

Ann Arbor Area Transportation Authority Board of Directors  
Meeting Minutes

Thursday, February 15, 2018

6:30 p.m.

Ann Arbor District Library, 343 South Fifth Avenue, Ann Arbor, Michigan

Present: Eli Cooper, Gillian Gainsley, Prashanth Gururaja, Roger Hewitt,  
Larry Krieg, Eric Mahler (Chair), Kyra Sims

Chairman Eric Mahler called the meeting to order at 6:31 p.m.

1) Opening Items

a. Approve Agenda

Chairman Mahler requested moving the Service Committee report to item 3a. A motion was made by Mr. Cooper to approve the agenda, as amended, seconded by Mr. Gururaja. On a voice vote, Chairman Mahler declared the motion carried.

b. Public Comment

None.

c. General Announcements

None.

2) Consent Items

Dr. Krieg moved approval of the Consent Items, seconded by Ms. Sims. On a voice vote, Chairman Mahler declared the motion carried.

a. Approval of Minutes of January 18, 2018

b. Approval of Minutes of January 24, 2018

3) Policy Monitoring and Development

a. Service Committee

Mr. Hewitt made a report on behalf of the Service Committee; particularly: Retreat Debrief; Strategic Vision; Monitoring Report 2.1 Treatment of Riders; Satisfaction and Service Performance Report; Millage Update; FTA Triennial Review; Report from Dr. Krieg on the Board's role in operational issues.

Dr. Krieg clarified his interests presented to the Service Committee.

b. Policy Monitoring and Committee Reports

1. Monitoring 4.0: Global Board-Management Delegation

No report.

2. Audit Committee
    - a. Presentation from Plante Moran  
Pam Hill and Josh Yde from Plante Moran presented highlights from the audit report. Ms. Hill reported on the Financial Statements. Mr. Yde reported on the Federal Compliance Report and End of Audit Letter. The audit yielded an unmodified opinion; the highest level of assurance that can be received. Board members commented, and Ms. Hill and Mr. Yde responded to questions.
  3. Finance Committee  
Mr. Cooper made a report on behalf of the Finance Committee; particularly: Monitoring Report 2.5 Financial Conditions; Q1 Financial Statement.
  4. Board's Annual Plan of Work Item & Ends Policies  
No report.
- c. Other Board Reports & Ownership Linkages
1. Local Advisory Council  
Kathleen Mozak-Betts made a report on behalf of the Local Advisory Council; particularly: MDOT Vehicle Accessibility Plan review; recognition of Cathy-Alice Koyanagi; appointment of new Executive Committee member; Paratransit Study update; ARide Report Card.
  2. Washtenaw Area Transportation Study  
Dr. Krieg made a report on behalf of the Washtenaw Area Transportation Study Policy Committee; particularly: 2045 Long Range Plan.
  3. Ann Arbor Transportation Commission  
Mr. Gururaja made a report on behalf of the Ann Arbor Transportation Commission; particularly: Ann Arbor Bicycle Parking Ordinance; Transit Zoning District; SEMCOG 2045 Regional Transportation Plan.
- Mr. Cooper made a report on the January Commission meeting; particularly: CIP Committee Charter Revisions; Major Street Projects Requested for Review; Review of Mobility in the Lowertown Area; Removal of On-Street Parking on Pauline Boulevard; Transportation Project Updates.

4) Strategy and Operational Updates: CEO

a. CEO Report

Mr. Carpenter referred to the written CEO Report and reported verbally on a Federal Infrastructure Plan.

b. Policy Monitoring: 2.1 Treatment of Riders

Mr. Carpenter reviewed Monitoring Report 2.1 Treatment of Riders indicating compliance and noting areas for improvement. Board members commented on the report and Mr. Carpenter responded to questions.

Dr. Krieg moved that the Board finds that the CEO is making reasonable progress toward compliance. Mr. Cooper seconded the motion. On a voice vote, Chairman Mahler declared the motion carried.

c. Q1 Satisfaction and Service Performance

Deputy CEO Bryan Smith presented highlights from the Q1 Satisfaction and Service Performance Report. Board members commented and Mr. Smith responded to questions.

d. Policy Monitoring: 2.5 Financial Conditions

CFO John Metzinger presented Monitoring Report 2.5 Financial Conditions. Board members commented and Mr. Metzinger responded to questions.

Mr. Cooper moved that the Board finds that the CEO is in compliance, except for the item(s) noted. Mr. Gururaja seconded the motion. On a voice vote, Chairman Mahler declared the motion carried.

e. Q1 Financial Statement

Mr. Metzinger reviewed the Income Statement and Balance Sheet for Q1 of FY2018. Board members commented and Mr. Metzinger responded to questions.

f. Millage Update

Mr. Carpenter reviewed proposed ballot language vetted by AAATA member municipalities and legal counsel. Board members commented, and Jeremy Kennedy, AAATA corporate counsel, Mr. Carpenter and Bill DeGroot, Financial Analyst and Planner, responded to questions.

5) Board Development

a. Board Education

Chairman Mahler referred to a Report of Board Workshop detailing outcomes from the January 24, 2018 Retreat. Chairman Mahler reported

on support needed from Board members to move the Plan of Work forward.

6) Emergent Business

None.

7) Closing Items

a. Topics for Next Meeting:

- Ballot Language
- Next Steps from Board Retreat
- Monitoring Report 2.6 Investments
- Presentation on Ridership v Coverage

b. Public Comment

None.

c. Board Assessment of Meeting

None.

d. Adjournment

A motion was made by Ms. Gainsley, seconded by Mr. Cooper, that the meeting adjourn. On a voice vote, Chairman Mahler declared the motion carried. The meeting adjourned at 9:12 p.m.

Gillian Gainsley  
Secretary, AAATA Board of Directors

Approved March 15, 2018