

Ann Arbor Downtown Development Authority Meeting Minutes

Wednesday, September 5, 2018

Place: DDA Office, 150 S. Fifth Avenue, Suite 301, Ann Arbor, 48104

Time: Ms. Klopf called the meeting to order at 12:00 p.m.

1. ROLL CALL

Present: Marie Klopf, Howard Lazarus, Joan Lowenstein, Jessica A. S. Letaw, Molly McFarland, Darren McKinnon, John Mouat, Rishi Narayan, Keith Orr, Phil Weiss

Absent: Bob Guenzel, Tyler Kinley

Staff: Susan Pollay, Executive Director
Joseph Morehouse, Deputy Director
Maura Thomson, Communications Manager
Amber Miller, Capital & Private Projects Manager
Jada Hahlbrock, Manager of Parking Services
Liz Rolla, DDA Project Manager
Kelley Graves, Management Assistant

Audience: Ray Detter, Downtown Citizens Advisory Council
David Diephuis, Resident
Mike McKiness, Republic Parking Systems
Tom Crawford, City
John Fournier, City
Chris Simmons, get!Downtown

2. APPROVAL OF THE BOARD MEETING AGENDA

Mr. Orr moved and Ms. Lowenstein seconded the motion to approve the agenda.

A vote on the motion to approve the agenda showed:

Ayes: Klopf, Lazarus, Letaw, Lowenstein, McFarland, McKinnon, Mouat, Narayan, Orr, Weiss

Nays: None

Absent: Guenzel, Kinley

The motion was approved.

3. AUDIENCE PARTICIPATION

None.

4. REPORTS FROM CITY BOARDS AND COMMISSIONS

Downtown Area Citizens Advisory Council: Mr. Detter said that Ms. Pollay had reported on the status of DDA projects. He said that CAC members expressed interest in Peter Allen's recently-circulated "A2 2020: An Action Plan to Jumpstart Discussion—For Workforce Housing Solutions,

City Center Development Master Planning Opportunities & An Expanded Treeline Trail". Most of the meeting was spent discussing interests and concerns for downtown and near downtown. Mr. Detter said that the future of the Library Block will be discussed at the September 17 Library Board meeting at 7pm, and he encouraged all to try to attend that meeting.

5.

DDA MEMBER COMMUNICATIONS

Ms. Lowenstein moved and Mr. Orr seconded the motion to approve the following resolution. Ms. Klopf asked Ms. Pollay to read the resolution aloud:

RESOLUTION THANKING JOHN SPLITT

Whereas, John Splitt joined the Ann Arbor Downtown Development Authority board in 2006 and served for three full terms, ending his service in 2018;

Whereas, John Splitt brought important insights into the deliberations of the DDA, including the unique needs of downtown residents and small independently-owned businesses, as well as the valuable perspective of a long-time Ann Arborite;

Whereas, John Splitt was a highly-valued and active DDA member, serving on nearly every committee, with special importance given to his service as long-time Co-Chair of the Operations Committee, where he helped guide significant matters involving DDA parking operations and policies;

Whereas, John Splitt's tenure was especially noteworthy, as he worked closely with the DDA Executive Director as she oversaw major parking structure constructions, in particular the design and construction of the underground Library Lane project, which was the DDA's largest and most challenging project;

Whereas, John Splitt's participation in this and other construction projects brought inestimable benefit, particularly when there were choices to be weighed and decisive action to be taken;

Whereas John Splitt skillfully took on other leadership roles throughout his time on the DDA, including serving on the Executive Committee, and serving as DDA Chair in FY2010;

Whereas, John Splitt's remarkable commitment to the DDA and its mission will be sorely missed, and his devotion to the downtown and community is an inspiration to all who have had the good fortune to work beside him;

Whereas, John Splitt's dislike of excessive numbers of "whereas" clauses in resolutions suggests the need to draw this particular resolution to a close;

RESOLVED, The Ann Arbor Downtown Development Authority, on behalf of the downtown and the community, thanks John Splitt for his great service and abundant contributions to the

downtown, and indeed to the community as a whole, through his work on the Ann Arbor Downtown Development Authority.

A vote on the motion to approve the resolution showed:

Ayes: Klopf, Lazarus, Letaw, Lowenstein, McFarland, McKinnon, Mouat, Narayan, Orr, Weiss

Nays: None

Absent: Guenzel, Kinley

The motion was approved.

DDA Board Member Communications:

It was noted that some committee meeting dates had changed; an updated schedule will be sent to board members and public meeting postings will be updated.

Mr. Lazarus introduced new Assistant City Administrator, John Fournier. He said that Mr. Fournier has served as Assistant to the Mayor and oversaw on-street parking in Pittsburgh.

Ms. Letaw said she will hold her next "Downtown Hall Walk and Talk" on September 8 which will begin at 10am at the Blake Transit Center and will focus on upcoming DDA street projects. She said her next Downtown Hall meeting will be on September 12 at 7pm at Bluebird Café.

6. EXECUTIVE DIRECTOR COMMUNICATIONS

None.

7. APPROVAL OF MINUTES

Ms. Letaw moved and Mr. Mouat seconded the motion to approve the July and August meeting minutes.

A vote on the motion to approve the minutes showed:

Ayes: Klopf, Lazarus, Letaw, Lowenstein, McFarland, McKinnon, Mouat, Narayan, Orr, Weiss

Nays: None

Absent: Guenzel, Kinley

The motion was approved.

8A. SUBCOMMITTEE REPORTS - OPERATIONS COMMITTEE
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Mr. Weiss moved and Mr. Lazarus seconded the following resolution:

RESOLUTION TO APPROVE A PARKING AGREEMENT WITH CORE SPACES

Whereas, The DDA's Development Plan directs the DDA to construct parking facilities in support of its mission;

Whereas, In 2008 City Council authorized the DDA to design and construct an underground parking structure on the Library Lot that would support a future building;

Whereas, In January 2016 City Council selected Core Spaces to be the developer of this property;

Whereas, In March 2017 the DDA put forward a number of recommended elements to be included in a future parking agreement with Core Spaces, and resolved that the DDA would enact any parking arrangements approved by City Council for this project;

Whereas, At its August 2018 meeting the DDA Operations Committee reviewed the Core Spaces Parking Agreement prepared by the City;

Whereas, The Operations Committee members noted that this Parking Agreement includes the elements recommended by the DDA in its 2017 resolution and recommends approval by the DDA;

Whereas, The DDA Attorney has also reviewed the Core Spaces Parking Agreement;

RESOLVED, The DDA approves the Parking Agreement with Core Spaces as recommended by its Operations Committee.

Mr. Lazarus proposed an amendment to the RESOLVED clause to insert the words "...in substantial form." Ms. Lowenstein seconded.

Mr. Crawford reported that following the DDA's vote, the item would be acted on by City Council and Core, and although he did not anticipate any substantive changes, he said that the proposed amendment would be helpful as there may still be small changes. Mr. Crawford provided overview of key elements of the proposed agreement which had not changed since the DDA last voted on this matter: 20 year term with two 15-year renewal options, a maximum 196 standard permits at Library Lane plus 85 standard permits and 80 offpeak permits at 4th/William, for which Core will pay the going rate plus an additional 20% surcharge. Mr. Mouat asked if Core, or whomever they sell to, will be held to a timeline for establishing a condominium association; Mr. Crawford said that a timeline for establishing a condominium would be part of the project condo agreement. Mr. McKinnon expressed concern about the DDA approving this parking agreement given the lawsuits related to the project.

A vote on the motion to approve the amendment showed:

Ayes: Klopff, Lazarus, Letaw, Lowenstein, McFarland, Mouat, Narayan, Orr, Weiss

Nays: McKinnon

Absent: Guenzel, Kinley

The amendment to the resolution passed.

A vote on the amended resolution showed:

Ayes: Klopff, Lazarus, Letaw, Lowenstein, McFarland, Mouat, Narayan, Orr, Weiss

Nays: McKinnon
Absent: Guenzel, Kinley
The resolution passed.

Ann Ashley Expansion Project: The site plan was submitted to the City last month.

Parking & Transportation Reports: Mr. Weiss said that the committee reviewed the July and August reports, including Art Fair revenues and the FY18 special event meter bag fee waiver total. Summer garage repairs are still underway. Republic had reported that nearly all structures filled to capacity during the professional soccer match, and visitor feedback was very positive about the \$15/day rate; the 5th & William lot was also utilized for soccer match visitor parking. He pointed to year-end and 4th quarter parking revenues reports, and noted the impact of the April 1st rate changes and the loss of the two parking lots. He also noted that credit cards are being used much more widely, which is increasing costs.

Mr. Orr said that getDowntown had launched their new website and that AAATA had invited comments on their draft Strategic Business Plan on their website. He also reported that DDA and AAATA staff are exploring a potential AirRide relocation to 4th Avenue.

The next Operations Committee meeting is Wednesday, September 26, 2018 at 11 am.

8B. SUBCOMMITTEE REPORTS – FINANCE COMMITTEE

First, Ashley, Huron & William Bond: With Mr. Guenzel absent, Ms. Klopf reported that in August City Council voted to move forward with advertising the bond and it is anticipated that bond approval will be on the October 15 City Council meeting agenda.

Financial Statements: Mr. Klopf reported that the Committee reviewed the June and July Expense Reports, and the FY18 (unaudited) Year-End Financial Statements. She said that the biggest variances were attributable to project timing. Also reviewed were parking revenue reports and the FY18 and FY19 Funds Committed reports.

FY18 Audit: The auditors were on-site the previous week.

The next Finance Committee meeting will be on Tuesday, September 25, 2018 at 1:00 p.m. Please note the date change.

8C. SUBCOMMITTEE REPORTS – CAPITAL IMPROVEMENTS COMMITTEE
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Fifth/Detroit: Mr. Mouat reported that work on the west side of 5th Avenue was mostly complete, and work has begun on the east side including a new storm sewer and electrical work. The project is slightly behind schedule, but still anticipated to be completed this construction season.

First/Ashley/William: Mr. Mouat said that in August City Council voted unanimously to support restoration of two-way traffic on First/Ashley. At the next CIC meeting, work on the streetscape designs will begin including prioritizing blocks for improvement.

Huron: With City Council's support, recommended transportation improvements have been shared with MDOT for their consideration. Work on construction documents continues.

Mr. Mouat expressed appreciation to the DDA staff for their great communication efforts with businesses and other stakeholders for all these projects. Mr. Lazarus agreed, noting the outstanding quality and quantity of public outreach.

8D. SUBCOMMITTEE REPORTS- PARTNERSHIPS COMMITTEE

Ms. Letaw reported that there was no August meeting. Mr. Mouat asked who partner participants are; Ms. Letaw said representatives from Planning Commission, City Council, TheRide, Library, Washtenaw Community College and the County are invited to attend.

The next meeting will be with our partners on Wednesday, September 12 at 9 am.

8E. SUBCOMMITTEE REPORTS- EXECUTIVE COMMITTEE

Ms. Klopf reported that the committee reviewed the board meeting agenda. The next Executive Committee will be on Wednesday, October 3 at 11 am.

9. NEW BUSINESS

None.

10. OTHER AUDIENCE PARTICIPATION

None.

11. ADJOURNMENT

There being no other business, Mr. Orr moved and Mr. Narayan seconded the motion to adjourn. Ms. Klopf declared the meeting adjourned at 12:40 pm.

Respectfully submitted,
Susan Pollay, Executive Director

ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY
Executive Committee Meeting
Wednesday, September 5, 2018

Place: DDA Office, 150 S. Fifth Avenue, Suite 301, Ann Arbor, 48104
Time: 11:10 a.m.
Present: Marie Klopf, Joan Lowenstein, Darren McKinnon, Phil Weiss (ex officio), Susan Pollay (ex officio)
Absent: None
Others: Jessica A.S. Letaw

Committee actions and discussions

Agenda Review. The Committee members reviewed the September DDA monthly meeting agenda.

There being no other business, the meeting adjourned at 11:25 a.m.
Susan Pollay, Executive Director

PARTNERSHIPS & ECONOMIC DEVELOPMENT COMMITTEE MEETING MINUTES
Wednesday, September 12, 2018

Place: DDA Office, 150 S. Fifth Avenue, Suite 301, Ann Arbor, 48104
Time: 9:00 a.m.
Present: Bob Guenzel, Tyler Kinley, Jessica A.S. Letaw, Joan Lowenstein
Absent: Marie Klopff, Howard Lazarus, Darren McKinnon, Rishi Narayan, John Splitt, John Mouat, Keith Orr, Phil Weiss
Others: Jane Lumm/City Council, Shannon Gibb-Randall/ Planning Commission, Mary Stasiak/AAATA, Chris Cheng/City Planning, John Barrett/City Zoning, Jill Bahm/Giffels Webster
Staff: Susan Pollay, Amber Miller, Kelley Graves
Public: None

Sign Ordinance: Mr. Cheng, Ms. Bahm and Mr. Barrett provided a report on the work to update the City's sign ordinance. An open house is scheduled for October 4th in Council Chambers to discuss proposed changes.

Partner Updates:

AAATA/The Ride: Ms. Stasiak thanked everyone for their support of the transit millage renewal. She reported that there is bus overcrowding in some locations and TheRide will evaluate its services with the goal of making improvements. Public outreach will take place in February, including feedback from riders while in route. A bike share vendor has been selected and an announcement will be made shortly.

Ms. Stasiak mentioned the Bird scooters, noting that they are not permitted on AAATA buses or bike racks due to the inability to properly secure them. There was a general committee discussion of these scooters, including the need to publicize rules regarding their use. Mr. Kinley noted that electric skateboards are also becoming more prevalent. Ms. Lowenstein suggested that the bike share docking stations could be an apt location to provide information. It was suggested that the City's new Transportation Manager be invited to the November Partnerships Committee meeting to discuss this topic further.

City of Ann Arbor: Ms. Lumm said that she is hearing concerns about increased traffic in the NE area of the city, and she asked Ms. Stasiak if TheRide has plans to alleviate congestion in that area; Ms. Stasiak said she didn't have information but would share this concern with AAATA. It was noted that much of this traffic is coming from outside the City, including to jobs at the UM; Ms. Stasiak noted that unfortunately UM no longer includes AAATA at new staff orientations to provide commute options. Ms. Lumm asked about AAATA's interest in the Y Lot as expressed at the August AAATA Board meeting; AAATA's long-standing interest to relocate buses from 4th Ave to a ground floor facility on this site was noted. Ms. Lumm asked Ms. Pollay if she knew about plans to demolish 415 W. Washington building; Ms. Pollay

reported that she had heard that the Historic District Commission would be asked to approve the building demolition, while leaving the site as part of the historic district.

Ms. Lumm said that Council voted to retain its 600 feet buffer between medical marijuana dispensaries, and to approve revisions to the fire safety inspection code. The committee discussed the City's solid waste issues in the alleys and the City solid waste study, including an upcoming focus group meeting with downtown business owners.

Planning Commission: Ms. Gibb-Randall asked if The Ride would consider adding a new Park and Ride location on the north side; Ms. Stasiak stated AAATA maintains and provides service at the park and ride locations, but doesn't own them. Ms. Gibb-Randall noted that the Commission had forestalled action on a proposed development on Jackson Road due to neighbor concerns that its construction might contribute to expanding the dioxane plume.

DDA: Ms. Miller reported that the majority of the 5th/Detroit project construction on the west side of 5th is complete, and work is now underway on the east side. The project is slightly behind schedule, largely due to the unexpected need to design and install a storm main. Also, there were delays due to the contractor working around lunch hours and Farmer's Market times at the request of businesses in the area.

Ms. Pollay shared a snapshot of the FY18 State of the Downtown report, including data on growth, building permits, office vacancy, and more. The complete report should be done by the end of the month. Ms. Pollay thanked Ms. Thomson, Ms. Miller and DDA intern Xuewei Chen for their work in compiling this report.

She said that the Ann Ashley expansion project site plan was submitted to the Planning Dept for staff review.

Public Comment: None.

Next Meeting:

The next meeting of the Partnerships Committee will be October 10 at 9am (DDA only).

The Partnerships Committee meeting adjourned at 11:05 a.m.

Respectfully submitted,
Susan Pollay, DDA Executive Director

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY
CAPITAL IMPROVEMENTS COMMITTEE MEETING MINUTES
Tuesday, September 18, 2018 11:00 am**

Place: DDA Office, 150 S. Fifth Avenue, Suite 301, Ann Arbor, 48104
Time: 11:00 a.m.
Present: Robert Guenzel, Tyler Kinley, Howard Lazarus, Joan Lowenstein, John Mouat
Absent: Marie Klopf, Jessica A.S. Letaw, Molly McFarland, Darren McKinnon, Rishi Narayan, Keith Orr, Phil Weiss
Staff: Susan Pollay, Amber Miller, Liz Rolla, Maura Thomson, Kelley Graves
Other: Neal Billetdeaux, Oliver Kiley/Smith Group JJR, Carissa Petty/City Operations
Public: Frances Todoro/State Street District

First, Ashley, William: The project budget and the locations for new water mains were reviewed. All agreed that an overall streetscape plan should be created, but each block should be implemented differently. It was recommended that the William bikeway be moved to 2019 if possible. The Ashley improvement and Ann Ashley expansion projects will be coordinated, including timing the restoration of 2-way traffic.

State St project. Ms. Todoro said that only a few businesses support the DDA's project to widen the 300 block State St sidewalk, while many others don't want to lose the parking. Mr. Lazarus suggested that seasonal uses such as parklets could be considered; Ms. Todoro agreed, also noting that there are other capital needs in the area. After much discussion, there was committee consensus to recommend that the DDA approach the street improvement as they do all projects, and work with the neighborhood to shape the project.

Mr. Lazarus said that other funding sources should be found as part of any future plan.

CIP: Ms. Miller said that the City is underway with its Capital Improvements Planning process, and DDA staff developed a list of potential projects that could be pursued if there was committee interest. By placing these projects in the CIP it would enable DDA and City staff to work together to develop them. There was committee support to pursue many proposed ideas and exclude others. Ms. Miller also noted that the DDA includes maintenance funds in its annual budget for projects such as sidewalk repairs and tree replacements. Among the maintenance ideas discussed there was particular interest in the DDA pursuing a demolition of the S. 4th Avenue canopy outside the Courthouse Square building.

Project updates: Ms. Rolla reported that conduit, curb and other concrete work is underway on the east side of 5th & Detroit. Ms. Miller said that MDOT staff were informed that City Council voted to support transportation changes on Huron Street, and they now require a letter of support from a City official; Mr. Lazarus agreed to send this letter to MDOT.

Public comment: None.

Next Capital Improvements Committee meeting: Wednesday, October 17, 2018 at 11 am.

The meeting adjourned at 1:00 pm.
Respectfully submitted, Susan Pollay, Executive Director

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY
OPERATIONS COMMITTEE MEETING MINUTES
Wednesday, September 26, 2018**

Place: DDA Office, 150 S. Fifth Avenue, Suite 301, Ann Arbor, 48104

Time: 11:00 a.m.

Present: Joan Lowenstein, Darren McKinnon, Keith Orr, Phil Weiss

Absent: Robert Guenzel, Marie Klopf, Tyler Kinley, Howard Lazarus, Jessica A.S. Letaw, Molly McFarland, John Mouat, Rishi Narayan

Staff: Susan Pollay, Joe Morehouse, Jada Hahlbrock, Amber Miller, Maura Thomson, Kelley Graves

Others: Chris Simmons/getDowntown, Mike McKiness/RPS, John Fournier/City

Public: David Diephuis

Car Share Request: Ms. Hahlbrock reported that Cahoots had requested a space in 4th & Washington for an electric car that would be utilized by their members; they have no parking and already have 150 members who utilize their co-working location. She asked if there was committee support for a pilot to determine if this car share pilot could encourage utilization of transportation modes other than single occupancy car use; users would be required to have a go!Pass and utilization data would be shared to assess impact. Following discussion there was committee support to pursue this pilot. There was also support to install EV charging units in the garage, including one for the car in this pilot. There was discussion about whether Cahoots should pay for the installation cost and the electricity and Mr. Fournier offered to provide a copy of Pittsburgh's licensing agreement utilized for a similar initiative.

DDA/City Council Annual Work Session: This session will take place October 8 at 7pm at CTN, and Ms. Pollay said there would be time to discuss topics in addition to parking.

Ann Ashley Expansion: It is hoped the project will be presented to Planning Commission in October. Ms. Hahlbrock said that during construction city employee parking may move to Library Lane but she needs police parking numbers; Mr. Fournier said he would assist.

Parking Rate Change: The next adjustment in the DDA's 5-year schedule will occur in January. Another public hearing isn't required, but the committee supported holding a public hearing at the October DDA meeting. Ms. Thomson said she is distributing information about this.

Core Spaces Parking Agreement: The Committee reviewed the Agreement approved by City Council as modifications had been made following DDA approval. Mr. McKinnon said he believed the DDA should withhold approval on agreements until everything is final.

Monthly Parking & Transportation Report: Ms. Hahlbrock reviewed the September reports. She

noted that RPS staff are expected to finish installing the new epark machines and space markers by the end of October. New metered spaces were installed on Mosley. There was not support by the other condo owner at Liberty Square for the Destination Ann Arbor mural, so the CVB will look for another location. Logistics for home football game parking were shared, and an RFP for additional garage fencing will soon be released. Mr. McKiness reported that RPS is providing IT training to its management staff.

Mr. Simmons reported that go!pass renewal requests are due September 28th. The announcement about the new ArborBike provider will be made next week and plans for relaunching the system are being made.

Scooters: Mr. Fournier said that the City has created a short-term scooter licensing agreement. There is another company interested in providing scooters in Ann Arbor in addition to Bird.

Public Comment: Mr. Diephius encouraged the DDA to take note of the National Citizen Survey 42% rating of “ease of public parking” in the City of Ann Arbor. While on track with the national standard, he said that a less than 50% rating is worth reviewing.

Next Meeting: The next meeting is scheduled for Wednesday, October 31, 2018 at 11 a.m.

The meeting adjourned at 12:55 p.m.

Respectfully submitted,
Susan Pollay, Executive Director

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY
FINANCE COMMITTEE MEETING MINUTES
Tuesday, September 25, 2018**

Place: DDA Office, 150 S. Fifth Avenue, Suite 301, Ann Arbor, 48104
Time: 1:00 p.m.
Present: Bob Guenzel, Tyler Kinley, Marie Klopf, Phil Weiss
Absent: Howard Lazarus, Jessica A.S. Letaw, Joan Lowenstein, Molly McFarland, Darren McKinnon, John Mouat, Rishi Narayan, Keith Orr
Staff: Susan Pollay, Joseph Morehouse, Jada Hahlbrock, Amber Miller, Maura Thomson, Kelley Graves
Public: None

Financial Statements: August expenses were reviewed. Questions were asked and answered.

Bond for First, Ashley, Huron & William Projects. Mr. Morehouse reviewed the bond contract proposed by the City between the DDA and City, including recommendations for amendments. He also provided a resolution proposed by the City to facilitate DDA approval of this contract, as well as the timeline for the bond following City Council approval. There was support to bring these items forward for action at the October DDA meeting.

FY18 Audit - update: Mr. Morehouse said that the auditors had provided a draft copy of the audit for his review and corrections. The auditors will attend an upcoming Finance Committee meeting to review the audit with the Committee members and answer questions. It was noted that the FY20 budget process would begin at the November committee meeting, with the goal of DDA approval at its March meeting so it could be submitted to the City.

City/DDA Annual Work Session: Ms. Pollay noted that the annual DDA/City work session required by the Parking Agreement will take place this year on Monday, October 8 at 7 p.m. at the CTN Studio (2805 S. Industrial Hwy). She said that the primary focus of the meeting would be the public parking system, but the session was an opportunity to talk about other topics of shared interest, such as the redevelopment of the former YMCA lot.

Public Commentary: None.

Next Meeting is Scheduled for Thursday, November 1st at 1pm at the DDA.

Meeting adjourned at 2:00 p.m.

Respectfully submitted,
Susan Pollay, Executive Director

Parking & Transportation Report September 2018

Parking Operations

Special Events in September

September 2- Dancing in the Streets
September 8, 15 & 22- UM Football
September 9- Kerrytown Bookfest
September 16- Peace Day Celebration

Special Event Meter Bag Fee Waivers/ Free Parking in September

September 2- Dancing in the Streets \$200
September 9- Kerrytown Bookfest \$400
September 16- Peace Day Celebration \$200

Meters

Meter department staff continued to install new epark kiosks and corresponding space markers. These installations are expected to continue through October. New metered public parking spaces were installed on Mosley Street following the completion of a new residential building at 615 S Main.

General Operations

Destination Ann Arbor has decided not to pursue a mural on the east facing wall of Liberty Square. Negotiations with one of the property owners fell through. They indicated they have several alternative options in downtown that they are looking into.

Republic Parking is using pre-pay operations at Forest and 4th & William for UM home football games. Signs are being posted in advance to notify parkers, and to provide information on nearby facilities with normal hourly operation.

IT department staff have been formalizing training and operating documents for all equipment and expanding training opportunities for management staff.

Parking System Maintenance

The annual restoration and maintenance work continued in September. Work at 4th & William has included concrete and lintel repairs, and floor coating. Capstone replacement work at Maynard is complete and remaining work there includes exterior wall repairs. A small amount of work at Ann Ashley was started and completed this month. Work is underway at First & Washington. Work in the structures will continue through early November.

Maintenance department staff completed washdowns in stairwells at Maynard, 4th & William, Ann Ashley and 4th & Washington. Additional washdown work will continue through fall. Staff also worked to paint columns, curbs, and arrows in structures.

City/DDA Parking Enforcement and Operations Group

The group met on September 13th. Discussion included epark installations, equipment communication issues and updates, and new public meters on Mosely.

Tally Hall Condominium Meeting

The group met in September. Discussion included the proposed mural on Liberty Square, facility repairs and upcoming expense items. The next meeting will take place in January.

First & Washington Condominium Meeting

No meeting was held this month. The structure opened in late 2013 and a condominium board has yet to be formally established.

Parking Construction

Structure Fencing

Another 2 levels of fencing (black chain-link) will be installed at Liberty Square this fall. An invitation to bid will be released this fall for fencing at 4th & Washington and Forest.

Ann Ashley

Staff and consultants from both this and the 1st, Ashley & William street improvement project met to coordinate construction and phasing. City staff have completed their first round of site plan review and the project team is aiming to resubmit in early October for the second staff review.

Transportation

Go!pass Summary

Go!pass Outreach

- 2016-2017 - Renewal orders received to date: 405 companies
- 2016-2017 - New orders received to date: 49 companies
- 2017-2018 - Renewal orders received to date: 390 companies
- 2017-2018 - New orders received to date: 46 companies

New go!pass companies for September 2018

- Dessous
- Monahan's Seafood Market
- Jottful

2016-2017 - Go!pass sales: 6,069 passes ordered by 454 organizations (9/2016-9/2017)

2017-2018 - Go!pass sales: 5,925 passes ordered by 436 organizations (9/2017-9/2018)

Quarterly ridership to be reported in October.

Bike Parking

Current rentals good till 3/31/19

- Bike Locker Rentals as of 9/19/18: 8 rentals of 12 available lockers (67%)
- Maynard Bike House Rentals as of 9/19/18: 11 rentals of 28 spaces (39%)
- Ann Ashley Bike House Rentals as of 9/19/18: 39 rentals of 27 spaces (144%)

Other Activities

- Go!pass renewal season is in full swing. To ensure that companies have passes prior to November 1st, getDowntown must have received the order by September 28th.
- A press release will be issued shortly (potentially prior to this meeting) announcing the selection of the new ArborBike provider, as a contract with the operator has been finalized. Relaunch plans are being finalized, looking at starting on the University campus first with stations that are in place and allowing for year-round operations there. Downtown operations are planned to relaunch this spring, allowing for time on questions for moving sites and permitting to allow for year-round operation system-wide. getDowntown will be facilitating "meet the operator" meetings in coordination with this relaunch process.

- getDowntown will be hosting a series of meetings with go!pass coordinators during the month of October. These meetings will not only allow coordinators to pick up their passes, but also allow for Q&A with program staff for ways that we can provide better offerings for employees. This will be done at various times to allow for varying schedules. We will post these events on the website as they are finalized.
- getDowntown, in concert with AAATA Business Services, is working with Destination Ann Arbor and Ann Arbor SPARK on the launch of a Business Resource Network for Washtenaw County. Information on these networks is available at <http://www.mwse.org/business-resource-networks/>. We will be working closely with participating employers who are interested in solving the employee transportation barriers to success with their company. This is a standard offering of the getDowntown Program and is currently available to any employer located within the program boundaries at no cost. Services can include employee mapping, connections to services for job development or disability accommodations, trip planning, parking planning, and more.