

## **PROPOSED AMENDMENTS TO RULES OF THE COUNCIL**

April 17, 2023

### **5A – Preparation of the Agenda**

The agenda for each Regular Council meeting and Council Work Session shall be prepared by the City Administrator. A resolution approving a contract shall only be included on the agenda if the City Attorney has reviewed the contract and the result of that review is included or with the proposed resolution.

The agenda for Regular Council meetings will be prepared in accordance with the following order of business:

- Call to Order
- Moment of Silence
- Pledge of Allegiance
- Roll Call of Council
- Approval of the Agenda
- Communications from the City Administrator
- Introductions
- Public Commentary - Reserved Time
- Communications from Council
- Communications from the Mayor
- Consent Agenda
- Public Hearings
- Approval of Council Minutes
- Ordinances - Second Reading
- Ordinances - First Reading
- Motions and Resolutions
  - Council Business
  - Boards and Commissions
  - Staff
- Closed Session (if applicable)
- Clerk's Report of Communications, Petitions and Referrals
- Communications from the City Attorney
- Public Commentary - General
- Communications from Council
- Adjournment

Council shall strive to discuss complex litigation matters during special sessions.

The agenda for Council Work Sessions will be prepared in accordance with the following order of business:

- Call to Order
- Work Session

Public Commentary – General (Must begin no later than 8:45 p.m.)  
Communications from Council  
Adjournment

The agenda for Council Special Sessions will be prepared in accordance with the following order of business:

Call to Order  
Reading of Order and Notice of Special Session  
Moment of Silence  
Pledge of Allegiance  
Roll Call of Council  
Approval of Agenda  
New Business (if applicable)  
Closed Session (if applicable)  
Public Commentary – General  
Communications from Council  
Adjournment

To the extent possible, multiple items addressing the same property or issue will be grouped together on the agenda. The City Administrator or the City Clerk may make sequential those agenda items that address the same property, facts, or issue despite the order of business otherwise provided in this Rule.

**RULE 12A Motion to Postpone Definitely**

A motion to postpone definitely may: 1) move consideration to the next regular meeting, 2) move consideration to a date certain, or 3) move consideration to the regular meeting after a specific event has occurred (e.g. moving consideration after a specific report has been issued).