



# City of Ann Arbor

## Meeting Minutes - Final

### Park Advisory Commission

301 E. Huron St.  
Ann Arbor, MI 48104  
<http://a2gov.legistar.com/Calendar.aspx>

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Tuesday, December 20, 2016

4:00 PM

Larcom City Hall, 301 E Huron St, Second  
Floor, City Council chambers

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**A CALL TO ORDER**

**B ROLL CALL**

*Staff: 6 - C. Smith, J. Landefeld, C. Saam, D. Kelly, A. Walton, S. Spooner*

**Present:** 9 - Alan Jackson, Bob Galardi, David Santacroce, Paige Morrison, Stephen Borgsdorf, Julie Grand, Lauren London, Mike Appel, and Ruth L. Kraut

**Absent:** 2 - Praveena Ramaswami, and Zachary Ackerman

**C APPROVAL OF AGENDA**

**D PUBLIC COMMENTARY - (3 Minutes per Speaker)**

**E APPROVAL OF MINUTES**

**E1 16-1766 Park Advisory Commission Meeting Minutes of November 15, 2016**

**Attachments:** PAC Meeting Minutes Final 11-15-16

**Approved by the Commission and forwarded to City Council.**

**Yeas:** 8 - Jackson, Galardi, Santacroce, Morrison, Borgsdorf, London, Appel, and RAC Rep. Kraut

**Nays:** 0

**Absent:** 1 - Ramaswami

**F SPECIAL PRESENTATIONS**

**F1 Review of 2016 Gallup & Argo Season**

*C. Saam gave a description of the liveries, their use and accessibility. River trips and programs were also described. Discussion about parking solutions and how police presence have improved the livery experience.*

**G UNFINISHED BUSINESS**

**H NEW BUSINESS**

- H1 16-1767** Resolution to Recommend Approval of a Budget in the Amount of \$345,000.00 and Accept Funding of up to \$210,000.00 from the Washtenaw County Office of Community and Economic Development for Construction of an Addition to the Bryant Community Center

**Attachments:** PAC - BRYANT OCED CONSTRUCTION, FINAL\_Bryan Community Center Construction\_Subaward Agreement BOILERPLATE...

*C. Smith described this item as this administrative step needed to release contract bids to start the construction on this project.*

*Approved Resolution reads as follows:*

*RESOLUTION TO RECOMMEND APPROVAL OF A BUDGET IN THE AMOUNT OF \$345,000.00 AND ACCEPT FUNDING OF UP TO \$210,000.00 FROM THE WASHTENAW COUNTY OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR CONSTRUCTION OF AN ADDITION TO THE BRYANT COMMUNITY CENTER (8 VOTES REQUIRED)*

*Whereas, the Bryant Community Center programming has expanded such that the existing space does not meet the current needs;*

*Whereas, The City of Ann Arbor, Parks and Recreation Services purchased the property adjacent to the Bryant Community Center, and plans to connect the two structures to provide additional space as well to better oversee and coordinate programming;*

*Whereas, The Washtenaw County Office of Community and Economic Development (OCED) is providing funding in an amount up to \$210,000.00 to construct the addition to the Bryant Community Center; and*

*Whereas, the City Council is being asked to approve the construction*

*budget for the project in the amount of \$345,000.00, with funding from Washtenaw County OCED and previously approved Parks Maintenance and Capital Improvement Millage Funds;*

*RESOLVED: That the Park Advisory Commission recommends that the City of Ann Arbor appropriates and increases the revenue and expenditure budget in the amount of \$345,000.00 in the Major Grant Fund with the source of funding from Washtenaw County and the Parks Maintenance and Capital Improvements Millage; and*

*RESOLVED: That the Park Advisory Commission recommend approval of the project agreement between the City and OCED for the construction of the addition to the Bryant Community Center.*

**Approved unanimously.**

**Yeas:** 8 - Jackson, Galardi, Santacroce, Morrison, Borgsdorf, London, Appel, and RAC Rep. Kraut

**Nays:** 0

**Absent:** 1 - Ramaswami

**H2      16-1768**    Resolution to Recommend Amending the Parks Maintenance and Capital Improvements Millage FY 2017 Budget by Appropriating Funds from the Fund Balance to Purchase Golf Course Maintenance Equipment from Spartan Distributors (MiDeal - \$354,770.92)

**Attachments:**    PAC - GOLF EQUIPMENT, Spartan quote

*C. Smith gave background on the proposed resolution and how future equipment funding would be budgeted. D. Kelly and S. Spooner provided additional comments.*

*Approved Resolution reads as follows:*

**RESOLUTION TO RECOMMEND AMENDING THE PARKS  
MAINTENANCE AND CAPITAL IMPROVEMENTS MILLAGE FY 2017  
BUDGET BY APPROPRIATING FUNDS FROM THE FUND BALANCE  
TO PURCHASE GOLF COURSE MAINTENANCE EQUIPMENT FROM  
SPARTAN DISTRIBUTORS (MIDEAL - \$354,770.92)**

*Whereas, The Fleet & Facilities Unit needs to purchase replacement golf course maintenance equipment for the City's fleet;*

*Whereas, Spartan Distributors, Sparta, MI, was the lowest responsive*

*bidder to the State of Michigan MiDeal Cooperative Purchasing Program (#071B0200329); and*

*Whereas, Spartan Distributors complies with the requirements of the City's non-discrimination ordinances;*

*RESOLVED, That the Park Advisory Commission recommends approval of an amendment to the FY 2017 Parks Maintenance and Capital Improvements budget for \$354,770.92; and*

*RESOLVED, That the Park Advisory Commission recommend approval of the issuance of a purchase order to Spartan Distributors for the purchase of twelve pieces of golf course maintenance equipment for a total amount of \$354,770.92 and the future budgeting of annual replacement costs of approximately \$55,192 in the Parks & Recreation General Fund operating budget to fund future replacements.*

**Approved unanimously.**

**Yeas:** 8 - Jackson, Galardi, Santacroce, Morrison, Borgsdorf, London, Appel, and RAC Rep. Kraut

**Nays:** 0

**Absent:** 1 - Ramaswami

**I COMMISSION PROPOSED BUSINESS**

**J REPORT FROM PARKS AND RECREATION MANAGER**

*C. Smith provided 2017 PAC meeting calendar. Rotary Club presented check to the Mayor at the last Council meeting for \$450,000 for the Gallup Park playground equipment. July 30 is goal for construction end date. Sister Lakes Stormwater Project amended resolution passed at Council which allows the project move ahead. Outdoor ice rinks are under construction. Hope to open for holiday season. Indoor skating available at Veterans Park--December 24 and 31st will have open skates from 11-4 there, and additional public skating times at Buhr; Mack indoor pool will have extended hours on December 26-30; Christmas Eve at Farmers Market will be open from 7-noon for last minute gifts or foods; interview process has begun for Park Planner position; first round of interviews for Market Manager will occur in the first part of January; two-year budget cycle is beginning--budget will be presented to PAC in April and to Council in May for approval. J. Grand announced that G. Kraphol will replace Z. Ackerman as a Council representative.*

**K REPORT FROM PARKS AND RECREATION ADVISORY COMMISSION**

*R. Kraut announced that the new brochure is out; recommendations for upgrades to recreation facilities went to the school board and were approved.*

**L REPORTS FROM RELEVANT COMMISSIONS AND COMMITTEES****M PUBLIC COMMENTARY - (3 Minutes per Speaker)****N CLOSED SESSION****O TRANSMITTALS****O1 16-1769 Park Planning Capital Project Update**

**Attachments:** Park Planning Capital Project Update

**O2 16-1770 PAC Council Update December 2016**

**Attachments:** PAC COUNCIL UPDATE 12 2016

**O3 16-1771 Parks Project Status Table FY 2016-2017**

**Attachments:** Parks\_Project\_Status\_Table-FY2016-17

**P ADJOURNMENT**

**Adjourn**