

Transportation Commission

Follow-up to Transportation Plan Update Discussion – February 20, 2019

Commissioner Questions submitted after the meeting, and staff responses, are provided below.

- 1. I have heard rumors of a "Steering Committee" and an "Advisory Committee" involved with the Transportation Plan Update. Is this the structure envisioned? If so, are these committees already formed? If so, who are they comprised of? If not, who will be invited to join, and when?**

The Transportation Plan Update process will be supported by a robust public engagement strategy and two committees, a technical steering and a community advisory committee. The Technical Committee will be comprised of key technical representatives responsible for supporting the project through technical reviews and feedback and be comprised of transportation service providers, local governmental representatives, and other planning entities. Typical duties of the Technical Committee include:

- Connect project team to relevant data
- Provide technical review of the existing conditions data analysis
- Provide guidance on the assumptions of future conditions
- Provide feedback on recommended strategies and responsibilities/opportunities for implementation
- Review written and graphical content of draft and final deliverables

The Community Advisory Committee will be comprised of transportation consumers including representatives from business, biking and walking groups, nonprofit organizations, and more.

This committee will have a broad spectrum of people from the community, including demographic groups and users of different modes of transportation. The purpose of this committee is to provide input from these different perspectives on the needs and goals of the community and to connect the planning process to a wide audience.

Typical duties of the Community Advisory Committee include:

- Recruiting participation in the process from the public and community groups
- Provide guidance on outreach approach, including venues for pop-up meetings, open house meetings, and walk-alongs
- Provide feedback on public outreach materials
- Provide feedback on recommended strategies
- Review written and graphical content of draft and final deliverables

The committees will be comprised of internal and external agency representatives identified via the City of Ann Arbor Community Engagement Toolkit stakeholder worksheet. A preliminary list of committee representatives is being developed and invitations will be forthcoming. Below please find a preliminary listing of those being considered for inclusion in the committee process.

Preliminary Stakeholder Committee Representation

Technical Committee

City Units:

- Engineering
- Planning & Development
- Public Works
- Systems Planning
- Safety Services
- Sustainability
- Downtown Development Authority
- Ann Arbor Police Department

Agencies:

- Ann Arbor Area Transportation Authority
- University of Michigan Architecture, Engineering, & Construction and Innovation, Transportation and Parking
- Washtenaw Area Transportation Study
- Michigan Department of Transportation

Non-Profit Organizations:

- GetDowntown

Community Advisory Committee

City Boards and Commissions:

- Ann Arbor Housing Commission
- Commission on Disability Issues
- Downtown Development Authority
- Energy Commission
- Environmental Commission
- Planning Commission
- Transportation Commission

Agencies

- Ann Arbor District Library
- Ann Arbor Public Schools
- Ann Arbor Railroad
- DTE Energy

- St. Joseph's Medical Center
- University of Michigan. Government Relations and Health Systems
- Washtenaw County Office of Community and Economic Development
- Washtenaw County Department of Public Health

Non-Profit Organizations

- Ann Arbor Center of Independent Living
- Area Agency on Aging
- Bicycle Alliance of Washtenaw
- Programs to Educate All Cyclists
- The Ecology Center
- The Huron Valley Group of the Sierra Club
- Treeline Conservancy
- Washtenaw Biking and Walking Coalition

Ad-Hoc Organizations

- Save our Streets
- A2 Safe Transport
- A2Y Chamber
- Ann Arbor SPARK
- Business Reps
 - Zingerman's
 - Oxford Group
 - Briarwood Mall

2. **In the August 2018 Project Update, as communicated by City Administrator Lazarus to Council in the September 4, 2018 *City Administrator's Report*, the "Steering Committee" for the Transportation Plan could "[serve as the intent of the Vision Zero Task Force](#)." When will a "Steering Committee" be formed in this process and who will be invited to join?**

The Project Team is finalizing the lists of Technical and Community Advisory Committee members (draft Committee rosters outlined above). Invitations will be going out in the next week or so. The Transportation Plan Update is centered on a Vision Zero program. Agency staff, community members, and other stakeholders will be active in the planning process and engaged in the Vision Zero activities of the planning program. The plan is intended to address, and incorporate, to the extent possible, the concepts enumerated in the [Speed Reduction Committee Report, Recommendation 7](#).

Staff anticipates that the creation of an ongoing Vision Zero Task Force to extend beyond the Transportation Plan Update process will be a recommendation for implementation as the plan is adopted.

3. What role will individual Transportation Commissioners, and the Transportation Commission as a whole, play in the Transportation Plan Update over the next 18 months?

The Transportation Commission is critical to the development of the plan and will help to guide its implementation once adopted. As an important transportation stakeholder in the City, the Commission is being invited to a role on the Community Advisory Committee, as outlined above. Nomination of the Commission's representative will be forwarded to the Chair.

Individual Commissioners will have multiple opportunities to engage in the planning process. Some commissioners may serve as members of the committees as nominated by their respective agency, e.g., U-M Transportation, Commission on Disability Issues. Others may participate in public meetings, workshops, walk-alongs, and other activities, surveys, pop up meetings, focus groups, etc. Additionally, the Transportation Commission will be included in the plan development and adoption review process. Staff, and the Project Team, will define key milestones to provide updates to and solicit feedback from the Commission over the duration of the project. We are working with the Sam Schwartz Team's Project Manager to define the timing of those opportunities.