

CITY OF ANN ARBOR BOARD OF INSURANCE ADMINISTRATION

April 23, 2020

Meeting held via Microsoft Office Teams

Present: Jane Lumm, Councilmember  
Elizabeth Nelson, Councilmember  
Michael Pettigrew, City Treasurer

Absent: None

MEETING CALLED TO ORDER: 1:33 p.m.

- I. Introduction of Deputy Treasurer - Pettigrew introduced the new Deputy Treasurer, David McNulty, to the Board.
- II. Attorney Betsy Blake discussed proposed changes to Chapter 11 of the Code of Ordinances for the Risk Fund stating that in the city's response to Covid-19, the attorney have been reviewing the emergency powers within the code of ordinance. The city administrator has certain powers to expend funds and enter into contracts in a state of emergency but that power is only as good as there is funding. If an appropriation is necessary from the general fund to pay for an emergency expense, it would have to go back to council and would require 8 votes. This ordinance amendment would allow the city administrator, in an emergency situation, to make an emergency expenditures if there's sufficient money available in the Risk Fund.

Under Chapter 14, where a state of emergency is not require for emergency purchases, this ordinance amendment would allow emergency purchases to be made from the Risk Fund from individual service areas after verification of available fund in the Risk Fund and verification of insufficient funds in the department's budget.

In addition, as an ordinance amendment, it was advised that expenditures and administrative cost for health benefits be reported to the insurance board, although, the insurance board would not be required to authorize the actual expenditures.

**OLD BUSINESS**

Claim Tabled by Insurance Board

CLAIMANT: CITY OF ANN ARBOR FIRE DEPARTMENT  
DOI: 2/4/2020  
TYPE: PROPERTY DAMAGE TO CITY PROPERTY  
LOCATION: JUSTICE CENTER

**Lumm made a motion for the claim to remain tabled pending additional information. Nelson second and the motion passed unanimously.**

## **NEW BUSINESS**

### Claim Approved by Insurance Board

CC007-20                   USAA Casualty Insurance Company  
                                  c/o Hugh and Matthew Willig  
                                  DOI: 12/16/2019  
                                  TYPE: Vehicle Damage  
                                  Discussed by Sarah Singleton, Risk Specialist

### Claim Denied by Insurance Board

CLAIMANT:                Latitude Subrogation Services (Terrance Filter)  
                                  DOI: 2/4/2020  
                                  TYPE: Sewer Backup  
                                  Discussed by Sarah Singleton, Risk Specialist

## **REPORT OF CLAIMS APPROVED AND DENIED BY CFO**

None

**Meeting adjourned at 2:11 p.m.**