

## MINUTES

Housing and Human Services Advisory Board  
Wednesday, December 19th, 2007 6:00-8:00 PM  
110 N. 4<sup>th</sup> Avenue, 3<sup>rd</sup> Floor Conference Room

Members Present: David Blanchard, Barbara Eichmuller, Robyn Konkel, Kristine Martin, Stephen Pontoni, Anthony Ramirez, Stephen Rapundalo, Ned Staebler, Margie Teall

Members Absent: None

Staff Present: Candace Cadena, Mary Jo Callan, Jennifer Hall, Damon Thompson

Guests: Mary Browning, Religious Action for Affordable Housing (RAAH)  
Marian Laughlin, Religious Action for Affordable Housing (RAAH)

I. Convene Meeting

N. Staebler called the meeting to order at 6:03 pm.

II. Approval of the Agenda

**K. Martin moved to approve the agenda; B. Eichmuller seconded. All in favor 7-0.**

III. Approval of the Minutes

**K. Martin moved to accept the minutes from November 13, 2007; B. Eichmuller seconded. All in favor 7-0.**

IV. Public Comment

Mary Browning from RAAH introduced herself to the committee members. She is interested in the HHSAB final recommendation to City Council on options for the 100 units of affordable housing.

V. Discussion Items

A. HHSAB FY 08-09 Work Plan (ACTION). D. Thompson and J. Hall reviewed the list of topics discussed at previous meetings for consideration as work plan tasks. D. Thompson suggested to the committee to draft a work plan covering 18 months from January 1, 2008 to June 30, 2009. D. Thompson reviewed the Council resolution requesting the HHSAB to recommend options for the development of 100 units of affordable housing for low-income residents. N. Staebler recommended two tracts for each work plan project to fully maximize the resources available on the board. Each member was asked to list their three (3) top priorities over the next 18 months. *The committee decided to focus on the following projects: Tax Exemption for Non-Profits (January 2008); 100 unit recommendation (subcommittee, target date of completion: May 31, 2008); Mortgage Foreclosure (subcommittee of J. Hall, S. Pontoni, B. Eichmuller, R.*

*Konkel, target date for recommendation is March 11, 2008 meeting); Human Services priorities for FY 09-11 (Fall 2008; completion prior to January 2009); PUD & Provisions for preserving cooperative housing units (June 2008 to March 2009).* D. Thompson agreed to create the work plan and email a draft version to each member prior to the January 8, 2008 meeting. **B. Eichmuller moved to approve the FY 08-09 HHSAB work plan recommendations; K. Martin seconded. All in favor 6-0.**

- B. 2007-08 HHSAB bylaws. D. Thompson presented the re-formatted bylaws to the committee for review. All bylaws for each City advisory board must follow a similar format per the request of City Council. The bylaws were re-formatted by Christopher Frost from the Attorney's Office.

VI. Updates

D. Thompson introduced the new Community Development Director, Mary Jo Callan to the board. The new director will officially start on January 7, 2008. The board decided to add January 22, 2008 as a second meeting for the month.

VII. Adjournment

K. Martin moved to adjourn the meeting; B. Eichmuller seconded. D. Blanchard adjourned the meeting at 7:45 pm.