#### U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT WASHINGTON, DC 20410-5000



### **Special Attention of:**

Directors of HUD Regional and Field Offices of Public Housing; Agencies that Administer the Emergency Housing Voucher Program

### Notice PIH 2023-23 (HA)

Issued: August 29, 2023

Cross Reference: Notice PIH 2021-15; Notice PIH 2021-25

Amends: Section 6.d of Notice PIH 2021-15

Expires: This notice remains in effect until amended, superseded, or rescinded.

# SUBJECT: Emergency Housing Voucher (EHV): Expanded Use of the EHV Services Fee

## 1. Purpose

This notice amends Notice PIH 2021-15, Emergency Housing Vouchers (EHV) -Operating Requirements, to add two new eligible activities that may be funded with the EHV services fees. This revision also expands the descriptions of several of the existing activities to provide additional uses for the special fees under those specific activities.

## 2. Background

On March 11, 2021, President Biden signed the American Rescue Plan Act of 2021 (P.L. 117-2, hereafter referred to in this notice as "the ARP") into law, which provided over \$1.9 trillion in relief to address the continued impact of the COVID-19 pandemic on the economy, public health, State and local governments, individuals, and businesses.

Section 3202 of the ARP appropriates \$5 billion for new incremental EHVs, the renewal of those EHVs, and fees for the cost of administering the EHVs and other eligible expenses defined by notice to prevent, prepare, and respond to coronavirus to facilitate the leasing of the emergency vouchers, such as security deposit assistance and other costs related to retention and support of participating owners.

On May 5, 2021, HUD issued Notice <u>PIH 2021-15</u> to provide operating requirements to PHAs administering the EHV program. Section 6(d) of Notice PIH 2021-15 provides guidance on the EHV services fee (a one-time fee that is equal to \$3,500 for each EHV allocated to the PHA) and defines the eligible uses.

On August 20, 2021, HUD issued Notice <u>PIH 2021-25</u> on the VMS reporting requirements for the EHV program. This notice advised PHAs that HUD modified VMS to collect EHV data from participating PHAs under the four main components of eligible uses of the services fee described in Notice PIH 2021-15.

- 3. <u>Services Fee Reporting Requirements (No Change) and Administrative Plan Updates</u> Notice PIH 2021-15 outlines four main components comprised of specific activities of the EHV services fee, and Notice PIH 2021-25 provides guidance on the VMS reporting requirements for the EHV program. The four main components to report the EHV services fee is as follows:
  - i. Housing Search Assistance
  - ii. Security Deposit/Utility Deposit/Rental Application/Holding Fee Uses
  - iii. Owner-related uses
  - iv. Other eligible uses

There are no changes to VMS reporting requirements as the revisions to Section 6(d) and the eligible uses for the service fees do not alter the four main components with respect to how the service fee expenses are reported in VMS. The revisions to the eligible activities under each of the four main components are identified in *red/italic* text in Section 4 of this notice. The PHA must update its PHA administrative plan with the eligible uses implemented by the PHA and the parameters/requirements established by the PHA if it plans to use the services fee for any new activities. The PHA must also report the expenditures in the appropriate field in VMS.

# 4. <u>Eligible Activities of the EHV Services Fee and Revised Section 6.d of PIH Notice 2021-</u> <u>15</u>

The ARP provides funding for the costs of administering EHVs and other eligible expenses to prevent, prepare, and respond to coronavirus to facilitate the leasing of the EHVs, such as security deposit assistance and other costs related to retention and support of participating owners. The table in Appendix A summarizes the allowable service fee expenditures and acceptable documentation requirements. Section 6.d (i), (ii), (iii), and (iv) of PIH Notice 2021-15, Emergency Housing Vouchers – Operating Requirements, issued May 5, 2021, identified the four main components and the eligible activities of the EHV services fee and is amended (see *red/italic* text below) to read as follows:<sup>1</sup>

## i. Housing Search Assistance

As discussed in Section 9.d below, the PHA is required to ensure housing search assistance is made available to EHV families during their initial housing search. The PHA may use the services fee funding to provide this required housing search assistance to EHV families during their initial housing search. Housing search assistance is a broad term which may include many activities such as, but not limited to, helping a family

<sup>&</sup>lt;sup>1</sup> The EHV Operating Notice (Notice PIH 2021-15 (HA)) does not permit capital expenditures as an eligible use of the EHV services fee. PHAs may not use EHV services fees to develop, expand, modify, or otherwise change any portion of property owned or rented by the PHA, its subsidiaries, or contractors.

identify and visit potentially available units during their housing search, *providing housing mobility services to encourage moves to high opportunity neighborhoods*, helping to find a unit that meets the household's disability-related needs, providing transportation and directions, assisting with the completion of rental applications and PHA forms, and helping to expedite the EHV leasing process for the family. For specific information on the EHV housing search assistance requirement, please refer to Section 9.d.

## ii. Security Deposit/Utility Deposit/Rental Application/Holding Fee Uses/Arrears

- **A.** Application fees/non-refundable administrative or processing fees<sup>2</sup>/refundable application deposit assistance. The PHA may choose to assist the family with some or all these expenses.
- **B. Holding fees.** In some markets, it is not uncommon for an owner to request a holding fee that is rolled into the security deposit after an application is accepted but before a lease is signed. The PHA may cover part or all of the holding fee for units where the fee is required by the owner after a tenant's application has been accepted but before the lease signing. The PHA and owner must agree how the holding fee gets rolled into the deposit, and under what conditions the fee will be returned. In general, owners need to accept responsibility for making needed repairs to a unit required by the initial housing quality standards (HQS) inspections and can only keep the holding fee if the client is at fault for not entering into a lease.
- C. Security deposit assistance. The PHA may provide security deposit assistance for the family. The amount of the security deposit assistance may not exceed the lesser of two months' rent to owner, the maximum security deposit allowed under applicable state and/or local law, or the actual security deposit required by the owner. The PHA may choose to pay the security deposit assistance directly to the owner or may pay the assistance to the family, provided the PHA verifies the family paid the security deposit. The PHA may place conditions on the security deposit assistance, such as requiring the owner or family to return the security deposit assistance to the PHA at the end of the family's tenancy (less any amounts retained by the owner in accordance with the lease). Security deposit assistance returned to the PHA must be used for either services fee eligible uses or other EHV administrative costs.
- **D.** Utility deposit assistance/utility arrears. The PHA may provide utility deposit assistance for some or all of the family's utility deposit expenses. Assistance can be provided for deposits (including connection fees) required for the utilities to be supplied by the tenant under the lease. The PHA may choose to pay the utility deposit assistance directly to the utility company or may pay the assistance to the family, provided the PHA verifies the family paid the utility deposit. The PHA may place conditions on the utility deposit assistance, such as requiring the utility supplier or family to return the utility deposit assistance to the PHA at such time the deposit is

<sup>&</sup>lt;sup>2</sup> In some markets, non-refundable administrative fees are becoming more common as states pass laws limiting application fees, or as an alternative to refundable deposits.

returned by the utility supplier (less any amounts retained by the utility supplier). In addition, some families may have large balances with gas, electric, water, sewer, or trash companies that will make it difficult if not impossible to establish services for tenant-supplied utilities. The PHA may also provide the family with assistance to help address these utility arrears to facilitate leasing. Utility deposit assistance that is returned to the PHA must be used for either services fee eligible uses or other EHV administrative costs.

*E. Rental arrears to private landlords for admission*<sup>3</sup>. The PHA may provide applicants with rental arrear assistance for some or all of the applicant's rental arrears to a private landlord but only if the rental arrear is a barrier to leasing the EHV unit. For example, the EHV family found a landlord, but the landlord will not lease the unit because of the previous rental debt (this may occur if the EHV unit is with the same landlord or management agent). The PHA may choose to pay the rental arrears assistance to the family, provided the PHA verifies the family pays the rental arrears. The PHA may not use the EHV services fee for debts owed by the family to the PHA, another PHA, or a closely-associated entity affiliated with the PHA.

#### iii. Owner-related uses

- **A. Owner recruitment and outreach**. The PHA may use the service fee funding to conduct owner recruitment and outreach specifically for EHVs. In addition to traditional owner recruitment and outreach, activities may include conducting pre-inspections (see Section 9.1 below) or otherwise expediting the inspection process, providing enhanced customer service, and offering owner incentive and/or retention payments (see paragraph B that follows below).
- **B.** Owner incentive and/or retention payments. The PHA may make incentive or retention payments to owners that agree to initially lease their unit to an EHV family and/or renew the lease of an EHV family. The PHA may design the owner incentive payment to meet its specific needs (such as, for example, limiting the incentive payments to new owners or owners in high opportunity neighborhoods, owners with accessible units or owners that will make the living conditions accessible (interior/exterior structural modifications) for a person with disabilities, or structuring all or part of the payment as a damages or unpaid rent mitigation fund, where the owner receives the mitigation payment only if the security deposit is insufficient to cover damages and other amounts owed under the lease). The PHA may condition the offer of the owner incentive payment on the owner's agreement to abide by certain terms and conditions. For example, the PHA could require the owner to agree to contact and work with the family's CoC case manager or other intervention services (assuming such services are available) should lease violations or other tenant related issues arise during the assisted tenancy before taking action to evict the tenant. HUD anticipates that owner incentive/retention payments would typically be made as a

<sup>&</sup>lt;sup>3</sup> Rental arrears to private landlords for admission is a new eligible expense under this notice.

single payment at the beginning of the assisted lease term (or lease renewal if a retention payment). However, regardless of the frequency that the PHA chooses to make such payments, owner incentive/retentions payments are not housing assistance payments and are not part of the rent to owner. Owner incentive/retention payments are not taken into consideration when determining whether the rent for the unit is reasonable.

#### iv. Other eligible uses.

- A. Moving expenses (including move-in fees, *storage expenses, lock change fees,* and deposits). The PHA may provide assistance for some or all of the family's reasonable moving expenses when they initially lease a unit with the EHV. The PHA may not provide moving expenses assistance for subsequent moves unless the family is required to move for reasons other than something the family did or failed to do, or a family has to move due to domestic violence, dating violence, sexual assault, or stalking. Examples of reasons where the family is required to move other than for something the family did or failed to do include the PHA terminating the HAP contract because the owner did not fulfill the owner responsibilities under the HAP contract or the owner is refusing to offer the family the opportunity to enter a new lease after the initial lease term, as opposed to the family choosing to terminate the tenancy in order to move to another units.
- **B.** Pre-tenancy services and services that support EHV families in fulfilling their family obligations under the EHV program.<sup>4</sup> The PHA may use the services fee funding to help create customized plans to address or mitigate barriers that individual families may face in renting a unit with an EHV, such as negative credit, lack of credit, negative rental or utility history, or to connect the family to other community resources (including COVID-related resources) that can assist with rental arrears. The PHA may also use the services fee funding to mitigate barriers that individual families may face in maintaining occupancy of a unit with an EHV, such as providing access to case management, wrap-around services, life skills training (e.g., balancing a budget, paying bills on time, opening a savings account, maintaining a living space, securing a credit card, paying off debt, etc.), financial stability training, mental health care (e.g., travel costs to counseling, and co-pay charge, etc.), and/or a stability coordinator. The PHA may also use the services fee for services to remedy a lease violation/prevent an eviction (e.g. rectifying unsanitary living conditions or property damage) and may establish a *cap/threshold for this service; this excludes financial assistance for rental/utility* arrears. All services and training provided must be voluntary for the family and cannot be a condition of the lease or a PHA requirement for admission continued participation in the EHV program. Additionally, PHAs may pay fees for families to obtain vital documents needed to establish eligibility for the program and/or required by landlords as part of their rental application. (e.g., application fees and

<sup>&</sup>lt;sup>4</sup> Services that support EHV families in fulfilling their family obligations under the EHV program is a new eligible expense under this notice.

costs for birth certificates, reasonable transportation costs to obtain social security cards or other documentation needed for eligibility, etc.).

- **C.** Essential household items. The PHA may use the services fee funding to assist the family with some or all of the costs of acquiring essential household items as defined by the PHA (e.g., tableware, bedding, *furniture, toiletries, cleaning supplies, etc.*). The PHA may provide a pre-paid gift card (e.g., Visa, Mastercard, American Express) directly to the family, provided the PHA verifies the family purchased essential household items and obtains and maintains appropriate supporting documentation (e.g., a receipt).
- **D.** Renter's insurance if required by the lease. The PHA may use the services fee funding to assist the family with some or all of the cost of renter's insurance, but only in cases where the purchase of renter's insurance is a condition of the lease.

#### 5. Further Information

Questions concerning this notice should be submitted by email to the following HUD mailbox: <u>ehv@hud.gov</u>.

Richard J. Monorchio

Richard J. Monocchio Principal Deputy Assistant Secretary Public and Indian Housing

# **Appendix: Table of Allowable Service Fee Expenditures**

Questions regarding the allowability of specific EHV Service Fee expenditures or documentation requirements may be sent to <u>EHV@hud.gov</u> or submitted via the HUDExchange Ask-A-Question Feature at: <u>https://www.hudexchange.info/program-support/my-question/</u>.

PHAs are reminded that *all* permissible EHV Service Fee uses that are provided by the PHA must be stated in the PHA's approved Administrative Plan. PHAs are also reminded that they must properly account for EHV Service Fee Expenses in accordance with the regulations at 2 CFR, Part 200 and all HUD regulations and guidance, including Notice PIH 2021-25 (HA).

PHAs are also reminded that updates may be found in the EHV Frequently Asked Questions (FAQs) located here: <u>https://www.hud.gov/program\_offices/public\_indian\_housing/ehv/faq</u>

Service Fee Expenditure Type	Notice/Section	When Allowable	Acceptable Documentation
Housing Search Salaries/Benefits	Notice PIH 2021- 15, Section 6(d)(i), as amended by: Notice PIH 2023- 23, Section 4(i)	<ul><li>Staff allocated full time to the housing search process may have the full amount of their salaries/benefits charged to EHV Service Fees. This must be supported by position descriptions.</li><li>Staff allocated less than full time to EHV must have the portion of their salaries/benefits supported by position descriptions and timecards showing the amount of time spent on housing search activities.</li></ul>	Position descriptions, allocation plan, timecards documenting time spent on EHV Service Fee Activities. Salary and benefit expenses must be recorded in the PHA's EHV subledger.
Housing Search Contracts	Notice PIH 2021- 15, Section 6(d)(i) as amended by: Notice PIH 2023- 23, Section 4(i)	Contracts must be fully executed and approved before activities occur. Costs must be reasonable, and payment based upon the terms of the contract. PHAs must comply with their procurement policies in obtaining a housing search contract.	Bid packets, copies of contracts, and invoices. All payments to contractors must be recorded in the PHA's EHV subledger.

Service Fee Expenditure Type	Notice/Section	When Allowable	Acceptable Documentation
Application Fees	Notice PIH 2021- 15, Section 6(d)(ii)(A) as amended by: Notice PIH 2023- 23, Section 4(ii)(A)	Allowable at time of family application for the unit that the family wishes to rent. May be paid directly to the landlord by the PHA or reimbursed to the family.	Receipt from landlord for application fee. Payments to landlords must be recorded in the PHA's EHV subledger.
Non-Refundable Administrative or Processing Fees (Including Broker Fees)	Notice PIH 2021- 15, Section 6(d)(ii)(A) as amended by: Notice PIH 2023- 23, Section 4(ii)(A)	Allowable at the time that the family is required to pay fees for the unit that the family wishes to rent. May be paid directly to the landlord by the PHA or reimbursed to the family.	Receipt from the landlord/leasing company/broker. Payments to landlords, leasing companies, or brokers must be recorded in the PHA's EHV subledger.
Refundable Application Deposit Assistance	Notice PIH 2021- 15, Section 6(d)(ii)(A) as amended by: Notice PIH 2023- 23, Section 4(ii)(A)	Allowable at time of family application for the unit that the family wishes to rent. Funds returned to the EHV program constitute program income and must be used for permissible EHV service fee purposes.	Receipt from the landlord/leasing company. Payments to landlords or leasing companies must be recorded in the PHA's EHV subledger.
Holding Fees	Notice PIH 2021- 15, Section 6(d)(ii)(B) as amended by: Notice PIH 2023- 23, Section 4(ii)(B)	Allowable at time of family application for the unit that the family wishes to rent. Must be supported by a receipt from the landlord/leasing company. May be paid directly to the landlord by the PHA or reimbursed to the family.	Receipt from the landlord/leasing company. Payments to landlords or leasing companies must be recorded in the PHA's EHV subledger.

Service Fee Expenditure Type	Notice/Section	When Allowable	Acceptable Documentation
Security Deposit Assistance	Notice PIH 2021- 15, Section 6(d)(ii)(C) as amended by: Notice PIH 2023- 23, Section 4(ii)(C)	<ul> <li>Allowable at the time that the family is required to pay the deposit for the unit that the family wishes to rent.</li> <li>The amount of the security deposit assistance may not exceed the lesser of two months' rent to owner, the maximum security deposit allowed under applicable state and/or local law, or the actual security deposit required by the owner.</li> <li>Funds returned to the EHV program constitute program income and must be used for permissible EHV service fee purposes.</li> <li>Note: PHAs are encouraged to consult with their counsel to determine whether local and State statutes regarding unclaimed property may apply and take precedence over the Notice. The Notice states that the PHA, "may place conditions on the security deposit assistance, such as requiring the owner or family to return the security deposit assistance to the PHA at the end of the family's tenancy (less any amounts retained by the owner in accordance with the lease or it may choose not to place those restrictions.</li> </ul>	Receipt from the landlord/leasing company. Payments to landlords must be recorded in the PHA's EHV subledger.
Utility Deposit Assistance	Notice PIH 2021- 15, Section 6(d)(ii)(D) as amended by: Notice PIH 2023- 23, Section 4(ii)(D)	Allowable at the time that the family is required to pay fees for the unit that the family wishes to rent. Funds returned to the EHV program constitute program income and must be used for permissible EHV service fee purposes.	Receipt from the utility service. Payments to utilities or families must be recorded in the PHA's EHV subledger.
Utility Arrears	Notice PIH 2021- 15, Section 6(d)(ii)(D) as amended by: Notice PIH 2023- 23, Section 4(ii)(D)	Allowable at the time that the family is required to pay fees for the unit that the family wishes to rent.	Receipt from the utility service. Payments to utilities or families must be recorded in the PHA's EHV subledger.

Service Fee Expenditure Type	Notice/Section	When Allowable	Acceptable Documentation
Rental Arrears to Private Landlords	Notice PIH 2023- 23, Section 4(ii)(E)	PHAs may pay private landlords for rental arrears <u>only</u> if the rental arrears present a barrier to leasing for the unit that the family wishes to rent. This may occur when a family previously rented from the landlord and accrued such arrears. Note: PHAs <i>may not</i> use any EHV Service Fees to pay <i>any</i> portion of a debt owed to a PHA or a non-profit closely associated with a PHA.	Receipt from the landlord/leasing company. Payments to landlords must be recorded in the PHA's EHV subledger.
Owner Recruitment Coordinator	Notice PIH 2021- 15, Section 6(d)(iii)(A) as amended by: Notice PIH 2023- 23, Section 4(iii)(A)	Staff allocated full time to the landlord recruitment process may have the full amount of their salaries/benefits charged to EHV Service Fees. Staff allocated less than full time to EHV must have the portion of their salaries/benefits supported by position descriptions and timecards showing the amount of time spent on housing search activities.	Position descriptions, allocation plan, timecards documenting time spent on EHV Service Fee Activities. Salary and benefit costs must be recorded in the PHA's EHV subledger.
Owner Incentive/Retention Payments Owner Incentive to Make Interior/Exterior Structural Modifications for Participants with Disabilities	Notice PIH 2021- 15, Section 6(d)(iii)(B) as amended by: Notice PIH 2023- 23, Section 4(iii)(B)	Allowable when lease/HAP Contract are signed. Costs must be necessary and reasonable to secure affordable units for EHV Participants. Costs must be clearly defined in the PHA Administrative Plan. Incentive/retention payments cannot be made in a way that violates (or clearly circumvents) applicable statutory or regulatory requirements, so making owner incentive payments on an ongoing monthly basis would not be permissible.	Payments to Owners must be recorded in the PHA's EHV subledger.

Service Fee Expenditure Type	Notice/Section	When Allowable	Acceptable Documentation
Moving Expenses, Storage Expenses, and Lock Change Fees	Notice PIH 2021- 15, Section 6(d)(iv)(A) as amended by: Notice PIH 2023- 23, Section 4(iv)(A)	Allowable at the time that the family is required to pay fees for the unit that the family wishes to rent. Costs must be necessary and reasonable. The PHA may not provide moving expenses assistance for subsequent moves unless the family is required to move for reasons other than something the family did or failed to do (e.g., the PHA is terminating the HAP contract because the owner did not fulfill the owner responsibilities under the HAP contract or the owner is refusing to offer the family the opportunity to enter a new lease after the initial lease term, as opposed to the family choosing to terminate the tenancy in order to move to another unit), or a family has to move due to domestic violence, dating violence, sexual assault, or stalking. May be paid directly to the moving company by the PHA or reimbursed to the family. Lock change fees may be paid directly to the landlord.	Receipts/paid invoices. Payments to moving companies, landlords, storage companies, or participants must be recorded in the PHA's EHV subledger.
Move-in Fees/Deposits	Notice PIH 2021- 15, Section 6(d)(iv)(A) as amended by: Notice PIH 2023- 23, Section 4(iv)(A)	Payable once EHV family moves into the unit for the unit that the family wishes to rent. Must be supported by receipts and costs must be necessary and reasonable. May be paid directly to the landlord by the PHA or reimbursed to the family.	Receipt from landlord. Payments to landlords must be recorded in the PHA's EHV subledger.

Service Fee Expenditure Type	Notice/Section	When Allowable	Acceptable Documentation
Pre-Tenancy Services Services that support EHV families in fulfilling their family obligations under the EHV program Participant Vital Documents	Notice PIH 2021-15, Section 6(d)(iv)(B) as amended by: Notice PIH 2023-23, Section 4(i)	<ul> <li>Must be supported by invoices and/or contract. Costs must be necessary and reasonable.</li> <li>Costs may not include payments for rental arrears. PHAs must comply with their procurement policies in obtaining a housing search contract. PHAs may use EHV Service Fee funding to pay for necessary and reasonable services to obtain and maintain occupancy of a unit with EHV assistance.</li> <li>This may include services for: <ul> <li>customized plans to address or mitigate barriers that families may face renting a unit (e.g., negative credit, lack of credit, negative rental or utility history, or to connect the family to other community resources (including COVID-related resources) that can assist with rental arrears.</li> <li>case management,</li> <li>wrap-around services,</li> <li>stability coordinators,</li> <li>life skills training (e.g., balancing a budget, paying bills on time, opening a savings account, maintaining a living space, securing a credit card, paying off debt, etc.),</li> </ul> </li> </ul>	<ul> <li>Bid packets, copies of contracts, and invoices. All payments to contractors must be recorded in the PHA's EHV subledger. Salary and benefit expenses must be recorded in the PHA's EHV subledger.</li> <li>Copies of receipts/invoices for services rendered to help families meet their obligations under the EHV program. If services are centrally contracted, bid packets, copies of contracts, and invoices. All payments to contractors must be recorded in the PHA's EHV subledger. Salary and benefit expenses must be recorded in the PHA's EHV subledger.</li> <li>Copies of receipts for the vital documents. The PHA must record these payments in the PHA's EHV subledger.</li> </ul>

<ul> <li>mental health care (e.g., access to counseling, travel costs to counseling, and copay charge, etc.),</li> <li>hiring/contracting a stability coordinator,</li> <li>providing services to remedy a lease violation/eviction and may establish a cap/threshold for this service (e.g., cleaning service/trash removal for rectifying unsanitary living conditions or property damage; this excludes rental arrears).</li> <li>All services and training provided must be voluntary for the family and cannot be a condition of the lease or a PHA requirement for admission or continued participation in the EHV</li> </ul>
PHAs may pay fees for families to obtain vital documents needed to establish eligibility for the program. This can include application fees and costs for birth certificates and state- issued ID, reasonable transportation costs to obtain Social Security cards or other documentation needed for eligibility. This activity must be properly added to the PHA's Administrative Plan. The PHA may reimburse the family once paid or pay the cost directly.

Service Fee Expenditure Type	Notice/Section	When Allowable	Acceptable Documentation
Essential Household Items	Notice PIH 2021- 15, Section 6(d)(iv)(C) as amended by: Notice PIH 2023- 23, Section 6(d)(iv)(C)	All costs must be necessary and reasonable and must be supported by receipts or other appropriate documentation. PHAs may provide gift cards, but families must provide receipts or repay funds.	Receipts for all items purchased. All payments/reimbursements/gift card purchases must be recorded in the PHA's EHV subledger.
Renter's Insurance If Required By The Lease	Notice PIH 2021- 15, Section 6(d)(iv)(D) as amended by: Notice PIH 2023- 23, Section 6(d)(iv)(D	Reimbursed to family once paid for the unit that the family wishes to rent. Family responsible for identifying and obtaining insurance. PHAs may not steer families toward any particular company but may provide a listing of companies that provide insurance in the PHA'As jurisdiction.	Copy of receipt from family/insurance company. Payments to participants/insurance companies must be recorded in the PHA's EHV subledger.