



# Agenda Item

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TO:	DDA Board
FROM:	DDA Staff
ITEM:	Staff Reports
MEETING DATE:	March 5, 2025

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The following staff reports are presented for your perusal (no action necessary)

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## Capital Improvements and Planning

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- Repairs and Maintenance – The spring 2025 amenity zone repairs are being planned, this season will include paver repairs, tree plantings, accessibility improvements, and more.
- Seasonal Lighting – Maintenance for the Downtown seasonal lighting will be in progress through March 2025.
- Bikeway Counters Update – Since the counters were installed in fall 2023, 465,499 bikes have been counted on the Downtown Bikeways as of February 26<sup>th</sup>, 2025. See the attached chart for more data details.
- Circulation Study and DDA Development Plan – Both efforts continue in coordination with the City's Comprehensive Planning effort. If you were unable to attend the Open House, materials and a video of the presentation are available [here](#).
- Downtown Public Restroom Pilot – The Throne units selected for the pilot opened to the public on June 1<sup>st</sup> 2024. Since this time, downtown Throne restrooms have received 34,611 uses as of February 27<sup>th</sup>, 2025.
- Elevate Program - Elevate placemaking projects are being planned for summer installation,

including the Kerrytown Wayfinding project, Farmers Market Sunshade, and the David Zinn Scavenger Hunt. See the November 6th presentation to the DDA Board for more information on all the projects in progress.

- Geothermal – The Office of Sustainability and Innovations (OSI) and the DDA are partnering to understand geothermal feasibility, design, and opportunity locations within the DDA District. The outcome of this work will be included in the DDA’s Development Plan considerations. The consultant team is underway with the pre-feasibility phase to identify study areas of the City, in addition to the DDA District.
- Site Plan Reviews – DDA staff review downtown site plans for compliance with the [Downtown Street Design Manual](#), specifically elements managed and maintained by the DDA. There are five active site plans (1208 South University Ave., 625 Church St., 313 Braun Ct., and 303 Detroit St., 630 S Ashley St.) currently under review within the DDA District or DDA parking area. There are two development projects that have been approved by the DDA, but have not yet received approval from the Planning Commission. There are six development projects under construction in the DDA District that have not yet received a certificate of occupancy.
- City Right-of-Way Permit Application Reviews – Starting in December 2023 the DDA has had the opportunity to review all City Right-of-Way Permit applications that potentially impact brickwork, specialized curbs, bikeways, or any unique streetscape feature in DDA project areas. Since January 1, 2025 we reviewed 22 permit applications and are monitoring impacted areas.
- Downtown Bike Parking Assessment – The assessment was completed in February 2025. DDA staff worked with Toole Design to review public bike parking infrastructure within the DDA District and identify opportunities for improvement. Staff is in the process of planning implementation of the near-term recommendations from the study.
- Miller Ave Bikeway Extension– City Engineering is leading the capital construction of the Miller Ave Bikeway Extension from First Street to Maple Road. The project also includes replacing watermain from Newport Road to Chapin Street, along with constructing stormwater management devices, and street resurfacing. [City Council approved a construction contract](#) with Fonson Company, Inc. on 11/18/2024. The DDA is paying for the Bikeway extension from First Street to Chapin, for a total of \$75,000.

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## Parking

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- Restoration - The FY25 parking structure restoration work is on hold and will restart as temperatures allow. The remaining work includes capstone replacement at Liberty Square, coating and sealer at 4th & Washington, and façade repairs at Maynard and Ann Ashley.
- Lighting Project - Engineering and testing continues. Work will begin in June with installation at Forest and 4th & Washington occurring simultaneously. Expected duration is 10 weeks. The generator at 4th & Washington will be installed in fall.

- Structure Fencing - In July 2024 the DDA Board approved a \$1.1M contract with Future Fence for replacement of rooftop fencing at 6 parking structures. Work is substantially complete at Ann Ashley, 4th & William, 4th & Washington, and Maynard. Work is underway at Forest.
- On-street ADA Metered Parking Spaces - Last year DDA and PCI staff completed a review of on-street ADA parking spaces. This initial review was focused on the quantity of spaces needed based on best practices found in PROWAG (Public Rights of Way Accessibility Guidelines). To date 45 spaces have been converted. Another dozen or so will be converted this summer and fall.

## Communications

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- Outreach – Monthly newsletter was published and distributed. DDARCC Flyer created. DDARCC social media callouts published.
- Marketing – ¼ page Observer ad created and submitted to promote the final month of Oscillation. Created DDA Bike Trivia to be used as promos during the Bicycle Film Festival. Created a DDA A2 Film Festival ad for the festival's brochure.
- Web – Velo AI Safety Study webpage created. Located under the "Projects" page. General web updates and useability fixes.
- Social – Social Posts (Instagram, Twitter, Facebook) 1-3 times weekly.

## Finance

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- No items to report this month.

[ANALYTICS]: USAGES - ANN ARBOR

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