


MEMORANDUM

DATE: April 25, 2018
TO: Howard S. Lazarus, City Administrator
FROM: Craig Hupy, Public Services Area Administrator 
RE: Emergency Change Order Authorization
Resolution R-15-114; ITB 4364

On April 6, 2015, Ann Arbor City Council approved a three (3) year contract with an option to renew for up to two (2) one (1) year periods for seasonal mowing with Green-Vision and KBK Landscaping. Resolution R-15-114, ITB #4364

On March 20, 2018, Green Vision accepted the City of Ann Arbor's offer to extend the contract for one additional year ending March 31, 2019. On April 12, 2018, we received an email from Green Vision rescinding the contract renewal.

Due to timing constraints, Public Works staff immediately reached out to the other vendors who had responded to the original ITB, in order of the next lowest bid, to inquire if they were still interested in mowing for this mowing season. There were four vendors who successfully bid on ITB # 4364 – Seasonal Mowing Services. (Bid Analysis attached). KBK was the second low bidder but declined the offer. Commercial Grounds was the third lowest bidder but declined the offer. United Lawnscape was the fourth lowest bidder and has agreed to mow the locations originally awarded to GreenVision for the amount submitted on their 2015 bid. Public Works will solicit bids for the next Mowing Season, FY19/FY20.

As provided in City Code Section 1:316, the Public Services Area is seeking an emergency authorization from the City Administrator to grant approval of a change order to the existing seasonal mowing contract ITB 4364; Resolution R-15-114. As indicated in the bid tabulation, the ITB was divided into 5 sections, KBK Landscaping was awarded sections C (Other City), D (Parks Other), and E (Rec & Ed); Green Vision was awarded sections A (Traffic Islands), and B (WWTP). The existing Seasonal Mowing Contract was in the amount of \$62,825.92/annually; KBK - \$22,538., Green Vision - \$40,287.92. If so approved, the amended contract will be \$67,338/annually; KBK - \$22,538. and United Lawnscape - \$44,800. The resulting amendment to the contract will be a change in Vendor and an increase of \$4,512.08 in purchasing authority to the contract. Staff will prepare the appropriate resolution for City Council adoption at the next available meeting as required by City Code.



Approval
Howard S. Lazarus,
City Administrator

Bid Analysis for ITB# 4364 - Seasonal Mowing Services

	Freq.	KBK Landscaping		Commerical Grounds*		United Lawnscape*		Green Vision		Owens Landscaping - as recorded**		Owens Landscaping - Bid #2**	
		Cost per Cut	Season Total (cost per cut x freq)	Cost per Cut	Season Total (cost per cut x freq)	Cost per Cut	Season Total (cost per cut x freq)	Cost per Cut	Season Total (cost per cut x freq)	Cost per Cut	Season Total (cost per cut x freq)	Cost per Cut	Season Total (cost per cut x freq)
A - Traffic Islands													
i.	14	2035	28490	2226	31164	2090	29260	1829	25606	800	11200	800	11200
ii.	14	321	4494	193	2702	350	4900	251	3514	100	1400	100	1400
Signature Blvd.****	14								51.58				
A - TOTALS			32984		33866		34160		\$ 29,172		12600		12600
Property	30	495	14850	445	13350	340	10200	350	10500	490	14700	490	14700
Entrance Drive	3	275	825	90	270	100	300	120	360	260	780	100	300
B - TOTALS			15675		13620		10500		\$ 10,860		15480		15000
C - Other City													
15-0 Stadium	14	25	350	32	448	65	910			40	560	40	560
72- N. Main Street	14	35	490	32	448	100	1400			40	560	150	2100
406 N. Ashley	14	35	490	32	448	50	700			40	560	30	420
926 Mary St.	14	35	490	32	448	50	700			40	560	30	420
3442 Platt Rd.	14	35	490	40	560	50	700			40	560	35	490
Sw-# Run-Dog Park	14	265	3710	38	532	350	4900			40	560	35	490
C - TOTALS***			\$ 2,310		2352		4410				2800		3990
Miller Nature Area	14	52	728	33	462	50	700			35	490	150	2100
Forsythe Park	14	52	728	33	462	50	700			35	490	30	420
875 S. Maple	14	52	728	40	560	50	700			35	490	30	420
5 W. Eden****	14	40	560	100	1400	52	728						
Washtenaw Bike Path****	14	145	2030	120	1680	87	1218						
D - TOTALS			\$ 4,774		4564		4046				1470		2940
E - Rec & Ed													
Buhr - Area 1	29	18	522	25	725	40	1160			25	725	25	725
Buhr - Area 2	29	18	522	25	725	40	1160			25	725	25	725
Buhr - Area 3	29	18	522	25	725	45	1305			30	870	30	870
Buhr - Area 4	29	18	522	25	725	45	1305			30	870	30	870
Burns - Area 1	29	18	522	24	696	40	1160			30	870	30	870
Burns - Area 2	29	18	522	24	696	45	1305			30	870	30	870
Burns - Area 3	29	18	522	24	696	40	1160			25	725	25	725
Burns - Area 4	29	18	522	24	696	40	1160			25	725	25	725
Burns - Area 5	29	18	522	24	696	40	1160			25	725	25	725
Creal	29	20	580	28	812	40	1160			30	870	30	870
Foxfire	29	20	580	28	812	40	1160			30	870	30	870
Frisinger	29	20	580	28	812	40	1160			30	870	30	870
Hunt	29	20	580	28	812	40	1160			30	870	30	870
Greenbrier	29	20	580	28	812	40	1160			30	870	30	870
Lansdowne	29	20	580	28	812	40	1160			30	870	30	870
Las Vegas	29	20	580	28	812	40	1160			30	870	30	870
Lawton - Area 1	29	18	522	25	725	40	1160			30	870	35	1015
Lawton - Area 2	29	18	522	25	725	40	1160			30	870	30	870
Lawton - Area 3	29	18	522	25	725	40	1160			30	870	30	870
Leslie	29	20	580	28	812	40	1160			30	870	30	870
Maryfield	29	20	580	28	812	40	1160			30	870	30	870
Northside	29	20	580	28	812	40	1160			30	870	40	1160
South East	29	20	580	33	957	45	1305			30	870	30	870
Sugarbush	29	20	580	28	812	40	1160			30	870	30	870
Winchell	29	20	580	28	812	40	1160			30	870	30	870
Windemere	29	20	580	28	812	40	1160			30	870	30	870
Woodbury	29	20	580	28	812	40	1160			30	870	30	870
E - TOTALS			\$ 14,964		20880		31900				22765		23200

Notes:
 *Firm retracted bid offer.
 **Owens Landscaping bid(s) were rejected as non-responsive as two dissimilar bids were provided.
 ***Swift Run Dog Park was removed from bid analysis. This County property was included in bid for quoting purposes only.
 ****Property inadvertently left off of initial ITB Document and quoted for inclusion in this ITB.



**PUBLIC SERVICES - FIELD OPERATIONS
CHANGE ORDER FOR CONSTRUCTION CONTRACT
NO. 1**

Contractor: Green-Vision Outdoor Services

Date: 06/22/15

Contract Name: Seasonal Mowing Services - ITB#4364

Contract No.: 2015-00000083

PO No.: 2015-00000538

Item No.	Description of Change	Quantity	Unit	Unit Price	Addition (Deduction)
001	Revena Place teardrop shaped traffic island - map attached 14 Annual Cycles/3 Years	42.00	Cycles	\$ 18.28	\$ 767.76 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -
Sub-total of above changes					\$ 767.76
Sub-total from pages thru _____					
Net Addition (Deduction) this Change Order					\$ 767.76
Contract amount +/- Change Order Nos. _____ to _____					\$ 120,096.00
NEW TOTAL CONTRACT AMOUNT					\$ 120,863.76

Time of Completion: No Change; Add days; Deduct days.

Recommended by: [Signature]
Matt Wabra, Field Operations Asst Manager

Date: 6-23-2015

Recommended by: _____

Date: _____

The Contractor agrees to the changes and prices outlined above.

Accepted by: [Signature] owns
Title

Date: 6-24-15

Approved by: [Signature]
Craig Hupy, Public Services Area Administrator

Date: 6/24/15

Approved by: [Signature]
Steven D. Powers, City Administrator

Date: 7/1/15

1:800

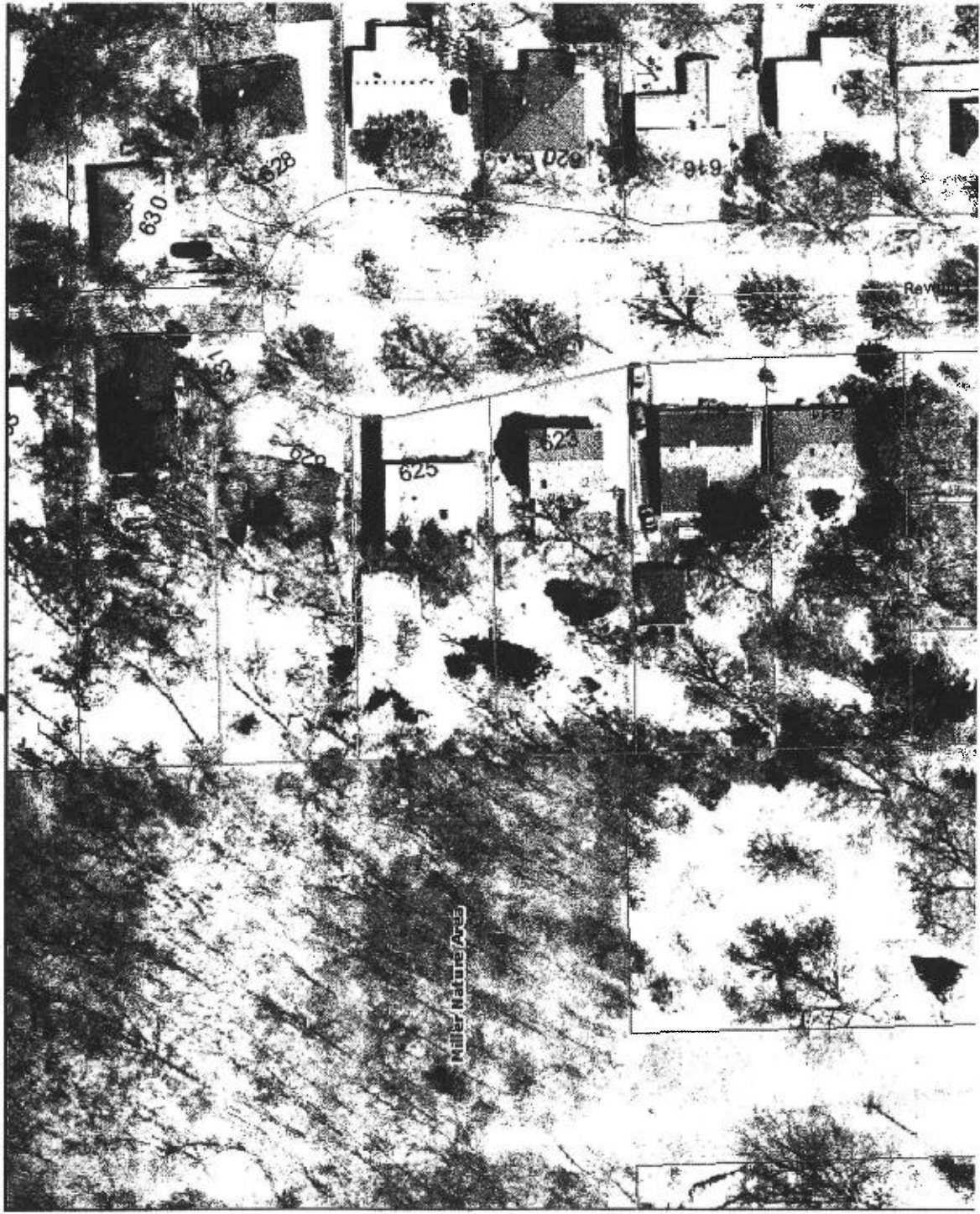


Table of Contents

Layers

- Cityworks
- ParkSnowRoutes
- <all other values>
- RouteType
- BROOM #1
- BROOM #2
- BROOM #3
- BROOM #4
- BROOM #5
- BROOM #6
- DIRT LOTS_DRIVES
- HAND ROUTE
- HOLDER ROUTE
- KUBOTA
- PAVED LOTS_DRIVE
- SALT ONLY LOTS
- Natural Features
- Wetlands
- Woodlands
- Rivers and Streams
- Lakes and Ponds
- Utilities
- Base Layers
- ROAD LABELS
- Contours
- Railroads
- Street Centerlines
- Parts of Streets
- Edge of Pavement
- Building Footprint

