



City of Ann Arbor

Formal Minutes

Park Advisory Commission

301 E. Huron St.
Ann Arbor, MI 48104
<http://a2gov.legistar.com/Calendar.aspx>

Tuesday, December 14, 2021

4:00 PM

Electronic Meeting

Rescheduled from 12/21

This meeting will be broadcast live on CTN Cable Channel 19 and online
a2gov.org/watchCTN

To speak at public comment call 206-337-9723 or 213-338-8477 or Toll Free 877-853-5247
or 888-788-0099 Enter Meeting ID: 949 7173 0458

1 CALL TO ORDER

Chair Morrison called the meeting to order at 4:03 PM

2 ROLL CALL

Staff present:

Colin Smith, City of Ann Arbor Parks and Recreation Manager
Dave Borneman, Parks & Recreation Services, Deputy Manager -
Natural Area Preservation (NAP)
Tina Stephens, Volunteer & Outreach Coordinator
Becky Hand, Stewardship Specialist
Doug Kelly, Director of Golf- Huron Hills Golf Course
Andrew Walton, Recreation Supervisor- Leslie Park Golf Course
Hillary Hanzel, Park Planner & Landscape Architect

Lauren London attended the meeting electronically from Ypsilanti, Michigan. All other PAC members attended the meeting electronically from Ann Arbor, MI.

Ruth Kraut joined the meeting at 4:45 PM

Julie Grand joined the meeting at 5:00 PM

Present: 9 - Paige Morrison, Stephen Borgsdorf, Julie Grand, Praveena Ramaswami, Lauren London, Ruth L. Kraut, Rachel Skylis, Ann Marsan, and Erica Briggs

Absent: 1 - Patti Smith

3 APPROVAL OF AGENDA

Approved unanimously as amended add item 9-C Resolution Honoring Colin Smith under New Business

4 FIRST PUBLIC COMMENT - (3 Minutes per Speaker)

No callers.

5 APPROVAL OF MINUTES

[21-2240](#) Minutes of the November 16, 2021 PAC Meeting

Attachments: 11-16-2021 PAC Minutes.pdf

Moved by Skylis, seconded by Borgsdorf, approved unanimously as presented and forwarded to the City Council.

6 PRESENTATIONS

6-A [21-2257](#) Natural Area Preservation - Operations during the Pandemic

Attachments: 2021 GMWOW Pandemic Program.pdf, 2021 Inventory Pandemic Program.pdf

6-B Huron Hills and Leslie Park Golf Courses

6-C GIVE365 – Operations during the Pandemic

Removed from Agenda due to scheduling conflict

7 REPORTS

7-A REPORT FROM PARKS AND RECREATION MANAGER

7-B REPORT FROM RECREATION ADVISORY COMMISSION

7-C REPORTS FROM RELEVANT COMMISSIONS, COMMITTEES, BOARDS AND/OR TASKFORCES

8 UNFINISHED BUSINESS

9 NEW BUSINESS

9-A [21-2237](#) Resolution to recommend approval of a contract with DLZ Michigan, Inc. to provide professional engineering services and construction oversight for the rehabilitation of the Bandemer Park bridges (\$39,946.07).

Attachments: PAC - BANDEMER_DLZ.pdf

Moved by Borgsdorf, seconded by Marsan, to recommend approval of a contract with DLZ Michigan, Inc. to provide professional engineering services and construction oversight for the rehabilitation of the Bandemer Park bridges (\$39,946.07).

On a roll call vote, the vote was as follows with the Chair declaring the motion approved.

Approved resolution reads as follows:

RESOLUTION TO RECOMMEND APPROVAL OF A CONTRACT WITH DLZ MICHIGAN, INC. TO PROVIDE PROFESSIONAL ENGINEERING SERVICES AND CONSTRUCTION OVERSIGHT FOR THEREHABILITATION OF THE BANDEMER PARK BRIDGES (\$39,946.07)

Whereas, the PROS plan identifies bridge repair as an on-going need and one of the major categories of capital project improvements;

Whereas, the project supports the City sustainability goals of promoting active living and learning and providing transportation options;

Whereas, bridge condition assessments have concluded that the bridge structures in Bandemer Park are in need of repair;

Whereas, these bridge repairs need to be performed soon in order to maintain their current use and prevent further deterioration and more costly repairs;

Whereas, construction documents were previously prepared by DLZ for repair work for these structures but need to be updated to

reflect new standard specifications from MDOT, and new details based on similar repair experience;

Whereas, the repair work at the two Bandemer Park structures was postponed due to their cost and the ability to safely defer the work;

Whereas, funding for the repair work is now available in the Parks capital budget but the drawings need to be updated before being re-bid;

Whereas, funding for engineering services is available in the approved FY2021 Park Maintenance and Capital Improvement Millage budget;

Whereas, it is not be economically feasible for another vendor to provide the engineering services as DLZ created the last set of bid documents and has already invested significant time familiarizing themselves with the bridges;

Whereas, a compelling urgency exists as DLZ has recommended that the repairs be completed as soon as possible in order to maintain safety and extend the lifespan of the current structures;

Whereas, the City would lose valuable time if another consultant had to familiarize themselves with the project,

Whereas, a request for proposals selection process would add considerable time to the project schedule, limiting the City's ability to repair the bridges in a timely manner;

Whereas, Staff is recommending that DLZ, Michigan be used as a Best Source;

RESOLVED, That the Park Advisory Commission recommend approval of a contract with DLZ, Michigan for professional engineering services and construction oversight for the rehabilitation of the Bandemer Park bridges, and approve a design contingency of \$3,994.00 (10%) to cover potential contract change orders for a total contract amount of \$43,940.07 for the life of the project without regard to fiscal year;

Yeas: 7 - Morrison, Borgsdorf, Ramaswami, London, RAC Rep. Kraut, Skylis, and Marsan

Nays: 0

Absent: 1 - RAC Rep. Smith

9-B [21-2238](#) Resolution to Establish an Ad-Hoc Committee for Bike Recreation in the Ann Arbor Parks

Attachments: PAC - BIKE NAME SUB-COM.pdf

Moved by Marsan, seconded by London, to approve the Resolution to Establish an Ad-Hoc Committee for Bike Recreation in the Ann Arbor Parks.

On a roll call vote, the vote was as follows with the Chair delcaring the motion approved as amended.

Yeas: 7 - Morrison, Borgsdorf, Ramaswami, London, RAC Rep. Kraut, Skylis, and Marsan

Nays: 0

Absent: 1 - RAC Rep. Smith

9-C [21-2258](#) Resolution Honoring Colin

Attachments: RESOLUTION TO RENAME THE WALKING BRIDGE SMITH BRIDGE.pdf, A PROCLOMATION IN APPRECIATION OF COLIN SMITH.pdf

Moved by Kraut, seconded Ramaswami by to make a friendly amendment to name the bridge "Colin Smith Bridge" instead of "Smith Bridge"

Moved by Kraut seconded by London to approve the Resolution to Rename the Walking Bridge on Hole #1 at Huron Hills Golf Course in Honor of Colin Smith as amended.

On a roll call vote, the vote was as follows with the Chair declaring the motion approved.

Approved Resolution Reads as follows:

**RESOLUTION TO RENAME THE WALKING BRIDGE ON HOLE #1 AT HURON HILLS GOLF COURSE IN HONOR OF COLIN SMITH
Whereas, Colin Smith is an avid golfer who has been instrumental in the success of the city owned golf courses; and**

Whereas, Naming golf course features after notable individuals with strong ties to the course is a tradition, such as the Hogan Bridge at Augusta National, home of the Masters; and

Whereas, The walking bridge on Hole #1 at Huron Hills Golf Course connects the fairway to the approach and green area of the opening hole; and

Whereas, The bridge over Benz Creek at Huron Hills was reconstructed in 2020 as part of a collaboration between the City of Ann Arbor and the Washtenaw County Water Resources Office. The project aimed to improve water quality in the Huron River Watershed by restoring the creek and historic wetlands. Colin's leadership helped this project and the Traver Creek streambank stabilization at Leslie Golf Course become a reality; and

Whereas, Park Advisory Commission and Parks staff would like this opportunity to commemorate the career of Colin Smith by dedicating and naming the walking bridge in honor of him; and

RESOLVED, that the Parks Advisory Commission, at its December 14, 2021 meeting, will name the Huron Hills Hole #1 walking bridge "Colin Smith Bridge".

The following proclamation was read by Chair Paige Morrison:

A PROCLAMATION IN APPRECIATION OF COLIN SMITH

Whereas, Colin Smith has worked for the City of Ann Arbor for over 25 years and has held the position of Park Manager for the past 14 years; and

Whereas, Colin Smith began his career working for Ann Arbor Parks and Recreation in 1989 with a summer job at Leslie Park Golf Course; and

Whereas, Colin Smith was a recreation supervisor at Huron Hills Golf Course and then Buhr Park Pool & Ice Rink, where he created the first annual dog swim; and

Whereas Colin Smith became Park Manger in 2008 and his steady leadership carried the department through the uncertainty of the Great Recession and the Covid-19 pandemic; and

Whereas, Colin Smith has lead Parks and Recreation Services through expansion and addition of programs, including creating the GIVE 365 Volunteer and Outreach Program, as well as merging the Natural Area Preservation program and reunifying Park Operations and Maintenance under the Parks umbrella; and

Whereas, Colin Smith has provided invaluable leadership and guidance on many significant capital improvements to the park system, including major projects such as the award-winning Argo Cascades, Ann Arbor Skatepark and the Rotary Centennial Universal Access playground at Gallup Park; and

Whereas, Colin Smith has been a champion for public golf and was instrumental in keeping both city golf courses open and part of the Ann Arbor park system; and

Whereas, Colin Smith has guided the last two Parks and Recreation Open Space Plans; and

Whereas, through Colin Smith's leadership has led to the formation of many partnerships without which, key projects and improvements would not have been possible, and;

Whereas, Colin Smith has consistently demonstrated exceptional fiscal stewardship and integrity which has enabled Parks and Recreation Services to thrive under his leadership; and

Whereas, Colin Smith has distinguished himself as a smart, hard-working and dedicated public servant, and has earned the respect and admiration of City leadership and Park Staff; and

Whereas, Colin Smith's outstanding legacy will leave an impact on the Ann Arbor park system for many years to come; and

Whereas, Mr. Smith is celebrating his retirement as Park Manager on January 3, 2022; and

NOW THEREFORE, we the Parks Advisory Commission of the City of Ann Arbor, Michigan, in gratitude for Mr. Smith's dedication and commitment to the City of Ann Arbor, and in recognition of his long career of service, professional accomplishments, and numerous contributions that have improved the quality of life for the Ann Arbor

community, do hereby proclaim a commemoration of Colin Smith on December 14, 2021.

9-D [21-2253](#) Parks Manager Job Search

Attachments: Ann Arbor, MI - Parks & Rec. Services Mgr -Ad Sources
12-2021.pdf, Ann Arbor MICH Recruitment Schedule .pdf

*Present to discuss the Parks Manager Job Search Process: Chuck
Balling Steve Scholten*

10 **COMMISSION PROPOSED BUSINESS**

10-A [21-2239](#) Approval of 2022 PAC Meeting Calendar

Attachments: 2022 Park Advisory Commission Meeting Schedule for
Approval.pdf

Received and Filed

11 **LAND ACQUISITION MATTERS**

12 **SECOND PUBLIC COMMENT - (3 Minutes per Speaker)**

13 **COMMUNICATIONS**

13-A [21-2231](#) PAC Council Update

Attachments: PAC COUNCIL UPDATE 12_2021.pdf

Received and Filed

13-B [21-2232](#) Park Planning Capital Project Update

Attachments: 2021-12 PAC Update.pdf

Received and Filed

13-C [21-2236](#) Park Project Status Table

Attachments: Parks_Project_Status_Table-FY2022.pdf

Received and Filed

14 **CLOSED SESSION**

15 **ADJOURNMENT**

Unanimously adjourned at 6:08 PM

Paige Morrison, Chairperson

/kvl

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<http://a2gov.legistar.com/Calendar.aspx>

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