



# City of Ann Arbor

## Meeting Minutes - Draft

### Downtown Development Authority

DDA Office  
150 S. Fifth Ave. Ste. 301  
Ann Arbor, MI 48104

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Wednesday, January 8, 2025

12:00 PM

Downtown Development Authority, 150 S.  
5th Ave.

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#### DDA Board Meeting

#### 1. ROLL CALL

**Present:** 8 - Tyler Kinley, Micah Bartelme, Mike Michelin, Steven Brummer, Thressa Nichols, Angela Jackson, Kim Mayes, and Elisabeth Berry

**Absent:** 2 - Alexandra Dieck, and Milton Dohoney Jr.

#### 2. APPROVAL OF AGENDA

**Member Brummer moved and Member Michelin seconded the motion to approve the agenda. On a voice vote, Chairperson Bartelme declared the motion approved.**

#### 3. PUBLIC COMMENT (3-MINUTES) None

#### 4. EXECUTIVE DIRECTOR REPORT

Ms. Thomson reported the DDA's first Elevate Program Installation will be installed at Liberty Square Plaza on Friday, January 17th. This is a temporary light and sound exhibit that will be in place until mid-March. She said critical information will be shared at the DDA Work Sessions beginning with the Parking System budget and first permanent Elevate Wayfinding Program on January 22nd. Subsequent Work Sessions and Board meetings through the summer will be focused on providing details on the DDA Development Plan for the Board to consider. It is anticipated the Development Plan will go to City Council in August.

#### 5. DDA MEMBERS COMMUNICATIONS - None

#### 6. CONSENT AGENDA

**Member Brummer moved and Member Nichols seconded the motion to approve the items on the Consent Agenda. On a voice vote, Chairperson Bartelme declared the items on the Consent Agenda**

approved.

**25-0025**

**Enactment No:**

**Approved by the Board  
and forwarded**

**Approved by the Board and forwarded to the City Council due back  
on 2/3/2025**

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7. **ITEMS REMOVED FROM CONSENT AGENDA (If applicable) - None**

8. **SPECIAL BUSINESS/REPORTS - None**

9. **NEW BUSINESS**

**DDA's Fiscal Year 2024 Audit Presentation**

Dan Merritt, CPA, Principal for Rehmann presented the DDA's FY2024 Audit Report. The DDA received a clean audit. Mr. Merritt commended Ms. McCallum for her excellent work on the audit. Questions were asked and answered.

**25-0055**

**DDA FY2024 Audit Presentation**

**Received and Filed**

9A. **Resolutions**

**25-0033**

**Enactment No: R-25-012**

**Approved**

**Chairperson Bartelme moved and Member Mayes seconded the motion to approve the resolution. On a voice vote, Chairperson Bartelme declared the resolution approved.**

**RESOLUTION TO ACCEPT THE DDA'S AUDITED FINANCIAL  
STATEMENTS FOR FISCAL YEAR 2024**

**25-0023**

**Enactment No: R-25-013**

**Approved**

**Member Mayes moved and Member Berry seconded the motion to approve the resolution. On a voice vote, Chairperson Bartelme**

**declared the resolution approved.**

RESOLUTION TO ADOPT A PARKING SYSTEM ADMINISTRATIVE FEE  
POLICY

**25-0024**    **Enactment No:    R-25-014**

**Approved**

**Member Kinley moved and Member Mayes seconded the motion to  
approve the resolution. On a voice vote, Chairperson Bartelme  
declared the resolution approved.**

RESOLUTION APPROVING A PARKING SYSTEM ADMINISTRATIVE FEE  
SCHEDULE

**10.     UNFINISHED BUSINESS - None**

**11.     COMMUNICATIONS-The following communications are included in the packet.**

**25-0035**    DDA Staff Reports-January 2025

**Received and Filed**

**12.     PUBLIC COMMENT - None**

**13.     ADJOURNMENT-12:30PM**

**Member Nichols moved and Member Michelin seconded the motion  
to adjourn the meeting. On a voice vote, Chairperson Bartelme  
declared the meeting adjourned.**

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**City Clerk's Office  
301 E. Huron St.  
Ann Arbor, MI 48104**

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