



City of Ann Arbor City Administrator's Report April 4, 2022

Prepared for City Council. Kindly forward questions, comments, or suggestions for input to mdohoney@a2gov.org, jfournier@a2gov.org, or shiggins@a2gov.org.

Safety Notes

A2 Be Safe! Coronavirus (COVID-19) update. It remains vitally important for everyone to follow the latest public health guidelines, both inside and outside of the workplace, and to get vaccinated when eligible.

City facilities are open to the public. The city will continue to share updated information via all channels — including Facebook (<https://www.facebook.com/TheCityOfAnnArbor>), Twitter (<https://twitter.com/a2gov>), NextDoor and via email (subscribe at http://service.govdelivery.com/service/subscribe.html?code=MIANNA_5).

City staff continue to serve the community and residents can always contact the city's customer service center for assistance Monday–Friday, 7:30 a.m.–5:30 p.m. (except holidays) at 734.794.6320 or via email at customerservice@a2gov.org with questions or concerns.

For the latest COVID-19 health information, please visit www.washtenaw.org/COVID19 or the Centers for Disease Control <https://www.cdc.gov/coronavirus/2019-ncov/about/>. For city related business, individual safety reminders include:

- Please check the [city's meeting calendar for](#) the most up-to-date information on public meetings.
- To pay parking tickets, water bills, property taxes, apply for permits as well as other customer service options, residents and visitors are encouraged to take advantage of online services by visiting www.a2gov.org/services.

A2 Be Safe!

Success Stories

Success. Thank you to staff throughout the organization who have worked and continue to work tirelessly, and those who have gone above and beyond during the COVID-19 pandemic. You are appreciated! The City extends appreciation to the Ann Arbor community for their patience; cooperation with mask wearing and distancing; increased handwashing; support of local businesses; and for getting/planning to get vaccinated all in a united effort to bring the pandemic to an end.

Greening Rental Housing-Call for Feedback: When it comes to building-sourced carbon emissions, rental housing represents a substantial opportunity to reduce Ann Arbor's overall carbon emissions. That's why a Green Rental Housing program was included in the A²ZERO plan to achieve a just transition to carbon neutrality by 2030, adopted by Council in 2020. The Office of Sustainability & Innovations (OSI) has been working to develop a Green Rental Housing program that would best suit Ann Arbor's needs, community, and unique renter population. And we need your feedback. Learn more and share your thoughts on the draft program [here](#).

- **Resident Race to Zero Energy Challenge:** The Resident Race to Zero Energy Challenge is a home energy competition run in partnership with the [GreenHome Institute](#). From multiple months, participants will reduce their water and electric bills through a variety of efficiency improvements – and the household with the largest reduction in energy usage will win \$500. Other prizes will also be available, based on improvements in Home Energy Score, decreases in water usage, and more. For more information, see: [The Resident Race to Zero Energy Challenge](#).
- **Sustaining Ann Arbor Together.** The City administers a grant program for residents to advance community-wide sustainability, known as the Sustaining Ann Arbor Together (SA²T) grant program. SA²T is currently accepting applications for this year's grant program. Successful applicants can receive up to \$10,000 to advance social or environmental sustainability in the community. Learn more at www.a2gov.org/sa2t.
- **Solarize.** If you have been thinking about installing solar at your home, winter is a great season to research and make informed decisions. OSI's Solarize program is a great resource to help you navigate the terrain. For details, please refer to the web page: <https://www.a2gov.org/departments/sustainability/Sustainability-Me/Families-Individuals/Pages/Ann-Arbor-Solarize.aspx>
- **UPCOMING EVENTS**
 - **Ann Arbor Solar Stories:** One-hour virtual event hosted by the GLREA. Come hear from Ann Arborites who have gone solar, and have a chance to ask them all your questions! [Register](#) for "Thursday Night Energy Events" to receive meeting links.
 - **Bandemer Park Workdays:** OSI has adopted Bandemer Park and holds a monthly workday there with GIVE 365 (on the second Friday of each month, except December–February). If you are interested in volunteering to help maintain Bandemer Park with OSI (by picking up trash, removing invasives, clearing brush from trails, etc.), please email **Sean Reynolds** at sreynolds@a2gov.org.
 - **Earth Day 2022:** Join OSI at the Center of the City on April 22nd and at Leslie Science and Nature Center on April 24th from 1-4:30pm to celebrate Earth Day. More details [here](#).
 - **A²ZERO Sustainability Series – Air Quality Monitoring:** Join us on Wednesday, April 27th at 6pm to learn about air quality, why it's important to measure, and how Ann Arbor is monitoring it. We'll also discuss how you can access air quality data or monitor the air quality in your own home. Register [here](#).

- **Green Fair 2022:** Save the date for Green Fair 2022, June 10. In the coming weeks, we'll have more details regarding when applications for the Green Fair will be sent out and how to go about tabling at this event. For now though, reserve the date on your calendars.
- **A²ZERO Week:** Save the date! June 5th through June 11th is the second annual A2ZERO Week. A slew of fun and educational activities will be taking place across the City. More details coming soon. If you'd like to co-host an activity with the Office, please reach out to Christine Schopieray (cschopieray@a2gov.org).

Council Priorities/Initiatives

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for March 2022 for purchases over \$3,000.

Council Resolution Reporting. Staff reported on the following items pursuant to Council direction:

| ITEM | TITLE | DUE DATE | STATUS |
|--------------------------|--|-----------|---|
| R-18-291 | Resolution to Support One Community Initiative and Ongoing Equity Work | Quarterly | Memo included as a written communication from City Administrator on April 4 Agenda. |

Previews

The **April 4 Council Meeting** will feature the following items of interest:

Consent Agenda (11). There are (11) items on the consent agenda.

Public Hearings (5). Public hearings are listed below and under first and second readings.

- **A Public Hearing and a Resolution to Approve the Sartorius - 3874 Research Park Drive Redevelopment Brownfield Plan (BRC Recommendation: Approval - 2 Yeas and 0 Nays)**
- **A Public Hearing and a Resolution to Approve Industrial Facilities Exemption Certificate between the City of Ann Arbor and Sartorius BioAnalytical Instruments**

Ordinances – Second Readings – (2)

- **A Public Hearing and an Ordinance to Amend Chapter 55 (Unified Development Code), Rezoning of 0.8 Acre from D1 (Downtown Core) to PUD (Planned Unit Development District), 350 S. Fifth Planned Unit Development (CPC**

Recommendation: Approval - 8 Yeas and 0 Nays). (ORD-22-03). Approval of this ordinance will zone the 350 S. Fifth Planned Unit Development (PUD) with Supplemental Regulations.

- **A Public Hearing and An Ordinance to Amend Chapter 55 (Unified Development Code), Rezoning of 68 Lots in the South State Street and East/West Eisenhower Parkway Area to TC1 (Transit Corridor District), City-Initiated Rezoning, (CPC Recommendation: Approval - 8 Yeas and 0 Nays) (ORD-22-04).** Approval of this ordinance will rezone 68 lots in the South State and East/West Eisenhower area, including Boardwalk Drive and Victors Way, to TC1 (Transit Corridor District).

Ordinances – First readings (1)

- **A Public Hearing and an Ordinance Authorizing the Issuance and Sale of Water Supply System Revenue Bonds, Series 2022 to the Michigan Finance Authority (Roll Call Vote Required - One Reading Only).** This ordinance would approve the issuance by the City of its Water Supply System Revenue Bonds, Series 2022 in the maximum principal amount of \$6,180,000.00 for the purpose of financing the costs of additions and improvements to the City's water supply system, including the acquisition and construction of the Barton Pump station among other improvements.

parcel R1B (Single-Family Residential District), now that the property has been officially annexed into the City.

Staff Resolutions

- **Resolution to Direct the Allocation of ARPA Funds.** In 2021 the City of Ann Arbor was informed that it would be awarded \$24.2 million in federal American Rescue Plan Act (ARPA) funds. On October 1, 2021 the City Administrator sent a plan to Council outlining potential eligible projects and recommending a public engagement campaign to help prioritize the funds. Following that, City Council adopted resolution R-21-396 which so directed a public engagement campaign and directed the City Administrator to provide a final allocation plan by March 1, 2022. Staff engaged in a robust public engagement campaign in January and February 2022 which resulted in more than 250 attendees at virtual town halls and more than 2,500 participants in an online survey. [On February 25, 2022, the City Administration communicated a report on the outcome of the public engagement campaign and final draft recommendation for Council's approval.](#)

Other

City Council to Consider American Rescue Plan Act Funding Resolution on April 4. City Council will consider the city staff-proposed [Resolution to Direct the Allocation of ARPA Funding](#) at its meeting on Monday, April 4.

On March 11, 2021 President Biden signed the [American Rescue Plan Act \(ARPA\), which](#) provides financial support to local governments to recover from the impacts of the COVID-19 pandemic. In January and February, city staff gathered public feedback to determine how to allocate the one-time \$24.1 million in ARPA funds the city is receiving. To help facilitate conversations, city staff developed a list of potential projects that:

- Met ARPA funding criteria;
- Would impact an important public policy priority of City Council;
- Provide an opportunity for the city to pursue new or transformative initiatives;
- Could help free up funds from other sources to accelerate investment in other critical city programs or infrastructure.

Because there are more potential projects than available funding, the city reached out to the public to find out which projects they would like to see advanced using ARPA funding. City Council will take community input into consideration to make the final decision about what projects receive ARPA funds at its April 4 meeting. City Council was provided a [memo](#) outlining the program and funding. Council was also provided a follow-up [memo](#) on Nov. 4, 2021 to help explain why specific projects were being considered with the public's input taken into consideration.

To learn more about the projects that were proposed, please see the brief descriptions and videos on the [ARPA project webpage](#).

Curbside Compost Collection Begins Monday, April 4. The weekly curbside collection of compostable material in the city of Ann Arbor resumes Monday, April 4, 2022, on regular collection days. Compost season runs through Friday, Dec. 9, 2022. Residents can take advantage of curbside composting service by utilizing compost carts, paper yard bags or by bundling larger branches/brush for pick up at the curb or yard extension. More information is available via <https://www.a2gov.org/news/pages/article.aspx?i=871>.

Public Input Needed for Hazard Mitigation Plan Update. The City of Ann Arbor is asking for public input to help update the city's Hazard Mitigation Plan. A virtual public meeting will be held on Wednesday, April 6 from 4-5:30 p.m. This will be the first public planning meeting of the plan development process and provides an opportunity for the public to be involved. The meeting will provide an overview of the planning process and provide an opportunity to weigh in on hazards of concern (e.g., excessive heat and flooding) and potential projects that could reduce impacts.

Please register for the April 6 virtual Zoom meeting at <https://stantec.zoom.us/meeting/register/tJYodu2qrTspEtC-sDZfGpdsJmAtF6591nL8>

By completing this plan, the city not only increases its resilience to hazards, but also maintains eligibility for state and federal hazard mitigation funding. This plan is required to be updated every five years.

Application Process Open for New Class C Liquor License. The City of Ann Arbor Council Liquor License Review Committee is accepting applications for new Class C liquor licenses. There are eight licenses available in the city following the release of 2020 Census data, which shows Ann Arbor's population grew to 123,851 from approximately 119,000 residents. Applications will be accepted until 5 p.m. Friday, April 22, 2022, and must be submitted to the Ann Arbor City Clerk's Office, 301 E. Huron St., Ann Arbor, Michigan 48104. A \$150 non-refundable processing fee is due with the application. A one-time \$600 fee will be assessed by the city from those selected to receive a new license. Additional fees may also be due to the State Liquor Control Commission once the license is obtained.

The review committee will consider all applications submitted by the deadline with particular interest in applicants who intend to enhance the community with the uniqueness of their business and by diversifying the city's offerings. The committee also requests applicants to provide information on their commitment and actions related to the city's A2ZERO initiative to achieve a just transition to community-wide carbon neutrality by 2030 (www.a2gov.org/a2zero).

Applications received after the 5 p.m. April 22, 2022, deadline will be rejected. For more information, including the link to the Class C Liquor License application, visit <https://www.a2gov.org/departments/city-clerk/Pages/Licenses-and-Permits.aspx>.

April Water Quality Matters. The [April issue of Quality Water Matters](#) features the 2021 Water Quality Report and upcoming water events, including an in-person Water Treatment Plant tour on Saturday, May 7. Advance sign-up is required.

Ann Arbor Shares New Road Pavement Condition Tool. The City of Ann Arbor has launched a new pavement condition dashboard, which provides a high-level overview of the city's pavement rating program and a visual representation of the condition of major roads and local streets maintained by the city, color coded to their Pavement Surface Evaluation Rating (PASER) rating. The City of Ann Arbor uses PASER ratings to assist in determining what streets to treat and the best "fix" for each. The dashboard can be found at www.a2gov.org/a2PavementCondition. This dashboard represents a snapshot of road conditions at a single point in time and is updated every two years with new PASER ratings.

The PASER system is used by the City of Ann Arbor and other municipalities throughout Michigan to evaluate the condition of road segments. The PASER system rates each segment on a scale of 1-10, with 1 being the worst condition, and 10 being the best condition (new pavement).

Ann Arbor Shares List of Road, Sidewalk, Utility & Resurfacing Projects Planned for 2022. City of Ann Arbor released its list of road and sidewalk projects scheduled for construction in 2022. This year's resurfacing/reconstruction projects will involve 3.6 miles of major roads and 7.5 miles of local streets. This year's capital preventive maintenance program will involve 16.5 miles of major roads and 8.6 miles of local streets. All projects are listed online at www.a2gov.org/roadconstruction. Projects and schedules are subject to change. Construction

may result in road and/or lane closures, so travelers are advised to sign up for email or text alerts at www.a2gov.org/roads.

April Events with NAP. City of Ann Arbor Natural Area Preservation (NAP) works to protect and restore Ann Arbor's natural areas and to foster an environmental ethic among its citizens. This involves conducting plant and animal inventories, ecological monitoring, and stewardship projects in Ann Arbor's parks. These tasks are performed by both staff and volunteers. Ann Arbor Natural Area Preservation is sharing its April calendar of events. Please visit www.a2gov.org/NAPevents for the most up-to-date information.

Streetlight Outage Reporting. Did you know you can help the community be and feel safer by reporting streetlight outages? Simply visit www.a2gov.org/a2fixit (<https://www.a2gov.org/services/pages/report-a-problem.aspx>), or download the A2 Fix It app on your smartphone, to report streetlights that are no longer working. And remember, A2 Fix It isn't just for streetlights. You can use the tool to report potholes and missed cart pickups as well.



MEMORANDUM

TO: Milton Dohoney Jr., Interim City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 3/31/2022
SUBJECT: Sole/Best Source Data for March 2022

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for March 2022 for purchases over \$3,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer
Sara Higgins, Strategic Planning Coordinator

Sole/Best Source for March 2022

| Unit | Amount | Vendor | Item | Description | Type |
|--------------------|--------------|------------------------------------|--|--|-------------|
| Water Treatment | \$ 4,773.10 | Michigan CAT | *AP Invoice | CAT GENERATOR SERVICE | Best Source |
| Water Treatment | \$ 41,220.00 | Wagner Enterprises | *AP Invoice | BLEACH TANK LINER | Best Source |
| Parks & Rec | \$ 3,228.82 | Serv-Ice Refrigeration | *AP Invoice | VETS IT PROJECT | Best Source |
| IT | \$ 3,570.00 | Patch My PC | *AP Invoice | ANNUAL SOFTWARE SUBSCRIPTION (NEW) | Best Source |
| Police | \$ 17,500.00 | Michigan Ammo | *AP Invoice | AMMUNITION | Best Source |
| Fire | \$ 5,412.11 | Interstate Rescue | *AP Invoice | THERMAL CAMERA & TRUCK CHARGER PER QUOTE SIR10741 | Best Source |
| IT | \$ 5,962.00 | Presidio Networked Solutions Group | *AP Invoice | INTEGRATION OF BUILDING ACCESS INTO NEW EXTERIOR DOORS-CITY HALL | Best Source |
| IT | \$ 4,495.00 | Sharegate Group | *AP Invoice | SHAREGATE, 1 LICENSE ACTIVATION, 1-YEAR SUBSCRIPTION | Best Source |
| WWTP | \$ 4,212.25 | Systems Specialties | ACTUATORS AND CONTROLS (FOR ROBOTICS, SERVO SYSTEMS, ETC.).22004 | GEARBOX FOR ROTORK ACTUATOR ON TERTIARY FILTER VALVE B-7-8 | Sole Source |
| Fleet & Facilities | \$ 8,500.00 | Automated Logic | *AP Invoice | CONTROLLER BOARD FOR CONDENSER UNIT AT JUSTICE CENTER | Sole Source |
| Parks & Rec | \$ 8,515.00 | Penchura, LLC | *AP Invoice | ARGO RECYCLE/TRASH BINS | Best Source |
| Police | \$ 4,725.00 | On Duty Gear | *AP Invoice | ARMOR | Best Source |
| Police | \$ 30,539.72 | Polaris Sales | *AP Invoice | POLARIS RANGER | Sole Source |
| Public Works | \$ 35,000.00 | Synergy Engineering | HEATING, VENTILATING AND AIR CONDITIONING (HVAC).91450 | WHEELER RENOVATION | Best Source |
| Parks & Rec | \$ 23,160.00 | Waterloo Tent & Tarp | *AP Invoice | FULLER POOL SHADE SAILS | Best Source |
| Parks & Rec | \$ 16,680.00 | Performance Sports Turf | *AP Invoice | BALLFIELD SURFACE RESTORATION | Best Source |
| Parks & Rec | \$ 14,000.00 | Titleist | *AP Invoice | GOLF MERCHANDISE | Sole Source |
| Fire | \$ 3,891.40 | Ann Arbor Rug & Carpet Cleaning | *AP Invoice | FLOOR CLEANING AT STATIONS 1, 3, 4 & 6 | Best Source |