



CITY OF ANN ARBOR, MICHIGAN

Public Services Area/Systems Planning

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September 17, 2024

Mr. Brett Lenart
Planning Manager

Dear Mr. Lenart,

Staff have completed updates to the Capital Improvements Plan (CIP) scoring criteria, which help prioritize capital project needs based on alignment with community goals and staff recommendations. As previewed at the April 2024 Planning Commission Work Session, staff have conducted a holistic review of existing scoring criteria during spring-summer 2024.¹ The updated scoring criteria are included as Attachment A to this memo and will be used to score all projects during the fall 2024 CIP process.

A primary focus of the scoring review and updates was to ensure that equity and sustainability were adequately considered. Staff involved in the CIP process worked closely with the Office of Organizational Equity and the Office of Sustainability and Innovations to reflect these important community priorities in the scoring measures where possible based on the nature of work and/or the information available at the time of project scoping. Updated equity and sustainability scoring criteria will be trialed this year and may be reevaluated in future CIP cycles.

To improve clarity and efficiency in the CIP process, staff identified some opportunities to consolidate asset groups where appropriate and to re-name some groups as needed.

- The 'Bridges' and 'New Streets' asset groups were consolidated into the 'Street Construction' asset group, and that asset group re-named to 'Streets & Bridges.'
- The 'Transit' asset group was consolidated into the 'Other Transportation' asset group, and that asset group re-named to 'Other Infrastructure.'

Staff are currently preparing the FY26-31 CIP and anticipate that a draft will be ready for review at a January 2025 Planning Commission meeting. Feedback about the updated scoring criteria can be provided to Planning staff or shared with the Capital Projects Asset Manager during the FY26-31 CIP review discussion. Further review and updates to CIP scoring criteria can be considered between CIP cycles.

Sincerely,

Kayla Coleman
Capital Projects Asset Manager

cc: S. Stewart

¹ The Parks and Recreation asset group was omitted from the spring-summer 2024 scoring criteria review. Parks is conducting a comprehensive asset management process that will include recommendations for capital project prioritization.