

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY  
INFORMATIONAL MEETING MINUTES  
Wednesday, December 6, 2023**

Ms. Thomson gave a presentation on the Ann Arbor Downtown Development Authority projects and activities for June-December 2023.

The meeting adjourned at 12:10 pm.

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY MEETING MINUTES  
Wednesday, December 6, 2023**

Place: DDA Office, 150 S. Fifth Ave., Suite 301, Ann Arbor, MI 48104

Time: 12:10 pm

**ROLL CALL:**

**Present:** Micah Bartelme, Steven Brummer, Milton Dohoney, Angela Jackson, Tyler Kinley, Mike Michelin, Thressa Nichols

**Absent:** Alexandra Dieck, Darren McKinnon, Danielle Vaughn

**Staff:** Maura Thomson, Executive Director / Communications Manager  
Sara McCallum, Deputy Director/Accounting Director  
Jada Hahlbrock, Parking Manager  
Amber Miller, Capital Projects and Planning Manager  
Shelby Mistor, Planning Specialist  
Hayett Chater, Accounts Payable and Procurement Specialist  
Sandra Andrade, Program Specialist  
Kelley Graves, Office Manager/Board Secretary

**Public:** Members of the Public were in attendance

**APPROVAL OF BOARD MEETING AGENDA**

Mr. Brummer moved and Mr. Michelin seconded the motion to approve the board agenda.

**A vote on the motion showed:**

**Ayes:** Bartelme, Brummer, Dohoney, Jackson, Kinley, Michelin, Nichols

**Nays:** None

**Absent:** Dieck, McKinnon, Vaughn

**The motion was approved.**

**PUBLIC COMMENT**

Ms. Carol Mohrlock commented on the DDA decision to end the discounted parking at the 4<sup>th</sup> & William structure for Michigan Flyer patrons.

**REPORTS FROM CITY BOARDS AND COMMISSIONS**

None.

**EXECUTIVE DIRECTOR REPORT**

None.

**DDA MEMBER COMMUNICATIONS**

None.

**CONSENT AGENDA**

Mr. Bartelme moved and Mr. Kinley seconded the motion to approve the items on the Consent Agenda.

**A vote on the motion showed:**

**Ayes: Bartelme, Brummer, Dohoney, Jackson, Kinley, Michelin, Nichols**

**Nays: None**

**Absent: Dieck, McKinnon, Vaughn**

**The motion was approved.**

**SPECIAL BUSINESS/REPORTS**

Mr. Dohoney provided an update on the Police Chief search and the year-long celebration of the City's Bicentennial in 2024. Mr. Dohoney provided background on conversations with Sports Illustrated about building a hotel in Ann Arbor on the old Kline lot. There has been discussion about including a conference center in the development.

**NEW BUSINESS**

Mr. Bartelme announced the Public Hearing on the Parking System proposed rate changes. The Public Hearing will take place on Wednesday, February 7, 2024 at Noon at the DDA office.

**UNFINISHED BUSINESS**

Mr. Bartelme moved and Ms. Nichols seconded the following resolution:

**RESOLUTION AMENDING THE DDA BYLAWS**

Whereas, The DDA operates by a set of bylaws that were first adopted in 1984 and last amended in 2021;

Whereas, Article VIII of the bylaws provides that, "These bylaws may be amended at any regular meeting of the Board by a majority vote, provided that the amendment has been submitted in writing at the previous regular meeting.";

Whereas, The proposed bylaw amendment was prepared by staff in consultation with the DDA's legal counsel for the purpose of clarifying Section 6 – Quorum and Voting;

Whereas, the proposed bylaw amendment was submitted in writing to the DDA Board for review and comment at its November 1, 2023 regular meeting;

RESOLVED, The DDA Board adopts the following DDA Bylaw amendment to Section 6 – Quorum and Voting, effective immediately:

**Section 6 - Quorum and Voting**

Section 6 - Quorum and Voting. A majority of the members of the Board in office shall constitute a quorum for the transaction of business. In the event that effective membership is reduced because of a conflict of interest, a majority of the remaining members eligible to vote shall constitute the action of the Board. In no event shall less than five affirmative votes constitute action of the Board.

**A vote on the resolution showed:**

**Ayes: Bartelme, Brummer, Dohoney, Jackson, Kinley, Michelon, Nichols**

**Nays: None**

**Absent: Dieck, McKinnon, Vaughn**

**The resolution passed.**

**COMMUNICATIONS**

The Parking System Rate Study Executive Summary, Public Correspondence to the DDA Board, Staff Report, and Final 2024 DDA meetings' schedule were included in the Board packet.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

Mr. Kinley moved and Mr. Michelon seconded the motion to adjourn.

**A vote on the motion showed:**

**Ayes: Bartelme, Brummer, Dohoney, Jackson, Kinley, Michelon, Nichols**

**Nays: None**

**Absent: Dieck, McKinnon, Vaughn**

**The motion was approved.**

The meeting adjourned at 12:42 pm

Respectfully submitted,  
Kelley A. Graves, Board Secretary

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY**  
**Executive Committee Meeting**  
**Wednesday, December 6, 2023**

Place: DDA Office, 150, S. Fifth Ave., Suite 301, Ann Arbor, MI 48104

Time: 11:30 am

Present: Micah Bartelme, Steve Brummer, Tyler Kinley, Mike Michelon, Maura Thomson,  
Kelley Graves

Staff: Sara McCallum, Jada Hahlbrock, Amber Miller, Sandra Andrade, Hayett Chater, Shelby  
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Public: Members of the Public were in attendance

The Committee reviewed the board meeting agenda.

Mr. Bartelme reported the Executive Director employment agreement for Ms. Thomson is being drafted.

Ms. Thomson reported that Ms. Letaw submitted her resignation from the DDA Board effective today.

Public Comment: None.

Adjournment: There being no other business, the meeting adjourned at 11:46 am.

Respectfully submitted by,  
Kelley A. Graves, Board Secretary