

# City of Ann Arbor



## City Administrator's Report – January 22, 2019

Prepared for Council. Kindly forward questions, comments, or suggestions for input to [hlazarus@a2gov.org](mailto:hlazarus@a2gov.org) or [shiggins@a2gov.org](mailto:shiggins@a2gov.org).

### Safety Notes

**A2 Be Safe!** The City of Ann Arbor strives to incorporate safety and health in every aspect of our operations and is committed to fulfilling our moral and legal obligation of providing a safe and healthful workplace. Part of that mission requires involving staff at all levels and measuring our progress. Each year, the city conducts a safety culture survey to gauge employee opinions and gain their input on how to make their jobs safer. The most recent survey was conducted in December of 2018, and results have shown that we continue to make valuable strides when it comes to safety in our operations. Survey highlights include:

- 96% of respondents agree that the city is concerned about safety.
- 98% of respondents agree that they have a good understanding of the safety practices required for their job and understand how to keep their work area safe.

Additional questions gathered information about areas for improvement and opinions on steps the city can take to improve safety. Responses to the survey indicate that, overall, employees have positive opinions about safety and support the city's belief that improving upon our programs must be an ongoing priority! We thank all of our staff for their efforts and involvement in the safety program. We will continue to ask for their feedback and to cultivate the safety program so that it evolves with their needs and the organization's best interest. The city recognizes that safety isn't a task or a tagline, it's a culture! Please contact [Doug Forsyth, Safety Manager](#), should you have any questions regarding the survey.

### Success Stories

**Board and Commissions Volunteers Appreciation at the City of Ann Arbor.** The City of Ann Arbor recognized the many volunteers at the City of Ann Arbor who have dedicated countless hours of service through our boards and commissions to help make the City excellent and sustainable. The City hosted a recognition event on Saturday, January 19, 2019 at the Michigan Theater. A special thanks to Kelly Beattie, City Boards and Commissions Coordinator, for organizing the event. Thank you to all who serve!

**Changing Driver Behavior Study Final Results Show Progress.** The City of Ann Arbor has received the final results of its Changing Driver Behavior Study, a collaboration with Dr. Ron Van Houten and Western Michigan University, which measured the impact of increased signage, enforcement and communication

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*The City's Mission is to deliver exceptional services that sustain and enhance a vibrant, safe and diverse community.*

on drivers stopping behavior at crosswalks. Overall, stopping for pedestrians in Ann Arbor increased from a mean of 28.5 percent to 65.2 percent at treatment sites, which were subject to enhanced police enforcement, and from 34.2 percent to 53 percent at the generalization sites that did not receive additional enforcement. The full report is available online at [a2gov.org/walkbikedrive](http://a2gov.org/walkbikedrive)

## **Council Priorities/Initiatives**

**City Council Priorities FY20.** City Council held its annual Council Planning Session on December 10, 2018 at the Ann Arbor District Library, Downtown Branch from 4:00 – 9:00 p.m. The session was facilitated by Julia Novak of The Novak Consulting Group. Staff presented on the following topics: National Citizens Survey Results, Financial Update: FY2020 Two-Year Fiscal Plan, Pavement Asset Management, Capital Improvements Program (CIP), Ann Arbor Water Supply, and Sanitary Sewer System Asset Management. City Council continued prioritization and goal setting for FY20 at the Work Session held on Mon., January 14, 2019 from 7:00 – 9:00 p.m. at the DDA conference room, 150 S. 5<sup>th</sup> Ave., Ann Arbor, MI 48104. The session was [recorded for replay](#).

**FY20-21 Budget Planning.** City Council Work Session discussions with staff for budget purposes will be held at Larcom City Hall, Council Chambers 2nd Floor, 301 E. Huron St. 7 p.m. Meetings will be available to view live in a variety of formats including: Comcast cable channel 16, AT&T UVerse Channel 99 or live [webstream](#). Citizens can also view the meeting later at their convenience via [CTN's Youtube channel](#).

### **Budget Timeline:**

January - March: Council Work Sessions.

April: In accordance with City Charter, the City Administrator's Recommended fiscal year 2020 budget is submitted to City Council on April 15, 2019. City Council can only adopt one fiscal year at a time even though the city plans for multi-year budgets.

May: City Council, with at least seven affirmative votes, must adopt the budget no later than its second meeting in May (May 20).

**Independent Community Police Commission Nomination Process and Timeline.** The City of Ann Arbor is seeking citizens to serve on the newly formed 11-member Independent Community Police Commission, which was formed via Council resolution on Oct. 15, 2018. Interested applicants will complete an application created by the Human Rights Commission by Thursday, Jan. 31, 2019. The online [Independent Community Police Oversight Commission Application](#) includes a two-page description of the new commission's mandate and the responsibilities that will be expected of members. Anyone interested in serving on the commission must complete and submit an application by Jan. 31 to [hrc@a2gov.org](mailto:hrc@a2gov.org). View the commission membership description in the [Independent Community Police Oversight Commission Ordinance](#) (PDF).

The **January 22 Council Meeting** will feature the following items of interest:

#### Administrator's Communication Items

- **Legislative Retrospective 2018.** This memo provides a quarterly update on the City's legislative agenda and details key legislation for the City of Ann Arbor that was before the Michigan legislative in 2018.
- **Memorandum from City Administrator: Response to Resolution R-18-497 - Resolution to Address Crosswalk Improvements and Maintenance - January 15, 2019.** The crosswalk design guidelines are complete and posted [online](#).
- **Memorandum from City Administrator - Response to Resolution R-18-480 - Resolution to Improve Transparency of City Boards, Task Forces, Commissions and Committees - January 16, 2019.** Staff liaisons to City board, task forces, and commissions and committees will consistently publicize agendas in advance of meetings and make proposed and approved meeting minutes available on [Legistar](#).
- **Memorandum from City Administrator: Prevailing Wage Report - January 16, 2019.** This provides the second year update on the implementation of administrative policies related to compliance with the City's prevailing wage policies as described in Council Resolution [R-16-469](#).

#### Public Hearings (8 total)

##### Resolutions

- **A public hearing and Resolution to Resolution to Approve the 3786 & 3802 Platt Road Area Plan (CPC Recommendation: Approval - 8 Yeas and 0 Nays)**
- **A public hearing and Resolution to Approve the Ganger Annexation, .52 Acre, 2660 Apple Way (CPC Recommendation: Approval - 7 Yeas and 0 Nays)**
- **A public hearing and Resolution to Approve ITC Phoenix Utility Substation Planned Project Site Plan, at 2001 Dhu Varren Road (CPC Recommendation: Approval - 8 Yeas and 0 Nays)**
- **Resolution to Authorize a Professional Services Agreements with Orchard, Hiltz & McCliment, Inc. (OHM) for the Lower Town Area Mobility Study (RFP No. 18-21) (\$579,478.00) and Appropriate Funding from the Major Street Fund Balance (\$649,478.00) (8 Votes Required)** (postponed from the November 19, 2018)

#### Ordinances at Second Reading

- **A public hearing and Ordinance to Amend Section 2:64 of Chapter 29 (Change Sewer Rates) of Title II of the Code of the City of Ann Arbor (Ordinance No. ORD-18-33)**

- ***A public hearing and Ordinance to Amend Chapter 55 (Unified Development Code), Rezoning of two adjacent lots totaling 1.6 Acres from R1C (Single-Family Dwelling District) to R2A (Two-Family District) 3786 & 3802 Platt Road Rezoning (CPC Recommendation: Approval - 8 Years and 0 Nays) (Ordinance No. ORD-18-34)***
- ***A public hearing and Ordinance to Amend Chapter 55 (Zoning), Rezoning of 0.76 Acre from TWP (Township District) to R1D (Single-Family Residential District), Flannery Property, 2883 Stone School Road (CPC Recommendation: Approval - 7 Years and 0 Nays) (Ordinance No. ORD-18-35)***
- ***A public hearing and Ordinance to Amend Sections 7:605 and 7:607 of Chapter 96 (Medical Marijuana Facilities) of Title VII of the Code of the City of Ann Arbor (Ordinance No. ORD-19-01)***
- ***A public hearing and Ordinance to Amend Sections 1:240D, 1:240E and 1:240F of Chapter 9 (City Seal and Flag) of Title I of the Code of the City of Ann Arbor***

#### Ordinances at First Reading

- ***An Ordinance to Amend Chapter 108 (Disorderly Conduct) of Title IX of the Code of the City of Ann Arbor to Add a New Section 9:69 (Trespass)***

#### ***WIP (Work in Progress)***

**Community Input Sought for Police Chief Recruitment Efforts.** The City's process to recruit and hire a new police chief is underway. The police chief position is currently vacant, with duties being fulfilled on an interim basis.

A primary component of the search and recruitment process is engaging with city residents, property owners, business owners, etc. so that everyone has a voice in identifying the best candidate to lead the Ann Arbor Police Department. Outreach will take place throughout this process; and the city has contracted with Strategic Government Resources (SGR) to assist with these efforts.

The first outreach initiative, [a survey](#), launched to collect input that will ultimately help the city identify the most important traits, priorities, qualifications, etc., that the city's new police chief should have. All were invited to [take the survey online](#) or to pick up a paper copy to fill out and turn in. All surveys were required to be completed online or turned in by Monday, Jan. 14.

[Community meetings](#) (PDF) were also scheduled for early January. SGR hosted meetings Tuesday and Wednesday, Jan. 8 and 9. For anyone who was unable to attend a scheduled meeting, feedback can be shared via email to [AAPDChiefRecruitment@a2gov.org](mailto:AAPDChiefRecruitment@a2gov.org).

The city is hoping to welcome a new police chief to the city this spring. Please visit [www.a2gov.org/AAPDChiefRecruitment](http://www.a2gov.org/AAPDChiefRecruitment) for ongoing updates, as they become available, about this process.

**Council Resolution Reporting.** Staff is working on the following items pursuant to Council directions:

ITEM	DUE DATE	DUE DATE	STATUS
R-18-497	Resolution to Address Crosswalk Improvements and Maintenance	Next deadline January 31, 2019	Update included as an AC item on January 22, 2019 Council Agenda. In progress
R-18-480	Resolution to Improve Transparency of City Boards, Task Forces, Commissions and Committees	January 22, 2019	Completed. Memorandum included as an AC item on the January 22, 2019 Council Agenda.
R-16-469	Resolution Directing City Administrator to Develop New Administrative Policies Regarding Prevailing Wage Requirements	January 31, 2019	Staff reported on 2017 data in January 2018. Staff report on 2018 data included as an AC item on the January 22, 2019 Council Agenda. Staff will continue to report one more year.

## Other

**Applications Being Accepted for Citizens Police, Fire & Courts Academy.** The City of Ann Arbor is offering those who live or work in the city an opportunity for an inside look at our local public safety and justice systems. Those 18 years old and older who are interested are invited to submit an application to attend the 2019 Jack Dentler Ann Arbor Citizens Police, Fire and Courts Academy. The program has been renamed this year to honor the memory of long-time, beloved volunteer with the Ann Arbor Police Department, Jack Dentler, who passed away earlier this year.

The deadline to apply to participate in the CPFCA program is Friday, Jan. 25, 2019, or sooner, should the 20 available spaces become filled. Find the application on the City of Ann Arbor website at [www.a2gov.org/departments/police/Pages/Getting-Involved.aspx#citizens](http://www.a2gov.org/departments/police/Pages/Getting-Involved.aspx#citizens)

The CPFCA is a free program that will be held at the Ann Arbor Justice Center, Ann Arbor Fire Department Fire Station No. 6, AAFD Fire Training Grounds and Washtenaw Community College. Classes will take place once a week on Tuesdays, 6:30–9:30 p.m., beginning Feb. 12 and ending April 9, 2019.

CPFCA topics will include: AAPD and AAFD history, emergency management, fire responder's role, use of force, hazardous materials, K-9 unit, investigative unit, court duties/processes and much more. Through this program, participants will gain a better understanding of the challenges facing police officers, firefighters, prosecuting attorneys, defense attorneys and judges. Participants will take part in various mock trial roles such as judge, juror member, prosecutor and defense lawyer; learn about operations of AAPD's Patrol and Support Services Division including procedures and equipment, community outreach programs and participating in a mock traffic stop; role play in scenarios, such as selecting the appropriate

fire extinguisher and demonstrating the use of that fire extinguisher to put out a small, controlled training fire; and much more.

The goal of CPFCA is for its graduates to become partners in finding solutions to the safety issues that affect their Ann Arbor communities. Graduates are expected to share their knowledge with their neighbors.

If you have questions, please contact Ann Arbor Police Service Specialist Jamie Giordano at 734.794.6900, ext. 49528, or [jgiordano@a2gov.org](mailto:jgiordano@a2gov.org). A background investigation will be conducted on all applicants; applicants will then be notified if accepted into the program.

**Join NAP for World Wetlands Day Feb. 2.** Ann Arbor Natural Area Preservation program is looking for volunteers to participate in World Wetlands Day, helping with removal of invasive species and to restore habitat in the [Gallup Park](#) wet prairie Saturday, Feb. 2, 1–3 p.m. (3000 Fuller Road). Hundreds of educational events and workdays are planned around the world for this international celebration of wetlands.