

City of Ann Arbor
CABLE COMMUNICATIONS COMMISSION
February 7, 2018
Regular Session
MINUTES

Call To Order and Roll Call: Chair R. Sutton called the Cable Commission Regular Session to order at 3:02 p.m. Upon roll call, the following were present: R. Sutton, D. Chappell, J. Torgersen, Thomas Wright, G. McDonald, L. Wondrash and J. Eaton. Not in attendance was T. Ramirez.

Approval of Agenda: Chair R. Sutton asked for approval of the agenda. All approved.

Approval of Minutes: Chair R. Sutton asked for approval of the Aug. 2, 2017 Regular Session minutes. All approved.

Public Comment: None.

CTN Report: G. McDonald reviewed highlights from CTN July – Dec. 2017 activity reports.

Regular Business:

- a. Chair Election 2018: D. Chappell nominated J. Torgersen Chair and R. Sutton seconded. D. Chappell nominated T. Wright Vice-Chair and R. Sutton seconded. J. Torgersen was elected 2018 Chair and T. Wright was elected Vice-Chair via unanimous written ballot.
- b. 2018 Meeting Schedule: R. Sutton moved that the 2018 quarterly meeting schedule be the first Wednesday of the month at 4 p.m. at CTN on Feb. 7, May 2, Aug. 1 and Nov. 7, 2018. D. Chappell seconded. The motion passed unanimously.
- c. Policy Subcommittee Discussion: G. McDonald asked for volunteers for a CTN Policy Subcommittee to discuss policy updates. D. Chappell and T. Wright volunteered. Policy revision recommendations will be brought back to the Cable Commission for consideration.

Commission/Staff Comments:

L. Wondrash stated that City Council approved CTN's five-year lease renewal (2018-2023) in January. She also explained that the Communication/CTN Fiscal Year 2019 budget would be submitted to City Council in April by the City Administrator. It is the second year of a two-year budget. City Council members can only adopt one fiscal year at a time even though the city plans for multi-year budgets.

Adjournment: R. Sutton made a motion to adjourn the meeting and it was seconded by D. Chappell. Chair J. Torgersen closed the meeting at 3:35 p.m.

Submitted by: L. Wondrash
Date Approved: May 2, 2018