

## INTERAGENCY AGREEMENT FOR COLLABORATIVE TECHNOLOGY AND SERVICES

### Schedule 25 Video Surveillance System (ONSSI System) Licensing

This is a Schedule issued under the terms and conditions of Inter-Agency Agreement for Collaborative Technology and Services, effective October 10, 2013. Delivery of Services under this Schedule shall be performed in accordance with the general terms and conditions of the above referenced Inter-Agency Agreement and more particularly as described below:

1. **Service Title:** Video Surveillance System (ONSSI System) Licensing
2. **Service Description:** County will provide access to the main configuration server and for license sharing of the system and its components.
3. **Provider:** Washtenaw County Information Technology
4. **Subscriber(s):** City of Ann Arbor
5. **Provider Responsibilities:**
  - Provide access to server that run the system
  - Provide network access to the system (in most cases)
  - Provide standard configuration services on a mutually agreeable schedule
  - Provide an acceptable security model for subscriber cameras to be isolated
  - Installation of Servers in Data Centers and other offsite locations
  - Packaging and Client distribution to WC computers (If applicable)
  - Any global changes will be discussed prior to the change with the Subscriber
6. **Subscriber Responsibilities:**
  - Configuration and installation of cameras
  - Assignment of appropriate security to cameras
  - Purchase of Camera hardware, network hardware, wiring, and installation. In some installations, subscriber may be asked to provide additional network switches for camera connections if they use all available ports or none are available
  - Manage storage and backup of all data.
  - Video export or burning of DVDs
  - Any global changes will be discussed prior to the change with the Provider
  - Assist provider with system availability issues
7. **Performance Expectations:**
  - Provider agrees to provide system performance at a mutually agreeable level
  - Any major planned service outages will be discussed with the Subscribers at a minimum 10 business days prior planned service outages
  - Provider will ensure 24 hour, 7 day a week availability of Management Server and provide 4 hour response and best effort resolution on unplanned system outages.
  - Provider will plan service outages to occur during non-core operating hours, where core operating hours are defined as Monday – Friday 8:00am 5:00pm; excluding holidays
  - Provider will respond within 1 business day and offer best effort resolution on global system settings changes

**8. Communications Protocol:**

- Scheduling of planned service outages will be communicated through email addressed to subscriber point of contact no later than 10 working days prior to planned service outages.
- Notification will be given to subscriber points of contacts 30 minutes prior to any planned system outages.

**9. Role of Contractors:**

- Contractors providing any service to the OnSSI Systems will have access to City's Data Center as per current agreement
- Contractors will abide by security protocols, including receiving proper background checks, prior to being provided with unescorted access to the City's Data Centers

**10. Termination:**

- Either party may choose to terminate this Schedule with or without cause by giving one hundred eighty (180) days written notice to the other party of its intent to terminate with the following conditions being met prior to termination
- Payment of any remaining costs owed provider
- The terminating party relinquishes any ownership of the system and the licenses of the system become the property of the remaining party

**11. Term:**

- Schedule coincides with current maintenance agreement with Netch/ONSSI, 10/14/2013 to 10/13/2016. This schedule will automatically renew at expiration based on a renewal of licensing/maintenance agreement with ONSSI partner.

**12. Subscriber Fee:**

- **Licensing/Software Support Costs** will be based on actual licensing cost as detailed on license/maintenance quotation invoice(s) from, ONSSI partner (currently NETech Corporation).
- Additional incidental costs in support of the services included in this agreement will be mutually agreed-upon and billed at cost.

Signatures:

PROVIDER:  
CITY OF ANN ARBOR

PARTICIPANT:

WASHTENAW COUNTY

By: Tom Crawford 1/29/16  
Tom Crawford (Date)  
Interim City Administrator

Gregory Dill  
Gregory Dill, County Administrator (DATE)

APPROVED AS TO SUBSTANCE

ATTESTED TO:

By: Matthew Horning 1/25/16  
Matthew Horning, CFO/Finance (Date)  
and Administrative Services Administrator

By: Lawrence Kestenbaum  
Lawrence Kestenbaum (DATE)  
County Clerk/Register

APPROVED AS TO CONTENT:

APPROVED AS TO CONTENT:

By: Tom Shewchuk 1/20/16  
Tom Shewchuk, Director (Date)  
Information Technology

By: Andy Brush 05/11/2016  
Andy Brush, Deputy Director (Date)  
Office of Infrastructure Management

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

By: Stephen K. Postema  
Stephen K. Postema, City Attorney (Date)

By: Dave Shirley 05/17/2016  
Dave Shirley, Director (Date)  
Office of Infrastructure Management

APPROVED AS TO FORM:

By: \_\_\_\_\_ (Date)  
Curtis N. Hedger  
Office of Corporation Counsel