oz Deluxe Plastic Pail Pump - for 1 gal	901	each	24	\$ 4.32
93	Fresh	ECO Fresh Hang Tag w/Suction Cup - Cucumber Melon	EHTS72-CM		12	\$ 12.89
94	Spartan	Lite'n Foamy Hand Soap Dispenser - 1000 mL	9757	each	1	\$ -
95	Impact	Disposable Nitrile Powder Free General Purpose - 100 per box	8644M	box	1000	\$ 5.18
96	GOJO	Purell Advanced Instant Hand Sanitizer Gel - 2 oz	9605-24	bottle	24	\$ 1.65
97	Tolco	Light Duty Econo Pail - 5 qt	280160	each	120	\$ 3.38
98	SSS	Alero Advanced 3000 Metered Refill - Vanilla Breeze	64036	each	12	\$ 4.20

99	GOJO	Purell FMX-12 Dispenser-Dove Gray	5120-06	each	6	\$ -
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Item Number	Manufacturer	Product Description of Current Items Purchased	Manufacturer Part Number	Purchased Unit of Measure	Units Per Case	Price
Cascades Paper Products						
1	Cascades	Décor Bath Tissue, 1 Ply, 4-5/16" x 3-1/4", 80 rolls per case/1210 sheets per roll	4024	Case	80/1210	\$ 29.95
2	Cascades	Décor Singlefold Paper Towel, natural, 1 Ply, 9.1" x 5.1", 250 towels per pack, 16 packs per case	1750	Case	16/250	\$ 13.20
3	Cascades	Décor Towel Hand Multifold Brown 400	1751	Case	16/250	\$ 12.96
4	Cascades	North River Tissue Bath White 2Ply 96/500	4064	Case	96/500	\$ 26.95
5	Cascades	Décor Towel C-Fold White 1Ply 2400ct	1764	Case	16/150	\$ 17.52
6	Cascades	North River Tissue Bath 2Ply JRT 9 12/1000	4097	Case	12/1000	\$ 26.46
7	Cascades	North River Tissue Bath 1Ply JRT 9 12/2000	4096	Case	12/2000	\$ 28.38
8	Cascades	North River Towel Hand Multifold White 400	1759	Case	16/250	\$ 20.02
9	Cascades	Décor Towel Roll Brown 4200	1757	Case	12/350	\$ 20.94
10	Cascades	Décor Towel Roll Hand Brown 4800	1760	Case	6/800	\$ 26.05
11	Cascades	Décor Tissue Facial White 2Ply 30/100	4062	Case	30/100	\$ 19.18
12	Cascades	SPEC Tissue Bath 1Ply White Hi	2650	Case	6/550	\$ 29.86
Wausau Paper Products						
13	WausauPaper	EcoSoft C-Fold Towel - White 10 1/8" x 13", 200 towels per pack, 12 packs per case	49500	Case	12/200	\$ 15.75
14	WausauPaper	EcoSoft Green Seal OptiCore Tissue, 2 Ply, 3 3/4" x 4" sheets, 36 rolls per case/865 sheets per roll	61990	Case	36/865	\$ 30.98
15	WausauPaper	EcoSoft Multifold Towel, Natural, 9 1/8" x 9 1/2", 250 towels per pack, 16 packs per case	48000	Case	16/250	\$ 13.80
16	WausauPaper	EcoSoft Green Seal Tissue, 2 Ply, 4 3/8" x 3 3/4" sheets, 96 rolls per case/500 sheets per roll	54900	Case	96/500	\$ 33.00
17	WausauPaper	9" EcoSoft 2 Ply Universal, 3 1/2" x 1000', 12 rolls per case	10020	Case	12/1000	\$ 23.86
18	WausauPaper	EcoSoft Multifold Towel, White, 9 1/8" x 9 1/2", 250 towels per pack, 16 packs per case	48500	Case	16/250	\$ 17.64
Georgia-Pacific Products						
19	Georgia-Pacific	GP Compact Coreless High Capacity 2 Ply Toilet Paper, 3.85" x 4.05", 1,500 sheets per roll	19378	Case	18/1500	\$ 32.98
20	Georgia-Pacific	Envision Tissue Bath 2Ply White High Ca	19448/01	Case	48/1000	\$ 51.48
21	Georgia-Pacific	Preference Towel Roll White 2Ply Perf Per	27385	Case	30/85	\$ 23.92
22	Georgia-Pacific	EnMotion Towel Roll enMotion White	89460	Case	6/800	\$ 55.90
23	Georgia-Pacific	SPEC Tissue Bath 1Ply White Hi	14448/01	Case	48/1500	\$51.68

Non-Core Items Percentage Off List Price

Category	Manufacturer A	Manufacturer A Discount off List	Manufacturer B	Manufacturer B Discount off List
Paper Products	Cascade	35%		35
Brooms, Brushes, Dust Pans	Ocedar	35%	Impact	35
Hand Pads, Sponges	Ocedar	35%	3M	35
Mops & Accessories	Ocedar	35%	SSS	35
Restroom Products & Fixtures	Impact	35%	SSS	35
Waste Receptacles	Impact	35%	SSS	35
Hand Soap, Skin Care	SSS	35%	Gojo	35
Liners	Berry Plastics	35%	SSS	35
All Purpose Cleaners	Spartan	35%	Warsaw	35
Degreasers	Spartan	35%	Warsaw	35
Disinfectants	Spartan	35%	Warsaw	35
Green Chemicals	Spartan	35%	3M	35
Insecticides	Spartan	35%	SSS	35
Polishers	NSS	20	SSS	20



**STATE OF MICHIGAN
ENTERPRISE PROCUREMENT**

Department of Technology, Management & Budget
525 W. Allegan St., 1st Floor, NE
P.O. Box 30026, Lansing, MI 48909

NOTICE OF CONTRACT

NOTICE OF CONTRACT NO. **071B7700155**
between
THE STATE OF MICHIGAN
and

CONTRACTOR	Lansing Sanitary Supply, Inc.
	1445 S Washington Ave
	Lansing, MI 48910
	David Ellis
	517-487-3362
	DEllis@lssclean.com
	*****8507

STATE	Program Manager	Multiple	Statewide
	Contract Administrator	Steve Rigg (517) 284-7043 RiggS@michigan.gov	DTMB

CONTRACT SUMMARY			
DESCRIPTION: Janitorial Supplies to include Equipment, Chemicals, and Disposable Paper Products			
INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW
July 1, 2017	September 30, 2020	Five (5) – 1 year options	September 30, 2020
PAYMENT TERMS		DELIVERY TIMEFRAME	
Net 45		2-3 Business Days ARO	
ALTERNATE PAYMENT OPTIONS			EXTENDED PURCHASING
<input checked="" type="checkbox"/> P-card <input checked="" type="checkbox"/> Direct Voucher (DV) <input type="checkbox"/> Other			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
MINIMUM DELIVERY REQUIREMENTS			
No minimum order required			
MISCELLANEOUS INFORMATION			
Effective 7/1/2017 this Contract is established to secure the delivery services of a qualified Contractor to supply janitorial supplies to the State of Michigan and local units of government through the MiDeal program.			
The terms and conditions of this Contract are those of RFP #007117B0009967, this Contract Agreement, and the vendor's response to the solicitation. In the event of any conflicts between the specifications, terms and conditions indicated by the State and those indicated by the vendor, those of the State take precedence.			
ESTIMATED CONTRACT VALUE AT TIME OF EXECUTION			\$30,524,581.68

FOR THE CONTRACTOR:

Lansing Sanitary Supply, Inc.

Company Name

Authorized Agent Signature

Authorized Agent (Print or Type)

Date

FOR THE STATE:

Signature

Jared Ambrosier, Category Director, Commodities

Name & Title

DTMB Central Procurement

Agency

Date



STATE OF MICHIGAN

STANDARD CONTRACT TERMS

This STANDARD CONTRACT (“**Contract**”) is agreed to between the State of Michigan (the “**State**”) and Lansing Sanitary Supply (“**Contractor**”), a Michigan Company. This Contract is effective on July 1, 2017 (“**Effective Date**”), and unless terminated, expires on September 30, 2020.

This Contract may be renewed for up to 5 additional 1 year period(s). Renewal is at the sole discretion of the State and will automatically extend the Term of this Contract. The State will document its exercise of renewal options via Contract Change Notice.]

The parties agree as follows:

1. Duties of Contractor. Contractor must perform the services and provide the deliverables described in **Schedule A – Statement of Work** (the “**Contract Activities**”). An obligation to provide delivery of any commodity is considered a service and is a Contract Activity.

Contractor must furnish all labor, equipment, materials, and supplies necessary for the performance of the Contract Activities, and meet operational standards, unless otherwise specified in **Schedule A – Statement of Work**.

Contractor must: (a) perform the Contract Activities in a timely, professional, safe, and workmanlike manner consistent with standards in the trade, profession, or industry; (b) meet or exceed the performance and operational standards, and specifications of the Contract; (c) provide all Contract Activities in good quality, with no material defects; (d) not interfere with the State’s operations; (e) obtain and maintain all necessary licenses, permits or other authorizations necessary for the performance of the Contract; (f) cooperate with the State, including the State’s quality assurance personnel, and any third party to achieve the objectives of the Contract; (g) return to the State any State-furnished equipment or other resources in the same condition as when provided when no longer required for the Contract; (h) not make any media releases without prior written authorization from the State; (i) assign to the State any claims resulting from state or federal antitrust violations to the extent that those violations concern materials or services supplied by third parties toward fulfillment of the Contract; (j) comply with all State physical and IT security policies and standards which will be made available upon request; and (k) provide the State priority in performance of the Contract except as mandated by federal disaster response requirements. Any breach under this paragraph is considered a material breach.

Contractor must also be clearly identifiable while on State property by wearing identification issued by the State, and clearly identify themselves whenever making contact with the State.

2. Notices. All notices and other communications required or permitted under this Contract must be in writing and will be considered given and received: (a) when verified by written receipt if sent by courier; (b) when actually received if sent by mail without verification of receipt; or (c) when verified by automated receipt or electronic logs if sent by facsimile or email.

<p>If to State: Steve Rigg 525 W. Allegan St. 1st Floor NE PO Box 30026 Lansing, MI 48909 RiggS@Michigan.gov 517-284-7043</p>	<p>If to Contractor: David Ellis 1445 S Washington Ave Lansing MI 48910 dellis@lsscclean.com 517-487-3362</p>
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3. Contract Administrator. The Contract Administrator for each party is the only person authorized to modify any terms of this Contract, and approve and execute any change under this Contract (each a “**Contract Administrator**”):

State: Steve Rigg 525 W. Allegan St. 1 st Floor NE PO Box 30026 Lansing, MI 48909 RiggS@Michigan.gov 517-284-7043	Contractor: Pete Vitums 1445 S Washington Ave Lansing MI 48910 petev@lssclean.com 517-487-3362
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4. Program Manager. The Program Manager for each party will monitor and coordinate the day-to-day activities of the Contract (each a “**Program Manager**”):

State: Steve Rigg 525 W. Allegan St. 1 st Floor NE PO Box 30026 Lansing, MI 48909 RiggS@Michigan.gov 517-284-7043	Contractor: Pete Vitums 1445 S Washington Ave Lansing MI 48910 petev@lssclean.com 517-487-3362
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5. Performance Guarantee. Contractor must at all times have financial resources sufficient, in the opinion of the State, to ensure performance of the Contract and must provide proof upon request. The State may require a performance bond (as specified in Schedule A) if, in the opinion of the State, it will ensure performance of the Contract.

6. Insurance Requirements. Contractor must maintain the insurances identified below and is responsible for all deductibles. All required insurance must: (a) protect the State from claims that may arise out of, are alleged to arise out of, or result from Contractor’s or a subcontractor’s performance; (b) be primary and non-contributing to any comparable liability insurance (including self-insurance) carried by the State; and (c) be provided by a company with an A.M. Best rating of “A” or better, and a financial size of VII or better.

Required Limits	Additional Requirements
Commercial General Liability Insurance	
<u>Minimal Limits:</u> \$1,000,000 Each Occurrence Limit \$1,000,000 Personal & Advertising Injury Limit \$2,000,000 General Aggregate Limit \$2,000,000 Products/Completed Operations <u>Deductible Maximum:</u> \$50,000 Each Occurrence	Contractor must have their policy endorsed to add “the State of Michigan, its departments, divisions, agencies, offices, commissions, officers, employees, and agents” as additional insureds using endorsement CG 20 10 11 85, or both CG 2010 07 04 and CG 2037 07 0.
Automobile Liability Insurance	
<u>Minimal Limits:</u> \$1,000,000 Per Occurrence	Contractor must have their policy: (1) endorsed to add “the State of Michigan, its departments, divisions, agencies, offices, commissions, officers, employees, and agents” as additional insureds; and (2) include Hired and Non-Owned Automobile coverage.
Workers' Compensation Insurance	
<u>Minimal Limits:</u> Coverage according to applicable laws governing work activities.	Waiver of subrogation, except where waiver is prohibited by law.
Employers Liability Insurance	
<u>Minimal Limits:</u> \$500,000 Each Accident \$500,000 Each Employee by Disease \$500,000 Aggregate Disease.	

If any of the required policies provide **claims-made** coverage, the Contractor must: (a) provide coverage with a retroactive date before the effective date of the contract or the beginning of Contract Activities; (b) maintain coverage and provide evidence of coverage for at least three (3) years after completion of the Contract Activities; and (c) if coverage is canceled or not renewed, and not replaced with another claims-made policy form with a retroactive date prior to the contract effective date, Contractor must purchase extended reporting coverage for a minimum of three (3) years after completion of work.

Contractor must: (a) provide insurance certificates to the Contract Administrator, containing the agreement or purchase order number, at Contract formation and within 20 calendar days of the expiration date of the applicable policies; (b) require that subcontractors maintain the required insurances contained in this Section; (c) notify the Contract Administrator within 5 business days if any insurance is cancelled; and (d) waive all rights against the State for damages covered by insurance. Failure to maintain the required insurance does not limit this waiver.

This Section is not intended to and is not be construed in any manner as waiving, restricting or limiting the liability of either party for any obligations under this Contract (including any provisions hereof requiring Contractor to indemnify, defend and hold harmless the State).

- 7. Administrative Fee and Reporting.** Contractor must pay an administrative fee of 1% on all payments made to Contractor under the Contract including transactions with the State (including its departments, divisions, agencies, offices, and commissions), MiDEAL members, and other states (including governmental subdivisions and authorized entities). Administrative fee payments must be made by check payable to the State of Michigan and mailed to:

Department of Technology, Management and Budget
Cashiering
P.O. Box 30681
Lansing, MI 48909

Contractor must submit an itemized purchasing activity report, which includes at a minimum, the name of the purchasing entity and the total dollar volume in sales. Reports should be mailed to DTMB-Procurement.

The administrative fee and purchasing activity report are due within 30 calendar days from the last day of each calendar quarter.

- 8. Extended Purchasing Program.** This contract is extended to MiDEAL members. MiDEAL members include local units of government, school districts, universities, community colleges, and nonprofit hospitals. A current list of MiDEAL members is available at www.michigan.gov/mideal. Upon written agreement between the State and Contractor, this contract may also be extended to: (a) State of Michigan employees and (b) other states (including governmental subdivisions and authorized entities).

If extended, Contractor must supply all Contract Activities at the established Contract prices and terms. The State reserves the right to impose an administrative fee and negotiate additional discounts based on any increased volume generated by such extensions.

Contractor must submit invoices to, and receive payment from, extended purchasing program members on a direct and individual basis.

- 9. Independent Contractor.** Contractor is an independent contractor and assumes all rights, obligations and liabilities set forth in this Contract. Contractor, its employees, and agents will not be considered employees of the State. No partnership or joint venture relationship is created by virtue of this Contract. Contractor, and not the State, is responsible for the payment of wages, benefits and taxes of Contractor's employees and any subcontractors. Prior performance does not modify Contractor's status as an independent contractor.

- 10. Subcontracting.** Contractor may not delegate any of its obligations under the Contract without the prior written approval of the State. Contractor must notify the State at least 90 calendar days before the proposed delegation, and provide the State any information it requests to determine whether the delegation is in its best interest. If approved, Contractor must: (a) be the sole point of contact regarding all contractual matters, including payment and charges for all Contract Activities; (b) make all payments to the subcontractor; and (c) incorporate the terms and conditions contained in this Contract in any subcontract with a subcontractor. Contractor remains responsible for the completion of the Contract Activities, compliance with the terms of this Contract, and the acts and omissions of the subcontractor. The State, in its sole discretion, may require the replacement of any subcontractor.

11. **Staffing.** The State's Contract Administrator may require Contractor to remove or reassign personnel by providing a notice to Contractor.
12. **Background Checks.** Upon request, Contractor must perform background checks on all employees and subcontractors and its employees prior to their assignment. The scope is at the discretion of the State and documentation must be provided as requested. Contractor is responsible for all costs associated with the requested background checks. The State, in its sole discretion, may also perform background checks.
13. **Assignment.** Contractor may not assign this Contract to any other party without the prior approval of the State. Upon notice to Contractor, the State, in its sole discretion, may assign in whole or in part, its rights or responsibilities under this Contract to any other party. If the State determines that a novation of the Contract to a third party is necessary, Contractor will agree to the novation and provide all necessary documentation and signatures.
14. **Change of Control.** Contractor will notify, at least 90 calendar days before the effective date, the State of a change in Contractor's organizational structure or ownership. For purposes of this Contract, a change in control means any of the following: (a) a sale of more than 50% of Contractor's stock; (b) a sale of substantially all of Contractor's assets; (c) a change in a majority of Contractor's board members; (d) consummation of a merger or consolidation of Contractor with any other entity; (e) a change in ownership through a transaction or series of transactions; (f) or the board (or the stockholders) approves a plan of complete liquidation. A change of control does not include any consolidation or merger effected exclusively to change the domicile of Contractor, or any transaction or series of transactions principally for bona fide equity financing purposes.

In the event of a change of control, Contractor must require the successor to assume this Contract and all of its obligations under this Contract.

15. **Ordering.** Contractor is not authorized to begin performance until receipt of authorization as identified in **Schedule A – Statement of Work.**
16. **Acceptance.** Contract Activities are subject to inspection and testing by the State within 30 calendar days of the State's receipt of them ("**State Review Period**"), unless otherwise provided in Schedule A. If the Contract Activities are not fully accepted by the State, the State will notify Contractor by the end of the State Review Period that either: (a) the Contract Activities are accepted, but noted deficiencies must be corrected; or (b) the Contract Activities are rejected. If the State finds material deficiencies, it may: (i) reject the Contract Activities without performing any further inspections; (ii) demand performance at no additional cost; or (iii) terminate this Contract in accordance with Section 23, Termination for Cause.

Within 10 business days from the date of Contractor's receipt of notification of acceptance with deficiencies or rejection of any Contract Activities, Contractor must cure, at no additional cost, the deficiency and deliver unequivocally acceptable Contract Activities to the State. If acceptance with deficiencies or rejection of the Contract Activities impacts the content or delivery of other non-completed Contract Activities, the parties' respective Program Managers must determine an agreed to number of days for re-submission that minimizes the overall impact to the Contract. However, nothing herein affects, alters, or relieves Contractor of its obligations to correct deficiencies in accordance with the time response standards set forth in this Contract.

If Contractor is unable or refuses to correct the deficiency within the time response standards set forth in this Contract, the State may cancel the order in whole or in part. The State, or a third party identified by the State, may perform the Contract Activities and recover the difference between the cost to cure and the Contract price plus an additional 10% administrative fee.
17. **Delivery.** Contractor must deliver all Contract Activities F.O.B. destination, within the State premises with transportation and handling charges paid by Contractor, unless otherwise specified in **Schedule A – Statement of Work.** All containers and packaging becomes the State's exclusive property upon acceptance.
18. **Risk of Loss and Title.** Until final acceptance, title and risk of loss or damage to Contract Activities remains with Contractor. Contractor is responsible for filing, processing, and collecting all damage claims. The State will record and report to Contractor any evidence of visible damage. If the State rejects the Contract Activities, Contractor must remove them from the premises within 10 calendar days after notification of rejection. The risk of loss of rejected or non-conforming Contract Activities remains with Contractor. Rejected Contract Activities not removed by Contractor within 10 calendar days will be deemed abandoned by Contractor, and the State will have the right to dispose of it as its own property. Contractor must reimburse the State for costs and expenses incurred in storing or effecting removal or disposition of rejected Contract Activities.

19. Warranty Period. The warranty period, if applicable, for Contract Activities is a fixed period commencing on the date specified in **Schedule A – Statement of Work**. If the Contract Activities do not function as warranted during the warranty period the State may return such non-conforming Contract Activities to the Contractor for a full refund.

20. Terms of Payment. Invoices must conform to the requirements communicated from time-to-time by the State. All undisputed amounts are payable within 45 days of the State's receipt. Contractor may only charge for Contract Activities performed as specified in Schedule A. Invoices must include an itemized statement of all charges. The State is exempt from State sales tax for direct purchases and may be exempt from federal excise tax, if Services purchased under this Agreement are for the State's exclusive use. Notwithstanding the foregoing, all prices are inclusive of taxes, and Contractor is responsible for all sales, use and excise taxes, and any other similar taxes, duties and charges of any kind imposed by any federal, state, or local governmental entity on any amounts payable by the State under this Contract.

The State has the right to withhold payment of any disputed amounts until the parties agree as to the validity of the disputed amount. The State will notify Contractor of any dispute within a reasonable time. Payment by the State will not constitute a waiver of any rights as to Contractor's continuing obligations, including claims for deficiencies or substandard Contract Activities. Contractor's acceptance of final payment by the State constitutes a waiver of all claims by Contractor against the State for payment under this Contract, other than those claims previously filed in writing on a timely basis and still disputed.

The State will only disburse payments under this Contract through Electronic Funds Transfer (EFT). Contractor must register with the State at <http://www.michigan.gov/cpexpress> to receive electronic fund transfer payments. If Contractor does not register, the State is not liable for failure to provide payment.

Without prejudice to any other right or remedy it may have, the State reserves the right to set off at any time any amount then due and owing to it by Contractor against any amount payable by the State to Contractor under this Contract.

21. Liquidated Damages. Liquidated damages, if applicable, will be assessed as described in **Schedule A – Statement of Work**.

22. Stop Work Order. The State may suspend any or all activities under the Contract at any time. The State will provide Contractor a written stop work order detailing the suspension. Contractor must comply with the stop work order upon receipt. Within 90 calendar days, or any longer period agreed to by Contractor, the State will either: (a) issue a notice authorizing Contractor to resume work, or (b) terminate the Contract or purchase order. The State will not pay for Contract Activities, Contractor's lost profits, or any additional compensation during a stop work period.

23. Termination for Cause. The State may terminate this Contract for cause, in whole or in part, if Contractor, as determined by the State: (a) endangers the value, integrity, or security of any location, data, or personnel; (b) becomes insolvent, petitions for bankruptcy court proceedings, or has an involuntary bankruptcy proceeding filed against it by any creditor; (c) engages in any conduct that may expose the State to liability; (d) breaches any of its material duties or obligations; or (e) fails to cure a breach within the time stated in a notice of breach. Any reference to specific breaches being material breaches within this Contract will not be construed to mean that other breaches are not material.

If the State terminates this Contract under this Section, the State will issue a termination notice specifying whether Contractor must: (a) cease performance immediately, or (b) continue to perform for a specified period. If it is later determined that Contractor was not in breach of the Contract, the termination will be deemed to have been a Termination for Convenience, effective as of the same date, and the rights and obligations of the parties will be limited to those provided in Section 24, Termination for Convenience.

The State will only pay for amounts due to Contractor for Contract Activities accepted by the State on or before the date of termination, subject to the State's right to set off any amounts owed by the Contractor for the State's reasonable costs in terminating this Contract. The Contractor must pay all reasonable costs incurred by the State in terminating this Contract for cause, including administrative costs, attorneys' fees, court costs, transition costs, and any costs the State incurs to procure the Contract Activities from other sources.

24. Termination for Convenience. The State may immediately terminate this Contract in whole or in part without penalty and for any reason, including but not limited to, appropriation or budget shortfalls. The termination notice will specify whether Contractor must: (a) cease performance of the Contract Activities immediately, or (b) continue to perform the Contract Activities in accordance with Section 25, Transition Responsibilities. If the State terminates this Contract for convenience, the State will pay all reasonable costs, as determined by the State, for State approved Transition Responsibilities.

25. Transition Responsibilities. Upon termination or expiration of this Contract for any reason, Contractor must, for a period of time specified by the State (not to exceed 180 calendar days), provide all reasonable transition assistance requested by the State, to allow for the expired or terminated portion of the Contract Activities to continue without interruption or adverse effect, and to facilitate the orderly transfer of such Contract Activities to the State or its designees. Such transition assistance may include, but is not limited to: (a) continuing to perform the Contract Activities at the established Contract rates; (b) taking all reasonable and necessary measures to transition performance of the work, including all applicable Contract Activities, training, equipment, software, leases, reports and other documentation, to the State or the State's designee; (c) taking all necessary and appropriate steps, or such other action as the State may direct, to preserve, maintain, protect, or return to the State all materials, data, property, and confidential information provided directly or indirectly to Contractor by any entity, agent, vendor, or employee of the State; (d) transferring title in and delivering to the State, at the State's discretion, all completed or partially completed deliverables prepared under this Contract as of the Contract termination date; and (e) preparing an accurate accounting from which the State and Contractor may reconcile all outstanding accounts (collectively, "**Transition Responsibilities**"). This Contract will automatically be extended through the end of the transition period.

26. General Indemnification. Contractor must defend, indemnify and hold the State, its departments, divisions, agencies, offices, commissions, officers, and employees harmless, without limitation, from and against any and all actions, claims, losses, liabilities, damages, costs, attorney fees, and expenses (including those required to establish the right to indemnification), arising out of or relating to: (a) any breach by Contractor (or any of Contractor's employees, agents, subcontractors, or by anyone else for whose acts any of them may be liable) of any of the promises, agreements, representations, warranties, or insurance requirements contained in this Contract; (b) any infringement, misappropriation, or other violation of any intellectual property right or other right of any third party; (c) any bodily injury, death, or damage to real or tangible personal property occurring wholly or in part due to action or inaction by Contractor (or any of Contractor's employees, agents, subcontractors, or by anyone else for whose acts any of them may be liable); and (d) any acts or omissions of Contractor (or any of Contractor's employees, agents, subcontractors, or by anyone else for whose acts any of them may be liable).

The State will notify Contractor in writing if indemnification is sought; however, failure to do so will not relieve Contractor, except to the extent that Contractor is materially prejudiced. Contractor must, to the satisfaction of the State, demonstrate its financial ability to carry out these obligations.

The State is entitled to: (i) regular updates on proceeding status; (ii) participate in the defense of the proceeding; (iii) employ its own counsel; and to (iv) retain control of the defense if the State deems necessary. Contractor will not, without the State's written consent (not to be unreasonably withheld), settle, compromise, or consent to the entry of any judgment in or otherwise seek to terminate any claim, action, or proceeding. To the extent that any State employee, official, or law may be involved or challenged, the State may, at its own expense, control the defense of that portion of the claim.

Any litigation activity on behalf of the State, or any of its subdivisions under this Section, must be coordinated with the Department of Attorney General. An attorney designated to represent the State may not do so until approved by the Michigan Attorney General and appointed as a Special Assistant Attorney General.

27. Infringement Remedies. If, in either party's opinion, any piece of equipment, software, commodity, or service supplied by Contractor or its subcontractors, or its operation, use or reproduction, is likely to become the subject of a copyright, patent, trademark, or trade secret infringement claim, Contractor must, at its expense: (a) procure for the State the right to continue using the equipment, software, commodity, or service, or if this option is not reasonably available to Contractor, (b) replace or modify the same so that it becomes non-infringing; or (c) accept its return by the State with appropriate credits to the State against Contractor's charges and reimburse the State for any losses or costs incurred as a consequence of the State ceasing its use and returning it.

28. Limitation of Liability. The State is not liable for consequential, incidental, indirect, or special damages, regardless of the nature of the action.

29. Disclosure of Litigation, or Other Proceeding. Contractor must notify the State within 14 calendar days of receiving notice of any litigation, investigation, arbitration, or other proceeding (collectively, "**Proceeding**") involving Contractor, a subcontractor, or an officer or director of Contractor or subcontractor, that arises during the term of the Contract, including: (a) a criminal Proceeding; (b) a parole or probation Proceeding; (c) a Proceeding under the Sarbanes-Oxley Act; (d) a civil Proceeding involving: (1) a claim that might reasonably be expected to adversely affect Contractor's viability or financial stability; or (2) a governmental or public entity's claim or written allegation of fraud; or (e) a Proceeding involving any license that Contractor is required to possess in order to perform under this Contract.

30. State Data. All data and information provided to Contractor by or on behalf of the State, and all data and information derived therefrom, is the exclusive property of the State ("**State Data**"); this definition is to be construed as broadly as possible. Upon request, Contractor must provide to the State, or a third party designated by the State, all State Data within 10 calendar days of the request and in the format requested by the State. Contractor will assume all costs incurred in compiling and supplying State Data. No State Data may be used for any marketing purposes.

31. Reserved

32. Non-Disclosure of Confidential Information. The parties acknowledge that each party may be exposed to or acquire communication or data of the other party that is confidential, privileged communication not intended to be disclosed to third parties. The provisions of this Section survive the termination of this Contract.

- a. Meaning of Confidential Information. For the purposes of this Contract, the term "**Confidential Information**" means all information and documentation of a party that: (a) has been marked "confidential" or with words of similar meaning, at the time of disclosure by such party; (b) if disclosed orally or not marked "confidential" or with words of similar meaning, was subsequently summarized in writing by the disclosing party and marked "confidential" or with words of similar meaning; and, (c) should reasonably be recognized as confidential information of the disclosing party. The term "Confidential Information" does not include any information or documentation that was: (a) subject to disclosure under the Michigan Freedom of Information Act (FOIA); (b) already in the possession of the receiving party without an obligation of confidentiality; (c) developed independently by the receiving party, as demonstrated by the receiving party, without violating the disclosing party's proprietary rights; (d) obtained from a source other than the disclosing party without an obligation of confidentiality; or, (e) publicly available when received, or thereafter became publicly available (other than through any unauthorized disclosure by, through, or on behalf of, the receiving party). For purposes of this Contract, in all cases and for all matters, State Data is deemed to be Confidential Information.
- b. Obligation of Confidentiality. The parties agree to hold all Confidential Information in strict confidence and not to copy, reproduce, sell, transfer, or otherwise dispose of, give or disclose such Confidential Information to third parties other than employees, agents, or subcontractors of a party who have a need to know in connection with this Contract or to use such Confidential Information for any purposes whatsoever other than the performance of this Contract. The parties agree to advise and require their respective employees, agents, and subcontractors of their obligations to keep all Confidential Information confidential. Disclosure to a subcontractor is permissible where: (a) use of a subcontractor is authorized under this Contract; (b) the disclosure is necessary or otherwise naturally occurs in connection with work that is within the subcontractor's responsibilities; and (c) Contractor obligates the subcontractor in a written contract to maintain the State's Confidential Information in confidence. At the State's request, any employee of Contractor or any subcontractor may be required to execute a separate agreement to be bound by the provisions of this Section.
- c. Cooperation to Prevent Disclosure of Confidential Information. Each party must use its best efforts to assist the other party in identifying and preventing any unauthorized use or disclosure of any Confidential Information. Without limiting the foregoing, each party must advise the other party immediately in the event either party learns or has reason to believe that any person who has had access to Confidential Information has violated or intends to violate the terms of this Contract and each party will cooperate with the other party in seeking injunctive or other equitable relief against any such person.
- d. Remedies for Breach of Obligation of Confidentiality. Each party acknowledges that breach of its obligation of confidentiality may give rise to irreparable injury to the other party, which damage may be inadequately compensable in the form of monetary damages. Accordingly, a party may seek and obtain injunctive relief against the breach or threatened breach of the foregoing undertakings, in addition to any other legal remedies which may be available, to include, in the case of the State, at the sole election of the State, the immediate termination, without liability to the State, of this Contract or any Statement of Work corresponding to the breach or threatened breach.
- e. Surrender of Confidential Information upon Termination. Upon termination of this Contract or a Statement of Work, in whole or in part, each party must, within 5 calendar days from the date of termination, return to the other party any and all Confidential Information received from the other party, or created or received by a party on behalf of the other party, which are in such party's possession, custody, or control; provided, however, that Contractor must return State Data to the State following the timeframe and procedure described further in this Contract. Should Contractor or the State determine that the return of any Confidential Information is not feasible, such party must destroy the Confidential Information and must certify the same in writing within 5 calendar days from the date of termination to the other party. However, the State's legal ability to destroy Contractor data may be restricted by

its retention and disposal schedule, in which case Contractor's Confidential Information will be destroyed after the retention period expires.

33. Reserved

34. Reserved

35. Reserved

36. Records Maintenance, Inspection, Examination, and Audit. The State or its designee may audit Contractor to verify compliance with this Contract. Contractor must retain, and provide to the State or its designee and the auditor general upon request, all financial and accounting records related to the Contract through the term of the Contract and for 4 years after the latter of termination, expiration, or final payment under this Contract or any extension ("**Audit Period**"). If an audit, litigation, or other action involving the records is initiated before the end of the Audit Period, Contractor must retain the records until all issues are resolved.

Within 10 calendar days of providing notice, the State and its authorized representatives or designees have the right to enter and inspect Contractor's premises or any other places where Contract Activities are being performed, and examine, copy, and audit all records related to this Contract. Contractor must cooperate and provide reasonable assistance. If any financial errors are revealed, the amount in error must be reflected as a credit or debit on subsequent invoices until the amount is paid or refunded. Any remaining balance at the end of the Contract must be paid or refunded within 45 calendar days.

This Section applies to Contractor, any parent, affiliate, or subsidiary organization of Contractor, and any subcontractor that performs Contract Activities in connection with this Contract.

37. Warranties and Representations. Contractor represents and warrants: (a) Contractor is the owner or licensee of any Contract Activities that it licenses, sells, or develops and Contractor has the rights necessary to convey title, ownership rights, or licensed use; (b) all Contract Activities are delivered free from any security interest, lien, or encumbrance and will continue in that respect; (c) the Contract Activities will not infringe the patent, trademark, copyright, trade secret, or other proprietary rights of any third party; (d) Contractor must assign or otherwise transfer to the State or its designee any manufacturer's warranty for the Contract Activities; (e) the Contract Activities are merchantable and fit for the specific purposes identified in the Contract; (f) the Contract signatory has the authority to enter into this Contract; (g) all information furnished by Contractor in connection with the Contract fairly and accurately represents Contractor's business, properties, finances, and operations as of the dates covered by the information, and Contractor will inform the State of any material adverse changes; and (h) all information furnished and representations made in connection with the award of this Contract is true, accurate, and complete, and contains no false statements or omits any fact that would make the information misleading. A breach of this Section is considered a material breach of this Contract, which entitles the State to terminate this Contract under Section 23, Termination for Cause.

38. Conflicts and Ethics. Contractor will uphold high ethical standards and is prohibited from: (a) holding or acquiring an interest that would conflict with this Contract; (b) doing anything that creates an appearance of impropriety with respect to the award or performance of the Contract; (c) attempting to influence or appearing to influence any State employee by the direct or indirect offer of anything of value; or (d) paying or agreeing to pay any person, other than employees and consultants working for Contractor, any consideration contingent upon the award of the Contract. Contractor must immediately notify the State of any violation or potential violation of these standards. This Section applies to Contractor, any parent, affiliate, or subsidiary organization of Contractor, and any subcontractor that performs Contract Activities in connection with this Contract.

39. Compliance with Laws. Contractor must comply with all federal, state and local laws, rules and regulations.

40. Reserved

41. Reserved

42. Nondiscrimination. Under the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101, *et seq.*, and the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101, *et seq.*, Contractor and its subcontractors agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, or mental or physical disability. Breach of this covenant is a material breach of this Contract.

- 43. Unfair Labor Practice.** Under MCL 423.324, the State may void any Contract with a Contractor or subcontractor who appears on the Unfair Labor Practice register compiled under MCL 423.322.
- 44. Governing Law.** This Contract is governed, construed, and enforced in accordance with Michigan law, excluding choice-of-law principles, and all claims relating to or arising out of this Contract are governed by Michigan law, excluding choice-of-law principles. Any dispute arising from this Contract must be resolved in Michigan Court of Claims. Contractor consents to venue in Ingham County, and waives any objections, such as lack of personal jurisdiction or *forum non conveniens*. Contractor must appoint agents in Michigan to receive service of process.
- 45. Non-Exclusivity.** Nothing contained in this Contract is intended nor will be construed as creating any requirements contract with Contractor. This Contract does not restrict the State or its agencies from acquiring similar, equal, or like Contract Activities from other sources.
- 46. Force Majeure.** Neither party will be in breach of this Contract because of any failure arising from any disaster or acts of god that are beyond their control and without their fault or negligence. Each party will use commercially reasonable efforts to resume performance. Contractor will not be relieved of a breach or delay caused by its subcontractors. If immediate performance is necessary to ensure public health and safety, the State may immediately contract with a third party.
- 47. Dispute Resolution.** The parties will endeavor to resolve any Contract dispute in accordance with this provision. The dispute will be referred to the parties' respective Contract Administrators or Program Managers. Such referral must include a description of the issues and all supporting documentation. The parties must submit the dispute to a senior executive if unable to resolve the dispute within 15 business days. The parties will continue performing while a dispute is being resolved, unless the dispute precludes performance. A dispute involving payment does not preclude performance.
- Litigation to resolve the dispute will not be instituted until after the dispute has been elevated to the parties' senior executive and either concludes that resolution is unlikely, or fails to respond within 15 business days. The parties are not prohibited from instituting formal proceedings: (a) to avoid the expiration of statute of limitations period; (b) to preserve a superior position with respect to creditors; or (c) where a party makes a determination that a temporary restraining order or other injunctive relief is the only adequate remedy. This Section does not limit the State's right to terminate the Contract.
- 48. Media Releases.** News releases (including promotional literature and commercial advertisements) pertaining to the Contract or project to which it relates must not be made without prior written State approval, and then only in accordance with the explicit written instructions of the State.
- 49. Website Incorporation.** The State is not bound by any content on Contractor's website unless expressly incorporated directly into this Contract.
- 50. Entire Agreement and Order of Precedence.** This Contract, which includes Schedule A – Statement of Work, and expressly incorporated schedules and exhibits, is the entire agreement of the parties related to the Contract Activities. This Contract supersedes and replaces all previous understandings and agreements between the parties for the Contract Activities. If there is a conflict between documents, the order of precedence is: (a) first, this Contract, excluding its schedules, exhibits, and Schedule A – Statement of Work; (b) second, Schedule A – Statement of Work as of the Effective Date; and (c) third, schedules expressly incorporated into this Contract as of the Effective Date. NO TERMS ON CONTRACTOR'S INVOICES, ORDERING DOCUMENTS, WEBSITE, BROWSE-WRAP, SHRINK-WRAP, CLICK-WRAP, CLICK-THROUGH OR OTHER NON-NEGOTIATED TERMS AND CONDITIONS PROVIDED WITH ANY OF THE CONTRACT ACTIVITIES WILL CONSTITUTE A PART OR AMENDMENT OF THIS CONTRACT OR IS BINDING ON THE STATE FOR ANY PURPOSE. ALL SUCH OTHER TERMS AND CONDITIONS HAVE NO FORCE AND EFFECT AND ARE DEEMED REJECTED BY THE STATE, EVEN IF ACCESS TO OR USE OF THE CONTRACT ACTIVITIES REQUIRES AFFIRMATIVE ACCEPTANCE OF SUCH TERMS AND CONDITIONS.
- 51. Severability.** If any part of this Contract is held invalid or unenforceable, by any court of competent jurisdiction, that part will be deemed deleted from this Contract and the severed part will be replaced by agreed upon language that achieves the same or similar objectives. The remaining Contract will continue in full force and effect.
- 52. Waiver.** Failure to enforce any provision of this Contract will not constitute a waiver.

53. **Survival.** The provisions of this Contract that impose continuing obligations, including warranties and representations, termination, transition, insurance coverage, indemnification, and confidentiality, will survive the expiration or termination of this Contract.
54. **Contract Modification.** This Contract may not be amended except by signed agreement between the parties (a "**Contract Change Notice**"). Notwithstanding the foregoing, no subsequent Statement of Work or Contract Change Notice executed after the Effective Date will be construed to amend this Contract unless it specifically states its intent to do so and cites the section or sections amended.

STATE OF MICHIGAN

SCHEDULE A STATEMENT OF WORK CONTRACT ACTIVITIES

1. BACKGROUND

This Contract is established for delivery services of janitorial cleaning supplies and equipment, and disposable tissue paper and paper towels for all State agencies and MiDeal members. The products and services available under this Contract are necessary for the upkeep of all State of Michigan owned and leased facilities.

2. SCOPE

The Contractor shall provide delivery service of all Janitorial Cleaning Supplies and Equipment, Disposable Tissue Paper and Paper Towels to all State Agencies and MiDeal members as listed in **Schedule C – Price Sheet** and all other items that fall into the categories as outlined in the percentage off list and available through the Contractor.

3. General Requirements

3.1. Product Specifications

Contractor will be required to deliver products as detailed in **Schedule C – Price Sheet** and all catalog items that fall into categories associated with Janitorial Cleaning Supplies and Equipment, Disposable Tissue Paper and Paper Towels.

3.2. Warranties

Contractor and the manufacturers represented are responsible for all products provided. Upon notification from agencies of any defect or deficiencies, or any general concerns, Contractor will replace the product in accordance to the delivery agreement of a maximum of three days from the time of request. All manufacturers represented by the Contractor carry their own extensive product warranties.

The State reserves the right to require additional warranties other than those identified by the Contractor.

3.3. Recall Requirements and Procedures

Notification of any problem can be made in a multitude of ways, i.e. phone, fax or an email message to Contractor Representative, Pete Vitums, or anyone in their customer service center. Upon notification of any defect, deficiency, or general concern, Contractor will schedule a visit to the site or a pickup of the item in question and have a replacement within 3 days of the original notice.

3.4. Quality Assurance Program

New products and/or new manufacturer additions are put through examination and inspection by committee consisting of relevant departments within Contractor's organization, market testing with appropriate end-users for evaluation, and any necessary negotiations with the manufacturer. Contractor participates in a national standardized program through the International Sanitary Supply Association to benchmark company service performance and overall financial health with other companies of similar size and scope.

3.5. Incentives

If facilities/agencies have overstocked or unwanted items, Contractor will make every effort to relieve the unwanted inventory through a variety of methods such as consignments through various networks, outright purchase, brokerage vehicles, buy-back programs, etc. If annual spend on non-core items, including equipment, exceeds \$250,000.00 in the State's fiscal year, Contractor will rebate 2% back to the State of Michigan.

4. Service Levels

4.1. Delivery

Contractor will be expected to deliver items within 3 business days After Receipt of Order (ARO). Delivery will be made at various locations throughout the State of Michigan as described in **Schedule D – Delivery Locations**.

In the event that a customer order would deplete Contractor's supply, Contractor will partially ship an order so the customer does not run out of their supply.

Any delay of shipment would be communicated to the end user. If an equivalent item is available for substitution to avoid a delay, Contractor will seek approval from the end user and fill the order at no addition expense.

4.2. Installation

Contractor has a dedicated service team that evaluates, installs, calibrates and trains end users on the operation and functionality of dispensing systems.

If an agency location has requested chemical dispensing systems, Contractor will work with that location to set up, calibrate, and train staff on its functionality.

4.3. Technical Support, Maintenance and Repairs

Contractor employs a team of people that routinely service dispensing systems as part of a preventative maintenance (PM) program. This PM program is coupled with an emergency response personnel that can be dispatched 24 hours a day to resolve end user dispensing issues. When an issue cannot be solved via calling in to our customer service department our emergency support technician is immediately dispatched.

When providing technical support for dispensing systems, the Call Center must resolve the caller's issue within 30 minutes or on-site service must be scheduled. The on-site service must be performed within 48 hours of the time the issue was scheduled for service.

4.4. Maintenance

Contractor's dedicated State of Michigan service team will visit locations with laundry dispensing system every 5 weeks as part of a preventative maintenance program. During these PM visits, any part of a dispensing system not functioning properly is repaired or replaced. This includes metering tips, squeeze tubes, draw tubes and dispensers. These services are included at no charge.

4.5. Training

When Contractor's service team installs a dispensing system, training on all aspects of the system is provided. In the event that not all end users are present, additional training is scheduled so that all end user personnel are provided with adequate training and understanding of not just the dispenser but the chemicals, handling, basic troubleshooting and who to contact for issues and/or additional help.

4.6. Reporting

The Contractor must provide various reports to the Contract Administrator, Program Manager, or their designees, upon request. Examples may include itemized reports of total items purchased, open invoice reports, delivery compliance reports, quality reports and service compliance reports. Contractor must explain their reporting capabilities.

At minimum, the State is looking for the following reporting:

- a) Quarterly usage reports to include agency, location, order date, item ordered, contract list price, and extended price.
- b) Bidders Company reports that might give insight on their product and/or equipment improvements.

The State reserves the right to request additional reports as deemed necessary.

By the second Friday of every December, the vendor must submit a report of recycled content in commodities sold in that calendar year to Contract Administrator.

4.7. Meetings

The **Contract Administrator** is responsible for scheduling and facilitating Contractor Progress Meetings. A "**Contract Progress Meeting**" is intended to assist the State and Contractor in, including but not limited to, reviewing the Contract Compliance Report, addressing outstanding items on the Issue Tracking Log and Contractor Performance in MAIN, reviewing overall contract compliance, discuss market trends that will assist the State in understanding changes in the industry, and solicit contractor recommendations for increasing contract efficiency and reducing costs.

Contract Progress Meetings can be held (in person or by conference call) at any time, but at a minimum the Contract Administrator should hold a Contract Progress Meeting at least yearly. The Contract Administrator, Program Manager and any individual identified by the parties should participate.

5. Staffing

5.1. Contractor Representative

Pete Vitums
1445 S Washington Ave
Lansing, MI 48910
517-487-3362 or fax 517-487-0699
petev@lssc.com.

The Contractor must notify the Contract Administrator immediately removing or assigning a new Contractor Representative.

5.2. Customer Service, Technical Support, Repairs and Maintenance Toll-Free Number

Contractor's toll free number is 1-800-632-6333. State end users can use this number to contact the Contractor Representative 8 am to 5 pm EST Monday – Friday.

5.3. Disclosure of Subcontractors

Reinhart Food Service will provide all delivery services of contract items to the Upper Peninsula.

Bernie Jensen
Reinhart Food Service
881 County Rd
Marquette, MI 49855
800-827-4035 ext. 504212
BKJensen@RFSDelivers.com

5.4. Security

All Contractor delivery personnel have pictured identification on their person at all times. They are all subject to annual review with the Department of Corrections for entry via their L.E.I.N. certification process.

As a pre-employment condition, all potential candidates are subject to background checks by Contractor's insurance carrier and legal counsel. Pre-employment drug screenings are also mandatory and random after hire. Contractor's personnel are uniformed, identifying them by name and company. A list of our delivery personnel is on file with M.D.O.C. and all personnel have DMB Security Clearance.

Contractor will make adjustments as needed to comply with the State's security needs.

5.5. Prison Rape Elimination Act (PREA)

The Contractor is subject to the following PREA requirements:

1. Prison Rape Elimination Act (PREA) of 2003: Public Law 108-79, Sept. 4, 2003
The Contractor must comply with the Federal Prison Rape Elimination Act, 28 CFR Part 115. Overfamiliarity, establishing a friendship, mutual attraction or intimate relationship with a prisoner, is strictly prohibited. The Contractor must immediately refer any allegations of sexual abuse or sexual harassment made by a prisoner to the MDOC staff. The Contractor shall ensure compliance with the National Standards to Prevent, Detect and Respond to Prison Rape, effective August 20, 2012 at <http://www.gpo.gov/fdsys/pkg/FR-2012-06-20/pdf/2012-12427.pdf>. PREA standards will be provided to Contractor upon award of the contract. MDOC Procurement will provide updated copies of this document to the Contractor when changes or updates are made. Overfamiliarity with prisoners is strictly prohibited. If the Contractor does not abide by these standards, it is considered a breach of Contract.
2. Any and all contractors, or subcontractors that may have contact with offenders in accordance with PREA §115.32 must complete PREA training *Program A: Correctional Facilities Administration (CFA) Security Regulations* (August 2014 edition) prior to entrance in any MDOC facility. Upon completion, the contractor shall submit a signed memorandum to the Contract Administrator documenting who completed the training and on what date. PREA training *Program A: Correctional Facilities Administration (CFA) Security Regulations* (August 2014 edition) will be provided to Contractor upon award of the contract. MDOC Procurement will provide updated copies of this document to the Contractor when changes or updates are made.

3. Anyone, including contractors or subcontractors who observes sexual abuse/sexual harassment or receives an allegation of sexual abuse /sexual harassment, must report it to an MDOC supervisor immediately, the same day as the allegation or observation was made.

5.6. Vendor Handbook

The Contractor will require all its employees working inside a MDOC correctional facility, to read and sign the MDOC Vendor Handbook (Schedule E) upon award of Contract. The purpose of the MDOC Vendor Handbook is to provide the Contractor with general information regarding basic requirements of working within the MDOC, provide notice of work rules and consequences of rule violations. The awarded Contractor must provide copies of each signed Employee Acknowledgement to the MDOC Program Manager, at the completion of the employee's orientation. MDOC Procurement will provide updated copies of this document to the Contractor when changes or updates are made.

6. Pricing

6.1. Price Term

Pricing is firm for a 365 day period ("Pricing Period"). The first pricing period begins on the Effective Date. Adjustments may be requested, in writing, by either party, for increases **OR** decreases, and will take effect no earlier than the next Pricing Period.

6.2 Annual Savings

Contractor will be recommended to propose annual cost savings. These savings may be through products offered from a different contractor's supplier, a reduction in Contractor's operating costs, a reduction in Contractor's supplier costs, the volume of product(s) purchased have increased or other unique cost savings measures.

6.3. Price Changes

Adjustments will be based on changes in actual Contractor costs. Any request must be supported by written evidence documenting the change in costs. The State may consider sources, such as the Consumer Price Index; Producer Price Index; other pricing indices as needed; economic and industry data; manufacturer or supplier letters noting the increase in pricing; and any other data the State deems relevant.

Following the presentation of supporting documentation, both parties will have 30 days to review the information and prepare a written response. If the review reveals no need for modifications, pricing will remain unchanged unless mutually agreed to by the parties. If the review reveals that changes are needed, both parties will negotiate such changes, for no longer than 30 days, unless extended by mutual agreement.

The Contractor remains responsible for Contract Activities at the current price for all orders received before the mutual execution of a Change Notice indicating the start date of the new Pricing Period.

7. Ordering

7.1. Authorizing Document

The appropriate authorizing document for the Contract will be a Purchase Order.

7.2 Order Verification

The Contractor must have internal controls to verify abnormal orders and to ensure that only authorized individuals place orders.

7.3 Website Presence for Ordering

The State of Michigan prefers to be able to order products on a Vendor's website with a dedicated login and password which would show contract pricing on all available products.

Contractor's web-based catalog integrates directly with their back office system providing secure seamless transfer of customer and order information. The order placement portion of the catalog as well as their administrative access to the site is digitally encrypted and SSL signed, allowing to securely accept payment online using both customer's pre-established terms and purchase cards. Once a customer is signed into the secure part of the online catalog they are provided with tools to build orders, create shopping lists, review past purchases and obtain in-depth product information such as SDS and manufacturer provided pictures/descriptions.

Contractor offer two additional e-commerce tools to our customers, the Customer Self Service platform and the Corporate Account Manager. Both of these additional tools connect Customer directly with their back office systems.

The Customer Self Service platform allows a customer to place orders, view the status of pending orders, view open and paid invoices, as well as view payment history for the account. Using Corporate Account Manager, a customer can manage every order and total budget for their location. Using options within their system, all orders for a Customer can be held for review by approved purchasers. This allows employees to create and place an order but hold the order until an authorized purchaser approves the quantities and products ordered. Other information provided in this application includes order status, invoice history, product usage by location and total dollars purchased in comparison to user defined budgets. All customer self-service ordering options are available 24 hours a day, 7 days a week. These systems are username/password protected and will be tailored to display contracted items/pricing as well as other product offerings with the State's category discount pricing.

8. Delivery

8.1. Delivery Programs

Contractor has a fleet of 10 delivery vehicles that cover the State of Michigan on a daily basis. Additionally, common carriers or various parcel delivery services are utilized when appropriate and/or necessary.

8.2 Delivery Coverage Area

Contractor must be able to cover the entire State of Michigan and all delivery locations as outlined in **Schedule D – Delivery Locations**. This list will be updated as needed and a copy will be sent to the Contract Administrator as identified on the Notice of Contract or most recent change notice.

8.3. Packaging and Palletizing

Packaging must be optimized to permit the lowest freight rate. Shipments must be palletized whenever possible using manufacturer's standard 4-way shipping pallets.

9. Acceptance

9.1. Final Acceptance and Inspection of Deliverables

The State may inspect all the Deliverables on the invoice to confirm that all components have been delivered without material deficiencies. If the State determines that the Deliverable or one of its components has material deficiencies, the State may reject the Deliverable without performing any further inspection or testing.

The State may, in its discretion, conditionally approve a Deliverable that contains material deficiencies if the State elects to permit the Contractor to correct those deficiencies post-approval. The Contractor remains responsible for working diligently to correct, within 30 Days at the Contractor's expense, all deficiencies in the Deliverable that remain outstanding at the time of State approval.

The State, at any time, and in its reasonable discretion, may reject the Deliverable without notation of all deficiencies if the acceptance process reveals deficiencies in a sufficient quantity or of a sufficient severity that renders continuing the process unproductive or unworkable.

10. Invoice and Payment

10.1. Invoice Requirements

All invoices submitted to the State must include: (a) date; (b) purchase order; (c) quantity; (d) description of the Contract Activities; (e) unit price; (f) shipping cost (if any); and (g) total price.

10.2. Payment Methods

The State will make payment for Contract Activities by Electronic Funds Transfer (EFT) or through a State issued Procurement Card.

11. Licensing Agreement

When applicable, the Contractor must provide a copy of any applicable licensing agreement.

12. Additional Requirements

12.1. Environmental and Energy Efficient Products

The Contractor must identify any energy efficient, bio-based, or otherwise environmental friendly products used in the products. Contractor must include any relevant third-party certification, including the verification of a United States department of agriculture certified bio based product label.

12.2. Hazardous Chemical Identification

In accordance with the federal Emergency Planning and Community Right-to-Know Act, 42 USC 11001, *et seq.*, as amended, the Contractor must provide a Material Safety Data Sheet listing any hazardous chemicals, as defined in 40 CFR §370.2, to be delivered. Each hazardous chemical must be properly identified, including any applicable identification number, such as a National Stock Number or Special Item Number.

The Contractor must identify any hazardous chemicals that will be provided under any resulting contract.

12.3. Mercury Content

Pursuant to MCL 18.1261d, mercury-free products must be procured when possible. The Contractor must explain if it intends to provide products containing mercury, the amount or concentration of mercury, and whether cost competitive alternatives exist. If a cost competitive alternative does exist, the Contractor must provide justification as to why the particular product is essential. All products containing mercury must be labeled as containing mercury.

12.4. Brominated Flame Retardants

The State prefers to purchase products that do not contain brominated flame retardants (BFRs) whenever possible. The Contractor must disclose whether the products contain BFRs.

Contractor will not provide any products to the State of Michigan that contain BFRs.

Attachment A – Core Price List

Item Number	Manufacturer	Product Description of Current Items Purchased	Part Number	Unit of Measure	Units Per Case	Unit Price
Janitorial Equipment						
1	SSS	Value Plus Blend Looped End Wet Mop - 5", Large	37037	case	12	\$ 34.93
2	3M	Niagara 3300N Natural White Burnishing Pad - 20"	35063	case	5	\$ 13.83
3	3M	Niagara 7200N Black Stripping Pads - 20"	35023	case	5	\$ 13.83
4	O Cedar	MaxiClean Small Angle Broom 48" handle/8.5" sweeping surface	6404	each	1	\$ 3.52
5	SSS	SSS #96 Scrub Pad 6"x9" (6 packs of 10)	31426	Case	60	\$ 13.10
6	Alliance	Plastice Dust Mop Frame w/Connector 5" x 36"	150-36	each	1	\$ 19.00
7	Continental	Institutional 35 quart /wringer Combo w/Casters	335-39-YW	each	1	\$ 38.92
8	SSS	Universal Style Super Disposable Dust Mop - 5"x36"	37514	case	12	\$ 43.23
9	Alliance	Plastice Dust Mop Frame w/Connector 5" x 24"	150-24	each	1	\$ 14.33
10	Impact	General Purpose Trigger Sprayer - 10", Blue/White	4902	each	1	\$ 0.53
11	3M	Niagara 5100N Red Buffer Pad 20"	35053	case	5	\$ 13.51
12	O Cedar	Quick Change Mopstick BamWood Handle 60" long x 1" diameter	6519	each	1	\$ 7.01
13	Carlisle	Flo-Pac Dual Surface Floor Scrub w/ Squeegee	3619014	each	1	\$ 7.98
14	SSS	7AU Medium Utility Sponge - 4 1/8 x 6 1/4" x 1 5/8"	51621	each	1	\$ 0.68
15	SSS	Swivel Pad Holder Kit	75113	each	1	\$ 9.04
16	3M	Niagara 3400N Tan Burnishing Pad - 20"	35075	case	5	\$ 13.83
17	Impact	Disposable Synthetic Powder Free General Purpose Gloves-Large 10/100 ct	8618L	case	10	\$ 35.25
18	SSS	4-ply Cotton Cut End We Mop 1.25", 24 oz	37659	case	12	\$ 27.78
19	Impact	Disposable Synthetic Powder Free General Purpose Gloves-Medium 10/100 ct	8618M	case	10	\$ 35.25
20	Ocedar	18" Combo Sweep	27064-6	each	1	\$ 6.97
21	Carlisle	Flo-Pac Palmyra Deck Scrub w/Squeegee - 14"	3639500	each	1	\$ 8.97
22	Ocedar	Medium shrinkless Mop Blue	97292	case	12	\$ 64.75
23	SSS	Universal Style Super Disposable Dust Mop - 5" x 24"	37512	case	12	\$ 34.90
24	Impact	E-Z Fill 5 Gallon Container	7576	each	1	\$ 11.91
25	SSS	Merlin AutoSoap Counter Mount Soap Dispenser	74240	each	1	\$ 63.63
26	Impact	Disposable Synthetic Powder Free General Purpose-XLarge 10/100 ct	8618XL	case	10	\$ 35.25
27	Impact	Disposable Nitrile Powder Free General Purpose-Large 10/100 ct	8644L	case	10	\$ 51.81
28	3M	Niagara 3500N Natural Tan Hog's Hair Pad - 20"	59322	case	5	\$ 13.70
29	O Cedar	Spiral Bowl Brush - 14" long 1" trim	96301	each	1	\$ 1.26
30	O Cedar	Nexstep Warehouse Corn Broom - 42" long x 1 1/8" diameter handle. 12" sweeping surface	6120-6	each	1	\$ 9.24
31	Impact	Disposable Nitrile Powder Free General Purpose-Medium 10/100 ct	8644M	case	1000	\$ 51.81
32	Fuller	Economical Handle - 60" - wood thread	7012	each	1	\$ 1.97
33	Chicopee	Chix Stretch 'N Dust Cloth 23 1/4" x 24"	0416	case	5	\$ 39.39
34	O Cedar	MaxiClean Large Angle Broom w/Metal Handle 48" handle/12" sweeping surface	6400-6	each	1	\$ 7.71
35	SSS	Urinal Screen w/Enzyme Block - Pleasant Scent	83010	box	12	\$ 11.97
36	Rubbermaid	Side Gate Wet Mop Handle - 60", Hardwood	H116	each	1	\$ 12.52
37	Impact	Value Plunger	9201	each	1	\$ 6.33
38	Impact	Duralon Toilet Bowl Mop - blue - 12" handle; 3/4 oz., 4 1/2" mop head	205	each	1	\$ 0.76
39	3M	Niagara 5300N Blue Cleaner Pad - 20"	35043	case	5	\$ 13.83
40	Hydra	Sponge Cellulose Sponge - 6" x 4 1/4" x 1 1/2"	W3PKB	each	1	\$ 2.33
41	Fresh	The Wave Urinal Deodorizer-Cucumber Melon, Dk Green	WDS10HM	box	10	\$ 16.09
42	SSS	Universal Style Super Disposable Dust Mop - 5" x 36"	37514	each	1	\$ 3.77
43	Impact	24 oz Graduated Bottle w/Grooved Grip	5024HG	each	1	\$ 0.39
44	SSS	Heavy Duty Utility Pad - Brown 4.5"x10"	75116	case	5	\$ 3.76
45	Impact	Value-Plus Dust Pan - 4" H x 11" D x 12" W	710	each	1	\$ 1.99
46	SSS	Black Pad - #041 - Medium Duty 4.5" x 10"	51652	case	5	\$ 3.76

47	SSS	Medium Duty Utility Pad - Blue 4.5"x10"	75117	case	5	\$ 3.76
48	Impact	38mm Dispensing Faucet	7577	each	1	\$ 3.32
49	O Cedar	Pointed Scrub Brush - 9" beige plastic block with 1" trim	96422	each	1	\$ 2.27
50	O Cedar	18" Moss Rubber Floor Squeegee w/Plastic Frame	96820	each	1	\$ 7.32
51	SSS	60" Threaded Wood Handle	14032	case	12	\$ 23.63
52	3M	Niagara 4100N White Polishing Pad - 18"	35061	case	5	\$ 13.07
53	O Cedar	Polypro Deck Scrub Brush - 10"	27190	each	1	\$ 3.14
54	Safety Zone	18 mil Flock Lined Latex Glove - X-Large - 12"	GRFY-XL-1S	dozen	1	\$ 6.82
55	O Cedar	Durham Fine Sweep - 24"	27039-6	each	1	\$ 7.73
56	3M	7200 Black Stripper Pad - 17"	8379	case	5	\$ 10.06
57	SSS	Light Duty Utility Pad - White 4.5"x10"	75115	case	5	\$ 3.76
58	SSS	Medium Duty Scrubbing Sponge #74 - Green/Yellow 6.1" x 3.6" x .7"	75122	case	20	\$ 12.75
59	O Cedar	Baseboard Bi-Level Floor Scrub - 10"	96619	each	1	\$ 7.98
60	Continental	UL Classified Rectangular Wastebasket - 7 qt	2907	each	1	\$ 12.96
61	SSS	Value Plus Cotton Cut-EndWet Mop - 1.25", #20 yarn	37054	each	1	\$ 1.93
62	3M	Niagara 7200N Black Stripping Pad - 18"	35021	case	5	\$ 13.07
63	Fuller	Bully Brown Synthetic Fill Floor Brush - 18"	3018	each	1	\$ 5.56
64	SSS	NexGen Microfiber Cloth - 16" x 16", Blue	19090	pack	24	\$ 21.17
65	Safety Zone	18 mil Flock Lined Latex Glove - Large - 12"	GRFY-LG-1S	dozen	1	\$ 7.83
66	Impact	32 oz Graduated Bottle w/Grooved Grip	5032HG	each	1	\$ 0.41
67	Fuller	Most Popular Handle - 60" - metal thread	7081	each	1	\$ 2.53
68	Impact	Plastic Lobby Dust Pan w/PVC Handle - 37" H x 12" W x 11" D	2600	each	1	\$ 9.85
69	O Cedar	Durham Fine Sweep - 18" w/3" trim	27038	each	1	\$ 5.45
70	Lambskin	Dust Wand Hi-Rise Lambswook Duster - 12"-44"	350EX	each	1	\$ 5.96
71	SSS	Black Heavy Duty Utility Pad 4.5" x 10"	31522	box	20	\$ 15.03
72	Impact	52"-84" Extendable Polywood Duster	3120	each	1	\$ 6.77
73	O Cedar	Tampico Utility Brush - 8.5"	96315	each	1	\$ 2.39
74	3M	Black Stripping Pad 7200N - 17"	35020	case	5	\$ 10.06
75	Rubbermaid	Soft Wastebasket - 28 1/8 qt., Beige	2956-BG	each	1	\$ 6.10

Item Number	Manufacturer	Product Description of Current Items Purchased	Manufacturer Part Number	Purchased Unit of Measure	Units Per Case	Price
Janitorial Chemical						
1	Warsaw	LSS H.E. LAUNDRY SOAP 5 GALLONS	66121	5 gallon pail	1	\$ 26.95
2	Stearns	Water Flakes Bowl Cleaner .5 wt oz., 2 tubs/90 per	792	case	2	\$ 22.42
3	GOJO	Provon Foaming Handwash w/Moisturizers - 1250ml	5185-03CS	case	3	\$ 23.50
4	GOJO	Provon Ultimate Shampoo & Body Wash - 8 oz	4227-48	case	48	\$ 63.67
5	Spartan	NABC Restroom Cleaner - 32 oz	7116	case	12	\$ 14.49
6	Spartan	Lite'n Foamy Cranberry Ice Hair & Body Wash - 1 gal	3152CS	case	4	\$ 32.43
6	Warsaw	Luxury Gold Foam Hand Soap 1 Gal	61327	Case	4	\$ 30.68
7	SSS	SSS 800ml Lotion Soap 12x800ml/CS Will not fit existing dispensers.	83100	CS	12	\$ 23.15
8	Arcadia	LEMON OR PIT TOILET TREATMENT GALLON	1495	case	4	\$ 69.70
9	GOJO	Purell Advanced w/Aloe Instant Hand Sanitizer - 1000 mL	2137-08	case	8	\$ 41.21
10	GOJO	Provon Handwash w/wadvanced Moisturizers - 1200 mL	5385-02	case	2	\$ 30.13
11	GOJO	Provon Antimicrobial Loation Soap w/.3% PCMX - 2000 mL	2218-04	case	4	\$ 34.80
12	Tilex	Soap Scup Remover & Disinfefctant - 32 sl. Oz. spray	35604	case	9	\$ 33.86
13	SSS	Foam Fresh Lotion Soap - 1250 mL	34085	case	3	\$ 38.58
14	Warsaw	Office Hand Soap	62188	Case	4	\$ 21.50
15	SSS	Foam Fresh Hair & Body Spa - 1250 mL	34087	case	3	\$ 42.70
16	Impact	Regular Deodorizing Urinal Screen 8"x8"	1452-95SE	each	1	\$ 0.75
17	3 M	Twist 'n Fill 3H Neutral Cleaner - 2L	20200	case	6	\$ 145.90
18	3 M	Twist 'n Fill HD Multi-Surface Cleaner - 2L	19202	case	6	\$ 153.50
19	Spartan	CDC-10 RTU Handi Spray Cleaner - 2L	3210	case	12	\$ 25.90
20	Warsaw	DDDS Pine Disienflectant/Deodorant - 1 gal	62324	case	4	\$ 29.39
21	Spartan	TB-Cide Quat RTU Handi Spray Cleaner - 1 qt	1021	case	12	\$ 26.51
22	Warsaw	Liquid Laundry Detergent - 5 gal	61582	pale	1	\$ 42.14
23	Spartan	Peroxy Protein Remover/Cleaner/Whitener - 1 gal	3821-1	case	4	\$ 41.81
24	GOJO	Purell w/Derma NXT 1000ML Dermaglycerin System - 1000 mL	2151-08	case	8	\$ 97.94
25	Spartan	Lite'n Foamy Sunflower Fresh Hand, Hair & Body - 1 gal	3305-1	case	4	\$ 39.21
26	Warsaw	Liquid Laundry Detergent - 5 gal	61582	Pale	1	\$ 42.14
27	Spartan	Woodforce OMU 50 Finish - 5 gal - 5 gal	5824-5	pale	1	\$ 98.82

28	Warsaw	Sparkle Pre-Soak 1 gal	63758	Case	4	\$ 29.50
29	Warsaw	Warsaw Stay Bowl Cleaner	63705	Case	4	\$ 29.50
30	GOJO	Purell Advanced Instant Hand Sanitizer Foam - 1200 mL	5192-03	case	3	\$ 49.67
31	Warsaw	Warsaw Subtle 4	63259	Pale	1	\$ 19.32
32	Spartan	Super HDQ Neutral - 1 gal	1204-1	case	4	\$ 62.26
33	Spartan	SparClean All Temperature Detergent 50 - 5 gal	7650-5	pale	5	\$ 64.04
34	Clorox	Bleach Germicidal Cleaner - 1 gal	68978	case	4	\$ 71.50
35	Warsaw	Island Shower Spa Soap - 1 gal	60883	case	4	\$ 21.40
36	Warsaw	Warsaw Total Strip	60807	Case	4	\$ 39.92
37	Warsaw	DDDS Lemon Disinfectant/Deodorant - 1 gal	60030	case	4	\$ 29.78
38	Warsaw	DDDS Wintergreen Disinfectant/Deodorant - 1 gal	63565	case	4	\$ 29.21
39	Spartan	Airlift Fresh Scent (NABC) - 16 oz	6095	case	12	\$ 32.73
40	Colgate	Softsoap Antibacterial Hand Soap - 1 gal	01901	case	4	\$ 47.06
41	Warsaw	Office Hand Soap - 1 gal	62188	case	4	\$ 21.50
42	3 M	FCS Peroxide Cleaner Concentrate 34A - 1/2 gal	85792	case	4	\$ 53.60
43	SSS	AutoSoap Lotion Soap w/Moisturizers - 800 mL	74242	case	4	\$ 36.96
44	Spartan	Steriphene II Brand Disinfectant Deodorant - 15 oz	6075SB	case	12	\$ 36.80
45	Spartan	Wasp & Hornet Killer III - 20 oz	6820	case	12	\$ 39.90
46	7 th Generation	Dish Soap Free & Clear - 25 oz	SEV-22733CT	case	12	\$ 46.78
47	GOJO	Purell SF607 Instant Hand Sanitizer Foam - 1200 mL	5184-03	case	3	\$ 57.28
48	Spartan	Hard Surface Disinfecting Wipe - Fresh Scent - 125 ct	1086	case	6	\$ 38.95
49	Spartan	Germicidal Bowl Cleanse - 1 qt	7120	case	12	\$ 16.50
50	Warsaw	AD 2000 All Purpose Detergent/Degreaser - 1 gal	63324	case	4	\$ 22.75
51	Spartan	White Sun Floor Coating & Finish - 1 gal	4050-1	case	4	\$ 39.24
52	Spartan	NABC No Dye Restroom Cleaner - 1 quart	7226	case	12	\$ 18.77
53	GOJO	Purell Advanced Instant Hand Sanitizer Gel - 8 oz	9652-12	case	12	\$ 39.63
54	Warsaw	Poly Ortho Disinfectant Toilet Bowl/Urinal Cleaner - 1 qt	63647	case	12	\$ 22.50
55	GOJO	Provon Moisturizing Hand & Body Lotion - 16 oz	4235-12	case	12	\$ 33.55
56	Spartan	Hard Surface Disinfecting Wipe - Fresh Scent - 1 tub	1086	tube	6	\$ 6.49
57	Warsaw	Fastball RTU Cleaner/Degreaser - 1 qt	63635	case	12	\$ 27.57
58	Warsaw	Stay Cling Type Bowl Cleaner - 1 qt	63667	case	12	\$ 27.46
59	Warsaw	Sunny Streakless RTU Glass Cleaner - 1qt	63411	case	12	\$ 21.58
60	SSS	Foam TouchFree New Day Hand Soap - 1200 mL	34018	case	2	\$ 38.80
61	Spartan	Foamy Q & A RTU Handi Spray - 1 qt	3200	case	12	\$ 28.20
62	GOJO	Luxury Foam Handwash - 2000 mL	5261-02	each	1	\$ 28.77
63	Warsaw	NAM #1 Lime Remover - 1 gal	63500	case	4	\$ 27.26
64	Warsaw	Warsaw Deluxe Dish Detergent	65259	Pale	1	\$ 45.26
65	Spartan	Pearlux Hand Cleaner - 1 gal	3230-1	Case	4	\$ 27.72
66	Spartan	SparCling Restroom Cleaner - 1 qt	7118	case	12	\$ 20.72
67	GOJO	Provon Foaming Hair & Body Wash w/Moisturizers - 2000 mL	5287-02	case	2	\$ 28.61
68	Spartan	Antiseptic Hand Cleaner - 1 gal	3007-1	case	4	\$ 32.50
69	Warsaw	Delimer NF No-Foaming Acid Detergent - 1 gal	63521	case	4	\$ 35.14
70	Warsaw	Warsaw Subtle 4	63258	Case	4	\$ 16.61
71	Spartan	DMQ Damp Mop Neutral Disinfectant Cleaner - 5 gal	10062-5	pale	5	\$ 34.45
72	Spartan	Consume Nature's Way Cleaner Odor Eliminator - 1 qt	3197	case	12	\$ 31.80
73	Spartan	Pearlux Hand Cleaner - 1 gal	3230-1	case	4	\$ 27.72
74	Spartan	Shineline Multi Surface Cleaner - 1 gal	0050-1	case	4	\$ 27.39
75	Spartan	TnT Disinfectant Bathroom Cleaner - 20 oz	6343	case	12	\$ 27.82
76	Warsaw	DDDS Pine Disinfectant/Deodorant - 1 gal	62324	case	4	\$ 29.39
77	Impact	Encore Bulk Lotion Soap Dispenser - 1 ea	9331	ea	12	\$ 14.00
78	Sta-Bright	Bleach - 1 gal	531400CS	case	6	\$ 11.00
79	Spartan	DMQ Damp Mop Neutral Disinfectant Cleaner - 1 gal	1062-1	case	4	\$ 29.09
80	Spartan	SNB-130 Degreaser - 5 gal	2130-5	case	1	\$ 23.75
81	Spartan	Spraybuff RTU Handi Spray - 1 qt	3040	case	12	\$ 24.66
82	Spartan	RJ8 Restroom Cleaner - 1 qt	7110	case	12	\$ 27.03
83	SSS	SSS 800ml Dispenser	34014	each	1	\$ -
84	Impact	1 oz Deluxe Plastic Pail Pump - for 5 gal	901A	each	24	\$ 3.98
85	Spartan	Green Solutions Restroom Cleaner - 1 qt	3503	case	12	\$ 26.43
86	GOJO	Provon TFX Touch Free Dispenser - Gray	2745-12EA	each	12	\$ -
87	Warsaw	One Step Germicidal Cleaner - 1 gal	60140	case	4	\$ 26.64
88	Softsoap	Soothing Aloe Vera Hand Soap - 7.5 oz	26012	case	12	\$ 13.34
89	Spartan	Lite'n Foamy 1000mL Hand Soap Dispenser-white	9756	each	1	\$ -
90	Spartan	BioRenewables Glass Cleaner RTU - 1 qt	3239	case	12	\$ 21.07
91	O Cedar	MaxiRough All-Purpose Bucket w/Spout	96970	each	24	\$ 5.31
92	Impact	1 oz Deluxe Plastic Pail Pump - for 1 gal	901	each	24	\$ 4.32
93	Fresh	ECO Fresh Hang Tag w/Suction Cup - Cucumber Melon	EHTS72-CM		12	\$ 12.89
94	Spartan	Lite'n Foamy Hand Soap Dispenser - 1000 mL	9757	each	1	\$ -
95	Impact	Disposable Nitrile Powder Free General Purpose - 100 per box	8644M	box	1000	\$ 5.18
96	GOJO	Purell Advanced Instant Hand Sanitizer Gel - 2 oz	9605-24	bottle	24	\$ 1.65
97	Tolco	Light Duty Econo Pail - 5 qt	280160	each	120	\$ 3.38
98	SSS	Alero Advanced 3000 Metered Refill - Vanilla Breeze	64036	each	12	\$ 4.20
99	GOJO	Purell FMX-12 Dispenser-Dove Gray	5120-06	each	6	\$ -

Item Number	Manufacturer	Product Description of Current Items Purchased	Manufacturer Part Number	Purchased Unit of Measure	Units Per Case	Price
Cascades Paper Products						
1	Cascades	Décor Bath Tissue, 1 Ply, 4-5/16" x 3-1/4", 80 rolls per case/1210 sheets per roll	4024	Case	80/1210	\$ 29.95
2	Cascades	Décor Singlefold Paper Towel, natural, 1 Ply, 9.1" x 5.1", 250 towels per pack, 16 packs per case	1750	Case	16/250	\$ 13.20
3	Cascades	Décor Towel Hand Multifold Brown 400	1751	Case	16/250	\$ 12.96
4	Cascades	North River Tissue Bath White 2Ply 96/500	4064	Case	96/500	\$ 26.95
5	Cascades	Décor Towel C-Fold Brown 1Ply 2400ct	1754	Case	16/150	\$ 21.36
6	Cascades	Décor Towel C-Fold White 1Ply 2400ct	1764	Case	16/150	\$ 17.52
7	Cascades	North River Tissue Bath 2Ply JRT 9 12/1000	4097	Case	12/1000	\$ 26.46
8	Cascades	North River Tissue Bath 1Ply JRT 9 12/2000	4096	Case	12/2000	\$ 28.38
9	Cascades	North River Towel Hand Multifold White 400	1759	Case	16/250	\$ 20.02
10	Cascades	Décor Towel Roll Brown 4200	1757	Case	12/350	\$ 20.94
11	Cascades	Décor Towel Roll Hand Brown 4800	1760	Case	6/800	\$ 26.05
12	Cascades	Décor Tissue Facial White 2Ply 30/100	4062	Case	30/100	\$ 19.18
13	Cascades	SPEC Tissue Bath 1Ply White Hi	2650	Case	6/550	\$ 29.86
Wausau Paper Products						
14	WausauPaper	EcoSoft C-Fold Towel - White 10 1/8" x 13", 200 towels per pack, 12 packs per case	49500	Case	12/200	\$ 15.75
15	WausauPaper	EcoSoft Green Seal OptiCore Tissue, 2 Ply, 3 3/4" x 4" sheets, 36 rolls per case/865 sheets per roll	61990	Case	36/865	\$ 30.98
16	WausauPaper	EcoSoft Multifold Towel, Natural, 9 1/8" x 9 1/2", 250 towels per pack, 16 packs per case	48000	Case	16/250	\$ 13.80
17	WausauPaper	EcoSoft Green Seal Tissue, 2 Ply, 4 3/8" x 3 3/4" sheets, 96 rolls per case/500 sheets per roll	54900	Case	96/500	\$ 33.00
18	WausauPaper	9" EcoSoft 2 Ply Universal, 3 1/2" x 1000', 12 rolls per case	10020	Case	12/1000	\$ 23.86
19	WausauPaper	EcoSoft Multifold Towel, White, 9 1/8" x 9 1/2", 250 towels per pack, 16 packs per case	48500	Case	16/250	\$ 17.64
Georgia-Pacific Products						
20	Georgia-Pacific	GP Compact Coreless High Capacity 2 Ply Toilet Paper, 3.85" x 4.05", 1,500 sheets per roll	19378	Case	18/1500	\$ 32.98
21	Georgia-Pacific	Envision Tissue Bath 2Ply White High Ca	19448/01	Case	48/1000	\$ 51.48
22	Georgia-Pacific	Preference Towel Roll White 2Ply Perf Per	27385	Case	30/85	\$ 23.92
23	Georgia-Pacific	EnMotion Towel Roll enMotion White	89460	Case	6/800	\$ 55.90
23	Georgia-Pacific	SPEC Tissue Bath 1Ply White Hi	14448/01	Case	48/1500	\$51.68

Non-Core Items Percentage Off List Price

Category	Manufacturer A	Manufacturer A Discount off List	Manufacturer B	Manufacturer B Discount off List
Paper Products	Cascade	35%		35
Brooms, Brushes, Dust Pans	Ocedar	35%	Impact	35
Hand Pads, Sponges	Ocedar	35%	3M	35
Mops & Accessories	Ocedar	35%	SSS	35
Restroom Products & Fixtures	Impact	35%	SSS	35
Waste Receptacles	Impact	35%	SSS	35
Hand Soap, Skin Care	SSS	35%	Gojo	35
Liners	Berry Plastics	35%	SSS	35
All Purpose Cleaners	Spartan	35%	Warsaw	35
Degreasers	Spartan	35%	Warsaw	35
Disinfectants	Spartan	35%	Warsaw	35
Green Chemicals	Spartan	35%	3M	35
Insecticides	Spartan	35%	SSS	35
Polishers	NSS	20	SSS	20