



City of Ann Arbor City Administrator's Report May 5, 2022

Prepared for City Council. Kindly forward questions, comments, or suggestions for input to mdohoney@a2gov.org, jfournier@a2gov.org, or shiggins@a2gov.org.

Safety Notes

A2 Be Safe! Coronavirus (COVID-19) update. It remains vitally important for everyone to follow the latest public health guidelines, both inside and outside of the workplace, and to get vaccinated when eligible.

City facilities are open to the public. The city will continue to share updated information via all channels — including Facebook (<https://www.facebook.com/TheCityOfAnnArbor>), Twitter (<https://twitter.com/a2gov>), NextDoor and via email (subscribe at http://service.govdelivery.com/service/subscribe.html?code=MIANNA_5).

City staff continue to serve the community and residents can always contact the city's customer service center for assistance Monday–Friday, 7:30 a.m.–5:30 p.m. (except holidays) at 734.794.6320 or via email at customerservice@a2gov.org with questions or concerns.

For the latest COVID-19 health information, please visit www.washtenaw.org/COVID19 or the Centers for Disease Control <https://www.cdc.gov/coronavirus/2019-ncov/about/>. For city related business, individual safety reminders include:

- Please check the [city's meeting calendar for](#) the most up-to-date information on public meetings.
- To pay parking tickets, water bills, property taxes, apply for permits as well as other customer service options, residents and visitors are encouraged to take advantage of online services by visiting www.a2gov.org/services.

A2 Be Safe!

Success Stories

Success. Thank you to staff throughout the organization who have worked and continue to work tirelessly, and those who have gone above and beyond during the COVID-19 pandemic. You are appreciated! The City extends appreciation to the Ann Arbor community for their patience; cooperation with mask wearing and distancing; increased handwashing; support of local businesses; and for getting/planning to get vaccinated all in a united effort to bring the pandemic to an end.

Congratulations! A2 Difference Makers FY22Q3 Award Winners. The City of Ann Arbor encourages all city employees to embrace a commitment to service excellence, which is one of

our core values since 2014. With this in mind, the city administrator's office launched an employee recognition program called A2 Difference Makers. We are pleased to announce the following winners of the FY22Q3 (January through March) A2 Difference Makers Awards. Thank you for your dedication and exceptional service to the City of Ann Arbor!

- **Sean Reynolds**, Sustainability & Innovations - 10,000 Trees Initiative and Sustainability & Innovations Projects and Initiatives.
- **Rachel Weinberg**, City Clerk's Office — New Liquor License Application Process.

Also, a special, honorable mention goes to:

- **Michael Reddmann**, Fire — Fire Marshal Investigations.

Sustainability & Innovations Corner

- **Sustainable Energy Utility Overview** — The Office of Sustainability and Innovation has kicked off public engagement to understand the public's interest in a potential Sustainable Energy Utility. Individuals can learn more and register their opinion on the idea at www.a2gov.org/a2seu. Additionally, staff have produced this 10-minute video providing a high-level overview of the proposed Ann Arbor Sustainable Energy Utility and how it could operate locally to advance clean, reliable, locally built and community-owned energy: <https://youtu.be/MLYcCMga8a8>.
- **Nominate an A²ZERO Champion** – Do you know an individual or organization that is the embodiment of a climate champion? Consider nominating that individual for an A2ZERO Champion award. Nominations can be completed [here](#).
- **Subscribe to the OSI Newsletter** – Every two months we send out a detailed newsletter highlighting some of the sustainability-related activities unfolding in the community. If you aren't already, consider subscribing by filling out [this short](#) form.
- **Resident Race to Zero Energy Challenge:** The Resident Race to Zero Energy Challenge is a home energy competition run in partnership with the [GreenHome Institute](#). From multiple months, participants will reduce their water and electric bills through a variety of efficiency improvements – and the household with the largest reduction in energy usage will win \$500. Other prizes will also be available, based on improvements in Home Energy Score, decreases in water usage, and more. For more information, see: [The Resident Race to Zero Energy Challenge](#).
- **Sustaining Ann Arbor Together.** The City administers a grant program for residents to advance community-wide sustainability, known as the Sustaining Ann Arbor Together (SA²T) grant program. SA²T is currently accepting applications for this year's grant program. Successful applicants can receive up to \$10,000 to advance social or environmental sustainability in the community. Learn more at www.a2gov.org/sa2t.
- **Solarize.** If you have been thinking about installing solar at your home, spring is a great season to research and make informed decisions. OSI's Solarize program is a great resource to help you navigate the terrain. For details, please refer to the web page:

<https://www.a2gov.org/departments/sustainability/Sustainability-Me/Families-Individuals/Pages/Ann-Arbor-Solarize.aspx>

- **UPCOMING EVENTS**

- **Bandemer Park Workdays, second Fridays, 3-5 p.m.** — OSI has adopted Bandemer Park and holds a monthly workday there with GIVE 365 (on the second Friday of each month, except December–February). If you are interested in volunteering to help maintain Bandemer Park with OSI (by picking up trash, removing invasives, clearing brush from trails, etc.), please email **Sean Reynolds** at sreynolds@a2gov.org.
- **Climate Change: Responding to the latest IPCC Report - May 12th at 6pm.** Climate change is here and the impacts are already being experienced around the world. What are the existing and projected impacts to our region? What are others doing? **What should we do?** Come and join us for this interactive presentation and open question and answer session to learn more. Speakers will share findings from the most recent series of Intergovernmental Panel on Climate Change (IPCC) reports, details about climate activities in Michigan and Ann Arbor, and ways you can get more involved. Registration is free but required: https://a2gov.zoom.us/webinar/register/WN_OOCTtNsDTQggMuueXcZdVw. Speakers include: Dr. Jonathan Overpeck, Edith Juno, and Dr. Missy Stults.
- **Green Fair 2022** — Save the date for Green Fair 2022, taking place on Main Street and the Council Commons 6–9 p.m. Friday, June 10. If you are interested in applying for a booth, please contact **Christine Schopieray** at cschopieray@a2gov.org.
- **A²ZERO Week** — It's almost here – our week long celebration of the city's commitment to equitable climate action. Mark your calendars for June 5-11th and check out the activities planned at <https://www.a2gov.org/departments/sustainability/Newsletter-Events/a2zero-week/Pages/default.aspx>.

Council Priorities/Initiatives

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for April 2022 for purchases over \$3,000.

Previews

The **May 5 Council Meeting** will feature the following items of interest:

Consent Agenda (17). There are (17) items on the consent agenda.

Public Hearings (8). Public hearings are listed below.

- **Resolution to Approve Industrial Facilities Exemption Certificate between the City of Ann Arbor and Sartorius BioAnalytical Instruments.** This is a proposed abatement to grant an Industrial Facilities Exemption Certificate for Sartorius BioAnalytical Instruments at 3874 Research Park Drive.
- **Public Hearing Only - An Ordinance to Amend Section 2:63 of Chapter 29 (Water Rates) of Title II of the Code of the City of Ann Arbor.** This ordinance increases water fees for upcoming operating and capital needs consistent with the City’s Cost of Service Study, Capital Improvement Plan, and Water Asset Management Plan.
- **Public Hearing Only - An Ordinance to Amend Section 2:69 of Chapter 29 (Stormwater Rates) of Title II of the Code of the City of Ann Arbor.** This ordinance increases stormwater feeds for upcoming operating and capital needs consistent with the City’s Stormwater Utility Rate Study, Capital Improvement Plan, and Stormwater Asset Management Plan.
- **Public Hearing Only - Resolution to Approve FY2023 Fee Adjustments for the Community Services Area**
- **Public Hearing Only - Resolution to Approve Fiscal Year 2023 Fee Adjustments for Public Services Area – Engineering, Systems, Planning, Public Works and Water Treatment Units**
- **Public Hearing Only - Resolution to Approve FY2023 Fee Adjustments for the Fire Department**
- **Public Hearing Only - Resolution to Adopt Ann Arbor City Budget and Related Property Tax Millage Rates for Fiscal Year 2023**

Ordinances – Second Readings – (1)

- **A Public Hearing and an Ordinance to Amend Chapter 112 (Non-Discrimination), Sections 9:150, 9:151, 9:156, and 9:159, Title IX of the Code of the City of Ann Arbor To Update Definitions of Gender Expression, Gender Identity, and Sexual Orientation; Reorder Definitions; Add Definition of Religion to Include Prohibition Against Religious-Based Hair and Head Coverings Discrimination; and To Remove Requirement that Complaint be Filed within 180 Days**

The Human Rights Commission recommends the following updates to the Non-Discrimination Ordinance:

- Adding definition of “Religion” to clarify that the ordinance protects against religious-based hairstyle discrimination, including religious head coverings.

- Changing some of the definitions (Gender Identity, Gender Expression, Sexual Orientation) to match the definitions in the more-recently passed Conversion Therapy Ban ordinance.
- Removing the requirement that complainants file their complaint with the HRC within 180 days.
- Re-ordering references to the list of protected categories to make “ethnicity” listed in alphabetical order.
- Switching the order of how complaints are resolved to have informal mediation take place first to match the current practice.

Ordinances – First readings - none

Other

Ann Arbor Identifies Key Infrastructure Projects Responsive to Federal Funding. The City of Ann Arbor has identified key infrastructure projects that are aligned with the federal funding that will invest trillions of dollars across the country over the next five years. Funds are being distributed through federal and state agencies, but also directly to municipalities in some instances. In order to maximize and coordinate with potential funding opportunities, the City of Ann Arbor’s [infrastructure agenda](#) outlines eligible projects needing federal and state support.

Free River Activities for All at 42nd Annual Huron River Day Festival, Sunday, May 15. Enjoy the beautiful Huron River with free, family-friendly river activities during the Huron River Day festival at Gallup Park, 3000 Fuller Road in Ann Arbor, Sunday, May 15, noon–4 p.m. For just \$5, you can paddle a boat (canoe or kayak), try stand-up paddle boarding (SUP), listen to live music and eat delicious, local food — all while learning about the Huron River. Fun, river-themed exhibits and children's activities, fishing, studying river critters with the Huron River Watershed Council, live animals from the Leslie Science & Nature Center and squirting water with the Dirt Doctor. More information is available via <https://www.a2gov.org/news/pages/article.aspx?i=876>

May Water Quality Matters. The May issue of Quality Water Matters features upcoming water events, including celebrating Drinking Water Week with an in-person Water Treatment Plant tour on Saturday, May 7 or attending the family-friendly Huron River Day Festival on Sunday, May 15. This is available online at https://www.a2gov.org/departments/water-treatment/Documents/quality_water_matters_newsletter_may_2022.pdf.

Lower Town Area Mobility Study. The purpose of the Lower Town Study was to understand how the effects of growth impact the movement of people through the central northeast part of Ann Arbor known as Lower Town. The study identifies ways to support the ease and safety of all travelers, including pedestrians, bicyclists, transit users, and those in personal and commercial vehicles in the face of increasing congestion. The study and all appendices are now complete and available for download on the project website: www.a2gov.org/lowertown

Ann Arbor Seeks Input for Parks and Recreation Open Space Plan. The City of Ann Arbor Parks and Recreation Open Space Plan process is now underway. An online survey is gathering community feedback to help identify [goals, needs and priorities for Ann Arbor Parks & Recreation](#) for the next five years. The survey will close June 5, 2022.

Ann Arbor Shares List of Road, Sidewalk, Utility & Resurfacing Projects Planned for 2022. City of Ann Arbor released its list of road and sidewalk projects scheduled for construction in 2022. This year's resurfacing/reconstruction projects will involve 3.6 miles of major roads and 7.5 miles of local streets. This year's capital preventive maintenance program will involve 16.5 miles of major roads and 8.6 miles of local streets. All projects are listed online at www.a2gov.org/roadconstruction. Projects and schedules are subject to change. Construction may result in road and/or lane closures, so travelers are advised to sign up for email or text alerts at www.a2gov.org/roads.

Volunteer with NAP in June for Pollinator Week, World Environment Day & More. City of Ann Arbor Natural Area Preservation (NAP) works to protect and restore Ann Arbor's natural areas and to foster an environmental ethic among its community. This involves conducting plant and animal inventories, ecological monitoring and stewardship projects in Ann Arbor parks. These tasks are performed by both staff and volunteers. NAP is sharing events planned for June 2022.

To attend a workday, participants are encouraged to preregister using VolunteerHub at <https://cityofannarbor.volunteerhub.com/lp/nap>; links to each event in VolunteerHub are also provided with each description.

NAP is continuing to closely monitor recommendations from city and other health officials. As a result, the events planned are subject to change in order keep volunteers and the public safe. Should it be prudent to make changes to the event schedule, NAP will update its website and notify anyone registered for events. Visit www.a2gov.org/NAPevents for the most up-to-date information.

At all NAP workdays, please wear long pants and closed-toe shoes, bring a water bottle and gardening gloves. All minors should be accompanied by a guardian. Tools and know-how provided. Stay home if you are feeling unwell. For more information about NAP, visit www.a2gov.org/NAP.

Streetlight Outage Reporting. Did you know you can help the community be and feel safer by reporting streetlight outages? Simply visit www.a2gov.org/a2fixit (<https://www.a2gov.org/services/pages/report-a-problem.aspx>), or download the A2 Fix It app on your smartphone, to report streetlights that are no longer working. And remember, A2 Fix It isn't just for streetlights. You can use the tool to report potholes and missed cart pickups as well.



MEMORANDUM

TO: Milton Dohoney Jr., Interim City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 4/29/2022
SUBJECT: Sole/Best Source Data for April 2022

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for April 2022 for purchases over \$3,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer
Sara Higgins, Strategic Planning Coordinator

Sole/Best Source for April 2022

Unit	Amount	Vendor	Item	Description	Type
Water Treatment	\$ 19,701.72	Presidio Networked Solutions Group	CARD ACCESS SECURITY SERVICES.99022	WTP - KEY CARD ACCESS READERS	Best Source
Water Treatment	\$ 3,656.95	Certasite	*AP Invoice	EXTINGUISHER REPLACEMENT/REPAIR	Best Source
WWTP	\$ 15,263.00	Hach Company	PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED).96258	SEMI-ANNUAL SERVICE TO PROBES, SENSORS & CONTROLLERS	Sole Source
Water Treatment	\$ 72,000.00	Suez Treatment Solutions	OZONE AND OXYGEN GENERATING EQUIPMENT AND PARTS.89049	WTP - SHOP DRAWINGS FOR REPLACEMENT OZONE GENERATOR	Sole Source
Fleet & Facilities	\$ 6,000.00	Depatie Adi LLC	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	REBUILT PUMPS & CYLINDERS, ETC.	Best Source
Parks & Rec	\$ 16,500.00	Target Specialty Products	*AP Invoice	ATHLETIC FIELD MATERIALS	Sole Source
Parks & Rec	\$ 7,898.00	Penchura, LLC	*AP Invoice	MEMORIAL PROGRAM - BENCH/TABLE	Sole Source
IT	\$ 24,900.00	CDW Government	*AP Invoice	CITRIX MODERNIZATION PROFESSIONAL SERVICES	Best Source
Parks & Rec	\$ 4,601.03	Civicplus	*AP Invoice	CIVICPLUS DOCUMENT MANAGEMENT MODULE	Sole Source
City Admin	\$ 25,000.00	Policy Confluence	*AP Invoice	NATIONAL COMMUNITY SURVEY	Best Source
Public Works	\$ 5,000.00	Paradigm Software	SOFTWARE UPDATING SERVICES.92046	PARADIGM CUSTOMIZATION FOR ARC/GIS	Best Source
Water Treatment	\$ 30,000.00	GEI Consultants of Michigan	ENGINEERING CONSULTING.91842	BARTON DAM STID UPDATE	Best Source
WWTP	\$ 4,981.80	Cummins Sales and Service	MAINTENANCE AND REPAIR, WASTEWATER TREATMENT PLANT.91391	ANNUAL FULL SERVICE MAINTENANCE FOR PLANT GENERATORS 1&2	Sole Source
Police	\$ 8,500.00	Shallow Creek Kennels	*AP Invoice	K9	Best Source
15th District Court	\$ 22,610.35	Advantage Business Systems	SHELVING, METAL (NOT LIBRARY OR SHOP).42580	SHELVING	Sole Source
Fire	\$ 3,114.00	Damron James B	*AP Invoice	NEW HIRE BACKGROUND INVESTIGATIONS	Best Source
WWTP	\$ 72,000.00	Hesco Group	FLOW CONTROLLERS, INDICATORS, CALIBRATORS, AND RECORDERS (FO.22015	ACCUSONICS	Best Source

Sole/Best Source for April 2022

Unit	Amount	Vendor	Item	Description	Type
HR	\$ 8,200.00	Amy Cell, LLC	*AP Invoice	HR - DIRECTOR RECRUITMENT	Best Source
Police	\$ 8,345.93	Michigan State University	*AP Invoice	K9 MEDICAL SERVICES - FLEX	Best Source
IT	\$ 8,000.00	Automated Logic	*AP Invoice	TRANSPORTATION WEBCTRL UPGRADE	Best Source
Parks & Rec	\$ 3,850.00	A.M. Services	*AP Invoice	LINING SOCCER FIELDS	Best Source
Parks & Rec	\$ 3,925.00	Hutzel Plumbing & Heating	*AP Invoice	BRYANT COMMUNITY CENTER PIPE REPAIR	Best Source