



**City of Ann Arbor**  
**Formal Minutes**  
**Park Advisory Commission**

301 E. Huron St.  
Ann Arbor, MI 48104  
<http://a2gov.legistar.com/Calendar.aspx>

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Tuesday, January 25, 2022

4:00 PM

Electronic Meeting

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This meeting will be broadcast live on CTN Cable Channel 19 and online  
[a2gov.org/watchCTN](http://a2gov.org/watchCTN)

To speak at public comment call 206-337-9723 or 213-338-8477 or Toll Free 877-853-5247  
or 888-788-0099 Enter Meeting ID: 949 7173 0458

**1 CALL TO ORDER**

*Chair Morrison called the meeting to order at 4:04 PM*

**2 ROLL CALL**

*Others present:*

*Josh Landefeld, City of Ann Arbor Parks and Recreation Interim Manager*  
*Jen Lawson, City of Ann Arbor Water Quality Manager*  
*Hillary Hanzel, City of Ann Arbor Park Planner & Landscape Architect*  
*Scott Spooner, City of Ann Arbor Parks and Recreation Services Deputy*  
*Manager-Maintenance*

**Commissioner Lauren London attended the meeting electronically  
from Ypsilanti, MI**

**Commissioner Rachel Skyllis attended the meeting electronically  
from Lapeer, MI**

**All other commissioners attended the meeting electronically from  
Ann Arbor, MI**

**Present:** 8 - Paige Morrison, Stephen Borgsdorf, Julie Grand,  
Praveena Ramaswami, Lauren London, Ruth L. Kraut,  
Rachel Skyllis, and Anne Marsan

**Absent:** 2 - Patti Smith, and Erica Briggs

**3 APPROVAL OF AGENDA**

**Approved unanimously.**

4 FIRST PUBLIC COMMENT

*Seeing no callers, Chair Morrison closed Public Comment.*

5 APPROVAL OF MINUTES

5-A [22-0168](#) Minutes of the December 14, 2021 PAC Meeting

**Attachments:** 12-14-2021 PAC Minutes.pdf

**Moved by Skylis, seconded by London, approved unanimously as presented and forwarded to the City Council.**

6 SPECIAL PRESENTATIONS

6-A [22-0170](#) Churchill Downs Stormwater Project

*Presented by Jennifer Lawson*

**Received and Filed**

6-B [22-0171](#) American Rescue Plan Funds Process

*Presented by Hillary Hanzel*

**Received and Filed**

7 REPORTS

7-A REPORT FROM PARKS AND RECREATION MANAGER

7-B REPORT FROM RECREATION ADVISORY COMMISSION

7-C REPORTS FROM RELEVANT COMMISSIONS, COMMITTEES, BOARDS AND/OR TASKFORCES

8 REGULAR BUSINESS

8-A [22-0169](#) Resolution to Recommend Awarding a One-Year Contract to The Davey Tree Expert Company for Park Tree Care (\$450,000.000, Bid No.

ITB-4697)

**Attachments:** BID\_Davey.pdf, PAC - Park Tree Pruning 2022.pdf

*Presented by Scott Spooner*

**Moved by Borgsdorf, seconded by Kraut, to approve the Resolution to Recommend Awarding a One-Year Contract to The Davey Tree Expert Company for Park Tree Care (\$450,000.000, Bid No. ITB-4697)**

**On a roll call vote the vote was as follows with the Chair declaring the motion approved.**

**Approved resolution reads as follows:**

**Resolution to Recommend Awarding a One-Year Contract to The Davey Tree Expert Company for Park Tree Care (\$450,000.000, Bid No. ITB-4697)**

**Whereas, Ann Arbor's park and community forest is a defining and valued characteristic of the city that residents call "Tree Town," making it a desirable place to live, work and play;**

**Whereas, Routine tree pruning is an important component of a sustainable urban and community forest management program;**

**Whereas, Competitive bids for routine street tree pruning were received by Purchasing on November 30, 2021;**

**Whereas, The Davey Tree Expert Company submitted a bid and possess the qualifications/experience in performing tree pruning needed as part of this contract;**

**Whereas, The Davey Tree Expert Company complies with the City non-discrimination and Living Wage Ordinances;**

**Whereas, The contract cost of \$450,000.00 is available in the approved FY23 Park Operations Millage Maintenance budget;**

**RESOLVED, That the Park Advisory Commission recommend approving a one-year contract in the amount of \$450,000.00 to The Davey Tree Expert Company for park tree pruning, removals, stump grinding, and emergency tree work in the parks and natural areas of the city with an option to extend the contract for up to two additional one-year periods under the same terms and conditions; and**

**RESOLVED, That the Park Advisory Commission recommend a contract contingency in the amount of \$45,000.00 (10%) be established to approve change orders to the contract with The Davey Tree Expert Company.**

**Yeas:** 7 - Morrison, Borgsdorf, Ramaswami, London, Kraut, Skylis, and Marsan

**Nays:** 0

**Absent:** 2 - RAC Rep. Smith, and Councilmember Briggs

**9 LAND ACQUISITION MATTERS**

*None*

**10 SECOND PUBLIC COMMENT (3 Minutes Per Speaker)**

*Seeing no callers, Chair Morrison closed the Second Public Comment.*

**11 COMMUNICATIONS**

**11-A**     [22-0172](#)   PAC Council Update

**Attachments:**   PAC COUNCIL UPDATE 1\_2022.pdf

**Received and Filed**

**11-B**     [22-0173](#)   Park Planning Capital Project Update

**Attachments:**   2022-01 PAC Update AF.pdf

**Received and Filed**

**11-C**     [22-0174](#)   Park Project Status Table

**Attachments:**   Parks\_Project\_Status\_Table-FY2022.pdf

**Received and Filed**

**12 CLOSED SESSION**

*None*

**13 ADJOURNMENT**

**Unanimously adjourned at 4:53 PM**

Paige Morrison, Chairperson

/kvl

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<http://a2gov.legistar.com/Calendar.aspx> Commission public meetings are typically held on the third Tuesday of each month.

These meetings

provide two opportunities for the public to address the Commission. All persons are encouraged to

participate in public meetings. Persons requiring translation or sign language services or other

reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to:

[cityclerk@a2gov.org](mailto:cityclerk@a2gov.org) ; or by written request addressed and mailed to: City Clerk's Office, 301 E. Huron

St., Ann Arbor, MI 48104. Requests need to be received at least two (2) business days in advance of

the meeting.

Park Advisory Commission agendas are available from the Legislative Information Center on the City

Clerk's page of the City's website (<http://a2gov.legistar.com/Calendar.aspx> ).

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AT&T 99 live at 4:00 pm on the third Tuesday of the month and replayed the following Saturday at 11:00

am. Recent meetings can also be streamed online from the CTN Video On Demand page of the City's

website <https://a2gov.org/watchctn> . The complete record of this meeting is available in video format at

<https://a2gov.org/watchctn>, or is available for a nominal fee by contacting CTN at (734) 794-6150