



## City of Ann Arbor City Administrator's Report June 6, 2022

Prepared for City Council. Kindly forward questions, comments, or suggestions for input to [mdohoney@a2gov.org](mailto:mdohoney@a2gov.org), [jfournier@a2gov.org](mailto:jfournier@a2gov.org), or [shiggins@a2gov.org](mailto:shiggins@a2gov.org).

### Safety Notes

**A2 Be Safe! Coronavirus (COVID-19) update.** It remains vitally important for everyone to follow the latest public health guidelines, both inside and outside of the workplace, and to get vaccinated when eligible.

City facilities are open to the public. The city will continue to share updated information via all channels — including Facebook (<https://www.facebook.com/TheCityOfAnnArbor>), Twitter (<https://twitter.com/a2gov>), NextDoor and via email (subscribe at [http://service.govdelivery.com/service/subscribe.html?code=MIANNA\\_5](http://service.govdelivery.com/service/subscribe.html?code=MIANNA_5)).

City staff continue to serve the community and residents can always contact the city's customer service center for assistance Monday–Friday, 7:30 a.m.–5:30 p.m. (except holidays) at 734.794.6320 or via email at [customerservice@a2gov.org](mailto:customerservice@a2gov.org) with questions or concerns.

For the latest COVID-19 health information, please visit [www.washtenaw.org/COVID19](http://www.washtenaw.org/COVID19) or the Centers for Disease Control <https://www.cdc.gov/coronavirus/2019-ncov/about/>. For city related business, individual safety reminders include:

- Please check the [city's meeting calendar for](#) the most up-to-date information on public meetings.
- To pay parking tickets, water bills, property taxes, apply for permits as well as other customer service options, residents and visitors are encouraged to take advantage of online services by visiting [www.a2gov.org/services](http://www.a2gov.org/services).

### A2 Be Safe!

### Success Stories

**Success.** Thank you to staff throughout the organization who have worked and continue to work tirelessly, and those who have gone above and beyond during the COVID-19 pandemic. You are appreciated! The City extends appreciation to the Ann Arbor community for their patience; cooperation with mask wearing and distancing; increased handwashing; support of local businesses; and for getting/planning to get vaccinated all in a united effort to bring the pandemic to an end.

**City of Ann Arbor Recognized for Environmental Leadership.** The City of Ann Arbor is being recognized for environmental leadership by the statewide Michigan Green Communities

program. As part of the 2021 Michigan Green Communities (MGC) Challenge, 44 participating local governments were awarded gold, silver or bronze seals of achievement reflecting community leadership in areas such as energy efficiency, climate adaptation and resilience, recycling, environmental justice, and more. Ten communities received bronze certification, 12 received silver certification, and 22 received gold certification.

The City of Ann Arbor achieved gold status for exemplary action in multiple categories, including climate resilience and adaptation, renewable energy, energy efficiency, responsible materials management and clean mobility.

As one of the 22 Michigan communities to receive gold certification, the City of Ann Arbor celebrates many successes implementing the A2ZERO Climate Plan for a just transition to community-wide carbon neutrality. From conducting energy audits and preparing to install solar and storage on municipal buildings to coordinating the installation of over 80 new public EV chargers, the city has been improving public facilities. Community programs like quadrupling solar installations through Solarize, expanding composting to a year-round service, providing thousands of free trees, and training over 50 community members to become neighborhood ambassadors make A2ZERO part of Ann Arbor.

The MGC program is open to all local governments in Michigan, at no cost. MGC is a sustainability networking, benchmarking and technical assistance program. It guides and supports communities in adapting to a changing climate, protecting infrastructure, improving the quality of life for residents, and creating a more environmentally and economically sustainable future for the state of Michigan.

MGC is supported by the Michigan Department of Environment, Great Lakes, and Energy; the Michigan Department of Health and Human Services; the Michigan Economic Development Corporation; the Michigan Association of Counties; the Michigan Municipal League; and the Michigan Townships Association. More details about this program can be found at [www.migreencommunities.com](http://www.migreencommunities.com). Questions regarding the MGC program can be directed to [info@migreencommunities.com](mailto:info@migreencommunities.com). Questions regarding Ann Arbor's sustainability and environmental efforts can be directed to Sustainability and Innovations Director Missy Stults, [mstults@a2gov.org](mailto:mstults@a2gov.org).

### *Sustainability & Innovations Corner*

- **A<sup>2</sup>ZERO Solarize Program Reaches New Milestone for Residential Solar.** The City of Ann Arbor Solarize program is celebrating a major milestone, surpassing 3 megawatts (MW) of new solar in the local community. Approximately 430 area homes have adopted solar energy through the two-year-old program; and participation has saved residents \$1.3 million in the upfront cost of solar installation. Overall, residents are collectively expected to save nearly \$12 million over the 25-year warranted lifetime of the systems. Solarize

Ann Arbor is open to anyone in Washtenaw County. More information, including how to participate, is available at [www.a2gov.org/solar](http://www.a2gov.org/solar).

- **A<sup>2</sup>ZERO Week:** To commemorate the two-year anniversary of the plan, the Ann Arbor Office of Sustainability and Innovations will celebrate A2ZERO Week with festivities Monday, June 5–Saturday, June 11. The event is open to all and will include a series of educational activities, community gatherings and much more throughout the week. For details and a full schedule of events, visit [www.a2gov.org/a2zeroweek](http://www.a2gov.org/a2zeroweek).
- **Sustainable Energy Utility Overview** — The Office of Sustainability and Innovation has kicked off public engagement to understand the public’s interest in a potential Sustainable Energy Utility. Individuals can learn more and register their opinion on the idea at [www.a2gov.org/a2seu](http://www.a2gov.org/a2seu). Additionally, staff have produced this 10-minute video providing a high-level overview of the proposed Ann Arbor Sustainable Energy Utility and how it could operate locally to advance clean, reliable, locally built and community-owned energy: <https://youtu.be/MLYcCMga8a8>. Deadline for public comment is June 30<sup>th</sup>.
- **Nominate an A<sup>2</sup>ZERO Champion** – Do you know an individual or organization that is the embodiment of a climate champion? Consider nominating that individual for an A2ZERO Champion award. Nominations can be completed [here](#).
- **Subscribe to the OSI Newsletter** – Every two months we send out a detailed newsletter highlighting some of the sustainability-related activities unfolding in the community. If you aren’t already, consider subscribing by filling out [this short](#) form.
- **Resident Race to Zero Energy Challenge:** The Resident Race to Zero Energy Challenge is a home energy competition run in partnership with the [GreenHome Institute](#). From multiple months, participants will reduce their water and electric bills through a variety of efficiency improvements – and the household with the largest reduction in energy usage will win \$500. Other prizes will also be available, based on improvements in Home Energy Score, decreases in water usage, and more. For more information, see: [The Resident Race to Zero Energy Challenge](#).
- **Sustaining Ann Arbor Together.** The City administers a grant program for residents to advance community-wide sustainability, known as the Sustaining Ann Arbor Together (SA<sup>2</sup>T) grant program. SA<sup>2</sup>T is currently accepting applications for this year’s grant program. Successful applicants can receive up to \$10,000 to advance social or environmental sustainability in the community. Learn more at [www.a2gov.org/sa2t](http://www.a2gov.org/sa2t).
- **UPCOMING EVENTS**
  - **Bandemer Park Workdays, second Fridays, 3-5 p.m.** — OSI has adopted Bandemer Park and holds a monthly workday there with GIVE 365 (on the second Friday of each month, except December–February). If you are interested in volunteering to help maintain Bandemer Park with OSI (by picking up trash, removing invasives, clearing brush from trails, etc.), please email **Sean Reynolds** at [sreynolds@a2gov.org](mailto:sreynolds@a2gov.org).
  - **Green Fair 2022** —Green Fair 2022 is taking place on Main Street and the Library Lane and Lot 6–9 p.m. Friday, June 10.

## Council Priorities/Initiatives

**Ordinance Chapter 14, 1:316 Sole/Best Source Data.** Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for May 2022 for purchases over \$3,000.

### Previews

The **June 6 Council Meeting** will feature the following items of interest:

**Consent Agenda (30).** There are (30) items on the consent agenda.

**Public Hearings.** None.

**Ordinances – Second Readings.** None.

**Ordinances – First Readings (1).**

- **An Ordinance to Amend Chapter 55 (Unified Development Code), Zoning of 1.49 Acres from TWP (Township District) to R1A (Single-Family Dwelling District), 3090 Geddes Road (CPC Recommendation: Approval - 8 Yeas and 0 Nays).** Approval of this ordinance will zone this 1.49-acre parcel from TWP to R1A to allow access to City utilities.

### Other

**June Water Quality Matters.** The June issue of Quality Water Matters features Green Fair events and festivities that will be held on Friday, June 10. The issue also includes a link and information to the “Gelman Plume Update: Sentinel Monitoring Well Installation” video that includes: background information on the 1,4-Dioxane Plume; where sentinel wells will be installed; and what to expect during and after installations.. The issue is available online at [https://www.a2gov.org/departments/water-treatment/Documents/quality\\_water\\_matters\\_newsletter\\_june\\_2022.pdf](https://www.a2gov.org/departments/water-treatment/Documents/quality_water_matters_newsletter_june_2022.pdf).

**Second Public Meeting Scheduled for Hazard Mitigation Plan Update.** The City of Ann Arbor is asking for public input to help update the city’s Hazard Mitigation Plan. A virtual public meeting will be held on Wednesday, June 22 from 5-6:30 p.m. This will be the second public planning meeting of the plan development process. The purpose of the meeting will include:

- Status of the overall plan update
- Risk assessment findings
- Hazard risk reduction project ideas

Please register for the June 22 virtual Zoom meeting at [https://engagestantec.mysocialpinpoint.com/a2\\_hazard\\_mitigation](https://engagestantec.mysocialpinpoint.com/a2_hazard_mitigation).

By completing this plan, the city not only increases its resilience to hazards, but also maintains eligibility for state and federal hazard mitigation funding. This plan is required to be updated every five years.

**Ann Arbor Shares List of Road, Sidewalk, Utility & Resurfacing Projects Planned for 2022.** City of Ann Arbor released its list of road and sidewalk projects scheduled for construction in 2022. This year's resurfacing/reconstruction projects will involve 3.6 miles of major roads and 7.5 miles of local streets. This year's capital preventive maintenance program will involve 16.5 miles of major roads and 8.6 miles of local streets. All projects are listed online at [www.a2gov.org/roadconstruction](http://www.a2gov.org/roadconstruction). Projects and schedules are subject to change. Construction may result in road and/or lane closures, so travelers are advised to sign up for email or text alerts at [www.a2gov.org/roads](http://www.a2gov.org/roads).

**Volunteer with NAP in June for Pollinator Week, World Environment Day & More.** City of Ann Arbor Natural Area Preservation (NAP) works to protect and restore Ann Arbor's natural areas and to foster an environmental ethic among its community. This involves conducting plant and animal inventories, ecological monitoring and stewardship projects in Ann Arbor parks. These tasks are performed by both staff and volunteers. NAP is sharing events planned for June 2022.

To attend a workday, participants are encouraged to preregister using VolunteerHub at <https://cityofannarbor.volunteerhub.com/lp/nap>; links to each event in VolunteerHub are also provided with each description.

NAP is continuing to closely monitor recommendations from city and other health officials. As a result, the events planned are subject to change in order to keep volunteers and the public safe. Should it be prudent to make changes to the event schedule, NAP will update its website and notify anyone registered for events. Visit [www.a2gov.org/NAPevents](http://www.a2gov.org/NAPevents) for the most up-to-date information.

At all NAP workdays, please wear long pants and closed-toe shoes, bring a water bottle and gardening gloves. All minors should be accompanied by a guardian. Tools and know-how provided. Stay home if you are feeling unwell. For more information about NAP, visit [www.a2gov.org/NAP](http://www.a2gov.org/NAP).

**Streetlight Outage Reporting.** Did you know you can help the community be and feel safer by reporting streetlight outages? Simply visit [www.a2gov.org/a2fixit](http://www.a2gov.org/a2fixit) (<https://www.a2gov.org/services/pages/report-a-problem.aspx>), or download the A2 Fix It app on your smartphone, to report streetlights that are no longer working. And remember, A2 Fix It isn't just for streetlights. You can use the tool to report potholes and missed cart pickups as well.



## MEMORANDUM

TO: Milton Dohoney Jr., City Administrator

FROM: Colin Spencer, Purchasing Manager

DATE: 5/31/2022

SUBJECT: Sole/Best Source Data for May 2022

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Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for May 2022 for purchases over \$3,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer  
Sara Higgins, Strategic Planning Coordinator

## Sole/Best Source for May 2022

Unit	Amount	Vendor	Item	Description	Type
WWTP	\$ 7,287.20	Systems Specialties	ACTUATORS AND CONTROLS (FOR ROBOTICS, SERVO SYSTEMS, ETC.).22004	ROTORK IQ3 REPLACEMENT ACTUATOR	Sole Source
Fleet & Facilities	\$ 5,841.01	Schweiss Distributing	DOORS AND PARTS, AUTOMATIC, DRIVE-THROUGH TYPE, ETC..15023	AIRPORT - 5 AUTOMATIC LOCKING CONVERSION KITS	Sole Source
Sustainability	\$ 4,998.00	Chicobag	*AP Invoice	TO-GO WARE CUSTOM UTENSILS	Sole Source
Fire	\$ 4,410.00	Erin Cantrell Fitness	*AP Invoice	TRAINING SERVICE FOR RECRUIT PROGRAM	Best Source
Sustainability	\$ 17,469.32	Dollar Bill Copying	*AP Invoice	SEU POSTCARDS & POSTAGE	Best Source
Water Treatment	\$ 6,800.00	Enertron, LLC	ELECTRONIC EQUIPMENT MAINTENANCE AND REPAIR.93937	WTP - GROUND WIRE FOR IT RACKS	Best Source
Parks & Rec	\$ 14,000.00	Callaway Golf	*AP Invoice	GOLF MERCHANDISE	Sole Source
Parks & Rec	\$ 8,500.00	Wilson Sporting Goods Co	*AP Invoice	GOLF MERCHANDISE	Sole Source
Fire	\$ 5,000.00	Ulliance	*AP Invoice	MEDIATION AND COACHING SERVICE	Sole Source
IT	\$ 3,386.00	Metro Controls	*AP Invoice	SECOND YEAR PM AGREEMENT WHEELER ROOFTOP CHILLERS	Best Source
IT	\$ 3,000.00	Access Michigan	*AP Invoice	FIRE SUPPRESSION PREVENTATIVE MAINTENANCE JC DATA CENTER	Best Source
WWTP	\$ 32,150.00	Boone & Darr	AIR CONDITIONERS: COMMERCIAL, AND PARTS AND ACCESSORIES NOT.03103	REPLACEMENT COIL ON LIEBERT COMPUTER ROOM AIR CONDITIONING UNIT	Best Source
Fleet & Facilities	\$ 5,500.00	Fortified Plumbing and Drain	MAINTENANCE AND REPAIR, SEWER AND STORM DRAIN (INCLUDING REM.91381	AIRPORT - SEWER DRAIN COLLAPSE	Best Source
Public Works	\$ 10,500.00	Pure Technologies	PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED).96258	LARGE VALVE ASSESSMENTS	Best Source

## Sole/Best Source for May 2022

Unit	Amount	Vendor	Item	Description	Type
WWTP	\$ 5,830.00	Boone & Darr	CHILLERS, HEAT EXCHANGERS AND RECEIVERS.03113	REPAIR OF TRANE CHILLER	Best Source
Public Works	\$ 12,115.80	Balco Interiors	PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED).96258	WHEELER CENTER REMODEL FURNITURE & INSTALLATION	Best Source
Fire	\$ 3,432.12	Applied Handling	*AP Invoice	STATION 6 GARAGE DOOR OPENER	Best Source
Police	\$ 6,708.90	Seating Inc.	*AP Invoice	PATROL WORKSTATION REPLACEMENT SEATING	Best Source
Police	\$ 9,928.44	Michigan State University	*AP Invoice	K9 MEDICAL SERVICES	Best Source