



# City of Ann Arbor

## Meeting Minutes - Final

### Park Advisory Commission

301 E. Huron St.  
Ann Arbor, MI 48104  
<http://a2gov.legistar.com/Calendar.aspx>

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Tuesday, November 15, 2016

4:00 PM

Larcom City Hall, 301 E Huron St, Second Floor, City Council chambers

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**A CALL TO ORDER**

**B ROLL CALL**

**Present:** 10 - Alan Jackson, Bob Galardi, David Santacroce, Paige Morrison, Julie Grand, Praveena Ramaswami, Lauren London, Zachary Ackerman, Mike Appel, and Ruth L. Kraut

**Absent:** 1 - Stephen Borgsdorf

**C APPROVAL OF AGENDA**

**D PUBLIC COMMENTARY - (3 Minutes per Speaker)**

**E PUBLIC HEARING - 2016-2020 Parks and Recreation Open Space Plan**

*Larry Baird, 1770 Riverwood, spoke on safety concerns in the BTB trail gaps and encouraged a collaborative look at commuter traffic.*

**F APPROVAL OF MINUTES**

**F1 16-1636 Park Advisory Commission Meeting Minutes of October 18, 2016**

**Attachments:** PAC Meeting Minutes 10-18-16

*Passed unanimously.*

**Approved by the Commission and forwarded to City Council.**

**G SPECIAL PRESENTATIONS**

**G1 Review of 2016 NAP Season**

*D. Borneman gave the background on Natural Area Preservation and its mission. NAP does Ecological Assessments, Ecological Restoration*

*and Education and Outreach as well as many volunteer programs.*

G2 Review of 2016 Farmers Market Season

*S. DeWitt presented on the 2016 Farmers Market season. Numbers given on Market activities and infrastructure improvements. Goals for next year described.*

**H UNFINISHED BUSINESS**

**I NEW BUSINESS**

**I1 16-1637** Resolution to Recommend Approval of a Purchase Order with Johnson Outdoors for the Purchase of Tandem Kayaks and Associated Parts (NTE \$62,500)

**Attachments:** PAC - JOHNSON OUTDOOR

*J. Landefeld gave the background on this item and the kayak replacement needs.*

**RESOLUTION TO RECOMMEND APPROVAL OF A PURCHASE ORDER WITH JOHNSON OUTDOORS FOR THE PURCHASE OF TANDEM KAYAKS AND ASSOCIATED PARTS (\$NTE62,500.00)**

*Whereas, Replacement kayaks are needed to maintain the livery boat fleet size at Argo and Gallup Liveries;*

*Whereas, Competitive bids were sought and received by purchasing on November 4, 2016,*

*Whereas, Funding for the kayaks is available in the approved FY 17 Parks Maintenance and Capital Improvements Millage budget and the approved FY 17 Parks & Recreation General Fund operating budget;*

*Whereas, Johnson Outdoors submitted the lowest responsive bid;*

**RESOLVED, That the Park Advisory Commission recommends approving a purchase order Johnson Outdoors for an amount not to exceed \$62,500.00.**

*Motion approved unanimously.*

**Approved**

**I2      16-1635      2016 - 2020 Parks and Recreation Open Space Plan**

**Attachments:**      PROS Plan 11-8-16, PAC - PROS 2016\_20

*A. Kuras gave history, updates and next steps for the PROS Plan.*

**RESOLUTION TO RECOMMEND APPROVAL OF THE 2016-2020  
PARKS AND RECREATION OPEN SPACE PLAN**

*Whereas, The Parks and Recreation Open Space Plan (PROS) has expired and the updated PROS Plan must be approved by the Michigan Department of Natural Resources by April 1, 2017;*

*Whereas, The Michigan Department of Natural Resources requires that the PROS Plan be updated every 5 years and that the City must provide an updated plan to be eligible to apply for grants;*

*Whereas, the PROS Plan is an important guiding document for all future planning for the Ann Arbor Park System and part of the City master plan;*

*Whereas, A City-wide email survey, focus groups, public meetings and public hearings as well as other input processes were completed as part of preparing the 2016-2020 Parks and Recreation Open Space Plan;*

*Whereas, Public review of the draft plan has been completed including all surrounding municipalities, townships, Washtenaw County, and public utilities as required to incorporate the PROS Plan as part of the City of Ann Arbor's Master Plan; and*

*Whereas, A comprehensive list of facility improvements, recreation needs and park improvements was developed to provide the basis for millage renewals and capital improvements as a result of the public input;*

**RESOLVED, That the Park Advisory Commission recommends approval of the 2016-2020 PROS Plan.**

*Motion approved unanimously.*

**Approved**

**I3      16-1638      Resolution to Recommend Approval of Two Contracts for the Rotary Club of Ann Arbor Universal Access Playground at Gallup Park**

**Attachments:**      PAC- ROTARY CONSTRUCTION, Rendered Plan 7-16,

0004\_3\_Rendering 1 River and Prairie Area,  
0004\_4\_Playground Detailed Specifications\_Page\_27,  
0004\_5\_Playground Detailed Specifications\_Page\_03,  
0004\_6\_mushroom-climber

- A. Kuras gave status of the project at the Universal Access Playground.*
- C. Smith provided additional history including grant application updates.*

*RESOLUTION TO RECOMMEND APPROVING TWO CONTRACTS FOR THE ROTARY CLUB OF ANN ARBOR UNIVERSAL ACCESS PLAYGROUND AT GALLUP PARK; FABRICATE AND SUPPLY THE PLAYGROUND EQUIPMENT (\$391,577.00), AND INSTALLATION OF EQUIPMENT AND ASSOCIATED SITE WORK (\$547,756.31), APPROPRIATE FUNDS, AND AMEND THE PROJECT BUDGET FOR CONSTRUCTION*

*Whereas, A new playground is being constructed at Gallup Park to fill a community need for a universally accessible playground in partnership with the Ann Arbor Rotary Club and the Michigan Department of Natural Resources Trust Fund;*

*Whereas, Competitive bids were received by Purchasing on Monday, November 7, 2016 for playground equipment;*

*Whereas, Competitive bids were received by Purchasing on Wednesday, November 9, 2016 for construction services;*

*Whereas, Penchura submitted the lowest responsible bid to supply playground equipment and site furniture for the playground;*

*Whereas, MRC submitted the lowest responsible bid to construct the playground and perform associated site work;*

*Whereas, Funding for this project includes a previously budgeted \$300,000.00 grant from the Michigan Department of Natural Resources Trust fund, \$550,000.00 from the Rotary Club of Ann Arbor, and \$259,166.64 previously budgeted from the Park Maintenance and Capital Improvements Millage;*

*RESOLVED, That the Park Advisory Commission recommends approving a contract with Penchura to supply playground equipment and park furniture for the Gallup Park Universal Access Playground in the amount of \$391,577.00 and approve a construction contingency of \$39,157.70 (10%) to cover potential contract change orders for a total*

*contract amount of \$430,734.70 for the life of the project without regard to fiscal year;*

*RESOLVED, That the Park Advisory Commission recommends approving a contract with MRC to construct the Gallup Park Universal Access Playground in the amount of \$547,756.31, and approve a construction contingency of \$54,775.63 (10%) to cover potential contract change orders for a total contract amount of \$602,531.94 for the life of the project without regard to fiscal year;*

*RESOLVED, That the Park Advisory Commission recommends amending the project budget previously established in the Parks Maintenance and Capital Improvements Millage from \$559,166.64 to \$1,109,166.64 as follows:*

*Sources of funds:*

- \$550,000.00 from donations from the Rotary Club of Ann Arbor.*

*Motion approved unanimously.*

**Approved**

**J COMMISSION PROPOSED BUSINESS**

J1 Appoint Mike Appel to Environmental Commission

*Chair Santacroce appointed Mike Appel as PAC liaison to the Environmental Commission.*

**K REPORT FROM PARKS AND RECREATION MANAGER**

*C. Smith reported that Buhr Park outdoor ice arena is open. Allmendinger, Burns and Northside ice rink infrastructures are being installed. CAN has a turkey drive this season to provide meals to families in need. Canned food drive being held at the Bryant Community Center.*

**L REPORT FROM PARKS AND RECREATION ADVISORY COMMISSION**

*R. Kraut reported on the last quarterly meeting. Funding for schools to upgrade items was discussed at the last meeting.*

**M      REPORTS FROM RELEVANT COMMISSIONS AND COMMITTEES**

**N      PUBLIC COMMENTARY - GENERAL (3 Minutes per Speaker)**

**O      CLOSED SESSION**

**P      TRANSMITTALS**

**P1      16-1639    Park Planning Capital Project Update**

**Attachments:**    PAC Update 11-16

**P2      16-1640    PAC Council Update November 2016**

**Attachments:**    PAC COUNCIL UPDATE 11 2016

**P3      16-1644    Parks Project Status Table FY 2016-2017**

**Attachments:**    Parks\_Project\_Status\_Table-FY2016-17

**Q      ADJOURNMENT**