



**City of Ann Arbor**  
**Meeting Minutes - Draft**  
**Local Development Finance Authority**  
**(LDFA)**

301 E. Huron St.  
Ann Arbor, MI 48104  
[http://a2gov.legistar.com/  
Calendar.aspx](http://a2gov.legistar.com/Calendar.aspx)

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Tuesday, September 19, 2017

8:15 AM

Larcom City Hall, 301 E Huron St,  
Basement, conference room

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**I. CALL TO ORDER**

*Chair Grisham called the meeting to order at 8:15 a.m. in the Guy C. Larcom, Jr. Basement Conference Room, 301 E. Huron Street.*

**II. ROLL CALL**

*Ypsilanti Representative Tepley left the meeting at 9:00 a.m.*

**Present:** 7 - Caryn Charter, Stephen Rapundalo, Laura Hayden, Phil Tepley, Graydon Krapohl, Heather Grisham, and Beth Ernat

**Absent:** 2 - Carrie Leahy, and Paula Sorrell

**III. PUBLIC COMMENT**

*None*

Public comment shall be allowed at all meetings. An individual may speak for up to three (3) minutes on any item listed on the Agenda. The Chair may extend an individual's speaking time in his/her discretion. Public comment on non-agenda items may be limited in the Chair's discretion.

**IV. APPROVAL OF AGENDA**

**A motion was made by Rapundalo, seconded by Councilmember Krapohl, that the Agenda be approved with changes to the order of items discussed. On a voice vote, Chair Grisham declared the motion carried.**

**V. APPROVAL OF MINUTES**

[17-1404](#) LDFA Board Meeting Minutes - August 15, 2017

**Attachments:** LDFA Board Meeting Minutes - August 15, 2017.pdf

**A motion was made by Rapundalo, seconded by Ypsilanti City Rep. Ernat, that the Minutes of August 15, 2017 be approved by the Board and forwarded to the City Council. On a voice vote, Chair Grisham declared the motion carried.**

**VI. LDFA CHAIR'S REPORT**

*No Report*

**VII. LDFA TREASURER'S REPORT**

*No Report*

**VIII. OTHER BUSINESS**

**1. Adrian Smartzone Activity**

*Ypsilanti Representative Tepley introduced Gary Clemetson. Mr. Clemetson is the Manager of Business Acceleration for Lenawee Now and Adrian/Tecumseh Smartzone.*

*Mr. Tepley further suggested the Board establish an ongoing committee to monitor support efforts for Adrian/Tecumesh Smartzone.*

**IX. COMMITTEE REPORTS**

**1. Strategic Planning Committee**

*Ms. Hayden described the status of the committee's discussion and indicated the need to meet again to clarify next steps.*

**2. Budget/Contract Committee**

**17-1513** LDFA - SPARK FY18 Audit Contract

**Attachments:** LDFA-Spark - FY18 Audit Contract.pdf

**A motion was made by Rapundalo, seconded by Councilmember Krapohl, that the LDFA-Spark FY18 Audit Contract be Approved. On a voice vote, Chair Grisham declared the motion carried.**

**X. REPORTS FROM SERVICE PROVIDERS**

*Ben Harrington from Spark presented the Annual Survey and LDFA Report for FY2016/17.*

**17-1403** SPARK LDFA Annual Report for FY2016-2017

**Attachments:** LDFA 2016-2017 Annual Report.pdf

**17-1538** Annual Survey and LDFA Report - FY2016/2017

**Attachments:** ES Survey LDFA 091917.pdf

**XI. ADJOURNMENT**

**The meeting adjourned at 9:22 a.m.**

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**City Clerk's Office  
301 E. Huron St.  
Ann Arbor, MI 48104**

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