

**Dean Fund Committee Meeting
February 14, 2017 @ 9:00 a.m.
Guy C. Larcom City Hall – 6th Floor Conference Room
301 E. Huron St., Ann Arbor
MINUTES**

Members Present: Edith Bletcher, Merrill Dudley, Ben Muth, Sue Perry, Ken Westerman, Don Wortman

Members Absent: Jane Immonen

Staff Present: Kerry Gray, Matt Waldsmith, Amy Kuras (Park Planner), Erika Pratt (Volunteer and Outreach Coordinator, Give 365).

Ben Muth called the meeting to order at 9:05 a.m.

Public Comment: None

Action Item #1: February 14, 2017 Agenda

Added Discussion Item #2- Citizen Pruner. **Ken Westerman moved** to approve February 14, 2017 agenda; **Don Wortman seconded the motion.** Committee unanimously approved.

Action Item #2: Approve January 10, 2017 Meeting Minutes

Sue Perry moved to approve January 10, 2017 meeting minutes; **Mr. Wortman seconded the motion.** Committee unanimously approved.

Information Item #1: Budget Update FY 17 & Proposed FY 18 & FY19 Budget

FY 17 Budget: Quotes for spring tree stock are due in the next few weeks. Planting of S. Main Street, S. Industrial and S. Maple will occur this spring.

FY18 and FY19 Budget Allocations

Dean Fund Budget Allocation - FY 18		
Activity #		
6317	Post Plant Care	\$ 12,000.00
6320	Trimming	\$ 12,000.00
6325	Stump Removal	\$ 1,800.00
6327	Tree Planting	\$ 24,000.00
6329	Tree Removals	\$ 10,200.00
	Total	\$ 60,000.00

Dean Fund Budget Allocation - FY 19		
Activity #		
6317	Post Plant Care	\$ 12,000.00
6320	Trimming	\$ 12,000.00
6325	Stump Removal	\$ 1,800.00
6327	Tree Planting	\$ 24,000.00
6329	Tree Removals	\$ 10,200.00
	Total	\$ 60,000.00

Discussion Item #1: Veteran’s Memorial Park

Amy Kuras, Park Planner and Erika Pratt, Volunteer and Outreach Coordinator for the City’s Give 365 attended the meeting to discuss possible projects for Veteran’s Memorial Park. Parks has been discussing options for the bed at Vet’s Park with the sign.

Discussion to move the sign up and add back drops of flowering trees (Crabapples) behind the sign. If the sign is moved up and the bed is relocated to the corner is there an option to move irrigation? Amy/Erika to look at the possibility of extending the irrigation and of moving the sign. Maintenance and mowing pattern will need to be considered along with creating a simple design. DFC asked if Parks can come up with a proposed budget for the project.

Discussion of having a field to Vet’s Park sign entrance for a future meeting.

Discussion Item #2: Citizen Pruner Program – purchase additional pole pruners

Mr. Westerman moved to provide \$900 for 3 pole pruners for the Citizen Pruner program. Edi Bletcher seconded the motion. **Sue Perry amended motion** to provide \$1,500.00 for purchase of equipment for Citizen Pruner program. **Ken Westerman seconded motion.** Committee unanimously approved.

Information Item #3: March 14, 2017 meeting date and agenda items

Vet’s Memorial Park agenda item

Don Wortman will not be available for March 14 meeting.

Staff will send out a Doodle poll to identify new dates for Dean Fund Committee meetings from May through October.

Ms. Perry moved adjourned the meeting, **Mr. Westerman seconded the motion.** **Mr. Muth** adjourned the meeting at 10:22 a.m.

DEAN FUND BUDGET	FY 17
Investment Income (Projected)	\$27,500
Prior Year Fund Balance	\$30,000
Total	\$57,500

Project Name	Approved Amount	Status
Dean Promenade Tree Watering	\$1,867.50	In progress. Approved a total of \$2,490 for 4 months of watering. One month of watering was in FY16. <i>(Approved 5/18/2016)</i>
Dean Promenade Tree Removal and Replacement	\$1,500.00	To be completed Fall 2016 <i>(Approved 08/17/2016)</i>
Vesper Tree Planting – 4 crabapples	\$1,300.00	To be completed Fall 2016 <i>(Approved 5/18/2016)</i>
South Industrial (Stadium to Eisenhower Blvd) – plant 45 trees (including some removal/replacements) and 1-year of post planting care	\$22,500.00	To be completed Spring 2016 <i>(Approved 11/08/2016)</i>
Maple Road (Stadium to Ann Arbor Saline Rd)- plant 29 trees (including some removal/replacements) and 1-year of post planting care	\$14,800.00	To be completed Spring 2016 <i>(Approved 11/08/2016)</i>
S. Main Street and W. William- tree removal/stump removal/tree planting of 9 dead/dying zelkovas, pruning of remainder of trees and 1-year of post planting care.	\$11,500.00	To be completed Spring 2016 <i>(Approved 11/08/2016)</i>
Pruning tools for the Citizen Pruner program	\$1,500.00	
Total	\$54,967.50	
Remaining Unencumbered Budget	\$2,532.50	

2017 Meeting Calendar

January 10, 2017
February 14, 2017
March 14, 2017
April 11, 2017
May 9, 2017
June 13, 2017

July 11, 2017
August 8, 2017
September 12, 2017
October 10, 2017
November 17, 2017
December 12, 2017