



# City of Ann Arbor

301 E. Huron St.  
Ann Arbor, MI 48104  
<http://a2gov.legistar.com/Calendar.aspx>

## Meeting Minutes

### Public Market Advisory Commission

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Thursday, November 19, 2015

5:30 PM

Larcom City Hall, 301 E Huron St,  
Basement, conference room

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**Note: Room location change**

**A CALL TO ORDER**

The meeting was called to order at 5:30pm.

**B ROLL CALL**

Farmers Market manager, Sarah DeWitt, also present.

**Present:** 5 - David Santacroce, Aimee Germain, Jillian Lada, Karlene Goetz, and Peter Woolf

**C APPROVAL OF AGENDA**

**D FIRST PUBLIC COMMENTARY (AGENDA ITEMS ONLY) - (3 Minutes per Speaker)**

Janna Field, market vendor, gave input on the Market Infrastructure Project.

Debra Marx, market vendor, expressed a desire to see repairs made to the existing structure and shared input on the Market Infrastructure Project.

**E APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

[15-1418](#)

Public Market Advisory Commission Meeting Minutes - 10.15.15

Approved by the Commission and forwarded to the City Council due back on 1/18/2016

**F PRESENTATIONS**

**G REGULAR BUSINESS (AGENDA ITEMS)**

[15-1450](#)

Wednesday Evening Market Five Year Review

Received and Filed

[15-1419](#)

Market Infrastructure Project Update

Received and Filed

[15-1249](#)

## Coleman Jewett Memorial Chairs - Memorandum

Market Manager, Sarah DeWitt, shared information financial information on the Wednesday Evening Farmers Market. Commissioners discussed moving away from a weekly market in 2016 and hosting additional Food Truck Rallies. DeWitt will check in with future bring a formal proposal for 2016 in December.

**H NEW BUSINESS (NON-AGENDA ITEMS)****I REPORTS****Market Manager Report**

Market Manager Report  
November 19, 2015

**Operations**

- Double Up Food Bucks Season Extended: The Ann Arbor Farmers Market was invited to extend its grant agreement with Fair Food Network to facilitate the SNAP incentive program (Double Up Food Bucks) year-round. This is excellent news for market customers who use this program and we have already received many positive comments about the extension. This provides additional revenue for produce vendors at the market as well.
- Market Manager Sarah DeWitt was contacted by a representative from the Tennessee Association of Farmers' Markets, which is beginning a state wide program for managers to turn their markets into producers-only markets. The Association requested to work from the Ann Arbor Farmers Market's existing Inspection Report form.
- 2016 Vendor Applications:
  - Existing Vendors: receiving at market by December 19th or in the mail the following week.
  - New Applicants: available on the website in January 2016 along with a list of the priority product categories.

**Events**

- Kindlefest (market rental) will be held on the evening of Friday, December 4th

**Important 2015 Dates**

- Saturday, Dec. 19, 7am-3pm – Last Saturday Market of the Year
- Wednesday, Dec. 23, 7am-3pm – Last Wednesday Daytime Market of the Year
- Saturday, Jan. 2, 8am-3pm – Winter Market Hours begin (Saturdays only, 8am-3pm)

**J SECOND PUBLIC COMMENT (NOT LIMITED TO AGENDA ITEMS)**

Debra Marx, market vendor, appreciated hearing about the Tennessee efforts to create producers-only markets. She shared information about her visit to the Toledo Farmers Market.

**L ADJOURNMENT**

