

# City of Ann Arbor

301 E. Huron St.  
Ann Arbor, MI 48104  
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## Action Minutes

Tuesday, November 13, 2018

8:15 AM

Special LDFA Board Meeting - Rescheduled from 10/16/18

Downtown Development Authority, 150 S. Fifth Ave. Suite 301,  
meeting room

**Local Development Finance Authority (LDFA)**

**I. CALL TO ORDER**

*Chair Grisham called the meeting to order at 8:17 a.m. in the meeting room of the Downtown Development Authority, 150 S. Fifth Ave., Suite 301, Ann Arbor, MI*

**II. ROLL CALL**

**Present:** 6 - Caryn Charter, Carrie Leahy, Stephen Rapundalo, Phil Tepley, Heather Grisham, and Joe Meyers

**Absent:** 2 - Paula Sorrell, and Graydon Krapohl

**III. PUBLIC COMMENT**

*None*

Public comment shall be allowed at all meetings. An individual may speak for up to three (3) minutes on any item listed on the Agenda. The Chair may extend an individual's speaking time in his/her discretion. Public comment on non-agenda items may be limited in the Chair's discretion.

**IV. APPROVAL OF AGENDA**

**A motion was made by Rapundalo, seconded by Meyers, that the agenda be approved as presented. On a voice vote, Chair Grisham declared the motion carried.**

**V. APPROVAL OF MINUTES**

[18-1773](#)

LDFA Board Meeting Minutes - September 18, 2018

**Attachments:** LDFA Board Meeting Minutes - September 18, 2018.pdf

**A motion was made by Rapundalo, seconded by Treasurer Leahy, that the Minutes from September 18, 2018 be approved. On a voice vote, Chair Grisham declared the motion carried.**

**VI. LDFA CHAIR'S REPORT**

*Chair Grisham moved to select a nominating subcommittee for the Board composition. The subcommittee members are Paula Sorrell, Phil Tepley, and Caryn Charter.*

**A motion was made by Ypsilanti City Rep. Charter, seconded by Treasurer Leahy, that a nominating subcommittee for the Board's composition include board members Paula Sorrell, Phil Tepley, and Caryn Charter be approved.**

On a voice vote, Chair Grisham declared the motion carried.

**VII. LDFA TREASURER'S REPORT**

*Board Treasurer Leahy presented the Treasurer's report.*

[18-1774](#)

Smartzone Financial Report - September 30, 2018

**Attachments:** Smartzone Financial Report 09.30.18.pdf

**VIII. REPORTS FROM SERVICE PROVIDERS**

*Bill Mayer from SPARK gave an overview of SPARK's first quarter report for FY2019.*

1. [18-1799](#)

SPARK - LDFA 1st Quarter Report - FY2019

**Attachments:** LDFA 2018-2019 Q1.pdf

2. **SPARK Marketing Update**

*Bill Mayer gave an overview of SPARK's marketing report.*

**IX. OTHER BUSINESS**

1. **Discussion of Proposed Project**

*A grant request was presented by Tom Crawford. The Board provided feedback on form and substance of the request and asked that a revised grant request be brought back to the Board.*

[18-1800](#)

Project Request

**Attachments:** PROJECT REQUEST FORM - Tech Park Fiber.pdf

2. **Discussion of Policy Agenda Action Items**

*The Board discussed potential legislative changes, but did not have a request of the City at this time.*

[18-1943](#)

FY19 Policy Agenda Action Items

**Attachments:** FY19 POLICY AGENDA ACTION ITEMS.pdf

3. LDFA Annual Report

*The LDFA Annual Report was accepted by the Board. The Report will be provided to City Council.*

[18-1944](#)

LDFA Annual Report

**Attachments:** LDFA Annual Report FY2018.pdf

X. ADJOURNMENT

A motion was made by Treasurer Leahy, seconded by Rapundalo, that the meeting adjourn at 10:00 a.m. On a voice vote, Chair Grisham declared the motion carried and the meeting adjourned at 10:00 a.m.

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