

MEMORANDUM

TO: Park Advisory Commission

FROM: Colin Smith, Parks & Recreation Services Manager

DATE: January 26, 2021

SUBJECT: Resolution to Recommend Approval of a Three-Year Professional Services Agreement (PSA) for Playground Improvement Services for Parks & Recreation for a Not to Exceed Annual Amount of \$250,000.00

Attached for your review and action is a resolution to recommend approval of a Professional Services Agreement with Michigan Recreational Construction, Inc (MRC). to provide improvement services for playground site renovation projects within the Parks & Recreation system.

The Ann Arbor Park and Recreation system has nearly 80 playgrounds throughout the City and Parks & Recreation Services often requires the services of playground construction and maintenance. Pre-qualifying a construction company with appropriate experience to perform work saves valuable staff time and expedites project completion. Having a contractor with the knowledge and qualifications to perform the myriad services required at the City's playgrounds will assist in making Ann Arbor's playgrounds safe for all users.

Pre-qualifying consultants was initially implemented eleven years ago to create efficiencies and streamline the process of choosing architects and engineers for a variety of Parks & Recreation projects on an as-needed basis. It has proven to be very successful and this is the third contract focused on playgrounds. Some of the projects completed under the previous contract include playground renovations at Churchill Downs Park and Kelly Park as well as smaller improvements at Fuller Park and the Gallup Park Universal Access Playground.

MRC is currently operating under a 3-year continuing contract for professional services per RFP #18-01 for Playground Improvement Services dated March 21, 2018. Request for Proposal (RFP) #20-37 was released on December 16, 2021 and was advertised on the Michigan Inter-Governmental Trade Network as well as on the City of Ann Arbor Purchasing website. Michigan Recreational Construction, Inc was one of two firms to submit proposals, the other firm being Vestergaard and Sons, Inc. After a review of both firms qualifications, staff selected MRC for the required services based on their extensive experience with all aspects of playground construction and maintenance, as well as their successful past performance in working with Parks and Recreation.

The firm will submit a fee proposal for each project so that staff has a basis upon which

to evaluate the individual projects. Individual work statements will be issued for each project.

Staff is recommending approval of a professional services agreement (PSA) with Michigan Recreational Construction on an as-needed basis for a period of three years. Total expenditures per fiscal year per individual contract will not exceed \$250,000.00.

Funding is available in the approved FY2021 Parks Maintenance and Capital Improvements budget to cover the cost of these services and funding for services in FY 2022 and FY 2023 will be contingent upon City Council approval of the Parks Maintenance and Capital Improvements budget.

RESOLUTION TO RECOMMEND APPROVAL OF A THREE-YEAR PROFESSIONAL SERVICES AGREEMENT (PSA) WITH MICHIGAN RECREATIONAL CONSTRUCTION, INC. FOR PLAYGROUND IMPROVEMENT SERVICES FOR PARKS & RECREATION FOR A NOT TO EXCEED ANNUAL AMOUNT OF \$250,000.00.

Whereas, The City of Ann Arbor has a Professional Services Agreement with Michigan Recreational Construction, Inc. (MRC) to perform Playground Improvement Services that will expire at the end of March, 2021;

Whereas, The City issued a Request for Proposals, RFP #20-37, to identify contractors experienced in playground improvements projects;

Whereas, two firms submitted proposals in response to RFP #20-37;

Whereas, Staff has selected Michigan Recreational Construction, Inc. as well-qualified to perform the type of work identified in RFP #20-37:

Whereas, Award of contracts for services on an as-needed basis will allow the City to expedite the playground improvements in the Parks & Recreation system;

Whereas, Funding is available in the approved FY2021 Parks Maintenance and Capital Improvements budget to cover the cost of these services;

Whereas, Funding for services in FY 2022 and FY 2023 will be contingent upon City Council approval of the Parks Maintenance and Capital Improvements budget; and

Whereas, Michigan Recreational Construction has agreed to comply with the living wage and prevailing wage ordinances as part of the qualification process;

RESOLVED, That the Park Advisory Commission recommend City Council approve a three-year Professional Service Agreement for Playground Improvement Services with Michigan Recreational Construction, Inc. for a Not to Exceed Annual Amount of \$250,000.00.