



City of Ann Arbor City Administrator's Report September 3, 2019

Prepared for City Council. Kindly forward questions, comments, or suggestions for input to hlazarus@a2gov.org, jfournier@a2gov.org, or shiggins@a2gov.org.

Safety Notes

A2 Be Safe! City of Ann Arbor Police Department Welcomes Students Back with Important Safety Reminders. With summer vacation ending and school back in session today, the streets of Ann Arbor are bustling with more vehicles, bicycles and pedestrians. This week, the entire Ann Arbor Police Department will be out in the community -- in and around schools and in neighborhoods -- to promote walking, biking and driving safety.

"Residents, students, parents, commuters and all who visit Ann Arbor must work together to help A2 Be Safe," said City of Ann Arbor Police Chief Michael Cox. "We welcome students back and want to ensure everyone enjoys a safe school year. Safety is a responsibility shared by us all."

The Ann Arbor Police Department reminds everyone of the following safety tips:

- Cross at marked crosswalks, and give motorists enough time to see you and stop. Look both ways. Don't enter the street until you see all is clear.
- Motorists, please give yourselves plenty of commute time and be patient. Pretend your child is the one crossing the road.
- See a school bus? Whether you are driving on a two-lane roadway (with or without a center turning lane) or a four-lane roadway (without a median separation), all traffic — in both directions — must stop when a bus stops for passengers.
- Slow down in or near school and residential areas.
- Watch for children in between parked cars and other objects.
- Be extra alert at crosswalks, and stop when pedestrians are present to cross. Drivers should also give bicyclists at least 5 feet of space on the road. (And thank you for not parking in bike lanes!)
- Look for clues — such as safety patrols, crossing guards, bicycles and playgrounds — that indicate children might be in the area.
- Please also watch for crossing guards and remain stopped, with the crosswalk clear, until he or she is out of the roadway.
- Residents, please be sure to keep vegetation on your property trimmed to allow for safe passage on sidewalks and proper visibility near crosswalks. If you see vegetation obstructing visibility, please report to the city via the A2 Fix It app or [online](#).
- Bicyclists, ride on the road when possible — and obey the traffic signs and signals. Use bike lanes when available. To report vehicles parked in marked bike lanes, please call the police non-emergency phone number at 734.994.2911.

Visit the city's website for more [A2 Be Safe resources and safety tips](#).

Success Stories

Greenbelt Virtual Tours. There are now four Greenbelt “[virtual tours](#)” posted on the [program’s web page](#). Since the annual Greenbelt bus tour only makes three stops, the public can now see more properties via “virtual tours” than the bus tour allows.

In the short time these videos have been available, they have collectively received almost 250 views. These videos have reached over 7x the number of annual Greenbelt bus tour participants, and we expect more views and more videos to come. While the majority of properties protected by the Greenbelt Program remain in private ownership, these videos are one way for the City residents to experience the lands we’ve protected, and take pride in the accomplishments that have been achieved over the first 15 years of the Greenbelt Program (halfway through the 30-year millage).

Here are a few notable accomplishments to date:

- The Greenbelt has protected 20.5% of the farmland in the Greenbelt District
- The Greenbelt has protected over 19 miles of river, stream and waterway frontage. 60% of those waters are in the Huron River watershed, and contribute to the source water protection of the City’s drinking water.
- The Greenbelt has helped establish 10 new public nature preserves in the region, totaling 642 acres of diverse habitats for the public to explore, with over 6 miles of trails.

CTN Brings Home Philo T. Farnsworth Video Competition Awards. Community Television Network of Ann Arbor (CTN) has been recognized with several honors in the 2019 Philo Festival of Media Arts Awards presented by the Central States Region Alliance for Community Media (CS-ACM). Over 175 entries were submitted this year from Ohio, Kentucky, Indiana and Michigan.

CS-ACM honors the memory of Philo T. Farnsworth by recognizing the efforts of modern day pioneers who work to further develop the use of this technology and promote the use of media in our communities. The “PHILO” is awarded as recognition of excellence in media creation.

CS-ACM will honor CTN and the winners of the [Philo Festival of Media Arts Video Competition](#) at their annual conference October 16-18 at WKTV Studios, Wyoming, Michigan, <https://wktv.org>.

Labor Day marks the unofficial end of summer, and this past weekend highlighted the transition to a busy fall for all Ann Arborites. Labor Day also pays tribute to hard working members of our community, including City staff. Many of the joys of the summer are made possible due to the efforts of our Parks and Recreation Department staff, who often are working on three day weekends so that we can enjoy all of our outdoor activities. Let’s all offer a hearty thank you to them for making our leisure time exceptional all year round.

Council Priorities/Initiatives

FY20 Budget. City Council adopted the final [FY20 budget](#) on May 20, 2019. FY20 began Monday, July 1, 2019 and continues through June 30, 2020. More information regarding financial reporting is available on the [budget public process web page](#).

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for August 2019 for purchases over \$3,000.

Council Resolution Reporting. Staff is working on the following item pursuant to Council direction:

ITEM	TITLE	DUE DATE	STATUS
R-19-263	Resolution Directing the City Administrator to Develop an Interim Plan for the Use of the Library Lot to Support Community Activities	September 30, 2019	In progress memo attached as written communication item on September 3 Council Agenda
R-19-111	Resolution to Pursue Affordable Housing at 2000 S. Industrial	September 1, 2019	Memo attached as a written communication item on September 3 Council Agenda
R-19-116	Resolution Directing the City Administrator to Evaluate the Use of 1510 E. Stadium Boulevard for Redevelopment as Ann Arbor Housing Commission Affordable Housing Location	September 30, 2019	Memo attached as a written communication item on September 3 Council Agenda

Previews

The **September 3 Council Meeting** will feature the following items of interest:

Administrator Communications.

- **Response to Affordable Housing Resolutions R-19-111 and R-19-116**
- **Gelman Plume and 1,4-Dioxane Update May - July 2019**
- **Library Lot Center of the City Commons Update**

Introduction.

- **University of Michigan - Presentation of Infrastructure Improvement Plans**

Consent Agenda. There are (21) items on the consent agenda.

Public Hearings. The agenda includes two (2) Public Hearings, which are referenced below under second readings.

Second Readings.

- **An Ordinance to Amend Section 5.15, Table 5-15 and Section 5.16.6 of Chapter 55 (Unified Development Code) of Title V of the Code of the City of Ann Arbor (Office District Permitted Uses, Accessory Restaurant/Bar/Food Service Use Specific Standards) (Ordinance No. ORD-19-27).** Amendments are proposed to the UDC to all accessory restaurant, bar and food service use in the O district, up to 10% of the total floor area of the site or 12,000 square feet.
- **An Ordinance to Amend Section 5.17.4 of Chapter 55 (Unified Development Code) of Title V of the Code of the City of Ann Arbor (Mixed Use Zoning District Dimensions) (Ordinance No. ORD-19-28).** Approval of this ordinance will correct an error and clarify the standards in the mixed use zoning districts.

First Readings.

- **An Ordinance to Amend Chapter 55 (Zoning), Rezoning of 7.7 Acres from R1E (Single-Family Dwelling District) With Conditions to PUD (Planned Unit Development District), Weber Rezoning, 2857 Packard Road (CPC Recommendation: Approval - 7 Yeas and 1 Nays).** Approval of this resolution will rezone the 7/7 acre parcel from R1E to PUD to all fifty-one total units.

Unfinished Business – Staff.

- **Resolution to Approve a Professional Services Agreement with SDS Global Enterprises, Inc. for Diversity, Equity, and Inclusion Plan Services (\$161,000.00)** (Postponed at the August 19, 2019 Council meeting)
- **Resolution to Proceed with a Road Reconfiguration Pilot for Traverwood Drive, from Huron Parkway to Plymouth Road** (Reconsidered and Postponed from the August 19, 2019 Council meeting)

New Business – Staff.

- **Resolution to Proceed with a Road Reconfiguration Pilot for Green Road, from Burbank Drive to Plymouth Road** – Staff has adjusted the design to incorporate concerns received from Council and to add a bicycle approach on the south side of the intersection.
- **Resolution Authorizing Publication of Notice of Intent to Issue General Obligation Capital Improvement Bonds to Fund Downtown Development Authority Ann Ashley Parking Structure Expansion Project (Not to Exceed \$27,000,000.00) (6 Votes Roll Call)**

WIP (Work in Progress)

Solid Waste Resources Management Plan (SWRMP) Status. The project consultant, APTIM, submitted the initial draft of the Solid Waste Resources Management Plan (SWRMP) to the staff core team in mid-July. Following this review, the APTIM revised the report and submitted the revised final draft plan to the SWRMP Advisory Committee for their review in early August. With City Council's recent approval of Amendment #1 for the contract with APTIM, an additional fifth meeting was held with the Advisory Committee in mid-August to discuss the draft plan. The plan was then presented to the Environmental Commission at their August 22, 2019 meeting for their input and action. The draft final SWRMP and its recommendations will be discussed at the City Council work session scheduled for September 9, 2019. Staff will amend the plan to incorporate recommendations for the Environmental Commission's consideration at its September meeting, after which the plan will be presented to Council for acceptance.

Road Construction Season. Road construction season in Ann Arbor is underway with much still to accomplish in 2019. The City has plans to resurface or restore 12 major streets and 33 local streets, and an additional 40 major and local streets will undergo preventative maintenance. A list of roadways planned for construction this year is available so residents and visitors will know what to expect (and where to avoid if possible). Updates are posted on the City's [road construction project page](#). You can also [subscribe to updates](#).

Michigan Supreme Court Chief Justice Bridget M. McCormack Serves as Visiting Judge in Ann Arbor District Court. "Have Gavel, Will Travel" Initiative Aimed at Raising Community Engagement. Michigan Supreme Court Chief Justice Bridget M. McCormack joined 15th District Court Judge Elizabeth Pollard Hines on her bench on August 29, 2019 to participate in this new initiative. Justices are traveling to district, circuit, and probate courts statewide and sitting on the bench. The goal of the program is to increase engagement and build ties between courts and the community. Attached is a copy of the press release.

Other

Trash/Compost/Recycling One-Day Delay due to Labor Day Holiday. Due to the Labor Day Holiday on Monday, September 2, there was no collection of trash/compost/recycling on the holiday Monday. Instead, pickups resumed Tuesday, Sept. 3, with a one-day delay, ending with regular Friday collections occurring Saturday, Sept. 7.

Ann Arbor Quality Water Matters. The September issue of A2H2O: Quality Water Matters, which provides: up-to-date water quality test data; important information from the City's Public Works Department about Michigan's new Lead and Copper Rule and answers about harmful algal blooms

from the Washtenaw County Health Department is available and you can [View previous QWM issues online](#).

Volunteer with NAP Sept. 8 for National Day of Service and Remembrance. The community is invited to volunteer with Ann Arbor Natural Area Preservation (NAP) in Stapp Nature Area Sunday, Sept. 8 to mark the anniversary of the 9/11 attacks during the National Day of Service and Remembrance. Volunteers will participate in natural area stewardship, joining hundreds of thousands of citizens across the country in this American tradition of service.

Sept. 11 was designated a national day of service by Congress in 2009. This year, many service opportunities will be held on the weekend leading up to Sept. 11 as well. The Corporation for National and Community Service leads the annual event, working with 911Day.org and hundreds of business, nonprofit groups, faith-based organizations and schools nationwide.

NAP volunteers will take part in a stewardship opportunity **Sunday, Sept. 8, 9 a.m.-noon at Stapp Nature Area**. Join NAP to foster biodiversity in our community. Stapp Nature Area is a rare remnant forest, with no known history of disturbance. Help remove the invasive shrubs threatening this mature forest. Meet at the park sign on the corner of Huron Parkway and Tuebingen Parkway.

For all NAP stewardship workdays, please wear long pants and closed-toe shoes. All participants must complete a release form and all minors should be accompanied by a guardian. Tools, snacks and know-how provided. Stewardship workday events are free. No RSVP is necessary for these events, however if you have questions, or if you'd like to volunteer with your group of 10 or more, please contact NAP at 734.794.6627 or NAP@a2gov.org.

City of Ann Arbor Natural Area Preservation (NAP) works to protect and restore Ann Arbor's natural areas and to foster an environmental ethic among its citizens. This involves conducting plant and animal inventories, ecological monitoring, and stewardship projects in Ann Arbor parks. Both staff and volunteers perform these tasks. For more information about NAP, visit www.a2gov.org/NAP.

The Corporation for National and Community Service is the federal agency for service and civic engagement. The agency engages millions of Americans in citizen service through its AmeriCorps, Senior Corps and Volunteer Generation Fund programs, and leads the nation's volunteering and service efforts. For more information, visit NationalService.gov.

Celebrate 100 Years with the Ann Arbor Farmers Market in September. The Ann Arbor Farmers Market is 100 years old this year! There are some great events planned for the community all season long.

Here's what to look forward to in September:

<https://www.a2gov.org/news/pages/article.aspx?i=614>



MEMORANDUM

TO: Howard S. Lazarus, City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 8/30/2019
SUBJECT: Sole/Best Source Data for August 2019

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for August 2019 for purchases over \$3,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Tom Crawford, Chief Financial Officer
Sara Higgins, Strategic Planning Coordinator

Sole/Best Source for August 2019

Department	Amount	Vendor	Item	Description	Type	Notes
Fire	\$ 72,417.00	West Shore Services	*AP Invoice	DEFENSE SIREN REPAIRS, UPGRADES, MAINTENANCE	Sole Source	
Fire	\$ 3,100.50	Sean James Wilson	*AP Invoice	COMPLETE TTL TOOL KIT & SPRINKLER TONG (6) INCLUDING SHIPPING	Sole Source	
Fleet & Facilities	\$ 15,000.00	Bader & Sons	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	AUTOMOBILE/EQUIPMENT PARTS (JOHN DEERE)	Sole Source	
Fleet & Facilities	\$ 50,000.00	Fredrickson Supply	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	AUTOMOTIVE PARTS	Sole Source	Council Approved (18-1352, 9/4/18)
Water Treatment	\$ 6,255.00	Olin Corporation	CHEMICALS, BULK (NOT OTHERWISE ITEMIZED).19036	WTP BULK CHEMICAL BLEACH	Best Source	
WWTP	\$ 15,750.00	Michigan Air Solutions	ROTARY PUMPS, GEAR OR ROLLER TYPE, POWER DRIVEN.72061	Various Items for Air Compressor Replacement	Best Source	



MICHIGAN COURTS NEWS RELEASE

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FOR IMMEDIATE RELEASE

Michigan Supreme Court Chief Justice Bridget M. McCormack Serves as Visiting Judge in Ann Arbor District Court

“Have Gavel, Will Travel” Initiative Aimed at Raising Community Engagement

DETROIT, MI, August 29, 2019 –Michigan Supreme Court Chief Justice Bridget M. McCormack today joined 15th District Court Judge Elizabeth Pollard Hines on the bench to hear and decide cases. Chief Justice McCormack was on the bench in Ann Arbor to participate in the new initiative “Have Gavel, Will Travel” in which justices are traveling to district, circuit, and probate courts statewide and sitting on the bench. The goal of the program is to increase engagement and build ties between courts and the community. Over the previous two days, the Chief Justice shadowed Judge Hines and learned about her docket.

“We know that community engagement is critically important to increasing public trust in our judiciary,” said Chief Justice McCormack. “Judge Hines and the dedicated district court staff in Ann Arbor work very hard to make sure that public interaction with the justice system is positive and efficient. Residents come to our courts at the most stressful times in their lives, and our courts are committed to treating everyone with dignity and respect.”

“It was truly an honor to sit on the bench with Chief Justice McCormack,” said Judge Hines. “It is gratifying that she was willing to take the time to experience firsthand what we trial court judges see every day. I really appreciate it. I think that my colleagues, court staff, attorneys and litigants did, too.”

Chief Justice McCormack, and Justices Beth Clement and Megan Cavanagh, are each visiting three courts around Michigan to launch “Have Gavel, Will Travel.” In each instance, the Justices will sit with a local judge on the first day, and on the second day will be hearing and deciding cases on their own as a visiting judge.

In addition to the benefits of engaging the local community and court system, the three Justices have never served as a trial court judge, so the experience will be invaluable to understand the day-to-day concerns judges see in their courtrooms, and to appreciate the critical work that is being done in courtrooms from Wayne County to Kent County to Marquette.

-MSC-