

**Dean Fund Committee Meeting
March 12, 2013
Wheeler Center
4251 Stone School Rd., Ann Arbor
MINUTES**

Members Present: John Bassett, Jane Immonen, Bonnie Ion, John Remsberg

Members Absent: Warren Attarian, Al Gallup

Guest: Patrick Ion

Staff Present: Kerry Gray

John Bassett called the meeting to order at 9:05 a.m.

Action Item #1- Approve March Agenda

DFC reviewed agenda **John Remsberg** motioned to approve; **Jane Immonen** seconded. Committee unanimously approved.

Action Item #2- January 8 Meeting Minutes

DFC reviewed January meeting minutes. **Mr. Bassett** noted that the motion regarding adding \$25,000 from fund balance for both FY14 and FY15 budgets was not written correctly. **Kerry Gray** will update January minutes and resend to the Committee. **Bonnie Ion motioned to approved the minutes with the revision of the budget motion to read:** *"Ms. Ion motioned to add \$25,000 each year from the fund balance to supplement the FY 14 and FY15 Dean Fund budget ; John Remsberg seconded."* ; **Ms. Immonen seconded.** Committee unanimously approved.

Information Item #1: Update FY13 Budget

- The Forestry Crew had been working on the Eisenhower Parkway project up until the storm. They will continue with removals and plantings this spring after the storm clean up has been completed in early April.
- Based on the reduced revenue in this year's budget the stem girdling root project will not happen. This may be a good candidate for a project next year.

Information Item #2: Forestry Supervisor and duties

- Tracy Pennington is the acting Supervisor in Forestry and Parks Operation with Kay Sicheneder's departure from the City.

Information Item #3: Dean Fund Committee vacancies

- The Mayor's office received an application of a candidate interested in serving on the Dean Fund Committee. There is one vacancy and the Mayor may appoint the applicant.
- Ms. Ion stated she will be resigning effective the June meeting to begin her assignment in Africa with the Peace Corp.
- Patrick Ion is interested in filling **Ms. Ion's** vacancy and will submit an application to the Mayor's office soon.

- **Ms. Ion** hopes that the Committee will still do something to celebrate the 50th Anniversary of the Elizabeth Dean Fund.

Information Item #4: Next Meeting Date

Due to lack of agenda items the April Meeting is cancelled. The next meeting is May 14 and the DFC would like to invite City Treasurer, Matt Horning to attend the Dean Fund Committee meeting.

Discussion Item #1: FY14 and FY 15 Budget

- The Committee reviewed the DFC budget that will be presented to City Council for their approval.

	FY 14	FY 15
Investment Income <i>(Projected)</i>	\$27,000	\$25,000
Prior Year Fund Balance	\$25,000	\$25,000
Total	\$52,000	\$50,000

Discussion Item #2: FY14 Project Ideas

- Project proposal received from resident on Highland Road to replant two trees in front of their home. Due to the narrow focus to plant in front of one address and the DFC's limited funding, the DFC declined to fund this proposal. With their limited budget, the DFC is now interested in funding projects that have greater public benefit.
- **Dean Promenade:** Replant the two trees that have been lost and the stump removal of the trees. Estimated cost at \$2000.00. **Ms. Ion motioned** to stump and replace the two trees that have been removed from the Dean Promenade at an estimated cost of \$2000 from FY14 Budget. **Ms. Immonen seconded.** Committee unanimously approved.
- Belmont Road Crabapples. This was not a formal project proposal but a project brought to the Committee by **Ms. Gray** based on a resident's request. As with the Highland Road trees, due to the narrow focus and limited public benefit the Dean Fund declined to fund this project.

Mr. Bassett adjourned the meeting at 10:00 a.m.

Current FY 2013 Approved Projects

Project Name	Approved Amount
Watering of street trees (Post Planting Care in budget)	\$17,573.00
Eisenhower Median Project	\$35,000.00
Stem Girdling Root Pilot Project	\$4500.00
TOTAL	\$57,073.00
Remaining Unencumbered Budget	\$0

Current FY2014 Approved Projects

Project Name	Approved Amount
Remove stumps and replace the two lost Honeylocust trees in the Dean Promenade	\$2000.00
Total	\$2000.00
Remaining Unencumbered Budget	\$50,000.00