

MEMORANDUM

TO: Board of Commissioners
Ann Arbor Housing Commission

FROM: Jennifer Hall, Executive Director

DATE: November 29, 2017

I. FEDERAL

- A. **FY18 Budget:** Has not been adopted yet and will likely be impacted by whatever tax reform changes are adopted.
- B. **CY17 HAP shortfall:** The AAHC received a HAP shortfall payment of \$95,866 from HUD, which will be enough funding to pay for all of the rent subsidies needed for the 2017 calendar year.

II. RAD REDEVELOPMENT

- A. **Swift Lane (White/State/Henry and Lower Platt):** Meeting with MSHDA staff on November 29th to discuss the project and answer questions.
- B. **Colonial Oaks (Main, Penn, Seventh, Colonial Platt):** Renovations are expected to be completed by December 1, 2017 and all units should be occupied by December 31, 2017.
- C. **Broadway:** No update.

IV. FINANCIAL REPORT AND UPDATE

October 2017 financials are attached.

V. PROCUREMENT ACTIVITIES BEYOND SMALL PURCHASES (\$25,000+)

\$64,950 contract executed with the National Center for Housing Management (NCHM) to conduct Housing Choice Voucher file monitoring. Snow removal contracts were executed for all property sites.

VI. PERSONNEL

- A. **Staffing:** Welcome to Luis Garcia, our newest Maintenance Technician who previously worked for Jackson County.
- B. **Training:** Congratulations to Levi Clark who completed a lengthy training and certification process to become a Certified Apartment Maintenance Technician.