

# City of Ann Arbor

301 E. Huron St.  
Ann Arbor, MI 48104  
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## Meeting Minutes - Draft

Thursday, February 16, 2023

5:30 PM

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## Public Market Advisory Commission

**A CALL TO ORDER**

Chair Young called the meeting to order at 5:32pm

**B ROLL CALL**

**Present:** 5 - Peter Woolf, Lisa Young, Jeff Nemeth, Stephanie Willette, and Eric Farrell

**C APPROVAL OF AGENDA**

A motion was made by Woolf, seconded by Farrell, that the Agenda be Approved. On a voice vote, Chair Young declared the motion carried.

**D FIRST PUBLIC COMMENTARY (AGENDA ITEMS ONLY) - (3 Minutes per Speaker)**

Vendor Karlene Goetz mentioned that she wanted to see annual status producers be able to be assigned 4 permanent stalls. She will be submitting a more detailed letter to the commission at the next meeting.

**E APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

A motion was made by Woolf, seconded by Willette, that the January Minutes be Approved. On a voice vote, Chair Young declared the motion carried.

**G REGULAR BUSINESS (AGENDA ITEMS)****I. General Update**

a. Market manager Stauffer mentioned that the market is in the process of collecting applications from returning vendors as well as processing new vendor applications. She also provided updates about upcoming events, including the CSA Day on April 1, Flower Day on May 28, the 2023 Food Truck Rally Season, & 2023 Cooking Demos season.

b. Market manager Stauffer discussed how Assistant Manager Macy Robinson is leaving the market due to workload demands from UM SEAS Grad school and her other job. She will be missed. The hiring

process for her replacement will hopefully be complete by March 15.

## **II. Board Officer Election Results**

Chair Woolf was re-elected as Chair and Commissioner Woolf was elected as Vice Chair.

## **III. Rule Updates**

a. The Commission voted to change the language in the Annual Artisan section of the bylaws to allow a use of 18 total stalls by Annual status Artisans. All Commissioners voted in favor of this option, with Commissioner Willette choosing to keep the number at 12 total Annual Artisans.

b. Commissioner Woolf wants to compare PMAC bylaws to other similar bodies, with specific attention paid to conflict of interest and disclosures policies. He also mentioned the subcommittee wants to look more into the rules for nonvoting working meetings and into the possibilities for Commission member term limits.

c. Commissioner Willette created the agenda for the Producer Only subcommittee meeting, with a focus on what does producer only mean, what concerns to vendors have, and how does this all impact what the inspection process looks like. She will schedule a zoom meeting to discuss with members of the subcommittee.

## **H NEW BUSINESS (NON-AGENDA ITEMS)**

a. Chair Young mentioned that she wants to hear more about the winterization project from Parks planners.

b. Commissioner Willette mentioned that she would be stepping down after this meeting. This means that PMAC will need a new Daily Vendor representative. Interested vendors can apply on the City website- ask market staff for help locating the application.

## **J SECOND PUBLIC COMMENT (NOT LIMITED TO AGENDA ITEMS)**

Karlene Goetz mentioned that she wanted PMAC meetings to resume to being in person so other people can participate that have low technology access. She also mentioned that this was important especially for the Producer Only discussions.

**L      ADJOURNMENT**

**Chair Young adjourned the meeting**

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