



Legislation Details (With Text)

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**Title:** Resolution to Approve Amendment No. 2 to the General Services Agreement with Utilities Instrumentation Service, LLC f/k/a Utilities Instrumentation Service Inc. for Electrical and Instrumentation Support Services, RFP #22-45 (\$700,000.00 increase, total contract \$1,850,000.00)

**Sponsors:**

**Indexes:**

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**Attachments:** 1. UTILITIES INSTRUMENTATION SERVICE INC - Amendment 2\_final.pdf, 2. CONTRACT - 0 for UTILITIES INSTRUMENTATION SERVICES, INC. - WATER TREATMENT 9-15-2022.pdf, 3. R-22-245\_Legislation Details.pdf, 4. 2023-08-31\_UTILITIES INSTRUMENTATION SERVICE INC - Amendment 1 (.pdf, 5. UIS -R- 23-273.pdf, 6. 2026-03-06\_UTILITIES INSTRUMENTATION SERVICE LLC - Renewal 1.pdf

Date	Ver.	Action By	Action	Result
4/6/2026	2	City Council		

Resolution to Approve Amendment No. 2 to the General Services Agreement with Utilities Instrumentation Service, LLC f/k/a Utilities Instrumentation Service Inc. for Electrical and Instrumentation Support Services, RFP #22-45 (\$700,000.00 increase, total contract \$1,850,000.00) This memorandum and resolution requests approval of Amendment No. 2 to the General Services Agreement with Utilities Instrumentation Service, LLC f/k/a Utilities Instrumentation Service Inc. (UIS) for Electrical and Instrumentation Support Services for the Water Treatment Services Unit (WTSU) for an additional \$700,000.00 through FY27. Council approved a General Services Agreement for \$750,000.00 with UIS in August 2022 by Resolution R-22-245 and approved Amendment No. 1 in August 2023 by Resolution R-23-273 for \$150,000.00, and executed Renewal No. 1 in fiscal year 2026 (FY26) for \$250,000.00.

UIS provides electrical and instrumentation support services for all system components maintained by the WTSU. The services include transformer testing, infrared testing of switchgears, testing of medium voltage breakers at City substations and generators, programming and calibration of instrumentation, Supervisory Control and Data Acquisition (SCADA) support and troubleshooting, Programmable Logic Controller (PLC) programming, and tuning and testing of dam and hydroelectric generator controls. The WTSU electrician retired in December 2024, and the City has been unable to fill that position as of January 2026. UIS provides periodic services to complete tasks otherwise performed by the WTSU electrician including miscellaneous troubleshooting and repair of electrical system components, service to high voltage equipment, condition assessment of critical assets, etc.

The original contract included installation of City-purchased equipment for the ozone disinfection system trains 1 and 2 (phase 1), including power supply units (PSUs), generator vessel internals and

dielectrics. UIS support services included programming, start-up, commissioning, project coordination, and all related and incidental work associated with the replacement. Phase 1 was completed successfully and the WTSU received a proposal from UIS to complete the same scope of services for replacement of City-purchased equipment for the other two ozone disinfection system trains (phase 2).

The WTSU is seeking additional funding to cover on-going electrical and instrumentation support services through fiscal year 27 (FY27) and complete phase 2 installation of City-purchased PSUs and generator vessel internals and dielectrics for the ozone disinfection system trains 3 and 4.

Based on the on-going electrical instrumentation and support services needed to maintain operation of the WTSU and dams, provide electrician augmentation and replace critical ozone disinfection system equipment, it is recommended that City Council approve Amendment No. 2 to the General Services Agreement with UIS to provide additional electrical and instrumentation and support services for the remaining life of the contract (through FY27).

UIS complies with the requirements of the City's Non-Discrimination and Living Wage ordinance.

Budget/Fiscal Impact: These services are to be funded from the approved FY26 Water Supply System, Park Maintenance and Capital Improvements, and General Fund Operating and Capital Budgets, for which services are rendered. Services for FY27 will be funded from the appropriate FY27 operating and capital budgets if so approved by Council.

Prepared by: Emily Schlanderer, PE, WTP Engineer

Reviewed by: Molly Maciejewski, Water Treatment Services Unit Manager

Approved by: Milton Dohoney, Jr., City Administrator

Whereas, UIS currently provides the Water Treatment Services Unit with Electrical and Instrumentation Support Services at the Water Treatment Plant and recreational and hydroelectric dam facilities;

Whereas, UIS successfully completed phase 1 replacement of City-purchased equipment for the ozone disinfection system trains 1 and 2 power supply units and generator vessel internals;

Whereas, On-going electrical and instrumentation support services are necessary to maintain the function and operation of critical Water Treatment Services electrical and instrumentation infrastructure;

Whereas, Utilities Instrumentation Service is qualified to perform the specified work and provided competitive pricing;

Whereas, Additional funds are necessary to complete phase 2 replacement of City-purchased equipment for ozone disinfection system trains 3 and 4, and provide electrical and instrumentation support services through the life of the contract (FY27); and

Whereas, Utilities Instrumentation Service complies with the requirements of the City's Non-Discrimination and Living Wage Ordinances;

RESOLVED, That City Council approve Amendment No. 2 to the General Services Agreement with Utilities Instrumentation Services, LLC in the amount of \$700,000.00 through FY27 for electrical and instrumentation support services;

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute the agreement for services after approval as to substance by the City Administrator and approval as to form by the City Attorney; and

RESOLVED, That the City Administrator be authorized to take the necessary administrative actions to implement this resolution.