

# City of Ann Arbor

301 E. Huron St.  
Ann Arbor, MI 48104  
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## Action Minutes

Wednesday, December 19, 2012

3:00 PM

Guy C. Larcom, Jr. Building, 301 E. Huron St. 2nd Flr.

**Council Liquor License Review Committee**

## CALL TO ORDER

*The December 19 meeting of the City Council Liquor License Review Committee was called to order by the chair, Councilmember Lumm, at 3:05 p.m. in the City Council Work Room, 301 E. Huron Street, 2nd Floor.*

*City Clerk Jacqueline Beaudry, Assistant City Attorneys Bob West and Mary Fales, Deputy Treasurer Mike Pettigrew, Fire Marshal Reka Farrackand, Chief Building Official Ralph Welton and Anissa Bowden from the City Clerk's Office were in attendance.*

**Present:** 2 - Mike Anglin and Jane Lumm

**Absent:** 1 - Sumi Kailasapathy

## APPROVAL OF AGENDA

**A motion was made by Councilmember Anglin, seconded by Councilmember Lumm, that the Agenda be Approved as presented. On a voice vote, the chair declared the motion carried.**

## APPROVAL OF MINUTES

*None.*

## ACTION ITEMS

## OLD BUSINESS

## NEW BUSINESS

1. Annual Renewals

*The city clerk presented a proposed schedule that would enable the committee to make a recommendation regarding any non-renewal of licenses by the State deadline of March 31.*

*The proposed schedule included the following:*

*December 21 - renewal applications sent to licensees - due by January 16*

*January 16 - all staff reviews and recommendations completed*

*Friday, January 18 - Liquor Committee meeting - review applications and staff recommendations*

*January 25 - follow-up letters and delinquent tax letters sent to licensees, if any*

*Friday, February 15 - Liquor Committee meeting - prepare Council recommendation*

*Tuesday, February 19 - City Council sets Liquor hearing date*

*March 4 - 11 possible liquor hearing dates*

*Monday, March 18 - Council approves non-renewal recommendations, if any*

*March 31 - recommendations sent to MLCC*

*The schedule was agreed upon by the members.*

*It was also discussed that new liquor license application fees could be considered and a recommendation sent to Council for the January 22 meeting.*

**INFORMATION/UPCOMING BUSINESS**

*Committee members discussed with Clerk's Office staff the transfer of ownership process and the changes at the State level. Discussion centered on the current requirement for a local application, whereas the State no longer requires local approval.*

**ADJOURNMENT**

*Seeing no further business before the committee, the chair declared the meeting adjourned at 4:15 p.m.*