

City of Ann Arbor

301 E. Huron St.

Ann Arbor, MI 48104

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Meeting Minutes - Final

Tuesday, July 13, 2021

4:15 PM

Electronic. Audio only. To listen or speak at public comment, call:

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Meeting ID: 945 6902 1566

Electronic Meeting.

Council Administration Committee

CALL TO ORDER

Meeting called to order at 4:15 p.m. All committee members participating from Ann Arbor, Washtenaw County, Michigan. Present: Mayor Taylor and Councilmembers Eyer, Grand, Griswold, and Ramlawi. Also present: City Attorney Stephen Postema, Amy Cell, and Strategic Planning Coordinator Sara Higgins who recorded the minutes. Amy Cell left the meeting at 5:02 p.m.

APPROVAL OF AGENDA

Motion to approve the agenda by Councilmember Ramlawi, seconded by Councilmember Grand. Motion to amend the agenda by Councilmember Griswold to include the following items of new business: 1) Incomplete and Incorrect Information Sharing Discussion and 2) Employment Law Refresher for Council. Approved with amendments. Yeas (5) Nays (0).

APPROVAL OF MINUTES

[21-1293](#) Council Administration Committee Minutes - June 22, 2021

Motion to approve the minutes by Councilmember Ramlawi, seconded by Councilmember Griswold. Approved as presented.

UNFINISHED BUSINESS**1 City Attorney Succession Planning**

Discussion and review of documents for City Attorney position: 1) Job posting, 2) Talent Rubric, 3) Search Process and Timeline. Motion by Councilmember Grand to approve a Resolution to Approve Attorney Search Timeline, Talent Rubric, and General Process to be proposed at July 20, 2021, seconded by Mayor Taylor. Approved: Yeas (5), Nays (0).

2 City Attorney Personnel Evaluation

Discussion and review of documents.

3 City Administrator Personnel Evaluation

Discussion and review of documents.

4 Council Rules

Motion to move forward proposed changes as a communication item from Council Administration Committee on July 20, 2021 Council Agenda and sponsored by the Council Administration Committee as a resolution for action at the August 2, 2021 Council meeting. Approved: Yeas (5), Nays (0).

5 Rule 12 Complaint

Discussion.

NEW BUSINESS

1 Incorrect and Incomplete Information Sharing (Councilmember Griswold)

Discussion. Councilmember Griswold to bring forward with more information at next Council Administration Committee meeting.

2 Employment Law Refresher (Councilmember Griswold)

Discussion. Councilmember Griswold to bring forward with more information at next Council Administration Committee meeting.

INFORMATION/UPCOMING BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

Motion to adjourn by Councilmember Griswold, seconded by Councilmember Eyer. Meeting adjourned at 5:32 p.m.

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