



**City of Ann Arbor**  
**Meeting Minutes - Draft**  
**Local Development Finance Authority**  
**(LDFA)**

301 E. Huron St.  
Ann Arbor, MI 48104  
[http://a2gov.legistar.com/  
Calendar.aspx](http://a2gov.legistar.com/Calendar.aspx)

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Tuesday, June 19, 2018

8:15 AM

Downtown Development Authority, 150 S.  
Fifth Ave. Suite 301, meeting room

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**I. CALL TO ORDER**

*Chair Grisham called the meeting to order at 8:15 a.m. in the meeting room at Downtown Development Authority, 150 S. Fifth Ave., Suite 301, in Ann Arbor*

**II. ROLL CALL**

*Laura Hayden arrived at 8:17a.m. and Carrie Leahy arrived at 8:27a.m.*

**Present:** 8 - Caryn Charter, Carrie Leahy, Stephen Rapundalo, Laura Hayden, Phil Tepley, Graydon Krapohl, Heather Grisham, and Joe Meyers

**Absent:** 1 - Paula Sorrell

**III. PUBLIC COMMENT**

*None*

Public comment shall be allowed at all meetings. An individual may speak for up to three (3) minutes on any item listed on the Agenda. The Chair may extend an individual's speaking time in his/her discretion. Public comment on non-agenda items may be limited in the Chair's discretion.

**IV. APPROVAL OF AGENDA**

**A motion was made by Rapundalo, seconded by Ypsilanti City Rep. Charter, that the Agenda be Approved as presented. On a voice vote, Chair Grisham declared the motion carried.**

**V. APPROVAL OF MINUTES**

**18-1060** LDFA Special Board Meeting Minutes - May 17, 2018

**Attachments:** LDFA Special Board Meeting Minutes - May 17, 2018.pdf

**A motion was made by Rapundalo, seconded by Meyers, that the minutes of May 17, 2018 be approved. On a voice vote, Chair Grisham declared the motion carried.**

**VI. LDFA CHAIR'S REPORT**

*Chair Grisham reminded the Board that \$750,000 was adopted in the LDFA budget. Some council members expressed concern that specific initiatives were not yet identified with the budget. Chair Grisham wants to return to council later this year with a plan.*

**VII. LDFA TREASURER'S REPORT**

*The Spark invoice for April 2018 was review and approved showing Spark within budget.*

**VIII. REPORTS FROM SERVICE PROVIDERS**

*Mr. Simms from SPARK talked about the remodeling of the SPARK central and east locations, which should be completed by late summer.*

**1. SPARK Report on Tech Trek**

**IX. OTHER BUSINESS**

**1. Approval of LDFA Public Meeting Calendar - FY2019**

**A motion was made by Rapundalo, seconded by Treasurer Leahy, that the LDFA Public Meeting schedule for FY2019 be approved. On a voice vote, Chair Grisham declared the motion carried.**

**[18-1063](#)** LDFA Public Meeting Calendar - FY2019

**Attachments:** LDFA 2019 Meeting Calendar.pdf

**2. LDFA - SPARK Agreement**

**A motion was made by Rapundalo, seconded by Councilmember Krapohl, that the LDFA/SPARK Agreement be Approved. On a voice vote, Chair Grisham declared the motion carried.**

**[18-1061](#)** LDFA/SPARK Agreement - FY2019

**Attachments:** LDFA - SPARK - 2018-19 Agreement DRAFT V1.pdf,  
LDFA-SPARK 2018-19 Agreement.pdf

**3. Strategic Planning Update**

*Stephen Rapundalo and Caryn Charter met to discuss the process for approving the strategic initiatives and will report back at the next Board meeting.*

*In consultation with the MEDC, the LDFA Board is not moving forward with the Ford/Deloitte funding request.*

**X. ADJOURNMENT**

**A motion was made by Ypsilanti City Rep. Charter, seconded by Rapundalo, that the Board Meeting be adjourn at 9:24 a.m. On a voice vote, Chair Grisham declared the motion carried.**

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**City Clerk's Office  
301 E. Huron St.  
Ann Arbor, MI 48104**

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