

# Liquor License Fees - Cost Analysis

Revised September 2013

Clerk Fee Analysis	Ord. #	Material Cost	Labor Hours***	Labor & Fringe per Hour****	Overhead Adjustment**** *	Labor & Overhead per Hour	Labor Cost	Total Cost	Current Fee	Proposed Fee	Cost Recovery
<i>Transfer Location*</i>	9:76	\$0.00	0.00	\$56.09	34%	\$75.27	\$0.00	\$0.00	\$500.00	\$0.00	NA
<i>Transfer Ownership*</i>	9:76	\$0.00	0.00	\$56.09	34%	\$75.27	\$0.00	\$0.00	\$1,000.00	\$0.00	NA
Liquor Annual Renewal	9:79	\$3.00	0.88	\$73.63	34%	\$98.80	\$86.64	<b>\$89.64</b>	\$50.00	<b>\$90.00</b>	<b>100%</b>
New DDA License	9:76	\$3.00	7.75	\$56.09	34%	\$75.27	\$583.32	<b>\$586.32</b>	\$1,000.00	<b>\$600.00</b>	<b>102%</b>
New Liquor License**	9:76	\$3.00	7.75	\$56.09	34%	\$75.27	\$583.32	<b>\$586.32</b>	\$2,500.00	<b>\$600.00</b>	<b>102%</b>
New Liquor Application Fee	9:76	\$0.50	2.00	\$54.09	34%	\$72.58	\$145.15	<b>\$145.65</b>	\$100.00	<b>\$150.00</b>	<b>103%</b>

\*\*\* Labor Hours is based on the amount of time necessary to prepare and maintain documents/files and to perform the transaction.

\*\*\*\* Labor & Fringe Per Hour is based on a weighted average of the wage and benefit costs of staff performing the work.

\*\*\*\*\* The Overhead Adjustment is the Municipal Service Charge that would be transferred from the Clerk's Office if it were not in the General Fund, as a percentage of total budget.

*\*Staff is recommending that the transfer review process be eliminated as it is no longer required by the MLCC.*

*All costs associated with transferred licenses will be eliminated when the review process is terminated.*

*\*\* Staff is recommending new license fee and review process for On Premise licenses only as required by the MLCC.*