

Memo

To: DDA Board

From: Jada Hahlbrock, Parking Manager

Date: June 5, 2024

Re: Resolution to Approve a Professional Services Agreement with Fishbeck for Engineering and Parking Consulting Services for the FY25 Parking Structure Lighting and Generator Project

Background:

The DDA operates with a small staff, which requires consulting for necessary services, including construction engineering and project administration. The DDA's current as-needed engineering services and construction engineering support contract is with Fishbeck. Fishbeck was selected by the DDA in 2021 following a Request for Proposal process.

Overview & Scope: Attached for your consideration is a resolution to approve a professional services agreement with Fishbeck for engineering and parking consulting services for a FY25 parking structure project. The amount is based on an estimated construction timeline, project scope and estimated project budget of \$1.5M. The Fishbeck proposal for this project is \$106,000.00.

Project scope includes lighting fixture replacement at the Forest and 4th & William locations, approximately 888 fixtures. Lighting control and electrical distribution systems will also be upgraded. Currently these locations have lighting systems that are 20 years old, and include metal halide bulbs. New LED fixtures with sensors and controls will be much more efficient. At the 4th & Washington structure the scope includes the installation of a gas-powered generator to provide emergency power. The existing battery system has failed and is not repairable. A gas-powered generator will provide emergency power sufficient to operate lighting, sump pumps, air quality monitoring equipment, and emergency elevator and parking equipment operations.

The proposal includes the following scope of work: (details for each task are listed in the proposal)

- 1) Natural Gas Service Coordination
- 2) Scope and Criteria Documents
- 3) Bidding
- 4) Construction Administration

Action Recommended: Recommend approving a professional services agreement with Fishbeck for the FY25 parking structure lighting and generator project.
