



City of Ann Arbor City Administrator's Report December 6, 2021

Prepared for City Council. Kindly forward questions, comments, or suggestions for input to mdohoney@a2gov.org, jfournier@a2gov.org, or shiggins@a2gov.org.

Safety Notes

A2 Be Safe! Coronavirus (COVID-19) update. It remains vitally important for everyone to follow the latest public health guidelines, both inside and outside of the workplace, and to get vaccinated when eligible.

City facilities are open to the public. Effective August 9th, face masks are required in indoor city facilities in shared spaces and common areas. The city will continue to share updated information via all channels — including Facebook (<https://www.facebook.com/TheCityOfAnnArbor>), Twitter (<https://twitter.com/a2gov>), NextDoor and via email (subscribe at http://service.govdelivery.com/service/subscribe.html?code=MIANNA_5).

City staff continue to serve the community and residents can always contact the city's customer service center for assistance Monday–Friday, 7:30 a.m.–5:30 p.m. (except holidays) at 734.794.6320 or via email at customerservice@a2gov.org with questions or concerns.

For the latest COVID-19 health information, please visit www.washtenaw.org/COVID19 or the Centers for Disease Control <https://www.cdc.gov/coronavirus/2019-ncov/about/>. For city related business, individual safety reminders include:

- Please check the [city's meeting calendar for](#) the most up-to-date information on public meetings.
- To pay parking tickets, water bills, property taxes, apply for permits as well as other customer service options, residents and visitors are encouraged to take advantage of online services by visiting www.a2gov.org/services.

A2 Be Safe!

Success Stories

Success. Thank you to staff throughout the organization who have worked and continue to work tirelessly, and those who have gone above and beyond during the COVID-19 pandemic. You are appreciated! The City extends appreciation to the Ann Arbor community for their patience; cooperation with mask wearing and distancing; increased handwashing; support of local businesses; and for getting/planning to get vaccinated all in a united effort to bring the pandemic to an end.

- **Ann Arbor One of 95 Global Cities Named as New Generation of Climate Leaders on CDP 2021 A List.** Ann Arbor has been recognized by CDP as one of 95 cities across the globe that is taking bold leadership on environmental action and transparency, despite the continued pressures of tackling the coronavirus pandemic on local and national economies and societies. More information is available via <https://www.a2gov.org/news/pages/article.aspx?i=841>
- **Sustainable Energy Utility (SEU) Report:** The City of Ann Arbor has released a report describing the feasibility of a Sustainable Energy Utility (SEU) — a new construct that would give city residents and businesses the opportunity to supplement their service from DTE with locally sourced, reliable, renewable and cost-effective energy. Staff in the Ann Arbor Office of Sustainability and Innovations, along with five technical advisors prepared the report, which envisions a 100% renewably powered, reliable, local, shared and publicly owned municipal energy utility, built by the community for the community. Want to learn more? Go to this link for the full report: www.a2gov.org/a2seu.
- **The Biggest Loser Home Energy Competition:** Are you the Biggest (Energy) Loser? Ann Arbor's Biggest Loser program is a home energy competition run in partnership with the GreenHome Institute. Running from March 1 through Dec. 31, 2022, participants will aim to save energy by reducing their gas and electric bills — and the household with the largest reduction in their energy bills will win \$500! Other prizes will also be available, based on improvements in Home Energy Score, decreases in water usage, and more! For more details, check out the list of prizes and see the competition eligibility criteria. And join us for an information webinar on Jan. 12 at 6 p.m. to learn more!
- **Solar Group Buy Program.** Join your neighbors and community members to learn all about solar and whether it could work for you. Have the chance to come together for group-buy discounts with area installers. Groups are ongoing, contact Julie Roth at Jroth@a2gov.org or see website link for more information. a2gov.org/solar
- **Solar at Houses of Worship.** Have you been searching for a way to bring your faith based community into the climate conversation? Check out the sources put together by **HoW** (Houses of Worship) by going to this website: <https://www.2030districts.org/annarbor/ann-arbor-houses-worship>
- **Solar Stories.** Come hear Ann Arborites talk about their experience with solar. First Thursday of every month. RSVP here: <https://www.2glrea.org/events-1/thursday-night-energy-events>
- **Climate, Coffee and Conversation, second Thursday of each month, 8 a.m., Zoom.** This monthly recurring virtual event is an opportunity for any and all Ann Arbor residents to enjoy a morning beverage of choice and chat in an informal setting with OSI staff about A²ZERO initiatives and/or sustainability in general. Attendance is free, but registration is required, at <https://www.a2gov.org/departments/sustainability/Newsletter-Events/Pages/default.aspx>.
- **Reminder** — The city administers a grant program for residents to advance community-wide sustainability, known as Sustaining Ann Arbor Together (SA2T). SA2T is currently accepting applications for this year's grant program. Successful applicants can receive up to \$10,000 to advance social or environmental sustainability in the community. Learn more at www.a2gov.org/sa2t.

Council Priorities/Initiatives

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for November 2021 for purchases over \$3,000.

Council Resolution Reporting. Staff reported on the following items pursuant to Council direction:

ITEM	TITLE	DUE DATE	STATUS
R-21-084	Resolution to Improve Winter Sidewalk Maintenance	September 6, 2021	Memo included as a written communication from City Administrator on December 6 Council Agenda.

Previews

The **December 6 Council Meeting** will feature the following items of interest:

Consent Agenda (25). There are 25 items on the consent agenda.

Public Hearings (1). There is 1 public hearing listed below and under second readings.

- **A public hearing and Resolution to Approve 106 North Fourth Avenue Site Plan at 106 North Fourth Avenue (CPC Recommendation: Approval - 8 Yeas and 0 Nays).** Approval of this resolution will allow for the construction of a 910 square foot addition to an existing building on a 2,221 square foot lot.

Ordinances – Second Readings - none

Ordinances – First Readings (4).

- **An Ordinance to Amend Sections 2:25, 2:26, and 2:38 of Chapter 27 (Water Service) of Title II of the Code of the City of Ann Arbor.** The purpose of the proposed code amendment is to clarify Public Services Area Administrator’s authority to provide an option for water utility customers to opt-out of the current requirement that water meters be equipped with an automatic remote meter reading device and ensure the access provision is consistent with constitutional requirements. An opt-out of the automatic remote meter reading device will require installation of a water meter that allows for manual reads by staff subject to additional fees and charges for installation, ongoing manual reads and other administrative costs. The ordinance amendment also clarifies that a failure to allow installation, repair or replacement of an automatic remote meter reading device is a code violation which may subject a customer to a monthly surcharge and discontinuance of water service.

For more than 15 years, the city had made use of Advanced Metering Infrastructure (AMI). AMI provides increased meter reading accuracy, improved billing, opportunity for enhanced customer services, and reduced operating costs over other metering technologies. The AMI technology uses radio frequency transmitting devices which are connected to the water meter by wire and transmits meter readings wirelessly to the city. These devices are known as meter transmitter units and are located inside the home or building near the water meter.

Details of the AMI opt-out policy, which will be added to the Public Services Area Rules and Regulations pursuant to Section 2:31, will be presented to Council with the second reading of the ordinance amendment.

- **An Ordinance to Amend Sections 5.22.3 (Storm Water Management and Soil Erosion) and 5.29.6 (Site Plans) of Chapter 55 (Unified Development Code) of Title V of the Code of the City of Ann Arbor.** The amendments revise the site plan approval thresholds, clarify required review process, reduce time or approval process improve usability and more effectively communicate types of projects and the corresponding process and/or authority requirements for the benefit of the residents, city officials and the development community. The amendments also update storm water requirements to ensure consistency of requirements for all projects residential or commercial and require storm water management for projects that no longer require site plan review and approval.

This is offered by the Planning Commission in response to Council Resolution R-20-0608 which asked Planning Commission and the City Administrator to Evaluate Section 5.29.6 Site Plans of Chapter 55 - Unified Development Code and propose Amendments to Adjust Site Plan Authority Thresholds and Improve the Communication of Requirements.

- **An Ordinance to Repeal and Replace Chapter 113 (Regulation of Use of Model Glues) of Title IX (Police Regulations) of the Code of the City of Ann Arbor.** This ordinance will be reviewed for changes under the Criminal Ordinance Reform Project 2021-22. Proposed changes include:
 - Adding the already existing penalty to the chapter for better understanding
 - Altering pronouns to use gender neutral language
 - Updating the list of commonly inhaled glues. The prior list is from 1966 and does not include substances found in more modern day stores.
 - Emphasizing that one is expressly prohibited from operating a motor vehicle while under the influence of an intoxicating agent even if the substance was legally ingested

This ordinance, along with all other amended ordinances in the Reform Project are scheduled to go into effect on April 15th, 2022. This will afford time for the training of sworn and unsworn police department employees, the recalibration of our hand held ticket devices, and coordination with our local court system in an efficient manner.

- **An Ordinance to Repeal and Replace Chapter 115 (Weapons and Explosives) of Title IX (Police Regulations) of the Code of the City of Ann Arbor.** This ordinance will be reviewed for changes under the Criminal Ordinance Reform Project 2021-22. Proposed changes include:
 - Adding the already existing penalty to the chapter for better understanding
 - Altering pronouns to use gender neutral language
 - Amends language to include the forfeiture of a firearm if used in the commission of the violation of the listed ordinance.
 - Repeals one out of date ordinance.
 - Amends 9:275 to comport with state law
 - Updates the fireworks ordinance to include Indigenous Peoples Day and Juneteenth Holidays
 - Updates sections to include the International Fire Code (IFC) definitions, which were previously adopted by the Ann Arbor Fire Department.

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Other

City Schedule Notes. Have a safe and happy holiday season. Please note the following schedule notes for Ann Arbor.

Thursday, Dec. 23, and Friday, Dec. 24: City municipal offices are closed to observe Christmas Eve and Christmas day. Trash/recycling will be collected as usual, without delay, both Thursday and Friday.

Thursday, Dec. 30, and Friday, Dec. 31: City municipal offices are closed for New Year's Eve and New Year's Day. Trash/recycling will be collected as usual, without delay, both Thursday and Friday.

When the holidays are over, and you're trying to figure out what to do with all the wrapping paper, gift bags and other "leftovers," check out Recycle Ann Arbor's Holiday Zero Waste guide for tips and information. Find it at <https://www.recycleannarbor.org/news/holiday-zero-waste-guide>. Later this month, watch the city website, <https://www.a2gov.org/departments/trash-recycling/Pages/Christmas-Tree-Disposal-.aspx>, and social media for updated information about Christmas tree disposal dates and locations for the 2021/2022 holiday.

Main Street Ann Arbor Social District Began Thursday, Dec. 2. Hours of operation are 4 p.m. – 11: p.m. Thursdays through Sundays. More information is available via <https://mainstreetannarbor.org/social-district>.

Quality Water Matters December Issue. The December issue of Quality Water Matters focuses on the status of lead and copper testing of homes and businesses within the City of Ann Arbor. The city completed tri-annual lead and copper testing and no homes in Ann Arbor qualified as tier 1 or tier 2 sampling sites, which represent sites with a higher risk of lead contamination. More details are included in the issue, which is available [online](#).

December Events with NAP. City of Ann Arbor Natural Area Preservation (NAP) works to protect and restore Ann Arbor’s natural areas and to foster an environmental ethic among its citizens. This involves conducting plant and animal inventories, ecological monitoring and stewardship projects in Ann Arbor parks. These tasks are performed by both staff and volunteers. For more information about NAP, visit www.a2gov.org/NAP. Ann Arbor Natural Area Preservation has events and opportunities planned year round, including in December! Please see the schedule, below and online at <https://www.a2gov.org/news/pages/article.aspx?i=838>, for details.

Streetlight Outage Reporting. Did you know you can help the community be and feel safer by reporting streetlight outages? Simply visit www.a2gov.org/a2fixit (<https://www.a2gov.org/services/pages/report-a-problem.aspx>), or download the A2 Fix It app on your smartphone, to report streetlights that are no longer working. And remember, A2 Fix It isn’t just for streetlights. You can use the tool to report potholes and missed cart pickups as well.



MEMORANDUM

TO: Milton Dohoney Jr., Interim City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 11/30/2021
SUBJECT: Sole/Best Source Data for November 2021

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for November 2021 for purchases over \$3,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer
Sara Higgins, Strategic Planning Coordinator

Sole/Best Source for November 2021

Unit	Amount	Vendor	Item	Description	Type
City Admin	\$ 9,000.00	GovTempsUSA	*AP Invoice	INTERIM CITY ADMINISTRATOR RECRUITING	Sole Source
Engineering	\$ 7,191.65	Leica Geosystems	ELECTRONIC EQUIPMENT MAINTENANCE AND REPAIR.93937	TOTAL STATION REPAIR PER QUOTE US-21248622	Sole Source
Water Treatment	\$ 3,809.48	Universal Filtration & Pumping	*AP Invoice	WILLET POWER UNIT STARTUP	Best Source
Water Treatment	\$ 17,767.00	Pumping Solutions	*AP Invoice	METERING PUMPS	Best Source
Water Treatment	\$ 6,400.00	Filtros	*AP Invoice	OZONE DIFFUSERS	Best Source
Safety	\$ 25,000.00	Lynx DX	*AP Invoice	MEDICAL DIAGNOSTIC TESTING FOR SARS COVID 2	Sole Source
Public Works	\$ 3,767.00	DTN LLC	PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED).96258	WEATHER FORCASTING SERVICES	Sole Source
Public Works	\$ 7,188.42	Infosense, Inc.	SEWER INSPECTION EQUIPMENT.89064	SEWER LINE RAPID ASSESSMENT TOOL (SL-RAT) REPAIR	Sole Source
Fire	\$ 5,415.50	Boone & Darr	*AP Invoice	KITCHEN HOOD REPAIR STATION 6	Best Source
Police	\$ 9,750.00	Dataworks Plus, LLC	*AP Invoice	FINGERPRINT IDENTIFICATION SYSTEM	Best Source
Parks & Rec	\$ 4,574.00	All Partitions and Parts LLC	*AP Invoice	PRIVACY PARTITIONS FOR MACK POOL	Best Source
Fire	\$ 4,762.29	Hastings Air Energy Control	*AP Invoice	REPAIR DIESEL EXHAUST SYSTEM STATION 1	Sole Source
IT	\$ 18,685.00	Genesis System Integration	SOFTWARE MAINTENANCE/SUPPORT.92045	FTR Gold Upgrade	Best Source