

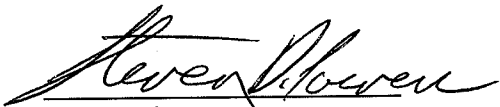
MEMORANDUM

DATE: February 17, 2014
TO: Steven D. Powers
City Administrator
FROM: Craig Hupy
Public Services Area Administrator
RE: ET MacKenzie Emergency Purchase Order Request

Field Operations has been working with Pinball Pete's for several days now relating to a leak in their service line. The condition of their service line was so bad that they needed to replace the whole line. Field Operations cannot shut down the existing 6" line therefore line stops will be needed. In addition, there is a newer 12" main nearby that we are requiring them to connect to. The owner already has a contractor onsite to make the repairs. We are proposing to use their contractor ET MacKenzie to dig the locations for the line stops, and make the connection to the 12". Because a portion of this work is the responsibility of the City, Water Tap will bill us directly for their services and the contractor will bill us directly as well.

As provided in City Code 1:316, the Field Operations Unit of the Public Services Area is seeking an emergency authorization from the City Administrator to grant approval not to exceed \$30,000 of spending authority with ET MacKenzie to expedite the needed water main repair and transfer of service to the 12" water main. Staff will prepare the appropriate resolution for Council adoption at the next available meeting as required by City Code.

C: Jody Caldwell, Field Operations Manager



Approval
Steven D. Powers
City Administrator