



**CITY OF ANN ARBOR – PARKS ADVISORY COMMISSION**  
**MEETING MINUTES**  
**April 26, 2011**

The regular meeting of the Park Advisory Commission was held on Tuesday, April 26, 2011 at 4:00 p.m. at the Washtenaw County Administration Building in the County Board of Commission Public Meeting Room, 220 N. Main St., Ann Arbor, Michigan.

I. The meeting was called to order at 4: 11 p.m. by Chair J. Grand.

II. Roll Call:

Members Present: (8) J. Grand, T. Berla, D. Barrett,  
G. Nystuen D. Chapman, K. Levin (left meeting at  
6:54 p.m.), S. Offen, T Doyle

Ex-Officio Members Present: (2) M. Anglin, C. Taylor

Ex- Officio Members Absent: (0) None.

Members Absent: (1) J. Lawter.

Staff Present: (7) C. Smith, S. Bahl, J. Straw, C. Hupy, M. Warba,  
D. Borneman, L. Bowen

**APPROVAL OF AGENDA – Commissioner Grand** asked for a motion to approve the agenda, **Commissioner Berla** moved, supported by **Commissioner Nystuen** to approve the agenda as written. The agenda was approved unanimously.

**PUBLIC COMMENTARY - AGENDA ITEMS (3 Minutes per Speaker)**

**K. Sidney** spoke on the proposed budget.

**A - APPROVAL OF MINUTES**

**Commissioner Chapman** moved, supported by **Commissioner Levin** to approve the minutes of the March 15, 2011 meeting as written. The minutes of March 15, 2011 were approved unanimously.

**SPECIAL PRESENTATIONS**

Ann Arbor Public Art Commission Mural Site Selection

**J. Myers** explained the Percent for Art program and the role of the Ann Arbor public art commission. Allmendinger Park and Huron Parkway were shared as potential sites for public art murals.

**G. Nystuen** asked the size of the murals.

53 J. Myers stated the size of the mural is determined by the artist.

54  
55 D. Barrett asked for an approximate amount of the budget.

56  
57 J. Myers stated approximately \$10,000.00 per site.

58  
59 K. Levin asked if there is a timeline to when the murals will be completed.

60  
61 J. Myers predicted the end of September 2011.

62  
63 B - UNFINISHED BUSINESS

64  
65 C - NEW BUSINESS

66  
67 C-1 Resolution to Recommend Approval of Fiscal Year 2012 Fee Adjustments and  
68 New Program Fees for Parks & Recreation Services

69  
70 C. Smith gave an overview of the proposed fee adjustments and fees  
71 proposed for new activities to the Commission.

72  
73 ***Before voting on the Resolution below, the Commission asked questions***  
74 ***pertaining to the fee adjustments and new fees.***

75  
76 RESOLUTION TO RECOMMEND APPROVAL OF FISCAL YEAR 2012 FEE  
77 ADJUSTMENTS AND NEW PROGRAM FEES FOR PARKS AND RECREATION  
78 SERVICES

79  
80 Whereas, All Service Units of the City review their fees each year as part of the budget  
81 process;

82  
83 Whereas, Parks and Recreation Services have reviewed fees as part of the FY12 budget  
84 submittal; and

85  
86 Whereas, Parks and Recreation Services has developed new programs for FY12;

87  
88 RESOLVED, That fees for Parks and Recreation Services be adjusted according to the  
89 attached schedules;

90  
91 RESOLVED, That fees for new programs in Parks and Recreation Services be implemented  
92 according to the attached schedules;

93  
94 RESOLVED, That the attached fee schedules become effective according to the dates in  
95 the attached schedules; and

96  
97 RESOLVED, That the Parks Advisory Commission recommends that the Mayor and City  
98 Council approve the proposed fees.

99  
100 Prepared by: Colin Smith, Parks & Recreation Services Manager

101 Submitted by: Parks & Recreation Services

102 Date: April 26, 2011

103

104 **T. Berla** moved, supported by **G Nystuen** to Recommend Approval of Fiscal  
105 Year 2012 Fee Adjustments and New Program Fees for Parks & Recreation  
106 Services  
107

108 **Ayes: (8) J. Grand, G. Nystuen, T. Berla, S. Offen, D. Barrett,**  
109 **K. Levin, D. Chapman, T. Doyle**

110  
111 **Nays: (0) None.**

112  
113 **Absent: (1) J. Lawter**

114  
115 *On a vote by a show of hands – **Motion Passed** to Recommend Approval of*  
116 *Fiscal Year 2012 Fee Adjustments and New Program Fees for Parks &*  
117 *Recreation Services*

118  
119 **C-2** FY 2012 Proposed Budget and Two Year Financial Plan  
120

121 **C. Smith** gave an overview of the proposed Parks & Recreation Services  
122 budget to the Commission.

123 **M. Warba** gave an overview of the proposed Park Operations budget to the  
124 Commission.

125  
126 **G. Nystuen** asked for an explanation pertaining to the Metro Fund.  
127

128 ***Before voting on the Resolutions below, the Commission asked***  
129 ***questions of staff pertaining to the proposed budget.***

130  
131 **J. Grand** stated the Commission would have two separate Resolutions  
132 pertaining to the budget.  
133

134 **S. Offen** read the Community Services Resolution to the Commission.  
135

136 **PARKS ADVISORY COMMISSION RESOLUTION ON THE FY 2012 PROPOSED**  
137 **BUDGET AND FY 2013 BUDGET PLAN FOR PARKS AND RECREATION SERVICES**  
138

139 Whereas, a vibrant, extensive, and healthy parks system is part of every great town and  
140 city;

141 Whereas, Ann Arbor residents value their parks, natural areas and recreational facilities and  
142 support these amenities through their taxes;

143 Whereas, the Parks Advisory Commission (PAC) commends staff for their efforts to include  
144 PAC members in the budget process as early as possible and as much as possible, and in  
145 producing an overall fair and reasonable budget draft that follows PAC's recommended  
146 budget priorities to sustain facilities and activities for all residents, but especially children,  
147 low income residents, and seniors, particularly where these services are not otherwise  
148 available;

149 Whereas, the City of Ann Arbor Golf Courses have surpassed their revenue goals while  
150 achieving their expense guidelines;  
151  
152

153 And, whereas, the cost of maintaining the Argo and Geddes Dams have been absorbed by  
154 the Parks budget since these structures are essential for the creation of the recreation  
155 facilities of Argo Pond and Gallup Park;

156  
157 RESOLVED, That PAC recommends that City Council approve the Administrator's  
158 recommended budget for Parks and Recreation Services developed by staff highlighting the  
159 following items and noting the following changes from the 2011 budget:

- 160 1. Reduce energy usage expense in 2012 and 2013 to reflect the benefit of  
161 infrastructure energy improvements at various recreational facilities such as  
162 Cobblestone Farm and Mack Pool,
- 163
- 164 2. Reduce materials and supplies in 2012 and 2013 necessary to maintain  
165 various facilities as a result of recent improvements,
- 166
- 167 3. Reduce water usage expense in 2012 and 2013 to better reflect actual usage,
- 168
- 169 4. Optimize staff software use in 2012 and 2013 and eliminate unnecessary  
170 software installations where appropriate,
- 171
- 172 5. Increase revenue in 2013 by initiating additional programming at the Argo  
173 bypass channel,
- 174
- 175 6. Increase revenue in 2013 by increasing fees for selected programs, permits,  
176 and admissions.

177  
178 **S. Offen** moved, supported by **K. Levin** on the recommendations for the  
179 FY 2012 Proposed Budget and FY 2013 Budget Plan for Parks and  
180 Recreation Services

181  
182 **Ayes: (8) J. Grand, G. Nystuen, T. Berla, S. Offen, D. Barrett,**  
183 **D. Chapman, T. Doyle, K. Levin**

184  
185 **Nays: (0) None.**

186  
187 **Absent: (1) J. Lawter**

188  
189 *On a vote by a show of hands – **Motion Passed** on the FY 2012 Proposed*  
190 *Budget and FY 2013 Budget Plan for Parks and Recreation Services*

191  
192 **S. Offen** read the Public Services Resolution to the Commission.

193  
194 PARK ADVISORY COMMISSION RESOLUTION ON THE FY 2012 BUDGET AND FY 2013  
195 BUDGET PLAN FOR PARK OPERATIONS

196  
197 Whereas, a vibrant, extensive, and healthy parks system is part of every great town and  
198 city;

199  
200 Whereas, Ann Arbor residents value their parks, natural areas and recreational facilities and  
201 support these amenities through their taxes;

202  
203

204 Whereas, PAC commends Park Operations staff for their efforts to improve the quality and  
205 efficiency of parks maintenance;

206  
207 Whereas, the FY 2012 Budget for Park Operations shifts \$212,387 from the general fund to  
208 the Metro Expansion Fund, as well as an additional 8.45% reduction from the general fund;

209  
210 Whereas, the FY 2012 Budget for Park Operations as proposed will require City Council to  
211 amend the existing administrative policies for the Park Maintenance and Capital  
212 Improvements Millage in order to reduce general fund allocations in excess of 3.10%;

213  
214 And, whereas, PAC is concerned with the late timing of these policy changes to Park  
215 Operations funding, which has not allowed for sufficient input from PAC or the public;

216  
217 RESOLVED, that PAC recommends that City Council honor its commitment to voters by  
218 observing sections 4. and 5. of the Policies for Administration of the 2006 Parks millage  
219 and not reducing the Parks Operations Budget at a greater rate than the reduction in the  
220 overall General Fund.

221  
222 **T. Berla** moved, supported by **G. Nystuen** on the FY 2012 Budget and FY  
223 2013 Budget Plan for Park Operations.

224  
225 **Ayes: (8) J. Grand, G. Nystuen, T. Berla, S. Offen, D. Barrett,**  
226 **K. Levin, D. Chapman, T. Doyle**

227  
228 **Nays: (0) None.**

229  
230 **Absent: (1) J. Lawter**

231  
232 *On a vote by a show of hands – **Motion Passed** as amended on the FY 2012*  
233 *Budget and FY 2013 Budget Plan for Park Operations.*

234  
235 **D - COMMISSION PROPOSED BUSINESS**

236  
237 **E - REPORT FROM PARKS AND RECREATION MANAGER**

238  
239 **C. Smith** stated the spring scramble at the golf course raised over \$3,500 for the Parks  
240 & Recreation Services scholarship fund.

241  
242 **F - REPORT FROM MANAGER OF FIELD OPERATIONS**

243  
244 **G - REPORT FROM RECREATION ADVISORY COMMISSION**

245  
246 **H - REPORTS FROM RELEVANT COMMISSIONS, COMMITTEES, BOARDS AND/OR TASK**  
247 **FORCES**

248  
249 **I - PUBLIC COMMENTARY – GENERAL (3 Minutes per Speaker)**

250  
251 **J - CLOSED SESSION TO DEAL WITH PRIVELEDGED CLIENT ATTORNEY INFORMATION**

252  
253 **K - TRANSMITTALS**

254  
255

256           **K-1**    City Council Items Update

257

258           **K-2**    Park Project Update

259

260           **K-3**    City of Ann Arbor 2008 – 2013 Park Maintenance and Capital  
261                    Improvements Millage Status

262

263    There being no further business to come before the Commission, **Commissioner Doyle**  
264    **moved** that the open meeting be adjourned at 7:07p.m. The Commission unanimously  
265    agreed.

266

267

268