



City of Ann Arbor

Meeting Minutes - Draft

Park Advisory Commission

301 E. Huron St.
Ann Arbor, MI 48104
<http://a2gov.legistar.com/Calendar.aspx>

Tuesday, December 16, 2025

4:00 PM

Electronic Zoom Meeting

**This meeting will be broadcast live on CTN Cable Channel 16 and online
a2gov.org/watchCTN**

**To speak at public comment call 206-337-9723 or 213-338-8477 or Toll Free
877-853-5247 or 888-788-0099 Enter Meeting ID: 959 7872 3467**

Please click link below to join this electronic meeting via Zoom.

<https://a2gov.zoom.us/j/94071907291?pwd=YmpMbTVKcJtQXZ5VW9NVlppK3BYZz09>

Passcode: 823645

Or join by phone: Call: 312 626 6799 or 213-338-8477 or Toll Free 877-853-5247 or 888-788-0099

Webinar ID: 959 7872 3467

Please note it is possible that telephone or electronic public comment may encounter technical difficulties that prevent your participation. For the greatest assurance that your comments will be heard, submit them in writing ahead of the meeting.

1. CALL TO ORDER

Commissioner Marsan called the meeting to order

2. ROLL CALL

Staff - 3: Josh Landefeld, Scott Spooner, and Juliet Harvey

Present: 8 - Anne Marsan, Teesha Montague, Chris Watson, Travis Radina, Therese Perlowski, Alexa Bush, Hannah Smith, and Laurence O'Connell

Absent: 2 - Rachel Skylis, and Vincent Cavataio

3. APPROVAL OF AGENDA

Approved

4. PUBLIC COMMENTARY - (3 Minutes per Speaker)

No callers

5. APPROVAL OF MINUTES

A Motion was made by Commissioner Perlowski and seconded by Commissioner Bush to approve the minutes. Motion passed unanimously.

- 5-a. [25-2219](#)** Park Advisory Commission Meeting Minutes of November 18, 2025

Attachments: PAC_MEETING MINUTES_11_18_25.pdf

Approved by the Commission and forwarded to the City Council due back on 1/20/2026

6. PRESENTATIONS

- 6-a. Community Action Network Update**

Presented by Derrick Miller with CAN

7. REPORTS

- 7-a. Managers**

Parks Manager Josh Landefeld gave the Managers update

- 7-b. Committees**

Hannah Smith gave an update from RAC

8. REGULAR BUSINESS

- 8-a. [25-2220](#)** Resolution to Recommend Approving an Agreement with First American Payment Systems, L.P. d/b/a Deluxe Corporation ("Deluxe")for Merchant Processing Services

Attachments: PAC - Deluxe Golf Caddie 2025.pdf

Presented by Scott Spooner

A Motion was made by Commissioner Montague and seconded by Commissioner O'Connell to approve the resolution. Motion passed unanimously.

- 8-b. [25-2221](#) Resolution to Approve Agreement Regarding Joint Recreation Programs between the City and Ann Arbor Public Schools

Attachments: PAC - AAPS - Parks Joint Rec agreement 2025.pdf,
2025 AAPS - Ann Arbor Joint Rec Agreement clean.pdf,
2025 AAPS-City of Ann Arbor Joint Recreation
Agreement (C-B copy) cf.pdf, AAPS - A2 Parks Joint
Rec Agreement red line 1 2025.pdf

Presented by Josh Landefeld

A Motion was made by Commissioner O'Connell and seconded by Commissioner Montague to approve the resolution. Motion passed unanimously.

- 8-c. [25-2222](#) 2025 Park Advisory Commission Meeting Schedule

Attachments: 2026 Park Advisory Commission Meeting Schedule for
Approval.pdf

A Motion was made by Commissioner Montague and seconded by Commissioner O'Connell to approve the 2026 meeting schedule. Motion passed unanimously.

9. **CLOSED SESSION TO DISCUSS LAND ACQUISITION MATTERS**

No closed session

10. **PUBLIC COMMENTARY - (3 Minutes per Speaker)**

No callers

11. **COMMUNICATIONS**

- 11-a. [25-2223](#) PAC Council Update

Attachments: PAC Council Update 12.2025.pdf

- 11-b. [25-2224](#) Parks Project Status Update

Attachments: PAC Millage 12.2025.pdf

- 11-c. [25-2225](#) Parks Planning Project Update

Attachments: 2025-12 PAC Capital Update.pdf

11-d. [25-2226](#) Parks Facility and Programming Update

Attachments: Dec 2025 PAC facility and programming updates.pdf

12. ADJOURNMENT**Adjourn**

Anne Marsan, Chairperson

/Juliet Harvey

eComments for the Commission may be left via our Legistar calendar page (column to the very right)
<http://a2gov.legistar.com/Calendar.aspx>

Commission public meetings are typically held on the third Tuesday of each month. These meetings provide two opportunities for the public to address the Commission.

All persons are encouraged to participate in public meetings. Persons requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: cityclerk@a2gov.org ; or by written request addressed and mailed to: City Clerk's Office, 301 E. Huron St., Ann Arbor, MI 48104. Requests need to be received at least two (2) business days in advance of the meeting.

Park Advisory Commission agendas are available from the Legislative Information Center on the City Clerk's page of the City's website (<http://a2gov.legistar.com/Calendar.aspx>).

These meetings are typically broadcast on Ann Arbor Community Television Network Comcast 16 / AT&T 99 live at 4:00 pm on the third Tuesday of the month and replayed the following Saturday at 11:00 am. Recent meetings can also be streamed online from the CTN Video On Demand page of the City's website <https://a2gov.org/watchctn> . The complete record of this meeting is available in video format at <https://a2gov.org/watchctn>, or is available for a nominal fee by contacting CTN at (734) 794-6150.