



CITY OF ANN ARBOR

COUNCIL ADMINISTRATION COMMITTEE

Prepared for informational purposes only

Date: March 21, 2016

Time In: 4:06 p.m.

Time Out: 6:32 p.m.

Location: 3rd Floor conf. room, Harcom Bldg

Committee Members Present:

Mayor Taylor

Councilmember Briere

Councilmember Krapohl absent

Councilmember Lumm arrived 4:26 p.m.

Councilmember Warpehoski

Also Present Were:

Interim City Administrator Crawford

City Attorney Postema

Robyn Wilkerson, M.R. Director

Jim Nosey, Affion



Call to Order:

Chairperson Taylor called the meeting to order and CA Postema recorded the minutes for members' information. A quorum of Committee members was present, and the meeting, having been duly convened, was ready to proceed with business.

Matters Discussed:

1. Robyn Wilkerson discussed search process, introduced search consultant. Discussion of council interview issues; suggested HR Director look at possible smaller council groups. HR Director will propose methods and process.
2. After closed session, continued discussion of search process. Discussion of changes to search process and importance of following the process.
3. Discussion of recommending four ~~per~~ finalists. Discussion of candidates 3, 4, 5, 7 as finalists.
4. Further discussion of number of candidates to be finalists.
5. Discussion of candidate 6 as possible alternate.
6. Discussion of scope of possible motion. 2

Actions Taken:

1. CM Briere moved, seconded by CM Wapchocki, unanimous vote for following:

- 1. Recommend applicants 3, 4, 5, 7 as potential finalists for search process, but only if they consent to being public finalist.
- 2. Direct AFRion to contact the applicants to confirm interest in being public finalist.
- 3. Direct H.R. Director to publicly release names and bio. information for those that agree to be public finalist.
- 4. Direct H.R. Director to set up interview panels (internal and external), a public reception, & Council interview process, and other arrangements for interview process.

Minute Secretary:

5. Recommend applicant 6 as alternate

Closed Session:

Yes No

If Yes,
Time of motion:

Motion brought by:
4:28 p.m.
CM Briere

but only if potential finalist does not become p-blic finalist.

Seconded by: *CM Lumm*

Roll Call Vote Taken: Yes Vote: _____

Unanimous:

Mayor Taylor

Yes No

Councilmember Briere

Yes No

Councilmember Krapohl

Yes No

Councilmember Lumm

Yes No

Councilmember Warpehoski

Yes No

Purpose of closed session: *Under the OMA, to review and consider applications for City Administrator requested to be confidential*

Motion out of closed session:
Seconded by: *bill lumm*
CM Lumm
CM Briere

Vote: _____ Unanimous:

Time out of closed session: *6:11 p.m.*

Minute Secretary:

[Handwritten Signature]