

MEMORANDUM

TO: Park Advisory Commission

FROM: Josh Landefeld, Parks & Recreation Services Manager

DATE: March 18, 2025

SUBJECT: Resolution to Recommend Approval of a Purchase Order with Aquatic Source, LLC for pool chemicals (\$48,618.44)

Attached for your review is a resolution to recommend approval of a purchase order with Aquatic Source, LLC for \$48,618.44 for pool chemicals.

Budget/Fiscal Impact

Funding is available in the approved FY2025 Park & Recreation general fund operating budgets. Each pool facility will be responsible for its share of the purchase.

Project Description

Pool chemicals are a necessary component in the safe use and upkeep of the four city pools. Approval authorizes the purchase of calcium hypochlorite, chlorine feeders, calcium chloride, sodium bicarbonate, and isocyanuric acid for the purpose of maintaining safe and effective pool water chemistry.

The Parks and Recreation Open Space Plan identifies maintenance and improvements of the recreation facilities as a priority. These necessary chemicals, along with updates to pool mechanical systems and the addition of UV filters, will allow the pool users a safer and more enjoyable experience. Any necessary updates to the chemical feeders are included in the bid package.

The project meets multiple sustainability goals:

- Active living and learning
- Safe community
- Responsible resource use

The contract documents for the project were bid through the City's Procurement Unit following standard procedures (ITB No. 4762). On February 26, 2025, two bids were received. The one from Aquatic Source, LLC in the amount of \$48,618.44 was determined to be the lowest and most responsible bid. Attached is a tabulation of the bids received for the project.

Staff is recommending creation of a Purchase Order with Aquatic Source, LLC in the amount of \$48,618.44 for the purchase of pool chemicals. The pricing provided shall be firm for one year. Upon mutual agreement between the city and the vendor, the pricing may be extended for two (2) additional one (1) year periods not to exceed three (3) years in total.

Resolution to Recommend Approval of a Purchase Order with Aquatic Source, LLC for pool chemicals (\$48,618.44)

Whereas, The Parks & Recreation Services needs pool chemicals to maintain the water quality at the four city pools;

Whereas, Funding is available in the approved FY2025 Park & Recreation Services general fund operating budget;

Whereas, The City of Ann Arbor received two bids for this on February 26, 2025 and Aquatic Source, LLC of Brighton, Michigan was the low responsible bidder with a bid amount of \$48,618.44;

Whereas, Aquatic Source, LLC has submitted all required Non-Discrimination, and Conflict of Interest Disclosure forms and complies with the requirements of the City's Non-Discrimination, and Conflict of Interest ordinances.

RESOLVED, That the Park Advisory Commission recommends approval of a purchase order with Aquatic Source, LLC for \$48,618.44 for pool chemicals.