

MARGOLIS COMPANIES

9600 Cherry Hill Rd., Ypsilanti, MI 48198
Phone (734) 482 0771 Fax (734) 482 3870

MARGOLIS COMPANIES SAFETY PROGRAM

STATEMENT OF POLICY

Margolis Companies is dedicated to the safety of its employees and subcontractors and the prevention of losses on projects. Recognizing that accidents are expensive, both in dollars and human suffering, a formal program of loss prevention has been adopted by the Company for all projects.

Unsafe acts account for the majority of all injuries. Failure to think accounts for all unsafe acts. Our task, therefore, is to "Think Safety" at all times by making this program an integral part of the daily routine of each and every person.

Our task is more difficult because of the nature of the landscaping industry. To keep accidents and injuries to a minimum, each job superintendent must be dedicated to keeping safety on the minds of his men. Awareness of safe practices will eliminate the thoughtless accidents, which result in personal injury.

As President of Margolis Companies, Barry Margolis will be responsible for developing, maintaining and coordinating the accident prevention program.

Margolis' site supervisor will be responsible for the instruction of employees in proper safety procedures and administration of site, tool and equipment inspections. He will also be responsible for informing all subcontractors of this policy and enforcing their compliance.

PREFACE

Margolis Companies (hereafter referred to as "Margolis") is committed to conducting landscaping operations in the safest possible manner.

We request and expect full cooperation of all SUBCONTRACTORS and employees to effectively carry out this commitment.

This guide has been provided to familiarize all SUBCONTRACTORS and employees with Margolis' safety rules, procedures, and the guidelines for controlling jobsite accidents and injuries.

The safety rules listed on the following pages are minimum safety rule requirements of Margolis. You will be expected to comply with these rules.

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SAFETY RULES

DRUG AND ALCOHOL:

Illegal and unauthorized substances and drugs, look alike drugs, synthetic drugs, alcoholic beverages, and drug paraphernalia are strictly prohibited on any Margolis construction site. Persons or SUBCONTRACTORS' employees found to be using, or in possession or concealment of any of the above mentioned unauthorized items will not be allowed on the Margolis jobsite. All employees, their vehicles, and personal property are subject to search and inspection before entering, while on, or departing the jobsites.

CONTRABAND AND FIREARMS:

Contraband, stolen property, firearms, weapons, explosives, and any other hazardous substances are strictly prohibited on any Margolis jobsite. Persons or employees found to be using, or in possession or concealment of any of the above unauthorized items will be removed from the jobsite and will not be allowed to return to the Margolis jobsite.

HAZARDOUS COMMUNICATIONS:

All Hazardous material containers will be properly labeled.

MEDICAL FACILITIES:

First aid supplies are available in the Margolis Foreman's truck. Emergency communication equipment is also available in a Foreman's truck. Each subcontractor should have a first aid kit in his or her office or truck.

ACCIDENT REPORTING:

All accidents are to be reported to the Margolis Foreman immediately after providing medical treatment to the injured. In addition, a copy of each accident report is to be provided to the Margolis Foreman.

CLOTHING:

Hard hats are to be worn on the jobsites, when overhead conditions warrant them.
Wear appropriate clothing including safety shoes and gloves when needed. No loose clothing or dangling jewelry is permitted. Shorts, tennis shoes, or sleeveless shirts are not allowed on the jobsite. Working without a shirt is not permitted.

PERSONAL EQUIPMENT:

Subcontractors are required to follow all postings by the Margolis Foreman regarding personal equipment.
Ear protection (muffs or plugs) must be worn on all high noise level jobs.
Safety goggles must be worn when hammering, chipping, welding, grinding, and working in a dusty atmosphere, or during other operations where eye injury may result.

ELECTRICAL EQUIPMENT:

SUBCONTRACTORS are responsible for maintenance of their extension cords. Defective extension cords should be removed from service. OSHA does require daily inspection of extension cords for broken grounds, breaks in the insulation, etc., and does require testing of the extension cords and tools on a quarterly basis to assure that grounds are operative. SUBCONTRACTORS are expected to comply with the assured grounding program required by OSHA or use a GFCI system.

UTILITIES:

Equipment operators and truck drivers must be cautioned not to operate closer than recommended distances from overhead electrical wires. If work is required within close proximity to these wires, consult with Margolis' Foreman about the possibility of relocating, de-energizing, or insulating wires to protect personnel.

EXCAVATIONS:

Excavations must be barricaded to protect pedestrians and vehicles. Soil and dirt must be piled at least 4 feet back from the edge of excavation.

Excavations must be sloped per OSHA standards, shored, or safeguarded with a trench box when deeper than 5 feet.

Check all excavation walls before entering and after a heavy rain or thaw.

MOTORIZED EQUIPMENT:

When equipment is shut down for the night, weekends, etc., buckets will be lowered to the ground and equipment immobilized so that youngsters or vandals cannot operate the equipment.

All engines will be shut off when refueling. Only authorized and properly instructed employees shall operate machinery, equipment, tools or vehicles.

A flagman should direct the backing up of a vehicle in congested areas.

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MATERIAL HOISTS:

All personnel must be instructed not to ride on material hoist equipment at any time.

FLAMMABLE STORAGE:

Gasoline and other flammables will be kept in NFPA approved containers, and storage requirements for quantities and types used will comply with Federal and Local regulations. Store flammables will be stored in properly labeled containers.

FIRE PROTECTION:

"No Smoking" signs should be posted and obeyed in areas where flammables are stored or used.

Good housekeeping practices are important. Combustible materials should be placed in trash barrels, and not permitted to accumulate in your work area.

Fire extinguishers are not to be tampered with or removed from assigned locations.

HOUSEKEEPING:

SUBCONTRACTORS are responsible for housekeeping conditions in their respective work areas. Aisles should always be maintained through the work area for the benefit of your personnel and others who must use the area.

Refuse and scraps should not be allowed to accumulate, particularly when they interfere with work flow or create additional fire hazards.

Continuous clean up will help to reduce the exposure to accidents and fires, and make it easier for everyone to get their work accomplished.

POWER ACTUATED TOOLS:

Only employees who have been trained in the operation of the particular tool in use will be allowed to operate a power-actuated tool. Personal protective equipment (safety glasses) shall be worn when operating the tool.