

# CONSTRUCTION REQUEST FOR PROPOSAL

**RFP# 22-34**

## **WTP HVAC Improvements – Phase II**

City of Ann Arbor  
Water Treatment Services Unit



**Due Date: May 10, 2022 by 2:00 p.m. (local time)**

Issued By:

City of Ann Arbor  
Procurement Unit  
301 E. Huron Street  
Ann Arbor, MI 48104

# TABLE OF CONTENTS

SECTION I: GENERAL INFORMATION.....	3
SECTION II: SCOPE OF WORK.....	10
SECTION III: MINIMUM INFORMATION REQUIRED .....	11
SECTION IV: ATTACHMENTS .....	22

## **SECTION I - GENERAL INFORMATION**

### **A. OBJECTIVE**

The purpose of this Request for Proposal (RFP) is to select a firm to procure and install heating, ventilation and cooling improvements throughout the Ann Arbor Water Treatment Plant.

### **B. QUESTIONS AND CLARIFICATIONS / DESIGNATED CITY CONTACTS**

All questions regarding this Request for Proposal (RFP) shall be submitted via e-mail. Questions will be accepted and answered in accordance with the terms and conditions of this RFP.

**All questions shall be submitted on or before April 29, 2022 at 5:00 p.m. (local time)**, and should be addressed as follows:

Scope of Work/Proposal Content questions shall be e-mailed to **jeff.johnston@tetrattech.com**

RFP Process and Compliance questions shall be e-mailed to Colin Spencer, Buyer - CSpencer@a2gov.org

Should any prospective bidder be in doubt as to the true meaning of any portion of this RFP, or should the prospective bidder find any ambiguity, inconsistency, or omission therein, the prospective bidder shall make a written request for an official interpretation or correction by the due date for questions above.

All interpretations, corrections, or additions to this RFP will be made only as an official addendum that will be posted to a2gov.org and MITN.info and it shall be the prospective bidder's responsibility to ensure they have received all addenda before submitting a proposal. Any addendum issued by the City shall become part of the RFP, and must be incorporated in the proposal where applicable.

### **C. PRE-PROPOSAL MEETING**

A pre-proposal conference for this project will be held on **April 19, 2022 at 2:00 pm at Ann Arbor WTP located at 919 Sunset Rd, Ann Arbor, MI 48103.**

Attendance at this conference is highly recommended. Administrative and technical questions regarding this project will be answered at this time. The pre-proposal conference is for information only. Any answers furnished will not be official until verified in writing by the Financial Service Area, Procurement Unit. Answers that change or substantially clarify the proposal will be affirmed in an addendum.

### **D. PROPOSAL FORMAT**

To be considered, each firm must submit a response to this RFP using the format provided in Section III. No other distribution of proposals is to be made by the prospective bidder. An official authorized to bind the bidder to its provisions must sign the proposal. Each proposal must remain valid for at least one hundred and twenty (120) days from the due date of this RFP.

Proposals should be prepared simply and economically providing a straightforward, concise description of the bidder's ability to meet the requirements of the RFP. No erasures are permitted. Mistakes may be crossed out and corrected and must be initialed in ink by the person signing the proposal.

## **E. SELECTION CRITERIA**

Responses to this RFP will be evaluated using a point system as shown in Section III. A selection committee comprised primarily of staff from the City will complete the evaluation.

If interviews are desired by the City, the selected firms will be given the opportunity to discuss their proposal, qualifications, past experience, and their fee proposal in more detail. The City further reserves the right to interview the key personnel assigned by the selected bidder to this project.

All proposals submitted may be subject to clarifications and further negotiation. All agreements resulting from negotiations that differ from what is represented within the RFP or in the proposal response shall be documented and included as part of the final contract.

## **F. SEALED PROPOSAL SUBMISSION**

**All proposals are due and must be delivered to the City on or before May 10, 2022 by 2:00 p.m. (local time).** Proposals submitted late or via oral, telephonic, telegraphic, electronic mail or facsimile **will not** be considered or accepted.

**Each respondent should submit in a sealed envelope**

- **one (1) original proposal**
- **one (1) additional proposal copy**
- **one (1) digital copy of the proposal preferably on a USB/flash drive as one file in PDF format**

Proposals submitted should be clearly marked: **RFP No. 22-34 – WTP HVAC System Improvements – Phase II**

and list the bidder's name and address.

Proposals must be addressed and delivered to:  
City of Ann Arbor  
c/o Customer Service  
301 East Huron Street  
Ann Arbor, MI 48107

All proposals received on or before the due date will be publicly opened and recorded on the due date. No immediate decisions will be rendered.

Hand delivered proposals may be dropped off in the Purchasing drop box located in the Ann Street (north) vestibule/entrance of City Hall which is accessible to the public at all hours. The City will not be liable to any prospective bidder for any unforeseen circumstances, delivery, or postal delays. Postmarking on the due date will not substitute for receipt of the proposal.

Bidders are responsible for submission of their proposal. Additional time will not be granted to a single prospective bidder. However, additional time may be granted to all prospective bidders at the discretion of the City.

**A proposal may be disqualified if the following required forms are not included with the proposal:**

- **Attachment D - Prevailing Wage Declaration of Compliance**
- **Attachment E - Living Wage Declaration of Compliance**
- **Attachment G - Vendor Conflict of Interest Disclosure Form**
- **Attachment H - Non-Discrimination Declaration of Compliance**

***Proposals that fail to provide these forms listed above upon proposal opening may be deemed non-responsive and may not be considered for award.***

## **G. DISCLOSURES**

Under the Freedom of Information Act (Public Act 442), the City is obligated to permit review of its files, if requested by others. All information in a proposal is subject to disclosure under this provision. This act also provides for a complete disclosure of contracts and attachments thereto.

## **H. TYPE OF CONTRACT**

A sample of the Construction Agreement is included as Attachment A. Those who wish to submit a proposal to the City are required to review this sample agreement carefully. **The City will not entertain changes to its Construction Agreement.**

For all construction work, the respondent must further adhere to the City of Ann Arbor General Conditions. The General Conditions are included herein. Retainage will be held as necessary based on individual tasks and not on the total contract value. The Contractor shall provide the required bonds included in the Contract Documents for the duration of the Contract.

The City reserves the right to award the total proposal, to reject any or all proposals in whole or in part, and to waive any informality or technical defects if, in the City's sole judgment, the best interests of the City will be so served.

This RFP and the selected bidder's response thereto, shall constitute the basis of the scope of services in the contract by reference.

## **I. NONDISCRIMINATION**

All bidders proposing to do business with the City shall satisfy the contract compliance administrative policy adopted by the City Administrator in accordance with the Section 9:158 of the Ann Arbor City Code. Breach of the obligation not to discriminate as outlined in Attachment G shall be a material breach of the contract. Contractors are required to post a copy of Ann Arbor's Non-Discrimination Ordinance attached at all work locations where its employees provide services under a contract with the City.

## **J. WAGE REQUIREMENTS**

The Attachments provided herein outline the requirements for payment of prevailing wages or of a "living wage" to employees providing service to the City under this contract. The successful bidder must comply with all applicable requirements and provide documentary proof of compliance when requested.

Pursuant to Resolution R-16-469 all public improvement contractors are subject to prevailing wage and will be required to provide to the City payroll records sufficient to demonstrate compliance with the prevailing wage requirements. Use of Michigan Department of Transportation Prevailing Wage Forms (sample attached hereto) or a City-approved equivalent will be required along with wage rate interviews.

For laborers whose wage level are subject to federal, state and/or local prevailing wage law the appropriate Davis-Bacon wage rate classification is identified based upon the work including within this contract. **The wage determination(s) current on the date 10 days before proposals are due shall apply to this contract.** The U.S. Department of Labor (DOL) has provided explanations to assist with classification in the following resource link: [www.wdol.gov](http://www.wdol.gov).

For the purposes of this RFP the Construction Type of Building will apply.

## **K. CONFLICT OF INTEREST DISCLOSURE**

The City of Ann Arbor Purchasing Policy requires that the consultant complete a Conflict of Interest Disclosure form. A contract may not be awarded to the selected bidder unless and until the Procurement Unit and the City Administrator have reviewed the Disclosure form and determined that no conflict exists under applicable federal, state, or local law or administrative regulation. Not every relationship or situation disclosed on the Disclosure Form may be a disqualifying conflict. Depending on applicable law and regulations, some contracts may awarded on the recommendation of the City Administrator after full disclosure, where such action is allowed by law, if demonstrated competitive pricing exists and/or it is determined the award is in the best interest of the City. A copy of the Conflict of Interest Disclosure Form is attached.

## **L. COST LIABILITY**

The City of Ann Arbor assumes no responsibility or liability for costs incurred by the bidder prior to the execution of an Agreement. The liability of the City is limited to the terms and conditions outlined in the Agreement. By submitting a proposal, bidder

agrees to bear all costs incurred or related to the preparation, submission, and selection process for the proposal.

**M. DEBARMENT**

Submission of a proposal in response to this RFP is certification that the Respondent is not currently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from participation in this transaction by any State or Federal departments or agency. Submission is also agreement that the City will be notified of any changes in this status.

**N. PROPOSAL PROTEST**

All proposal protests must be in writing and filed with the Purchasing Manager within five (5) business days of the award action. The bidder must clearly state the reasons for the protest. If any bidder contacts a City Service Area/Unit and indicates a desire to protest an award, the Service Area/Unit shall refer the bidder to the Purchasing Manager. The Purchasing Manager will provide the bidder with the appropriate instructions for filing the protest. The protest shall be reviewed by the City Administrator or designee, whose decision shall be final.

Any inquiries or requests regarding this procurement should be only submitted in writing to the Designated City Contacts provided herein. Attempts by the bidder to initiate contact with anyone other than the Designated City Contacts provided herein that the bidder believes can influence the procurement decision, e.g., Elected Officials, City Administrator, Selection Committee Members, Appointed Committee Members, etc., may lead to immediate elimination from further consideration.

**O. SCHEDULE**

The following is the schedule for this RFP process.

<b>Activity/Event</b>	<b>Anticipated Date</b>
Pre-proposal Meeting Ann Arbor WTP 919 Sunset Rd, Ann Arbor, MI 48103	April 19, 2022, 2:00 p.m. (Local Time)
Written Question Deadline	April 22, 2022, 5:00 p.m. (Local Time)
Addenda Published (if needed)	Week of May 2, 2022
Proposal Due Date	May 10, 2022, 2:00 p.m. (Local Time)
Selection/Negotiations	May 2022
Expected City Council Authorizations	July 2022
Expected NTP	August 1, 2022

The above schedule is for information purposes only and is subject to change at the City's discretion.

**P. IRS FORM W-9**

The selected bidder will be required to provide the City of Ann Arbor an IRS form W-9.

## **Q. RESERVATION OF RIGHTS**

1. The City reserves the right in its sole and absolute discretion to accept or reject any or all proposals, or alternative proposals, in whole or in part, with or without cause.
2. The City reserves the right to waive, or not waive, informalities or irregularities in terms or conditions of any proposal if determined by the City to be in its best interest.
3. The City reserves the right to request additional information from any or all bidders.
4. The City reserves the right to reject any proposal that it determines to be unresponsive and deficient in any of the information requested within RFP.
5. The City reserves the right to determine whether the scope of the project will be entirely as described in the RFP, a portion of the scope, or a revised scope be implemented.
6. The City reserves the right to select one or more contractors or service providers to perform services.
7. The City reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in this RFP, unless clearly and specifically noted in the proposal submitted.
8. The City reserves the right to disqualify proposals that fail to respond to any requirements outlined in the RFP, or failure to enclose copies of the required documents outlined within the RFP.

## **R. IDLEFREE ORDINANCE**

The City of Ann Arbor adopted an idling reduction Ordinance that went into effect July 1, 2017. The full text of the ordinance (including exemptions) can be found at: [www.a2gov.org/idlefree](http://www.a2gov.org/idlefree).

Under the ordinance, No Operator of a Commercial Vehicle shall cause or permit the Commercial Vehicle to Idle:

- (a) For any period of time while the Commercial Vehicle is unoccupied; or
- (b) For more than 5 minutes in any 60-minute period while the Commercial Vehicle is occupied.

In addition, generators and other internal combustion engines are covered

- (1) Excluding Motor Vehicle engines, no internal combustion engine shall be operated except when it is providing power or electrical energy to equipment or a tool that is actively in use.

## **S. ENVIRONMENTAL COMMITMENT**

The City of Ann Arbor recognizes its responsibility to minimize negative impacts on human health and the environment while supporting a vibrant community and economy. The City further recognizes that the products and services the City buys have inherent environmental and economic impacts and that the City should make procurement decisions that embody, promote, and encourage the City's commitment to the environment.



The City encourages potential vendors to bring forward emerging and progressive products and services that are best suited to the City's environmental principles.

#### **T. BID SECURITY**

Each bid must be accompanied by a certified check, or Bid Bond by a surety licensed and authorized to do business within the State of Michigan, in the amount of 5% of the total of the bid price.

#### **U. MAJOR SUBCONTRACTORS**

The Bidder shall identify each major subcontractor it expects to engage for this Contract if the work to be subcontracted is 15% or more of the bid sum or over \$50,000, whichever is less. The Bidder also shall identify the work to be subcontracted to each major subcontractor. The Bidder shall not change or replace a subcontractor without approval by the City.

#### **V. LIQUIDATED DAMAGES**

A liquidated damages clause, as given on page C-2, Article III of the Contract, provides that the Contractor shall pay the City as liquidated damages, and not as a penalty, a sum certain per day for each and every day that the Contractor may be in default of completion of the specified work, within the time(s) stated in the Contract, or written extensions.

Liquidated damages clauses, as given in the General Conditions, provide further that the City shall be entitled to impose and recover liquidated damages for breach of the obligations under Chapter 112 of the City Code.

The liquidated damages are for the non-quantifiable aspects of any of the previously identified events and do not cover actual damages that can be shown or quantified nor are they intended to preclude recovery of actual damages in addition to the recovery of liquidated damages.

## **SECTION II - SCOPE OF WORK**

**Please see the plan and detailed specifications set for more details.**

### **A. Objective**

The City of Ann Arbor, Michigan, is requesting proposals from construction firms able to provide heating, ventilation and cooling improvements as well as roofing replacement to the City of Ann Arbor Water Treatment Services Unit.

### **B. Standard Specifications**

All work not otherwise specified will be performed under this Contract shall be performed in accordance with the Public Services Department Standard Specifications in effect at the date of availability of the contract documents stipulated in the Advertisement. All work under this Contract which is not included in these Standard Specifications, or which is performed using modifications to these Standard Specifications, shall be performed in accordance with the Detailed Specifications provided during the implementation of individual tasks under this Contract.

Copies of the Standard Specifications can be downloaded from the following web link.

<https://www.a2gov.org/departments/engineering/Pages/Engineering-and-Contractor-Resources.aspx>

## **SECTION III - MINIMUM INFORMATION REQUIRED**

### **PROPOSAL FORMAT**

The following describes the elements that should be included in each of the proposal sections and the weighted point system that will be used for evaluation of the proposals.

Bidders should organize Proposals into the following Sections:

- A. Qualifications, Experience and Accountability
- B. Workplace Safety
- C. Workforce Development
- D. Social Equity and Sustainability
- E. Schedule of Pricing/Cost
- F. Authorized Negotiator
- G. Attachments

*Bidders are strongly encouraged to provide details for all of the information requested below within initial proposals. Backup documentation may be requested at the sole discretion of the City to validate all of the responses provided herein by bidders. False statements by bidders to any of the criteria provided herein will result in the proposal being considered non-responsive and will not be considered for award.*

Pursuant to Sec 1:314(9) of the City Code which sets forth requirements for evaluating construction bids, Bidders should submit the following:

#### **A. Qualifications, Experience and Accountability - 20 Points**

1. Qualifications and experience of the bidder and of key persons, management, and supervisory personnel to be assigned by the bidder.
2. References from individuals or entities the bidder has worked for within the last five (5) years including information regarding records of performance and job site cooperation.
3. Evidence of any quality assurance program used by the bidder and the results of any such program on the bidder's previous projects.
4. A statement from the bidder as to any major subcontractors it expects to engage including the name, work, and amount.

#### **B. Workplace Safety – 20 Points**

1. Documentation of an on-going, Michigan OSHA-approved safety-training program for employees to be used on the proposed job site.

2. Evidence of the bidder's worker's compensation Experience Modification Rating ("EMR"). Preference within this criterion will be given to an EMR of 1.0 or less based on a three-year average.
3. Evidence that all craft labor that will be employed by the bidder for the project has, or will have prior to project commencement, completed at least the OSHA 10-hour training course for safety established by the U.S. Department of Labor, Occupational Safety & Health Administration.
4. The safety record of bidder and major subcontractors, including OSHA, MIOSHA, or other safety violations.

**C. Workforce Development – 20 Points**

1. The ratio of masters or journeypersons to apprentices proposed to be used on the construction project job site, if apprentices are to be used on the project.
2. Documentation as to bidder's pay rates, health insurance, pension or other retirement benefits, paid leave, or other fringe benefits to its employees.
3. Documentation that the bidder participates in a Registered Apprenticeship Program that is registered with the United States Department of Labor Office of Apprenticeship or by a State Apprenticeship Agency recognized by the USDOL Office of Apprenticeship.

**D. Social Equity and Sustainability – 20 Points**

1. A statement from the bidder as to what percentage of its workforce resides in the City of Ann Arbor and in Washtenaw County, Michigan. The City will consider in evaluating which bids best serve its interests, the extent to which responsible and qualified bidders are able to achieve this goal.
2. Evidence of Equal Employment Opportunity Programs for minorities, women, veterans, returning citizens, and small businesses.
3. Evidence that the bidder is an equal opportunity employer and does not discriminate on the basis of race, sex, pregnancy, age, religion, national origin, marital status, sexual orientation, gender identity or expression, height, weight, or disability.
4. The bidder's proposed use of sustainable products, technologies, or practices for the project, which reduce the impact on human health and the environment, including raw materials acquisition, production, manufacturing, packaging, distribution, reuse, operation, maintenance, and waste management.

5. The bidder's environmental record, including findings of violations and penalties imposed by government agencies.

**E. Schedule of Pricing/Cost – 20 Points**

Company: \_\_\_\_\_

Project: WTP HVAC Improvements – Phase II

Notes:

1. Provide a Unit Price and Total Price for all bid items specified.
2. Quantities included in the bid table represent estimated quantities for different work. The CONTRACTOR shall be compensated for the actual number of items completed using the unit prices provided.
3. The City, at its sole discretion, may elect to delete any portion of the work delineated below, with no change to the unit prices provided. Work shall be determined based upon the availability of funds.
4. Any item not provided in the following list shall be considered incidental.
5. Change order shall be awarded based on the base bid or any combination of a base bid and alternate bid in any manner the City believes to be in its best interest.

Item No.	Item Description	Qty	Unit	Unit Price	Total Price
1.	General Conditions (Max, 10% of items 2 through 12)	1	LS	\$	\$
2.	Ventilation Improvements (Lime Rooms, Filter Gallery, Ammonia Bldg., Sodium Hydroxide Vault)	1	LS	\$	\$
3	AHU Replacement and Roofing Repair – (AHUs 1-4)	1	LS	\$	\$
4	AHU Replacement and Roofing Repair (AHU-6, FCU-1/HP-1)	1	LS		
5	AHU Replacement and Roofing Repair - (Ozone Building AHUs 1-3)	1	LS	\$	\$
6	Roofing Replacement - Administration Building	1	LS	\$	\$
7	Brick Masonry Repointing	200	LF	\$	\$
8	Final Closeout	1	LS	\$	\$

9	Permit Allowance	1	LS	\$ 5,000	\$ 5,000
10	Temporary HVAC Allowance	1	LS	\$10,000	\$10,000
11.	Misc. Allowance	1	LS	\$25,000	\$25,000
12.	Certified Payroll Compliance and Reporting	1	LS	\$	\$
<b>TOTAL BASE QUOTATION (ITEMS 1 THROUGH 12)</b>					<b>\$</b>

**Total** Base Quotation: \_\_\_\_\_ Dollars

(\$ \_\_\_\_\_)

(Amount shall be shown in both words and figures. In case of a discrepancy, the amount shown in words shall govern.)

**Alternates**

***Bidder shall list alternate bid item prices below.***

**Alternate No. 1 – Extended Warranty for Air Handling Units in specification section 23 74 16.13 (Extend warranty to 4 years). This price shall include general contractor mark-up as specified in general conditions.**

**Add: \_\_\_\_\_ Dollars (\$ \_\_\_\_\_)**  
**(Amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words shall govern.)**

**Alternate No. 2a – Use Carrier Air Handling Units in Lieu of Daikin/Valent/Hastings**

**Add/Deduct: \_\_\_\_\_ Dollars (\$ \_\_\_\_\_)**  
**(Amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words shall govern.)**

**Alternate No. 2b – Use Aeon Air Handling Units in lieu of Daikin/Valent/Hastings**

**Add/Deduct: \_\_\_\_\_ Dollars (\$ \_\_\_\_\_)**  
**(Amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words shall govern.)**

**Alternate No. 2c – Use Trane Air Handling Units in lieu of Daikin/Valent/Hastings**

**Add/Deduct: \_\_\_\_\_ Dollars (\$ \_\_\_\_\_)**  
**(Amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words shall govern.)**

**Alternate No. 3 – Use white roof membrane and flashing in lieu of black.**

**Add/Deduct: \_\_\_\_\_ Dollars (\$\_\_\_\_\_)**  
**(Amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words shall govern.)**

## QUOTATION FORM

### SECTION 2 – MATERIAL, EQUIPMENT AND ENVIRONMENTAL ALTERNATES

The Base Bid proposal price shall include materials and equipment selected from the designated items and manufacturers listed in the request for quotation. This is done to establish uniformity in bidding and to establish standards of quality for the items named.

If the Contractor wishes to quote alternate items for consideration by the City, it may do so under this Section. A complete description of the item and the proposed price differential must be provided. Unless approved at the time of award, substitutions where items are specifically named will be considered only as a negotiated change in Contract Sum.

If an environmental alternative is bid the City strongly encourages bidders to provide recent examples of product testing and previous successful use for the City to properly evaluate the environmental alternative. Testing data from independent accredited organizations are strongly preferred.

<u>Item Number</u>	<u>Description</u>	<u>Add/Deduct Amount</u>
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If the Contractor does not suggest any material or equipment alternate, the Contractor **MUST** complete the following statement:

For the work outlined in this request for bid, the bidder does NOT propose any material or equipment alternate under the Contract.

Signature of Authorized Representative of Contractor \_\_\_\_\_ Date \_\_\_\_\_



**BID FORM**  
*SECTION 3 - TIME ALTERNATE*

If the Contractor takes exception to the time stipulated in the Summary of Work-Mechanical, it is requested to stipulate below its proposed time for performance of the work. Consideration will be given to time in evaluating the quotation.

If the Contractor does not suggest any time alternate, the Contractor **MUST** complete the following statement:

For the work outlined in this request for bid, the bidder does NOT propose any time alternate under the Contract.

Signature of Authorized Representative of Contractor \_\_\_\_\_ Date \_\_\_\_\_

**BID FORM**  
**SECTION 4 - MAJOR SUBCONTRACTORS**

For purposes of this Contract, a Subcontractor is anyone (other than the Contractor) who performs work (other than or in addition to the furnishing of materials, plans or equipment) at or about the construction site, directly or indirectly for or on behalf of the Contractor (and whether or not in privity of Contract with the Contractor), but shall not include any individual who furnishes merely the individual's own personal labor or services.

Contractor agrees that all subcontracts entered into by the Contractor shall contain similar wage provision to Section 4 of the General Conditions covering subcontractor's employees who perform work on this contract.

For the work outlined in these documents the Bidder expects to engage the following major subcontractors to perform the work identified:

<u>Subcontractor</u> (Name and Address)	<u>Work</u>	<u>Amount</u>
Siemens	<b>Mechanical</b>  <b>Electrical</b>  <b>Programming/Controls</b>  <b>Testing/Balancing</b>  <b>Roofing</b>	

If the Bidder does not expect to engage any major subcontractor, the Bidder **MUST** complete the following statement:

For the work outlined in this request for bid, the bidder does NOT expect to engage any major subcontractor to perform work under the Contract.

Signature of Authorized Representative of Contractor \_\_\_\_\_ Date \_\_\_\_\_

## BID FORM

### SECTION 5 – CONTRACTOR REFERENCES

Include a minimum of 3 references from similar project completed within the past 10 years.

1) \_\_\_\_\_  
Project Name                                      Cost                                      Date Constructed

\_\_\_\_\_                                      \_\_\_\_\_  
Contact Name                                      Phone Number

2) \_\_\_\_\_  
Project Name                                      Cost                                      Date Constructed

\_\_\_\_\_                                      \_\_\_\_\_  
Contact Name                                      Phone Number

3) \_\_\_\_\_  
Project Name                                      Cost                                      Date Constructed

\_\_\_\_\_                                      \_\_\_\_\_  
Contact Name                                      Phone

**F. AUTHORIZED NEGOTIATOR / NEGOTIATIBLE ELEMENTS (ALTERNATES)**

Include the name, phone number, and e-mail address of persons(s) in your organization authorized to negotiate the agreement with the City.

The proposal price shall include materials and equipment selected from the designated items and manufacturers listed in the bidding documents. This is done to establish uniformity in bidding and to establish standards of quality for the items named.

If the bidder wishes to quote alternate items for consideration by the City, it may do so under this Section. A complete description of the item and the proposed price differential must be provided. Unless approved at the time of award, substitutions where items are specifically named will be considered only as a negotiated change in Contract Sum.

If the Bidder takes exception to the time stipulated in Article III of the Contract, Time of Completion, page C-2, it is requested to stipulate its proposed time for performance of the work.

Consideration for any proposed alternative items or time may be negotiated at the discretion of the City.

**G. ATTACHMENTS**

General Declaration, Legal Status of Bidder, Conflict of Interest Form, Living Wage Compliance Form, Prevailing Wage Compliance Form and the Non-Discrimination Form should be completed and returned with the proposal. These elements should be included as attachments to the proposal submission.

**PROPOSAL EVALUATION**

1. The selection committee will evaluate each proposal by the above-described criteria and point system. The City reserves the right to reject any proposal that it determines to be unresponsive and deficient in any of the information requested for evaluation. A proposal with all the requested information does not guarantee the proposing firm to be a candidate for an interview if interviews are selected to be held by the City. The committee may contact references to verify material submitted by the bidder.
2. The committee then will schedule interviews with the selected firms if necessary. The selected firms will be given the opportunity to discuss in more detail their qualifications, past experience, proposed work plan (if applicable) and pricing.
3. The interview should include the project team members expected to work on the project, but no more than six members total. The interview shall consist of a presentation of up to thirty minutes (or the length provided by the committee) by the

bidder, including the person who will be the project manager on this contract, followed by approximately thirty minutes of questions and answers. Audiovisual aids may be used during the oral interviews. The committee may record the oral interviews.

4. The firms interviewed will then be re-evaluated by the above criteria and adjustments to scoring will be made as appropriate. After evaluation of the proposals, further negotiation with the selected firm may be pursued leading to the award of a contract by City Council, if suitable proposals are received.

The City reserves the right to waive the interview process and evaluate the bidder based on their proposal and pricing schedules alone.

The City will determine whether the final scope of the project to be negotiated will be entirely as described in this RFP, a portion of the scope, or a revised scope.

Work to be done under this contract is generally described through the detailed specifications and must be completed fully in accordance with the contract documents.

Any proposal that does not conform fully to these instructions may be rejected.

## **PREPARATION OF PROPOSALS**

Proposals should have no plastic bindings but will not be rejected as non-responsive for being bound. Staples or binder clips are acceptable. Proposals should be printed double sided on recycled paper.

Each person signing the proposal certifies that they are a person in the bidder's firm/organization responsible for the decisions regarding the fees being offered in the Proposal and has not and will not participate in any action contrary to the terms of this provision.

## **ADDENDA**

If it becomes necessary to revise any part of the RFP, notice of the addendum will be posted to Michigan Inter-governmental Trade Network (MITN) [www.mitn.info](http://www.mitn.info) and/or the City of Ann Arbor web site [www.A2gov.org](http://www.A2gov.org) for all parties to download.

Each bidder should acknowledge in its proposal all addenda it has received on the General Declarations form provided in the Attachments section herein. The failure of a bidder to receive or acknowledge receipt of any addenda shall not relieve the bidder of the responsibility for complying with the terms thereof. The City will not be bound by oral responses to inquiries or written responses other than official written addenda.

## **SECTION IV - ATTACHMENTS**

Attachment A – Sample Standard Contract

Attachment B – General Declarations

Attachment C - Legal Status of Bidder

Attachment D – Prevailing Wage Declaration of Compliance Form

Attachment E – Living Wage Declaration of Compliance Form

Attachment F – Living Wage Ordinance Poster

Attachment G – Vendor Conflict of Interest Disclosure Form

Attachment H – Non-Discrimination Ordinance Declaration of Compliance Form

Attachment I – Non-Discrimination Ordinance Poster

Sample Certified Payroll Report Template

Attachment J – Siemens Controls Proposal

**ATTACHMENT A  
SAMPLE STANDARD CONTRACT**

*If a contract is awarded, the selected contractor will be required to adhere to a set of general contract provisions which will become a part of any formal agreement. These provisions are general principles which apply to all contractors of service to the City of Ann Arbor such as the following:*

**Administrative Use Only**  
Contract Date: \_\_\_\_\_

**CONTRACT**

THIS CONTRACT is between the CITY OF ANN ARBOR, a Michigan Municipal Corporation, 301 East Huron Street, Ann Arbor, Michigan 48104 ("City") and \_\_\_\_\_  
\_\_\_\_\_  
("Contractor")

\_\_\_\_\_  
(An individual/partnership/corporation, include state of incorporation) (Address)

Based upon the mutual promises below, the Contractor and the City agree as follows:

**ARTICLE I - Scope of Work**

The Contractor agrees to furnish all of the materials, equipment and labor necessary; and to abide by all the duties and responsibilities applicable to it for the project titled RFP# 22-34 **Ann Arbor Water Treatment Plant HVAC System Improvements – Phase II** in accordance with the requirements and provisions of the following documents, including all written modifications incorporated into any of the documents, all of which are incorporated as part of this Contract:

- |  |                         |
|--|-------------------------|
| Non-discrimination and Living Wage Declaration of Compliance Forms (if applicable) | General Conditions      |
| Vendor Conflict of Interest Form   | Standard Specifications |
| Prevailing Wage Declaration of Compliance Form (if applicable)                     | Detailed Specifications |
| Bid Forms  | Plans                   |
| Contract and Exhibits  | Addenda                 |
| Bonds  |                         |

**ARTICLE II - Definitions**

**Administering Service Area/Unit** means **Water Treatment Services Unit**

**Project** means **WTP HVAC System Improvements – Phase II**

**Supervising Professional** means the person acting under the authorization of the manager of the Administering Service Area/Unit. At the time this Contract is executed, the Supervising Professional is: [Insert the person's name] whose job title is [Insert job

**title]**. If there is any question concerning who the Supervising Professional is, Contractor shall confirm with the manager of the Administering Service Area/Unit.

**Contractor's Representative** means \_\_\_\_\_ **[Insert name]** whose job title is **[Insert job title]**.

### **ARTICLE III - Time of Completion**

- (A) The work to be completed under this Contract shall begin immediately on the date specified in the Notice to Proceed issued by the City.
- (B) The entire work for this Contract shall be completed within three hundred sixty-five (365) consecutive calendar days.
- (C) Failure to complete all the work within the time specified above, including any extension granted in writing by the Supervising Professional, shall obligate the Contractor to pay the City, as liquidated damages and not as a penalty, an amount equal to \$\_\_\_\_\_ for each calendar day of delay in the completion of all the work. If any liquidated damages are unpaid by the Contractor, the City shall be entitled to deduct these unpaid liquidated damages from the monies due the Contractor.

The liquidated damages are for the non-quantifiable aspects of any of the previously identified events and do not cover actual damages that can be shown or quantified nor are they intended to preclude recovery of actual damages in addition to the recovery of liquidated damages.

### **ARTICLE IV - The Contract Sum**

#### ***Choose one only.***

- (A) The City shall pay to the Contractor for the performance of the Contract, the lump sum price as given in the Bid Form in the amount of:  
\_\_\_\_\_ Dollars (\$\_\_\_\_\_)

- (B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the Supervising Professional but not required by the Contract Documents. Increases or decreases shall be determined only by written agreement between the City and Contractor.

### **ARTICLE V - Assignment**

This Contract may not be assigned or subcontracted any portion of any right or obligation under this contract without the written consent of the City. Notwithstanding any consent by the City to any assignment, Contractor shall at all times remain bound to all warranties, certifications, indemnifications, promises and performances, however described, as are required of it under this contract unless specifically released from the requirement, in writing, by the City.



## **ARTICLE VI - Choice of Law**

This Contract shall be construed, governed, and enforced in accordance with the laws of the State of Michigan. By executing this Contract, the Contractor and the City agree to venue in a court of appropriate jurisdiction sitting within Washtenaw County for purposes of any action arising under this Contract. The parties stipulate that the venue referenced in this Contract is for convenience and waive any claim of non-convenience.

Whenever possible, each provision of the Contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the Contract.

## **ARTICLE VII - Relationship of the Parties**

The parties of the Contract agree that it is not a Contract of employment but is a Contract to accomplish a specific result. Contractor is an independent Contractor performing services for the City. Nothing contained in this Contract shall be deemed to constitute any other relationship between the City and the Contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the Contract. Contractor certifies that it is not, and shall not become, overdue or in default to the City for any Contract, debt, or any other obligation to the City including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this Contract.

## **ARTICLE VIII - Notice**

All notices given under this Contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the Contract Documents or other address the Contractor may specify in writing. Notice will be deemed given on the date when one of the following first occur: (1) the date of actual receipt; or (2) three days after mailing certified U.S. mail.

## **ARTICLE IX - Indemnification**

To the fullest extent permitted by law, Contractor shall indemnify, defend and hold the City, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney's fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this Contract, by the Contractor or anyone acting on the Contractor's behalf under this Contract. Contractor shall not be responsible to indemnify the City for losses or damages caused by or resulting from the City's sole negligence. The provisions of this Article shall survive the expiration or earlier termination of this contract for any reason.

## **ARTICLE X - Entire Agreement**

This Contract represents the entire understanding between the City and the Contractor and it supersedes all prior representations, negotiations, agreements, or understandings whether written or oral. Neither party has relied on any prior representations in entering into this Contract. No terms or conditions of either party's invoice, purchase order or other administrative document shall modify the terms and conditions of this Contract, regardless of the other party's failure to

object to such form. This Contract shall be binding on and shall inure to the benefit of the parties to this Contract and their permitted successors and permitted assigns and nothing in this Contract, express or implied, is intended to or shall confer on any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Contract. This Contract may be altered, amended or modified only by written amendment signed by the City and the Contractor.

**ARTICLE XI – Electronic Transactions**

The City and Contractor agree that signatures on this Contract may be delivered electronically in lieu of an original signature and agree to treat electronic signatures as original signatures that bind them to this Contract. This Contract may be executed and delivered by facsimile and upon such delivery, the facsimile signature will be deemed to have the same effect as if the original signature had been delivered to the other party.

**FOR CONTRACTOR**

By \_\_\_\_\_

Its: \_\_\_\_\_

**FOR THE CITY OF ANN ARBOR**

By \_\_\_\_\_  
Christopher Taylor, Mayor

By \_\_\_\_\_  
Jacqueline Beaudry, City Clerk

**Approved as to substance**

By \_\_\_\_\_  
City Administrator

By \_\_\_\_\_  
Services Area Administrator

**Approved as to form and content**

\_\_\_\_\_  
Stephen K. Postema, City Attorney

**PERFORMANCE BOND**

- (1) \_\_\_\_\_ of \_\_\_\_\_ (referred to as "Principal"), and \_\_\_\_\_, a corporation duly authorized to do business in the State of Michigan (referred to as "Surety"), are bound to the City of Ann Arbor, Michigan (referred to as "City"), for \$ \_\_\_\_\_, the payment of which Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, by this bond.
- (2) The Principal has entered a written Contract with the City entitled \_\_\_\_\_, for RFP No. \_\_\_\_\_ and this bond is given for that Contract in compliance with Act No. 213 of the Michigan Public Acts of 1963, as amended, being MCL 129.201 *et seq.*
- (3) Whenever the Principal is declared by the City to be in default under the Contract, the Surety may promptly remedy the default or shall promptly:
- (a) complete the Contract in accordance with its terms and conditions; or
  - (b) obtain a bid or bids for submission to the City for completing the Contract in accordance with its terms and conditions, and upon determination by Surety of the lowest responsible bidder, arrange for a Contract between such bidder and the City, and make available, as work progresses, sufficient funds to pay the cost of completion less the balance of the Contract price; but not exceeding, including other costs and damages for which Surety may be liable hereunder, the amount set forth in paragraph 1.
- (4) Surety shall have no obligation to the City if the Principal fully and promptly performs under the Contract.
- (5) Surety agrees that no change, extension of time, alteration or addition to the terms of the Contract or to the work to be performed thereunder, or the specifications accompanying it shall in any way affect its obligations on this bond, and waives notice of any such change, extension of time, alteration or addition to the terms of the Contract or to the work, or to the specifications.
- (6) Principal, Surety, and the City agree that signatures on this bond may be delivered electronically in lieu of an original signature and agree to treat electronic signatures as original signatures that bind them to this bond. This bond may be executed and delivered by facsimile and upon such delivery, the facsimile signature will be deemed to have the same effect as if the original signature had been delivered to the other party.

**SIGNED AND SEALED** this \_\_\_\_\_ day of \_\_\_\_\_, 202\_.

\_\_\_\_\_  
(Name of Surety Company)

By \_\_\_\_\_  
(Signature)

Its \_\_\_\_\_  
(Title of Office)

Approved as to form:

\_\_\_\_\_  
Stephen K. Postema, City Attorney

\_\_\_\_\_  
(Name of Principal)

By \_\_\_\_\_  
(Signature)

Its \_\_\_\_\_  
(Title of Office)

Name and address of agent:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## LABOR AND MATERIAL BOND

- (1) \_\_\_\_\_  
of \_\_\_\_\_ (referred to as "Principal"), and \_\_\_\_\_, a corporation duly authorized to do business in the State of Michigan, (referred to as "Surety"), are bound to the City of Ann Arbor, Michigan (referred to as "City"), for the use and benefit of claimants as defined in Act 213 of Michigan Public Acts of 1963, as amended, being MCL 129.201 et seq., in the amount of \$ \_\_\_\_\_, for the payment of which Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, by this bond.
- (2) The Principal has entered a written Contract with the City entitled \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_, for RFP No. \_\_\_\_\_; and this bond is given for that Contract in compliance with Act No. 213 of the Michigan Public Acts of 1963 as amended;
- (3) If the Principal fails to promptly and fully repay claimants for labor and material reasonably required under the Contract, the Surety shall pay those claimants.
- (4) Surety's obligations shall not exceed the amount stated in paragraph 1, and Surety shall have no obligation if the Principal promptly and fully pays the claimants.
- (5) Principal, Surety, and the City agree that signatures on this bond may be delivered electronically in lieu of an original signature and agree to treat electronic signatures as original signatures that bind them to this bond. This bond may be executed and delivered by facsimile and upon such delivery, the facsimile signature will be deemed to have the same effect as if the original signature had been delivered to the other party.

**SIGNED AND SEALED** this \_\_\_\_\_ day of \_\_\_\_\_, 202\_

\_\_\_\_\_  
(Name of Surety Company)

By \_\_\_\_\_  
(Signature)

Its \_\_\_\_\_  
(Title of Office)

Approved as to form:

\_\_\_\_\_  
Stephen K. Postema, City Attorney

\_\_\_\_\_  
(Name of Principal)

By \_\_\_\_\_  
(Signature)

Its \_\_\_\_\_  
(Title of Office)

Name and address of agent:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## GENERAL CONDITIONS

### **Section 1 - Execution, Correlation and Intent of Documents**

The contract documents shall be signed in 2 copies by the City and the Contractor.

The contract documents are complementary and what is called for by any one shall be binding. The intention of the documents is to include all labor and materials, equipment and transportation necessary for the proper execution of the work. Materials or work described in words which so applied have a well-known technical or trade meaning have the meaning of those recognized standards.

In case of a conflict among the contract documents listed below in any requirement(s), the requirement(s) of the document listed first shall prevail over any conflicting requirement(s) of a document listed later.

(1) Addenda in reverse chronological order; (2) Detailed Specifications; (3) Standard Specifications; (4) Plans; (5) General Conditions; (6) Contract; (7) Bid Forms; (8) Bond Forms; (9) Bid.

### **Section 2 - Order of Completion**

The Contractor shall submit with each invoice, and at other times reasonably requested by the Supervising Professional, schedules showing the order in which the Contractor proposes to carry on the work. They shall include the dates at which the Contractor will start the several parts of the work, the estimated dates of completion of the several parts, and important milestones within the several parts.

### **Section 3 - Familiarity with Work**

The Bidder or its representative shall make personal investigations of the site of the work and of existing structures and shall determine to its own satisfaction the conditions to be encountered, the nature of the ground, the difficulties involved, and all other factors affecting the work proposed under this Contract. The Bidder to whom this Contract is awarded will not be entitled to any additional compensation unless conditions are clearly different from those which could reasonably have been anticipated by a person making diligent and thorough investigation of the site.

The Bidder shall immediately notify the City upon discovery, and in every case prior to submitting its Bid, of every error or omission in the bidding documents that would be identified by a reasonably competent, diligent Bidder. In no case will a Bidder be allowed the benefit of extra compensation or time to complete the work under this Contract for extra expenses or time spent as a result of the error or omission.

### **Section 4 - Wage Requirements**

Under this Contract, the Contractor shall conform to Chapter 14 of Title I of the Code of the City of Ann Arbor as amended; which in part states "...that all craftsmen, mechanics and laborers employed directly on the site in connection with said improvements, including said employees of

subcontractors, shall receive the prevailing wage for the corresponding classes of craftsmen, mechanics and laborers, as determined by statistics for the Ann Arbor area compiled by the United States Department of Labor. At the request of the City, any contractor or subcontractor shall provide satisfactory proof of compliance with the contract provisions required by the Section.

Pursuant to Resolution R-16-469 all public improvement contractors are subject to prevailing wage and will be required to provide to the City payroll records sufficient to demonstrate compliance with the prevailing wage requirements. A sample Prevailing Wage Form is provided in the Appendix herein for reference as to what will be expected from contractors. Use of the Prevailing Wage Form provided in the Appendix section or a City-approved equivalent will be required along with wage rate interviews.

Where the Contract and the Ann Arbor City Ordinance are silent as to definitions of terms required in determining contract compliance with regard to prevailing wages, the definitions provided in the Davis-Bacon Act as amended (40 U.S.C. 278-a to 276-a-7) for the terms shall be used.

If the Contractor is a "covered employer" as defined in Chapter 23 of the Ann Arbor City Code, the Contractor agrees to comply with the living wage provisions of Chapter 23 of the Ann Arbor City Code. The Contractor agrees to pay those employees providing Services to the City under this Contract a "living wage," as defined in Section 1:815 of the Ann Arbor City Code, as adjusted in accordance with Section 1:815(3); to post a notice approved by the City of the applicability of Chapter 23 in every location in which regular or contract employees providing services under this Contract are working; to maintain records of compliance; if requested by the City, to provide documentation to verify compliance; to take no action that would reduce the compensation, wages, fringe benefits, or leave available to any employee or person contracted for employment in order to pay the living wage required by Section 1:815; and otherwise to comply with the requirements of Chapter 23.

Contractor agrees that all subcontracts entered into by the Contractor shall contain similar wage provision covering subcontractor's employees who perform work on this contract.

## **Section 5 - Non-Discrimination**

The Contractor agrees to comply, and to require its subcontractor(s) to comply, with the nondiscrimination provisions of MCL 37.2209. The Contractor further agrees to comply with the provisions of Section 9:158 of Chapter 112 of Title IX of the Ann Arbor City Code, and to assure that applicants are employed and that employees are treated during employment in a manner which provides equal employment opportunity.

## **Section 6 - Materials, Appliances, Employees**

Unless otherwise stipulated, the Contractor shall provide and pay for all materials, labor, water, tools, equipment, light, power, transportation, and other facilities necessary or used for the execution and completion of the work. Unless otherwise specified, all materials incorporated in the permanent work shall be new, and both workmanship and materials shall be of the highest quality. The Contractor shall, if required, furnish satisfactory evidence as to the kind and quality of materials.



The Contractor shall at all times enforce strict discipline and good order among its employees, and shall seek to avoid employing on the work any unfit person or anyone not skilled in the work assigned.

Adequate sanitary facilities shall be provided by the Contractor.

## **Section 7 - Qualifications for Employment**

The Contractor shall employ competent laborers and mechanics for the work under this Contract. For work performed under this Contract, employment preference shall be given to qualified local residents.

## **Section 8 - Royalties and Patents**

The Contractor shall pay all royalties and license fees. It shall defend all suits or claims for infringements of any patent rights and shall hold the City harmless from loss on account of infringement except that the City shall be responsible for all infringement loss when a particular process or the product of a particular manufacturer or manufacturers is specified, unless the City has notified the Contractor prior to the signing of the Contract that the particular process or product is patented or is believed to be patented.

## **Section 9 - Permits and Regulations**

The Contractor must secure and pay for all permits, permit or plan review fees and licenses necessary for the prosecution of the work. These include but are not limited to City building permits, right-of-way permits, lane closure permits, right-of-way occupancy permits, and the like. The City shall secure and pay for easements shown on the plans unless otherwise specified.

The Contractor shall give all notices and comply with all laws, ordinances, rules and regulations bearing on the conduct of the work as drawn and specified. If the Contractor observes that the contract documents are at variance with those requirements, it shall promptly notify the Supervising Professional in writing, and any necessary changes shall be adjusted as provided in the Contract for changes in the work.

## **Section 10 - Protection of the Public and of Work and Property**

The Contractor is responsible for the means, methods, sequences, techniques and procedures of construction and safety programs associated with the work contemplated by this contract. The Contractor, its agents or sub-contractors, shall comply with the "General Rules and Regulations for the Construction Industry" as published by the Construction Safety Commission of the State of Michigan and to all other local, State and National laws, ordinances, rules and regulations pertaining to safety of persons and property.

The Contractor shall take all necessary and reasonable precautions to protect the safety of the public. It shall continuously maintain adequate protection of all work from damage, and shall take all necessary and reasonable precautions to adequately protect all public and private property from injury or loss arising in connection with this Contract. It shall make good any damage, injury or loss to its work and to public and private property resulting from lack of reasonable protective precautions, except as may be due to errors in the contract documents, or caused by agents or

employees of the City. The Contractor shall obtain and maintain sufficient insurance to cover damage to any City property at the site by any cause.

In an emergency affecting the safety of life, or the work, or of adjoining property, the Contractor is, without special instructions or authorization from the Supervising Professional, permitted to act at its discretion to prevent the threatened loss or injury. It shall also so act, without appeal, if authorized or instructed by the Supervising Professional.

Any compensation claimed by the Contractor for emergency work shall be determined by agreement or in accordance with the terms of Claims for Extra Cost - Section 15.

## **Section 11 - Inspection of Work**

The City shall provide sufficient competent personnel for the inspection of the work.

The Supervising Professional shall at all times have access to the work whenever it is in preparation or progress, and the Contractor shall provide proper facilities for access and for inspection.

If the specifications, the Supervising Professional's instructions, laws, ordinances, or any public authority require any work to be specially tested or approved, the Contractor shall give the Supervising Professional timely notice of its readiness for inspection, and if the inspection is by an authority other than the Supervising Professional, of the date fixed for the inspection. Inspections by the Supervising Professional shall be made promptly, and where practicable at the source of supply. If any work should be covered up without approval or consent of the Supervising Professional, it must, if required by the Supervising Professional, be uncovered for examination and properly restored at the Contractor's expense.

Re-examination of any work may be ordered by the Supervising Professional, and, if so ordered, the work must be uncovered by the Contractor. If the work is found to be in accordance with the contract documents, the City shall pay the cost of re-examination and replacement. If the work is not in accordance with the contract documents, the Contractor shall pay the cost.

## **Section 12 - Superintendence**

The Contractor shall keep on the work site, during its progress, a competent superintendent and any necessary assistants, all satisfactory to the Supervising Professional. The superintendent will be responsible to perform all on-site project management for the Contractor. The superintendent shall be experienced in the work required for this Contract. The superintendent shall represent the Contractor and all direction given to the superintendent shall be binding as if given to the Contractor. Important directions shall immediately be confirmed in writing to the Contractor. Other directions will be confirmed on written request. The Contractor shall give efficient superintendence to the work, using its best skill and attention.

## **Section 13 - Changes in the Work**

The City may make changes to the quantities of work within the general scope of the Contract at any time by a written order and without notice to the sureties. If the changes add to or deduct from the extent of the work, the Contract Sum shall be adjusted accordingly. All the changes shall be

executed under the conditions of the original Contract except that any claim for extension of time caused by the change shall be adjusted at the time of ordering the change.

In giving instructions, the Supervising Professional shall have authority to make minor changes in the work not involving extra cost and not inconsistent with the purposes of the work, but otherwise, except in an emergency endangering life or property, no extra work or change shall be made unless in pursuance of a written order by the Supervising Professional, and no claim for an addition to the Contract Sum shall be valid unless the additional work was ordered in writing.

The Contractor shall proceed with the work as changed and the value of the work shall be determined as provided in Claims for Extra Cost - Section 15.

## **Section 14 - Extension of Time**

Extension of time stipulated in the Contract for completion of the work will be made if and as the Supervising Professional may deem proper under any of the following circumstances:

- (1) When work under an extra work order is added to the work under this Contract;
- (2) When the work is suspended as provided in Section 20;
- (3) When the work of the Contractor is delayed on account of conditions which could not have been foreseen, or which were beyond the control of the Contractor, and which were not the result of its fault or negligence;
- (4) Delays in the progress of the work caused by any act or neglect of the City or of its employees or by other Contractors employed by the City;
- (5) Delay due to an act of Government;
- (6) Delay by the Supervising Professional in the furnishing of plans and necessary information;
- (7) Other cause which in the opinion of the Supervising Professional entitles the Contractor to an extension of time.

The Contractor shall notify the Supervising Professional within 7 days of an occurrence or conditions which, in the Contractor's opinion, entitle it to an extension of time. The notice shall be in writing and submitted in ample time to permit full investigation and evaluation of the Contractor's claim. The Supervising Professional shall acknowledge receipt of the Contractor's notice within 7 days of its receipt. Failure to timely provide the written notice shall constitute a waiver by the Contractor of any claim.

In situations where an extension of time in contract completion is appropriate under this or any other section of the contract, the Contractor understands and agrees that the only available adjustment for events that cause any delays in contract completion shall be extension of the required time for contract completion and that there shall be no adjustments in the money due the Contractor on account of the delay.

## Section 15 - Claims for Extra Cost

If the Contractor claims that any instructions by drawings or other media issued after the date of the Contract involved extra cost under this Contract, it shall give the Supervising Professional written notice within 7 days after the receipt of the instructions, and in any event before proceeding to execute the work, except in emergency endangering life or property. The procedure shall then be as provided for Changes in the Work-Section I3. No claim shall be valid unless so made.

If the Supervising Professional orders, in writing, the performance of any work not covered by the contract documents, and for which no item of work is provided in the Contract, and for which no unit price or lump sum basis can be agreed upon, then the extra work shall be done on a Cost-Plus-Percentage basis of payment as follows:

- (1) The Contractor shall be reimbursed for all reasonable costs incurred in doing the work, and shall receive an additional payment of 15% of all the reasonable costs to cover both its indirect overhead costs and profit;
- (2) The term "Cost" shall cover all payroll charges for employees and supervision required under the specific order, together with all worker's compensation, Social Security, pension and retirement allowances and social insurance, or other regular payroll charges on same; the cost of all material and supplies required of either temporary or permanent character; rental of all power-driven equipment at agreed upon rates, together with cost of fuel and supply charges for the equipment; and any costs incurred by the Contractor as a direct result of executing the order, if approved by the Supervising Professional;
- (3) If the extra is performed under subcontract, the subcontractor shall be allowed to compute its charges as described above. The Contractor shall be permitted to add an additional charge of 5% percent to that of the subcontractor for the Contractor's supervision and contractual responsibility;
- (4) The quantities and items of work done each day shall be submitted to the Supervising Professional in a satisfactory form on the succeeding day, and shall be approved by the Supervising Professional and the Contractor or adjusted at once;
- (5) Payments of all charges for work under this Section in any one month shall be made along with normal progress payments. Retainage shall be in accordance with Progress Payments-Section 16.

No additional compensation will be provided for additional equipment, materials, personnel, overtime or special charges required to perform the work within the time requirements of the Contract.

When extra work is required and no suitable price for machinery and equipment can be determined in accordance with this Section, the hourly rate paid shall be 1/40 of the basic weekly rate listed in the Rental Rate Blue Book published by Dataquest Incorporated and applicable to the time period the equipment was first used for the extra work. The hourly rate will be deemed to include all costs of operation such as bucket or blade, fuel, maintenance, "regional factors", insurance, taxes, and the like, but not the costs of the operator.

## **Section 16 - Progress Payments**

The Contractor shall submit each month, or at longer intervals, if it so desires, an invoice covering work performed for which it believes payment, under the Contract terms, is due. The submission shall be to the City's Finance Department - Accounting Division. The Supervising Professional will, within 10 days following submission of the invoice, prepare a certificate for payment for the work in an amount to be determined by the Supervising Professional as fairly representing the acceptable work performed during the period covered by the Contractor's invoice. To insure the proper performance of this Contract, the City will retain a percentage of the estimate in accordance with Act 524, Public Acts of 1980. The City will then, following the receipt of the Supervising Professional's Certificate, make payment to the Contractor as soon as feasible, which is anticipated will be within 15 days.

An allowance may be made in progress payments if substantial quantities of permanent material have been delivered to the site but not incorporated in the completed work if the Contractor, in the opinion of the Supervising Professional, is diligently pursuing the work under this Contract. Such materials shall be properly stored and adequately protected. Allowance in the estimate shall be at the invoice price value of the items. Notwithstanding any payment of any allowance, all risk of loss due to vandalism or any damages to the stored materials remains with the Contractor.

In the case of Contracts which include only the Furnishing and Delivering of Equipment, the payments shall be; 60% of the Contract Sum upon the delivery of all equipment to be furnished, or in the case of delivery of a usable portion of the equipment in advance of the total equipment delivery, 60% of the estimated value of the portion of the equipment may be paid upon its delivery in advance of the time of the remainder of the equipment to be furnished; 30% of the Contract Sum upon completion of erection of all equipment furnished, but not later than 60 days after the date of delivery of all of the equipment to be furnished; and payment of the final 10% on final completion of erection, testing and acceptance of all the equipment to be furnished; but not later than 180 days after the date of delivery of all of the equipment to be furnished, unless testing has been completed and shows the equipment to be unacceptable.

With each invoice for periodic payment, the Contractor shall enclose a Contractor's Declaration - Section 43, and an updated project schedule per Order of Completion - Section 2.

## **Section 17 - Deductions for Uncorrected Work**

If the Supervising Professional decides it is inexpedient to correct work that has been damaged or that was not done in accordance with the Contract, an equitable deduction from the Contract price shall be made.

## **Section 18 - Correction of Work Before Final Payment**

The Contractor shall promptly remove from the premises all materials condemned by the Supervising Professional as failing to meet Contract requirements, whether incorporated in the work or not, and the Contractor shall promptly replace and re-execute the work in accordance with the Contract and without expense to the City and shall bear the expense of making good all work of other contractors destroyed or damaged by the removal or replacement.

If the Contractor does not remove the condemned work and materials within 10 days after written notice, the City may remove them and, if the removed material has value, may store the material

at the expense of the Contractor. If the Contractor does not pay the expense of the removal within 10 days thereafter, the City may, upon 10 days written notice, sell the removed materials at auction or private sale and shall pay to the Contractor the net proceeds, after deducting all costs and expenses that should have been borne by the Contractor. If the removed material has no value, the Contractor must pay the City the expenses for disposal within 10 days of invoice for the disposal costs.

The inspection or lack of inspection of any material or work pertaining to this Contract shall not relieve the Contractor of its obligation to fulfill this Contract and defective work shall be made good. Unsuitable materials may be rejected by the Supervising Professional notwithstanding that the work and materials have been previously overlooked by the Supervising Professional and accepted or estimated for payment or paid for. If the work or any part shall be found defective at any time before the final acceptance of the whole work, the Contractor shall forthwith make good the defect in a manner satisfactory to the Supervising Professional. The judgment and the decision of the Supervising Professional as to whether the materials supplied and the work done under this Contract comply with the requirements of the Contract shall be conclusive and final.

## **Section 19 - Acceptance and Final Payment**

Upon receipt of written notice that the work is ready for final inspection and acceptance, the Supervising Professional will promptly make the inspection. When the Supervising Professional finds the work acceptable under the Contract and the Contract fully performed, the Supervising Professional will promptly sign and issue a final certificate stating that the work required by this Contract has been completed and is accepted by the City under the terms and conditions of the Contract. The entire balance found to be due the Contractor, including the retained percentage, shall be paid to the Contractor by the City within 30 days after the date of the final certificate.

Before issuance of final certificates, the Contractor shall file with the City:

- (1) The consent of the surety to payment of the final estimate;
- (2) The Contractor's Affidavit in the form required by Section 44.

In case the Affidavit or consent is not furnished, the City may retain out of any amount due the Contractor, sums sufficient to cover all lienable claims.

The making and acceptance of the final payment shall constitute a waiver of all claims by the City except those arising from:

- (1) unsettled liens;
- (2) faulty work appearing within 12 months after final payment;
- (3) hidden defects in meeting the requirements of the plans and specifications;
- (4) manufacturer's guarantees.

It shall also constitute a waiver of all claims by the Contractor, except those previously made and still unsettled.

## **Section 20 - Suspension of Work**

The City may at any time suspend the work, or any part by giving 5 days notice to the Contractor in writing. The work shall be resumed by the Contractor within 10 days after the date fixed in the

written notice from the City to the Contractor to do so. The City shall reimburse the Contractor for expense incurred by the Contractor in connection with the work under this Contract as a result of the suspension.

If the work, or any part, shall be stopped by the notice in writing, and if the City does not give notice in writing to the Contractor to resume work at a date within 90 days of the date fixed in the written notice to suspend, then the Contractor may abandon that portion of the work suspended and will be entitled to the estimates and payments for all work done on the portions abandoned, if any, plus 10% of the value of the work abandoned, to compensate for loss of overhead, plant expense, and anticipated profit.

## **Section 21 - Delays and the City's Right to Terminate Contract**

If the Contractor refuses or fails to prosecute the work, or any separate part of it, with the diligence required to insure completion, ready for operation, within the allowable number of consecutive calendar days specified plus extensions, or fails to complete the work within the required time, the City may, by written notice to the Contractor, terminate its right to proceed with the work or any part of the work as to which there has been delay. After providing the notice the City may take over the work and prosecute it to completion, by contract or otherwise, and the Contractor and its sureties shall be liable to the City for any excess cost to the City. If the Contractor's right to proceed is terminated, the City may take possession of and utilize in completing the work, any materials, appliances and plant as may be on the site of the work and useful for completing the work. The right of the Contractor to proceed shall not be terminated or the Contractor charged with liquidated damages where an extension of time is granted under Extension of Time - Section 14.

If the Contractor is adjudged a bankrupt, or if it makes a general assignment for the benefit of creditors, or if a receiver is appointed on account of its insolvency, or if it persistently or repeatedly refuses or fails except in cases for which extension of time is provided, to supply enough properly skilled workers or proper materials, or if it fails to make prompt payments to subcontractors or for material or labor, or persistently disregards laws, ordinances or the instructions of the Supervising Professional, or otherwise is guilty of a substantial violation of any provision of the Contract, then the City, upon the certificate of the Supervising Professional that sufficient cause exists to justify such action, may, without prejudice to any other right or remedy and after giving the Contractor 3 days written notice, terminate this Contract. The City may then take possession of the premises and of all materials, tools and appliances thereon and without prejudice to any other remedy it may have, make good the deficiencies or finish the work by whatever method it may deem expedient, and deduct the cost from the payment due the Contractor. The Contractor shall not be entitled to receive any further payment until the work is finished. If the expense of finishing the work, including compensation for additional managerial and administrative services exceeds the unpaid balance of the Contract Sum, the Contractor and its surety are liable to the City for any excess cost incurred. The expense incurred by the City, and the damage incurred through the Contractor's default, shall be certified by the Supervising Professional.

## **Section 22 - Contractor's Right to Terminate Contract**

If the work should be stopped under an order of any court, or other public authority, for a period of 3 months, through no act or fault of the Contractor or of anyone employed by it, then the Contractor may, upon 7 days written notice to the City, terminate this Contract and recover from the City payment for all acceptable work executed plus reasonable profit.

## **Section 23 - City's Right To Do Work**

If the Contractor should neglect to prosecute the work properly or fail to perform any provision of this Contract, the City, 3 days after giving written notice to the Contractor and its surety may, without prejudice to any other remedy the City may have, make good the deficiencies and may deduct the cost from the payment due to the Contractor.

## **Section 24 - Removal of Equipment and Supplies**

In case of termination of this Contract before completion, from any or no cause, the Contractor, if notified to do so by the City, shall promptly remove any part or all of its equipment and supplies from the property of the City, failing which the City shall have the right to remove the equipment and supplies at the expense of the Contractor.

The removed equipment and supplies may be stored by the City and, if all costs of removal and storage are not paid by the Contractor within 10 days of invoicing, the City upon 10 days written notice may sell the equipment and supplies at auction or private sale, and shall pay the Contractor the net proceeds after deducting all costs and expenses that should have been borne by the Contractor and after deducting all amounts claimed due by any lien holder of the equipment or supplies.

## **Section 25 - Responsibility for Work and Warranties**

The Contractor assumes full responsibility for any and all materials and equipment used in the construction of the work and may not make claims against the City for damages to materials and equipment from any cause except negligence or willful act of the City. Until its final acceptance, the Contractor shall be responsible for damage to or destruction of the project (except for any part covered by Partial Completion and Acceptance - Section 26). The Contractor shall make good all work damaged or destroyed before acceptance. All risk of loss remains with the Contractor until final acceptance of the work (Section 19) or partial acceptance (Section 26). The Contractor is advised to investigate obtaining its own builders risk insurance.

The Contractor shall guarantee the quality of the work for a period of one year. The Contractor shall also unconditionally guarantee the quality of all equipment and materials that are furnished and installed under the contract for a period of one year. At the end of one year after the Contractor's receipt of final payment, the complete work, including equipment and materials furnished and installed under the contract, shall be inspected by the Contractor and the Supervising Professional. Any defects shall be corrected by the Contractor at its expense as soon as practicable but in all cases within 60 days. Any defects that are identified prior to the end of one year shall also be inspected by the Contractor and the Supervising Professional and shall be corrected by the Contractor at its expense as soon as practicable but in all cases within 60 days. The Contractor shall assign all manufacturer or material supplier warranties to the City prior to final payment. The assignment shall not relieve the Contractor of its obligations under this paragraph to correct defects.



## **Section 26 - Partial Completion and Acceptance**

If at any time prior to the issuance of the final certificate referred to in Acceptance and Final Payment - Section 19, any portion of the permanent construction has been satisfactorily completed, and if the Supervising Professional determines that portion of the permanent construction is not required for the operations of the Contractor but is needed by the City, the Supervising Professional shall issue to the Contractor a certificate of partial completion, and immediately the City may take over and use the portion of the permanent construction described in the certificate, and exclude the Contractor from that portion.

The issuance of a certificate of partial completion shall not constitute an extension of the Contractor's time to complete the portion of the permanent construction to which it relates if the Contractor has failed to complete it in accordance with the terms of this Contract. The issuance of the certificate shall not release the Contractor or its sureties from any obligations under this Contract including bonds.

If prior use increases the cost of, or delays the work, the Contractor shall be entitled to extra compensation, or extension of time, or both, as the Supervising Professional may determine.

## **Section 27 - Payments Withheld Prior to Final Acceptance of Work**

The City may withhold or, on account of subsequently discovered evidence, nullify the whole or part of any certificate to the extent reasonably appropriate to protect the City from loss on account of:

- (1) Defective work not remedied;
- (2) Claims filed or reasonable evidence indicating probable filing of claims by other parties against the Contractor;
- (3) Failure of the Contractor to make payments properly to subcontractors or for material or labor;
- (4) Damage to another Contractor.

When the above grounds are removed or the Contractor provides a Surety Bond satisfactory to the City which will protect the City in the amount withheld, payment shall be made for amounts withheld under this section.

## **Section 28 - Contractor's Insurance**

- (1) The Contractor shall procure and maintain during the life of this Contract, including the guarantee period and during any warranty work, such insurance policies, including those set forth below, as will protect itself and the City from all claims for bodily injuries, death or property damage that may arise under this Contract; whether the act(s) or omission(s) giving rise to the claim were made by the Contractor, any subcontractor, or anyone employed by them directly or indirectly. Prior to commencement of any work under this contract, Contractor shall provide to the City documentation satisfactory to the City, through City-approved means (currently myCOI), demonstrating it has obtained the required policies and endorsements. The certificates of insurance endorsements and/or copies of

policy language shall document that the Contractor satisfies the following minimum requirements. Contractor shall add registration@mycoitracking.com to its safe sender's list so that it will receive necessary communication from myCOI. When requested, Contractor shall provide the same documentation for its subcontractor(s) (if any).

Required insurance policies include:

- (a) Worker's Compensation Insurance in accordance with all applicable state and federal statutes. Further, Employers Liability Coverage shall be obtained in the following minimum amounts:

- Bodily Injury by Accident - \$500,000 each accident
  - Bodily Injury by Disease - \$500,000 each employee
  - Bodily Injury by Disease - \$500,000 each policy limit

- (b) Commercial General Liability Insurance equivalent to, as a minimum, Insurance Services Office form CG 00 01 04 13 or current equivalent. The City of Ann Arbor shall be named as an additional insured. There shall be no added exclusions or limiting endorsements specifically for the following coverages: Products and Completed Operations, Explosion, Collapse and Underground coverage or Pollution. Further there shall be no added exclusions or limiting endorsements that diminish the City's protections as an additional insured under the policy. The following minimum limits of liability are required:

- \$1,000,000 Each occurrence as respect Bodily Injury Liability or Property Damage Liability, or both combined.
  - \$2,000,000 Per Project General Aggregate
  - \$1,000,000 Personal and Advertising Injury
  - \$2,000,000 Products and Completed Operations Aggregate, which, notwithstanding anything to the contrary herein, shall be maintained for three years from the date the Project is completed.

- (c) Motor Vehicle Liability Insurance, including Michigan No-Fault Coverages, equivalent to, as a minimum, Insurance Services Office form CA 00 01 10 13 or current equivalent. Coverage shall include all owned vehicles, all non-owned vehicles and all hired vehicles. The City of Ann Arbor shall be named as an additional insured. There shall be no added exclusions or limiting endorsements that diminish the City's protections as an additional insured under the policy. Further, the limits of liability shall be \$1,000,000 for each occurrence as respects Bodily Injury Liability or Property Damage Liability, or both combined.

- (d) Umbrella/Excess Liability Insurance shall be provided to apply excess of the Commercial General Liability, Employers Liability and the Motor Vehicle coverage enumerated above, for each occurrence and for aggregate in the amount of \$1,000,000.

- (2) Insurance required under subsection (1)(b) and (1)(c) above shall be considered primary as respects any other valid or collectible insurance that the City may possess, including any self-insured retentions the City may have; and any other insurance the City does possess shall be considered excess insurance only and shall not be required to contribute

with this insurance. Further, the Contractor agrees to waive any right of recovery by its insurer against the City for any insurance listed herein.

- (3) Insurance companies and policy forms are subject to approval of the City Attorney, which approval shall not be unreasonably withheld. Documentation must provide and demonstrate an unconditional and un-qualified 30-day written notice of cancellation in favor of the City of Ann Arbor. Further, the documentation must explicitly state the following: (a) the policy number(s); name of insurance company(s); name and address of the agent(s) or authorized representative(s); name(s), email address(es), and address of insured; project name; policy expiration date; and specific coverage amounts; (b) any deductibles or self-insured retentions which may be approved by the City, in its sole discretion; (c) that the policy conforms to the requirements specified Contractor shall furnish the City with satisfactory certificates of insurance and endorsements prior to commencement of any work. Upon request, the Contractor shall provide within 30 days a copy of the policy(ies) and all required endorsements to the City. If any of the above coverages expire by their terms during the term of this Contract, the Contractor shall deliver proof of renewal and/or new policies and endorsements to the Administering Service Area/Unit at least ten days prior to the expiration date.
- (4) Any Insurance provider of Contractor shall be authorized to do business in the State of Michigan and shall carry and maintain a minimum rating assigned by A.M. Best & Company's Key Rating Guide of "A-" Overall and a minimum Financial Size Category of "V". Insurance policies and certificates issued by non-authorized insurance companies are not acceptable unless approved in writing by the City.
- (5) City reserves the right to require additional coverage and/or coverage amounts as may be included from time to time in the Detailed Specifications for the Project.
- (6) The provisions of General Condition 28 shall survive the expiration or earlier termination of this contract for any reason.

## **Section 29 - Surety Bonds**

Bonds will be required from the successful bidder as follows:

- (1) A Performance Bond to the City of Ann Arbor for the amount of the bid(s) accepted;
- (2) A Labor and Material Bond to the City of Ann Arbor for the amount of the bid(s) accepted.

Bonds shall be executed on forms supplied by the City in a manner and by a Surety Company authorized to transact business in Michigan and satisfactory to the City Attorney.

## **Section 30 - Damage Claims**

The Contractor shall be held responsible for all damages to property of the City or others, caused by or resulting from the negligence of the Contractor, its employees, or agents during the progress of or connected with the prosecution of the work, whether within the limits of the work or elsewhere. The Contractor must restore all property injured including sidewalks, curbing, sodding, pipes, conduit, sewers or other public or private property to not less than its original condition with new work.

## **Section 31 - Refusal to Obey Instructions**

If the Contractor refuses to obey the instructions of the Supervising Professional, the Supervising Professional shall withdraw inspection from the work, and no payments will be made for work performed thereafter nor may work be performed thereafter until the Supervising Professional shall have again authorized the work to proceed.

## **Section 32 - Assignment**

Neither party to the Contract shall assign the Contract without the written consent of the other. The Contractor may assign any monies due to it to a third party acceptable to the City.

## **Section 33 - Rights of Various Interests**

Whenever work being done by the City's forces or by other contractors is contiguous to work covered by this Contract, the respective rights of the various interests involved shall be established by the Supervising Professional, to secure the completion of the various portions of the work in general harmony.

The Contractor is responsible to coordinate all aspects of the work, including coordination of, and with, utility companies and other contractors whose work impacts this project.

## **Section 34 - Subcontracts**

The Contractor shall not award any work to any subcontractor without prior written approval of the City. The approval will not be given until the Contractor submits to the City a written statement concerning the proposed award to the subcontractor. The statement shall contain all information the City may require.

The Contractor shall be as fully responsible to the City for the acts and omissions of its subcontractors, and of persons either directly or indirectly employed by them, as it is for the acts and omissions of persons directly employed by it.

The Contractor shall cause appropriate provisions to be inserted in all subcontracts relative to the work to bind subcontractors to the Contractor by the terms of the General Conditions and all other contract documents applicable to the work of the subcontractors and to give the Contractor the same power to terminate any subcontract that the City may exercise over the Contractor under any provision of the contract documents.

Nothing contained in the contract documents shall create any contractual relation between any subcontractor and the City.

## **Section 35 - Supervising Professional's Status**

The Supervising Professional has the right to inspect any or all work. The Supervising Professional has authority to stop the work whenever stoppage may be appropriate to insure the proper execution of the Contract. The Supervising Professional has the authority to reject all work and materials which do not conform to the Contract and to decide questions which arise in the execution of the work.

The Supervising Professional shall make all measurements and determinations of quantities. Those measurements and determinations are final and conclusive between the parties.

## **Section 36 - Supervising Professional's Decisions**

The Supervising Professional shall, within a reasonable time after their presentation to the Supervising Professional, make decisions in writing on all claims of the City or the Contractor and on all other matters relating to the execution and progress of the work or the interpretation of the contract documents.

## **Section 37 - Storing Materials and Supplies**

Materials and supplies may be stored at the site of the work at locations agreeable to the City unless specific exception is listed elsewhere in these documents. Ample way for foot traffic and drainage must be provided, and gutters must, at all times, be kept free from obstruction. Traffic on streets shall be interfered with as little as possible. The Contractor may not enter or occupy with agents, employees, tools, or material any private property without first obtaining written permission from its owner. A copy of the permission shall be furnished to the Supervising Professional.

## **Section 38 - Lands for Work**

The Contractor shall provide, at its own expense and without liability to the City, any additional land and access that may be required for temporary construction facilities or for storage of materials.

## **Section 39 - Cleaning Up**

The Contractor shall, as directed by the Supervising Professional, remove at its own expense from the City's property and from all public and private property all temporary structures, rubbish and waste materials resulting from its operations unless otherwise specifically approved, in writing, by the Supervising Professional.

## **Section 40 - Salvage**

The Supervising Professional may designate for salvage any materials from existing structures or underground services. Materials so designated remain City property and shall be transported or stored at a location as the Supervising Professional may direct.

## **Section 41 - Night, Saturday or Sunday Work**

No night or Sunday work (without prior written City approval) will be permitted except in the case of an emergency and then only to the extent absolutely necessary. The City may allow night work which, in the opinion of the Supervising Professional, can be satisfactorily performed at night. Night work is any work between 8:00 p.m. and 7:00 a.m. No Saturday work will be permitted unless the Contractor gives the Supervising Professional at least 48 hours but not more than 5 days notice of the Contractor's intention to work the upcoming Saturday.

## **Section 42 - Sales Taxes**

Under State law the City is exempt from the assessment of State Sales Tax on its direct purchases. Contractors who acquire materials, equipment, supplies, etc. for incorporation in City projects are not likewise exempt. State Law shall prevail. The Bidder shall familiarize itself with the State Law and prepare its Bid accordingly. No extra payment will be allowed under this Contract for failure of the Contractor to make proper allowance in this bid for taxes it must pay.

## Section 43

### CONTRACTOR'S DECLARATION

I hereby declare that I have not, during the period \_\_\_\_\_, 20\_\_\_\_, to \_\_\_\_\_, 20\_\_\_\_, performed any work, furnished any materials, sustained any loss, damage or delay, or otherwise done anything in addition to the regular items (or executed change orders) set forth in the Contract titled \_\_\_\_\_, for which I shall ask, demand, sue for, or claim compensation or extension of time from the City, except as I hereby make claim for additional compensation or extension of time as set forth on the attached itemized statement. I further declare that I have paid all payroll obligations related to this Contract that have become due during the above period and that all invoices related to this Contract received more than 30 days prior to this declaration have been paid in full except as listed below.

There is/is not (Contractor please circle one and strike one as appropriate) an itemized statement attached regarding a request for additional compensation or extension of time.

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Date

By \_\_\_\_\_  
(Signature)

Its \_\_\_\_\_  
(Title of Office)

Past due invoices, if any, are listed below.

**Section 44**

**CONTRACTOR'S AFFIDAVIT**

The undersigned Contractor, \_\_\_\_\_, represents that on \_\_\_\_\_, 20\_\_\_, it was awarded a contract by the City of Ann Arbor, Michigan to \_\_\_\_\_ under the terms and conditions of a Contract titled \_\_\_\_\_. The Contractor represents that all work has now been accomplished and the Contract is complete.

The Contractor warrants and certifies that all of its indebtedness arising by reason of the Contract has been fully paid or satisfactorily secured; and that all claims from subcontractors and others for labor and material used in accomplishing the project, as well as all other claims arising from the performance of the Contract, have been fully paid or satisfactorily settled. The Contractor agrees that, if any claim should hereafter arise, it shall assume responsibility for it immediately upon request to do so by the City of Ann Arbor.

The Contractor, for valuable consideration received, does further waive, release and relinquish any and all claims or right of lien which the Contractor now has or may acquire upon the subject premises for labor and material used in the project owned by the City of Ann Arbor.

This affidavit is freely and voluntarily given with full knowledge of the facts.

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Date

By \_\_\_\_\_  
(Signature)

Its \_\_\_\_\_  
(Title of Office)

Subscribed and sworn to before me, on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_ County, Michigan

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
County, MI  
My commission expires on:



## **STANDARD SPECIFICATIONS**

All work under this contract shall be performed in accordance with the Public Services Department Standard Specifications in effect at the date of availability of the contract documents stipulated in the Bid. All work under this Contract which is not included in these Standard Specifications, or which is performed using modifications to these Standard Specifications, shall be performed in accordance with the Detailed Specifications included in these contract documents.

Standard Specifications are available online:

<http://www.a2gov.org/departments/engineering/Pages/Engineering-and-Contractor-Resources.aspx>

## DETAILED SPECIFICATIONS

## DETAILED SPECIFICATIONS

### TABLE OF CONTENTS

01 11 13	Summary
01 21 00	Allowances
01 22 00	Unit Prices
01 23 00	Alternates
01 26 00	Contract Modification Procedures
01 27 00	Measurement and Payment
01 29 00	Applications for Payment
01 31 00	Project Coordination
01 32 00	Construction Progress Documentation
01 33 00	Submittals
01 35 16	Alteration Project Procedures
01 40 00	Quality Requirements
01 42 00	References
01 45 00	Quality Control
01 50 00	Temporary Facilities
01 53 40	Protection of Environment
01 60 00	General Equipment Stipulation
01 63 00	Substitution Request Application
01 77 00	Contract Closeout
01 78 00	Closeout Submittals
01 78 10	Operation & Maintenance Manuals
01 81 00	Commissioning
01 82 00	Demonstration and Training
02 41 19	Selective Demolition
04 01 20.64	Brick Masonry Repointing
05 50 00	Metal Fabrications
06 10 53	Miscellaneous Rough Carpentry
07 53 23	Ethylene-Propylene-Diene-Monomer (EPDM) Roofing
07 62 00	Sheet Metal Flashing and Trim
07 84 13	Penetration Firestopping
07 92 00	Joint Sealants
08 91 19	Fixed Louvers
09 91 24	Interior Painting (MPI Standards)
23 01 30.52	Existing HVAC Air Distribution System Cleaning
23 05 13	Common Motor Requirements for HVAC Equipment
23 05 29	Hangers and Supports for HVAC Piping and Equipment
23 05 48.13	Vibration Controls for HVAC
23 05 53	Identification for HVAC Piping and Equipment
23 05 93	Testing Adjusting, and Balancing for HVAC
23 07 13	Duct Insulation
23 09 23	Direct Digital Control (DDC) System for HVAC
23 11 23	Facility Natural-Gas Piping
23 22 16	Steam and Condensate Heating Piping Specialties

23 31 13	Metal Ducts
23 33 00	Air Duct Accessories
23 33 46	Flexible Ducts
23 34 13	Axial HVAC Fans
23 34 16	Centrifugal HVAC Fans
23 37 13.13	Air Diffusers
23 74 16.13	Air Handling Units
23 81 26	Split-System Air-Conditioners
26 05 00	Common Work Results for Electrical
26 05 19	Low-Voltage Electrical Conductors and Cables
26 05 26	Grounding and Bonding for Electrical Systems
26 05 29	Hangers and Supports for Electrical Systems
26 05 33	Raceway and Boxes for Electrical Systems
26 28 16	Enclosed Switches and Circuit Breakers

## SECTION 01 11 13 - SUMMARY OF WORK

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. The Work to be performed shall consist of furnishing tools, equipment, materials, supplies, and manufactured articles, and furnishing all labor, transportation, and services (including applying for permits, paying permit fees, and scheduling and closing inspections), including but not limited to fuel, power, water, essential communications, and performing all Work or other operations required in strict accordance with the Drawings and these specifications. The Work shall be complete, and all Work, materials, and services not expressly indicated or called for in the Contract Documents which may be necessary for the complete and proper construction of the Work in good faith shall be provided by the Contractor as though originally so indicated, at no increase in cost to the City.
- B. The Project is located at the Ann Arbor Water Treatment Plant, 919 Sunset Road, Ann Arbor, MI 48103.
- C. The Work consists of demolition, installation of new air handlers, new and replacement ventilation, duct work, thermostats, electrical, controls, software upgrades and all other work needed for a complete job.

#### 1.02 WORK SEQUENCE

- A. CONTRACTOR shall arrange its Work so that at no time shall it cause unnecessary interruption to the operation of existing facilities. In order to meet the overall objective of this Project, certain elements of the Work must be completed in a particular sequence. It may also be necessary to do certain parts of the Work outside normal working hours. CONTRACTOR shall do this Work at such times and at no additional cost to Owner. CONTRACTOR shall be completely responsible for fines and other enforcement imposed upon the facility resulting from inadvertent or unplanned interruptions caused by CONTRACTOR that result in water quality violations. CONTRACTOR shall be responsible for the means and methods of construction but a suggested sequence of construction is as follows:
  - 1. Demolish ductwork but allow existing air handler units to continue to ventilate and blow air into spaces
  - 2. Construct as much of the new ductwork and control systems as possible
  - 3. Demolish existing air handlers unit and install new air handler units within the timeframe included in Table 1. Immediately start new air handlers and continue duct work tie ins.
- B. CONTRACTOR shall submit complete details of its plan to Engineer for review
- C. Suggested sequence for work is (work shall start demonstration period by end of specified ranges):
  - AHU-6 – April 1 through April 15, 2023
  - Lime Aging, Slaker Rooms, AHU-2 – April 15 through April 30, 2023
  - AHU-1, AHU-4, AHU-3 – May 1, 2023 through May 15, 2023
  - Ozone Building AHUs – May 16, 2023 through May 30, 2023
  - Sodium Hydroxide and Ammonia Vault Ventilation – June 1, 2023 through June 15, 2023.



### 1.03 CONTRACTOR USE OF PREMISES

- A. Limit use of the premises to construction activities in areas indicated; allow for Owner occupancy and use by the public. Confine operations to areas within Contract limits indicated. Portions of the Site beyond areas in which construction operations are indicated are not to be disturbed.
- B. Keep driveways and entrances serving the premises clear and available to Owner, Owner's employees, and private property owners at all times. Do not use these areas for parking or storage of materials. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on Site. Areas for Contractor's trailers, equipment, and material storage, and CONTRACTOR's employee parking shall be as indicated on Drawings or agreed by Owner prior to the start of construction.
- C. Use of the Existing Building: Maintain the existing building in a weathertight condition throughout the construction period. Repair damage caused by construction operations. Take all precautions necessary to protect the building and its occupants during the construction period.
- D. City will not make restrooms available for Contractor personnel. Refer to section 01 50 00 for restroom requirements.

### 1.04 OWNER OCCUPANCY

- A. Full OWNER Occupancy: Owner will occupy the Site and existing building during the entire construction period. Cooperate with Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with Owner's operations.
- B. Water Quality (Environmental) Laboratory shall remain in use during work. Contractor shall leave 50% of the floors, desktop, and counters open at all times for use by OWNER. Work in this space shall be completed in two steps, with 50% of space being completed at once and shifting to the remaining 50% upon completion of the work in the first 50%. CONTRACTOR shall be meticulous in keeping this area clean during construction including daily housekeeping and use of tarps to protect laboratory components.

### 1.05 MISCELLANEOUS PROVISIONS

- A. Time and Sequence of Work: In general, it is the intention and understanding that CONTRACTOR shall have control over the sequence or order of execution of the several parts of the Work to be done under the Contract and over the method of accomplishing the required results, except as some particular sequence or method may be distinctly demanded by the Drawings and Project Manual or by the expressed provisions of the Contract. Engineer may, however, make such reasonable requirements as may, in ENGINEER's judgment, be necessary for the proper and effective protection of Work partially or wholly completed, and to these requirements CONTRACTOR shall conform.
- B. The Contractor shall be responsible for coordinating the general construction and electrical, HVAC, plumbing, and controls construction schedules and for ensuring that permanent or temporary service is available for all existing, proposed, and temporary facilities that are required to be on line at any given time. Work shall be done during weather conditions conducive to the work. If performed during extreme temperatures, Contractor shall supply temporary heating, cooling and/or ventilation.

- C. The Contractor has the option of providing temporary facilities that can eliminate a constraint, provided it is done without cost to the Owner and provided that all requirements of these Specifications are fulfilled. Work not specifically covered in the following paragraphs may, in general, be done at any time during the contract period, subject to the operating requirements and constraints and construction requirements outlined hereinafter. All references to days in this Section shall be consecutive calendar days.

#### 1.06 GENERAL CONSTRAINTS

- A. The Contractor shall schedule the Work so that the plant is maintained in continuous operation. All treatment processes shall be maintained in continuous operation during the construction period except during approved process interruptions. Shutdowns and diversions shall conform to the requirements hereinafter specified and shall be minimized by the Contractor as much as possible. If in the judgment of the Engineer a requested shutdown is not required for the Contractor to perform the Work, the Contractor shall utilize approved alternative methods to accomplish the Work. All shutdowns shall be coordinated with and scheduled at times suitable to the Owner. Shutdowns shall not begin until all required materials are on hand and ready for installation. Each shutdown period shall commence at a time approved by the Owner. If the Contractor completes all required Work before the specified transfer period has ended, the Owner may immediately place the existing system back into service.
- B. The Contractor shall give Owner advance notice of proposed shutdowns of any pipe, process, equipment, tank, treatment train, or power source, and shall present all desired shutdowns in the 30 and 60 day schedules at the progress meetings. Shutdowns shall be fully coordinated with the Owner at least 30 days before the scheduled shutdown. Contractor shall lockout/tagout equipment and power sources involved in the shutdowns and diversions. The Owner's personnel shall operate Owner's facilities during shutdowns.
- C. The Contractor shall submit a proposed written plan of work, with a request to schedule shutdown work for Owner and Engineer approval. Work plan shall include sequence of events, needs for coordination with plant staff, plans for lock-out/tag-out, contingency plans for how to return equipment and tanks to service early if needed for emergencies, and details of how the duration of the shut-down will be minimized.
- D. Short-term shutdowns (24 hours or less) shall require 7 days prior notice to schedule date and time with Owner, unless otherwise noted herein. Once a short-term shutdown starts, Contractor shall work continuously until the work is complete and the disrupted process or system can be returned to service. Long-term shutdowns (longer than 24 hours) shall require 30 days prior notice to schedule date and time with Owner, unless otherwise noted herein. The Contractor shall submit a plan of work showing sequence of events throughout shutdown period, and listing all items requiring coordination with Owner's staff. The Contractor shall schedule a coordination meeting with the Owner prior to the initiation of a long-term shutdown. Once a long-term shutdown starts, Contractor shall work on the shutdown area full days, every regular work day, until the work is complete and the disrupted process or system can be returned to service, unless otherwise required herein.
- E. Any temporary work, facilities, roads, walks, protection of existing structures, piping, blind flanges, valves, equipment, etc. that may be required within the Contractor's work limits to maintain continuous and dependable plant operation shall be furnished by the Contractor at the direction of the Owner or Engineer at no extra cost to the Owner.



- F. The Owner shall have the authority to order work stopped or prohibited that would, in his opinion, unreasonably result in interrupting the necessary functions of the plant operations. The Owner reserves the right to cancel a scheduled shutdown, without additional compensation due the Contractor, and will consider a contract extension if the cancellation affects the contractor's critical path.
- G. Unless specifically required by this specification, the Contractor shall not request more than one shutdown occur simultaneously.
- H. If the Contractor impairs performance or operation of the plant as a result of not complying with specified provisions for maintaining plant operations, then the Contractor shall immediately make all repairs or replacements and do all work necessary to restore the plant to operation to the satisfaction of the Owner and Engineer. Such work shall progress continuously to completion 24 hours per day and seven work days per week.
- I. After any damage to the existing facilities by the Contractor's Work that, in the opinion of the Owner, constitutes an emergency, the Contractor shall be immediately available and provide immediate services for the repair of damage and mitigation of the emergency.
- J. Shutdowns shall be scheduled between Monday and Friday, unless there are extenuating circumstances approved by the Engineer. Owner reserves the right to require the AHU-6 shutdown to be conducted on a weekend if needed to maintain plant operations.

#### 1.07 GENERAL REQUIREMENTS

- A. Access to Plant Site, Roadways, and Parking Areas
  - 1. An unobstructed traffic route through all water plant gates shall be maintained at all times for the Owner's operations personnel and maintenance equipment. The pavement areas needed for crane erection, with 14 days advanced notice, may be closed for nonconsecutive, one-day periods to deliver the air handling unit and demolish the existing unit. Consecutive one-day periods, with advanced notice, will be considered but cannot be guaranteed. The Contractor shall be responsible for providing access to the construction area. Contractor shall be responsible for notices and signage needed to maintain access for WTP operations. Contractor's personnel shall park on approved City street curbs and shall not park on the water treatment plant site.
  - 2. An unobstructed traffic route around the plant site shall be maintained at all times (except for closures approved in the above text) for the Owner's operations personnel, maintenance equipment, and delivery vehicles. Vehicular access to the treatment units, buildings, and bulk chemical storage facilities for Owner personnel and for chemical delivery vehicles shall be maintained at all times by the Contractor except as explicitly permitted hereinafter.
  - 3. It shall be the responsibility of the General Contractor to obtain any permits required from the City of Ann Arbor Building Department or other governmental agency having jurisdiction and pay all associated fees. Contractor shall schedule and coordinate all inspections. Costs incurred by rescheduled inspections as a result of Contractor not being prepared shall be at Contractor's expenses.
  - 4. The Contractor shall be responsible for removal of snow in areas of the Contractor's work.

5. The Contractor will not disturb the maintenance of plant operations without a written and approved plan. These operations at a minimum include chemical deliveries, sludge hauling and general deliveries.
  6. The Contractor will submit plans for approval for any needed outages or disturbances to operations. These plans will include the area, process or systems that will be impacted and duration of the outage. No plans can be implemented without written authorization from Owner or Engineer.
- B. Personnel Access
1. Treatment plant personnel shall have access to all areas which remain in operation throughout the construction period. The Contractor shall locate stored material, dispose of construction debris and trash, provide temporary walkways, provide temporary lighting, and other such work as directed by the Engineer to maintain personnel access to areas in operation. Access and adequate parking areas for plant personnel must be maintained throughout construction.
- C. Plumbing Facilities
1. Unless otherwise allowed by the Engineer, sanitary facilities in the existing structures shall be operational at all times for plant operating personnel. All other building plumbing systems such as roof and floor drains, pumping, etc., shall be maintained for all structures.
- D. Building Heating and Ventilating
1. AHU shutdowns should be scheduled for the spring and early summer (or fall if a schedule modification is agreed to) to minimize the impact of heating and cooling being removed from service.
- E. Power, Light and Communications Systems (General)
1. Electric power, lighting service and communications systems shall be maintained in uninterrupted operation in all areas which remain in operation. Individual units may be disconnected as required for replacement, but service shall be available at all times including periods when plant elements are out of service. Shutdown of electrical facilities, when allowed, shall be limited to not more than two (2) hours unless otherwise noted or approved by the Owner. The Owner may allow longer outages under conditions determined by the Owner by making use of the existing engine generator at the plant. The Contractor shall coordinate shutdowns required to minimize the duration of shutdowns and the total number of shutdowns required to complete construction. Owner's phone service to the plant shall be maintained in continuous operation during construction.

#### 1.08 SPECIFIC OPERATIONAL CONSTRAINTS

- A. The Contractor shall schedule the work for the following based on the constraints given in such a manner as to maintain the water treatment plant operation. Contractor shall submit a proposed construction schedule including all planned system shutdowns and tie-ins for the Owner's and Engineer's review no later than 30 calendar days after issuance of the Notice to Proceed. At a minimum, Construction Schedule shall indicate a proposed start date and duration for each of the items listed in this section. No construction shall begin on any of the items listed in this section until the proposed schedule has been approved.
- B. Contractor shall install as much of the new systems that will replace existing systems as feasible prior to shut-down of any duct, to minimize the duration of the shut-down. Contractor may install

temporary ducts to replace demolished ducts, for Contractor's convenience, at no added cost to the Owner. Temporary duct shall be of the same size and pressure rating as existing duct. New control wiring shall be installed prior to removing existing control wiring.

- C. Specific operational constraints are specified in Table 1 with liquidated damages that may apply.

**Table 1  
Ann Arbor WTP  
Summary of Shutdown Notices, Durations, Dates, Deadlines, and Liquidated Damages**

<b>Item</b>	<b>Notice to Owner (days)</b>	<b>Maximum Duration</b>	<b>Dates and Deadlines</b>	<b>Liquidated Damages</b>
Driveway Closure	14	1 calendar day*	Submit Schedule	\$1,000/day
Air Handler Shutdown	30	2 calendar days	Submit Schedule	\$500/day
Water Quality Lab Construction (AHU 6)	30	2 calendar days	Submit Schedule	\$1,000/day
Substantial Completion	N/A	N/A	June 15, 2023	\$500/day

\*Additional contiguous days may be possible for some periods with prior approval

A. Anticipated Contract Dates are:

Notice to Proceed	August 1, 2022
Submittals to Engineer or Owner	No Later Than August 22, 2022
AHU Replacement	March 2023-June 2023
Commissioning	April 2023-July 2023
Substantial Completion	June 15, 2023
Final Completion	August 1, 2023

PART 2 - PRODUCTS

NOT USED

PART 3 - EXECUTION

NOT USED

END OF SECTION

## SECTION 01 21 00– ALLOWANCES

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. This Section specifies administrative and procedural requirements for processing Allowances. Selected materials and equipment, and in some cases their installation, are shown and specified in the Contract Documents by Allowances. Allowances have been established in lieu of additional requirements and to defer selection of actual materials and equipment to a later date when additional information is available for evaluation. Additional requirements, if necessary, will be issued by Change Order.

#### 1.02 DEFINITIONS

- A. Lump Sum Allowance: A monetary sum that includes, as part of the Contract Price, the associated costs and requirements to complete the specified Allowance.

#### 1.03 SUBMITTALS

- A. Submit invoices or delivery slips to indicate actual quantities of materials delivered to the Site for use in fulfillment of each Allowance.

#### 1.04 OWNER'S INSTRUCTIONS

- A. At the earliest feasible date after Contract Award, advise Engineer of the date when the final selection and purchase of each product or system described by an Allowance must be completed in order to avoid delay in performance of the Work.
- B. When requested by Engineer, obtain Bids for each Allowance for use in making final selections; include recommendations that are relevant to performance of the Work.
- C. Purchase products and systems as selected by Engineer from the designated supplier.
- D. Use Allowances only as directed for Owner's purposes, and only by Change Orders which designate amounts to be charged to the Allowance.
- E. If the actual price for the specified Allowance is more or less than the stated Allowance, the Contract Price shall be adjusted accordingly by Change Order. The adjustment in Contract Price shall be made in accordance with Section 15 of the General Conditions.
- F. Change Orders authorizing use of funds from the Contingency or Provisionary Allowances will include CONTRACTOR's related costs and reasonable overhead and profit margins.
- G. At Project closeout, any amounts remaining in Allowances will be credited to Owner by Change Order.

PART 2 - PRODUCTS

NOT USED

PART 3 - EXECUTION

3.01 INSPECTION

- A. Inspect products and services covered by an Allowance promptly upon delivery for damage or defects.

3.02 PREPARATION

- A. Coordinate materials and their installation for each Allowance with related materials and installations to ensure that each Allowance item is completely integrated and interfaced with related construction activities.

SCHEDULE OF ALLOWANCES

1. Lump Sum Allowance for Building Permit. An Allowance of \$5,000 shall be included in the Contract Price for this Work. CONTRACTOR shall make all arrangements for and shall pay for this Work under this Contract. For further information, contact:

Company	City of Ann Arbor Building Department
Address	301 E. Huron Street, Ann Arbor, MI 48104
Phone	734-794-6267

2. Lump Sum Allowance for Temporary HVAC. An allowance of \$10,000 shall be included in the Contract Price for this Work. CONTRACTOR shall make all arrangements for and shall pay for this Work under this Contract as work is requested by OWNER. This allowance would cover work to improve conditions during contracted shut-down times and not a solution for HVAC services needed to accommodate delays caused by CONTRACTOR.
3. Lump Sum Allowance for Miscellaneous work. An allowance of \$25,000 shall be included in the Contract Price for this Work. CONTRACTOR shall make all arrangements for and shall pay for this Work under this Contract as work is defined during the course of the project.

END OF SECTION

## SECTION 01 22 00 - UNIT PRICES

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. Section includes administrative and procedural requirements for unit prices.

#### 1.02 DEFINITIONS

- A. Unit price is a price per unit of measurement for materials, equipment, or services, or a portion of the Work, added to or deducted from the Contract Sum by appropriate modification, if the scope of Work or estimated quantities of Work required by the Contract Documents are increased or decreased.

#### 1.03 PROCEDURES

- A. Unit prices include all necessary material, plus cost for delivery, installation, insurance, applicable taxes, overhead, and profit.
- B. Measurement and Payment: See individual Specification Sections for work that requires establishment of unit prices. Methods of measurement and payment for unit prices are specified in those Sections.
- C. Owner reserves the right to reject Contractor's measurement of work-in-place that involves use of established unit prices and to have this work measured, at Owner's expense, by an independent surveyor acceptable to Contractor.
- D. List of Unit Prices: A schedule of unit prices is included in Part 3. Specification Sections referenced in the schedule contain requirements for materials described under each unit price.

### PART 2 - PRODUCTS

NOT USED

### PART 3 - EXECUTION

#### 3.01 SCHEDULE OF UNIT PRICES

- A. Unit Price No. 1: Brick Masonry Repointing
  - 1. Description: Remove unsatisfactory masonry mortar and repoint in accordance with Section 04 01 20.64 "Brick Masonry Repointing".
  - 2. Unit of Measurement: Lineal foot of masonry joint.

END OF SECTION



## SECTION 01 23 00 – ALTERNATES

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. This Section specifies administrative and procedural requirements for Alternates.
- B. Alternates:
  - 1. Lump Sum Alternate to extend the warranty of this work to 4 years.
  - 2. Lump Sum Alternates to use manufacturers in lieu of base equipment (Daikin/Valent/Hastings). Price shall include all revisions in labor, materials and methods necessary to install alternate equipment in lieu of base equipment.
  - 3. Lump Sum Alternate to change roof membrane color and flashings color to white.

#### 1.02 DEFINITIONS

- A. Alternate: An amount proposed by Bidders and stated on Bid Form for certain construction activities defined in the Bidding Requirements that may be added to or deducted from Base Bid amount if OWNER decides to accept a corresponding change in either the amount of construction to be completed, or in the products, materials, equipment, systems, or installation methods described in the Contract Documents.
- B. The Owner may elect to substitute the alternate manufacturer listed in lieu of the Base Bid manufacturer. Any necessary changes to the Work or means and methods associated with this submission are to be included in the alternate bid price. The drawings provide an example of a layout using Base Bid manufacturer. Contractor shall include the cost of all changes needed for a complete and functional system, including electrical, controls, structural, and duct work. Contractor shall submit drawings of modifications needed for accepted alternates to Engineer and Owner for review and approval.

#### 1.03 OWNER'S INSTRUCTIONS

- A. Coordinate related Work and modify or adjust adjacent Work as necessary to ensure that Work affected by each accepted Alternate is complete and fully integrated into the Project.
- B. OWNER will evaluate Bids from the Base Lump Sum Bid price, and add or deduct the amounts stated on Bid Form for the Alternate in the order in which the Alternates are listed on Schedule at the end of this Section. OWNER reserves the right to determine how many Alternates will be added or deducted for this Project. The cost of the Alternate shall include any appropriate amounts for general conditions, bonds, insurances, materials, labor, tools, power, transportation, construction equipment, and associated items involved with the described Alternate.
- C. Immediately following the award of the Contract, prepare and distribute to each party involved, notification of the status of each Alternate. Indicate whether Alternates have been accepted, rejected, or deferred for consideration at a later date. Include a complete description of negotiated modifications to Alternates.

- D. A "Schedule of Alternates" is included at the end of this Section. Specification Sections referenced on the Schedule contain requirements for materials and methods necessary to achieve the Work described under each Alternate. Drawings referenced on the Schedule indicate the Work required to perform the Alternate.
- E. Include as part of each Alternate, miscellaneous devices, accessory objects, and similar items that are included with or required for a complete installation, whether or not mentioned as part of the Alternate.

PART 2 - PRODUCTS

NOT USED

PART 3 - EXECUTION

NOT USED

## SCHEDULE OF ALTERNATES

Alternates to the Base Bid Form are offered as follows:

Alternate No. 1

Description: Extend warranty of proposed air handler and all related work to four years.

Alternate No. 2a

Description: Use Carrier AHUs

Alternate No. 2b

Description: Use Aeon AHUs

Alternate No. 2c

Description: Use Trane AHUs

END OF SECTION

## SECTION 01 26 00 - CONTRACT MODIFICATION PROCEDURES

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including other Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section includes administrative and procedural requirements for handling and processing Contract modifications.

#### 1.03 MINOR CHANGES IN THE WORK

- A. Engineer will issue supplemental instructions authorizing minor changes in the Work, not involving adjustment to the Contract Sum or the Contract Time, on the response to Contractor's Request for Information (RFI).

#### 1.04 PROPOSAL REQUESTS

- A. Owner-Initiated Proposal Requests: Engineer will issue a detailed description of proposed changes in the Work that may require adjustment to the Contract Sum or the Contract Time. If necessary, the description will include supplemental or revised Drawings and Specifications.
  - 1. Work Change Proposal Requests issued by Engineer are not instructions either to stop work in progress or to execute the proposed change.
  - 2. Within time specified in Proposal Request or 10 days, when not otherwise specified, after receipt of Proposal Request, submit a quotation estimating cost adjustments to the Contract Sum and the Contract Time necessary to execute the change.
    - a. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
    - b. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
    - c. Include costs of labor and supervision directly attributable to the change.
    - d. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
    - e. Quotation Form: Use forms acceptable to Engineer.
- B. Contractor-Initiated Proposals: If latent or changed conditions require modifications to the Contract, Contractor may initiate a claim by submitting a request for a change to Engineer.
  - 1. Include a statement outlining reasons for the change and the effect of the change on the Work. Provide a complete description of the proposed change. Indicate the effect of the proposed change on the Contract Sum and the Contract Time.

2. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
3. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
4. Include costs of labor and supervision directly attributable to the change.
5. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
6. Proposal Request Form: Use form acceptable to Engineer.

#### 1.05 CHANGE ORDER PROCEDURES

- A. On Owner's approval of a Work Change Proposal Request, Owner will issue a Change Order for signatures of Owner and Contractor.

#### PART 2 - PRODUCTS

NOT USED

#### PART 3 - EXECUTION

NOT USED

END OF SECTION

## SECTION 01 27 00 - MEASUREMENT AND PAYMENT

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. Section Includes: This Section specifies administrative and procedural requirements for measurement and payment. Payment for Work under this Contract will be made on a unit price or lump sum basis for Work actually completed. Final measurements of the Work will be taken by ENGINEER to determine the amount of Work completed. The method of applying the unit prices to measured quantities shall be as specified in this Section.

#### 1.02 OWNER'S INSTRUCTIONS

- A. Payment will only be made for items listed on Bid Form. The costs for other Work required for a complete Project will be included in the prices Bid for the other items of Work listed on Bid Form.
- B. Payment for each item will be in accordance with the General Conditions, and include all applicable labor, material, equipment, and ancillary items to complete the Work specified.
- C. All measurements shall be rounded to the nearest whole unit.

#### 1.03 APPLICATIONS FOR PAYMENT

- A. Each Application for Payment shall be consistent with previous applications and payments as certified by ENGINEER and paid for by OWNER.
- B. The initial Application for Payment, the Application for Payment at time of Substantial Completion, and the final Application for Payment involve additional requirements.
- C. The date for each progress payment will be determined at the Pre-Construction Conference. The period of construction Work covered by each Application for Payment is 1 month. Actual start/end dates will be determined at the Pre-Construction Conference.
- D. Use the AIA (American Institute of Architects) Application and Certification for Payment form for Applications for Payment.
  - 1. Complete every entry on the form, including execution by person authorized to sign legal documents on behalf of CONTRACTOR.
  - 2. Incomplete applications will be returned without action.
- E. Initial Application for Payment: Administrative actions and submittals that must precede submittal of the first Application for Payment include the following:
  - 1. List of subcontractors.
  - 2. List of principal suppliers and fabricators.
  - 3. CONTRACTOR's Construction Schedule (preliminary if not final).
  - 4. Schedule of principal products.
  - 5. Submittal Schedule (preliminary if not final).

- F. Application for Payment at Substantial Completion: Administrative actions and submittals that shall proceed or coincide with this application include:
1. Warranties (guarantees) and maintenance agreements.
  2. Maintenance instructions.
  3. Meter readings.
  4. Start-up performance and balancing reports.
  5. Changeover information related to OWNER's occupancy, use, operation, and maintenance.
  6. Final cleaning.
  7. Application for reduction of retainage, and consent of surety.
  8. Advice on shifting insurance coverages.
  9. Final progress photographs.
  10. List of incomplete Work, recognized as exceptions to ENGINEER's Certificate of Substantial Completion.
- G. Final Payment Application: Administrative actions and submittals which must precede or coincide with submittal of the final payment Application for Payment include the following:
1. Completion of Project closeout requirements.
  2. Completion of items specified for completion after Substantial Completion.
  3. Assurance that unsettled claims will be settled.
  4. Assurance that Work not complete and accepted will be completed without undue delay.
  5. Transmittal of required Project construction records to OWNER.
  6. Proof that taxes, fees, and similar obligations have been paid.
  7. Removal of temporary facilities and services.
  8. Removal of surplus materials, rubbish, and similar elements.
  9. CONTRACTOR's waivers of mechanics liens for Project.

## PART 2 - PRODUCTS

NOT USED

## PART 3 - EXECUTION

NOT USED



SCHEDULE OF UNIT PRICES

Description: Allowances  
Payment: Lump Sum.  
Measurement: Each.  
Work Required: As specified in Section 01 21 00 - Allowances.

Description: General Conditions, Max 10% of Total Base Bid  
Payment: Lump Sum.  
Measurement: Each.  
Work Required: This item of work will be paid for on a pro rata basis at the time of each progress payment. Measurement will be based on the ratio between work completed during the payment period and the total contract amount. When all of the work of this Contract has been completed, the measurement of this item shall be 1.0 Lump Sum, minus any deductions incurred for inadequate performance as described herein. This amount will not be increased for any reason, including extensions of time, extras, and/or additional work.

The unit price for this item of work shall include all labor, material, and equipment costs to perform all the work specified in the Standard Specifications and as modified by this Detailed Specification. The amount for this work shall be no more than 10% of the total base bid.

Description: Ventilation Improvements  
Payment: Lump Sum.  
Measurement: Each.  
Work Required: Ventilation Improvements to Chemical Feed Building, Filter Gallery, Sodium Hydroxide Vault, and Ammonia Building.  
Includes demolition , equipment, installation, electrical, controls, associated window/roofing repairs, start-up, testing and commissioning, and all related work as shown on Contract Drawings and as specified.

Description: AHU Replacement and Roofing Repair – (AHUs 1-4)  
Payment: Lump Sum.  
Measurement: Each.  
Work Required: AHU Replacement (AHUs 1, 2, 3 and 4)  
Includes demolition, equipment, associated duct work, installation, electrical, controls, associated roofing, start-up, testing and commissioning, and all related work as shown on Contract Drawings and as specified.

Description: AHU Replacement and Roofing Repair – (AHU-6, FCU-1/HP-1)  
Payment: Lump Sum.  
Measurement: Each.  
Work Required: AHU-6 Replacement, Fan coil unit replacement with FCU-1/HP-1  
Includes demolition, equipment, associated duct work, installation, electrical, controls, associated roofing start-up, testing and commissioning, and all related work as shown on Contract Drawings and as specified.

Description: AHU Replacement and Roofing Repair (Ozone Building AHUs 1-3)  
Payment: Lump Sum  
Measurement: Each  
Work Required: AHU Replacement (Ozone Building AHUs 1-3)  
Includes demolition, equipment, associated duct work, installation electrical, controls, associated roofing, start-up, testing and commissioning, and all related work as shown on Contract Drawings and as specified.

Description: Roofing Replacement – Administration Building  
Payment: Lump Sum.  
Measurement: Each.  
Work Required: Replacing of roof on Administration Building including appurtances and related work. Work generally represented on A and AD sheets and related specifications

Description: Brick Masonry Repointing  
Payment: Unit Cost.  
Measurement: Lineal Feet.  
Work Required: Masonry repairs (tuck pointing) of building façade as described in 01 22 00.

Description: Final Closeout  
Payment: Lump Sum.  
Measurement: Each.  
Work Required: Submission of O&M documents, submission of record drawings, work outlined in specification 01 77 00 and all other work associated with closing out contract items.

Description: Certified Payroll Compliance and Reporting  
Payment: Lump Sum.  
Measurement: Each.  
Work Required: The unit price for this item of work shall include all supervisory, accounting, administrative, and equipment costs needed to monitor and perform all work related to maintaining compliance with the tasks specified in this Detailed Specification, the City of Ann Arbor Code of Ordinances, its Prevailing Wage Compliance policy and the applicable Federal and State laws.

Payment for this work will be made with each progress payment, on a pro-rata basis, based on the percentage of construction completed. When all of the work of this contract has been completed, the measurement of this item shall be 1.0 times the Lump Sum bid amount. This amount will not be increased for any reason, including extensions of time, extra work, and/or adjustments to existing items of work.

END OF SECTION

## SECTION 01 29 00 - APPLICATIONS FOR PAYMENT

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. This Section specifies administrative and procedural requirements governing CONTRACTOR's Applications for Payment.
- B. Related Sections:
  - 1. CONTRACTOR's Construction Schedule and Submittal Schedule are included in Section 01330.

#### 1.02 OWNER'S INSTRUCTIONS

- A. Schedule of Values:
  - 1. Coordinate preparation of Schedule of Values with preparation of CONTRACTOR's Construction Schedule.
  - 2. Correlate line items on Schedule of Values with other required administrative schedules and forms, including:
    - a. CONTRACTOR's Construction Schedule.
    - b. Application for Payment form.
    - c. List of subcontractors.
    - d. Schedule of Allowances.
    - e. Schedule of Alternates.
    - f. List of products.
    - g. List of principal suppliers and fabricators.
    - h. Schedule of Submittals.
  - 3. Submit Schedule of Values to ENGINEER at the earliest feasible date, but in no case later than 7 days before the date scheduled for submittal of the initial Application for Payment.
  - 4. Format and Content: Use the Project Manual Table of Contents as a guide to establish the format for Schedule of Values.
  - 5. Identification: Include the following Project identification on Schedule of Values:
    - a. Project name and location.
    - b. Name of ENGINEER.
    - c. Project number.
    - d. CONTRACTOR's name and address.
    - e. Date of submittal.
  - 6. Arrange Schedule of Values in a tabular form with separate rows for each Specification Section and separate columns for each major structure or area of Work.
  - 7. Provide a breakdown of the Contract Price in sufficient detail to facilitate continued evaluation of Applications for Payment and progress reports. Break principal subcontract amounts down into several line items.
  - 8. Round off amounts to the nearest whole dollar; the total shall equal the Contract Price.
  - 9. For each part of the Work where an Application for Payment may include materials or equipment, purchased or fabricated and stored, but not yet installed, provide separate line items on Schedule of Values for initial cost of the materials, for each subsequent stage of completion, and for total installed value of that part of the Work.
  - 10. Show line items for indirect costs, and margins on actual costs, only to the extent that such items will be listed individually on Applications for Payment. Each item on Schedule of Values

and Applications for Payment shall be complete including its total cost and proportionate share of general overhead and profit margin.

11. At CONTRACTOR's option, temporary facilities and other major cost items that are not direct cost of actual work-in-place may be shown as separate line items on Schedule of Values or distributed as general overhead expense.
  12. Update and resubmit Schedule of Values when Change Orders or Work Change Directives result in a change in the Contract Price.
  13. A Lump Sum payment equal to 1-1/2% of the total Bid Price (to include all bonds, insurance, etc.) will be allowed for "mobilization" as a progress payment line item and as a portion of the amount bid for General Conditions. The actual cost of bonds and insurance (up to maximum payment of 1-1/2%) will be considered in the initial payment request provided that cost documentation suitable to the OWNER is furnished by the CONTRACTOR. Any outstanding balance of the mobilization line item will be payable when the Project work is 10% complete as indicated by the approved progress payments (less costs of mobilization and stored equipment).
  14. Payment Restrictions
    - a. Major equipment items will be paid according to the following schedule:
      - 1) Upon equipment delivery – 60% of the contract amount
      - 2) Upon successful start-up, testing and validation (i.e. substantial completion) – 30% of the contract amount
      - 3) Upon completion of punch list work (i.e. final completion) – 10% of the contract amount
    - b. Retainage shall apply to the above payment sequence
    - c. Major equipment items are considered to consist of the following items:
      - 1) Electric motors
      - 2) Generator
      - 3) VFDs
      - 4) Motor control centers
      - 5) Air handling units/Roof-top units.
- B. Initial Application for Payment: Administrative actions and submittals that must precede submittal of the first Application for Payment include the following:
1. List of subcontractors.
  2. List of principal suppliers and fabricators.
  3. Schedule of Values.
  4. CONTRACTOR's Construction Schedule (preliminary if not final).
  5. Schedule of principal products.
  6. Submittal Schedule (preliminary if not final).
- C. Applications For Payment:
1. Each Application for Payment shall be consistent with previous applications and payments as certified by ENGINEER and paid for by OWNER.
  2. The initial Application for Payment, the Application for Payment at time of Substantial Completion, and the final Application for Payment involve additional requirements.
  3. The date for each progress payment will be determined at the Pre-Construction Conference. The period of construction Work covered by each Application for Payment is 1 month. Actual start/end dates will be determined at the Pre-Construction Conference.
  4. Complete every entry on the form, including execution by person authorized to sign legal documents on behalf of CONTRACTOR. Incomplete applications will be returned without action.
  5. Entries shall match data on Schedule of Values and CONTRACTOR's Construction Schedule. Use updated Schedules if revisions have been made.

6. Include amounts of Change Orders and Work Change Directives issued prior to the last day of the construction period covered by the application.
  7. Submit executed electronic copy of each Application for Payment to ENGINEER; including waivers of lien and similar attachments.
  8. After review by engineer and revisions, transmit each copy with a transmittal form listing attachments, and recording appropriate information related to the application in a manner acceptable to ENGINEER or OWNER as defined at preconstruction meeting.
- D. Application for Payment at Substantial Completion:
1. Following issuance of the Certificate of Substantial Completion, submit an Application for Payment; this application shall reflect any Certificates of Partial Substantial Completion issued previously for OWNER occupancy of designated portions of the Work.
  2. Administrative actions and submittals that shall proceed or coincide with this application include:
    - a. Occupancy permits and similar approvals.
    - b. Warranties (guarantees) and maintenance agreements.
    - c. Test/adjust/balance records.
    - d. Maintenance instructions.
    - e. Meter readings.
    - f. Start-up performance reports.
    - g. Changeover information related to OWNER's occupancy, use, operation, and maintenance.
    - h. Final cleaning.
    - i. Application for reduction of retainage and consent of surety.
    - j. Final progress photographs.
    - k. List of incomplete Work, recognized as exceptions to ENGINEER'S Certificate of Substantial Completion.
- E. Final Payment Application: Administrative actions and submittals which must precede or coincide with submittal of the final payment Application for Payment include the following:
1. Submit documents required for progress payments.
  2. Submit documents required in the General Conditions, as may be modified by the Supplementary Conditions.
  3. Completion of Project closeout requirements.
  4. Completion of items specified for completion after Substantial Completion.
  5. Transmittal of required Project construction records to OWNER.
  6. Proof that taxes, fees, and similar obligations have been paid.
  7. Submit Consent of Surety.
  8. Removal of temporary facilities and services.
  9. Completion of all punch list items.
  10. Submission of warranties
  11. Submission of operation and maintenance materials
  12. Completion of record drawings
  13. Removal of surplus materials, rubbish, and similar elements.
  14. Releases of Waivers of Lien Rights:
    - a. When submitting releases of waivers of lien rights, provide release or waiver by CONTRACTOR of each SUBCONTRACTOR and supplier that provided CONTRACTOR with labor, material, or equipment.
    - b. Provide a list of Subcontractors and Suppliers for which release or waiver of lien is required.

- c. Each release or waiver of lien shall be signed by an authorized representative of entity submitting release or waiver to CONTRACTOR, and shall include Subcontractor's or Supplier's corporate seal if applicable.
- d. Release or waiver of lien may be conditional upon receipt of final payment..

PART 2 - PRODUCTS

NOT USED

PART 3 - EXECUTION

NOT USED

END OF SECTION

## SECTION 01 31 00 - PROJECT COORDINATION

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. This Section specifies administrative and supervisory requirements necessary for Project coordination including, but not necessarily limited to:
  - 1. Coordination of Work under this Contract.
  - 2. Scheduling
  - 3. Permits
  - 4. Administrative and supervisory personnel.
  - 5. Land survey work.
  - 6. Pre-Construction Conference.
  - 7. Progress meetings.
  - 8. Inspections
  - 9. Start-up
  - 10. General installation provisions.
  - 11. Cleaning and protection.
  
- B. Related Sections Specified Elsewhere:
  - 1. Equipment installation check, and operation, maintenance, and training of OWNER's personnel are included in Section 01 60 00 and Sections for specific equipment items.
  - 2. Requirements for CONTRACTOR's Construction Schedule are included in Section 01 33 00.
  - 3. Liquidated Damages in Section 01 11 13, general conditions and agreement

#### 1.02 SUBMITTALS

- A. Within 15 days of Notice to Proceed, submit a list of CONTRACTOR's principal staff assignments, including the Superintendent and other personnel in attendance at Site; identify individuals, their duties and responsibilities; list their addresses and telephone numbers.

#### 1.03 SCHEDULING

- A. Coordinate construction operations included under different Sections of the Specifications that are dependent upon each other for proper installation, connection, and operation. Where installation of one part of the Work is dependent on installation of other components, either before or after its own installation, schedule construction activities in the sequence required to obtain the best results. Where availability of space is limited, coordinate installation of different components to assure maximum accessibility for required maintenance, service and repair. Make adequate provisions to accommodate items scheduled for later installation. CONTRACTOR shall coordinate the general construction including the work of subcontractors.
  
- B. Contractor shall be responsible for coordinating any exchange of material safety data sheets or other hazard communication information required to be made available to or exchanged between or among employers at Site in accordance with Laws or Regulations. Contractor shall train CONTRACTOR's employees on use of these sheets and shall keep a master copy on hand at Site.

- C. Coordination with Other Contractors:
  - 1. Contractor shall so conduct CONTRACTOR's operations as not to interfere with or injure the Work of other Contractors or workmen employed on adjoining or related Work, and CONTRACTOR shall promptly make good any injury or damage which may be done to such Work by CONTRACTOR or CONTRACTOR's employees or agents.
  - 2. Should a contract for adjoining Work be awarded to another contractor, and should the Work on one of these contracts interfere with that of the other, ENGINEER shall decide which contract shall cease Work for the time being and which shall continue, or whether Work on both contracts shall continue at the same time and in what manner.
  
- D. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities to avoid conflicts and ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:
  - 1. Preparation of schedules.
  - 2. Installation and removal of temporary facilities.
  - 3. Delivery and processing of submittals.
  - 4. Progress meetings.
  - 5. Project closeout activities.

#### 1.04 PERMITS

- A. It is the responsibility of the CONTRACTOR to obtain and pay for any permits required to complete the work as well as scheduling/coordinating all inspections.

#### 1.05 PRE-CONSTRUCTION CONFERENCE

- A. ENGINEER will schedule a Pre-Construction Conference and organizational meeting at the Site or other convenient location prior to commencement of construction activities to review responsibilities and personnel assignments.
  
- B. Attendees: OWNER, Engineer and ENGINEER's consultants, CONTRACTOR and its superintendent, major subcontractors, manufacturers, suppliers and other concerned parties shall each be represented at the conference by persons familiar with and authorized to conclude matters relating to the Work.
  
- C. Agenda: Discuss items of significance that could affect progress including such topics as:
  - 1. Tentative Construction Schedule.
  - 2. Critical Work sequencing.
  - 3. Designation of responsible personnel.
  - 4. Procedures for processing field decisions and Change Orders.
  - 5. Procedures for processing Applications for Payment.
  - 6. Distribution of Contract Documents.
  - 7. Submittal of Shop Drawings, product data, and samples.
  - 8. Preparation of Record Documents.
  - 9. Use of the premises.
  - 10. Office, Work, and storage areas.
  - 11. Equipment deliveries and priorities.
  - 12. Safety procedures.
  - 13. First aid.



14. Security.
15. Housekeeping.
16. Working hours.

#### 1.06 PROGRESS MEETINGS

- A. Attendees: In addition to representatives of OWNER and Engineer, each subcontractor, supplier, or other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings by persons familiar with the Project and authorized to conclude matters relating to progress.
- B. Agenda: Review and correct or approve minutes of the previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to the current status of the Project.
- C. CONTRACTOR's Construction Schedule: Review progress since the last meeting. Determine where each activity is in relation to CONTRACTOR's Construction Schedule, whether on time or ahead or behind schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
- D. Reporting: ENGINEER will prepare and distribute copies of minutes of the meeting to each party present and to other parties who should have been present. The minutes will include a brief summary, in narrative form, of progress since the previous meeting and report.
- E. Schedule Updating: CONTRACTOR shall revise Construction Schedule after each progress meeting where revisions to Schedule have been made or recognized. Issue revised Schedule no later than 3 days after the progress meeting date to ENGINEER for distribution concurrently with the progress meeting minutes.

#### 1.07 INSPECTIONS

- A. CONTRACTOR shall participate in inspections with OWNER and ENGINEER as needed throughout the project.

#### 1.08 LOCK-OUT/TAG-OUT

- A. CONTRACTOR shall be responsible for locking and tagging all valves and electrical equipment in accordance with OWNER policies and procedures.

#### 1.09 START-UP

- A. CONTRACTOR shall coordinate the start-up of air handling units, ventilation equipment and related equipment with the City. The City shall be notified not less than 4 weeks prior to start-up.

## 1.10 SITE SUPERINTENDENT

- A. CONTRACTOR shall provide a site superintendent present at all times work under the contract is being completed. The site superintendent shall have the authority to make decisions on all aspects of work in this contract.

## PART 2 - PRODUCTS

NOT USED

## PART 3 – EXECUTION

### 3.01 CLEANING AND PROTECTION

- A. During handling and installation, clean and protect construction in progress and adjoining materials in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.
- B. Clean and maintain completed construction as frequently as necessary through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.

END OF SECTION

## SECTION 01 32 00 - CONSTRUCTION PROGRESS DOCUMENTATION

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including other Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section includes administrative and procedural requirements for documenting the progress of construction during performance of the Work, including the following:
  1. Startup construction schedule.
  2. Contractor's Construction Schedule.
  3. Construction schedule updating reports.
  4. Daily construction reports.
  5. Material location reports.
  6. Site condition reports.
  7. Unusual event reports.

#### 1.03 DEFINITIONS

- A. Activity: A discrete part of a project that can be identified for planning, scheduling, monitoring, and controlling the construction Project. Activities included in a construction schedule consume time and resources.
  1. Critical Activity: An activity on the critical path that must start and finish on the planned early start and finish times.
  2. Predecessor Activity: An activity that precedes another activity in the network.
  3. Successor Activity: An activity that follows another activity in the network.
- B. Cost Loading: The allocation of the schedule of values for completing an activity as scheduled. The sum of costs for all activities must equal the total Contract Sum.
- C. CPM: Critical path method, which is a method of planning and scheduling a construction project where activities are arranged based on activity relationships. Network calculations determine when activities can be performed and the critical path of Project.
- D. Critical Path: The longest connected chain of interdependent activities through the network schedule that establishes the minimum overall Project duration and contains no float.
- E. Event: The starting or ending point of an activity.
- F. Float: The measure of leeway in starting and completing an activity.
  1. Float time is not for the exclusive use or benefit of either Owner or Contractor, but is a jointly owned, expiring Project resource available to both parties as needed to meet schedule milestones and Contract completion date.
  2. Free float is the amount of time an activity can be delayed without adversely affecting the early start of the successor activity.

3. Total float is the measure of leeway in starting or completing an activity without adversely affecting the planned Project completion date.
- G. Resource Loading: The allocation of manpower and equipment necessary for completing an activity as scheduled.

#### 1.04 INFORMATIONAL SUBMITTALS

- A. Format for Submittals: Submit required submittals in the following format:
1. PDF file.
- B. Startup construction schedule.
1. Submittal of cost-loaded, startup construction schedule will not constitute approval of schedule of values for cost-loaded activities.
- C. Construction Schedule Updating Reports: Submit with Applications for Payment.
- D. Daily Construction Reports: Submit at weekly intervals.
- E. Site Condition Reports: Submit at time of discovery of differing conditions.
- F. Unusual Event Reports: Submit at time of unusual event.
- G. Qualification Data: For scheduling consultant.

#### 1.05 COORDINATION

- A. Coordinate Contractor's Construction Schedule with the schedule of values, submittal schedule, progress reports, payment requests, and other required schedules and reports.
1. Secure time commitments for performing critical elements of the Work from entities involved.
  2. Coordinate each construction activity in the network with other activities and schedule them in proper sequence.

#### 1.06 CONTRACTOR'S CONSTRUCTION SCHEDULE, GENERAL

- A. Computer Scheduling Software: Prepare schedules using current version of a program that has been developed specifically to manage construction schedules.
- B. Time Frame: Extend schedule from date established for the Notice to Proceed to date of final completion.
1. Contract completion date shall not be changed by submission of a schedule that shows an early completion date, unless specifically authorized by Change Order.
- C. Constraints: Include constraints and work restrictions indicated in the Contract Documents and as follows in schedule, and show how the sequence of the Work is affected.
1. Phasing: Arrange list of activities on schedule by phase.
  2. Work under More Than One Contract: Include a separate activity for each contract.
  3. Work by Owner: Include a separate activity for each portion of the Work performed by Owner.

4. Work Restrictions: Show the effect of the following items on the schedule:
    - a. Coordination with existing construction.
    - b. Limitations of continued occupancies.
    - c. Uninterruptible services.
    - d. Partial occupancy before Substantial Completion.
    - e. Use-of-premises restrictions.
    - f. Seasonal variations.
    - g. Environmental control.
  5. Work Stages: Indicate important stages of construction for each major portion of the Work, including, but not limited to, the following:
    - a. Submittals.
    - b. Purchases.
    - c. Fabrication.
    - d. Deliveries.
    - e. Installation.
    - f. Tests and inspections.
    - g. Adjusting.
    - h. Startup and placement into final use and operation.
    - i. Commissioning.
  6. Construction Areas: Identify each major area of construction for each major portion of the Work. Indicate where each construction activity within a major area must be sequenced or integrated with other construction activities to provide for the following:
    - a. Structural completion.
    - b. Temporary enclosure and space conditioning.
    - c. Permanent space enclosure.
    - d. Completion of mechanical installation.
    - e. Completion of electrical installation.
    - f. Substantial Completion.
- D. Upcoming Work Summary: Prepare summary report indicating activities scheduled to occur or commence prior to submittal of next schedule update. Summarize the following issues:
1. Unresolved issues.
  2. Unanswered Requests for Information.
  3. Rejected or unreturned submittals.
  4. Notations on returned submittals.
  5. Pending modifications affecting the Work and the Contract Time.
- E. Contractor's Construction Schedule Updating: At monthly intervals, update schedule to reflect actual construction progress and activities. Issue schedule three days before each regularly scheduled progress meeting.
1. Revise schedule immediately after each meeting or other activity where revisions have been recognized or made. Issue updated schedule concurrently with the report of each such meeting.
  2. Include a report with updated schedule that indicates every change, including, but not limited to, changes in logic, durations, actual starts and finishes, and activity durations.
  3. As the Work progresses, indicate final completion percentage for each activity.
- F. Recovery Schedule: When periodic update indicates the Work is 14 or more calendar days behind the current approved schedule, submit a separate recovery schedule indicating means by which Contractor intends to regain compliance with the schedule. Indicate changes to working

hours, working days, crew sizes, equipment required to achieve compliance, and date by which recovery will be accomplished.

- G. Distribution: Distribute copies of approved schedule to Architect/Engineer Owner, separate contractors, testing and inspecting agencies, and other parties identified by Contractor with a need-to-know schedule responsibility.
  - 1. Post copies in Project meeting rooms and temporary field offices.
  - 2. When revisions are made, distribute updated schedules to the same parties and post in the same locations. Delete parties from distribution when they have completed their assigned portion of the Work and are no longer involved in performance of construction activities.

#### 1.07 GANTT-CHART SCHEDULE REQUIREMENTS

- A. Gantt-Chart Schedule: Submit a comprehensive, fully developed, horizontal, Gantt-chart-type, Contractor's Construction Schedule within 30 days of date established for the Notice to Proceed.
- B. Preparation: Indicate each significant construction activity separately. Identify first workday of each week with a continuous vertical line.
  - 1. For construction activities that require three months or longer to complete, indicate an estimated completion percentage in 10 percent increments within time bar.

#### 1.08 REPORTS

- A. Daily Construction Reports: Prepare a daily construction report recording the following information concerning events at Project site:
  - 1. List of subcontractors at Project site.
  - 2. List of separate contractors at Project site.
  - 3. Approximate count of personnel at Project site.
  - 4. Equipment at Project site.
  - 5. Material deliveries.
  - 6. High and low temperatures and general weather conditions, including presence of rain or snow.
  - 7. Testing and inspection.
  - 8. Accidents.
  - 9. Meetings and significant decisions.
  - 10. Unusual events.
  - 11. Stoppages, delays, shortages, and losses.
  - 12. Meter readings and similar recordings.
  - 13. Emergency procedures.
  - 14. Orders and requests of authorities having jurisdiction.
  - 15. Change Orders received and implemented.
  - 16. Construction Change Directives received and implemented.
  - 17. Services connected and disconnected.
  - 18. Equipment or system tests and startups.
  - 19. Partial completions and occupancies.
  - 20. Substantial Completions authorized.
- B. Site Condition Reports: Immediately on discovery of a difference between site conditions and the Contract Documents, prepare and submit a detailed report. Submit with a Request for Information. Include a detailed description of the differing conditions, together with recommendations for changing the Contract Documents.

- C. Unusual Event Reports: When an event of an unusual and significant nature occurs at Project site, whether or not related directly to the Work, prepare and submit a special report. List chain of events, persons participating, responses by Contractor's personnel, evaluation of results or effects, and similar pertinent information. Advise Owner in advance when these events are known or predictable.
1. Submit unusual event reports directly to Owner within one day(s) of an occurrence. Distribute copies of report to parties affected by the occurrence.

PART 2 - PRODUCTS

NOT USED

PART 3 - EXECUTION

NOT USED

END OF SECTION

## SECTION 01 33 00 - SUBMITTALS

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. This Section specifies administrative and procedural requirements for submittals, including, but not necessarily limited to, the following:
  - 1. CONTRACTOR's Construction Schedule.
  - 2. Submittal Schedule.
  - 3. Shop Drawings.
  - 4. Product data.
  - 5. Samples.
  - 6. Progress photographs.
  - 7. Record photographs.
  
- B. Topics covered elsewhere include, but are not limited to:
  - 1. Permits.
  - 2. Applications for payment.
  - 3. Performance and payment bonds.
  - 4. Insurance certificates.
  - 5. List of subcontractors.
  - 6. Demonstration and Training

#### 1.02 SCHEDULE OF VALUES

- A. Within fourteen (14) days after issuance of Notice to Proceed, CONTRACTOR shall submit two (2) copies of the proposed schedule of values for the ENGINEER's review and approval.
- B. Schedule of values shall meet requirements of Section 01 29 00.
- C. Schedule of values shall be revised as needed based on ENGINEER's comments.
- D. Schedule of values shall be organized according to specification divisions.
- E. Schedule of values shall include sections for tracking all costs associated with each stage of the project.

#### 1.03 SUBMITTALS

- A. Bonds and Insurance Certificates shall be submitted to and approved by OWNER and ENGINEER prior to the initiation of any construction on Site.
- B. Permits, Licenses, and Certificates: For OWNER's records, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, and similar documents; correspondence and records established in conjunction with compliance with standards; and regulations bearing upon performance of the Work.



## 1.04 SUBMITTAL PROCEDURES

### A. Coordination:

1. Coordinate preparation and processing of submittals with performance of construction activities. Transmit each submittal sufficiently in advance of performance of related construction activities to avoid delay.
2. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.
3. Coordinate transmittal of different types of submittals for related elements of the Work so processing will not be delayed by the need to review submittals concurrently for coordination.
4. ENGINEER reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.

### B. Processing:

1. Allow sufficient review time so that installation shall not be delayed as a result of the time required to process submittals, including time for resubmittals.
2. ENGINEER will review and return submittals with reasonable promptness, or advise CONTRACTOR when a submittal being processed must be delayed for coordination or receipt of additional information by putting the submittal "On Hold" and returning a transmittal identifying the reasons for the delay.
3. No extension of Contract Time will be authorized because of failure to transmit submittals to ENGINEER sufficiently in advance of the Work to permit processing.

### C. Submittal Preparation:

1. Place a permanent label or title block on each submittal for identification. Indicate the name of the entity that prepared each submittal on the label or title block.
2. Provide a space approximately 4 inches by 5 inches on the label or beside the title block on submittals not originating from CONTRACTOR to record CONTRACTOR's review and approval markings and the action taken.
3. Include the following information on the label for processing and recording action taken.
  - a. Project name.
  - b. Date.
  - c. Name and address of ENGINEER.
  - d. Name and address of CONTRACTOR.
  - e. Name and address of subcontractor.
  - f. Name and address of supplier.
  - g. Name of manufacturer.
  - h. Number and title of appropriate Specification Section.
  - i. Drawing number and detail references, as appropriate.
4. Any markings done by CONTRACTOR shall be done in a color other than red. Red is reserved for ENGINEER's marking.
5. The number of copies to be submitted will be determined at the pre-construction conference. Reproduces may be submitted and will be marked and returned to CONTRACTOR. Blue or black line prints shall be submitted in sufficient quantity for distribution to ENGINEER and OWNER recipients.

### D. Submittal Transmittal:

1. Package each submittal appropriately for shipping and handling. This shall include an index either on the transmittal or within the submittal itself. Transmit each submittal from

- CONTRACTOR to ENGINEER using a transmittal form. Submittals received from sources other than CONTRACTOR will be returned without action. Use separate transmittals for items from different specification sections. Number each submittal consecutively. Number submittals with specification section numbering. Resubmittals should have the same number as the original, plus a suffix letter designation for each resubmittal (i.e., 01 31 00-A, 01 31 00-B, etc.).
2. Indicate on the transmittal relevant information and requests for data. On the form, or separate sheet, record deviations from Contract Document requirements, including minor variations and limitations. Include CONTRACTOR's certification that information complies with Contract Document requirements. On resubmittal, all changes shall be clearly identified for ease of review. Resubmittals shall be reviewed for the clearly identified changes only. Any changes not clearly identified will not be reviewed and original submittal shall govern.

#### 1.05 CONSTRUCTION SCHEDULE

- A. Within fourteen (14) days after issuance of the Notice to Proceed, the CONTRACTOR shall prepare three (3) copies of the proposed schedule and submit two (2) copies to the ENGINEER for review and approval. Hard copies of project schedule shall be in color with critical path shown. CONTRACTOR shall also submit electronic copy of schedule.
  1. Secure time commitments for performing critical elements of the Work from parties involved. Coordinate each element on Schedule with other construction activities; include minor elements involved in the sequence of the Work. Show each activity in proper sequence. Indicate graphically sequences necessary for completion of related portions of the Work.
  2. Coordinate Construction Schedule with Schedule of Values, list of subcontracts, Submittal Schedule, progress reports, payment requests, and other schedules.
  3. Indicate completion in advance of the date established for Substantial Completion. Indicate Substantial Completion on Schedule to allow time for ENGINEER's procedures necessary for certification of Substantial Completion.
- B. Schedule Updating: Revise Schedule after each meeting or activity where revisions have been recognized or made within 2 weeks following the meeting or activity.

#### 1.06 SUBMITTAL SCHEDULE

- A. After development and acceptance of Construction Schedule, prepare a complete Schedule of Submittals. Submit Schedule within 10 days of the date required for establishment of Construction Schedule.
- B. Coordinate Submittal Schedule with the list of subcontracts, Schedule of Values, and the list of products, as well as Construction Schedule.
- C. Prepare Schedule in chronological order; include submittals required during the first 90 days of construction. Provide the following information:
  1. Scheduled date for the first submittal.
  2. Related Section number.
  3. Submittal category.
  4. Name of subcontractor.
  5. Description of the part of the Work covered.
  6. Scheduled date for resubmittal.
  7. Scheduled date ENGINEER's final release or approval.

- D. Following response to initial submittal, print and distribute copies to ENGINEER, OWNER, subcontractors, and other parties required to comply with submittal dates indicated. Post copies in the Project meeting room and field office.
- E. When revisions are made, distribute to the same parties and post in the same locations. Delete parties from distribution when they have completed their assigned portion of the Work and are no longer involved in construction activities.
- F. Schedule Updating: Revise Schedule after each meeting or activity where revisions have been recognized or made within 48 hours following the meeting or activity.

#### 1.07 SHOP DRAWINGS

- A. Submit newly prepared information, drawn to accurate scale. Highlight, encircle, or otherwise indicate deviations from the Contract Documents. Do not reproduce Contract Documents or copy standard information as the basis of Shop Drawings. Standard information prepared without specific reference to the Project is not considered Shop Drawings.
- B. Shop Drawings include fabrication and installation drawings, setting diagrams, schedules, patterns, templates, and similar drawings. Include the following information:
  - 1. Dimensions.
  - 2. Identification of products and materials included.
  - 3. Compliance with specified standards.
  - 4. Notation of coordination requirements.
  - 5. Notation of dimensions established by field measurement.
- C. Nameplate data for equipment including electric motors shall be included on Shop Drawings. Electric motor data shall state the manufacturer, horsepower, service factor, voltage, enclosure type, oversize wiring box, etc.
- D. Shop Drawings shall indicate shop painting requirements to include type of paint and manufacturer.
- E. Standard manufactured items in the form of catalog work sheets showing illustrated cuts of the items to be furnished, scale details, sizes, dimensions, quantity, and all other pertinent information should be submitted and approved in a similar manner.
- F. Measurements given on Shop Drawings or standard catalog sheets, as established from Contract Drawings and as approved by ENGINEER, shall be followed. When it is necessary to verify field measurements, they shall be checked and established by CONTRACTOR. The field measurements so established shall be followed by CONTRACTOR and by all affected trades.
- G. Sheet Size: Except for templates, patterns, and similar full-size Drawings, submit Shop Drawings on sheets at least 8-1/2 inches by 11 inches but no larger than 36 inches by 48 inches.
- H. Do not use Shop Drawings without an appropriate final stamp indicating action taken in connection with construction.

## 1.08 PRODUCT DATA

- A. Collect Product Data into a single submittal for each element of construction or system. Product Data includes printed information such as manufacturer's installation instructions, catalog cuts, standard color charts, roughing-in diagrams and templates, standard wiring diagrams, and performance curves. Where Product Data must be specially prepared because standard printed data is not suitable for use, submit as Shop Drawings.
- B. Mark each copy to show applicable choices and options. Where printed Product Data includes information on several products, some of which are not required, mark copies to indicate the applicable information. Include the following information:
  - 1. Manufacturer's printed recommendations.
  - 2. Compliance with recognized trade association standards.
  - 3. Compliance with recognized testing agency standards.
  - 4. Application of testing agency labels and seals.
  - 5. Notation of dimensions verified by field measurement.
  - 6. Notation of coordination requirements.
- C. Do not submit Product Data until compliance with requirements of the Contract Documents has been confirmed.

## 1.09 SAMPLES

- A. Submit full-size, fully fabricated Samples cured and finished as specified and physically identical with the material or product proposed. Samples include partial sections of manufactured or fabricated components, cuts or containers of materials, color range sets, and swatches showing color, texture, and pattern.
- B. Mount, display, or package Samples in the manner specified to facilitate review of qualities indicated. Prepare Samples to match Engineer's Sample. Include the following:
  - 1. Generic description of the Sample.
  - 2. Sample source.
  - 3. Product name or name of manufacturer.
  - 4. Compliance with recognized standards.
  - 5. Availability and delivery time.
- C. Submit Samples for review of kind, color, pattern, and texture, for a final check of these characteristics with other elements, and for a comparison of these characteristics between the final submittal and the actual component as delivered and installed.
- D. Where variation in color, pattern, texture, or other characteristics are inherent in the material or product represented, submit multiple units (not less than 3) that show approximate limits of the variations.
- E. Refer to other Specification Sections for requirements for Samples that illustrate workmanship, fabrication techniques, details of assembly, connections, operation, and similar construction characteristics.

- F. Preliminary Submittals: Where Samples are for selection of color, pattern, texture, or similar characteristics from a range of standard choices, submit a full set of choices for the material or product.
  - 1. Preliminary submittals will be reviewed and returned with ENGINEER's mark indicating selection and other action.
- G. Except for Samples illustrating assembly details, workmanship, fabrication techniques, connections, operation and similar characteristics, submit 3 sets; 1 will be returned marked with the action taken.
- H. Maintain sets of Samples, as returned, at the Site, for quality comparisons throughout the course of construction.
- I. Unless noncompliance with Contract Document provisions is observed, the submittal may serve as the final submittal.
- J. Sample sets may be used to obtain final acceptance of the construction associated with each set.

#### 1.10 ENGINEER'S ACTION

- A. Except for submittals for record, information or similar purposes, where action and return is required or requested, ENGINEER will review each submittal, mark to indicate action taken, and return promptly.
  - 1. Compliance with specified characteristics is CONTRACTOR's responsibility.
- B. Action Stamp: ENGINEER will stamp each submittal with a uniform, self-explanatory action stamp. The stamp will be appropriately marked, as follows, to indicate the action taken:
  - 1. Final Unrestricted Release: Where submittals are marked "No Exceptions Taken," that part of the Work covered by the submittal may proceed provided it complies with requirements of the Contract Documents; final acceptance will depend upon that compliance.
  - 2. Final-But-Restricted Release: When submittals are marked "Furnish as Corrected," that part of the Work covered by the submittal may proceed, provided it complies with notation or corrections on the submittal and requirements of the Contract Documents; final acceptance will depend on that compliance.
  - 3. Returned for Resubmittal: When submittal is marked "Rejected" or "Revise and Resubmit," do not proceed with that part of the Work covered by the submittal, including purchasing, fabrication, delivery, or other activity. Revise or prepare a new submittal in accordance with the notations; resubmit without delay. Repeat if necessary to obtain a different action mark.
    - a. Do not permit submittals marked "Rejected" or "Revise and Resubmit" to be used at Site, or elsewhere where Work is in progress.
  - 4. Other Action: Where a submittal is primarily for information or record purposes, special processing or other activity, the submittal will be returned, marked "Acknowledge Receipt."
  - 5. The approval of ENGINEER shall not relieve CONTRACTOR of responsibility for errors on Drawings or submittals as ENGINEER's checking is intended to cover compliance with Drawings and Specifications and not enter into every detail of the shop work.

1.11 RECORD PHOTOGRAPHS

- A. CONTRACTOR shall take a minimum of 48 pre-construction photographs to document the condition of the site prior to beginning work. These photos should document the conditions of the roof, ceiling and walls before and after installation.
- B. After final acceptance of the Work, 48 photographs shall be taken of each structure and major feature of the Project as directed by ENGINEER. These photographs shall be taken from points and at times directed by ENGINEER.
- C. Photographs shall include condition of parking lots and access roads before and after installation.

PART 2 - PRODUCTS

NOT USED

PART 3 - EXECUTION

NOT USED

END OF SECTION

## SECTION 01 35 16 - ALTERATION PROJECT PROCEDURES

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. Section includes special procedures for alteration work.

#### 1.02 DEFINITIONS

- A. Alteration Work: This term includes remodeling, renovation, repair, and maintenance work performed within existing spaces or on existing surfaces as part of the Project.
- B. Consolidate: To strengthen loose or deteriorated materials in place.
- C. Design Reference Sample: A sample that represents the Architect's pre-bid selection of work to be matched; it may be existing work or work specially produced for the Project.
- D. Dismantle: To remove by disassembling or detaching an item from a surface, using gentle methods and equipment to prevent damage to the item and surfaces; disposing of items unless indicated to be salvaged or reinstalled.
- E. Match: To blend with adjacent construction and manifest no apparent difference in material type, species, cut, form, detail, color, grain, texture, or finish; as approved by Architect.
- F. Refinish: To remove existing finishes to base material and apply new finish to match original, or as otherwise indicated.
- G. Repair: To correct damage and defects, retaining existing materials, features, and finishes. This includes patching, piecing-in, splicing, consolidating, or otherwise reinforcing or upgrading materials.
- H. Replace: To remove, duplicate, and reinstall entire item with new material. The original item is the pattern for creating duplicates unless otherwise indicated.
- I. Replicate: To reproduce in exact detail, materials, and finish unless otherwise indicated.
- J. Reproduce: To fabricate a new item, accurate in detail to the original, and from either the same or a similar material as the original, unless otherwise indicated.
- K. Retain: To keep existing items that are not to be removed or dismantled.
- L. Strip: To remove existing finish down to base material unless otherwise indicated.

#### 1.03 PROJECT MEETINGS FOR ALTERATION WORK

- A. Preliminary Conference for Alteration Work: Before starting alteration work, conduct conference at Project site.

1. Attendees: In addition to representatives of Owner, Architect, and Contractor, testing service representative, and chemical-cleaner manufacturer(s) shall be represented at the meeting.
  2. Agenda: Discuss items of significance that could affect progress of alteration work, including review of the following:
    - a. Fire-prevention plan.
    - b. Governing regulations.
    - c. Areas where existing construction is to remain and the required protection.
    - d. Hauling routes.
    - e. Sequence of alteration work operations.
    - f. Storage, protection, and accounting for salvaged and specially fabricated items.
    - g. Existing conditions, staging, and structural loading limitations of areas where materials are stored.
  3. Reporting: Record conference results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from conference.
- B. Coordination Meetings: Conduct coordination meetings specifically for alteration work at monthly intervals. Coordination meetings are in addition to specific meetings held for other purposes, such as progress meetings and pre-installation conferences.
1. Agenda: Review and correct or approve minutes of previous coordination meeting. Review other items of significance that could affect progress of alteration work. Include topics for discussion as appropriate to status of Project.
  2. Reporting: Record meeting results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from each meeting.

#### 1.04 MATERIALS OWNERSHIP

- A. Historic items, relics, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, antiques, and other items of interest or value to Owner that may be encountered or uncovered during the Work, regardless of whether they were previously documented, remain Owner's property.

#### 1.05 INFORMATIONAL SUBMITTALS

- A. Alteration Work Program: Submit 30 days before work begins.
- B. Fire-Prevention Plan: Submit 30 days before work begins.

#### 1.06 QUALITY ASSURANCE

- A. Title X Requirement: Each firm conducting activities that disturb painted surfaces shall be a "Lead-Safe Certified Firm" according to 40 CFR 745, Subpart E, and use only workers that are trained in lead-safe work practices.
- B. Alteration Work Program: Prepare a written plan for alteration work for whole Project, including each phase or process and protection of surrounding materials during operations. Show compliance with indicated methods and procedures specified in this and other Sections. Coordinate this whole-Project alteration work program with specific requirements of programs required in other alteration work Sections.



1. Dust and Noise Control: Include locations of proposed temporary dust- and noise-control partitions and means of egress from occupied areas coordinated with continuing on-site operations and other known work in progress.
  2. Debris Hauling: Include plans clearly marked to show debris hauling routes, turning radii, and locations and details of temporary protective barriers.
- C. Fire-Prevention Plan: Prepare a written plan for preventing fires during the Work, including placement of fire extinguishers, fire blankets, rag buckets, and other fire-control devices during each phase or process. Coordinate plan with Owner's fire-protection equipment and requirements. Include fire-watch personnel's training, duties, and authority to enforce fire safety.
- D. Safety and Health Standard: Comply with ANSI/ASSE A10.6.

#### 1.07 STORAGE AND HANDLING OF SALVAGED MATERIALS

- A. Salvaged Materials:
1. Clean loose dirt and debris from salvaged items unless more extensive cleaning is indicated.
  2. Pack or crate items after cleaning; cushion against damage during handling. Label contents of containers.
  3. Store items in a secure area until delivery to Owner.
  4. Transport items to Owner's storage area designated by Owner.
  5. Protect items from damage during transport and storage.
- B. Salvaged Materials for Reinstallation:
1. Repair and clean items for reuse as indicated.
  2. Pack or crate items after cleaning and repairing; cushion against damage during handling. Label contents of containers.
  3. Protect items from damage during transport and storage.
  4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment unless otherwise indicated. Provide connections, supports, and miscellaneous materials to make items functional for use indicated.
- C. Existing Materials to Remain: Protect construction indicated to remain against damage and soiling from construction work. Where permitted by Architect, items may be dismantled and taken to a suitable, protected storage location during construction work and reinstalled in their original locations after alteration and other construction work in the vicinity is complete.
- D. Storage: Catalog and store items within a weathertight enclosure where they are protected from moisture, weather, condensation, and freezing temperatures.
1. Identify each item for reinstallation with a nonpermanent mark to document its original location. Indicate original locations on plans, elevations, sections, or photographs by annotating the identifying marks.
  2. Secure stored materials to protect from theft.
  3. Control humidity so that it does not exceed 85 percent. Maintain temperatures 5 deg F (3 deg C) or more above the dew point.

## PART 2 - PRODUCTS –

NOT USED

## PART 3 - EXECUTION

### 3.01 PROTECTION

- A. Protect persons, motor vehicles, surrounding surfaces of building, building site, plants, and surrounding buildings from harm resulting from alteration work.
  - 1. Use only proven protection methods, appropriate to each area and surface being protected.
  - 2. Provide temporary barricades, barriers, and directional signage to exclude the public from areas where alteration work is being performed.
  - 3. Erect temporary barriers to form and maintain fire-egress routes.
  - 4. Erect temporary protective covers over walkways and at points of pedestrian and vehicular entrance and exit that must remain in service during alteration work.
  - 5. Contain dust and debris generated by alteration work, and prevent it from reaching the public or adjacent surfaces.
  - 6. Provide shoring, bracing, and supports as necessary. Do not overload structural elements.
  - 7. Protect floors and other surfaces along hauling routes from damage, wear, and staining.
  - 8. Provide supplemental sound-control treatment to isolate demolition work from other areas of the building.
  
- B. Temporary Protection of Materials to Remain:
  - 1. Protect existing materials with temporary protections and construction. Do not remove existing materials unless otherwise indicated.
  - 2. Do not attach temporary protection to existing surfaces except as indicated as part of the alteration work program.
  
- C. Comply with each product manufacturer's written instructions for protections and precautions. Protect against adverse effects of products and procedures on people and adjacent materials, components, and vegetation.
  
- D. Utility and Communications Services:
  - 1. Notify Owner, Architect, authorities having jurisdiction, and entities owning or controlling wires, conduits, pipes, and other services affected by alteration work before commencing operations.
  - 2. Disconnect and cap pipes and services as required by authorities having jurisdiction, as required for alteration work.
  - 3. Maintain existing services unless otherwise indicated; keep in service, and protect against damage during operations. Provide temporary services during interruptions to existing utilities.
  
- E. Existing Drains: Prior to the start of work in an area, test drainage system to ensure that it is functioning properly. Notify Architect immediately of inadequate drainage or blockage. Do not begin work in an area until the drainage system is functioning properly.
  - 1. Prevent solids such as adhesive or mortar residue or other debris from entering the drainage system. Clean out drains and drain lines that become sluggish or blocked by sand or other materials resulting from alteration work.

2. Protect drains from pollutants. Block drains or filter out sediments, allowing only clean water to pass.

F. Existing Roofing: Prior to the start of work in an area, install roofing protection.

### 3.02 PROTECTION FROM FIRE

- A. General: Follow fire-prevention plan and the following:
1. Comply with NFPA 241 requirements unless otherwise indicated.
  2. Remove and keep area free of combustibles, including rubbish, paper, waste, and chemicals, unless necessary for the immediate work.
    - a. If combustible material cannot be removed, provide fire blankets to cover such materials.
- B. Heat-Generating Equipment and Combustible Materials: Comply with the following procedures while performing work with heat-generating equipment or combustible materials, including welding, torch-cutting, soldering, brazing, removing paint with heat, or other operations where open flames or implements using high heat or combustible solvents and chemicals are anticipated:
1. Obtain Owner's approval for operations involving use of open-flame or welding or other high-heat equipment. Notify Owner at least 72 hours before each occurrence, indicating location of such work.
  2. As far as practicable, restrict heat-generating equipment to shop areas or outside the building.
  3. Do not perform work with heat-generating equipment in or near rooms or in areas where flammable liquids or explosive vapors are present or thought to be present. Use a combustible gas indicator test to ensure that the area is safe.
  4. Use fireproof baffles to prevent flames, sparks, hot gases, or other high-temperature material from reaching surrounding combustible material.
  5. Prevent the spread of sparks and particles of hot metal through open windows, doors, holes, and cracks in floors, walls, ceilings, roofs, and other openings.
  6. Fire Watch: Before working with heat-generating equipment or combustible materials, station personnel to serve as a fire watch at each location where such work is performed. Fire-watch personnel shall have the authority to enforce fire safety. Station fire watch according to NFPA 51B, NFPA 241, and as follows:
    - a. Train each fire watch in the proper operation of fire-control equipment and alarms.
    - b. Prohibit fire-watch personnel from other work that would be a distraction from fire-watch duties.
    - c. Cease work with heat-generating equipment whenever fire-watch personnel are not present.
    - d. Have fire-watch personnel perform final fire-safety inspection each day beginning no sooner than 30 minutes after conclusion of work in each area to detect hidden or smoldering fires and to ensure that proper fire prevention is maintained.
    - e. Maintain fire-watch personnel at Project site until two hours after conclusion of daily work.
- C. Fire-Control Devices: Provide and maintain fire extinguishers, fire blankets, and rag buckets for disposal of rags with combustible liquids. Maintain each as suitable for the type of fire risk in each work area. Ensure that nearby personnel and the fire-watch personnel are trained in fire-extinguisher and blanket use.

- D. Sprinklers: Where sprinkler protection exists and is functional, maintain it without interruption while operations are being performed. If operations are performed close to sprinklers, shield them temporarily with guards.
  - 1. Remove temporary guards at the end of work shifts, whenever operations are paused, and when nearby work is complete.

### 3.03 PROTECTION DURING APPLICATION OF CHEMICALS

- A. Protect motor vehicles, surrounding surfaces of building, building site, plants, and surrounding buildings from harm or spillage resulting from applications of chemicals and adhesives.
- B. Cover adjacent surfaces with protective materials that are proven to resist chemicals selected for Project unless chemicals being used will not damage adjacent surfaces as indicated in alteration work program. Use covering materials and masking agents that are waterproof and UV resistant and that will not stain or leave residue on surfaces to which they are applied. Apply protective materials according to manufacturer's written instructions. Do not apply liquid masking agents or adhesives to painted or porous surfaces. When no longer needed, promptly remove protective materials.
- C. Do not apply chemicals during winds of sufficient force to spread them to unprotected surfaces.
- D. Neutralize alkaline and acid wastes and legally dispose of off Owner's property.
- E. Collect and dispose of runoff from chemical operations by legal means and in a manner that prevents soil contamination, soil erosion, undermining of paving and foundations, damage to landscaping, or water penetration into building interior.

### 3.04 GENERAL ALTERATION WORK

- A. Record existing work before each procedure (preconstruction), and record progress during the work. Use digital preconstruction documentation photographs or video recordings.
- B. Perform surveys of Project site as the Work progresses to detect hazards resulting from alterations.
- C. Notify Architect of visible changes in the integrity of material or components whether from environmental causes including biological attack, UV degradation, freezing, or thawing or from structural defects including cracks, movement, or distortion.
  - 1. Do not proceed with the work in question until directed by Architect.

END OF SECTION

## SECTION 01 40 00 - QUALITY REQUIREMENTS

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. Section includes administrative and procedural requirements for quality assurance and quality control.
- B. Testing and inspection services are required to verify compliance with requirements specified or indicated. These services do not relieve Contractor of responsibility for compliance with the Contract Document requirements.
  - 1. Specified tests, inspections, and related actions do not limit Contractor's other quality-assurance and quality-control procedures that facilitate compliance with the Contract Document requirements.
  - 2. Requirements for Contractor to provide quality-assurance and quality-control services required by Architect, Owner, Commissioning Authority, or authorities having jurisdiction are not limited by provisions of this Section.

#### 1.02 DEFINITIONS

- A. Experienced: When used with an entity or individual, "experienced" unless otherwise further described means having successfully completed a minimum of five previous projects similar in nature, size, and extent to this Project; being familiar with special requirements indicated; and having complied with requirements of authorities having jurisdiction.
- B. Field Quality-Control Tests and Inspections: Tests and inspections that are performed on-site for installation of the Work and for completed Work.
- C. Installer/Applicator/Erector: Contractor or another entity engaged by Contractor as an employee, Subcontractor, or Sub-subcontractor, to perform a particular construction operation, including installation, erection, application, assembly, and similar operations.
  - 1. Use of trade-specific terminology in referring to a Work result does not require that certain construction activities specified apply exclusively to specific trade(s).
- D. Preconstruction Testing: Tests and inspections performed specifically for Project before products and materials are incorporated into the Work, to verify performance or compliance with specified criteria. Unless otherwise indicated, copies of reports of tests or inspections performed for other than the Project do not meet this definition.
- E. Product Tests: Tests and inspections that are performed by a nationally recognized testing laboratory (NRTL) according to 29 CFR 1910.7, by a testing agency accredited according to NIST's National Voluntary Laboratory Accreditation Program (NVLAP), or by a testing agency qualified to conduct product testing and acceptable to authorities having jurisdiction, to establish product performance and compliance with specified requirements.
- F. Source Quality-Control Tests and Inspections: Tests and inspections that are performed at the source; for example, plant, mill, factory, or shop.

- G. Testing Agency: An entity engaged to perform specific tests, inspections, or both. The term "testing laboratory" has the same meaning as the term "testing agency."
- H. Quality-Assurance Services: Activities, actions, and procedures performed before and during execution of the Work to guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.
- I. Quality-Control Services: Tests, inspections, procedures, and related actions during and after execution of the Work to evaluate that actual products incorporated into the Work and completed construction comply with requirements. Contractor's quality-control services do not include contract administration activities performed by Architect.

### 1.03 DELEGATED DESIGN SERVICES

- A. Performance and Design Criteria: Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.
  - 1. If criteria indicated are not sufficient to perform services or certification required, submit a written request for additional information to Architect.
- B. Delegated Design Services Statement: Submit a statement, signed and sealed by the responsible design professional, for each product and system specifically assigned to Contractor to be designed or certified by a design professional, indicating that the products and systems are in compliance with performance and design criteria indicated. Include list of codes, loads, and other factors used in performing these services.

### 1.04 CONFLICTING REQUIREMENTS

- A. Conflicting Standards and Other Requirements: If compliance with two or more standards or requirements is specified and the standards or requirements establish different or conflicting requirements for minimum quantities or quality levels, inform the Architect regarding the conflict and obtain clarification prior to proceeding with the Work. Refer conflicting requirements that are different, but apparently equal, to Architect for clarification before proceeding.
- B. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified is the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for the context of requirements. Refer uncertainties to Architect for a decision before proceeding.

### 1.05 INFORMATIONAL SUBMITTALS

- A. Contractor's Statement of Responsibility: When required by authorities having jurisdiction, submit copy of written statement of responsibility submitted to authorities having jurisdiction before starting work on the following systems:
  - 1. Seismic-force-resisting system, designated seismic system, or component listed in the Statement of Special Inspections.
  - 2. Main wind-force-resisting system or a wind-resisting component listed in the Statement of Special Inspections.

- B. Testing Agency Qualifications: For testing agencies specified in "Quality Assurance" Article to demonstrate their capabilities and experience. Include proof of qualifications in the form of a recent report on the inspection of the testing agency by a recognized authority.
- C. Permits, Licenses, and Certificates: For Owner's record, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, correspondence, records, and similar documents established for compliance with standards and regulations bearing on performance of the Work.

#### 1.06 REPORTS AND DOCUMENTS

- A. Test and Inspection Reports: Prepare and submit certified written reports specified in other Sections. Include the following:
  - 1. Date of issue.
  - 2. Project title and number.
  - 3. Name, address, telephone number, and email address of testing agency.
  - 4. Dates and locations of samples and tests or inspections.
  - 5. Names of individuals making tests and inspections.
  - 6. Description of the Work and test and inspection method.
  - 7. Identification of product and Specification Section.
  - 8. Complete test or inspection data.
  - 9. Test and inspection results and an interpretation of test results.
  - 10. Record of temperature and weather conditions at time of sample taking and testing and inspection.
  - 11. Comments or professional opinion on whether tested or inspected Work complies with the Contract Document requirements.
  - 12. Name and signature of laboratory inspector.
  - 13. Recommendations on retesting and reinspecting.
- B. Manufacturer's Technical Representative's Field Reports: Prepare written information documenting manufacturer's technical representative's tests and inspections specified in other Sections. Include the following:
  - 1. Statement on condition of substrates and their acceptability for installation of product.
  - 2. Statement that products at Project site comply with requirements.
  - 3. Summary of installation procedures being followed, whether they comply with requirements and, if not, what corrective action was taken.
  - 4. Results of operational and other tests and a statement of whether observed performance complies with requirements.
  - 5. Other required items indicated in individual Specification Sections.
- C. Factory-Authorized Service Representative's Reports: Prepare written information documenting manufacturer's factory-authorized service representative's tests and inspections specified in other Sections. Include the following:
  - 1. Statement that equipment complies with requirements.
  - 2. Results of operational and other tests and a statement of whether observed performance complies with requirements.
  - 3. Other required items indicated in individual Specification Sections.

## 1.07 QUALITY ASSURANCE

- A. Qualifications paragraphs in this article establish the minimum qualification levels required; individual Specification Sections specify additional requirements.
- B. Manufacturer Qualifications: A firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units. As applicable, procure products from manufacturers able to meet qualification requirements, warranty requirements, and technical or factory-authorized service representative requirements.
- C. Fabricator Qualifications: A firm experienced in producing products similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.
- D. Installer Qualifications: A firm or individual experienced in installing, erecting, applying, or assembling work similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful in-service performance.
- E. Professional Engineer Qualifications: A professional engineer who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing engineering services of the kind indicated. Engineering services are defined as those performed for installations of the system, assembly, or product that are similar in material, design, and extent to those indicated for this Project.
- F. Specialists: Certain Specification Sections require that specific construction activities be performed by entities who are recognized experts in those operations. Specialists will satisfy qualification requirements indicated and engage in the activities indicated.
  - 1. Requirements of authorities having jurisdiction supersede requirements for specialists.
- G. Testing and Inspecting Agency Qualifications: An NRTL, an NVLAP, or an independent agency with the experience and capability to conduct testing and inspection indicated, as documented according to ASTM E329; and with additional qualifications specified in individual Sections; and, where required by authorities having jurisdiction, that is acceptable to authorities.
- H. Manufacturer's Technical Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to observe and inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.
- I. Factory-Authorized Service Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to inspect, demonstrate, repair, and perform service on installations of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.
- J. Preconstruction Testing: Where testing agency is indicated to perform preconstruction testing for compliance with specified requirements for performance and test methods, comply with the following:
  - 1. Contractor responsibilities include the following:
    - a. Provide test specimens representative of proposed products and construction.



- b. Submit specimens in a timely manner with sufficient time for testing and analyzing results to prevent delaying the Work.
  - c. When testing is complete, remove test specimens and test assemblies; do not reuse products on Project.
2. Testing Agency Responsibilities: Submit a certified written report of each test, inspection, and similar quality-assurance service to Architect and Commissioning Authority, with copy to Contractor. Interpret tests and inspections and state in each report whether tested and inspected work complies with or deviates from the Contract Documents.

## 1.08 QUALITY CONTROL

- A. Owner Responsibilities: Where quality-control services are indicated as Owner's responsibility, Owner will engage a qualified testing agency to perform these services.
- 1. Owner will furnish Contractor with names, addresses, and telephone numbers of testing agencies engaged and a description of types of testing and inspection they are engaged to perform.
  - 2. Costs for retesting and reinspecting construction that replaces or is necessitated by Work that failed to comply with the Contract Documents will be charged to Contractor, and the Contract Sum will be adjusted by Change Order.
- B. Contractor Responsibilities: Tests and inspections not explicitly assigned to Owner are Contractor's responsibility. Perform additional quality-control activities, whether specified or not, to verify and document that the Work complies with requirements.
- 1. Engage a qualified testing agency to perform quality-control services.
    - a. Contractor will not employ same entity engaged by Owner, unless agreed to in writing by Owner.
  - 2. Notify testing agencies at least 24 hours in advance of time when Work that requires testing or inspection will be performed.
  - 3. Where quality-control services are indicated as Contractor's responsibility, submit a certified written report, in duplicate, of each quality-control service.
  - 4. Testing and inspection requested by Contractor and not required by the Contract Documents are Contractor's responsibility.
  - 5. Submit additional copies of each written report directly to authorities having jurisdiction, when they so direct.
- C. Retesting/Reinspecting: Regardless of whether original tests or inspections were Contractor's responsibility, provide quality-control services, including retesting and reinspecting, for construction that replaced Work that failed to comply with the Contract Documents.
- D. Testing Agency Responsibilities: Cooperate with Architect, Commissioning Authority and Contractor in performance of duties. Provide qualified personnel to perform required tests and inspections.
- 1. Notify Architect, Commissioning Authority, and Contractor promptly of irregularities or deficiencies observed in the Work during performance of its services.
  - 2. Determine the locations from which test samples will be taken and in which in-situ tests are conducted.
  - 3. Conduct and interpret tests and inspections and state in each report whether tested and inspected Work complies with or deviates from requirements.
  - 4. Submit a certified written report, in duplicate, of each test, inspection, and similar quality-control service through Contractor.

5. Do not release, revoke, alter, or increase the Contract Document requirements or approve or accept any portion of the Work.
  6. Do not perform duties of Contractor.
- E. Manufacturer's Field Services: Where indicated, engage a factory-authorized service representative to inspect field-assembled components and equipment installation, including service connections. Report results in writing as specified in Section 01 33 00 "Submittal Procedures."
- F. Manufacturer's Technical Services: Where indicated, engage a manufacturer's technical representative to observe and inspect the Work. Manufacturer's technical representative's services include participation in preinstallation conferences, examination of substrates and conditions, verification of materials, observation of Installer activities, inspection of completed portions of the Work, and submittal of written reports.
- G. Contractor's Associated Requirements and Services: Cooperate with agencies and representatives performing required tests, inspections, and similar quality-control services, and provide reasonable auxiliary services as requested. Notify agency sufficiently in advance of operations to permit assignment of personnel. Provide the following:
1. Access to the Work.
  2. Incidental labor and facilities necessary to facilitate tests and inspections.
  3. Adequate quantities of representative samples of materials that require testing and inspection. Assist agency in obtaining samples.
  4. Facilities for storage and field curing of test samples.
  5. Preliminary design mix proposed for use for material mixes that require control by testing agency.
  6. Security and protection for samples and for testing and inspection equipment at Project site.
- H. Coordination: Coordinate sequence of activities to accommodate required quality-assurance and quality-control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspection.
1. Schedule times for tests, inspections, obtaining samples, and similar activities.

## PART 2 - PRODUCTS

NOT USED

## PART 3 - EXECUTION

### 3.01 REPAIR AND PROTECTION

- A. General: On completion of testing, inspection, sample taking, and similar services, repair damaged construction and restore substrates and finishes.
1. Provide materials and comply with installation requirements specified in other Specification Sections or matching existing substrates and finishes. Restore patched areas and extend restoration into adjoining areas with durable seams that are as invisible as possible. Comply with the Contract Document requirements for cutting and patching.

- B. Protect construction exposed by or for quality-control service activities.
- C. Repair and protection are Contractor's responsibility, regardless of the assignment of responsibility for quality-control services.

END OF SECTION

## SECTION 01 42 00 - REFERENCES

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

#### 1.02 DEFINITIONS

- A. General: Basic Contract definitions are included in the Conditions of the Contract.
- B. ENGINEER and ARCHITECT are used interchangeably throughout specifications.
- C. "Approved": When used to convey ENGINEER action on Contractor's submittals, applications, and requests, "approved" is limited to Architect's duties and responsibilities as stated in the Conditions of the Contract.
- D. "Directed": A command or instruction by ENGINEER. Other terms including "requested," "authorized," "selected," "required," and "permitted" have the same meaning as "directed."
- E. "Indicated": Requirements expressed by graphic representations or in written form on Drawings, in Specifications, and in other Contract Documents. Other terms including "shown," "noted," "scheduled," and "specified" have the same meaning as "indicated."
- F. "Regulations": Laws, ordinances, statutes, and lawful orders issued by authorities having jurisdiction, and rules, conventions, and agreements within the construction industry that control performance of the Work.
- G. "Furnish": Supply and deliver to Project site, ready for unloading, unpacking, assembly, installation, and similar operations.
- H. "Install": Unload, temporarily store, unpack, assemble, erect, place, anchor, apply, work to dimension, finish, cure, protect, clean, and similar operations at Project site.
- I. "Provide": Furnish and install, complete and ready for the intended use.
- J. "Project Site": Space available for performing construction activities. The extent of Project site is shown on Drawings and may or may not be identical with the description of the land on which Project is to be built.

#### 1.03 INDUSTRY STANDARDS

- A. Applicability of Standards: Unless the Contract Documents include more stringent requirements, applicable construction industry standards have the same force and effect as if bound or copied directly into the Contract Documents to the extent referenced. Such standards are made a part of the Contract Documents by reference.

- B. Publication Dates: Comply with standards in effect as of date of the Contract Documents unless otherwise indicated.
- C. Copies of Standards: Each entity engaged in construction on Project should be familiar with industry standards applicable to its construction activity. Copies of applicable standards are not bound with the Contract Documents.
  - 1. Where copies of standards are needed to perform a required construction activity, obtain copies directly from publication source.

#### 1.04 ABBREVIATIONS AND ACRONYMS

- A. Industry Organizations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities indicated in Gale's "Encyclopedia of Associations: National Organizations of the U.S." or in Columbia Books' "National Trade & Professional Associations of the United States."
- B. Industry Organizations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. This information is subject to change and is believed to be accurate as of the date of the Contract Documents.
  - 1. AABC - Associated Air Balance Council; [www.aabc.com](http://www.aabc.com).
  - 2. AAMA - American Architectural Manufacturers Association; [www.aamanet.org](http://www.aamanet.org).
  - 3. AASHTO - American Association of State Highway and Transportation Officials; [www.transportation.org](http://www.transportation.org).
  - 4. AATCC - American Association of Textile Chemists and Colorists; [www.aatcc.org](http://www.aatcc.org).
  - 5. ABMA - American Bearing Manufacturers Association; [www.americanbearings.org](http://www.americanbearings.org).
  - 6. ACI - American Concrete Institute; (Formerly: ACI International); [www.concrete.org](http://www.concrete.org).
  - 7. ACPA - American Concrete Pipe Association; [www.concrete-pipe.org](http://www.concrete-pipe.org).
  - 8. AEIC - Association of Edison Illuminating Companies, Inc. (The); [www.aeic.org](http://www.aeic.org).
  - 9. AF&PA - American Forest & Paper Association; [www.afandpa.org](http://www.afandpa.org).
  - 10. AGA - American Gas Association; [www.aga.org](http://www.aga.org).
  - 11. AHAM - Association of Home Appliance Manufacturers; [www.aham.org](http://www.aham.org).
  - 12. AHRI - Air-Conditioning, Heating, and Refrigeration Institute (The); [www.ahrinet.org](http://www.ahrinet.org).
  - 13. AI - Asphalt Institute; [www.asphaltinstitute.org](http://www.asphaltinstitute.org).
  - 14. AIA - American Institute of Architects (The); [www.aia.org](http://www.aia.org).
  - 15. AISC - American Institute of Steel Construction; [www.aisc.org](http://www.aisc.org).
  - 16. AISI - American Iron and Steel Institute; [www.steel.org](http://www.steel.org).
  - 17. AITC - American Institute of Timber Construction; [www.aitc-glulam.org](http://www.aitc-glulam.org).
  - 18. AMCA - Air Movement and Control Association International, Inc.; [www.amca.org](http://www.amca.org).
  - 19. ANSI - American National Standards Institute; [www.ansi.org](http://www.ansi.org).
  - 20. APA - APA - The Engineered Wood Association; [www.apawood.org](http://www.apawood.org).
  - 21. APA - Architectural Precast Association; [www.archprecast.org](http://www.archprecast.org).
  - 22. API - American Petroleum Institute; [www.api.org](http://www.api.org).
  - 23. ARI - Air-Conditioning & Refrigeration Institute; (See AHRI).
  - 24. ARI - American Refrigeration Institute; (See AHRI).
  - 25. ARMA - Asphalt Roofing Manufacturers Association; [www.asphaltroofing.org](http://www.asphaltroofing.org).
  - 26. ASCE - American Society of Civil Engineers; [www.asce.org](http://www.asce.org).
  - 27. ASCE/SEI - American Society of Civil Engineers/Structural Engineering Institute; (See ASCE).
  - 28. ASHRAE - American Society of Heating, Refrigerating and Air-Conditioning Engineers; [www.ashrae.org](http://www.ashrae.org).

29. ASME - ASME International; (American Society of Mechanical Engineers); [www.asme.org](http://www.asme.org).
30. ASSE - American Society of Safety Engineers (The); [www.asse.org](http://www.asse.org).
31. ASSE - American Society of Sanitary Engineering; [www.asse-plumbing.org](http://www.asse-plumbing.org).
32. ASTM - ASTM International; (American Society for Testing and Materials International); [www.astm.org](http://www.astm.org).
33. ATIS - Alliance for Telecommunications Industry Solutions; [www.atis.org](http://www.atis.org).
34. AWEA - American Wind Energy Association; [www.awea.org](http://www.awea.org).
35. AWI - Architectural Woodwork Institute; [www.awinet.org](http://www.awinet.org).
36. AWMAC - Architectural Woodwork Manufacturers Association of Canada; [www.awmac.com](http://www.awmac.com).
37. AWWA - American Wood Protection Association; (Formerly: American Wood-Preservers' Association); [www.awpa.com](http://www.awpa.com).
38. AWS - American Welding Society; [www.aws.org](http://www.aws.org).
39. AWWA - American Water Works Association; [www.awwa.org](http://www.awwa.org).
40. BHMA - Builders Hardware Manufacturers Association; [www.buildershardware.com](http://www.buildershardware.com).
41. BIA - Brick Industry Association (The); [www.gobrick.com](http://www.gobrick.com).
42. BICSI - BICSI, Inc.; [www.bicsi.org](http://www.bicsi.org).
43. BIFMA - BIFMA International; (Business and Institutional Furniture Manufacturer's Association); [www.bifma.com](http://www.bifma.com).
44. BISSC - Baking Industry Sanitation Standards Committee; [www.bissc.org](http://www.bissc.org).
45. BOCA - BOCA; (Building Officials and Code Administrators International Inc.); (See ICC).
46. CDA - Copper Development Association; [www.copper.org](http://www.copper.org).
47. CEA - Canadian Electricity Association; [www.electricity.ca](http://www.electricity.ca).
48. CEA - Consumer Electronics Association; [www.ce.org](http://www.ce.org).
49. CFFA - Chemical Fabrics & Film Association, Inc.; [www.chemicalfabricsandfilm.com](http://www.chemicalfabricsandfilm.com).
50. CFSEI - Cold-Formed Steel Engineers Institute; [www.cfsei.org](http://www.cfsei.org).
51. CGA - Compressed Gas Association; [www.cganet.com](http://www.cganet.com).
52. CIMA - Cellulose Insulation Manufacturers Association; [www.cellulose.org](http://www.cellulose.org).
53. CISCA - Ceilings & Interior Systems Construction Association; [www.cisca.org](http://www.cisca.org).
54. CISPI - Cast Iron Soil Pipe Institute; [www.cispi.org](http://www.cispi.org).
55. CLFMI - Chain Link Fence Manufacturers Institute; [www.chainlinkinfo.org](http://www.chainlinkinfo.org).
56. CPA - Composite Panel Association; [www.pbmdf.com](http://www.pbmdf.com).
57. CRI - Carpet and Rug Institute (The); [www.carpet-rug.org](http://www.carpet-rug.org).
58. CRRC - Cool Roof Rating Council; [www.coolroofs.org](http://www.coolroofs.org).
59. CRSI - Concrete Reinforcing Steel Institute; [www.crsi.org](http://www.crsi.org).
60. CSA - Canadian Standards Association; [www.csa.ca](http://www.csa.ca).
61. CSA - CSA International; (Formerly: IAS - International Approval Services); [www.csa-international.org](http://www.csa-international.org).
62. CSI - Construction Specifications Institute (The); [www.csinet.org](http://www.csinet.org).
63. CSSB - Cedar Shake & Shingle Bureau; [www.cedarbureau.org](http://www.cedarbureau.org).
64. CTI - Cooling Technology Institute; (Formerly: Cooling Tower Institute); [www.cti.org](http://www.cti.org).
65. CWC - Composite Wood Council; (See CPA).
66. DASMA - Door and Access Systems Manufacturers Association; [www.dasma.com](http://www.dasma.com).
67. DHI - Door and Hardware Institute; [www.dhi.org](http://www.dhi.org).
68. ECA - Electronic Components Association; [www.ec-central.org](http://www.ec-central.org).
69. ECAMA - Electronic Components Assemblies & Materials Association; (See ECA).
70. EIA - Electronic Industries Alliance; (See TIA).
71. EIMA - EIFS Industry Members Association; [www.eima.com](http://www.eima.com).
72. EJMA - Expansion Joint Manufacturers Association, Inc.; [www.ejma.org](http://www.ejma.org).

73. ESD - ESD Association; (Electrostatic Discharge Association); [www.esda.org](http://www.esda.org).
74. ESTA - Entertainment Services and Technology Association; (See PLASA).
75. EVO - Efficiency Valuation Organization; [www.evo-world.org](http://www.evo-world.org).
76. FM Approvals - FM Approvals LLC; [www.fmglobal.com](http://www.fmglobal.com).
77. FM Global - FM Global; (Formerly: FMG - FM Global); [www.fmglobal.com](http://www.fmglobal.com).
78. FRSA - Florida Roofing, Sheet Metal & Air Conditioning Contractors Association, Inc.; [www.floridarroof.com](http://www.floridarroof.com).
79. FSA - Fluid Sealing Association; [www.fluidsealing.com](http://www.fluidsealing.com).
80. FSC - Forest Stewardship Council U.S.; [www.fscus.org](http://www.fscus.org).
81. GA - Gypsum Association; [www.gypsum.org](http://www.gypsum.org).
82. GANA - Glass Association of North America; [www.glasswebsite.com](http://www.glasswebsite.com).
83. GS - Green Seal; [www.greenseal.org](http://www.greenseal.org).
84. HI - Hydraulic Institute; [www.pumps.org](http://www.pumps.org).
85. HI/GAMA - Hydronics Institute/Gas Appliance Manufacturers Association; (See AHRI).
86. HMMA - Hollow Metal Manufacturers Association; (See NAAMM).
87. HPVA - Hardwood Plywood & Veneer Association; [www.hpva.org](http://www.hpva.org).
88. HPW - H. P. White Laboratory, Inc.; [www.hpwhite.com](http://www.hpwhite.com).
89. IAPSC - International Association of Professional Security Consultants; [www.iapsc.org](http://www.iapsc.org).
90. IAS - International Approval Services; (See CSA).
91. ICBO - International Conference of Building Officials; (See ICC).
92. ICC - International Code Council; [www.iccsafe.org](http://www.iccsafe.org).
93. ICEA - Insulated Cable Engineers Association, Inc.; [www.icea.net](http://www.icea.net).
94. ICPA - International Cast Polymer Alliance; [www.icpa-hq.org](http://www.icpa-hq.org).
95. ICRI - International Concrete Repair Institute, Inc.; [www.icri.org](http://www.icri.org).
96. IEC - International Electrotechnical Commission; [www.iec.ch](http://www.iec.ch).
97. IEEE - Institute of Electrical and Electronics Engineers, Inc. (The); [www.ieee.org](http://www.ieee.org).
98. IES - Illuminating Engineering Society; (Formerly: Illuminating Engineering Society of North America); [www.ies.org](http://www.ies.org).
99. IESNA - Illuminating Engineering Society of North America; (See IES).
100. IEST - Institute of Environmental Sciences and Technology; [www.iest.org](http://www.iest.org).
101. IGMA - Insulating Glass Manufacturers Alliance; [www.igmaonline.org](http://www.igmaonline.org).
102. IGSHPA - International Ground Source Heat Pump Association; [www.igshpa.okstate.edu](http://www.igshpa.okstate.edu).
103. ILI - Indiana Limestone Institute of America, Inc.; [www.iliai.com](http://www.iliai.com).
104. Intertek - Intertek Group; (Formerly: ETL SEMCO; Intertek Testing Service NA); [www.intertek.com](http://www.intertek.com).
105. ISA - International Society of Automation (The); (Formerly: Instrumentation, Systems, and Automation Society); [www.isa.org](http://www.isa.org).
106. ISAS - Instrumentation, Systems, and Automation Society (The); (See ISA).
107. ISFA - International Surface Fabricators Association; (Formerly: International Solid Surface Fabricators Association); [www.isfanow.org](http://www.isfanow.org).
108. ISO - International Organization for Standardization; [www.iso.org](http://www.iso.org).
109. ISSFA - International Solid Surface Fabricators Association; (See ISFA).
110. ITU - International Telecommunication Union; [www.itu.int/home](http://www.itu.int/home).
111. KCMA - Kitchen Cabinet Manufacturers Association; [www.kcma.org](http://www.kcma.org).
112. LMA - Laminating Materials Association; (See CPA).
113. LPI - Lightning Protection Institute; [www.lightning.org](http://www.lightning.org).
114. MBMA - Metal Building Manufacturers Association; [www.mbma.com](http://www.mbma.com).
115. MCA - Metal Construction Association; [www.metalconstruction.org](http://www.metalconstruction.org).
116. MFMA - Maple Flooring Manufacturers Association, Inc.; [www.maplefloor.org](http://www.maplefloor.org).
117. MFMA - Metal Framing Manufacturers Association, Inc.; [www.metalframingmfg.org](http://www.metalframingmfg.org).

118. MHIA - Material Handling Industry of America; [www.mhia.org](http://www.mhia.org).
119. MIA - Marble Institute of America; [www.marble-institute.com](http://www.marble-institute.com).
120. MMPA - Moulding & Millwork Producers Association; (Formerly: Wood Moulding & Millwork Producers Association); [www.wmmpa.com](http://www.wmmpa.com).
121. MPI - Master Painters Institute; [www.paintinfo.com](http://www.paintinfo.com).
122. MSS - Manufacturers Standardization Society of The Valve and Fittings Industry Inc.; [www.mss-hq.org](http://www.mss-hq.org).
123. NAAMM - National Association of Architectural Metal Manufacturers; [www.naamm.org](http://www.naamm.org).
124. NACE - NACE International; (National Association of Corrosion Engineers International); [www.nace.org](http://www.nace.org).
125. NADCA - National Air Duct Cleaners Association; [www.nadca.com](http://www.nadca.com).
126. NAIMA - North American Insulation Manufacturers Association; [www.naima.org](http://www.naima.org).
127. NBGQA - National Building Granite Quarries Association, Inc.; [www.nbgqa.com](http://www.nbgqa.com).
- 128.
129. NCMA - National Concrete Masonry Association; [www.ncma.org](http://www.ncma.org).
130. NEBB - National Environmental Balancing Bureau; [www.nebb.org](http://www.nebb.org).
131. NECA - National Electrical Contractors Association; [www.necanet.org](http://www.necanet.org).
132. NeLMA - Northeastern Lumber Manufacturers Association; [www.nelma.org](http://www.nelma.org).
133. NEMA - National Electrical Manufacturers Association; [www.nema.org](http://www.nema.org).
134. NETA - InterNational Electrical Testing Association; [www.netaworld.org](http://www.netaworld.org).
135. NFHS - National Federation of State High School Associations; [www.nfhs.org](http://www.nfhs.org).
136. NFPA - NFPA; (National Fire Protection Association); [www.nfpa.org](http://www.nfpa.org).
137. NFPA - NFPA International; (See NFPA).
138. NFRC - National Fenestration Rating Council; [www.nfrc.org](http://www.nfrc.org).
139. NHLA - National Hardwood Lumber Association; [www.nhla.com](http://www.nhla.com).
140. NLGA - National Lumber Grades Authority; [www.nlga.org](http://www.nlga.org).
141. NOFMA - National Oak Flooring Manufacturers Association; (See NWFA).
142. NOMMA - National Ornamental & Miscellaneous Metals Association; [www.nomma.org](http://www.nomma.org).
143. NRCA - National Roofing Contractors Association; [www.nrca.net](http://www.nrca.net).
144. NRMCA - National Ready Mixed Concrete Association; [www.nrmca.org](http://www.nrmca.org).
145. NSF - NSF International; (National Sanitation Foundation International); [www.nsf.org](http://www.nsf.org).
146. NSPE - National Society of Professional Engineers; [www.nspe.org](http://www.nspe.org).
147. NSSGA - National Stone, Sand & Gravel Association; [www.nssga.org](http://www.nssga.org).
148. NTMA - National Terrazzo & Mosaic Association, Inc. (The); [www.ntma.com](http://www.ntma.com).
149. NWFA - National Wood Flooring Association; [www.nwfa.org](http://www.nwfa.org).
150. PCI - Precast/Prestressed Concrete Institute; [www.pci.org](http://www.pci.org).
151. PDI - Plumbing & Drainage Institute; [www.pdionline.org](http://www.pdionline.org).
152. PLASA - PLASA; (Formerly: ESTA - Entertainment Services and Technology Association); [www.plasa.org](http://www.plasa.org).
153. RCSC - Research Council on Structural Connections; [www.boltcouncil.org](http://www.boltcouncil.org).
154. RFCI - Resilient Floor Covering Institute; [www.rfci.com](http://www.rfci.com).
155. RIS - Redwood Inspection Service; [www.redwoodinspection.com](http://www.redwoodinspection.com).
156. SAE - SAE International; (Society of Automotive Engineers); [www.sae.org](http://www.sae.org).
157. SCTE - Society of Cable Telecommunications Engineers; [www.scte.org](http://www.scte.org).
158. SDI - Steel Deck Institute; [www.sdi.org](http://www.sdi.org).
159. SDI - Steel Door Institute; [www.steeldoor.org](http://www.steeldoor.org).
160. SEFA - Scientific Equipment and Furniture Association; [www.sefalabs.com](http://www.sefalabs.com).
161. SEI/ASCE - Structural Engineering Institute/American Society of Civil Engineers; (See ASCE).
162. SIA - Security Industry Association; [www.siaonline.org](http://www.siaonline.org).



163. SJI - Steel Joist Institute; [www.steeljoist.org](http://www.steeljoist.org).
164. SMA - Screen Manufacturers Association; [www.smainfo.org](http://www.smainfo.org).
165. SMACNA - Sheet Metal and Air Conditioning Contractors' National Association; [www.smacna.org](http://www.smacna.org).
166. SMPTE - Society of Motion Picture and Television Engineers; [www.smpte.org](http://www.smpte.org).
167. SPFA - Spray Polyurethane Foam Alliance; [www.sprayfoam.org](http://www.sprayfoam.org).
168. SPIB - Southern Pine Inspection Bureau; [www.spib.org](http://www.spib.org).
169. SPRI - Single Ply Roofing Industry; [www.spri.org](http://www.spri.org).
170. SRCC - Solar Rating and Certification Corporation; [www.solar-rating.org](http://www.solar-rating.org).
171. SSINA - Specialty Steel Industry of North America; [www.ssina.com](http://www.ssina.com).
172. SSPC - SSPC: The Society for Protective Coatings; [www.sspc.org](http://www.sspc.org).
173. STI - Steel Tank Institute; [www.steeltank.com](http://www.steeltank.com).
174. SWI - Steel Window Institute; [www.steelwindows.com](http://www.steelwindows.com).
175. SWPA - Submersible Wastewater Pump Association; [www.swpa.org](http://www.swpa.org).
176. TCA - Tilt-Up Concrete Association; [www.tilt-up.org](http://www.tilt-up.org).
177. TCNA - Tile Council of North America, Inc.; (Formerly: Tile Council of America); [www.tileusa.com](http://www.tileusa.com).
178. TEMA - Tubular Exchanger Manufacturers Association, Inc.; [www.tema.org](http://www.tema.org).
179. TIA - Telecommunications Industry Association; (Formerly: TIA/EIA - Telecommunications Industry Association/Electronic Industries Alliance); [www.tiaonline.org](http://www.tiaonline.org).
180. TIA/EIA - Telecommunications Industry Association/Electronic Industries Alliance; (See TIA).
181. TMS - The Masonry Society; [www.masonrysociety.org](http://www.masonrysociety.org).
182. TPI - Truss Plate Institute; [www.tpinst.org](http://www.tpinst.org).
183. TPI - Turfgrass Producers International; [www.turfgrassod.org](http://www.turfgrassod.org).
184. TRI - Tile Roofing Institute; [www.tilerroofing.org](http://www.tilerroofing.org).
185. UBC - Uniform Building Code; (See ICC).
186. UL - Underwriters Laboratories Inc.; [www.ul.com](http://www.ul.com).
187. UNI - Uni-Bell PVC Pipe Association; [www.uni-bell.org](http://www.uni-bell.org).
188. USGBC - U.S. Green Building Council; [www.usgbc.org](http://www.usgbc.org).
189. USITT - United States Institute for Theatre Technology, Inc.; [www.usitt.org](http://www.usitt.org).
190. WASTEC - Waste Equipment Technology Association; [www.wastec.org](http://www.wastec.org).
191. WCLIB - West Coast Lumber Inspection Bureau; [www.wclib.org](http://www.wclib.org).
192. WCMA - Window Covering Manufacturers Association; [www.wcmanet.org](http://www.wcmanet.org).
193. WDMA - Window & Door Manufacturers Association; [www.wdma.com](http://www.wdma.com).
194. WI - Woodwork Institute; (Formerly: WIC - Woodwork Institute of California); [www.wicnet.org](http://www.wicnet.org).
195. WMMPA - Wood Moulding & Millwork Producers Association; (See MMPA).
196. WSRCA - Western States Roofing Contractors Association; [www.wsrca.com](http://www.wsrca.com).
197. WPA - Western Wood Products Association; [www.wwpa.org](http://www.wwpa.org).

- C. Code Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. This information is believed to be accurate as of the date of the Contract Documents.
1. DIN - Deutsches Institut für Normung e.V.; [www.din.de](http://www.din.de).
  2. IAPMO - International Association of Plumbing and Mechanical Officials; [www.iapmo.org](http://www.iapmo.org).
  3. ICC - International Code Council; [www.iccsafe.org](http://www.iccsafe.org).
  4. ICC-ES - ICC Evaluation Service, LLC; [www.icc-es.org](http://www.icc-es.org).

- D. Federal Government Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Information is subject to change and is up-to-date as of the date of the Contract Documents.
1. COE - Army Corps of Engineers; [www.usace.army.mil](http://www.usace.army.mil).
  2. CPSC - Consumer Product Safety Commission; [www.cpsc.gov](http://www.cpsc.gov).
  3. DOC - Department of Commerce; National Institute of Standards and Technology; [www.nist.gov](http://www.nist.gov).
  4. DOD - Department of Defense; <http://dodssp.daps.dla.mil>.
  5. DOE - Department of Energy; [www.energy.gov](http://www.energy.gov).
  6. EPA - Environmental Protection Agency; [www.epa.gov](http://www.epa.gov).
  7. FAA - Federal Aviation Administration; [www.faa.gov](http://www.faa.gov).
  8. FG - Federal Government Publications; [www.gpo.gov](http://www.gpo.gov).
  9. GSA - General Services Administration; [www.gsa.gov](http://www.gsa.gov).
  10. HUD - Department of Housing and Urban Development; [www.hud.gov](http://www.hud.gov).
  11. LBL - Lawrence Berkeley National Laboratory; Environmental Energy Technologies Division; <http://eetd.lbl.gov>.
  12. OSHA - Occupational Safety & Health Administration; [www.osha.gov](http://www.osha.gov).
  13. SD - Department of State; [www.state.gov](http://www.state.gov).
  14. TRB - Transportation Research Board; National Cooperative Highway Research Program; [www.trb.org](http://www.trb.org).
  15. USDA - Department of Agriculture; Agriculture Research Service; U.S. Salinity Laboratory; [www.ars.usda.gov](http://www.ars.usda.gov).
  16. USDA - Department of Agriculture; Rural Utilities Service; [www.usda.gov](http://www.usda.gov).
  17. USDJ - Department of Justice; Office of Justice Programs; National Institute of Justice; [www.ojp.usdoj.gov](http://www.ojp.usdoj.gov).
  18. USP - U.S. Pharmacopeia; [www.usp.org](http://www.usp.org).
  19. USPS - United States Postal Service; [www.usps.com](http://www.usps.com).
- E. Standards and Regulations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the standards and regulations in the following list. This information is subject to change and is believed to be accurate as of the date of the Contract Documents.
1. CFR - Code of Federal Regulations; Available from Government Printing Office; [www.gpo.gov/fdsys](http://www.gpo.gov/fdsys).
  2. DOD - Department of Defense; Military Specifications and Standards; Available from Department of Defense Single Stock Point; <http://dodssp.daps.dla.mil>.
  3. DSCC - Defense Supply Center Columbus; (See FS).
  4. FED-STD - Federal Standard; (See FS).
  5. FS - Federal Specification; Available from Department of Defense Single Stock Point; <http://dodssp.daps.dla.mil>.
    - a. Available from Defense Standardization Program; [www.dsp.dla.mil](http://www.dsp.dla.mil).
    - b. Available from General Services Administration; [www.gsa.gov](http://www.gsa.gov).
    - c. Available from National Institute of Building Sciences/Whole Building Design Guide; [www.wbdg.org/ccb](http://www.wbdg.org/ccb).
  6. MILSPEC - Military Specification and Standards; (See DOD).
  7. USAB - United States Access Board; [www.access-board.gov](http://www.access-board.gov).
  8. USATBCB - U.S. Architectural & Transportation Barriers Compliance Board; (See USAB).

F. State Government Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. This information is subject to change and is believed to be accurate as of the date of the Contract Documents.

1. CBHF - State of California; Department of Consumer Affairs; Bureau of Electronic Appliance and Repair, Home Furnishings and Thermal Insulation; [www.bearhfti.ca.gov](http://www.bearhfti.ca.gov).
2. CCR - California Code of Regulations; Office of Administrative Law; California Title 24 Energy Code; [www.calregs.com](http://www.calregs.com).
3. CDHS - California Department of Health Services; (See CDPH).
4. CDPH - California Department of Public Health; Indoor Air Quality Program; [www.cal-iaq.org](http://www.cal-iaq.org).
5. CPUC - California Public Utilities Commission; [www.cpuc.ca.gov](http://www.cpuc.ca.gov).
6. SCAQMD - South Coast Air Quality Management District; [www.aqmd.gov](http://www.aqmd.gov).
7. TFS - Texas Forest Service; Forest Resource Development and Sustainable Forestry; <http://txforestsERVICE.tamu.edu>.

## PART 2 - PRODUCTS

NOT USED

## PART 3 - EXECUTION

NOT USED

END OF SECTION

## SECTION 01 45 00 – QUALITY CONTROL

### PART 1 – GENERAL

#### 1.01 SECTION INCLUDES

- A. Quality control and control of installation.
- B. References.
- C. Manufacturers' field services

#### 1.02 QUALITY CONTROL AND CONTROL OF INSTALLATION

- D. Monitor quality control over suppliers, manufacturers, products, services, site conditions, and workmanship, to produce Work of specified quality.
- E. Comply with manufacturer's instructions, including each step in sequence.
- F. Should manufacturers' instructions conflict with Contract Documents, request clarification from ENGINEER before proceeding.
- G. Comply with specified standards as minimum quality for the Work except where more stringent tolerances, codes, or specified requirements indicate higher standards or more precise workmanship.
- H. Perform Work by persons qualified to produce required and specified quality.
- I. Verify that field measurements are as indicated on Shop Drawings or as instructed by the manufacturer.
- J. Secure products in place with positive anchorage devices designed and sized to withstand stresses, vibration, physical distortion, or disfigurement.
- K. All materials and equipment shall be new, unless otherwise noted.

#### 1.03 REFERENCES

- A. Conform to reference standard by date of issue current on date of Contract Documents.
- B. Should specified reference standards conflict with Contract Documents, request clarification from the ENGINEER before proceeding.
- C. Neither the contractual relationships, duties, or responsibilities of the parties in Contract nor those of the ENGINEER shall be altered from the Contract Documents by mention or inference otherwise in any reference document.

#### 1.04 MANUFACTURERS' FIELD SERVICES

- A. When specified in individual specification sections, require material or product suppliers or manufacturers to provide qualified staff personnel to observe site conditions, conditions of surfaces and installation, quality of workmanship, start-up of equipment, as applicable, and to initiate instructions when necessary.
- B. Report observations and site decisions or instructions given to applicators or installers that are supplemental or contrary to manufacturers' written instructions.

#### PART 2 – PRODUCTS

NOT USED

#### PART 3 – EXECUTION

NOT USED

END OF SECTION

## SECTION 01 50 00 - TEMPORARY FACILITIES

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. Section Includes: This Section specifies procedural and administrative requirements for temporary services and facilities.
- B. Temporary Utilities include, but are not limited to:
  - 1. Water service and distribution.
  - 2. Temporary electric power.
  - 3. Temporary lighting.
- C. Temporary Construction and Support Facilities include, but are not limited to:
  - 1. Temporary heating facilities.
  - 2. CONTRACTOR's field offices and storage sheds.
  - 3. Sanitary facilities.
- D. Construction Buildings and Facilities include, but are not limited to.
  - 1. Temporary enclosures.
  - 2. Temporary Project identification signs.
  - 3. Temporary Site identification signs.
  - 4. Temporary Project bulletin boards.
  - 5. Stairs.
  - 6. Hoists.
  - 7. Ongoing construction cleanup.
  - 8. Storage of equipment and material.

#### 1.02 REFERENCES

- A. Codes and Standards:
  - 1. Comply with NFPA Code 241, "Building Construction and Demolition Operations," ANSI A10 Series standards for "Safety Requirements for Construction and Demolition," and NECA Electrical Design Library, "Temporary Electrical Facilities."
  - 2. Refer to "Guidelines for Bid Conditions for Temporary Job Utilities and Services," prepared jointly by AGC and ASC, for industry recommendations.
  - 3. Comply with NEMA, NECA, and UL standards and regulations for temporary electric service. Install service in compliance with National Electric Code (NFPA 70).

#### 1.03 SUBMITTALS

- A. Shop Drawings: Submit in accordance with Section 01330, Shop Drawings covering the items included under this Section. Shop Drawing submittals shall include:
  - 1. Temporary Utilities: Submit a schedule indicating dates for implementation and termination of each temporary utility. At the earliest feasible time, when acceptable to OWNER, change over from use of temporary service to use of the permanent service.

## 1.04 QUALITY ASSURANCE

- A. Regulatory Requirements: Comply with industry standards and applicable laws and regulations of authorities having jurisdiction including, but not limited to:
  - 1. Building Code requirements.
  - 2. Health and Safety regulations.
  - 3. Utility Company regulations.
  - 4. Police, Fire Department, and Rescue Squad rules.
  - 5. Environmental Protection regulations.
  - 6. State and Local Soil Erosion and Sedimentation Control regulations.
  - 7. National Fire Protection Association (NFPA):NFPA No.70-93
  - 8. National Electrical Code (NEC) and local amendments thereto.
  - 9. Comply with federal, state, and local codes and regulations, and utility company requirements.
  - 10. American Water Works Association and National Sanitation Foundation.
  - 11. UL
  
- B. Inspection: Arrange for authorities having jurisdiction to inspect and test each temporary utility before use. Obtain required certifications and permits.

## 1.05 PROJECT CONDITIONS

- A. There is no available sanitary service and limited water available at the project site. Unless otherwise provided in these Specifications, CONTRACTOR shall make CONTRACTOR's own arrangements for water, and sewer services for use during the construction of the Work and shall pay for all temporary facilities, connections, extensions, and services.
  - 1. Cost or use charges for temporary facilities are not chargeable to OWNER or ENGINEER, and will not be accepted as a basis of claims for a Change Order.
  
- B. Keep temporary services and facilities clean and neat in appearance. Operate in a safe and efficient manner. Take necessary fire prevention measures. Do not overload facilities or permit them to interfere with progress. Do not allow hazardous, dangerous or unsanitary conditions, or public nuisances to develop or persist on Site.

## 1.06 SEQUENCING AND SCHEDULING

- A. CONTRACTOR shall inform the local Fire Department in advance of CONTRACTOR's program of street obstruction and detours, so that the Fire Department can set up plans for servicing the area in case of an emergency.
  - 1. CONTRACTOR shall also notify the public agency having jurisdiction over the roads at least 1 week prior to obstructing any street.

## PART 2 - PRODUCTS

### 2.01 MATERIALS

- A. Provide new materials; if acceptable to ENGINEER, undamaged previously used materials in serviceable condition may be used. Provide materials suitable for the use intended.
  
- B. Water: Provide potable water approved by local health authorities.

## 2.02 EQUIPMENT

- A. Provide new equipment; if acceptable to ENGINEER, undamaged, previously used equipment in serviceable condition may be used. Provide equipment suitable for use intended.
- B. Electrical Outlets: Provide properly configured NEMA polarized outlets to prevent insertion of 110 to 120 volt plugs into higher voltage outlets. Provide receptacle outlets equipped with ground-fault circuit interrupters, reset button, and pilot light for connection of power tools and equipment.
- C. Electrical Power Cords: Provide grounded extension cords; use "hard-service" cords where exposed to abrasion and traffic. Provide waterproof connectors to connect separate lengths of electric cords, if single lengths will not reach areas where construction activities are in progress.
- D. Heating Units: Provide temporary heating units that have been tested and labeled by UL, FM, or another recognized trade association related to the type of fuel being consumed.
- E. Temporary Toilet Units: Provide self-contained single-occupant toilet units, properly vented and fully enclosed with a glass fiber-reinforced polyester shell or similar nonabsorbent material. Provide handwashing station.
- F. First Aid Supplies: Comply with governing regulations.
- G. Bulletin Board: Provide a weather-protected enclosed bulletin board at Site. The bulletin board shall be mounted in a conspicuous and public outside location.

## PART 3 - EXECUTION

### 3.01 INSTALLATION

- A. Use qualified personnel for installation of temporary facilities. Locate facilities where they shall serve the Project adequately and result in minimum interference with performance of the Work. Relocate and modify facilities as required or as directed by ENGINEER/OWNER.
- B. Provide each facility ready for use when needed to avoid delay. Maintain and modify as required. Do not remove until facilities are no longer needed, or are replaced by authorized use of completed permanent facilities.

### 3.02 TEMPORARY UTILITY INSTALLATION

- A. Engage the appropriate local utility company to install temporary service or to connect to existing service. Where the company provides only part of the service, provide the remainder with matching, compatible materials and equipment; comply with the company's recommendations.
  - 1. Arrange with the company and existing users for a time when service can be interrupted, where necessary, to make connections for temporary services.



- B. Water Service and Distribution: CONTRACTOR shall at all times provide for CONTRACTOR's employees an abundant and convenient supply of cool drinking water taken from a potable source.
- C. Temporary Lighting: Wherever overhead floor or roof deck has been installed, provide temporary lighting with local switching.
  - 1. Install and operate temporary lighting that shall fulfill security and protection requirements, without operating the entire system, and shall provide adequate illumination for construction operations and traffic conditions.
  - 2. When permanent lights and receptacles are installed in new areas of construction, CONTRACTOR may use them, provided CONTRACTOR reimburses OWNER for the energy consumed under the following conditions:
    - a. If the new lights and receptacles are placed on an extension of an existing distribution system, CONTRACTOR shall pay a prorated amount agreed to with OWNER if no meter exists to determine actual energy consumption.
    - b. If the new lights and receptacles are on a new service, CONTRACTOR shall pay the entire bill (which includes transformer losses, power factor penalties, minimum demand charges, energy adjustments, etc.) as metered on the new service. A new service is a plant connection provided under this Contract that will increase OWNER's electrical costs.
  - 3. CONTRACTOR shall investigate the billing structure before requesting the new service to be energized for facility construction purposes. Once energized, the service shall remain energized. Where a new service is required to provide test power to equipment for performance tests, power will not be paid for by OWNER until construction is 90 percent complete as determined by the payment certificates. Any costs associated with CONTRACTOR requests for power prior to the 90 percent construction completion will be paid for by CONTRACTOR. In no case shall OWNER begin paying the entire electrical bill until OWNER has beneficial use of the facilities.
- D. Public and Private Utilities: Where any utilities, water, sewer, gas, telephone, or any other either public or private, are encountered, CONTRACTOR must provide adequate protection for them, and CONTRACTOR shall be held responsible for any damages to such utilities arising from CONTRACTOR's operations.
- E. Water for Construction
  - 1. Owner will not provide water for cleaning or other purposes.
- F. Sanitary Sewers: Sewers are not available. If sewers are not available or cannot be used, provide portable units.

### 3.03 TEMPORARY CONSTRUCTION AND SUPPORT FACILITIES INSTALLATION

- A. Temporary Heating Facilities: Provide temporary heat required by construction activities for curing or drying of completed installations or protection of installed construction from adverse effects of low temperatures or high humidity. Select safe equipment that will not have a harmful effect on completed installations or elements being installed. Coordinate ventilation requirements to produce the ambient condition required and minimize consumption of energy.
  - 1. Except where use of the permanent system is authorized, provide vented self-contained LP gas or fuel oil heaters with individual space thermostatic control.
  - 2. Use of gasoline-burning space heaters, open flame, or salamander-type heating units is prohibited.

- B. Sanitary Facilities: Sanitary facilities include temporary toilets, wash facilities, and drinking water fixtures. Comply with regulations and health Codes for the type, number, location, operation, and maintenance of fixtures and facilities. Install where facilities will best service the Project's needs.
  - 1. Provide toilet tissue, paper towels, paper cups, and similar disposable materials for each facility. Provide covered waste containers for used material.
  - 2. Install self-contained toilet units. Shield toilets to ensure privacy. Use of pit-type privies will not be permitted.
  - 3. Install wash facilities supplied with potable water at convenient locations for personnel involved in handling materials that require wash-up for a healthy and sanitary condition. Dispose of drainage properly. Supply cleaning compounds appropriate for each condition.

### 3.04 CONSTRUCTION BUILDINGS AND FACILITIES INSTALLATION

- A. Storage platforms, sheds, temporary closures for doors, windows and other openings of buildings, temporary sidewalks, runways, and ladders shall be provided.
  - 1. Hazardous areas shall be protected by guardrails and fences. Storage platforms and sheds shall be provided for materials which require protection from the weather.
  - 2. Sheds shall be substantially constructed and covered with "ready roofing." Doors, windows, and other openings in the permanent work shall be closed as soon as necessary to safeguard the construction and materials from tampering or damage.
  - 3. Enclosures for openings easily accessible from the exterior shall be of solid wood or sash, provided with necessary hardware and padlocks. Other openings shall be enclosed by old sash or canvas on wooden frames for the protection of the building against damage by weather.
  - 4. Enclosures shall be weathertight and secured in such manner as not to damage the finish of the building.
- B. Temporary Enclosures: Provide temporary enclosure for protection of construction in progress and completed, from exposure, foul weather, other construction operations and similar activities.
  - 1. Where heat is needed and the permanent building enclosure is not complete, provide temporary enclosures where there is no other provision for containment of heat. Coordinate enclosure with ventilating and material drying or curing requirements to avoid dangerous conditions and effects.
  - 2. Install tarpaulins securely, with incombustible wood framing and other materials. Close openings of 25 square feet or less with plywood or similar materials.
  - 3. Close openings through floor or roof decks and horizontal surfaces with load-bearing wood-framed construction.
- C. Temporary Project Bulletin Board: As a minimum, the following items must be posted:
  - 1. Wage Rates (when applicable).
  - 2. Safety Poster (OSHA or State OSHA).
  - 3. Nondiscrimination Poster.
  - 4. Equal Employment Opportunity Statement signed by a Company official.
  - 5. All permits
- D. Hoists: CONTRACTOR shall provide temporary hoists to lift building materials and equipment to the intended areas. Hoists shall be capable of carrying the intended load without exceeding the load limitation of the hoisting device.
- E. Ongoing Construction Cleanup: Project cleanup shall be an ongoing operation. CONTRACTOR shall maintain an order of neatness and good housekeeping comparable to that maintained by OWNER.

Project cleanup applies to the Site and all areas affected by construction operations. CONTRACTOR shall:

1. Collect waste from construction areas and elsewhere daily. Comply with requirements of NFPA 241 for removal of combustible waste material and debris. Enforce requirements strictly. Do not hold materials more than 7 days during normal weather or 3 days when the temperature is expected to rise above 80 degrees F (27 degrees C). Handle hazardous, dangerous, or unsanitary waste materials separately from other waste by containerizing properly. Dispose of material in a lawful manner.
2. Maintain dirt and debris resulting from CONTRACTOR's operations in designated spoil piles as approved by ENGINEER or remove from the Site daily. Dirt and debris shall not collect or interfere with OWNER's facility operations. Excess dirt and debris shall be removed from the Site as needed to confine spoil piles in designated areas.
3. Perform general cleanup inside of OWNER's buildings at least once every two weeks. Cleanup shall include consolidation of stored materials, removal of waste material and debris, and sweeping of flooring surfaces.
4. Maintain clear access to all properties affected by construction activities. Maintain unobstructed access to existing buildings, equipment, safety equipment, and other items requiring OWNER access for facility operation.
5. Keep tools, equipment, and materials in a neat and orderly arrangement.
6. Maintain culverts, sewers, and drainage structures by removing sediment and debris from construction operations.
7. Repair all holes and ruts resulting from construction operations that affect OWNER's use of property with approved material; compact, level, and restore.

F. Storage of Equipment and Material: Pumps and other machinery units shall be stored in weathertight structures provided by CONTRACTOR.

1. Motors, electrical switchgear, gauges, and other equipment of a delicate nature, as determined by ENGINEER, shall be stored in weathertight warehouses which are maintained at a temperature of at least 60 degrees F.
2. Structural steel, miscellaneous and cast iron items may be placed in open yard storage, but any such items having attached motors or other machinery units shall have such units well wrapped with waterproof paper or cloth for protection from the weather.
3. Painted surfaces shall be protected against impact, abrasion, discoloration, and other damage. All painted surfaces which are damaged prior to acceptance of equipment shall be repainted to the satisfaction of ENGINEER.
4. Materials and equipment distributed, stored, and placed upon or near the Site of the Work shall at all times be so disposed as not to interfere with work prosecuted by OWNER or other Contractors in the employment of OWNER or with drainage. Materials and equipment shall not be stored on public streets.

### 3.05 SECURITY AND PROTECTION FACILITIES INSTALLATION

- A. Except for use of permanent fire protection as soon as available, do not change over from use of temporary security and protection facilities to permanent facilities until Substantial Completion, or longer as requested by ENGINEER.
- B. Temporary Fire Protection: Until fire protection needs are supplied by permanent facilities, install and maintain temporary fire protection facilities of the types needed to protect against reasonably predictable and controllable fire losses. Comply with NFPA 10, "Standard for Portable Fire Extinguishers," and NFPA 241, "Standard for Safeguarding Construction, Alterations and Demolition Operations."

1. Locate fire extinguishers where convenient and effective for their intended purpose, but not less than 1 extinguisher on each floor at or near each usable stairwell.
  2. Store combustible materials in containers in fire-safe locations.
  3. Maintain unobstructed access to fire extinguishers, fire hydrants, temporary fire protection facilities, stairways, and other access routes for fighting fires. Prohibit smoking in hazardous fire exposure areas.
  4. Provide supervision of welding operations, combustion type temporary heating units, and similar sources of fire ignition.
- C. Barricades, Warning Signs, and Lights: Comply with Standards and Code requirements for erection of structurally adequate barricades. Paint with appropriate colors, graphics, and warning signs to inform personnel and the public of the hazard being protected against. Where appropriate and needed, provide lighting, including flashing red or amber lights.
- D. Security Enclosure and Lockup: Install substantial temporary enclosure of partially completed areas of construction. Provide locking entrances to prevent unauthorized entrance, vandalism, theft, and similar violations of security.
1. Where materials and equipment must be stored, and are of value or attractive for theft, provide a secure lockup. Enforce discipline in connection with the installation and release of material to minimize the opportunity for theft and vandalism.
- E. Environmental Protection: Provide protection, operate temporary facilities and conduct construction in ways and by methods that comply with environmental regulations and minimize the possibility that air, waterways and subsoil might be contaminated or polluted, or that other undesirable effects might result. Avoid use of tools and equipment which produce harmful noise. Restrict use of noise-making tools and equipment to hours that will minimize complaints from persons or firms near the Site.
- F. Control of Noise: CONTRACTOR shall eliminate noise to as great an extent as possible at all times. Air compressors shall be equipped with silencers, and the exhaust of all gasoline motors and other power equipment shall be provided with mufflers.
1. CONTRACTOR shall require strict observances of all pertinent ordinances and regulations. Any blasting permitted in such locations shall be done with reduced charges.

### 3.06 OPERATION, TERMINATION, AND REMOVAL

- A. Supervision: Enforce strict discipline in use of temporary facilities. Limit availability of temporary facilities to essential and intended uses to minimize waste and abuse.
- B. Maintenance: Maintain facilities in good operating condition until removal. Protect from damage by freezing temperatures and similar elements.
1. Maintain operation of temporary enclosures, heating, cooling, humidity control, ventilation, and similar facilities on a 24-hour-day basis where required to achieve indicated results and to avoid possibility of damage.
- C. Protection: Prevent water-filled piping from freezing.
- D. Termination and Removal: Unless ENGINEER requires that it be maintained longer, remove each temporary facility when the need has ended, or when replaced by authorized use of a permanent facility, or no later than Substantial Completion. Complete or, if necessary, restore permanent construction that may have been delayed because of interference with the temporary facility. Repair damaged Work, clean exposed surfaces and replace construction that cannot be satisfactorily repaired.

1. Materials and facilities that constitute temporary facilities are property of CONTRACTOR. OWNER reserves the right to take possession of Project identification signs.
2. At Substantial Completion, clean and renovate permanent facilities that have been used during the construction period including, but not limited to:
  - a. Replace air filters and clean inside of ductwork and housings.
  - b. Replace significantly worn parts and parts that have been subject to unusual operating conditions.
  - c. Replace lamps that are burned out or noticeably dimmed by substantial hours of use.

END OF SECTION

## SECTION 01 53 40 - PROTECTION of ENVIRONMENT

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. Contractor in executing work shall maintain work areas, on-and-off site, free from environmental pollution that would be in violation of federal, state, or local regulations.

#### 1.02 PROTECTION of SEWERS

- B. Take adequate measures to prevent impairment of operation of existing sewer system. Prevent construction material, pavement, concrete, earth, or other debris from entering sewer or sewer structure.

#### 1.03 DISPOSAL of EXCESS EXCAVATED and OTHER WASTE MATERIALS

- A. Dispose waste material in accordance with federal and state codes, and local zoning ordinances.
- B. Unacceptable disposal sites include, but are not limited to, sites within wetland or critical habitat, and sites where disposal will have detrimental effect on surface water or groundwater quality.
- C. Make arrangements for disposal subject to submission of proof to engineer that owner(s) of proposed site(s) has valid fill permit issued by appropriate government agency and submission of haul route plan, including map of proposed route(s).
- D. Provide watertight conveyance for liquid, semi-liquid, or saturated solids that tend to bleed during transport. Liquid loss from transported materials not permitted, whether being delivered to construction site or hauled away for disposal. Fluid materials hauled for disposal must be specifically acceptable at selected disposal site.

#### 1.04 PROTECTION of AIR QUALITY

- A. Contain paint aerosols and V.O.C.'s by acceptable work practices.
- B. Minimize air pollution by requiring use of properly operating combustion emission control devices on construction vehicles and equipment used by contractor, and encouraging shutdown of motorized equipment not actually in use.
- C. If temporary heating devices are necessary for protection of work, they shall not cause air pollution.

#### 1.05 PROTECTION from FUEL and SOLVENTS

- A. All required material must be submitted prior to the precon meeting. No equipment may be delivered to the site without approval of submittals.
- B. The owner reserves the right to restrict equipment location.
- C. Disposal of waste fluids shall be in conformance with federal, state, and local laws and regulations.

## 1.06 USE of CHEMICALS

- A. Chemicals used during project construction or furnished for project operation, whether herbicide, pesticide, disinfectant, polymer, reactant, or of other classification, must show approval of U.S. EPA, U.S. Department of Agriculture, state, or other applicable regulatory agency.
- B. Use of such chemicals and disposal of residues shall be in conformance with manufacturer's written instructions and applicable regulatory requirements.

## 1.07 NOISE CONTROL

- A. Conduct operations to cause least annoyance to residents in vicinity of work, and comply with applicable local ordinances.
- B. Equip compressors, hoists, and other apparatus with mechanical devices necessary to minimize noise and dust. Equip compressors with silencers on intake lines.
- C. Equip gasoline or oil-operated equipment with silencers or mufflers on intake and exhaust lines.
- D. Route vehicles carrying materials over such streets as will cause least annoyance to public and do not operate on public streets between hours of 6:00 P.M. and 7:00 A.M., or on Saturdays, Sundays, or legal holidays unless approved by owner.

## PART 2 - PRODUCTS

NOT USED

## PART 3 - EXECUTION

### 3.01 HAZARDOUS MATERIALS PROJECT PROCEDURES

- A. Applicable Regulations:
  - 1. RCRA, 1976 – Resource Conservation and Recovery Act: This federal statute regulates generation, transportation, treatment, storage and disposal of hazardous wastes nationally.
  - 2. Act 64, 1979 – Michigan's Hazardous Waste Management Act: This statute regulates generation, transportation, treatment, storage, and disposal of hazardous wastes.
  - 3. Act 641 as amended 1990 – Michigan's Solid Waste Act: This statute regulates generation, transportation, treatment, storage and disposal of solid wastes.
- B. Use the Uniform Hazardous Waste Manifest (shipping paper) to use an off-site hazardous waste disposal facility.
- C. Federal, State and local laws and regulations may apply to the storage, handling and disposal of hazardous materials and wastes. The list below includes the regulations which are most frequently encountered:

<u>Topic</u>	<u>Agency and Telephone Number</u>
Small quantity hazardous waste management, including hazardous waste stored in tanks	Hazardous Waste Division, DEQ (517) 373-2730 in Lansing, or District Office Certified County Health Department
Disposal of heavy metals into municipal sanitary sewers	Contact the superintendent of your wastewater treatment plant for permission
Hazard Communication Standards (for chemical in the workplace)	Occupational Health Division, Michigan Department of Consumer and Industrial Services (517) 373-1410
Burning of waste oil and other discharges to the air	Air Quality Division, DEQ (517) 322-1333 in Lansing, or District Office
Local fire prevention regulations and codes (including chemical storage requirements)	Local fire chief or fire marshal
D. Department of Environmental Quality Hazardous Waste Division Compliance Section District Offices	

Jackson District Office  
301 E. Louis Glick Hwy.  
Jackson, MI 49201  
(517) 780-7690  
(517) 780-7855 (fax)

END OF SECTION



## SECTION 01 60 00 - GENERAL EQUIPMENT STIPULATIONS

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. These General Equipment Stipulations apply, in general, to all equipment provided under other Specification Sections. They shall supplement the detailed equipment specifications, but in cases of conflict the equipment specifications shall govern.

#### 1.02 OPERATION AND MAINTENANCE

- A. Refer to Section 01 78 10

#### 1.03 QUALITY ASSURANCE

- A. Compliance with OSHA: All equipment provided under this Contract shall meet all the requirements of the Federal and/or State Occupational Safety and Health Acts. Each equipment supplier shall submit to ENGINEER certification that the equipment furnished is in compliance with OSHA.
- B. Electrical Codes, Ordinances, and Industrial Standards: The design, testing, assembly, and methods of installation of the wiring materials, electrical equipment and accessories proposed under this Contract shall conform to the National Electrical Code and to applicable State and local requirements. UL listing and labeling shall be adhered to under this Contract. Any equipment that does not have a UL, FM, CSA, or other listed testing laboratory label shall be furnished with a notarized letter signed by the supplier stating that the equipment furnished has been manufactured in accordance with the National Electrical Code and OSHA requirements. Any additional cost resulting from any deviation from codes or local requirements shall be borne by CONTRACTOR.

#### 1.04 SHIPPING AND HANDLING EQUIPMENT

- A. All equipment shall be boxed, crated, or otherwise completely enclosed and protected during shipment and handling.

#### 1.05 SPARE MATERIALS

- A. All V-belt driven equipment shall be furnished with a complete set of spare belts per each piece of equipment. When two or more similar pieces of equipment are furnished, replacement belt assemblies shall be furnished for every other drive assembly.

## PART 2 - PRODUCTS

### 2.01 MATERIALS

- A. Anchor Bolts: Anchor bolts, nuts, and washers shall be hot-dipped galvanized in conformity with ASTM A 385 and be supplied with sleeves.
- B. Shop Painting:
  - 1. Non-submerged Applications: Tnemec Series 37H, Chem-Prime.
  - 2. Submerged, Non-potable Applications: Tnemec Series 66, Hi-Build Epoxoline.
  - 3. Submerged, Potable Applications: Tnemec Series 139, Pota-Pox II.
  - 4. Rust preventive compound shall be:
    - a. Dearborn Chemical, No-Ox-ID2W.
    - b. Houghton, Rust Veto 344.
    - c. Rust-Oleum R-9.

### 2.02 MANUFACTURED UNITS

- A. Wall and Slab Sleeves and Castings: Where water- or gas-tightness is essential and at other locations where indicated, wall castings and sleeves shall be provided with an intermediate flange located approximately at the center of the wall or slab.
  - 1. All sleeves and casting shall be flush with walls and underside of slabs but shall extend 2 inches above finished floors.

### 2.03 COMPONENTS

- A. Lubrication: Equipment shall be adequately lubricated by systems which require attention no more often than weekly during continuous operation. Lubrication system shall not require attention during start-up or shutdown and shall not waste lubricants.
  - 1. Lubrication point shall be easily accessible with all points of application provided with standard fittings for greasing or placing oil.
  - 2. Lubricants of the type recommended by the equipment manufacturer shall be provided in sufficient quantity for all consumption prior to completion of required testing and acceptance of equipment by OWNER.
- B. Safety Guards: All belt or chain drives, fan blades, couplings, vertical or horizontal drive shafts, and other moving or rotating parts shall be covered on all sides by a safety guard. Safety guards shall be fabricated from 16 gauge or heavier galvanized or aluminum-clad sheet steel or 1/2-inch mesh galvanized expanded metal. Each guard shall be designed for easy installation and removal and painted safety yellow.
  - 1. All necessary supports and accessories shall be provided for each guard. Supports and accessories, including bolts, shall be hot-dipped galvanized.
  - 2. All safety guards in outdoor locations shall be designed to prevent the entrance of rain and dripping water.
- C. Anchor Bolts: All necessary anchor bolts shall be provided as per the manufacturer's recommendations for size, strength, and location and shall meet the requirements of Standard Details on Drawings. Substantial templates and working drawings for installation shall be provided. Two nuts shall be furnished.

1. Unless otherwise shown or specified, anchor bolts for items of equipment mounted on baseplates shall be long enough to permit 1-1/2 inches of grout beneath the baseplate and to provide adequate anchorage into structural concrete.
- D. Seals: Mercury seals will not be acceptable.
- E. Bearings: All antifriction bearings shall be designed per the Anti-Friction Bearing Manufacturers Association (AFBMA) recommendations with a rating life of B-10, 30,000 hours.
- F. Equipment Bases: A cast iron or welded steel baseplate shall be provided for all equipment and motor assemblies. Each baseplate shall support the unit and its drive assembly, shall be of a neat design with pads for anchoring the units, shall have a raised lip all around, and shall have a threaded drain connection. Bases shall be fully braced to withstand shock loads and resist buckling. Necessary safety guard mounting shall be provided as part of the equipment base.
- G. Motor Starters and Control Panels: Motor starters 480 volt or less shall be size one or larger and have 120 volt AC contactor coils. All control circuits and indicating lights associated with the starter shall be 120 volt. The control transformer shall be sized to have 100 VA minimum spare capacity for future use. A terminal strip shall be provided for all control wires entering the starter with spare terminals for future use. The terminal strip and wires shall be identified. One spare normally open auxiliary starter contact, wired to the terminal strip, shall be provided for future use. Indicating lights shall be 120 volt, oiltight, push-to-test type. Explosion-proof units shall meet NEC Class I, Division I, Group D requirements.
1. Provide equipment enclosures appropriate for areas in which they are installed. Each area will be designated on Drawings with a type of construction, such as NEMA 4, 4X, 7, or 9 if it is other than NEMA 12. An area designated by a name and elevation includes space bounded by floor, ceiling, and enclosing walls.

## 2.04 FABRICATION

- A. Shop Painting: All iron and steel surfaces shall be protected by suitable paint or coatings applied in the shop or at point of fabrication. Surfaces which will be inaccessible after assembly shall be protected for the life of the equipment.
1. All iron and steel surfaces which will be totally or partially submerged or located in a continuously or intermittently moist atmosphere during normal operation shall be shop blast cleaned to a near-white finish, removing all dirt, rust-scale, and foreign matter by any of the recommended methods outlined in the Steel Structures Painting Council Specification SP-10.
  2. The cleaned surfaces shall be shop primed before any rust bloom forms. All other exposed surface shall be properly filed, scraped, sanded, etched, brushed, sandblasted, and/or cleaned to provide surfaces free from dirt, loose crystals, rust, scale, oil, and grease and shop primed.
  3. Shop primed surfaces shall be painted with one or more coats of a primer which meets the requirements of this Section and is compatible with the finish painting system specified in Section 09 90 00. Minimum shop coat thickness shall be 1.5 dry mills.
- B. Electric motors, speed reducers, starters, pumps, motor control centers, control panels, and other self-contained or enclosed components shall be shop finished with 2 coats of an enamel paint as per manufacturer's recommendations.

- C. Where specified, steel and iron surfaces shall be hot-dipped galvanized in conformity with ASTM A 153 and A 385.
- D. Machined, polished, and nonferrous surfaces which are not to be painted or galvanized shall be coated with rust preventive compound.

## PART 3 - EXECUTION

### 3.01 EQUIPMENT BASES

- A. The baseplate shall be installed on a concrete base. Baseplates shall be anchored to the concrete base with suitable anchor bolts and grouted in place.

### 3.02 WALL AND SLAB SLEEVES AND CASTINGS

- A. Unless otherwise shown on Drawings or specified, at all points where pipes or conduit pass through walls, slabs or roofs, suitable sleeves or castings shall be furnished and installed. Sleeves and castings shall not be painted in areas to be embedded in the concrete. All loose rust, scale, grease, or oil shall be removed prior to pouring the concrete.
- B. Unless otherwise shown or approved by ENGINEER, the space between the pipe and the sleeve shall be caulked. All ground buried and water or gas retaining wall or slab sleeves or castings shall be mechanical joint.

### 3.03 EQUIPMENT INSTALLATION CHECK

- A. Refer to Section 01 81 00.
- B. Manufacturer's representative shall provide all necessary tools and testing equipment required including noise level and vibration sensing equipment.

### 3.04 OPERATION AND MAINTENANCE TRAINING

- A. Refer to Section 01 82 00.

END OF SECTION

SECTION 01 63 00 - SUBSTITUTION REQUEST APPLICATION

CONTRACTOR: \_\_\_\_\_ Request Number: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Date: \_\_\_\_\_  
\_\_\_\_\_ Project: \_\_\_\_\_  
\_\_\_\_\_ Contract: \_\_\_\_\_  
To: ENGINEER - Tetra Tech, Inc.

Proposed Substitution: \_\_\_\_\_  
Specification Title: \_\_\_\_\_ Description: \_\_\_\_\_  
Section: \_\_\_\_\_ Page: \_\_\_\_\_ Article/Paragraph: \_\_\_\_\_  
Reason for not providing specified item: \_\_\_\_\_  
\_\_\_\_\_

**SUBSTITUTION IMPACT**

Will proposed Substitution affect other portions of the Work:  No  Yes  
If yes, provide brief explanation: \_\_\_\_\_  
\_\_\_\_\_

Will proposed Substitution affect Contract Price:  No  Yes  
If yes, provide  
Deduct Price: \$ \_\_\_\_\_  
Add Price: \$ \_\_\_\_\_

Will proposed Substitution affect Contract Times:  No  Yes  
If yes, provide number of calendar days: \_\_\_\_\_

**CONTACT INFORMATION**

Manufacturer: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Supplier: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Installer/Subcontractor: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Similar Installations; attach additional information, if required:

Project: \_\_\_\_\_ Owner: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Date Installed: \_\_\_\_\_ ENGINEER: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address Installed: \_\_\_\_\_

Project: \_\_\_\_\_ Owner: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Date Installed: \_\_\_\_\_ ENGINEER: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address Installed: \_\_\_\_\_

Project: \_\_\_\_\_ Owner: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Date Installed: \_\_\_\_\_ ENGINEER: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address Installed: \_\_\_\_\_

**PRODUCT INFORMATION**

Brief description of differences between proposed substitution and specified product: \_\_\_\_\_

\_\_\_\_\_

Copy of project specification with exceptions noted attached:  Yes  No

History:  New Product  2-5 years old  5-10 years old  More than 10 years old

Warranty same as specified product:  Yes  No

If no, provide proposed warranty period: \_\_\_\_\_

Closest maintenance service and replacement parts location: \_\_\_\_\_

\_\_\_\_\_

Supporting Data Attached:  Drawings  Product Data  Samples  Tests  Other \_\_\_\_\_

## CONTRACTOR CERTIFICATIONS

The Undersigned Certifies:

1. Proposed substitution has been fully investigated and determined by CONTRACTOR to be equal or superior in all respects to specified product.
2. Cost data provided in this request includes all manufacturer's, supplier's, subcontractor's and CONTRACTOR's costs. CONTRACTOR shall not make further claims for additional Contract Times or Contract Price related to this request if OWNER accepts this substitution.
3. Proposed substitution does not affect dimensions and functional clearances.
4. Changes necessary to building design including, but not limited to, ENGINEER's design, detailing, and construction costs caused by the substitution will be borne by CONTRACTOR.
5. Coordination, installation, and changes in the Work as necessary for accepted substitution will be complete in all respects.

CONTRACTOR: \_\_\_\_\_

Submitted by: \_\_\_\_\_ Date \_\_\_\_\_

Signed by: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Facsimile: \_\_\_\_\_

## ENGINEER'S REVIEW AND RECOMMENDATIONS

- Substitution reviewed and recommended for OWNER acceptance.
- Substitution reviewed with comments and recommended for OWNER acceptance. See review comments below.
- In ENGINEER's opinion, substitution appears not to adequately function and achieve the results of the originally specified product.
- ENGINEER recommends CONTRACTOR provide a special performance guarantee as a condition of OWNER acceptance. See review comments below.
- Substitution request too late. Use specified products.
- CONTRACTOR to make submittals in accordance with Specification Section 01330.

ENGINEER's review comments: \_\_\_\_\_

\_\_\_\_\_

Additional review comments attached:  Yes  No

ENGINEER: \_\_\_\_\_

Recommended by: \_\_\_\_\_

Title: \_\_\_\_\_

Date \_\_\_\_\_

**OWNER's REVIEW AND ACTION**

- Substitution reviewed and accepted by OWNER. CONTRACTOR to make submittals in accordance with Specification Section 01330.
- Substitution reviewed with comments and accepted by OWNER. See review comments below. CONTRACTOR to make submittals in accordance with Specification Section 01330.
- In accordance with ENGINEER's recommendations, substitution rejected by OWNER.
- Substitution rejected by OWNER.
- ENGINEER to prepare a Contract Change Order for execution by CONTRACTOR and OWNER to incorporate changes to the Contract Documents.

OWNER's review comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Additional review comments attached:  Yes  No

OWNER: \_\_\_\_\_

Accepted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date \_\_\_\_\_

Copy:  OWNER  CONTRACTOR  RPR  CPM  Shop Dwg. File

END OF SECTION



## SECTION 01 77 00 - CONTRACT CLOSEOUT

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. This Section specifies administrative and procedural requirements for Contract closeout including, but not limited to:
  - 1. Warranties and Bonds.
  - 2. Requirements for Substantial Completion.
  - 3. Project record document submittal.
  - 4. Final cleaning.
- B. Certifications and other commitments and agreements for continuing services to OWNER are specified elsewhere in the Contract Documents.

#### 1.02 WARRANTY REQUIREMENTS

- A. Disclaimers and Limitations: Manufacturer's disclaimers and limitations on product warranties do not relieve CONTRACTOR of the warranty on the Work that incorporates the products, nor does it relieve suppliers, manufacturers, and subcontractors required to countersign special warranties with CONTRACTOR.
- B. Related Damages and Losses: When correcting warranted Work that has failed, remove and replace other Work that has been damaged as a result of such failure or that must be removed and replaced to provide access for correction of warranted Work.
- C. Reinstatement of Warranty: When Work covered by a warranty has failed and been corrected by replacement or rebuilding, reinstate the warranty by written endorsement. The reinstated warranty shall be equal to the original warranty with an equitable adjustment for depreciation.
- D. Replacement Cost: Upon determination that Work covered by a warranty has failed, replace or rebuild the Work to an acceptable condition complying with requirements of Contract Documents. CONTRACTOR is responsible for the cost of replacing or rebuilding defective Work regardless of whether OWNER has benefited from use of the Work through a portion of its anticipated useful service life.
- E. OWNER's Recourse: Written warranties made to OWNER are in addition to implied warranties, and shall not limit the duties, obligations, rights, and remedies otherwise available under the law, nor shall warranty periods be interpreted as limitations on time in which OWNER can enforce such other duties, obligations, rights, or remedies.
- F. Rejection of Warranties: OWNER reserves the right to reject warranties and to limit selections to products with warranties not in conflict with requirements of the Contract Documents.
- G. OWNER reserves the right to refuse to accept Work for the Project where a special warranty, certification, or similar commitment is required on such Work or part of the Work, until evidence is presented that entities required to countersign such commitments are willing to do so.

### 1.03 SPARE PARTS AND MAINTENANCE PRODUCTS

- A. Provide spare parts, maintenance, and extra products in quantities specified in individual specification sections.
- B. All wearable items should be supplied to provide at least two years of operation and maintenance.

### 1.04 SUBSTANTIAL COMPLETION

- A. Before requesting inspection for certification of Substantial Completion, complete the following. List exceptions in the request.
  - 1. In the Application for Payment that coincides with, or first follows, the date Substantial Completion is claimed, show 100 percent completion for the portion of the Work claimed as substantially complete. Include supporting documents for completion as indicated in these Contract Documents and a statement showing an accounting of changes to the Contract Price.
  - 2. If 100 percent completion cannot be shown, include a list of incomplete items, the value of incomplete construction, and reasons the Work is not complete.
  - 3. Advise OWNER of pending insurance changeover requirements.
  - 4. Submit specific warranties, workmanship bonds, maintenance agreements, O&M Manuals, final certifications, and similar documents.
  - 5. Obtain and submit releases enabling OWNER unrestricted use of the Work and access to services and utilities; include occupancy permits, operating certificates, and similar releases.
  - 6. Complete final clean up requirements, including touch-up painting. Touch-up and otherwise repair and restore marred exposed finishes.
- B. Inspection Procedures: On receipt of a request for inspection, ENGINEER will either proceed with inspection or advise CONTRACTOR of unfilled requirements.
  - 1. ENGINEER will prepare the Certificate of Substantial Completion following inspection, or advise CONTRACTOR of construction that must be completed or corrected before the certificate will be issued.
  - 2. ENGINEER will repeat inspection when requested and assured that the Work has been substantially completed.
  - 3. Results of the completed inspection will form the basis of requirements for final acceptance.
- C. The warranty period for specific portions of the Work will begin on the date established on Component Acceptance Form or at such other date as agreed by OWNER, ENGINEER, and CONTRACTOR.

### 1.05 FINAL ACCEPTANCE

- A. Before requesting final inspection for certification of final acceptance and final payment, complete the following. List exceptions in the request.
  - 1. Submit the final payment request with releases and supporting documentation not previously submitted and accepted. Include certificates of insurance for products and completed operations where required.
  - 2. Submit an updated final statement, accounting for final additional changes to the Contract Price.
  - 3. Submit a copy of ENGINEER's final inspection list of items to be completed or corrected, stating that each item has been completed or otherwise resolved for acceptance, and the list has been endorsed and dated by ENGINEER.
  - 4. Submit consent of surety to final payment.

5. Submit a final liquidated damages settlement statement.
6. Submit evidence of final, continuing insurance coverage complying with insurance requirements.
7. Submit record drawings, maintenance manuals, final Project photographs, damage or settlement survey, property survey, and similar final record information.
8. Deliver tools, spare parts, extra stock, and similar items.
9. Make final changeover of permanent locks and transmit keys to OWNER. Advise OWNER's personnel of changeover in security provisions.
10. Complete start-up testing of systems, and instruction of OWNER's operating and maintenance personnel. Discontinue or change over and remove temporary facilities from the site, along with construction tools, mock-ups, and similar elements.
11. Meet all other conditions of the contract.

- B. Reinspection Procedure: ENGINEER will reinspect the Work upon receipt of notice that the Work, including inspection list items from earlier inspections, has been completed, except items whose completion has been delayed because of circumstances acceptable to ENGINEER.
1. Upon completion of reinspection, ENGINEER will prepare a certificate of final acceptance as shown in the end of this Section, or advise CONTRACTOR of Work that is incomplete or of obligations that have not been fulfilled but are required for final acceptance.
  2. If necessary, reinspection will be repeated.

#### 1.06 SUBMITTALS

- A. Submit written warranties to ENGINEER prior to the date certified for Substantial Completion. If ENGINEER's Certificate of Substantial Completion designates a commencement date for warranties other than the date of Substantial Completion for the Work, or a designated portion of the Work, submit written warranties upon request of ENGINEER.
- B. Refer to individual Sections for specific content requirements, and particular requirements for submittal of special warranties.

#### 1.07 RECORD DOCUMENT SUBMITTALS

- A. Record Drawings:
1. Maintain a clean, undamaged set of blue or black line white-prints of Contract Drawings. Mark the set to show the actual installation where the installation varies substantially from the Work as originally shown.
  2. Mark whichever Drawing is most capable of showing conditions fully and accurately. Where Shop Drawings are used, record a cross-reference at the corresponding location on Contract Drawings. Give particular attention to concealed elements that would be difficult to measure and record at a later date.
  3. Mark record sets with red erasable pencil; use other colors to distinguish between variations in separate categories of the Work.
  4. Mark new information that is important to OWNER, but was not shown on Contract Drawings or Shop Drawings.
  5. Note related Change Order numbers where applicable.
  6. Organize Record Drawing sheets into manageable sets, bind with durable paper cover sheets, and print suitable titles, dates, and other identification on the cover of each set.
- B. Miscellaneous Record Submittals: Refer to other Specification Sections for requirements of miscellaneous record keeping and submittals in connection with actual performance of the Work.

1. Immediately prior to the date or dates of Substantial Completion, complete miscellaneous records and place in good order, properly identified and bound or filed, ready for continued use and reference. Submit to ENGINEER for OWNER's records.

## PART 2 - PRODUCTS

NOT USED

## PART 3 - EXECUTION

### 3.01 FINAL CLEANING

- A. General cleaning during construction is required by the General Conditions and included in Section 01 31 00 and 01 50 00.
- B. Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to the condition expected in a municipal water treatment plant.
- C. Complete the following cleaning operations before requesting inspection for Certification of Substantial Completion as shown at the end of this Section.
  1. Remove labels that are not permanent labels.
  2. Clean exposed exterior and interior hard-surfaced finishes to a dust-free condition, free of stains, films, and similar foreign substances.
  3. Wipe surfaces of mechanical and electrical equipment. Remove excess lubrication and other substances. Clean plumbing fixtures to a sanitary condition.
  4. Clean Site, including landscape development areas, of rubbish, litter, accumulated debris, surplus materials of any kind which result from its operation, including construction equipment, tools, sheds, sanitary enclosures, etc., and foreign substances.
  5. Sweep paved areas broom clean; remove stains, spills, and other foreign deposits. Rake grounds that are neither paved nor planted to a smooth even-textured surface.
  6. The site of the work shall be rehabilitated or developed in accordance with other sections of the Specifications. In the absence of any portion of these requirements, the CONTRACTOR shall completely rehabilitate the site to a condition and appearance equal or superior to that which existed just prior to construction, except for those items whose permanent removal or relocation was required in the Contract Documents or ordered by the OWNER.
- D. Removal of Protection: Remove temporary protection and facilities installed for protection of the Work during construction.
- E. Comply with regulations of authorities having jurisdiction and safety standards for cleaning.
  1. Do not burn waste materials. Do not bury debris or excess materials on OWNER's property.
  2. Do not discharge volatile, harmful, or dangerous materials into drainage systems.
  3. Remove waste materials from Site and dispose of in a lawful manner.
- F. Where extra materials of value remaining after completion of associated Work have become OWNER's property, arrange for disposition of these materials as directed.

END OF SECTION

CERTIFICATE OF SUBSTANTIAL COMPLETION

Contract \_\_\_\_\_  
Contract No. \_\_\_\_\_  
Date Issued: \_\_\_\_\_  
OWNER \_\_\_\_\_  
CONTRACTOR \_\_\_\_\_

This Certificate of Substantial Completion applies to all Work under the Contract.

The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR and ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

DATE OF SUBSTANTIAL COMPLETION

A tentative punch list of items to be completed or corrected is attached hereto as Attachment No. A. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of CONTRACTOR to complete all the Work in accordance with the Contract Documents. The items in the tentative list shall be completed or corrected by CONTRACTOR by \_\_\_\_\_, \_\_\_\_\_.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties and guarantees pending final payment shall be as follows:

OWNER: Shall perform and/or maintain insurances, if any, in accordance with Article 5 of the General Conditions, and allow CONTRACTOR reasonable access to complete or correct items on the tentative list. Additional responsibilities are:

\_\_\_\_\_  
\_\_\_\_\_

CONTRACTOR: Shall perform and/or maintain Site security, temporary facilities, Bonds and insurances in accordance with Article 5 of the General Conditions, and protect the Work. Additional responsibilities are:

\_\_\_\_\_  
\_\_\_\_\_

The following documents are attached to and made a part of this Certificate:

Attachment A: Tentative Punch List of Items to be completed prior to Final Payment (Pages 1 to 2, inclusive).

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents.

Executed by ENGINEER on \_\_\_\_\_  
Date

\_\_\_\_\_  
ENGINEER

By: \_\_\_\_\_  
(Authorized Signature)

CONTRACTOR accepts this Certificate of Substantial Completion on \_\_\_\_\_  
Date

\_\_\_\_\_  
CONTRACTOR

By: \_\_\_\_\_  
(Authorized Signature)

CERTIFICATE OF FINAL COMPLETION

Contract \_\_\_\_\_  
Contract No. \_\_\_\_\_  
Date Issued: \_\_\_\_\_  
OWNER \_\_\_\_\_  
CONTRACTOR \_\_\_\_\_

This Certificate of Final Completion applies to all Work under the Contract Documents or to the following specified parts thereof:

The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR and ENGINEER, in accordance with Paragraph 14.06 of the General Conditions, and that Work is hereby declared to be finally complete in accordance with the Contract Documents on

\_\_\_\_\_  
DATE OF FINAL COMPLETION

CONTRACTOR's general warranty and guarantee period commences on \_\_\_\_ \_\_ and terminates on \_\_\_\_ \_\_\_\_.

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to correct defective Work in accordance with the General Conditions of the Contract Documents.

Executed by ENGINEER on \_\_\_\_\_  
Date

\_\_\_\_\_  
ENGINEER

By: \_\_\_\_\_  
(Authorized Signature)

CONTRACTOR accepts this Certificate of Final Completion on \_\_\_\_\_  
Date

\_\_\_\_\_  
CONTRACTOR

By: \_\_\_\_\_  
(Authorized Signature)

END OF SECTION



## SECTION 01 78 00 - CLOSEOUT SUBMITTALS

### PART 1 - GENERAL

#### 1.01 SECTION INCLUDES

- A. Project record documents.
- B. Spare parts and maintenance products.
- C. Preventative maintenance instructions
- D. Warranties and bonds

#### 1.02 PROJECT RECORD DOCUMENTS

- A. Maintain on site one clean, undamaged set of the following record documents; record actual revisions to the Work:
  - 1. Drawings.
  - 2. Specifications.
  - 3. Addenda.
  - 4. Change Orders and other modifications to the Contract.
  - 5. Reviewed Shop Drawings, Product Data, and Samples.
  - 6. Manufacturer's instruction for assembly, installation, and adjusting.
- B. Ensure entries are complete and accurate, enabling future reference by OWNER.
- C. Store record documents separate from documents used for construction.
- D. Specifications: Legibly mark and record at each product section description of actual products installed, including the following:
  - 1. Manufacturer's name and product model and number.
  - 2. Product substitutions or alternates utilized.
  - 3. Changes made by Addenda and modifications.
- E. Record Drawings and Shop Drawings: Legibly mark each item to record actual construction including:
  - 1. Measured depths of foundations in relation to finish floor datum.
  - 2. Measured horizontal and vertical locations of all underground and exposed utilities and appurtenances, including thrust blocks, referenced to permanent surface improvements.
  - 3. Measured locations of internal utilities and appurtenances concealed in construction, referenced to visible and accessible features of the work.
  - 4. Measured horizontal and vertical locations of all concealed and exposed electrical conduits. Conduits shall be shown in plain view on the record drawings with their size and contents indicated.
  - 5. Field changes of dimension and detail.
  - 6. Details not on original Contract drawings.
- F. Indicate the date of revisions to the plans in the appropriate box on the plans.
- G. Submit documents to ENGINEER prior to Final Application for Payment.

1.03 SPARE PARTS AND MAINTENANCE PRODUCTS

- A. Provide spare parts, maintenance, and extra products in quantities specified in individual specification sections. This may include, but is not limited to the topics in Table 01 78 00-A.
- B. All wearable items should be supplied to provide at least two years of operation and maintenance.

01 78 00-A, Spare Parts Table

<b>Equipment</b>	<b>Specification Section</b>	<b>Parts</b>
DDC Systems	23 09 23	As specified by manufacturer
Air Handling Units	23 71 16	Filters, as specified by manufacturer
Split System Air Conditioners	23 81 26	Filters, as specified by manufacturer

- C. Deliver to project site and place in location as directed; obtain signed receipt from the City prior to final payment.
- D. Cover and protect parts from moisture.
- E. Crate in containers designed for prolonged storage suitable for handling with hoisting equipment containers: wooded, cardboard, or palletized.
- F. Stencil on containers:
  - 1. Manufacturer/supplier name.
  - 2. Unit name.
  - 3. Spare part name.
  - 4. Manufacturer catalogue number.
  - 5. Other identifying information.
  - 6. Precautionary information.

1.04 PREVENTATIVE MAINTENANCE SCHEDULE

- A. Submit, in addition to the operation and maintenance data, an equipment maintenance schedule for each piece of equipment. Include the following:
  - 1. Identity of Equipment.
  - 2. Routine manufacturer recommended preventative maintenance
    - a. Daily

- b. Weekly
- c. Monthly
- d. Quarterly
- e. Semi-Annually
- f. Annually

B. Equipment maintenance schedule shall be in a clear, tabular format and the same format for all equipment. Four (4) copies of each shall be provided.

1.05 WARRANTIES AND BONDS

- A. Warranties and bond requirements are covered in the General Conditions except where modified in the technical specifications.
- B. Obtain warranties and bonds executed in duplicate by responsible subcontractors, suppliers, and manufacturers. All warranties shall begin at the Date of Final Payment, or at the date of acceptance by the OWNER, whichever is later. Table 01 78 00-B is a guide for warranties in this contract but is not intended to replace any warranty requirements listed in individual sections of this project manual.

01 78 00-B, Warranty Table

<b>Equipment</b>	<b>Specification Section</b>	<b>Warranty Length</b>
EPDM Roofing	07 53 23	30 years
Roofing Installation	07 53 23	2 years
Fixed Louver Finish	08 91 19	10 years
DDC System for HVAC	23 09 23	3 years
Air Conditioning Units - AHU	23 74 16.13	1 year
AHU Heat Exchanger	23 74 16.13	5 years
Split System AC	23 81 26	10 years
Centrifugal Fans	23 34 16	1 year
Axial Fans	23 34 13	1 year

- C. Execute and assemble all transferable warranty documents and bonds from subcontractors, suppliers, and manufacturers into one binder.
- D. Verify that documents are in proper form, contain full information, and are notarized. Manufacturer’s warranties shall be in the name of the Owner.
- E. Provide Table of Contents and assemble in three-ring binders with durable plastic cover.

- F. Submit prior to Final Application for Payment.
- G. Time of submittals:
  - 1. Make warranty submittal within ten days after Date of Substantial Completion, prior to Final Application for Payment.
  - 2. For items of Work for which acceptance is delayed beyond Date of Substantial Completion, submit within ten days after acceptance, listing the date of acceptance as the beginning of the warranty or bond period.
- H. Rejection of Warranties: OWNER reserves the right to reject warranties and to limit selections to products with warranties not in conflict with requirements of the Contract Documents.

PART 2 - PRODUCTS

NOT USED

PART 3 - EXECUTION

NOT USED

END OF SECTION

## SECTION 01 78 10 - OPERATION AND MAINTENANCE DATA

### PART 1 - GENERAL

#### 1.01 SECTION INCLUDES

- A. Operation and maintenance data/manuals.

#### 1.02 SUBMITTALS

- A. Submit operations and maintenance data for all equipment. Submittals shall be in separate binders. One binder will cover all O&M procedures and a second binder will cover preventative maintenance procedures.
- B. Quantity Required and Timing of Submittals:
  - 1. Preliminary Submittal:
    - a. Printed Copies: 4 copies, exclusive of copies required by CONTRACTOR.
    - b. Electronic Copies: 1 copy.
    - c. Submit to ENGINEER by the earlier of: ninety days following approval of Shop Drawings and product data submittals, or thirty days prior to starting training of operations and maintenance personnel, or ten days prior to field quality control testing at the Site.
    - d. Furnish preliminary operation and maintenance data submittal in acceptable form and content, as determined by ENGINEER, before associated materials and equipment will be eligible for payment.
  - 2. Final Submittal: Provide final submittal prior to Substantial Completion, unless submittal is specified as required prior to an interim Milestone.
    - a. Printed Copies: 4 copies.
    - b. Electronic Copies (Searchable PDF): 2 copies

#### 1.03 OPERATION AND MAINTENANCE DATA/MANUALS

- A. Binding and Cover:
  - 1. Bind each operation and maintenance manual in durable, permanent, stiff-cover binder(s), comprising one or more volumes per copy as required. Binders shall be minimum one-inch wide and maximum of three-inch wide. Binders for each copy of each volume shall be identical.
  - 2. Binders shall be locking three-ring/"D"-ring type, or three-post type. Three-ring binders shall be riveted to back cover and include plastic sheet lifter (page guard) at front of each volume.
  - 3. Do not overfill binders.
  - 4. Covers shall be oil-, moisture-, and wear-resistant, including identifying information on cover and spine of each volume.
  - 5. Provide the following information on cover of each volume:
    - a. Title: "OPERATING AND MAINTENANCE INSTRUCTIONS".
    - b. Name or type of material or equipment covered in the manual.
    - c. Volume number, if more than one volume is required, listed as "Volume \_\_\_ of \_\_\_", with appropriate volume-designating numbers filled in.

- d. Name of Project and, if applicable, Contract name and number.
  - e. Name of building or structure, as applicable.
  - f. Names and contact information of Engineer, General Contractor and Major Subcontractors.
6. Provide the following information on spine of each volume:
- a. Title: “OPERATING AND MAINTENANCE INSTRUCTIONS”.
  - b. Name or type of material or equipment covered in the manual.
  - c. Volume number, if more than one volume is required, listed as “Volume \_\_ of \_\_”, with appropriate volume-designating numbers filled in.
  - d. Project name and building or structure name.
7. The manuals’ cover sheets and spines shall all be matching. The CONTRACTOR shall prepare a template for use by the various subcontractors.
- B. Pages:
- 1. Print pages in manual on 30-pound (minimum) paper, 8.5 inches by 11 inches in size.
  - 2. Provide each page with binding margin at least one inch wide. Punch each page with holes suitable for the associated binding.
- C. Drawings:
- 1. Bind into the manual drawings, diagrams, and illustrations up to and including 11 inches by 17 inches in size, with reinforcing specified for pages.
  - 2. Documents larger than 11 inches by 17 inches shall be folded and inserted into clear plastic pockets bound into the manual. Mark pockets with printed text indicating content and drawing numbers. Include no more than three drawing sheets per pocket.
- D. Copy Quality and Document Clarity:
- 1. Contents shall be original-quality copies. Documents in the manual shall be either original manufacturer-printed documents or first-generation photocopies indistinguishable from originals. If original is in color, copies shall be in color. Manuals that contain copies that are unclear, not completely legible, off-center, skewed, or where text or drawings are cut by binding holes, are unacceptable. Pages that contain approval or date stamps, comments, or other markings that cover text or drawing are unacceptable. Faxed copies are unacceptable.
  - 2. Clearly mark in ink to indicate all components of materials and equipment on catalog pages for ease of identification. In standard or pre-printed documents, indicate options furnished or cross out inapplicable content. Using highlighters to so indicate options furnished is unacceptable.
- E. Organization:
- 1. Table of Contents:
    - a. Provide table of contents in each volume of each operations and maintenance manual.
    - b. In table of contents and at least once in each chapter or section, identify materials and equipment by their functional names. Thereafter, abbreviations and acronyms may be used if their meaning is clearly indicated in a table bound at or near beginning of each volume. Using material or equipment model or catalog designations for identification is unacceptable.

2. Use dividers and labeled index tabs between equipment items and between major categories of information, such as operating instructions, preventive maintenance instructions, and other major subdivisions of data in each manual.
3. Each equipment item shall have an individual cover sheet with the following information:
  - a. Name or type of material or equipment.
  - b. Manufacturer's name, address, telephone number, fax number, and Internet website address.
  - c. Manufacturer's local service representative's or local parts supplier's name, address, telephone number, fax number, Internet website address, and e-mail addresses, when applicable.
  - d. Manufacturer's shop order and serial number(s) for materials, equipment or assembly furnished.
  - e. City Equipment Number if applicable.

#### 1.04 ELECTRONIC REQUIREMENTS

- A. Electronic Copies of Operation and Maintenance Manuals:
  1. Each electronic copy shall include all information included in printed copy.
  2. Submit each electronic copy on a separate compact disc (CD), unless another electronic data transfer method or format is acceptable to ENGINEER.
  3. File Format:
    - a. The O&M Manuals will be placed into the OWNER's Content Management System. All electronic files shall be compatible with this system.
    - b. Files shall be in "portable document format (PDF)". Files shall be entirely electronically searchable and created from the original document. Scanned/Image PDF's will not be accepted.
    - c. Submit separate file for each separate document in the printed copy.
    - d. Within each file, provide bookmarks for the following:
      - 1) Each chapter and subsection listed in the printed copy document's table of contents.
      - 2) Each figure.
      - 3) Each table.
      - 4) Each appendix.
  4. Also provide drawings and figures in one of the following formats: ".bmp", ".tif", ".jpg", or ".gif". Submit files in a separate directory on the CD.
  5. Technical drawings will be provided in both AutoDesk DWG format and PDF format.

#### 1.05 CONTENT

- A. Submit complete, detailed written operating instructions for each material or equipment item including: function; operating characteristics; limiting conditions; operating instructions for start-up, normal and emergency conditions; regulation and control; operational troubleshooting; and shutdown. Also include, as applicable, written descriptions of alarms generated by equipment and proper responses to such alarm conditions.
- B. Submit written explanations of all safety considerations relating to operation and maintenance procedures.

- C. Submit complete, detailed, written preventive maintenance instructions including all information and instructions to keep materials, equipment, and systems properly lubricated, adjusted, and maintained so that materials, equipment, and systems function economically throughout their expected service life. Instructions shall include:
1. Written explanations with illustrations for each preventive maintenance task such as inspection, adjustment, lubrication, calibration, and cleaning. Include pre-startup checklists for each equipment item and maintenance requirements for long-term shutdowns.
  2. Recommended schedule for each preventive maintenance task.
  3. Lubrication charts indicating recommended types of lubricants, frequency of application or change, and where each lubricant is to be used or applied.
  4. Table of alternative lubricants.
  5. Troubleshooting instructions.
  6. List of required maintenance tools and equipment.
- D. Complete bills of material or parts lists for materials and equipment furnished. Lists or bills of material may be furnished on a per-drawing or per-equipment assembly basis. Bills of material shall indicate:
1. Manufacturer's name, address, telephone number, fax number, and Internet website address.
  2. Manufacturer's local service representative's or local parts supplier's name, address, telephone number, fax number, Internet website address, and e-mail addresses, when applicable.
  3. Manufacturer's shop order and serial number(s) for materials, equipment or assembly furnished.
  4. For each part or piece include the following information:
    - a. Parts cross-reference number. Cross-reference number shall be used to identify the part on assembly drawings, Shop Drawings, or other type of graphic illustration where the part is clearly shown or indicated.
    - b. Part name or description.
    - c. Manufacturer's part number.
    - d. Quantity of each part used in each assembly.
    - e. Current unit price of the part at the time the operations and maintenance manual is submitted. Price list shall be dated.
- E. Complete instructions for ordering replaceable parts, including reference numbers (such as shop order number or serial number) that will expedite the ordering process.
- F. Manufacturer's recommended inventory levels for spare parts, extra stock materials, and consumable supplies for the initial two years of operation. Consumable supplies are items consumed or worn by operation of materials or equipment, and items used in maintaining the operation of material or equipment, including items such as lubricants, seals, reagents, and testing chemicals used for calibrating or operating the equipment. Include estimated delivery times, shelf life limitations, and special storage requirements.



- G. Submit manufacturer's installation and operation bulletins, diagrams, schematics, and equipment cutaways. Avoid submitting catalog excerpts unless they are the only document available showing identification or description of particular component of the equipment. Where materials pertain to multiple models or types, mark the literature to indicate specific material or equipment supplied. Marking may be in the form of checking, arrows, or underlining to indicate pertinent information, or by crossing out or other means of obliterating information that does not apply to the materials and equipment furnished.
- H. Submit original-quality copies of each approved and accepted Shop Drawing, product data, and other submittal, updated to indicate as-installed condition. Reduced drawings are acceptable only if reduction is to not less than one-half original size and all lines, dimensions, lettering, and text are completely legible on the reduction.
- I. Submit complete electrical schematics and wiring diagrams, including complete point-to-point wiring and wiring numbers or colors between all terminal points.
- J. Copy of warranty bond and service contract as applicable.
- K. When copyrighted material is used in operations and maintenance manuals, obtain copyright holder's written permission to use such material in the operation and maintenance manual.

PART 2 - PRODUCTS

NOT USED

PART 3 - EXECUTION

NOT USED

END OF SECTION

## SECTION 01 81 00 - COMMISSIONING

### PART 1 - GENERAL

#### 1.01 SECTION INCLUDES

- A. Commissioning Plan
- B. Functional Completion Testing
- C. Startup
- D. Commissioning
- E. Performance Testing
- F. Operational Demonstration

#### 1.02 DEFINITIONS

- A. Commissioning: Commissioning is the series of activities or processes necessary to ensure that equipment and systems are designed, installed, functionally tested, started up and capable of being operated and maintained to perform in conformity with the design intent for the facility improvements. Commissioning includes, but is not limited to factory testing, field testing, dry testing, performance testing, Manufacturer's checkout, and operational demonstration.
- B. Contractor: Contractor in this section shall mean a mechanical subcontractor or other contractor who has installed the system to be commissioned and is an expert in its operation.
- C. Factory Testing: Factory testing is performance testing, operation testing, or documentation verification conducted in the production facility, specialized test facility, or by the equipment manufacturer or supplier. Such testing shall conform to the requirements of the individual sections of the Contract Documents. "Witnessed" factory testing shall mean that the testing is witnessed by the OWNER or his designated representative.
- D. Field Testing: Field testing is performance testing, operation testing, or documentation verification conducted in the field after installation, to provide comparison with the results obtained in the factory testing.
- E. Dry Testing: Dry testing is performed by the CONTRACTOR without introducing either process material or other test material into the component, system, or unit process.
- F. Performance Testing: Performance Testing is testing performed by the CONTRACTOR to demonstrate the specified throughput of the equipment and unit process systems while maintaining regulatory compliance with Federal, State, and Local government regulations and minimum compliance with the equipment or unit process systems performance requirements and guarantees.

- G. **Manufacturer’s Checkout:** Manufacturer’s checkout shall be performed directly by the manufacturer. Checkout by the local equipment representative or salesman is not permitted. Checkout shall include, but not be limited to, wiring and power supply, installation, tolerances, clearances, rotation, etc.
- H. **Startup:** Startup shall be defined as the operation of equipment or unit process systems using clean water, air, or other fluids and gases as necessary to demonstrate the cooling and heating operation of the equipment or systems with other equipment that is a part of the Facility. Startup shall be performed by the CONTRACTOR, manufacturer, and local equipment representative.
- I. **System:** A “system” includes all required items of equipment, devices, and appurtenances connected so that their operation or function compliments, protects, or controls the operation or function of the others.
- J. **Operational Demonstration:** A commissioning activity performed by the CONTRACTOR wherein the CONTRACTOR operates and maintains a fully functional component system, unit process for a period of time after stable operation has been achieved. For purposes of this project, the period of time shall be 14 days, unless noted otherwise for specific pieces of equipment.
- K. **Commissioning Plan:** The Commissioning Plan incorporates all aspects of functional completion testing, startup, commissioning, performance testing, training, and reliability tests to ensure the facility operates properly and meets design intent and performance.

### 1.03 QUALITY ASSURANCE

- A. **CONTRACTOR shall appoint a Performance Testing Manager who shall:**
  - 1. Manage, coordinate, and supervise CONTRACTOR’s start-up, testing, and commissioning activities including but not limited to field testing, dry testing, performance testing with process liquids and solids, manufacturer’s checkout and the Operational Demonstration.
  - 2. Assist in coordinating and documenting Site quality control Work specified in individual Specification Sections.
  - 3. Prepare, or review and approve, all submittals for the Work under this Section and related Work contained within the Contract Documents.
  - 4. Coordinate activities of subcontractors, manufacturers and suppliers relative to the start-up, testing, and commissioning activities.
- B. **Performance Testing Manager shall be at the Site a minimum of eight hours per day during all testing and be available at all times, 24 hours per day, seven days per week to perform these duties.**
- C. **Performance Testing Manager shall supervise the CONTRACTOR’s Operations ENGINEER and Operations Specialists who shall be dedicated to the start-up, testing, and commissioning Work.**

### 1.04 SUBMITTALS

- A. **Field Installation Reports – Submit reports by Manufacturer’s Representative in accordance with the Contract Documents.**

- B. Detailed Commissioning Plan – Submit detailed commissioning plan in accordance with the Contract Documents 90 days in advance of starting, testing and placing equipment into operation.
- C. Start up and Testing Documentation: CONTRACTOR shall prepare and submit all documentation for review and approval. The documentation shall include, but not be limited to, the following:
1. Develop blank testing forms specific to each item of equipment or system to be filled out during start-up and testing.
    - a. All forms must be approved by ENGINEER and OWNER prior to use.
    - b. Pump testing form shall at a minimum include VFD speed, flow, suction pressure, discharge pressure, amperage, voltage, and kW.
  2. Field testing plans, dry testing plans and that describe in detail the proposed testing procedures that will show the equipment and systems performance is in accordance with the requirements of the Contract Documents.
  3. Field testing, dry testing reports including recorded test data, performance tolerances, observations, measurements taken, problems and modifications or corrective action taken for the equipment and systems to perform in accordance with the Contract Documents.
  4. Certification by the preparer that he/she is the person responsible for the data, and that the data is authentic and accurate.
  5. Certification by the CONTRACTOR or equipment or unit process systems supplier that the equipment or the unit process systems were operated continuously for the specified period and that the equipment or unit process systems operated in compliance with the specified operating conditions, parameters and performance, and that the equipment or unit process systems are suitable for Operational Demonstration.
- D. Develop performance testing plans and operational demonstration plans describing in detail, coordinated, sequential testing and demonstration of each system to be tested. Performance testing plan and operational demonstration plan shall be specific to the system or equipment item to be tested, and shall identify by specific equipment or tag number each device or control station to be manipulated or observed during testing, and specific results to be observed or obtained. Subcontractors and suppliers shall be present during testing, and for the planned testing duration. Performance testing plans and operational demonstration plans shall include:
1. Summary of results of field testing and dry testing.
  2. Calibration of all field instruments and control devices.
  3. Description of and information on temporary systems, equipment, and devices proposed for performance Testing and Operational Demonstrations, including calibration data for temporary instrumentation and controls.
  4. Description of data reduction required, if any, and proposed time between collection of data and submittal of results to ENGINEER.
  5. Summary of criteria for acceptance of test results. Summary shall include performance tolerances (if any) included in the Contract Documents. Where performance tolerances are not included in the Contract Documents, testing plans shall include proposed performance tolerances for approval by OWNER and ENGINEER.

6. Following ENGINEER's approval of performance testing plans and operational demonstration plans, CONTRACTOR shall reproduce performance testing and operational demonstration plans in sufficient quantity for CONTRACTOR'S purposes plus five copies to ENGINEER and five copies to OWNER. Do not start performance testing or operational demonstrations until required quantity of approved plans are provided.
- E. Testing Schedule: Provide a testing schedule that sets forth the planned sequence for performance testing and operational demonstration work. Testing schedule shall be part of the Progress Schedule and shall conform to requirements for Progress Schedule.
1. Detail the equipment and systems to be tested.
  2. Show planned start date, duration, and completion of each test.
  3. Testing schedule shall submitted no later than eight weeks in advance of the date performance testing and operational demonstrations are to begin. ENGINEER will not witness performance testing and operational demonstration work until test schedule is accepted by ENGINEER.
  4. Testing schedule shall be updated weekly and resubmitted to ENGINEER. Updates shall indicate actual dates of performance testing and operational demonstration Work, indicating equipment, systems and treatment train for which testing is in progress, and that are satisfactorily completed in accordance with the Contract Documents.
- F. Following a successful Operational Demonstration, a summary report containing the following, at a minimum, shall be provided by the CONTRACTOR:
1. Equipment, systems and plant treatment trains started-up and commissioned.
  2. Start-up and commissioning dates.
  3. Equipment, systems and performance criteria tested, clearly showing requirements and field data that verifies requirements were met.
  4. Names of witnesses for start-up and commissioning.
  5. Any repairs, corrections, or modifications required for the equipment or unit process systems to successfully complete start-up and commissioning.
  6. Loop diagrams accurately depicting the installed condition of instrumentation and controls.
  7. Any other important Operational Demonstration information.
  8. Report Appendix containing the following, as a minimum:
    - a. a. A summary of all testing data used and calculations, including source, formulas with all terms defined.
    - b. b. Copies of all raw field data sheets, including those indicating sampling point locations, and notes.
    - c. c. Production and operational data.
    - d. d. Calibration sheets for equipment.
    - e. e. Copies of calibration records for instrumentation.

#### 1.05 COMMISSIONING PLAN

- A. The CONTRACTOR shall be responsible for preparing, coordinating, and executing the Plan.
1. The CONTRACTOR shall use the resources of the equipment and unit process systems suppliers in this work, particularly for specific equipment and unit process systems.
  2. An initial draft Plan for the Facility shall be completed and submitted by the CONTRACTOR to the ENGINEER for review at least 90 days prior to the expected commencement of commissioning. The ENGINEER will require 45 days to review the submittal and return with any exceptions noted. The CONTRACTOR shall incorporate

the ENGINEER's comments into the revised Plan within 30 days of receiving comments, and reissue the Plan to the ENGINEER and OWNER.

- B. The CONTRACTOR shall provide a dedicated field staff to support the Plan activities. A full-time Startup Manager shall be responsible for day to day activities and shall be the primary contact with the ENGINEER regarding Plan activities. Support staff shall include but not be limited to designated mechanical, electrical and instrumentation and control ENGINEERs and technicians, and operating staff.
  - 1. The CONTRACTOR may require assistance from the OWNER's operating and maintenance staff in commissioning and performance testing activities specified herein. Activities requiring OWNER's staff shall be specifically noted in the Plan.
  
- C. The Plan shall define:
  - 1. A chronological schedule of all testing and inspection activities.
  - 2. A checklist of all inspection and testing activities broken down by location, discipline, system, and device or item.
  - 3. All blank forms proposed by the CONTRACTOR for verification or recording of the functional completion testing, startup, commissioning and performance testing.
  - 4. An index which cross references the forms to their intended application(s).
  - 5. A list of all supplier certifications, including those required by the applicable technical specifications. Provisions shall also be included for retesting, in the event it is required.
  - 6. A list of participants in functional completion testing, startup, commissioning, and performance testing.
  - 7. A list of special test equipment required for functional completion testing, startup, commissioning, and performance testing.
  - 8. Sources of the test media (water, power, air.) for functional completion testing.
  - 9. The proposed method of delivery of the media to the equipment to be tested during functional completion testing, startup, commissioning, and performance testing.
  - 10. Temporary or interim connections for the sequencing of multiple units during functional completion testing, startup, commissioning, and performance testing.
  
- D. The CONTRACTOR shall designate, in the Plan, a Testing and Checkout Coordinator, to coordinate and manage the activities defined in the Plan.

#### 1.06 ROLES AND RESPONSIBILITIES

- A. CONTRACTOR shall provide competent, qualified representatives of material, equipment, and system manufacturers to provide services specified, including supervising installation, adjusting, starting-up, and testing of materials and equipment.
  
- B. The CONTRACTOR shall provide all outside services, materials, labor, supplies, test equipment and other items necessary to perform the Plant Testing, Startup and Commissioning specified herein. In addition, the CONTRACTOR shall arrange for and provide the participation or assistance of survey crews, quality control technicians, Supplier's representative(s), and required governmental agency representatives.
  
- C. The CONTRACTOR shall provide the services of the Supplier's representative(s) as follows:
  - 1. Assistance during installation as specified in Divisions 1 through 16 and as specified herein.
  - 2. Field Testing as specified in Divisions 1 through 16 and as specified herein.

3. Startup as specified in Divisions 1 through 16 and as specified herein.
  4. Commissioning as specified in Divisions 1 through 16 and as specified herein.
- D. The Supplier's representative's activities required by this Section are in addition to the requirements for vendor training and other services specified elsewhere in the Contract Documents. Timing for the performance of these services is to be defined in the CONTRACTORS Checkout Plan, specified herein, and shall not be concurrent.
- E. The ENGINEER will review and comment on the CONTRACTOR's deliverables, participate in the physical inspection activities, witness the shop and field testing, witness functional testing, maintain the permanent record of all testing results, and provide verification of conformance to the specifications. The ENGINEER's right to perform inspections, witness tests or monitor or assess the Work and activities does not relieve the CONTRACTOR of its obligation to comply with the requirements of the Contract Documents nor does it imply completion of the Work.

#### 1.07 FUNCTIONAL COMPLETION TESTING

- A. Functional Completion Testing shall be completed as construction and installation of equipment is completed to demonstrate that the equipment is ready for equipment and systems startup.
- B. Functional Completion Testing shall be done in a coordinated manner based on the Plan prepared by the CONTRACTOR.
- C. The OWNER's operating and maintenance staff shall be allowed to observe for the purposes of familiarization and training.
- D. Functional Completion Testing procedures and documentation forms shall be developed by the CONTRACTOR. The procedures shall include a listing of items inspected for Functional Completion Testing.
- E. If any equipment or unit process systems do not meet Functional Completion Testing requirements, it shall be the responsibility of the CONTRACTOR and/or equipment suppliers to make the necessary corrections or replacements and repeat the test.
- F. The equipment and unit process systems shall not be started up or put into service until the Functional Completion Testing is completed as evidenced by a completed Functional Completion Testing certificate for the equipment or subsystem.
- G. Modifications to the equipment and unit process systems required to meet Functional Completion Testing requirements shall be provided, and all retesting shall be performed at no additional cost to the OWNER.
- H. A Functional Completion Testing Certificate shall be prepared by the CONTRACTOR for each piece of equipment or system and submitted to the ENGINEER and OWNER for review.

## 1.08 COMMISSIONING

- A. All equipment shall be commissioned.
- B. Commissioning activities for the project shall not be initiated until the requirements of Startup are completed for the equipment or unit process systems.
- C. The requirements of this section shall be satisfactorily completed prior to beginning Performance Testing for equipment and unit process systems.
- D. Commissioning shall be used by the CONTRACTOR and equipment or unit process suppliers to adjust, fine tune, modify and prepare the equipment or system for continuous operation and Performance Testing.
- E. Equipment shall not be operated without the guidance of qualified personnel having the knowledge and experience necessary to conduct proper operation thereof and obtain valid results.
- F. All required adjustments, tests, operation checks, and Startup and Commissioning activities shall be provided by qualified personnel.
- G. CONTRACTOR shall be responsible for planning, supervising, and executing the Startup and Commissioning of the equipment and unit process systems with the assistance of equipment or unit process systems suppliers in accordance with the Plan.
- H. The CONTRACTOR shall be responsible for commissioning under the direction of its Startup Manager.
- I. The OWNER's operating and maintenance staff shall be allowed to observe for the purposes of familiarization and training.
- J. For equipment or unit process systems that do not meet Commissioning requirements, it shall be the responsibility of the CONTRACTOR and/or equipment or unit process systems suppliers to make the necessary corrections or replacements and repeat Commissioning at no additional cost to the OWNER.
- K. The equipment or unit process systems shall not be Performance Tested or otherwise placed into service until Commissioning is completed as evidenced by a completed Commissioning certificate for the equipment or unit process systems.
- L. Commissioning Certificates for each piece of equipment or unit process shall be completed and submitted by the CONTRACTOR to the ENGINEER and OWNER for review.

## 1.09 PERFORMANCE TESTING AND OPERATIONAL DEMONSTRATION

- A. CONTRACTOR shall demonstrate the operation of all equipment and systems. CONTRACTOR shall provide all labor, materials, services, equipment, and incidentals required for Performance Testing and Operational Demonstrations as indicated in the Contract Documents. This Performance Testing and Operational Demonstrations shall be conducted, coordinated and recorded by the CONTRACTOR in accordance with the requirements specified herein and in cooperation with the OWNER and ENGINEER. The pump station will



not be considered Substantially Complete until the completion of the performance testing and operational demonstration.

- B. This Work is additional to any other installation, shop and factory testing, field testing, dry testing, performance testing, balancing or adjustments required elsewhere in the Contract Documents.
- C. Conduct Performance Testing and Operational Demonstration testing for each item of process, mechanical, instrumentation and controls, plumbing, heating, ventilating, and air conditioning (HVAC); electrical systems and equipment, and other systems and equipment, to demonstrate compliance with the performance requirements of the Contract Documents.
- D. Objectives of Performance Testing and Operational Demonstrations are to:
  - 1. Demonstrate to the satisfaction of the OWNER and ENGINEER that structures, equipment and systems tested comply with all functional and performance requirements in the Contract Documents.
  - 2. Establish baseline operating conditions for OWNER's use in establishing standard operating procedures and preventative maintenance programs.
  - 3. The Performance Testing shall maintain conformance with performance tolerances for a period of not less than 7 days. If a testing failure occurs (whether process, mechanical, electrical, instrumentation) during the 7-day testing period, the malfunction shall be repaired, and the 7 day testing period shall restart.
  - 4. The Operational Demonstrations shall maintain conformance with the performance tolerances for a period of not less than 14 days. If a testing failure occurs (whether process, mechanical, electrical, instrumentation) during the 14-day testing period, the malfunction shall be repaired, and the 14-day testing period shall restart.
- E. Utilities and Consumables:
  - 1. CONTRACTOR shall provide the following: fuel, compressed air, temporary conduit, cable and wire, piping and appurtenances, and all other items and Work required for completing Performance Testing and Operational Demonstrations.
  - 2. OWNER will provide the electricity, chemicals, and plant water for the initial Performance Testing and Operational Demonstrations. CONTRACTOR shall provide all temporary electrical equipment, including but not limited to conduit and cable, piping and appurtenances required to convey electricity, chemicals, and plant water to the required testing location. If re-testing is required, cost of utilities and consumables furnished by OWNER for initial testing shall be paid by CONTRACTOR at OWNER's cost or standard rates, as applicable.
- F. Sequence: The following general sequence applies to Performance Testing and Operational Demonstrations:
  - 1. Furnish submittals required prior to Performance Testing, in accordance with the Contract Documents.
  - 2. Furnish acceptable operations and maintenance manuals in accordance with the Contract Documents.
  - 3. Complete the Work associated with starting and placing equipment and systems in operation in accordance with the Contract Documents.
  - 4. Training of operations and maintenance personnel in accordance with Section 01820, Demonstration and Training. Training must occur prior to the Operational Demonstration.
  - 5. Proceed with Performance Testing in accordance with the Contract Documents,

- simulating the range of actual operating conditions to the greatest extent possible.
6. Complete site quality control Work specified in the Contract Documents for individual equipment items and systems. Field inspection, testing, and adjustments shall be signed off by approved representative of the Manufacturer, indicating that the equipment, components, systems, or unit processes meets the Manufacturer's requirements.
  7. Following acceptance of the Performance Testing by the ENGINEER and OWNER, CONTRACTOR shall initiate a 14-day Operational Demonstrations, as described herein.
  8. Successful completion of Operational Demonstration is part of the requirements to achieve Substantial Completion.

## PART 2 - PRODUCTS

NOT USED

## PART 3 - EXECUTION

### 3.01 STARTUP

- A. The CONTRACTOR's Performance Testing Manager and Manufacturer's Representative shall inspect equipment and systems prior to each start-up and verify their readiness for start-up. Conditions hazardous to equipment or personnel shall be corrected by the CONTRACTOR's Performance Testing Manager prior to start-up of equipment.
- B. Start-up operations shall not precede using temporary power or temporary instrumentation and control wiring. All electrical and control connections shall be permanent and complete, and all such electrical components and equipment fully functional.
- C. Use of repair parts during start-up operations shall not be permitted, except in such situations where the actual on-site verification of such repair parts' operability is specified.
- D. The CONTRACTOR's Performance Testing Manager shall verify that all initial copies of the maintenance and operating instructions have received, from the ENGINEER, an acceptable disposition as defined in Section 01 33 00, Submittal Procedures, and the only outstanding item is the field verification of the maintenance and operating instructions.
- E. CONTRACTOR's Performance Testing Manager shall compare, and make adjustments to conform to; the Manufacturer's recommendations for the following minimum start up requirements:
  1. Motor Bearings and Shafting:
    - a. Inspect for cleanliness, and clean and remove foreign matter.
    - b. Verify alignment.
    - c. Replace defective bearings and those that operate rough or noisy.
    - d. Grease as necessary, in accordance with Manufacturer's recommendations.
  2. Motors:
    - a. Check each motor for comparison to amperage nameplate value.
    - b. Correct conditions that produce excessive current flow and conditions that exist due to equipment malfunction.

3. Pipe System:
  - a. Check glands and seals for cleanliness and adjustment before running pump.
  - d. Verify that piping system is free of dirt and scale before circulating liquid through system.
4. Valves:
  - a. Inspect manual and automatic control valves, and clean bonnets and stems.
  - b. Tighten packing glands to ensure no leakage, but allow valve stems to operate without galling.
  - c. Replace packing in valves to retain maximum adjustment after system is determined to be complete.
  - d. Replace packing on valves that continue to leak.
  - e. Remove and repair bonnets that leak.
  - f. After cleaning, coat packing gland threads and valve stems with surface preparation of "Molycote" or "Fel-Pro".
  - g. Verify that control valve seats are free from foreign matter and are properly positioned for intended service.
5. Tighten flanges and other pipe joints after system has been placed in operation.
  - a. Replace gaskets that show signs of leakage after tightening.
6. Inspect all joints for leakage:
  - a. Promptly remake each joint that appears to be faulty; do not wait for rust or other corrosion to form.
  - b. Clean threads on both parts, and apply compound and remake joints.
7. After system has been placed in operation, clean strainers, drives, pockets, orifices, valve seats, and headers in fluid system to ensure freedom from foreign matter.
8. Remove rust, scale, and foreign matter from equipment and renew defaced surfaces.
9. Inspect fan wheels for clearance and balance.
10. Check each electrical control circuit to ensure that operation complies with the Contract Documents.
11. Inspect each pressure gauge, thermometer, and other instruments for calibration.
  - a. Replace items that are defaced, broken, or that read incorrectly.
12. Repair damaged insulation.
13. Vent gasses trapped in systems.
14. Verify that liquids are drained from all parts of gas or air systems.

A checklist showing the completed steps shall be submitted to OWNER upon successful start-up.

### 3.02 COMMISSIONING

- A. On successful completion of startup, the CONTRACTOR shall begin commissioning of the equipment and systems, wherein the equipment and systems are subjected to full operation. Adjustments shall be made as necessary and the equipment and system shall be optimized and brought into compliance with design criteria in preparation for performance testing and the Operational Demonstration specified within the Contract Documents.
- B. The various vendors, equipment suppliers and manufacturers shall provide on-site supervision and assistance for Commissioning services for the new facility.
- C. The CONTRACTOR shall coordinate all Commissioning activities for equipment and systems in accordance with the accepted commissioning plan.

- D. Commissioning shall show that the equipment and unit process systems are capable of continuous operation using process liquids and solids, chemicals, and utilities; and that the flows, operating parameters and performance requirements have been demonstrated for a minimum of seven days of continuous operation, or the period required in the equipment specifications, whichever is longer.
- E. If the commissioning fails, the CONTRACTOR will be responsible for redoing the commissioning at no additional costs to the OWNER.
- F. Shutdowns that occur because of power outages, acts of God, or failure of support systems not part of this contract will not be a cause of failure of continuous operation during the Operational Demonstration.

### 3.03 PERFORMANCE TESTING AND OPERATIONAL DEMONSTRATION

- A. CONTRACTOR shall perform Operational Demonstration of the work. Unless otherwise specified, the Operational Demonstration shall be a continuous 14-day (336 hours) period during which the work is operated and maintained in a continuously on-line, fully functional process status.
- B. The Operational Demonstrations shall encompass the entire work, or the portion thereof designated for Substantial Completion. The Operational Demonstrations shall include all the equipment and systems.
- C. Filling, draining, cleaning, stabilizing, adjusting, or other start-up activity time shall not be counted as Operational Demonstration time.
- D. During the entire 14-day Operational Demonstration period, the operation of equipment will be assumed by the OWNER's personnel, under the direction of the CONTRACTOR. The CONTRACTOR shall provide labor and sufficient material to fully operate and maintain the work 24 hours per day, 7 days per week for the entire duration of the Operational Demonstrations.
- E. Prior to the Operational Demonstrations, all parts of the work designated for the operational demonstration shall have passed all required tests as specified. No testing shall be allowed during the Operational Demonstrations.
- F. During the Operational Demonstration period, CONTRACTOR shall obtain baseline operating data on equipment with motors greater than one horsepower. Baseline data shall include amperage, bearing temperatures, and vibration data obtained at intervals in the approved testing plan. Methods of measurement shall be in accordance with industry standards applicable for the motors being tested.
- G. All required maintenance and servicing prior to the date of Substantial Completion shall be performed by the CONTRACTOR at the specified interval and as necessary. All maintenance and servicing shall be noted in the Operational Demonstration Log.
- H. All outages of equipment or system(s) should be noted in the Operational Demonstration Log. Plant outages are considered a part of normal plant operation and will not invalidate the Operational Demonstration. The CONTRACTOR is responsible for the safe and orderly shutdown and restart of equipment as necessary in the event of an outage.

- I. CONTRACTOR and Performance Testing Manager shall attend Operational Demonstration coordination meetings as called by the ENGINEER to review operating conditions of equipment and systems.
- J. If during the Operational Demonstration, any part of the work fails to fully conform to the requirements of the Contract Documents, the Operational Demonstration shall be considered to have failed, and the work shall not be considered to be Substantially Complete, and the ENGINEER shall so notify the CONTRACTOR in writing. If, during the Operation Demonstration, the provisions of the General Conditions are evoked to stop the work, the Operational Demonstration will also be considered to have failed.
- K. Re-testing Because of Disputed Testing Results or Procedures: In the case of an otherwise satisfactory Operational Demonstration, when there is doubt, dispute, or difference between ENGINEER and CONTRACTOR regarding testing results, methods, or equipment used in the Operational Demonstration testing, ENGINEER may order CONTRACTOR to repeat the testing. If repeat testing using such modified methods or equipment required by ENGINEER confirms the previous test, all costs of repeat test will be paid by OWNER. Otherwise all costs, including costs of the ENGINEER, labor, testing agencies, and inspections, shall be paid by CONTRACTOR.
- L. Post-test Inspection: After completing Operational Demonstration testing, check equipment for proper alignment and realign, as required. Check equipment for loose connections, unusual movement, and other indication of improper operating characteristics. Disassemble and inspect equipment and devices that exhibit unusual or unacceptable operating characteristics. Repair or replace defective Work to conform to the Contract Documents at no additional cost to OWNER.
- M. Upon failure of the Operational Demonstration, the CONTRACTOR shall promptly remedy any defects in the work and shall promptly reschedule and re-start the complete 14-day, (336 hours) Operational Demonstration time period. No Operational Demonstration time will be considered to have accrued to any part of the work by reason of a failed Operational Demonstration.
- N. During the Operational Demonstration, the OWNER may require or permit the Operational Demonstration to be suspended:
  - 1. As provided in the General Conditions.
  - 2. Upon the written request of the CONTRACTOR, to correct or adjust the work, when in the judgment of the ENGINEER such required correction or adjustment is insufficient to deem the Operational Demonstration to have failed.
  - 3. If the Operational Demonstration is suspended for any reason except failure, Operational Demonstration time shall accrue to the work from the time of the beginning of the Operational Demonstration to the time of the suspension.
  - 4. If the Operational Demonstration is suspended at the request of the CONTRACTOR, the CONTRACTOR shall continue operation and maintenance of the work without additional charges to the OWNER, according to the extent required by the Contract Documents and the OWNER. No Operational Demonstration time shall accrue to the Work during the period of suspension.
- O. Completion of the Operational Demonstration does not relieve the CONTRACTOR of its other requirements for Substantial Completion as required by the Contract Documents.

### 3.04 SCHEDULE

- A. CONTRACTOR shall complete operational demonstration prior to beginning work at next AHU group.

END OF SECTION

## SECTION 01 82 00 - DEMONSTRATION AND TRAINING

### PART 1 - GENERAL

#### 1.01 SECTION INCLUDES

- A. Training
- B. Instructor Manual
- C. Trainee Manual

#### 1.02 SUBMITTALS

- A. Submit the following in accordance with Section 01 33 00:
  - 1. Submit two copies of the outline of instructional program for demonstration and training, including a list of training modules and a schedule of proposed dates, times, length of instruction time, and instructors' names for each training module. Include learning objective and outline for each training module.
  - 2. Submit resumes, including three outside references, for each instructor proposed for training program. The qualifications of the instructor shall include the type of training instructor has received for the specific equipment and previous training work experience.
  - 3. Submit two (2) electronic copies of each training module within seven (7) calendar days following the delivery of each training module.
  - 4. On each copy of the training module, provide an applied label with the following information:
    - a. Name of Project.
    - b. Training Session Name.
    - c. Name of Engineer.
    - d. Name of Construction Manager.
    - e. Name of Contractor.
  - 5. At completion of training, submit complete training manual(s) for Owner's use prepared and bound in format matching operation and maintenance manuals and in a PDF electronic file. Include a table of contents with links to corresponding training components.
    - a. The PDF electronic file format shall be electronically searchable.

#### 1.03 COORDINATION

- A. Contractor to coordinate instruction schedule with Owner's operations. Adjust schedule as required to minimize disrupting Owner's operations and to ensure availability of the Owner's personnel. Contractor shall schedule training sessions at least 60 days in advance.
- B. Contractor shall provide a minimum of two (2) general training sessions for topics indicated in technical specifications. Each of the two training sessions shall cover all topics. Training sessions shall be on non-consecutive weeks to accommodate shift changes at the plant.
- C. Training sessions shall be provided prior to the operational demonstration.

- D. Contractor to coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.
- E. Contractor to coordinate content of training modules with content of accepted emergency, operation, and maintenance manuals. Do not submit instruction program(s) for review until the operation and maintenance data required under Section 01 78 00 has been reviewed and accepted by Engineer.

## PART 2 - PRODUCTS

### 2.01 INSTRUCTOR MANUAL

- A. The Contractor shall prepare an Instructor Manual for each curriculum that includes all of the information specified below and written at the journeyman level for electrician specialists, mechanical specialists and instrument technicians, and for water treatment plant operators, or other disciplines, depending upon the target audience.
- B. The Instructor Manual shall be consistent with the nomenclature and contents of the accepted Contractor's O&M Manuals required in Specification Section 01 78 10. The O&M Manuals cannot be substituted for the Instructor Manual.
- C. The purpose of the Instructor Manual is to define the concepts and information that will be taught to each target audience and to describe the methods and materials to be used during the training. The Instructor Manual is designed to provide specific guidance to the Instructor regarding all aspects of the training program. The Instructor Manual shall include:
  - 1. Description of the equipment.
  - 2. Parts and equipment graphics.
  - 3. Safety procedures.
  - 4. Startup checks and procedures.
  - 5. Overview of routine operation, including startup and shutdown and operating parameters.
  - 6. Routine, preventive, and corrective maintenance procedures.
  - 7. Lubrication (schedule and type).
  - 8. Assembly and disassembly procedures.
  - 9. Troubleshooting procedures.
  - 10. Parts list.
  - 11. Special maintenance practices.
  - 12. Emergency shutdown.
- D. All manuals shall be presented in electronic format per the requirements of Specification Section 01 33 00. All equipment shall be cross-referenced to the equipment tag identification numbers.
- E. Each Instructor Manual shall contain:
  - 1. Instructor Manual cover page.
  - 2. Instructor Manual table of contents.
  - 3. Lesson Plan cover page.
  - 4. Lesson Plan summary.
  - 5. Lesson Plan text, including:
    - a. Identity of the target audience (a separate Lesson Plan is required for each target audience, such as mechanical O&M personnel, electronic/electrical O&M



- personnel, etc.).
  - b. Length of the training program and each topic to be covered.
  - c. Performance and/or training objectives.
  - d. Outline of the material to be covered.
  - e. Training strategies to be used and interaction with the trainees.
  - f. Audio visual and/or support materials required, and when used or referred to during instruction.
  - g. A list of resource and/or reference materials.
  - 6. A copy of all training aids, including electronic files.
  - 7. A copy of trainee materials (handouts, reference materials, etc.) in electronic format.
- F. The Contractor shall submit the equipment manufacturer's lesson plans for acceptance by the Engineer no less than ninety (90) days prior to the date that the training is to take place.
- G. With the exception of cutaway models or other items expressly exempted by the Engineer, all training aids and trainee materials contained in the Instructor Manual or used in the delivery of training shall become the property of the Owner and may be duplicated by the Owner for its own use.
- H. The Contractor shall provide required acceptance and/or copyright releases obtained from those who own proprietary and/or copyrighted materials provided by the Contractor so that the materials can be reproduced by the Owner.

## 2.02 TRAINEE MANUAL

- A. Develop an instruction program that includes individual training modules for each system and for equipment not part of a system, as required in the individual Specification Sections.
- B. The Contractor shall submit a Trainee Manual for each curriculum that includes all of the information specified below and written at the journeyman level for electrician specialists, mechanic specialists and instrument technicians, and for water treatment plant operators, or other disciplines, depending upon the target audience.
- C. The Trainee Manual shall be consistent with the nomenclature and content of the accepted Contractor O&M Manuals required in Specification Section 01 78 10. The O&M Manual cannot be substituted for the Instructor Manual or Trainee Manual.
- D. The purpose of the Trainee Manual is to provide an organized package of information for use by trainees during the training sessions and as reference Water Treatment Plant (New) material for operation and maintenance in the future. The Trainee Manual shall include:
  - 1. Description of the equipment.
  - 2. Parts and equipment graphics including "exploded" views.
  - 3. Safety procedures.
  - 4. Pre-startup checks.
  - 5. Startup procedures.
  - 6. Operation and monitoring procedures including normal operating parameters, and the operating limits of the equipment.
  - 7. Shutdown procedures.
  - 8. Troubleshooting procedures.
  - 9. Non-routine emergency procedures.
  - 10. Safety/Protective equipment required by Trainees.

- E. All manuals shall be presented in electronic format per the requirements of Specification Section 01 33 00. All equipment shall be cross-referenced to the equipment tag identification numbers.
- F. The Contractor shall provide at least one hard copy of each Trainee Manual for each trainee. Hard copies shall be on 8.5" x 11" paper in a 3-hole D-ring binder.

## PART 3 - EXECUTION

### 3.01 FACILITIES FOR TRAINING

- A. Use Owner's designated training facilities for specified field training programs (with the exception of remote training described in this section). Facilities shall include the project site, which shall be used for hands-on training programs. Coordinate use of Owner's facilities with Owner.

### 3.02 ON-SITE TRAINING

- A. Training shall include the following:
  - 1. Equipment Overview (required for all types of operations and maintenance training):
    - a. Describe equipment's operating (process) function and performance objectives.
    - b. Describe equipment's fundamental operating principles and dynamics.
    - c. Identify equipment's mechanical, electrical, and electronic components and features. Group related components into subsystems and describe function of subsystem and subsystem's interaction with other subsystems.
    - d. Identify all support equipment associated with operation of subject equipment, such as air intake filters, valve actuators, motors, and other appurtenant items and equipment.
    - e. Identify and describe safety precautions and potential hazards related to operation.
    - f. Identify and describe in detail safety and control interlocks.
  - 2. Operations Training:
    - a. Describe operating principles and practices.
    - b. Describe routine operating, start-up, and shutdown procedures.
    - c. Describe abnormal or emergency start-up, operating, and shutdown procedures that may apply.
    - d. Describe alarm conditions and responses to alarms.
    - e. Describe routine monitoring and recordkeeping procedures.
    - f. Describe recommended housekeeping procedures.
    - g. Describe how to determine if corrective maintenance or an operating parameter adjustment is required.
- B. Maintenance Training:
  - 1. Describe preventative maintenance inspection procedures required to: inspect equipment in operation, identify potential trouble symptoms and anticipate breakdowns, and forecast maintenance requirements (predictive maintenance).
  - 2. Define recommended preventative maintenance intervals for each component.
  - 3. Describe lubricant and replacement part recommendations and limitations.
  - 4. Describe appropriate cleaning practices and recommend intervals.
  - 5. Identify and describe use of special tools required for maintenance of equipment.

6. Describe component removal, installation, and disassembly and assembly procedures.
  7. Perform “hands-on” demonstrations of preventive maintenance procedures.
  8. Describe recommended measuring instruments and procedures, and provide instruction on interpreting alignment measurements, as appropriate.
  9. Define recommended torquing, mounting, calibrating, and aligning procedures and settings, as appropriate.
  10. Describe recommended procedures to check and test equipment following corrective maintenance.
- C. Equipment Troubleshooting:
1. Define recommended systematic troubleshooting procedures.
  2. Provide component-specific troubleshooting checklists.
  3. Describe applicable equipment testing and diagnostic procedures to facilitate troubleshooting.
  4. Describe common corrective maintenance procedures with “hands on” demonstrations.
- D. Equipment to be covered during training shall be per the requirements of the individual sections of the Contract Documents.

### 3.03 SCHEDULE

- A. The Contractor shall coordinate the manufacturer’s training services with the Owner and the Engineer, providing a minimum of thirty (30) days prior notice of training, subject to the acceptance of the Engineer and the Owner.
- B. Training shall occur prior to the operational demonstration.

END OF SECTION

## SECTION 02 41 19 - SELECTIVE DEMOLITION

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section Includes:
  - 1. Demolition and removal of selected portions of building or structure.
  - 2. Salvage of existing items to be reused or recycled.

#### 1.03 DEFINITIONS

- A. Remove: Detach items from existing construction and dispose of them off-site unless indicated to be salvaged or reinstalled.
- B. Remove and Salvage: Detach items from existing construction, in a manner to prevent damage, and deliver to Owner ready for reuse.
- C. Remove and Reinstall: Detach items from existing construction, in a manner to prevent damage, prepare for reuse, and reinstall where indicated.
- D. Existing to Remain: Leave existing items that are not to be removed and that are not otherwise indicated to be salvaged or reinstalled.
- E. Dismantle: To remove by disassembling or detaching an item from a surface, using gentle methods and equipment to prevent damage to the item and surfaces; disposing of items unless indicated to be salvaged or reinstalled.

#### 1.04 MATERIALS OWNERSHIP

- A. Unless otherwise indicated, demolition waste becomes property of Contractor.

#### 1.05 PREINSTALLATION MEETINGS

- A. Predemolition Conference: Conduct conference at Project site.
  - 1. Inspect and discuss condition of construction to be selectively demolished.
  - 2. Review structural load limitations of existing structure.
  - 3. Review and finalize selective demolition schedule and verify availability of materials, demolition personnel, equipment, and facilities needed to make progress and avoid delays.
  - 4. Review requirements of work performed by other trades that rely on substrates exposed by selective demolition operations.
  - 5. Review areas where existing construction is to remain and requires protection.
  - 6. Review areas of building that Owner will occupy during demolition and construction operations.

## 1.06 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For refrigerant recovery technician.
- B. Proposed Protection Measures: Submit report, including Drawings, that indicates the measures proposed for protecting individuals and property, for environmental protection, for dust control and for noise control. Indicate proposed locations and construction of barriers.
- C. Schedule of Selective Demolition Activities: Indicate the following:
  - 1. Detailed sequence of selective demolition and removal work, with starting and ending dates for each activity. Ensure Owner's on-site operations are uninterrupted.
  - 2. Interruption of utility services. Indicate how long utility services will be interrupted.
  - 3. Coordination for shutoff, capping, and continuation of utility services.
  - 4. Coordination of Owner's continuing occupancy of portions of existing building and of Owner's partial occupancy of completed Work.
- D. Predemolition Photographs or Video: Show existing conditions of adjoining construction, including finish surfaces, that might be misconstrued as damage caused by demolition operations. Submit before Work begins.
- E. Statement of Refrigerant Recovery: Signed by refrigerant recovery technician responsible for recovering refrigerant, stating that all refrigerant that was present was recovered and that recovery was performed according to EPA regulations. Include name and address of technician and date refrigerant was recovered.
- F. Warranties: Documentation indicating that existing warranties are still in effect after completion of selective demolition.

## 1.07 CLOSEOUT SUBMITTALS

- A. Inventory: Submit a list of items that have been removed and salvaged.

## 1.08 QUALITY ASSURANCE

- A. Refrigerant Recovery Technician Qualifications: Certified by an EPA-approved certification program.

## 1.09 FIELD CONDITIONS

- A. Owner will occupy portions of building immediately adjacent to selective demolition area. Conduct selective demolition so Owner's operations will not be disrupted.
- B. Conditions existing at time of inspection for bidding purpose will be maintained by Owner as far as practical.
- C. Notify Architect of discrepancies between existing conditions and Drawings before proceeding with selective demolition.
- D. Hazardous Materials: It is not expected that hazardous materials will be encountered in the Work.
- E. Storage or sale of removed items or materials on-site is not permitted.

- F. Utility Service: Maintain existing utilities indicated to remain in service and protect them against damage during selective demolition operations.

#### 1.10 WARRANTY

#### 1.11 COORDINATION

- A. Arrange selective demolition schedule so as not to interfere with Owner's operations.

### PART 2 - PRODUCTS

#### 2.01 PERFORMANCE REQUIREMENTS

- A. Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.
- B. Standards: Comply with ASSE A10.6 and NFPA 241.

### PART 3 - EXECUTION

#### 3.01 EXAMINATION

- A. Verify that utilities have been disconnected and capped before starting selective demolition operations.
- B. Review Project Record Documents of existing construction or other existing condition and hazardous material information provided by Owner. Owner does not guarantee that existing conditions are same as those indicated in Project Record Documents.
- C. Survey of Existing Conditions: Record existing conditions by use of preconstruction photographs or video.
  - 1. Inventory and record the condition of items to be removed and salvaged. Provide photographs or video of conditions that might be misconstrued as damage caused by salvage operations.

#### 3.02 PREPARATION

- A. Refrigerant: Before starting demolition, remove refrigerant and any other fluids from mechanical equipment according to 40 CFR 82 and regulations of authorities having jurisdiction.

#### 3.03 UTILITY SERVICES AND MECHANICAL/ELECTRICAL SYSTEMS

- A. Existing Services/Systems to Remain: Maintain services/systems indicated to remain and protect them against damage.
- B. Existing Services/Systems to Be Removed, Relocated, or Abandoned: Locate, identify, disconnect, and seal or cap off utility services and mechanical/electrical systems serving areas to be selectively demolished.

1. Arrange to shut off utilities with utility companies.
2. If services/systems are required to be removed, relocated, or abandoned, provide temporary services/systems that bypass area of selective demolition and that maintain continuity of services/systems to other parts of building.
3. Disconnect, demolish, and remove fire-suppression systems, plumbing, and HVAC systems, equipment, and components indicated on Drawings to be removed.
  - a. Piping to Be Removed: Remove portion of piping indicated to be removed and cap or plug remaining piping with same or compatible piping material.
  - b. Piping to Be Abandoned in Place: Drain piping and cap or plug piping with same or compatible piping material and leave in place.
  - c. Equipment to Be Removed: Disconnect and cap services and remove equipment.
  - d. Equipment to Be Removed and Reinstalled: Disconnect and cap services and remove, clean, and store equipment; when appropriate, reinstall, reconnect, and make equipment operational.
  - e. Equipment to Be Removed and Salvaged: Disconnect and cap services and remove equipment and deliver to Owner.
  - f. Ducts to Be Removed: Remove portion of ducts indicated to be removed and plug remaining ducts with same or compatible ductwork material.
  - g. Ducts to Be Abandoned in Place: Cap or plug ducts with same or compatible ductwork material and leave in place.

#### 3.04 PROTECTION

- A. Temporary Protection: Provide temporary barricades and other protection required to prevent injury to people and damage to adjacent buildings and facilities to remain.
  1. Provide protection to ensure safe passage of people around selective demolition area and to and from occupied portions of building.
  2. Provide temporary weather protection, during interval between selective demolition of existing construction on exterior surfaces and new construction, to prevent water leakage and damage to structure and interior areas.
  3. Protect walls, ceilings, floors, and other existing finish work that are to remain or that are exposed during selective demolition operations.
  4. Cover and protect furniture, furnishings, and equipment that have not been removed.
  5. Comply with requirements for temporary enclosures, dust control, heating, and cooling specified in Section 01 50 00 "Temporary Facilities."
- B. Temporary Shoring: Design, provide, and maintain shoring, bracing, and structural supports as required to preserve stability and prevent movement, settlement, or collapse of construction and finishes to remain, and to prevent unexpected or uncontrolled movement or collapse of construction being demolished.
  1. Strengthen or add new supports when required during progress of selective demolition.
- C. Remove temporary barricades and protections where hazards no longer exist.

#### 3.05 SELECTIVE DEMOLITION, GENERAL

- A. General: Demolish and remove existing construction only to the extent required by new construction and as indicated. Use methods required to complete the Work within limitations of governing regulations and as follows:

1. Proceed with selective demolition systematically, from higher to lower level. Complete selective demolition operations above each floor or tier before disturbing supporting members on the next lower level.
  2. Neatly cut openings and holes plumb, square, and true to dimensions required. Use cutting methods least likely to damage construction to remain or adjoining construction. Use hand tools or small power tools designed for sawing or grinding, not hammering and chopping. Temporarily cover openings to remain.
  3. Cut or drill from the exposed or finished side into concealed surfaces to avoid marring existing finished surfaces.
  4. Do not use cutting torches until work area is cleared of flammable materials. At concealed spaces, such as duct and pipe interiors, verify condition and contents of hidden space before starting flame-cutting operations. Maintain portable fire-suppression devices during flame-cutting operations.
  5. Maintain fire watch during and for at least 8 hours after flame-cutting operations.
  6. Maintain adequate ventilation when using cutting torches.
  7. Remove decayed, vermin-infested, or otherwise dangerous or unsuitable materials and promptly dispose of off-site.
  8. Remove structural framing members and lower to ground by method suitable to avoid free fall and to prevent ground impact or dust generation.
  9. Locate selective demolition equipment and remove debris and materials so as not to impose excessive loads on supporting walls, floors, or framing.
  10. Dispose of demolished items and materials promptly. Comply with local codes and requirements.
- B. Site Access and Temporary Controls: Conduct selective demolition and debris-removal operations to ensure minimum interference with roads, streets, walks, walkways, and other adjacent occupied and used facilities.
- C. Removed and Salvaged Items:
1. Clean salvaged items.
  2. Pack or crate items after cleaning. Identify contents of containers.
  3. Store items in a secure area until delivery to Owner.
  4. Transport items to Owner's storage area on-site.
  5. Protect items from damage during transport and storage.
- D. Removed and Reinstalled Items:
1. Clean and repair items to functional condition adequate for intended reuse.
  2. Pack or crate items after cleaning and repairing. Identify contents of containers.
  3. Protect items from damage during transport and storage.
  4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment. Provide connections, supports, and miscellaneous materials necessary to make item functional for use indicated.
- E. Existing Items to Remain: Protect construction indicated to remain against damage and soiling during selective demolition. When permitted by Architect, items may be removed to a suitable, protected storage location during selective demolition and cleaned and reinstalled in their original locations after selective demolition operations are complete.



### 3.06 DISPOSAL OF DEMOLISHED MATERIALS

- A. Remove demolition waste materials from Project site and dispose of them in an EPA-approved construction and demolition waste landfill acceptable to authorities having jurisdiction.
  - 1. Do not allow demolished materials to accumulate on-site.
  - 2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.
  - 3. Remove debris from elevated portions of building by chute, hoist, or other device that will convey debris to grade level in a controlled descent.
- B. Burning: Do not burn demolished materials.

### 3.07 CLEANING

- A. Clean adjacent structures and improvements of dust, dirt, and debris caused by selective demolition operations. Return adjacent areas to condition existing before selective demolition operations began.

END OF SECTION

## SECTION 04 01 20.64 - BRICK MASONRY REPOINTING

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. Section includes repointing joints with mortar.

#### 1.02 UNIT PRICES

- A. Work of this Section is affected by unit prices specified in Section 01 22 00 "Unit Prices" and Section 01 27 00 "Measurement and Payment".

#### 1.03 PREINSTALLATION MEETINGS

- A. Preinstallation Conference: Conduct conference at Project site.

#### 1.04 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Samples: For each exposed product and for each color and texture specified.

#### 1.05 INFORMATIONAL SUBMITTALS

- A. Quality-control program.

#### 1.06 QUALITY ASSURANCE

- A. Brick Masonry Repointing Specialist Qualifications: Engage an experienced brick masonry repointing firm to perform work of this Section. Firm shall have completed work similar in material, design, and extent to that indicated for this Project with a record of successful in-service performance. Experience in only installing masonry is insufficient experience for masonry repointing work.
- B. Quality-Control Program: Prepare a written quality-control program for this Project to systematically demonstrate the ability of personnel to properly follow methods and use materials and tools without damaging masonry. Include provisions for supervising performance and preventing damage.

### PART 2 - PRODUCTS

#### 2.01 MORTAR MATERIALS

- A. Portland Cement: ASTM C150/C150M, Type I or Type II, except Type III may be used for cold-weather construction; white or gray, or both where required for color matching of mortar.
  - 1. Provide cement containing not more than 0.60 percent total alkali when tested according to ASTM C114.

- B. Hydrated Lime: ASTM C207, Type S.
- C. Masonry Cement: ASTM C91/C91M.
- D. Mortar Cement: ASTM C1329/C1329M.
- E. Mortar Sand: ASTM C144.
  - 1. Match size, texture, and gradation of existing mortar sand as closely as possible. Blend several sands if necessary to achieve suitable match.
  - 2. Color: Provide natural sand or ground marble, granite, or other sound stone of color necessary to produce required mortar color.
- F. Mortar Pigments: ASTM C979/C979M, compounded for use in mortar mixes, and having a record of satisfactory performance in masonry mortars.
- G. Water: Potable.

## 2.02 MORTAR MIXES

- A. Measurement and Mixing: Measure cementitious materials and sand in a dry condition by volume or equivalent weight. Do not measure by shovel; use known measure. Mix materials in a clean, mechanical batch mixer.
  - 1. Mixing Pointing Mortar: Thoroughly mix cementitious materials and sand together before adding any water. Then mix again, adding only enough water to produce a damp, unworkable mix that retains its form when pressed into a ball. Maintain mortar in this dampened condition for 15 to 30 minutes. Add remaining water in small portions until mortar reaches desired consistency. Use mortar within one hour of final mixing; do not retemper or use partially hardened material.
- B. Colored Mortar: Produce mortar of color required by using specified ingredients. Do not alter specified proportions without Architect's approval.
  - 1. Mortar Pigments: Where mortar pigments are indicated, do not add pigment exceeding 10 percent by weight of the cementitious or binder materials, except for carbon black which is limited to 2 percent.
- C. Do not use admixtures in mortar unless otherwise indicated.
- D. Mixes: Mix mortar materials in the following proportions:
  - 1. Pointing Mortar by Type: ASTM C270, Proportion Specification, Type N unless otherwise indicated; with cementitious material limited to portland cement and lime, masonry cement, or mortar cement. Add mortar pigments to produce mortar colors required.

## PART 3 - EXECUTION

### 3.01 PROTECTION

- A. Remove gutters, scuppers, and downspouts and associated hardware adjacent to masonry and store during masonry repointing. Reinstall when repointing is complete.
  - 1. Provide temporary rain drainage during work to direct water away from building.

### 3.02 REPOINTING

- A. Rake out and repoint joints to the following extent:
  - 1. Joints indicated as sealant-filled joints. Seal joints according to Section 07 92 00 "Joint Sealants."
  - 2. Joints at locations of the following defects:
    - a. Holes and missing mortar.
    - b. Cracks that can be penetrated 1/4 inch or more by a knife blade 0.027 inch thick.
    - c. Cracks 1/16 inch or more in width and of any depth.
    - d. Hollow-sounding joints when tapped by metal object.
    - e. Eroded surfaces 1/4 inch or more deep.
    - f. Deterioration to point that mortar can be easily removed by hand, without tools.
    - g. Joints filled with substances other than mortar.
- B. Do not rake out and repoint joints where not required.
- C. Rake out joints as follows, according to procedures demonstrated in approved mockup:
  - 1. Remove mortar from joints to depth of joint width plus 1/8 inch and not less than that required to expose sound, unweathered mortar. Do not remove unsound mortar more than 2 inches deep; consult Architect for direction.
  - 2. Remove mortar from brick and other masonry surfaces within raked-out joints to provide reveals with square backs and to expose masonry for contact with pointing mortar. Brush, vacuum, or flush joints to remove dirt and loose debris.
  - 3. Do not spall edges of brick or other masonry units or widen joints. Replace or patch damaged brick or other masonry units as directed by Architect.
- D. Notify Architect of unforeseen detrimental conditions including voids in mortar joints, cracks, loose masonry units, rotted wood, rusted metal, and other deteriorated items.
- E. Pointing with Mortar:
  - 1. Rinse joint surfaces with water to remove dust and mortar particles. Time rinsing application so, at time of pointing, joint surfaces are damp but free of standing water. If rinse water dries, dampen joint surfaces before pointing.
  - 2. Apply pointing mortar first to areas where existing mortar was removed to depths greater than surrounding areas. Apply in layers not greater than 3/8 inch until a uniform depth is formed. Fully compact each layer, and allow it to become thumbprint hard before applying next layer.
  - 3. After deep areas have been filled to same depth as remaining joints, point joints by placing mortar in layers not greater than 3/8 inch. Fully compact each layer and allow to become thumbprint hard before applying next layer. Where existing masonry units have worn or rounded edges, slightly recess finished mortar surface below face of masonry to avoid widened joint faces. Take care not to spread mortar beyond joint edges onto exposed masonry surfaces or to featheredge the mortar.
  - 4. When mortar is thumbprint hard, tool joints to match original appearance of joints as demonstrated in approved mockup. Remove excess mortar from edge of joint by brushing.
  - 5. Cure mortar by maintaining in thoroughly damp condition for at least 72 consecutive hours, including weekends and holidays.
  - 6. Hairline cracking within mortar or mortar separation at edge of a joint is unacceptable. Completely remove such mortar and repoint.

- F. Where repointing work precedes cleaning of existing masonry, allow mortar to harden at least 30 days before beginning cleaning work.

### 3.03 FINAL CLEANING

- A. After mortar has fully hardened, thoroughly clean exposed masonry surfaces of excess mortar and foreign matter; use wood scrapers, stiff-nylon or -fiber brushes, and clean water, applied by low pressure spray.
  - 1. Do not use metal scrapers or brushes.
  - 2. Do not use acidic or alkaline cleaners.

END OF SECTION

## SECTION 05 50 00 - METAL FABRICATIONS

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section Includes:
  - 1. Steel framing and supports for applications where framing and supports are not specified in other Sections.
  - 2. Loose bearing and leveling plates for applications where they are not specified in other Sections.
  - 3. Guard posts and covers.
- B. Products furnished, but not installed, under this Section include the following:
  - 1. Loose steel lintels.
  - 2. Anchor bolts, steel pipe sleeves, slotted-channel inserts, and wedge-type inserts indicated to be cast into concrete or built into unit masonry.
  - 3. Steel weld plates and angles for casting into concrete for applications where they are not specified in other Sections.

#### 1.03 COORDINATION

- A. Coordinate selection of shop primers with topcoats to be applied over them. Comply with paint and coating manufacturers' written instructions to ensure that shop primers and topcoats are compatible with one another.
- B. Coordinate installation of metal fabrications that are anchored to or that receive other work. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.

#### 1.04 ACTION SUBMITTALS

- A. Product Data: For the following:
  - 1. Fasteners.
  - 2. Shop primers.
  - 3. Shrinkage-resisting grout.
  - 4. Support grid.
  - 5. Guard post covers.
- B. Shop Drawings: Show fabrication and installation details. Include plans, elevations, sections, and details of metal fabrications and their connections. Show anchorage and accessory items. Provide Shop Drawings for the following:

1. Steel framing and supports for applications where framing and supports are not specified in other Sections.
2. Loose steel lintels.
3. Guard posts.

#### 1.05 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For professional engineer's experience with providing delegated-design engineering services of the kind indicated, including documentation that engineer is licensed in the jurisdiction in which Project is located.
- B. Welding certificates.
- C. Paint Compatibility Certificates: From manufacturers of topcoats applied over shop primers, certifying that shop primers are compatible with topcoats.
- D. Research Reports: For post-installed anchors.

#### 1.06 QUALITY ASSURANCE

- A. Welding Qualifications: Qualify procedures and personnel in accordance with the following:
  1. AWS D1.1/D1.1M, "Structural Welding Code - Steel."

#### 1.07 FIELD CONDITIONS

- A. Field Measurements: Verify actual locations of walls, floor slabs, decks, and other construction contiguous with metal fabrications by field measurements before fabrication.

### PART 2 - PRODUCTS

#### 2.01 METALS

- A. Metal Surfaces, General: Provide materials with smooth, flat surfaces unless otherwise indicated. For metal fabrications exposed to view in the completed Work, provide materials without seam marks, roller marks, rolled trade names, or blemishes.
- B. Steel Plates, Shapes, and Bars: ASTM A36/A36M.
- C. Rolled-Steel Floor Plate: ASTM A786/A786M, rolled from plate complying with ASTM A36/A36M or ASTM A283/A283M, Grade C or D.
- D. Steel Tubing: ASTM A500/A500M, cold-formed steel tubing.
- E. Steel Pipe: ASTM A53/A53M, Standard Weight (Schedule 40) unless otherwise indicated.

#### 2.02 FASTENERS

- A. Steel Bolts and Nuts: Regular hexagon-head bolts, ASTM A307, Grade A; with hex nuts, ASTM A563; and, where indicated, flat washers.

- B. High-Strength Bolts, Nuts, and Washers: ASTM F3125/F3125M, Grade A325, Type 3, heavy-hex steel structural bolts; ASTM A563, Grade DH3, heavy-hex carbon-steel nuts; and where indicated, flat washers.
- C. Cast-in-Place Anchors in Concrete: Either threaded or wedge type unless otherwise indicated; galvanized ferrous castings, either ASTM A47/A47M malleable iron or ASTM A27/A27M cast steel. Provide bolts, washers, and shims as needed, all hot-dip galvanized per ASTM F2329/F2329M.
- D. Post-Installed Anchors: Torque-controlled expansion anchors or chemical anchors.
  - 1. Material for Interior Locations: Carbon-steel components zinc plated to comply with ASTM B633 or ASTM F1941/F1941M, Class Fe/Zn 5, unless otherwise indicated.

### 2.03 MISCELLANEOUS MATERIALS

- A. Guard Post Covers: 0.25" thick polyethylene thermoplastic (HDPE) tube with UV resistance and anti-static properties. Color to be OSHA yellow. Cover to be sized for guard posts.
- B. Universal Shop Primer: Fast-curing, lead- and chromate-free, universal modified-alkyd primer complying with MPI#79 and compatible with topcoat.
  - 1. Use primer containing pigments that make it easily distinguishable from zinc-rich primer.
- C. Shop Primer for Galvanized Steel: Primer formulated for exterior use over zinc-coated metal and compatible with finish paint systems indicated.
- D. Galvanizing Repair Paint: High-zinc-dust-content paint complying with SSPC-Paint 20 and compatible with paints specified to be used over it.
- E. Shrinkage-Resistant Grout: Factory-packaged, nonmetallic, nonstaining, noncorrosive, nongaseous grout complying with ASTM C1107/C1107M. Provide grout specifically recommended by manufacturer for interior and exterior applications.

### 2.04 FABRICATION, GENERAL

- A. Shop Assembly: Preassemble items in the shop to greatest extent possible. Disassemble units only as necessary for shipping and handling limitations. Use connections that maintain structural value of joined pieces. Clearly mark units for reassembly and coordinated installation.
- B. Cut, drill, and punch metals cleanly and accurately. Remove burrs and ease edges to a radius of approximately 1/32 inch unless otherwise indicated. Remove sharp or rough areas on exposed surfaces.
- C. Form bent-metal corners to smallest radius possible without causing grain separation or otherwise impairing work.
- D. Form exposed work with accurate angles and surfaces and straight edges.
- E. Weld corners and seams continuously to comply with the following:
  - 1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.



2. Obtain fusion without undercut or overlap.
  3. Remove welding flux immediately.
  4. At exposed connections, finish exposed welds and surfaces smooth and blended so no roughness shows after finishing and contour of welded surface matches that of adjacent surface.
- F. Form exposed connections with hairline joints, flush and smooth, using concealed fasteners or welds where possible. Where exposed fasteners are required, use Phillips flat-head (countersunk) fasteners unless otherwise indicated. Locate joints where least conspicuous.
  - G. Fabricate seams and other connections that are exposed to weather in a manner to exclude water. Provide weep holes where water may accumulate.
  - H. Cut, reinforce, drill, and tap metal fabrications as indicated to receive finish hardware, screws, and similar items.
  - I. Provide for anchorage of type indicated; coordinate with supporting structure. Space anchoring devices to secure metal fabrications rigidly in place and to support indicated loads.
  - J. Where units are indicated to be cast into concrete or built into masonry, equip with integrally welded steel strap anchors, 1/8 by 1-1/2 inches, with a minimum 6-inch embedment and 2-inch hook, not less than 8 inches from ends and corners of units and 24 inches o.c., unless otherwise indicated.

#### 2.05 MISCELLANEOUS FRAMING AND SUPPORTS

- A. General: Provide steel framing and supports not specified in other Sections as needed to complete the Work.
- B. Fabricate units from steel shapes, plates, and bars of welded construction unless otherwise indicated. Fabricate to sizes, shapes, and profiles indicated and as necessary to receive adjacent construction.

#### 2.06 LOOSE BEARING AND LEVELING PLATES

- A. Provide loose bearing and leveling plates for steel items bearing on masonry or concrete construction. Drill plates to receive anchor bolts and for grouting.
- B. Galvanize bearing and leveling plates.
- C. Prime plates with zinc-rich primer.

#### 2.07 LOOSE STEEL LINTELS

- A. Fabricate loose steel lintels from steel angles and shapes of size indicated for openings and recesses in masonry walls and partitions at locations indicated. Fabricate in single lengths for each opening unless otherwise indicated. Weld adjoining members together to form a single unit where indicated.
- B. Size loose lintels to provide bearing length at each side of openings equal to 1/12 of clear span, but not less than 8 inches unless otherwise indicated.

- C. Galvanize and prime loose steel lintels located in exterior walls.
- D. Prime loose steel lintels located in exterior walls with zinc-rich primer.

## 2.08 GUARD POSTS

- A. Fabricate guard posts from Standard Weight (Schedule 40) steel pipe as indicated on the drawings. Post to be galvanized.

## 2.09 GENERAL FINISH REQUIREMENTS

- A. Finish metal fabrications after assembly.
- B. Finish exposed surfaces to remove tool and die marks and stretch lines, and to blend into surrounding surface.

## 2.10 STEEL AND IRON FINISHES

- A. Galvanizing: Hot-dip galvanize items as indicated to comply with ASTM A153/A153M for steel and iron hardware and with ASTM A123/A123M for other steel and iron products.
- B. Preparation for Shop Priming Galvanized Items: After galvanizing, thoroughly clean galvanized surfaces of grease, dirt, oil, flux, and other foreign matter, and treat with metallic phosphate process.
- C. Shop prime iron and steel items not indicated to be galvanized unless they are to be embedded in concrete, sprayed-on fireproofing, or masonry, or unless otherwise indicated.
- D. Preparation for Shop Priming: Prepare surfaces to comply with requirements indicated below:
  - 1. Exterior Items: SSPC-SP 6/NACE No. 3, "Commercial Blast Cleaning."
  - 2. Items Indicated to Receive Zinc-Rich Primer: SSPC-SP 6/NACE No. 3, "Commercial Blast Cleaning."
  - 3. Other Steel Items: SSPC-SP 3, "Power Tool Cleaning."
  - 4. Galvanized-Steel Items: SSPC-SP 16, "Brush-off Blast Cleaning of Coated and Uncoated Galvanized Steel, Stainless Steels, and Non-Ferrous Metals."
- E. Shop Priming: Apply shop primer to comply with SSPC-PA 1, "Paint Application Specification No. 1: Shop, Field, and Maintenance Painting of Steel," for shop painting.

## PART 3 - EXECUTION

### 3.01 INSTALLATION, GENERAL

- A. Cutting, Fitting, and Placement: Perform cutting, drilling, and fitting required for installing metal fabrications. Set metal fabrications accurately in location, alignment, and elevation; with edges and surfaces level, plumb, true, and free of rack; and measured from established lines and levels.
- B. Fit exposed connections accurately together to form hairline joints. Weld connections that are not to be left as exposed joints but cannot be shop welded because of shipping size limitations.

Do not weld, cut, or abrade surfaces of exterior units that have been hot-dip galvanized after fabrication and are for bolted or screwed field connections.

- C. Field Welding: Comply with the following requirements:
  - 1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
  - 2. Obtain fusion without undercut or overlap.
  - 3. Remove welding flux immediately.
  - 4. At exposed connections, finish exposed welds and surfaces smooth and blended so no roughness shows after finishing and contour of welded surface matches that of adjacent surface.
- D. Fastening to In-Place Construction: Provide anchorage devices and fasteners where metal fabrications are required to be fastened to in-place construction. Provide threaded fasteners for use with concrete and masonry inserts, toggle bolts, through bolts, lag screws, wood screws, and other connectors.
- E. Provide temporary bracing or anchors in formwork for items that are to be built into concrete, masonry, or similar construction.

### 3.02 INSTALLATION OF MISCELLANEOUS FRAMING AND SUPPORTS

- A. General: Install framing and supports to comply with requirements of items being supported, including manufacturers' written instructions and requirements indicated on Shop Drawings.
- B. Anchor supports for ceiling hung toilet partitions securely to, and rigidly brace from, building structure.

### 3.03 INSTALLATION OF BEARING AND LEVELING PLATES

- A. Clean concrete and masonry bearing surfaces of bond-reducing materials, and roughen to improve bond to surfaces. Clean bottom surface of plates.
- B. Set bearing and leveling plates on wedges, shims, or leveling nuts. After bearing members have been positioned and plumbed, tighten anchor bolts. Do not remove wedges or shims but, if protruding, cut off flush with edge of bearing plate before packing with shrinkage-resistant grout. Pack grout solidly between bearing surfaces and plates to ensure that no voids remain.

### 3.04 INSTALLATION OF GUARD POSTS

- A. Set guard posts in sleeve set into concrete foundation. Install guard post cover per manufacturers recommendations.

### 3.05 REPAIRS

- A. Touchup Painting:
  - 1. Immediately after erection, clean field welds, bolted connections, and abraded areas. Paint uncoated and abraded areas with same material as used for shop painting to comply with SSPC-PA 1 for touching up shop-painted surfaces.
    - a. Apply by brush or spray to provide a minimum 2.0-mil dry film thickness.

- B. Surfaces: Clean field welds, bolted connections, and abraded areas and repair galvanizing to comply with ASTM A780/A780M.

END OF SECTION

## SECTION 05 51 36 - METAL WALKWAYS

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section Includes:
  - 1. Pre-fabricated, field-assembled, aluminum platform walkway with aluminum treads and associated access stairs.
  - 2. Aluminum railings and guards attached to metal platform walkways and stairs.

#### 1.03 COORDINATION

- A. Coordinate layout of platform walkway and stairs with mechanical unit controls and access doors. Provide platform walkway with variable legs to allow for height adjustment in field.
- B. Railings and guards are to only be supported from the platform walkways.

#### 1.04 ACTION SUBMITTALS

- A. Product Data: For aluminum platform walkways and stairs and the following:
  - 1. Finish paint products.
- B. Shop Drawings:
  - 1. Include plans, elevations, sections, and details.
  - 2. Indicate sizes of metal sections, thickness of metals, profiles, holes, and field joints.
  - 3. Indicate method for supporting platform and stairs on top of single-ply roofing system and protection method for the roofing system.
  - 4. Include plan at each level.
- C. Delegated-Design Submittal: For platforms, stairs, railings, and guards, including analysis data signed and sealed by the qualified professional engineer responsible for their preparation.

#### 1.05 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For professional engineer's experience with providing delegated-design engineering services of the kind indicated, including documentation that engineer is licensed in the State in which Project is located.

#### 1.06 QUALITY ASSURANCE

- A. Installer Qualifications: Fabricator of products.

## 1.07 DELIVERY, STORAGE, AND HANDLING

- A. Store materials to permit easy access for inspection and identification.
  - 1. Keep members off ground and spaced by using pallets, dunnage, or other supports and spacers.
  - 2. Protect members and packaged materials from corrosion and deterioration.
  - 3. Do not store materials on structure in a manner that might cause distortion, damage, or overload to members or supporting structures.
    - a. Repair or replace damaged materials or structures as directed.

## PART 2 - PRODUCTS

### 2.01 PERFORMANCE REQUIREMENTS

- A. Delegated Design: Engage a qualified professional engineer, as defined in Section 01 40 00 "Quality Requirements," to design platforms, stairs, railings, and guards, including attachment to building construction.
- B. Structural Performance of Platforms and Stairs: Metal platforms and stairs shall withstand the effects of gravity loads and the following loads and stresses within limits and under conditions indicated:
  - 1. Uniform Load: 100 lbf/sq. ft..
  - 2. Concentrated Load: 300 lbf applied on an area of 4 sq. in..
  - 3. Uniform and concentrated loads need not be assumed to act concurrently.
  - 4. Stair Framing: Capable of withstanding stresses resulting from railing and guard loads in addition to loads specified above.
  - 5. Limit deflection of treads, platforms, and framing members to L/360.
- C. Structural Performance of Railings and Guards: Railings and guards, including attachment to metal platform, shall withstand the effects of gravity loads and the following loads and stresses within limits and under conditions indicated:
  - 1. Handrails and Top Rails of Guards:
    - a. Uniform load of 50 lbf/ft. applied in any direction.
    - b. Concentrated load of 200 lbf applied in any direction.
    - c. Uniform and concentrated loads need not be assumed to act concurrently.
  - 2. Infill of Guards:
    - a. Concentrated load of 50 lbf applied horizontally on an area of 1 sq. ft..
    - b. Infill load and other loads need not be assumed to act concurrently.
  - 3. Thermal Movements: Allow for thermal movements from ambient and surface temperature changes.
    - a. Temperature Change: 120 deg F, ambient; 180 deg F, material surfaces.

### 2.02 METALS

- A. Metal Surfaces: Provide materials with smooth, flat surfaces unless otherwise indicated. For components exposed to view in the completed Work, provide materials without seam marks, roller marks, rolled trade names, or blemishes.
- B. Aluminum Plate and Sheet: ASTM B209, Alloy 6061-T6.

- C. Aluminum Extruded Bars and Tubing: ASTM B221, Alloy 6063-T5/T52.
- D. Extruded Aluminum Structural Pipe and Round Tubing: ASTM B429/B429M, Alloy 6063-T6.
  - 1. Provide Standard Weight (Schedule 40) pipe unless otherwise indicated.
- E. Aluminum Drawn Seamless Tubing: ASTM B210/B210M, Alloy 6063-T832.
- F. Aluminum Plate and Sheet: ASTM B247, Alloy 6061-T6.
- G. Aluminum Castings: ASTM B26/B26M, Alloy 443.0-F.
- H. Aluminum Bars for Grating Treads: ASTM B221 extruded aluminum, alloys as follows:
  - 1. 6061-T6 or 6063-T6, for bearing bars of gratings and shapes.
  - 2. 6061-T1, for grating crossbars.

### 2.03 FASTENERS

- A. General: Provide Type 304 stainless-steel fasteners for exterior use.
  - 1. Select fasteners for type, grade, and class required.
- B. Bolts and Nuts: Regular hexagon-head bolts, ASTM A307, Grade A; with hex nuts, ASTM A563; and, where indicated, flat washers.

### 2.04 MISCELLANEOUS MATERIALS

### 2.05 FABRICATION, GENERAL

- A. Provide complete platform and stair assemblies, including metal framing, hangers, railings, guards, clips, brackets, bearing plates, and other components necessary to support and anchor stairs and platforms on supporting structure.
  - 1. Join components by welding unless otherwise indicated.
  - 2. Use connections that maintain structural value of joined pieces.
- B. Assemble platforms, stairs, railings, and guards in shop to greatest extent possible.
  - 1. Disassemble units only as necessary for shipping and handling limitations.
  - 2. Clearly mark units for reassembly and coordinated installation.
- C. Cut, drill, and punch metals cleanly and accurately.
  - 1. Remove burrs and ease edges to a radius of approximately 1/32 inch unless otherwise indicated.
  - 2. Remove sharp or rough areas on exposed surfaces.
- D. Form bent-metal corners to smallest radius possible without causing grain separation or otherwise impairing work.
- E. Form exposed work with accurate angles and surfaces and straight edges.
- F. Weld connections to comply with the following:
  - 1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
  - 2. Obtain fusion without undercut or overlap.
  - 3. Remove welding flux immediately.

4. Weld exposed corners and seams continuously unless otherwise indicated.
  5. At exposed connections, finish exposed welds to comply with NOMMA's "Voluntary Joint Finish Standards" for Finish #4 - Good quality, uniform undressed weld with minimal splatter.
- G. Form exposed connections with hairline joints, flush and smooth, using concealed fasteners where possible.
1. Where exposed fasteners are required, use Phillips flat-head (countersunk) screws or bolts unless otherwise indicated.
  2. Locate joints where least conspicuous.
  3. Fabricate joints that are exposed to weather in a manner to exclude water.
  4. Provide weep holes where water may accumulate internally.

## 2.06 FABRICATION OF ALUMINUM-FRAMED PLATFORMS AND STAIRS

- A. NAAMM Stair Standard: Comply with NAAMM AMP 510, "Metal Stairs Manual," for Industrial Class, unless more stringent requirements are indicated.
- B. Stair Framing:
1. Fabricate stringers of aluminum plates or channels.
    - a. Stringer Size: As required to comply with "Performance Requirements" Article.
    - b. Provide closures for exposed ends of channel stringers.
    - c. Finish: Powder-coated.
  2. Construct platforms and tread supports of aluminum plate or channel headers and miscellaneous framing members as required to comply with "Performance Requirements" Article.
    - a. Provide closures for exposed ends of channel framing.
    - b. Finish: Powder-coated.
  3. Weld or bolt stringers to headers; weld or bolt framing members to stringers and headers.
- C. Metal Bar-Grating Stairs: Form treads and platforms to configurations shown from metal bar grating; fabricate to comply with NAAMM MBG 531, "Metal Bar Grating Manual."
1. Fabricate treads and platforms from pressure-locked aluminum grating with 1-1/4-by-3/16-inch bearing bars at 15/16 inch o.c. and crossbars at 4 inches o.c.
  2. Fabricate treads and platforms from pressure-locked aluminum grating with openings in gratings no more than 5/16 inch in least dimension.
    - a. Surface: Serrated.
    - b. Finish: Mill.
  3. Fabricate grating treads with cast-abrasive nosing and with angle or plate carrier at each end for stringer connections.
    - a. Secure treads to stringers with bolts.
  4. Fabricate grating platforms with nosing matching that on grating treads.
    - a. Secure grating to platform framing with bolts.
- D. Risers: Open.
- E. Toe Plates: Provide toe plates around openings and at edge of open-sided floors and platforms, and at open ends and open back edges of treads.
1. Material and Finish: Steel plate to match finish of other steel items.
  2. Fabricate to dimensions and details indicated.



## 2.07 FABRICATION OF STAIR RAILINGS AND GUARDS

- A. Fabricate railings and guards to comply with requirements indicated for design, dimensions, details, finish, and member sizes, including wall thickness of member, post spacings, wall bracket spacing, and anchorage, but not less than that needed to withstand indicated loads.
  - 1. Rails and Posts: 1-5/8-inch-diameter top and bottom rails and posts.
  - 2. Intermediate Rails Infill: 1-5/8-inch-diameter intermediate rails spaced less than 21 inches clear.
  - 3. Railings to be removable.
- B. Welded Connections: Fabricate railings and guards with welded connections.
  - 1. Fabricate connections that are exposed to weather in a manner that excludes water.
    - a. Provide weep holes where water may accumulate internally.
  - 2. Cope components at connections to provide close fit, or use fittings designed for this purpose.
  - 3. Weld all around at connections, including at fittings.
  - 4. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
  - 5. Obtain fusion without undercut or overlap.
  - 6. Remove flux immediately.
- C. Form changes in direction of railings and guards as follows:
  - 1. By bending.
- D. For changes in direction made by bending, use jigs to produce uniform curvature for each repetitive configuration required.
  - 1. Maintain cross section of member throughout entire bend without buckling, twisting, cracking, or otherwise deforming exposed surfaces of components.
- E. Close exposed ends of railing and guard members with prefabricated end fittings.
- F. Connect posts to stair framing by direct welding unless otherwise indicated.
- G. Brackets, Flanges, Fittings, and Anchors: Provide wall brackets, end closures, flanges, miscellaneous fittings, and anchors for interconnecting components and for attaching to other work.

## 2.08 ALUMINUM FINISHES

- A. Appearance of Finished Work: Variations in appearance of abutting or adjacent pieces are acceptable if they are within one-half of the range of approved Samples. Noticeable variations in the same piece are unacceptable. Variations in appearance of other components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.
- B. Finish metal stairs after assembly.
- C. Mill Finish: AA-M12, nonspecular as fabricated.

- D. Baked-Enamel or Powder-Coat Finish: AAMA 2603 except with a minimum dry film thickness of 1.5 mils. Comply with coating manufacturer's written instructions for cleaning, conversion coating, and applying and baking finish.
  - 1. Color and Gloss: as selected by Architect from manufacturer's full range.

## PART 3 - EXECUTION

### 3.01 EXAMINATION

- A. Verify elevations of floors, bearing surfaces and locations of bearing plates, and other embedment's for compliance with requirements.
  - 1. For wall-mounted railings, verify locations of concealed reinforcement within gypsum board and plaster assemblies.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

### 3.02 INSTALLATION OF METAL PLATFORMS AND STAIRS

- A. Set platforms to allow access to mechanical units. Adjust platform elevation to allow mechanical unit access panels to open fully without removing platform guards or rails.
- B. Cutting, Fitting, and Placement: Perform cutting, drilling, and fitting required for installing metal stairs. Set units accurately in location, alignment, and elevation, measured from established lines and levels and free of rack.
- C. Install platforms and metal stairs by securing to anchor points at roof.

### 3.03 INSTALLATION OF RAILINGS AND GUARDS

- A. Adjust railing and guard systems before anchoring to ensure matching alignment at abutting joints with tight, hairline joints.
  - 1. Space posts at spacing indicated or, if not indicated, as required by design loads.
  - 2. Plumb posts in each direction, within a tolerance of 1/16 inch in 3 feet.
  - 3. Align rails and guards so variations from level for horizontal members and variations from parallel with rake of stairs for sloping members do not exceed 1/4 inch in 12 feet.
  - 4. Secure posts, rail ends, and guard ends to building construction as follows:
    - a. Anchor posts to steel by bolting to steel supporting members.
    - b. Anchor handrail and guard ends to concrete and masonry with steel round flanges welded to rail and guard ends and anchored with post-installed anchors and bolts.

### 3.04 REPAIR

- A. Touchup Painting: Immediately after erection, clean bolted connections, and abraded areas of shop paint, and paint exposed areas with same material as used for shop painting to comply with SSPC-PA 1 for touching up shop-painted surfaces.
  - 1. Apply by brush or spray to provide a minimum 2.0-mil dry film thickness.

END OF SECTION

## SECTION 06 10 53 - MISCELLANEOUS ROUGH CARPENTRY

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section Includes:
  - 1. Wood blocking and nailers.
  - 2. Plywood.
  - 3. Fasteners.

#### 1.03 DEFINITIONS

- A. Dimension Lumber: Lumber of 2 inches nominal or greater but less than 5 inches nominal in least dimension.
- B. Lumber grading agencies, and the abbreviations used to reference them, include the following:
  - 1. NeLMA: Northeastern Lumber Manufacturers' Association.

#### 1.04 SUBMITTALS, GENERAL

- A. General: Submit all action submittals and informational submittals required by this Section concurrently.

#### 1.05 ACTION SUBMITTALS

- A. Product Data: For each type of process and factory-fabricated product. Indicate component materials and dimensions and include construction and application details. For products receiving a waterborne treatment, include statement that moisture content of treated materials was reduced to levels specified before shipment to Project site. Include copies of warranties from chemical treatment manufacturers for each type of treatment.
  - 1. Wood-Preservative-Treated Materials:
    - a. Include data for wood-preservative treatment from chemical treatment manufacturer and certification by treating plant that treated materials comply with requirements. Indicate type of preservative used and net amount of preservative retained.
  - 2. Fire-Retardant-Treated Materials:
    - a. Include data for fire-retardant treatment from chemical treatment manufacturer and certification by treating plant that treated materials comply with requirements. Include physical properties of treated materials based on testing by a qualified independent testing agency.
    - b. For fire-retardant treatments, include physical properties of treated lumber both before and after exposure to elevated temperatures, based on testing by a qualified independent testing agency according to ASTM D 5664.
  - 3. Miscellaneous lumber.

4. Plywood.
5. Metal framing anchors.
6. Fasteners.
7. Isolation barrier membrane.

#### 1.06 INFORMATIONAL SUBMITTALS

- A. Evaluation Reports: For the following, showing compliance with building code in effect for Project:
  1. Preservative-treated wood.
  2. Fire-retardant-treated wood.
  3. Metal framing anchors.

#### 1.07 DELIVERY, STORAGE, AND HANDLING

- A. Stack lumber flat with spacers beneath and between each bundle to provide air circulation. Protect lumber from weather by covering with waterproof sheeting, securely anchored. Provide for air circulation around stacks and under coverings.

### PART 2 - PRODUCTS

#### 2.01 WOOD PRODUCTS, GENERAL

- A. Lumber: U.S. Department of Commerce (DOC) PS 20 and applicable rules of grading agencies indicated. If no grading agency is indicated, provide lumber that complies with the applicable rules of any rules-writing agency certified by the ALSC Board of Review. Provide lumber graded by an agency certified by the ALSC Board of Review to inspect and grade lumber under the rules indicated.
  1. Factory mark each piece of lumber with grade stamp of grading agency.
  2. Where nominal sizes are indicated, provide actual sizes required by DOC PS 20 for moisture content specified. Where actual sizes are indicated, they are minimum dressed sizes for dry lumber.
  3. Provide dressed lumber, S4S, unless otherwise indicated.
- B. Maximum Moisture Content of Lumber: 19 percent unless otherwise indicated.

#### 2.02 WOOD-PRESERVATIVE-TREATED MATERIALS

- A. Preservative Treatment by Pressure Process: AWPA U1; Use Category UC2 for interior construction not in contact with the ground, Use Category UC3b for exterior construction not in contact with the ground, and Use Category UC4a for items in contact with the ground.
  1. Preservative Chemicals: Acceptable to authorities having jurisdiction and containing no arsenic or chromium.
- B. Kiln-dry lumber after treatment to a maximum moisture content of 19 percent. Do not use material that is warped or does not comply with requirements for untreated material.
- C. Mark lumber with treatment quality mark of an inspection agency approved by the ALSC Board of Review.

- D. Application: Treat items indicated on Drawings, and the following:
  - 1. Wood nailers, curbs, equipment support bases, blocking, stripping, and similar members in connection with roofing, flashing, vapor barriers, and waterproofing.
  - 2. Wood sills, sleepers, blocking, furring, stripping, and similar concealed members in contact with masonry or concrete.

### 2.03 PRESERVATIVE-TREATED PLYWOOD

- A. Preservative Treatment by Pressure Process: AWWPA U1; Use Category UC2 for interior construction not in contact with the ground, Use Category UC3b for exterior construction not in contact with the ground, and Use Category UC4a for items in contact with the ground.
  - 1. Preservative Chemicals: Acceptable to authorities having jurisdiction and containing no arsenic or chromium.
- B. Mark plywood with appropriate classification marking of an inspection agency acceptable to authorities having jurisdiction.
- C. Application: Treated items indicated on Drawings.

### 2.04 FIRE-RETARDANT-TREATED MATERIALS

- A. General: Where fire-retardant-treated materials are indicated, use materials complying with requirements in this article, that are acceptable to authorities having jurisdiction, and with fire-test-response characteristics specified as determined by testing identical products per test method indicated by a qualified testing agency.
- B. Fire-Retardant-Treated Lumber and Plywood by Pressure Process: Products with a flame spread index of 25 or less when tested according to ASTM E 84, and with no evidence of significant progressive combustion when the test is extended an additional 20 minutes, and with the flame front not extending more than 10.5 feet beyond the centerline of the burners at any time during the test.
  - 1. Use treatment that does not promote corrosion of metal fasteners.
  - 2. Interior Type A: Treated materials shall have a moisture content of 28 percent or less when tested according to ASTM D 3201 at 92 percent relative humidity. Use where exterior type is not indicated.
  - 3. Design Value Adjustment Factors: Treated lumber shall be tested according to ASTM D 5664, and design value adjustment factors shall be calculated according to ASTM D 6841.
- C. Kiln-dry lumber after treatment to a maximum moisture content of 19 percent. Kiln-dry plywood after treatment to a maximum moisture content of 15 percent.
- D. Identify fire-retardant-treated wood with appropriate classification marking of testing and inspecting agency acceptable to authorities having jurisdiction.
- E. For exposed items indicated to receive a stained or natural finish, use chemical formulations that do not bleed through, contain colorants, or otherwise adversely affect finishes.
- F. Application: Treated items indicated on Drawings, and the following:
  - 1. Concealed blocking.
  - 2. Plywood.

## 2.05 MISCELLANEOUS LUMBER

- A. General: Provide miscellaneous lumber indicated and lumber for support or attachment of other construction, including the following:
  - 1. Blocking.
  - 2. Nailers.
  - 3. Grounds.
- B. For items of dimension lumber size, provide Construction or No. 2 grade lumber and any of the following species:
  - 1. Hem-fir (north); NLGA.
  - 2. Spruce-pine-fir; NLGA.
- C. For concealed boards, provide lumber with 19 percent maximum moisture content and any of the following species and grades:
  - 1. Mixed southern pine, No. 3 grade; SPIB.
  - 2. Hem-fir or hem-fir (north), Standard or No. 3 Common grade; NLGA, WCLIB, or WWPA.
- D. For blocking and nailers used for attachment of other construction, select and cut lumber to eliminate knots and other defects that will interfere with attachment of other work.

## 2.06 FASTENERS

- A. General: Provide fasteners of size and type indicated that comply with requirements specified in this article for material and manufacture.
  - 1. Where carpentry is exposed to weather, in ground contact, pressure-preservative treated, or in area of high relative humidity, provide fasteners of Type 304 stainless steel.
- B. Nails, Brads, and Staples: ASTM F 1667.
- C. Power-Driven Fasteners: NES NER-272.
- D. Screws for Fastening to Metal Framing: ASTM C 954, length as recommended by screw manufacturer for material being fastened.
- E. Lag Bolts: ASME B18.2.1.
- F. Bolts: Steel bolts complying with ASTM A 307, Grade A; with ASTM A 563 hex nuts and, where indicated, flat washers.
- G. Expansion Anchors: Anchor bolt and sleeve assembly of material indicated below with capability to sustain, without failure, a load equal to 6 times the load imposed when installed in unit masonry assemblies and equal to 4 times the load imposed when installed in concrete as determined by testing per ASTM E 488 conducted by a qualified independent testing and inspecting agency. Anchor expands by tightening or hammering a pin after insertion into pre-drilled hole.
  - 1. Material: Stainless steel with bolts and nuts complying with ASTM F 593 and ASTM F 594, Alloy Group 1 or 2.

## PART 3 - EXECUTION

### 3.01 INSTALLATION, GENERAL

- A. Beginning installation constitutes Contractor's acceptance of substrates and conditions.
- B. Set carpentry to required levels and lines, with members plumb, true to line, cut, and fitted. Fit carpentry to other construction; scribe and cope as needed for accurate fit. Locate furring, nailers, blocking, grounds, and similar supports to comply with requirements for attaching other construction.
- C. Where wood-preserved-treated lumber is installed adjacent to metal decking, install continuous isolation barrier membrane between wood and metal decking.
- D. Do not splice structural members between supports unless otherwise indicated.
- E. Provide blocking and framing as indicated and as required to support facing materials, fixtures, specialty items, and trim.
- F. Sort and select lumber so that natural characteristics will not interfere with installation or with fastening other materials to lumber. Do not use materials with defects that interfere with function of member or pieces that are too small to use with minimum number of joints or optimum joint arrangement.
- G. Comply with AWWA M4 for applying field treatment to cut surfaces of preservative-treated lumber.
- H. Securely attach carpentry work to substrate by anchoring and fastening as indicated, complying with the following:
  - 1. NES NER-272 for power-driven fasteners.
  - 2. Table 2304.9.1, "Fastening Schedule," in building code in effect for Project.
- I. Use steel common nails unless otherwise indicated. Select fasteners of size that will not fully penetrate members where opposite side will be exposed to view or will receive finish materials. Make tight connections between members. Install fasteners without splitting wood. Drive nails snug but do not countersink nail heads unless otherwise indicated.

### 3.02 WOOD GROUND, SLEEPER, BLOCKING, AND NAILER INSTALLATION

- A. Install where indicated and where required for screeding or attaching other work. Form to shapes indicated and cut as required for true line and level of attached work. Coordinate locations with other work involved.
- B. Attach items to substrates to support applied loading. Recess bolts and nuts flush with surfaces unless otherwise indicated.
- C. Securely attach carpentry work to substrate by anchoring and fastening as indicated, complying with recommendations of FM Global Loss Prevention Data Sheet 1-49 and the following:
  - 1. Anchor bottom blocking to steel angles with minimum 3/8-inch stainless steel bolts with washers, at maximum 24 inches on center.

2. At locations where bottom blocking is to be attached directly to metal decking: Provide isolation barrier membrane between deck and blocking, install wrinkle free. Apply primer if required by membrane manufacturer. Use primer rather than nails for installing membrane at low temperatures, overlap edges not less than 3 ½ inches, roll laps with roller, cover membrane within 14 days. Attach bottom blocking with stainless steel self-drill screws, penetrating metal decking at least 1 inch in two rows, spaced not more than 24 inches on center and within 12 inches from end of blocking lengths.
3. Attach subsequent blocking to bottom blocking with stainless steel screws, penetrating at least 1-1/4 inches in two rows, spaced not more than 24 inches on center and within 12 inches from end of blocking lengths.
4. At outside building corners, locate fasteners at 12 inches on center and within 12 inches from corner, unless closer spacing is required to meet minimum 100 lb per fastener withdrawal force in any direction, or to comply with FM 1-49 recommendations.

END OF SECTION



## SECTION 07 53 23 - ETHYLENE-PROPYLENE-DIENE-MONOMER (EPDM) ROOFING

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section Includes:
  1. Adhered ethylene-propylene-diene-terpolymer (EPDM) roofing system.
  2. Vapor retarder.
  3. Roof insulation.
  4. Walkways.
- B. Related Requirements:
  1. Section 01 23 00 "Alternates" for alternate price to provide white membrane and flashings.
  2. Section 06 10 53 "Miscellaneous Rough Carpentry" for wood nailers, curbs, and blocking.
  3. Section 07 62 00 "Sheet Metal Flashing and Trim" for metal roof flashings and counterflashings.
  4. Section 07 92 00 "Joint Sealants" for joint sealants, joint fillers, and joint preparation.

#### 1.03 DEFINITIONS

- A. Roofing Terminology: Definitions in ASTM D1079 and glossary of NRCA's "The NRCA Roofing Manual: Membrane Roof Systems" apply to work of this Section.

#### 1.04 PREINSTALLATION MEETINGS

- A. Preinstallation Roofing Conference: Conduct conference at Project site.
  1. Meet with Owner, Architect, Owner's insurer if applicable, testing and inspecting agency representative, roofing Installer, roofing system manufacturer's representative, deck Installer, air barrier Installer, and installers whose work interfaces with or affects roofing, including installers of roof accessories and roof-mounted equipment.
  2. Review methods and procedures related to roofing installation, including manufacturer's written instructions.
  3. Review and finalize construction schedule, and verify availability of materials, Installer's personnel, equipment, and facilities needed to make progress and avoid delays.
  4. Examine deck substrate conditions and finishes, including flatness and fastening.
  5. Review structural loading limitations of roof deck during and after roofing.
  6. Review base flashings, special roofing details, roof drainage, roof penetrations, equipment curbs, and condition of other construction that affects roofing system.
  7. Review governing regulations and requirements for insurance and certificates if applicable.

8. Review temporary protection requirements for roofing system during and after installation.
9. Review roof observation and repair procedures after roofing installation.

#### 1.05 ACTION SUBMITTALS

- A. Product Data: For each type of product.
  1. For insulation and roof system component fasteners, include copy of FM Approvals' RoofNav listing.
- B. Shop Drawings: Include roof plans, sections, details, and attachments to other work, including the following:
  1. Layout and thickness if insulation.
  2. Base flashings and membrane terminations.
  3. Flashing details at penetrations.
  4. Tapered insulation, thickness, and slopes.
  5. Insulation fastening patterns for corner, perimeter, and field-of-roof locations.
- C. Samples for Verification: For the following products:
  1. Roof membrane and flashings of color required.
  2. Walkway pads or rolls, of color required.
- D. Wind Uplift Resistance Submittal: For roofing system, indicating compliance with wind uplift performance requirements.

#### 1.06 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For Installer and manufacturer.
- B. Manufacturer Certificates:
  1. Performance Requirement Certificate: Signed by roof membrane manufacturer, certifying that roofing system complies with requirements specified in "Performance Requirements" Article.
    - a. Submit evidence of complying with performance requirements.
  2. Special Warranty Certificate: Signed by roof membrane manufacturer, certifying that all materials supplied under this Section are acceptable for special warranty.
- C. Product Test Reports: For components of roof membrane and insulation, for tests performed by a qualified testing agency, indicating compliance with specified requirements.
- D. Evaluation Reports: For components of roofing system, from ICC-ES.
  1. Field Test Reports:
  2. Concrete internal relative humidity test reports.
- E. Field quality-control reports.
- F. Sample Warranties: For manufacturer's special warranties.

#### 1.07 CLOSEOUT SUBMITTALS

- A. Maintenance Data: For roofing system to include in maintenance manuals.

- B. Certified statement from existing roof membrane manufacturer stating that existing roof warranty has not been affected by Work performed under this Section.

#### 1.08 QUALITY ASSURANCE

- A. Manufacturer Qualifications: A qualified manufacturer that is listed in FM Approvals' RoofNav for roofing system identical to that used for this Project.
- B. Installer Qualifications: A qualified firm that is approved, authorized, or licensed by roofing system manufacturer to install manufacturer's product and that is eligible to receive manufacturer's special warranty.

#### 1.09 DELIVERY, STORAGE, AND HANDLING

- A. Deliver roofing materials to Project site in original containers with seals unbroken and labeled with manufacturer's name, product brand name and type, date of manufacture, approval or listing agency markings, and directions for storing and mixing with other components.
- B. Store liquid materials in their original undamaged containers in a clean, dry, protected location and within the temperature range required by roofing system manufacturer. Protect stored liquid material from direct sunlight.
  - 1. Discard and legally dispose of liquid material that cannot be applied within its stated shelf life.
- C. Protect roof insulation materials from physical damage and from deterioration by sunlight, moisture, soiling, and other sources. Store in a dry location. Comply with insulation manufacturer's written instructions for handling, storing, and protecting during installation.
- D. Handle and store roofing materials, and place equipment in a manner to avoid permanent deflection of deck.

#### 1.10 FIELD CONDITIONS

- A. Weather Limitations: Proceed with installation only when existing and forecasted weather conditions permit roofing system to be installed according to manufacturer's written instructions and warranty requirements.

#### 1.11 WARRANTY

- A. Special Warranty: Manufacturer agrees to repair or replace components of roofing system that fail in materials or workmanship within specified warranty period.
  - 1. Special warranty includes roof membrane, base flashings, roof insulation, fasteners, and other components of roofing system.
  - 2. Warranty Period: 30 years from Date of Substantial Completion.
- B. Special Project Warranty: Submit roofing Installer's warranty, on warranty form at end of this Section, signed by Installer, covering the Work of this Section, including all components of roofing system such as roof membrane, base flashing, roof insulation, fasteners, vapor retarders, and walkway products, for the following warranty period:
  - 1. Warranty Period: Thirty years from Date of Substantial Completion.

## PART 2 - PRODUCTS

### 2.01 PERFORMANCE REQUIREMENTS

- A. General Performance: Installed roofing system and base flashings shall withstand specified uplift pressures, thermally induced movement, and exposure to weather without failure due to defective manufacture, fabrication, installation, or other defects in construction. Roofing and flashings shall remain watertight.
  - 1. Accelerated Weathering: Roof membrane shall withstand 2000 hours of exposure when tested according to ASTM G152, ASTM G154, or ASTM G155.
  - 2. Impact Resistance: Roof membrane shall resist impact damage when tested according to ASTM D3746, ASTM D4272, or the Resistance to Foot Traffic Test in FM Approvals 4470.
- B. Material Compatibility: Roofing materials shall be compatible with one another and adjacent materials under conditions of service and application required, as demonstrated by roof membrane manufacturer based on testing and field experience.
- C. Wind Uplift Resistance: Design roofing system to resist the following wind uplift pressures when tested according to FM Approvals 4474, UL 580, or UL 1897:
  - 1. Zone 1 (Roof Area Field): 15 lbf/sq. ft.
  - 2. Zone 2 (Roof Area Perimeter): 26 lbf/sq. ft.
  - 3. Zone 3 (Roof Area Corners): 39 lbf/sq. ft.
- D. FM Approvals' RoofNav Listing: Roof membrane, base flashings, and component materials shall comply with requirements in FM Approvals 4450 or FM Approvals 4470 as part of a roofing system, and shall be listed in FM Approvals' RoofNav for Class 1 or noncombustible construction, as applicable. Identify materials with FM Approvals Certification markings.
  - 1. Fire/Windstorm Classification: Class 1A-90.
  - 2. Hail-Resistance Rating: FM Global Property Loss Prevention Data Sheet 1-34 MH.
  - 3. Wind Uplift Load Capacity: 78 psf.
- E. ENERGY STAR Listing: Roofing system shall be listed on the DOE's ENERGY STAR "Roof Products Qualified Product List" for low-slope roof products.
- F. Energy Performance: Roofing system shall have an initial solar reflectance of not less than 0.70 and an emissivity of not less than 0.75 when tested according to CRRC-1.
- G. Exterior Fire-Test Exposure: ASTM E108 or UL 790, Class A; for application and roof slopes indicated; testing by a qualified testing agency. Identify products with appropriate markings of applicable testing agency.
- H. Fire-Resistance Ratings: Comply with fire-resistance-rated assembly designs indicated. Identify products with appropriate markings of applicable testing agency.

### 2.02 ETHYLENE-PROPYLENE-DIENE-TERPOLYMER (EPDM) ROOFING

- A. EPDM Sheet: ASTM D4637/D4637M, Type II, scrim or fabric internally reinforced, EPDM sheet.
  - 1. Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

- a. Carlisle Syntec Systems; Carlisle Corp.
- b. Duro-Last
- c. Firestone Building Products Co.
- 2. Thickness: 90 mils, nominal.
- 3. Exposed Face Color: Black.
- 4. Source Limitations: Obtain components for roofing system from roof membrane manufacturer.

### 2.03 AUXILIARY ROOFING MATERIALS

- A. General: Auxiliary materials recommended by roofing system manufacturer for intended use and compatible with other roofing components.
  - 1. Adhesive and Sealants: Comply with VOC limits of authorities having jurisdiction.
- B. Sheet Flashing: 60-mil-thick EPDM, partially cured or cured, according to application.
- C. Protection Sheet: Epichlorohydrin or neoprene nonreinforced flexible sheet, 55 to 60 mils thick, recommended by EPDM manufacturer for resistance to hydrocarbons, non-aromatic solvents, grease, and oil.
- D. Prefabricated Pipe Flashings: As recommended by roof membrane manufacturer.
- E. Roof Vents: As recommended by roof membrane manufacturer.
  - 1. Size: Not less than 4-inch diameter.
- F. Bonding Adhesive: Manufacturer's standard.
- G. Seaming Material: Manufacturer's standard, synthetic-rubber polymer primer and 3-inch-wide minimum, butyl splice tape with release film.
- H. Lap Sealant: Manufacturer's standard, single-component sealant, colored to match membrane roofing.
- I. Water Cutoff Mastic: Manufacturer's standard butyl mastic sealant.
- J. Metal Termination Bars: Manufacturer's standard, predrilled stainless steel or aluminum bars, approximately 1 by 1/8 inch thick; with anchors.
- K. Metal Battens: Manufacturer's standard, aluminum-zinc-alloy-coated or zinc-coated steel sheet, approximately 1 inch wide by 0.05 inch thick, prepunched.
- L. Fasteners: Factory-coated steel fasteners and metal or plastic plates complying with corrosion-resistance provisions in FM Approvals 4470, designed for fastening components to substrate, and acceptable to roofing system manufacturer.
- M. Miscellaneous Accessories: Provide pourable sealers, preformed cone and vent sheet flashings, molded pipe boot flashings, preformed inside and outside corner sheet flashings, reinforced EPDM securement strips, T-joint covers, in-seam sealants, termination reglets, cover strips, and other accessories.
  - 1. Provide flashing accessories matching the color of the EPDM membrane roofing.

## 2.04 VAPOR RETARDER

- A. Polyethylene Film: ASTM D4397, 6 mils thick, minimum, with maximum permeance rating of 0.13 perm.
  - 1. Tape: Pressure-sensitive tape of type recommended by vapor retarder manufacturer for sealing joints and penetrations in vapor retarder.

## 2.05 ROOF INSULATION

- A. General: Preformed roof insulation boards manufactured or approved by EPDM roof membrane manufacturer, approved for use in FM Approvals' RoofNav-listed roof assemblies.
- B. Extruded-Polystyrene Board Insulation: ASTM C578, Type IV, 1.45-lb/cu. ft. minimum density, 25-psi minimum compressive strength square edged.
  - 1. Thermal Resistance: R-value of 5.0 per inch.
  - 2. Size: 48 by 48 inches.
  - 3. Thickness:
    - a. Base Layer: 1-1/2 inches.
    - b. Upper Layer: As required to meet minimum R-Value.
- C. Tapered Insulation: Provide factory-tapered insulation boards.
  - 1. Material: Match roof insulation.
  - 2. Minimum Thickness: 1/4 inch.
  - 3. Slope:
    - a. Saddles and Crickets: 1/2 inch per foot unless otherwise indicated on Drawings.

## 2.06 INSULATION ACCESSORIES

- A. General: Roof insulation accessories recommended by insulation manufacturer for intended use and compatibility with other roofing system components.
- B. Fasteners: Factory-coated steel fasteners and metal or plastic plates complying with corrosion-resistance provisions in FM Approvals 4470, designed for fastening roof insulation to substrate, and acceptable to roofing system manufacturer.
- C. Insulation Adhesive: Insulation manufacturer's recommended adhesive formulated to attach roof insulation to substrate or to another insulation layer as follows:
  - 1. Full-spread, spray-applied, low-rise, two-component urethane adhesive.
- D. Protection Mat: Woven or nonwoven polypropylene, polyolefin, or polyester fabric; water permeable and resistant to UV degradation; type and weight as recommended by roofing system manufacturer for application.

## 2.07 WALKWAYS

- A. Flexible Walkways: Factory-formed, nonporous, heavy-duty, slip-resisting, surface-textured walkway pads, approximately 3/16 inch thick and acceptable to roofing system manufacturer.
  - 1. Size: Approximately 36 by 60 inches
  - 2. Color: Contrasting with roof membrane.

## PART 3 - EXECUTION

### 3.01 EXAMINATION

- A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements and other conditions affecting performance of the Work.
  - 1. Verify that roof openings and penetrations are in place, curbs are set and braced, and roof-drain bodies are securely clamped in place.
  - 2. Verify that wood blocking, curbs, and nailers are securely anchored to roof deck at penetrations and terminations and that nailers match thicknesses of insulation.
  - 3. Verify that concrete substrate is visibly dry and free of moisture, and that minimum concrete internal relative humidity is not more than 75 percent, or as recommended by roofing system manufacturer when tested according to ASTM F2170.
    - a. Test Frequency: One test probe per each 1000 sq. ft., or portion thereof, of roof deck, with not less than three test probes.
    - b. Submit test reports within 24 hours of performing tests.
  - 4. Verify that concrete-curing compounds that will impair adhesion of roofing components to roof deck have been removed.
  - 5. Verify that minimum curing period recommended by roof system manufacturer for lightweight insulating concrete roof decks has passed.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

### 3.02 PREPARATION

- A. Clean substrate of dust, debris, moisture, and other substances detrimental to roofing system installation according to roofing system manufacturer's written instructions. Remove sharp projections.
- B. Prevent materials from entering and clogging roof drains and conductors and from spilling or migrating onto surfaces of other construction. Remove roof-drain plugs when no work is taking place or when rain is forecast.

### 3.03 INSTALLATION OF ROOFING, GENERAL

- A. Install roofing system according to roofing system manufacturer's written instructions, FM Approvals' RoofNav assembly requirements, and FM Global Property Loss Prevention Data Sheet 1-29.
- B. Complete terminations and base flashings and provide temporary seals to prevent water from entering completed sections of roofing system at end of workday or when rain is forecast. Remove and discard temporary seals before beginning work on adjoining roofing.

### 3.04 INSTALLATION OF VAPOR RETARDER

- A. Polyethylene Film: Loosely lay polyethylene-film vapor retarder in a single layer over area to receive vapor retarder, side and end lapping each sheet a minimum of 2 and 6 inches, respectively.
  - 1. Extend vertically up parapet walls and projections to a minimum height equal to height of insulation and cover board.
  - 2. Continuously seal side and end laps with adhesive.

- B. Completely seal vapor retarder at terminations, obstructions, and penetrations to prevent air movement into roofing system.

### 3.05 INSTALLATION OF INSULATION

- A. Coordinate installing roofing system components so insulation is not exposed to precipitation or left exposed at end of workday.
- B. Comply with roofing system and insulation manufacturer's written instructions for installing roof insulation.
- C. Installation Over Concrete Decks:
  - 1. Install base layer of insulation with joints staggered not less than 24 inches in adjacent rows.
    - a. Where installing composite and noncomposite insulation in two or more layers, install noncomposite board insulation for bottom layer and intermediate layers, if applicable, and install composite board insulation for top layer.
    - b. Trim insulation neatly to fit around penetrations and projections, and to fit tight to intersecting sloping roof decks.
    - c. Make joints between adjacent insulation boards not more than 1/4 inch in width.
    - d. At internal roof drains, slope insulation to create a square drain sump with each side equal to the diameter of the drain bowl plus 24 inches.
      - 1) Trim insulation so that water flow is unrestricted.
    - e. Fill gaps exceeding 1/4 inch with insulation.
    - f. Cut and fit insulation within 1/4 inch of nailers, projections, and penetrations.
    - g. Adhere base layer of insulation to concrete roof deck according to FM Approvals' RoofNav listed roof assembly requirements for specified Windstorm Resistance Classification and FM Global Property Loss Prevention Data Sheet 1-29, as follows:
      - 1) Prime surface of concrete deck with asphalt primer at rate of 3/4 gal./100 sq. ft., and allow primer to dry.
      - 2) Set insulation in a solid mopping of hot roofing asphalt, applied within plus or minus 25 deg F of equiviscous temperature.
      - 3) Set insulation in ribbons of bead-applied insulation adhesive, firmly pressing and maintaining insulation in place.
      - 4) Set insulation in a uniform coverage of full-spread insulation adhesive, firmly pressing and maintaining insulation in place.
  - 2. Install upper layers of insulation and tapered insulation with joints of each layer offset not less than 12 inches from previous layer of insulation.
    - a. Staggered end joints within each layer not less than 24 inches in adjacent rows.
    - b. Install with long joints continuous and with end joints staggered not less than 12 inches in adjacent rows.
    - c. Trim insulation neatly to fit around penetrations and projections, and to fit tight to intersecting sloping roof decks.
    - d. Make joints between adjacent insulation boards not more than 1/4 inch in width.
    - e. At internal roof drains, slope insulation to create a square drain sump with each side equal to the diameter of the drain bowl plus 24 inches.
      - 1) Trim insulation so that water is unrestricted.
    - f. Fill gaps exceeding 1/4 inch with insulation.
    - g. Cut and fit insulation within 1/4 inch of nailers, projections, and penetrations.
    - h. Loosely lay each layer of insulation units over substrate.



- i. Adhere each layer of insulation to substrate using adhesive according to FM Approvals' RoofNav listed roof assembly requirements for specified Windstorm Resistance Classification and FM Global Property Loss Prevention Data Sheet 1-29, as follows:
  - 1) Set each layer of insulation in a solid mopping of hot roofing asphalt, applied within plus or minus 25 deg F of equiviscous temperature.
  - 2) Set each layer of insulation in ribbons of bead-applied insulation adhesive, firmly pressing and maintaining insulation in place.
  - 3) Set each layer of insulation in a uniform coverage of full-spread insulation adhesive, firmly pressing and maintaining insulation in place.

### 3.06 INSTALLATION OF ADHERED ROOF MEMBRANE

- A. Adhere roof membrane over area to receive roofing according to roofing system manufacturer's written instructions.
- B. Unroll membrane roof membrane and allow to relax before installing.
- C. Start installation of roofing in presence of roofing system manufacturer's technical personnel.
- D. Accurately align roof membrane, and maintain uniform side and end laps of minimum dimensions required by manufacturer. Stagger end laps.
- E. Bonding Adhesive: Apply to substrate and underside of roof membrane at rate required by manufacturer, and allow to partially dry before installing roof membrane. Do not apply to splice area of roof membrane.
- F. In addition to adhering, mechanically fasten roof membrane securely at terminations, penetrations, and perimeters.
- G. Apply roof membrane with side laps shingled with slope of roof deck where possible.
- H. Adhesive Seam Installation: Clean both faces of splice areas, apply splicing cement.
  1. Firmly roll side and end laps of overlapping roof membrane to ensure a watertight seam installation.
  2. Apply lap sealant and seal exposed edges of roofing terminations.
  3. Apply a continuous bead of in-seam sealant before closing splice if required by roofing system manufacturer.
- I. Repair tears, voids, and lapped seams in roof membrane that do not comply with requirements.
- J. Spread sealant or mastic bed over deck-drain flange at roof drains, and securely seal roof membrane in place with clamping ring.

### 3.07 INSTALLATION OF BASE FLASHING

- A. Install sheet flashings and preformed flashing accessories, and adhere to substrates according to roofing system manufacturer's written instructions.
- B. Apply bonding adhesive to substrate and underside of sheet flashing at required rate, and allow to partially dry. Do not apply to seam area of flashing.

- C. Flash penetrations and field-formed inside and outside corners with cured or uncured sheet flashing.
- D. Clean splice areas, apply splicing cement, and firmly roll side and end laps of overlapping sheets to ensure a watertight seam installation. Apply lap sealant and seal exposed edges of sheet flashing terminations.
- E. Terminate and seal top of sheet flashings and mechanically anchor to substrate through termination bars.

### 3.08 INSTALLATION OF WALKWAYS

- A. Flexible Walkways: Install walkway products according to manufacturer's written instructions.
  - 1. Install flexible walkways at the following locations:
    - a. Perimeter of each rooftop unit.
    - b. Between each rooftop unit location, creating a continuous path connecting rooftop unit locations.
    - c. Between each roof hatch and each rooftop unit location or path connecting rooftop unit locations.
    - d. Top and bottom of each roof access ladder.
    - e. Between each roof access ladder and each rooftop unit location or path connecting rooftop unit locations.
    - f. Locations indicated on Drawings.
    - g. As required by roof membrane manufacturer's warranty requirements.
  - 2. Provide 6-inch clearance between adjoining pads.
  - 3. Adhere walkway products to substrate with compatible adhesive according to roofing system manufacturer's written instructions.

### 3.09 FIELD QUALITY CONTROL

- A. Testing Agency: Engage a qualified testing agency to inspect substrate conditions, surface preparation, roof membrane application, sheet flashings, protection, and drainage components, and to furnish reports to Architect.
- B. Perform the following tests:
  - 1. Flood Testing: Flood test each roofing area for leaks, according to recommendations in ASTM D5957, after completing roofing and flashing. Install temporary containment assemblies, plug or dam drains, and flood with potable water.
    - a. Perform tests before overlying construction is placed.
    - b. Flood to an average depth of 2-1/2 inches with a minimum depth of 1 inch and not exceeding a depth of 4 inches. Maintain 2 inches of clearance from top of base flashing.
    - c. Flood each area for 24 hours.
    - d. After flood testing, repair leaks, repeat flood tests, and make further repairs until roofing and flashing installations are watertight.
      - 1) Cost of retesting is Contractor's responsibility.
    - e. Testing agency shall prepare survey report indicating locations initial leaks, if any, and final survey report.
  - 2. Infrared Thermography: Testing agency shall survey entire roof area using infrared color thermography according to ASTM C1153.
    - a. Perform tests before overlying construction is placed.

- b. After infrared scan, locate specific areas of leaks by electrical capacitance/impedance testing or nuclear hydrogen detection tests.
  - c. After testing, repair leaks, repeat tests, and make further repairs until roofing and flashing installations are watertight.
    - 1) Cost of retesting is Contractor's responsibility.
  - d. Testing agency shall prepare survey report of initial scan indicating locations of entrapped moisture, if any.
- C. Final Roof Inspection: Arrange for roofing system manufacturer's technical personnel to inspect roofing installation on completion, in presence of Architect, and to prepare inspection report.
  - D. Repair or remove and replace components of roofing system where inspections indicate that they do not comply with specified requirements.
  - E. Additional testing and inspecting, at Contractor's expense, will be performed to determine if replaced or additional work complies with specified requirements.

### 3.10 PROTECTING AND CLEANING

- A. Protect roofing system from damage and wear during remainder of construction period. When remaining construction does not affect or endanger roofing system, inspect roofing system for deterioration and damage, describing its nature and extent in a written report, with copies to Architect and Owner.
- B. Correct deficiencies in or remove roofing system that does not comply with requirements, repair substrates, and repair or reinstall roofing system to a condition free of damage and deterioration at time of Substantial Completion and according to warranty requirements.
- C. Clean overspray and spillage from adjacent construction using cleaning agents and procedures recommended by manufacturer of affected construction.

### 3.11 ROOFING INSTALLER'S WARRANTY

- A. WHEREAS \_\_\_\_\_ of \_\_\_\_\_, herein called the "Roofing Installer," has performed roofing and associated work ("work") on the following project:
  - 1. Owner: City of Ann Arbor.
  - 2. Address: 919 Sunset Road, Ann Arbor, MI 48103.
  - 3. Building Name/Type: Water Treatment Plant.
  - 4. Address: 919 Sunset Road, Ann Arbor, MI 48103.
  - 5. Area of Work: Office and Laboratory.
  - 6. Acceptance Date: \_\_\_\_\_.
  - 7. Warranty Period: Thirty Years.
  - 8. Expiration Date: \_\_\_\_\_.
- B. AND WHEREAS Roofing Installer has contracted (either directly with Owner or indirectly as a subcontractor) to warrant said work against leaks and faulty or defective materials and workmanship for designated Warranty Period,

- C. NOW THEREFORE Roofing Installer hereby warrants, subject to terms and conditions herein set forth, that during Warranty Period Roofing Installer will, at Roofing Installer's own cost and expense, make or cause to be made such repairs to or replacements of said work as are necessary to correct faulty and defective work and as are necessary to maintain said work in a watertight condition.
- D. This Warranty is made subject to the following terms and conditions:
1. Specifically excluded from this Warranty are damages to work and other parts of the building, and to building contents, caused by:
    - a. lightning;
    - b. peak gust wind speed exceeding 90 mph;
    - c. fire;
    - d. failure of roofing system substrate, including cracking, settlement, excessive deflection, deterioration, and decomposition;
    - e. faulty construction of parapet walls, copings, chimneys, skylights, vents, equipment supports, and other edge conditions and penetrations of the work;
    - f. vapor condensation on bottom of roofing; and
    - g. activity on roofing by others, including construction contractors, maintenance personnel, other persons, and animals, whether authorized or unauthorized by Owner.
  2. When work has been damaged by any of foregoing causes, Warranty shall be null and void until such damage has been repaired by Roofing Installer and until cost and expense thereof have been paid by Owner or by another responsible party so designated.
  3. Roofing Installer is responsible for damage to work covered by this Warranty but is not liable for consequential damages to building or building contents resulting from leaks or faults or defects of work.
  4. During Warranty Period, if Owner allows alteration of work by anyone other than Roofing Installer, including cutting, patching, and maintenance in connection with penetrations, attachment of other work, and positioning of anything on roof, this Warranty shall become null and void on date of said alterations, but only to the extent said alterations affect work covered by this Warranty. If Owner engages Roofing Installer to perform said alterations, Warranty shall not become null and void unless Roofing Installer, before starting said work, shall have notified Owner in writing, showing reasonable cause for claim, that said alterations would likely damage or deteriorate work, thereby reasonably justifying a limitation or termination of this Warranty.
  5. During Warranty Period, if original use of roof is changed and it becomes used for, but was not originally specified for, a promenade, work deck, spray-cooled surface, flooded basin, or other use or service more severe than originally specified, this Warranty shall become null and void on date of said change, but only to the extent said change affects work covered by this Warranty.
  6. Owner shall promptly notify Roofing Installer of observed, known, or suspected leaks, defects, or deterioration and shall afford reasonable opportunity for Roofing Installer to inspect work and to examine evidence of such leaks, defects, or deterioration.
  7. This Warranty is recognized to be the only warranty of Roofing Installer on said work and shall not operate to restrict or cut off Owner from other remedies and resources lawfully available to Owner in cases of roofing failure. Specifically, this Warranty shall not operate to relieve Roofing Installer of responsibility for performance of original work according to requirements of the Contract Documents, regardless of whether Contract was a contract directly with Owner or a subcontract with Owner's General Contractor.

E. IN WITNESS THEREOF, this instrument has been duly executed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

1. Authorized Signature: \_\_\_\_\_.
2. Name: \_\_\_\_\_.
3. Title: \_\_\_\_\_.

END OF SECTION

## SECTION 07 62 00 - SHEET METAL FLASHING AND TRIM

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section Includes:
  - 1. Formed low-slope roof sheet metal fabrications.
  - 2. Formed wall sheet metal fabrications.
  - 3. Formed equipment support flashing.
- B. Related Requirements:
  - 1. Section 06 10 53 "Miscellaneous Rough Carpentry" for wood nailers, curbs, and blocking.

#### 1.03 COORDINATION

- A. Coordinate sheet metal flashing and trim layout and seams with sizes and locations of penetrations to be flashed, and joints and seams in adjacent materials.
- B. Coordinate sheet metal flashing and trim installation with adjoining roofing and wall materials, joints, and seams to provide leakproof, secure, and noncorrosive installation.

#### 1.04 ACTION SUBMITTALS

- A. Product Data: For each of the following
  - 1. Underlayment materials.
  - 2. Elastomeric sealant.
  - 3. Butyl sealant.
  - 4. Epoxy seam sealer.
- B. Shop Drawings: For sheet metal flashing and trim.
  - 1. Include plans, elevations, sections, and attachment details.
  - 2. Detail fabrication and installation layouts, expansion-joint locations, and keyed details. Distinguish between shop- and field-assembled Work.
  - 3. Include identification of material, thickness, weight, and finish for each item and location in Project.
  - 4. Include details for forming, including profiles, shapes, seams, and dimensions.
  - 5. Include details for joining, supporting, and securing, including layout and spacing of fasteners, cleats, clips, and other attachments. Include pattern of seams.
  - 6. Include details of termination points and assemblies.
  - 7. Include details of expansion joints and expansion-joint covers, including showing direction of expansion and contraction from fixed points.
  - 8. Include details of roof-penetration flashing.

9. Include details of edge conditions, including eaves, ridges, valleys, rakes, crickets, flashings, and counterflashings.
  10. Include details of special conditions.
  11. Include details of connections to adjoining work.
  12. Detail formed flashing and trim at scale of not less than 1-1/2 inches per 12 inches.
- C. Samples: For each exposed product and for each color and texture specified, 12 inches long by actual width.
- D. Samples for Initial Selection: For each type of sheet metal and accessory indicated with factory-applied finishes.
- E. Samples for Verification: For each type of exposed finish.
1. Sheet Metal Flashing: 12 inches long by actual width of unit, including finished seam and in required profile. Include fasteners, cleats, clips, closures, and other attachments.
  2. Trim, Metal Closures, Expansion Joints, Joint Intersections, and Miscellaneous Fabrications: 12 inches long and in required profile. Include fasteners and other exposed accessories.
  3. Unit-Type Accessories and Miscellaneous Materials: Full-size Sample.
  4. Anodized Aluminum Samples: Samples to show full range to be expected for each color required.

#### 1.05 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For fabricator.
- B. Sample Warranty: For special warranty.

#### 1.06 CLOSEOUT SUBMITTALS

- A. Maintenance Data: For sheet metal flashing and trim, and its accessories, to include in maintenance manuals.
- B. Special warranty.

#### 1.07 QUALITY ASSURANCE

- A. Fabricator Qualifications: Employs skilled workers who custom fabricate sheet metal flashing and trim similar to that required for this Project and whose products have a record of successful in-service performance.

#### 1.08 DELIVERY, STORAGE, AND HANDLING

- A. Do not store sheet metal flashing and trim materials in contact with other materials that might cause staining, denting, or other surface damage.
  1. Store sheet metal flashing and trim materials away from uncured concrete and masonry.
  2. Protect stored sheet metal flashing and trim from contact with water.
- B. Protect strippable protective covering on sheet metal flashing and trim from exposure to sunlight and high humidity, except to extent necessary for period of sheet metal flashing and trim installation.

## 1.09 WARRANTY

## PART 2 - PRODUCTS

### 2.01 PERFORMANCE REQUIREMENTS

- A. Sheet metal flashing and trim assemblies, including cleats, anchors, and fasteners, shall withstand wind loads, structural movement, thermally induced movement, and exposure to weather without failure due to defective manufacture, fabrication, installation, or other defects in construction. Completed sheet metal flashing and trim shall not rattle, leak, or loosen, and shall remain watertight.
- B. Sheet Metal Standard for Flashing and Trim: Comply with NRCA's "The NRCA Roofing Manual: Architectural Metal Flashing, Condensation and Air Leakage Control, and Reroofing" and SMACNA's "Architectural Sheet Metal Manual" requirements for dimensions and profiles shown unless more stringent requirements are indicated.
- C. Thermal Movements: Allow for thermal movements from ambient and surface temperature changes to prevent buckling, opening of joints, overstressing of components, failure of joint sealants, failure of connections, and other detrimental effects. Base calculations on surface temperatures of materials due to both solar heat gain and nighttime-sky heat loss.
  - 1. Temperature Change: 120 deg F, ambient; 180 deg F, material surfaces.

### 2.02 SHEET METALS

- A. Protect mechanical and other finishes on exposed surfaces from damage by applying strippable, temporary protective film before shipping.
- B. Aluminum Sheet: ASTM B209, alloy as standard with manufacturer for finish required, with temper as required to suit forming operations and performance required; with smooth, flat surface.
  - 1. Clear Anodic Finish, Coil Coated: AAMA 611, AA-M12C22A41, Class I, 0.018 mm or thicker.

### 2.03 MISCELLANEOUS MATERIALS

- A. Provide materials and types of fasteners, protective coatings, sealants, and other miscellaneous items as required for complete sheet metal flashing and trim installation and as recommended by manufacturer of primary sheet metal unless otherwise indicated.
- B. Fasteners: Wood screws, annular threaded nails, self-tapping screws, self-locking rivets and bolts, and other suitable fasteners designed to withstand design loads and recommended by manufacturer of primary sheet metal.
  - 1. General: Blind fasteners or self-drilling screws, gasketed, with hex-washer head.
    - a. Exposed Fasteners: Heads matching color of sheet metal using plastic caps or factory-applied coating. Provide metal-backed EPDM or PVC sealing washers under heads of exposed fasteners bearing on weather side of metal.
    - b. Blind Fasteners: High-strength aluminum or stainless steel rivets suitable for metal being fastened.



- c. Spikes and Ferrules: Same material as gutter; with spike with ferrule matching internal gutter width.
- 2. Fasteners for Aluminum Sheet: Aluminum or Series 300 stainless steel.
- C. Sealant Tape: Pressure-sensitive, 100 percent solids, polyisobutylene compound sealant tape with release-paper backing. Provide permanently elastic, nonsag, nontoxic, nonstaining tape 1/2 inch wide and 1/8 inch thick.
- D. Elastomeric Sealant: ASTM C920, elastomeric polymer sealant; of type, grade, class, and use classifications required to seal joints in sheet metal flashing and trim and remain watertight.
- E. Butyl Sealant: ASTM C1311, single-component, solvent-release butyl rubber sealant; polyisobutylene plasticized; heavy bodied for hooked-type expansion joints with limited movement.
- F. Epoxy Seam Sealer: Two-part, noncorrosive, aluminum seam-cementing compound, recommended by aluminum manufacturer for exterior nonmoving joints, including riveted joints.
- G. Bituminous Coating: Cold-applied asphalt emulsion in accordance with ASTM D1187/D1187M.
- H. Asphalt Roofing Cement: ASTM D4586, asbestos free, of consistency required for application.
- I. Reglets: Units of type, material, and profile required, formed to provide secure interlocking of separate reglet and counterflashing pieces, and compatible with flashing indicated with factory-mitered and -welded corners and junctions and with interlocking counterflashing on exterior face, of same metal as reglet.
  - 1. Source Limitations: Obtain reglets from single source from single manufacturer.
  - 2. Material: Aluminum, 0.024 inch thick.
  - 3. Masonry Type: Provide with offset top flange for embedment in masonry mortar joint.
  - 4. Accessories:
    - a. Flexible-Flashing Retainer: Provide resilient plastic or rubber accessory to secure flexible flashing in reglet where clearance does not permit use of standard metal counterflashing or where Drawings show reglet without metal counterflashing.
    - b. Counterflashing Wind-Restraint Clips: Provide clips to be installed before counterflashing to prevent wind uplift of counterflashing's lower edge.
  - 5. Finish: Clear anodized.

#### 2.04 FABRICATION, GENERAL

- A. Custom fabricate sheet metal flashing and trim to comply with details indicated and recommendations in cited sheet metal standard that apply to design, dimensions, geometry, metal thickness, and other characteristics of item required.
  - 1. Fabricate sheet metal flashing and trim in shop to greatest extent possible.
  - 2. Fabricate sheet metal flashing and trim in thickness or weight needed to comply with performance requirements, but not less than that specified for each application and metal.
  - 3. Verify shapes and dimensions of surfaces to be covered and obtain field measurements for accurate fit before shop fabrication.

4. Form sheet metal flashing and trim to fit substrates without excessive oil-canning, buckling, and tool marks; true to line, levels, and slopes; and with exposed edges folded back to form hems.
  5. Conceal fasteners and expansion provisions where possible. Do not use exposed fasteners on faces exposed to view.
- B. Fabrication Tolerances:
1. Fabricate sheet metal flashing and trim that is capable of installation to a tolerance of 1/4 inch in 20 feet on slope and location lines indicated on Drawings and within 1/8-inch offset of adjoining faces and of alignment of matching profiles.
- C. Expansion Provisions: Form metal for thermal expansion of exposed flashing and trim.
- D. Sealant Joints: Where movable, nonexpansion-type joints are required, form metal in accordance with cited sheet metal standard to provide for proper installation of elastomeric sealant.
- E. Fabricate cleats and attachment devices from same material as accessory being anchored or from compatible, noncorrosive metal.
- F. Seams:
1. Fabricate nonmoving seams with flat-lock seams. Tin edges to be seamed, form seams, and solder.
  2. Seams for Aluminum: Fabricate nonmoving seams with flat-lock seams. Form seams and seal with epoxy seam sealer.
- G. Do not use graphite pencils to mark metal surfaces.

## 2.05 LOW-SLOPE ROOF SHEET METAL FABRICATIONS

- A. Counterflashing: Shop fabricate interior and exterior corners. Fabricate from the following materials:
1. Aluminum: 0.032 inch thick.
- B. Flashing Receivers: Fabricate from the following materials:
1. Aluminum: 0.032 inch thick.

## 2.06 MISCELLANEOUS SHEET METAL FABRICATIONS

### PART 3 - EXECUTION

#### 3.01 EXAMINATION

- A. Examine substrates, areas, and conditions, with installer present, for compliance with requirements for installation tolerances, substrate, and other conditions affecting performance of the Work.
1. Verify compliance with requirements for installation tolerances of substrates.
  2. Verify that substrate is sound, dry, smooth, clean, sloped for drainage, and securely anchored.

- B. Proceed with installation only after unsatisfactory conditions have been corrected.

### 3.02 INSTALLATION, GENERAL

- A. Install sheet metal flashing and trim to comply with details indicated and recommendations of cited sheet metal standard that apply to installation characteristics required unless otherwise indicated on Drawings.
  - 1. Install fasteners, protective coatings, separators, sealants, and other miscellaneous items as required to complete sheet metal flashing and trim system.
  - 2. Install sheet metal flashing and trim true to line, levels, and slopes. Provide uniform, neat seams with minimum exposure of sealant.
  - 3. Anchor sheet metal flashing and trim and other components of the Work securely in place, with provisions for thermal and structural movement.
  - 4. Install sheet metal flashing and trim to fit substrates and to result in watertight performance.
  - 5. Install continuous cleats with fasteners spaced not more than 12 inches o.c.
  - 6. Install exposed sheet metal flashing and trim with limited oil-canning, and free of buckling and tool marks.
  - 7. Do not field cut sheet metal flashing and trim by torch.
  - 8. Do not use graphite pencils to mark metal surfaces.
- B. Metal Protection: Where dissimilar metals contact each other, or where metal contacts pressure-treated wood or other corrosive substrates, protect against galvanic action or corrosion by painting contact surfaces with bituminous coating or by other permanent separation as recommended by sheet metal manufacturer or cited sheet metal standard.
- C. Expansion Provisions: Provide for thermal expansion of exposed flashing and trim.
  - 1. Space movement joints at maximum of 10 feet with no joints within 24 inches of corner or intersection.
  - 2. Form expansion joints of intermeshing hooked flanges, not less than 1 inch deep, filled with sealant concealed within joints.
- D. Fasteners: Use fastener sizes that penetrate substrate not less than recommended by fastener manufacturer to achieve maximum pull-out resistance.
- E. Conceal fasteners and expansion provisions where possible in exposed work and locate to minimize possibility of leakage. Cover and seal fasteners and anchors as required for a tight installation.
- F. Seal joints as required for watertight construction.
  - 1. Use sealant-filled joints unless otherwise indicated.
    - a. Embed hooked flanges of joint members not less than 1 inch into sealant.
    - b. Form joints to completely conceal sealant.
    - c. When ambient temperature at time of installation is between 40 and 70 deg F, set joint members for 50 percent movement each way.
    - d. Adjust setting proportionately for installation at higher ambient temperatures.
      - 1) Do not install sealant-type joints at temperatures below 40 deg F.
  - 2. Prepare joints and apply sealants to comply with requirements in Section 07 92 00 "Joint Sealants."

### 3.03 INSTALLATION OF ROOF FLASHINGS

- A. Install sheet metal flashing and trim to comply with performance requirements and cited sheet metal standard.
  - 1. Provide concealed fasteners where possible, and set units true to line, levels, and slopes.
  - 2. Install work with laps, joints, and seams that are permanently watertight and weather resistant.
- B. Counterflashing: Coordinate installation of counterflashing with installation of base flashing.
  - 1. Insert counterflashing in reglets or receivers and fit tightly to base flashing.
  - 2. Extend counterflashing 4 inches over base flashing.
  - 3. Lap counterflashing joints minimum of 4 inches.
  - 4. Secure in waterproof manner by means of interlocking folded seam or blind rivets and sealant unless otherwise indicated.

### 3.04 INSTALLATION OF WALL FLASHINGS

- A. Install sheet metal wall flashing to intercept and exclude penetrating moisture in accordance with cited sheet metal standard unless otherwise indicated. Coordinate installation of wall flashing with installation of wall-opening components such as windows, doors, and louvers.

### 3.05 INSTALLATION TOLERANCES

- A. Installation Tolerances: Shim and align sheet metal flashing and trim within installed tolerance of 1/4 inch in 20 feet on slope and location lines indicated on Drawings and within 1/8-inch offset of adjoining faces and of alignment of matching profiles.

### 3.06 CLEANING

- A. Clean exposed metal surfaces of substances that interfere with uniform oxidation and weathering.
- B. Clean off excess sealants.

### 3.07 PROTECTION

- A. Remove temporary protective coverings and strippable films as sheet metal flashing and trim are installed unless otherwise indicated in manufacturer's written installation instructions.
- B. On completion of sheet metal flashing and trim installation, remove unused materials and clean finished surfaces as recommended in writing by sheet metal flashing and trim manufacturer.
- C. Maintain sheet metal flashing and trim in clean condition during construction.
- D. Replace sheet metal flashing and trim that have been damaged or that have deteriorated beyond successful repair by finish touchup or similar minor repair procedures, as determined by Architect.

END OF SECTION

## SECTION 07 84 13 - PENETRATION FIRESTOPPING

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. Section Includes:
  - 1. Penetrations in fire-resistance-rated walls.
  - 2. Penetrations in horizontal assemblies.
  - 3. Penetrations in smoke barriers.

#### 1.02 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Product Schedule: For each penetration firestopping system. Include location, illustration of firestopping system, and design designation of qualified testing and inspecting agency.

#### 1.03 INFORMATIONAL SUBMITTALS

- A. Product test reports.

#### 1.04 CLOSEOUT SUBMITTALS

- A. Installer Certificates: From Installer indicating that penetration firestopping systems have been installed in compliance with requirements and manufacturer's written instructions.

#### 1.05 QUALITY ASSURANCE

- A. Installer Qualifications: A firm that has been approved by FM Global according to FM Global 4991, "Approval of Firestop Contractors," or been evaluated by UL and found to comply with its "Qualified Firestop Contractor Program Requirements."

### PART 2 - PRODUCTS

#### 2.01 PERFORMANCE REQUIREMENTS

- A. Fire-Test-Response Characteristics:
  - 1. Perform penetration firestopping system tests by a qualified testing agency acceptable to authorities having jurisdiction.
  - 2. Test per testing standards referenced in "Penetration Firestopping Systems" Article. Provide rated systems complying with the following requirements:
    - a. Penetration firestopping systems shall bear classification marking of a qualified testing agency.
      - 1) UL in its "Fire Resistance Directory."
      - 2) Intertek Group in its "Directory of Listed Building Products."
      - 3) FM Global in its "Building Materials Approval Guide."

## 2.02 PENETRATION FIRESTOPPING SYSTEMS

- A. Penetration Firestopping Systems: Systems that resist spread of fire, passage of smoke and other gases, and maintain original fire-resistance rating of construction penetrated. Penetration firestopping systems shall be compatible with one another, with the substrates forming openings, and with penetrating items if any.
  - 1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
    - a. 3M Fire Protection Products.
    - b. A/D Fire Protection Systems Inc.
    - c. Construction Solutions.
    - d. Grabber Construction Products.
    - e. Hilti, Inc.
    - f. HOLDRITE.
    - g. NUCO Inc.
- B. Penetrations in Fire-Resistance-Rated Walls: Penetration firestopping systems with ratings determined per ASTM E 814 or UL 1479, based on testing at a positive pressure differential of 0.01-inch wg (2.49 Pa).
  - 1. F-Rating: Not less than the fire-resistance rating of constructions penetrated.
- C. Penetrations in Horizontal Assemblies: Penetration firestopping systems with ratings determined per ASTM E 814 or UL 1479, based on testing at a positive pressure differential of 0.01-inch wg (2.49 Pa).
  - 1. F-Rating: At least one hour, but not less than the fire-resistance rating of constructions penetrated.
  - 2. T-Rating: At least one hour, but not less than the fire-resistance rating of constructions penetrated except for floor penetrations within the cavity of a wall.
- D. Penetrations in Smoke Barriers: Penetration firestopping systems with ratings determined per UL 1479, based on testing at a positive pressure differential of 0.30-inch wg (74.7 Pa).
  - 1. L-Rating: Not exceeding 5.0 cfm/sq. ft. (0.025 cu. m/s per sq. m) of penetration opening at and no more than 50-cfm (0.024-cu. m/s) cumulative total for any 100 sq. ft. (9.3 sq. m) at both ambient and elevated temperatures.
- E. Exposed Penetration Firestopping Systems: Flame-spread and smoke-developed indexes of less than 25 and 450, respectively, per ASTM E 84.
- F. Accessories: Provide components for each penetration firestopping system that are needed to install fill materials and to maintain ratings required. Use only those components specified by penetration firestopping system manufacturer and approved by qualified testing and inspecting agency for conditions indicated.

## PART 3 - EXECUTION

### 3.01 INSTALLATION

- A. Examine substrates and conditions, with Installer present, for compliance with requirements for opening configurations, penetrating items, substrates, and other conditions affecting performance of the Work.

- B. General: Install penetration firestopping systems to comply with manufacturer's written installation instructions and published drawings for products and applications.
- C. Install forming materials and other accessories of types required to support fill materials during their application and in the position needed to produce cross-sectional shapes and depths required to achieve fire ratings.
  - 1. After installing fill materials and allowing them to fully cure, remove combustible forming materials and other accessories not forming permanent components of firestopping.
- D. Install fill materials by proven techniques to produce the following results:
  - 1. Fill voids and cavities formed by openings, forming materials, accessories and penetrating items to achieve required fire-resistance ratings.
  - 2. Apply materials so they contact and adhere to substrates formed by openings and penetrating items.
  - 3. For fill materials that will remain exposed after completing the Work, finish to produce smooth, uniform surfaces that are flush with adjoining finishes.

### 3.02 IDENTIFICATION

- A. Wall Identification: Permanently label walls containing penetration firestopping systems with the words "FIRE AND/OR SMOKE BARRIER - PROTECT ALL OPENINGS," using lettering not less than 3 inches (76 mm) high and with minimum 0.375-inch (9.5-mm) strokes.
  - 1. Locate in accessible concealed floor, floor-ceiling, or attic space at 15 feet (4.57 m) from end of wall and at intervals not exceeding 30 feet (9.14 m).
- B. Penetration Identification: Identify each penetration firestopping system with legible metal or plastic labels. Attach labels permanently to surfaces adjacent to and within 6 inches (150 mm) of penetration firestopping system edge so labels are visible to anyone seeking to remove penetrating items or firestopping systems. Use mechanical fasteners or self-adhering-type labels with adhesives capable of permanently bonding labels to surfaces on which labels are placed. Include the following information on labels:
  - 1. The words "Warning - Penetration Firestopping - Do Not Disturb. Notify Building Management of Any Damage."
  - 2. Contractor's name, address, and phone number.
  - 3. Designation of applicable testing and inspecting agency.
  - 4. Date of installation.
  - 5. Manufacturer's name.
  - 6. Installer's name.

### 3.03 FIELD QUALITY CONTROL

- A. Owner will engage a qualified testing agency to perform tests and inspections according to ASTM E 2174.
- B. Where deficiencies are found or penetration firestopping system is damaged or removed because of testing, repair or replace penetration firestopping system to comply with requirements.

- C. Proceed with enclosing penetration firestopping systems with other construction only after inspection reports are issued and installations comply with requirements.

END OF SECTION



## SECTION 07 92 00 - JOINT SEALANTS

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section Includes:
  1. Silicone joint sealants.
  2. Urethane joint sealants.
  3. Latex joint sealants.

#### 1.03 SUBMITTALS, GENERAL

- A. General: Submit all action submittals (except Samples for Verification) and informational submittals required by this Section concurrently.

#### 1.04 ACTION SUBMITTALS

- A. Product Data: For each joint-sealant product indicated.
  1. Single-component, non-sag, neutral-curing silicone joint sealant.
  2. Mildew-resistant, single-component, acid-curing silicone joint sealant.
  3. Single-component, non-sag, urethane joint sealant.
  4. Latex joint sealant.
  5. Cylindrical sealant backings.
  6. Bond-breaker tape.
  7. Primer.
  8. Cleaners for nonporous surfaces.
  9. Masking tape.
- B. Samples for Initial Selection: Manufacturer's color charts consisting of strips of cured sealants showing the full range of colors available for each product exposed to view.
- C. Samples for Verification: For each kind and color of joint sealant required, provide Samples with joint sealants in 1/2-inch-wide joints formed between two 6-inch-long strips of material matching the appearance of exposed surfaces adjacent to joint sealants.
- D. Joint-Sealant Schedule: Include the following information:
  1. Joint-sealant application, joint location, and designation.
  2. Joint-sealant manufacturer and product name.
  3. Joint-sealant formulation.

#### 1.05 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For qualified Installer.

- B. Product Certificates: For each kind of joint sealant and accessory, from manufacturer.
- C. Product Test Reports: Based on evaluation of comprehensive tests performed by a qualified testing agency, indicating that sealants comply with requirements.
  - 1. Materials forming joint substrates and joint-sealant backings have been tested for compatibility and adhesion with joint sealants.
  - 2. Interpretation of test results and written recommendations for primers and substrate preparation needed for adhesion.

#### 1.06 QUALITY ASSURANCE

- A. Installer Qualifications: Manufacturer's authorized representative who is trained and approved for installation of units required for this Project.
- B. Source Limitations: Obtain each kind of joint sealant from single source from single manufacturer.

#### 1.07 PROJECT CONDITIONS

- A. Do not proceed with installation of joint sealants under the following conditions:
  - 1. When ambient and substrate temperature conditions are outside limits permitted by joint-sealant manufacturer or are below 40 deg F.
  - 2. When joint substrates are wet.
  - 3. Where joint widths are less than those allowed by joint-sealant manufacturer for applications indicated.
  - 4. Where contaminants capable of interfering with adhesion have not yet been removed from joint substrates.

### PART 2 - PRODUCTS

#### 2.01 MATERIALS, GENERAL

- A. Compatibility: Provide joint sealants, backings, and other related materials that are compatible with one another and with joint substrates under conditions of service and application, as demonstrated by joint-sealant manufacturer, based on testing and field experience.
- B. VOC Content of Interior Sealants: Sealants and sealant primers used inside the weatherproofing system shall comply with the following limits for VOC content when calculated according to 40 CFR 59, Subpart D (EPA Method 24):
  - 1. Architectural Sealants: 250 g/L.
  - 2. Sealant Primers for Nonporous Substrates: 250 g/L.
  - 3. Sealant Primers for Porous Substrates: 775 g/L.
- C. Low-Emitting Interior Sealants: Sealants and sealant primers used inside the weatherproofing system shall comply with the testing and product requirements of the California Department of Health Services' "Standard Practice for the Testing of Volatile Organic Emissions from Various Sources Using Small-Scale Environmental Chambers."

- D. Liquid-Applied Joint Sealants: Comply with ASTM C 920 and other requirements indicated for each liquid-applied joint sealant specified, including those referencing ASTM C 920 classifications for type, grade, class, and uses related to exposure and joint substrates.
- E. Stain-Test-Response Characteristics: Where sealants are specified to be non-staining to porous substrates, provide products that have undergone testing according to ASTM C 1248 and have not stained porous joint substrates indicated for Project.
- F. Suitability for Contact with Food: Where sealants are indicated for joints that will come in repeated contact with food, provide products that comply with 21 CFR 177.2600.
- G. Colors of Exposed Joint Sealants: As selected by Owner from manufacturer's full range.

## 2.02 SILICONE JOINT SEALANTS

- A. Single-Component, Non-sag, Neutral-Curing Silicone Joint Sealant: ASTM C 920, Type S, Grade NS, Class 100/50, for Use NT.
  - 1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:
    - a. Dow Corning Corporation; 790.
    - b. GE Advanced Materials - Silicones; SilPruf LM SCS2700.
    - c. Pecora Corporation; 890.
    - d. Tremco Incorporated; Spectrem 1.
- B. Mildew-Resistant, Single-Component, Acid-Curing Silicone Joint Sealant: ASTM C 920, Type S, Grade NS, Class 25, for Use NT.
  - 1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:
    - a. BASF Building Systems; Omniplus.
    - b. Dow Corning Corporation; 786 Mildew Resistant.
    - c. GE Advanced Materials - Silicones; Sanitary SCS1700.

## 2.03 URETHANE JOINT SEALANTS

- A. Single-Component, Nonsag, Urethane Joint Sealant: ASTM C 920, Type S, Grade NS, Class 25, for Use NT.
  - 1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:
    - a. BASF Building Systems; Sonolastic NP1.
    - b. Pecora Corporation; Dynatrol I-XL.
    - c. Sika Corporation, Construction Products Division; Sikaflex - 1a.
    - d. Tremco Incorporated; Dymonic.

## 2.04 LATEX JOINT SEALANTS

- A. Latex Joint Sealant: Acrylic latex or siliconized acrylic latex, ASTM C 834, Type OP, Grade NF.
  - 1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:
    - a. BASF Building Systems; Sonolac.
    - b. Bostik, Inc.; Chem-Calk 600.

- c. Pecora Corporation; AC-20+.
- d. Tremco Incorporated; Tremflex 834.

## 2.05 JOINT SEALANT BACKING

- A. General: Provide sealant backings of material that are non-staining; are compatible with joint substrates, sealants, primers, and other joint fillers; and are approved for applications indicated by sealant manufacturer based on field experience and laboratory testing.
- B. Cylindrical Sealant Backings: ASTM C 1330, Type C (closed-cell material with a surface skin) or Type O (open-cell material), and of size and density to control sealant depth and otherwise contribute to producing optimum sealant performance.
- C. Bond-Breaker Tape: Polyethylene tape or other plastic tape recommended by sealant manufacturer for preventing sealant from adhering to rigid, inflexible joint-filler materials or joint surfaces at back of joint. Provide self-adhesive tape where applicable.

## 2.06 MISCELLANEOUS MATERIALS

- A. Primer: Material recommended by joint-sealant manufacturer where required for adhesion of sealant to joint substrates indicated, as determined from preconstruction joint-sealant-substrate tests and field tests.
- B. Cleaners for Nonporous Surfaces: Chemical cleaners acceptable to manufacturers of sealants and sealant backing materials, free of oily residues or other substances capable of staining or harming joint substrates and adjacent nonporous surfaces in any way, and formulated to promote optimum adhesion of sealants to joint substrates.
- C. Masking Tape: Non-staining, nonabsorbent material compatible with joint sealants and surfaces adjacent to joints.

## PART 3 - EXECUTION

### 3.01 EXAMINATION

- A. Examine joints indicated to receive joint sealants, with Installer present, for compliance with requirements for joint configuration, installation tolerances, and other conditions affecting joint-sealant performance.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.
- C. Beginning installation constitutes Contractor's acceptance of substrates and conditions.

### 3.02 PREPARATION

- A. Surface Cleaning of Joints: Clean out joints immediately before installing joint sealants to comply with joint-sealant manufacturer's written instructions and the following requirements:
  - 1. Remove all foreign material from joint substrates that could interfere with adhesion of joint sealant, including dust, paints (except for permanent, protective coatings tested and approved for sealant adhesion and compatibility by sealant manufacturer), old joint sealants, oil, grease, waterproofing, water repellents, water, surface dirt, and frost.

2. Clean porous joint substrate surfaces by brushing, grinding, mechanical abrading, or a combination of these methods to produce a clean, sound substrate capable of developing optimum bond with joint sealants. Remove loose particles remaining after cleaning operations above by vacuuming or blowing out joints with oil-free compressed air.
  3. Remove laitance and form-release agents from concrete.
  4. Clean nonporous joint substrate surfaces with chemical cleaners or other means that do not stain, harm substrates, or leave residues capable of interfering with adhesion of joint sealants.
- B. Joint Priming: Prime joint substrates where recommended by joint-sealant manufacturer or as indicated by preconstruction joint-sealant-substrate tests or prior experience. Apply primer to comply with joint-sealant manufacturer's written instructions. Confine primers to areas of joint-sealant bond; do not allow spillage or migration onto adjoining surfaces.
- C. Masking Tape: Use masking tape where required to prevent contact of sealant or primer with adjoining surfaces that otherwise would be permanently stained or damaged by such contact or by cleaning methods required to remove sealant smears. Remove tape immediately after tooling without disturbing joint seal.

### 3.03 INSTALLATION OF JOINT SEALANTS

- A. General: Comply with joint-sealant manufacturer's written installation instructions for products and applications indicated, unless more stringent requirements apply.
- B. Sealant Installation Standard: Comply with recommendations in ASTM C 1193 for use of joint sealants as applicable to materials, applications, and conditions indicated.
- C. Install sealant backings of kind indicated to support sealants during application and at position required to produce cross-sectional shapes and depths of installed sealants relative to joint widths that allow optimum sealant movement capability.
1. Do not leave gaps between ends of sealant backings.
  2. Do not stretch, twist, puncture, or tear sealant backings.
  3. Remove absorbent sealant backings that have become wet before sealant application and replace them with dry materials.
- D. Install bond-breaker tape behind sealants where sealant backings are not used between sealants and backs of joints.
- E. Install sealants using proven techniques that comply with the following and at the same time backings are installed:
1. Place sealants so they directly contact and fully wet joint substrates.
  2. Completely fill recesses in each joint configuration.
  3. Produce uniform, cross-sectional shapes and depths relative to joint widths that allow optimum sealant movement capability.
- F. Tooling of Non-sag Sealants: Immediately after sealant application and before skinning or curing begins, tool sealants according to requirements specified in subparagraphs below to form smooth, uniform beads of configuration indicated; to eliminate air pockets; and to ensure contact and adhesion of sealant with sides of joint.
1. Remove excess sealant from surfaces adjacent to joints.

2. Use tooling agents that are approved in writing by sealant manufacturer and that do not discolor sealants or adjacent surfaces.
3. Provide concave joint profile per Figure 8A in ASTM C 1193, unless otherwise indicated.

#### 3.04 CLEANING

- A. Clean off excess sealant or sealant smears adjacent to joints as the Work progresses by methods and with cleaning materials approved in writing by manufacturers of joint sealants and of products in which joints occur.

#### 3.05 PROTECTION

- A. Protect joint sealants during and after curing period from contact with contaminating substances and from damage resulting from construction operations or other causes so sealants are without deterioration or damage at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, cut out and remove damaged or deteriorated joint sealants immediately so installations with repaired areas are indistinguishable from original work.

#### 3.06 JOINT-SEALANT SCHEDULE

- A. Joint-Sealant Application: Interior joints up to 1 inch wide in horizontal non-traffic surfaces.
  1. Joint Locations:
    - a. Control and expansion joints in ceilings and other overhead surfaces.
    - b. Other joints as indicated.
  2. Joint Sealant: Single component, non-sag, urethane joint sealant.
- B. Joint-Sealant Application: Interior joints in vertical surfaces.
  1. Joint Locations:
    - a. Control and expansion joints on exposed interior surfaces of exterior walls.
    - b. Perimeter joints of exterior openings.
    - c. Other joints as indicated.
  2. Joint Sealant: Single component, non-sag, neutral curing, silicone joint sealant.
- C. Joint-Sealant Application: Mildew-resistant interior joints in vertical surfaces.
  1. Joint Sealant Location:
    - a. Tile control and expansion joints where indicated.
    - b. Other joints as indicated.
  2. Joint Sealant: Mildew-resistant, single component, acid curing silicone joint sealant.
- D. Joint-Sealant Application: Interior joints in vertical surfaces.
  1. Joint Locations:
    - a. Vertical joints on exposed surfaces of interior unit masonry, concrete, gypsum board, plaster, walls, and partitions.
    - b. Perimeter joints between interior wall surfaces and frames of interior doors and windows.
    - c. Other joints as indicated.
  2. Joint Sealant: Latex joint sealant.

- E. Exterior joints in vertical surfaces and horizontal nontraffic surfaces:
  - 1. Joint Locations:
    - a. Construction joints in cast-in-place concrete.
    - b. Control and expansion joints in unit masonry.
    - c. Joints between different materials listed above.
    - d. Perimeter joints between materials listed above and frames of louvers.
    - e. Other joints as indicated on Drawings.
  - 2. Joint Sealant: Silicone, nonstaining, S, NS, 50, NT.

3.07 JOINT-SEALANT COLOR:

- A. As selected by Architect from manufacturer's full range of colors.

END OF SECTION

## SECTION 08 91 19 - FIXED LOUVERS

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. Section includes fixed extruded-aluminum louvers.

#### 1.02 ACTION SUBMITTALS

- A. Product Data: For each type of product.
  - 1. For louvers specified to bear AMCA seal, include printed catalog pages showing specified models with appropriate AMCA Certified Ratings Seals.
- B. Shop Drawings: For louvers and accessories. Include plans, elevations, sections, details, and attachments to other work. Show frame profiles and blade profiles, angles, and spacing.
- C. Samples: For each type of metal finish required.

#### 1.03 INFORMATIONAL SUBMITTALS

- A. Product Test Reports: Based on tests performed according to AMCA 500-L.
- B. Sample warranties.

#### 1.04 WARRANTY

- A. Special Finish Warranty: Manufacturer agrees to repair or replace components on which finishes fail in materials or workmanship within specified warranty period.
  - 1. Warranty Period: 10 years from date of Substantial Completion.

### PART 2 - PRODUCTS

#### 2.01 PERFORMANCE REQUIREMENTS

- A. Structural Performance: Louvers shall withstand the effects of gravity loads and the following loads and stresses within limits and under conditions indicated without permanent deformation of louver components, noise or metal fatigue caused by louver-blade rattle or flutter, or permanent damage to fasteners and anchors. Wind pressures shall be considered to act normal to the face of the building.
  - 1. Wind Loads: Determine loads based on a uniform pressure of 30 lbf/sq. ft., acting inward or outward.
- B. Louver Performance Ratings: Provide louvers complying with requirements specified, as demonstrated by testing manufacturer's stock units identical to those provided, except for length and width according to AMCA 500-L.



## 2.02 FIXED EXTRUDED-ALUMINUM LOUVERS

- A. Horizontal Drainable-Blade Louver:
  - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
    - a. Airolite
    - b. Construction Specialties
    - c. Ruskin
  - 2. Louver Depth: 4 inches.
  - 3. Frame and Blade Nominal Thickness: Not less than 0.080 inch.
  - 4. Mullion Type: Exposed.
  - 5. Louver Performance Ratings:
    - a. Free Area: Not less than 7.0 sq. ft. for 48-inch-wide by 48-inch-high louver.
    - b. Point of Beginning Water Penetration: Not less than 900 fpm.
    - c. Air Performance: Not more than 0.10-inch wg static pressure drop at 700-fpm free-area intake velocity.
  - 6. AMCA Seal: Mark units with AMCA Certified Ratings Seal.

## 2.03 LOUVER SCREENS

- A. General: Provide screen at each exterior louver.
  - 1. Screen Location for Fixed Louvers: Interior face.
  - 2. Screening Type: Bird screening.
- B. Louver Screen Frames: Same type and form of metal as indicated for louver to which screens are attached.
- C. Louver Screening for Aluminum Louvers:
  - 1. Bird Screening: Stainless steel, 1/2-inch-square mesh, 0.047-inch wire.

## 2.04 MATERIALS

- A. Aluminum Extrusions: ASTM B221, Alloy 6063-T5, T-52, or T6.
- B. Aluminum Sheet: ASTM B209, Alloy 3003 or 5005, with temper as required for forming, or as otherwise recommended by metal producer for required finish.
- C. Fasteners: Use types and sizes to suit unit installation conditions.
  - 1. Use Phillips flat-head screws for exposed fasteners unless otherwise indicated.
  - 2. For fastening aluminum, use aluminum or 300 series stainless-steel fasteners.
  - 3. For color-finished louvers, use fasteners with heads that match color of louvers.
- D. Post installed Fasteners for Concrete and Masonry: Torque-controlled expansion anchors, fabricated from stainless-steel components, with allowable load or strength design capacities calculated according to ICC-ES AC193 and ACI 318 greater than or equal to the design load, as determined by testing according to ASTM E488/E488M conducted by a qualified testing agency.
- E. Bituminous Paint: Cold-applied asphalt emulsion complying with ASTM D1187/D1187M.

## 2.05 FABRICATION

- A. Fabricate frames, including integral sills, to fit in openings of sizes indicated, with allowances made for fabrication and installation tolerances, adjoining material tolerances, and perimeter sealant joints.
- B. Join frame members to each other and to fixed louver blades with fillet welds, threaded fasteners, or both, as standard with louver manufacturer unless otherwise indicated or size of louver assembly makes bolted connections between frame members necessary.

## 2.06 ALUMINUM FINISHES

- A. Color Anodic Finish: AAMA 611, AA-M12C22A42/A44, Class I, 0.018 mm or thicker.
  - 1. Color: Dark bronze.

## PART 3 - EXECUTION

### 3.01 INSTALLATION

- A. Locate and place louvers level, plumb, and at indicated alignment with adjacent work.
- B. Use concealed anchorages where possible. Provide brass or lead washers fitted to screws where required to protect metal surfaces and to make a weathertight connection.
- C. Provide perimeter reveals and openings of uniform width for sealants and joint fillers, as indicated.
- D. Protect unpainted galvanized- and nonferrous-metal surfaces that are in contact with concrete, masonry, or dissimilar metals from corrosion and galvanic action by applying a heavy coating of bituminous paint or by separating surfaces with waterproof gaskets or nonmetallic flashing.

### 3.02 ADJUSTING

- A. Restore louvers damaged during installation and construction, so no evidence remains of corrective work. If results of restoration are unsuccessful, as determined by Architect, remove damaged units and replace with new units.

END OF SECTION

## SECTION 09 91 24 - INTERIOR PAINTING (MPI STANDARDS)

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. Section includes surface preparation and the application of paint systems on interior substrates.

#### 1.02 ACTION SUBMITTALS

- A. Product Data: For each type of product. Include preparation requirements and application instructions.
  - 1. Include printout of current "MPI Approved Products List" for each product category specified, with the proposed product highlighted.
- B. Samples: For each type of topcoat product.
- C. Product List: Use same designations indicated on Drawings and in the Interior Painting Schedule to cross-reference paint systems specified in this Section. Include color designations.

#### 1.03 QUALITY ASSURANCE

- A. Mockups: Apply mockups of each paint system indicated and each color and finish selected to verify preliminary selections made under Sample submittals and to demonstrate aesthetic effects and set quality standards for materials and execution.
  - 1. Architect will select one surface to represent surfaces and conditions for application of each paint system.
    - a. Vertical and Horizontal Surfaces: Provide samples of at least 100 sq. ft..
    - b. Other Items: Architect will designate items or areas required.
  - 2. Final approval of color selections will be based on mockups.
    - a. If preliminary color selections are not approved, apply additional mockups of additional colors selected by Architect at no added cost to Owner.

### PART 2 - PRODUCTS

#### 2.01 MANUFACTURERS

- A. Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
  - 1. PPG Paints
  - 2. Pratt and Lambert
  - 3. Sherwin Williams
- B. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to products listed in the Interior Painting Schedule for the paint category indicated.

## 2.02 PAINT, GENERAL

- A. MPI Standards: Products shall comply with MPI standards indicated and shall be listed in its "MPI Approved Products List."
- B. Material Compatibility:
  - 1. Materials for use within each paint system shall be compatible with one another and substrates indicated, under conditions of service and application as demonstrated by manufacturer, based on testing and field experience.
  - 2. For each coat in a paint system, products shall be recommended in writing by topcoat manufacturers for use in paint system and on substrate indicated.
- C. Colors: As selected by Architect from manufacturer's full range.
  - 1. Thirty percent of surface area will be painted with deep tones.

## PART 3 - EXECUTION

### 3.01 EXAMINATION

- A. Verify suitability of substrates, including surface conditions and compatibility, with existing finishes and primers.
- B. Proceed with coating application only after unsatisfactory conditions have been corrected.
  - 1. Application of coating indicates acceptance of surfaces and conditions.

### 3.02 PREPARATION

- A. Comply with manufacturer's written instructions and recommendations in "MPI Architectural Painting Specification Manual" applicable to substrates and paint systems indicated.
- B. Remove hardware, covers, plates, and similar items already in place that are removable and are not to be painted. If removal is impractical or impossible because of size or weight of item, provide surface-applied protection before surface preparation and painting.
- C. After completing painting operations, use workers skilled in the trades involved to reinstall items that were removed. Remove surface-applied protection if any.

### 3.03 INSTALLATION

- A. Apply paints according to manufacturer's written instructions and to recommendations in "MPI Manual."
- B. Apply paints to produce surface films without cloudiness, spotting, holidays, laps, brush marks, roller tracking, runs, sags, ropiness, or other surface imperfections. Cut in sharp lines and color breaks.

### 3.04 FIELD QUALITY CONTROL

- A. Dry-Film Thickness Testing: Owner may engage the services of a qualified testing and inspecting agency to inspect and test paint for dry-film thickness.
  - 1. Contractor shall touch up and restore painted surfaces damaged by testing.
  - 2. If test results show that dry-film thickness of applied paint does not comply with paint manufacturer's written recommendations, Contractor shall pay for testing and apply additional coats as needed to provide dry-film thickness that complies with paint manufacturer's written recommendations.

### 3.05 CLEANING AND PROTECTION

- A. At end of each workday, remove rubbish, empty cans, rags, and other discarded materials from Project site.
- B. After completing paint application, clean spattered surfaces. Remove spattered paints by washing, scraping, or other methods. Do not scratch or damage adjacent finished surfaces.
- C. Protect work of other trades against damage from paint application. Correct damage to work of other trades by cleaning, repairing, replacing, and refinishing, as approved by Architect, and leave in an undamaged condition.
- D. At completion of construction activities of other trades, touch up and restore damaged or defaced painted surfaces.

### 3.06 INTERIOR PAINTING SCHEDULE

- A. Concrete Substrates, Nontraffic Surfaces:
  - 1. Institutional Low-Odor/VOC Latex System, MPI INT 3.1M:
    - a. Prime Coat: Primer sealer, interior, institutional low odor/VOC, MPI #149.
    - b. Intermediate Coat: Latex, interior, institutional low odor/VOC, matching topcoat.
    - c. Topcoat: Latex, interior, institutional low odor/VOC, flat (MPI Gloss Level 1), MPI #143.
- B. CMU Substrates:
  - 1. Institutional Low-Odor/VOC Latex System, MPI INT 4.2E:
    - a. Block Filler: Block filler, latex, interior/exterior, MPI #4.
    - b. Intermediate Coat: Latex, interior, institutional low odor/VOC, matching topcoat.
    - c. Topcoat: Latex, interior, institutional low odor/VOC, flat (MPI Gloss Level 1), MPI #143.
- C. Steel Substrates:
  - 1. Institutional Low-Odor/VOC Latex System, MPI INT 5.1S:
    - a. Prime Coat: Primer, rust inhibitive, water based MPI #107.
    - b. Intermediate Coat: Latex, interior, institutional low odor/VOC, matching topcoat.
    - c. Topcoat: Latex, interior, institutional low odor/VOC, flat (MPI Gloss Level 1), MPI #143.

D. Galvanized-Metal Substrates:

1. Institutional Low-Odor/VOC Latex System, MPI INT 5.3N:
  - a. Prime Coat: Primer, galvanized, water based, MPI #134.
  - b. Intermediate Coat: Latex, interior, institutional low odor/VOC, matching topcoat.
  - c. Topcoat: Latex, interior, institutional low odor/VOC, flat (MPI Gloss Level 1), MPI #143.

END OF SECTION

## SECTION 23 01 30.52 - EXISTING HVAC AIR DISTRIBUTION SYSTEM CLEANING

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section includes cleaning existing HVAC air-distribution equipment, ducts, plenums, and system components.
- B. Related Requirements:
  - 1. Section 23 31 13.00 "Metal Ducts" for cleaning newly installed metal ducts.
  - 2. Section 23 05 93.00 "Testing, Adjusting, and Balancing for HVAC" for system flow documentation before cleaning and balancing and following cleaning and restoration.
  - 3. Section 23 33 00.00 "Air Duct Accessories" for restoration of opened ducts and plenums with access doors.

#### 1.03 DEFINITIONS

- A. ACAC: American Council for Accredited Certification.
- B. AIHA-LAP: American Industrial Hygiene Association Lab Accreditation Program
- C. ASCS: Air systems cleaning specialist.
- D. CESB: Council of Engineering and Scientific Specialty Boards.
- E. CMI: Certified Microbial Investigator.
- F. CMC: Certified Microbial Consultant.
- G. CMR: Certified Microbial Remediator.
- H. CMRS: Certified Microbial Remediation Supervisor.
- I. EMLAP: Environmental Microbiology Laboratory Accreditation Program.
- J. IEP: Indoor Environmental Professional.
- K. IICRC: Institute of Inspection, Cleaning, and Restoration Certification.
- L. NADCA: National Air Duct Cleaners Association.

#### 1.04 ACTION SUBMITTALS

- A. Product Data:

## 1.05 INFORMATIONAL SUBMITTALS

- A. Qualification Data:
  - 1. For an ASCS.
  - 2. For an IEP.
  - 3. For a CMR and a CMRS.
- B. Field Quality-Control Reports:
  - 1. Project's existing conditions.
  - 2. Evaluations and recommendations, including cleanliness verification.
  - 3. Strategies and procedures plan.

## 1.06 CLOSEOUT SUBMITTALS

- A. Post-Project report.

## 1.07 QUALITY ASSURANCE

- A. ASCS Qualifications: A certified member of NADCA.
  - 1. Certification: Employ an ASCS certified by NADCA on a full-time basis.
  - 2. Supervisor Qualifications: Certified as an ASCS by NADCA.
- B. IEP Qualifications: CMI who is certified by ACAC and accredited by CESB.
- C. IEP Qualifications: CMC who is certified by ACAC and accredited by CESB.
- D. CMR Qualifications: Certified by ACAC and accredited by CESB.
- E. CMRS Qualifications: Certified by ACAC and accredited by CESB.
- F. UL Compliance: Comply with UL 181 and UL 181A for fibrous-glass ducts.
- G. Cleaning Conference: Conduct conference at Project site.
  - 1. Review methods and procedures related to HVAC air-distribution system cleaning, including, but not limited to, review of the cleaning strategies and procedures plan.

## PART 2 - PRODUCTS

### 2.01 HVAC CLEANING AGENTS

- A. Description:
  - 1. Formulated for each specific soiled coil condition that needs remedy.
  - 2. Will not corrode or tarnish aluminum, copper, or other metals.

## PART 3 - EXECUTION

### 3.01 PREPARATION

- A. Inspect HVAC air-distribution equipment, ducts, plenums, and system components to determine appropriate methods, tools, and equipment required for performance of the Work.



- B. Perform "Project Evaluation and Recommendation" according to NADCA ACR.
- C. Cleaning Plan: Prepare a written plan for air-distribution system cleaning that includes strategies and step-by-step procedures. At a minimum, include the following:
  - 1. Supervisor contact information.
  - 2. Work schedule, including location, times, and impact on occupied areas.
  - 3. Methods and materials planned for each HVAC component type.
  - 4. Required support from other trades.
  - 5. Equipment and material storage requirements.
  - 6. Exhaust equipment setup locations.
- D. Existing Conditions Report: Prepare a written report that documents existing conditions of the systems and equipment. Include documentation of existing conditions, including inspection results, photo images, laboratory results, and interpretations of the laboratory results by an IEP.
  - 1. Prepare written report listing conditions detrimental to performance of the Work.
- E. Proceed with work only after conditions detrimental to performance of the Work have been corrected.
- F. Use the existing service openings, as required for proper cleaning, at various points of the HVAC system for physical and mechanical entry and for inspection.
- G. Comply with NADCA ACR, "Guidelines for Constructing Service Openings in HVAC Systems" Section.
- H. Mark the position of manual volume dampers and air-directional mechanical devices inside the system prior to cleaning.

### 3.02 CLEANING

- A. Comply with NADCA ACR, including items identified as "recommended," "advised," and "suggested."
- B. Perform electrical lockout and tagout according to Owner's standards or authorities having jurisdiction.
- C. Remove non-adhered substances and deposits from within the HVAC system.
- D. Complete cleaning in accordance with Owner-Contractor agreed-upon scope of work.
- E. Systems and Components to Be Cleaned: All air-moving and -distribution equipment.
- F. Systems and Components to Be Cleaned:
  - 1. Air devices for supply and return air.
  - 2. Ductwork:
    - a. Supply-air ducts, including turning vanes from the air-handling unit.
    - b. Return-air ducts to the air-handling unit.
    - c. Exhaust-air ducts.
    - d. Transfer ducts.
  - 3. Exhaust fans and power ventilators.

- G. Collect debris removed during cleaning. Ensure that debris is not dispersed outside the HVAC system during the cleaning process.
- H. Particulate Collection:
  - 1. For particulate collection equipment, include adequate filtration to contain debris removed. Locate equipment downwind and away from all air intakes and other points of entry into the building.
  - 2. HEPA filtration with 99.97 percent collection efficiency for particles sized 0.3 micrometer or larger shall be used where the particulate collection equipment is exhausting inside the building,
- I. Control odors and mist vapors during the cleaning and restoration process.
- J. System components shall be cleaned so that all HVAC system components are visibly clean. On completion, all components must be returned to those settings recorded just prior to cleaning operations.
- K. Clean all air-distribution devices, registers, grilles, and diffusers.
- L. Clean non-adhered substance deposits according to NADCA ACR and the following:
  - 1. Ensure that a suitable operative drainage system is in place prior to beginning wash-down procedures.
- M. Air-Distribution Systems:
  - 1. Create service openings in the HVAC system as necessary to accommodate cleaning.
  - 2. Mechanically clean air-distribution systems specified to remove all visible contaminants, so that the systems are capable of passing the HVAC System Cleanliness Tests (see NADCA ACR).
- N. Debris removed from the HVAC system shall be disposed of according to applicable Federal, state, and local requirements.
- O. Mechanical Cleaning Methodology:
  - 1. Source-Removal Cleaning Methods: The HVAC system shall be cleaned using source-removal mechanical cleaning methods designed to extract contaminants from within the HVAC system and to safely remove these contaminants from the facility. No cleaning method, or combination of methods, shall be used that could potentially damage components of the HVAC system or negatively alter the integrity of the system.
    - a. Use continuously operating vacuum-collection devices to keep each section being cleaned under negative pressure.
    - b. Cleaning methods that require mechanical agitation devices to dislodge debris that is adhered to interior surfaces of HVAC system components shall be equipped to safely remove these devices. Cleaning methods shall not damage the integrity of HVAC system components or damage porous surface materials, such as duct and plenum liners.
  - 2. Cleaning Mineral-Fiber Insulation Components:
    - a. -glass thermal or acoustical insulation elements present in equipment or ductwork shall be thoroughly cleaned with HEPA vacuuming equipment while the HVAC system is under constant negative pressure and shall not be permitted to get wet according to NADCA ACR.

- b. Cleaning methods used shall not cause damage to fibrous-glass components and will render the system capable of passing the HVAC System Cleanliness Tests (see NADCA ACR).
- c. Fibrous materials that become wet shall be discarded and replaced.

### 3.03 CLEANLINESS VERIFICATION

- A. Verify cleanliness according to NADCA ACR, "Verification of HVAC System Cleanliness" Section.
- B. Verify HVAC system cleanliness after mechanical cleaning and before applying any treatment or introducing any treatment-related substance to the HVAC system, including biocidal agents and coatings.
- C. Surface-Cleaning Verification: Perform visual inspection for cleanliness. If no contaminants are evident through visual inspection, the HVAC system shall be considered clean. If visible contaminants are evident through visual inspection, those portions of the system where contaminants are visible shall be re-cleaned and subjected to re-inspection for cleanliness.
- D. Prepare a written cleanliness verification report. At a minimum, include the following:
  - 1. Written documentation of the success of the cleaning.
  - 2. Site inspection reports, initialed by supervisor, including notation on areas of inspection, as verified through visual inspection.
  - 3. Surface comparison test results if required.
  - 4. System areas found to be damaged.

### 3.04 RESTORATION

- A. Restore and repair HVAC air-distribution equipment, ducts, plenums, and components according to NADCA ACR, "Restoration and Repair of Mechanical Systems" Section.
- B. Restore service openings capable of future reopening. Comply with requirements in Section 23 31 13 "Metal Ducts."
- C. Replace fibrous-glass materials that cannot be restored by cleaning or resurfacing. Comply with requirements in Section 23 31 13 "Metal Ducts."
- D. Replace damaged insulation according to Section 23 07 13 "Duct Insulation."
- E. Ensure that closures do not hinder or alter airflow.
- F. New closure materials, including insulation, shall match opened materials and shall have removable closure panels fitted with gaskets and fasteners.
- G. Measure air flows through air-distribution system.

### 3.05 PROJECT CLOSEOUT

- A. Post-Project Report:
  - 1. Post-cleaning laboratory results if any.
  - 2. Post-cleaning photo images.

3. Post-cleaning verification summary.

B. Drawings:

1. Deviations of existing system from Owner's record drawings.
2. Location of service openings.

END OF SECTION

## SECTION 23 05 13 - COMMON MOTOR REQUIREMENTS FOR HVAC EQUIPMENT

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section includes general requirements for single-phase and polyphase, general-purpose, horizontal, small and medium, squirrel-cage induction motors for use on alternating-current power systems up to 600 V and installed at equipment manufacturer's factory or shipped separately by equipment manufacturer for field installation.

#### 1.03 COORDINATION

- A. Coordinate features of motors, installed units, and accessory devices to be compatible with the following:
  1. Motor controllers.
  2. Torque, speed, and horsepower requirements of the load.
  3. Ratings and characteristics of supply circuit and required control sequence.
  4. Ambient and environmental conditions of installation location.

### PART 2 - PRODUCTS

#### 2.01 GENERAL MOTOR REQUIREMENTS

- A. Comply with NEMA MG 1 unless otherwise indicated.
- B. Comply with IEEE 841 for severe-duty motors.

#### 2.02 MOTOR CHARACTERISTICS

- A. Duty: Continuous duty at ambient temperature of 40 deg C and at altitude of 3300 feet above sea level.
- B. Capacity and Torque Characteristics: Sufficient to start, accelerate, and operate connected loads at designated speeds, at installed altitude and environment, with indicated operating sequence, and without exceeding nameplate ratings or considering service factor.

#### 2.03 POLYPHASE MOTORS

- A. Description: NEMA MG 1, Design B, medium induction motor.
- B. Efficiency: Premium efficient, as defined in NEMA MG 1.
- C. Service Factor: 1.15.

- D. Multispeed Motors: Variable torque.
  1. For motors with 2:1 speed ratio, consequent pole, single winding.
  2. For motors with other than 2:1 speed ratio, separate winding for each speed.
- E. Multispeed Motors: Separate winding for each speed.
- F. Rotor: Random-wound, squirrel cage.
- G. Bearings: Regreasable, shielded, antifriction ball bearings suitable for radial and thrust loading.
- H. Temperature Rise: Match insulation rating.
- I. Insulation: Class F.
- J. Code Letter Designation:
  1. Motors 15 HP and Larger: NEMA starting Code F or Code G.
  2. Motors Smaller Than 15 HP: Manufacturer's standard starting characteristic.
- K. Enclosure Material: Cast iron for motor frame sizes 324T and larger; rolled steel for motor frame sizes smaller than 324T.

#### 2.04 ADDITIONAL REQUIREMENTS FOR POLYPHASE MOTORS

- A. Motors Used with Reduced-Voltage and Multispeed Controllers: Match wiring connection requirements for controller with required motor leads. Provide terminals in motor terminal box, suited to control method.
- B. Motors Used with Variable-Frequency Controllers: Ratings, characteristics, and features coordinated with and approved by controller manufacturer.
  1. Windings: Copper magnet wire with moisture-resistant insulation varnish, designed and tested to resist transient spikes, high frequencies, and short time rise pulses produced by pulse-width-modulated inverters.
  2. Premium-Efficient Motors: Class B temperature rise; Class F insulation.
  3. Inverter-Duty Motors: Class F temperature rise; Class H insulation.
  4. Thermal Protection: Comply with NEMA MG 1 requirements for thermally protected motors.

#### 2.05 SINGLE-PHASE MOTORS

- A. Motors larger than 1/20 hp shall be one of the following, to suit starting torque and requirements of specific motor application:
  1. Permanent-split capacitor.
  2. Split phase.
  3. Capacitor start, inductor run.
  4. Capacitor start, capacitor run.
- B. Multispeed Motors: Variable-torque, permanent-split-capacitor type.
- C. Bearings: Prelubricated, antifriction ball bearings or sleeve bearings suitable for radial and thrust loading.

- D. Motors 1/20 HP and Smaller: Shaded-pole type.
- E. Thermal Protection: Internal protection to automatically open power supply circuit to motor when winding temperature exceeds a safe value calibrated to temperature rating of motor insulation. Thermal-protection device shall automatically reset when motor temperature returns to normal range.

PART 3 - EXECUTION

NOT USED

END OF SECTION

## SECTION 23 05 29 - HANGERS AND SUPPORTS FOR HVAC PIPING AND EQUIPMENT

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section Includes:
  - 1. Equipment stands.
  - 2. Equipment supports.
- B. Related Requirements:
  - 1. Section 05 50 00 "Metal Fabrications" for structural-steel shapes and plates for trapeze hangers for pipe and equipment supports.
  - 2. Section 23 05 48.13 "Vibration Controls for HVAC" for vibration isolation devices.
  - 3. Section 23 31 13 "Metal Ducts" for duct hangers and supports.

#### 1.03 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Shop Drawings: Show fabrication and installation details and include calculations for the following; include Product Data for components:
  - 1. Equipment supports.

#### 1.04 INFORMATIONAL SUBMITTALS

- A. Welding certificates.

#### 1.05 QUALITY ASSURANCE

- A. Structural-Steel Welding Qualifications: Qualify procedures and personnel according to AWS D1.1/D1.1M, "Structural Welding Code - Steel."
- B. Pipe Welding Qualifications: Qualify procedures and operators according to ASME Boiler and Pressure Vessel Code, Section IX.

### PART 2 - PRODUCTS

#### 2.01 PERFORMANCE REQUIREMENTS

- A. Delegated Design: Engage a qualified professional engineer, as defined in Section 01 45 00 "Quality Control," to design trapeze pipe hangers and equipment supports.



- B. Structural Performance: Hangers and supports for HVAC piping and equipment shall withstand the effects of gravity loads and stresses within limits and under conditions indicated according to ASCE/SEI 7.
  - 1. Design supports for multiple pipes, including pipe stands, capable of supporting combined weight of supported systems, system contents, and test water.
  - 2. Design equipment supports capable of supporting combined operating weight of supported equipment and connected systems and components.

## 2.02 EQUIPMENT SUPPORTS

- A. Description: Welded, shop- or field-fabricated equipment support made from structural carbon-steel shapes.

## 2.03 OUTDOOR EQUIPMENT STANDS

- 1. Description: Individual foot supports with elevated adjustable channel cross bars and clamps/fasteners/bolts for ground or roof supported outdoor equipment components, without roof membrane penetration, in a pre-fabricated system that can be modularly-assembled on site.
- 2. Foot Material: Rubber or polypropylene.
- 3. Rails Material: Hot dip galvanized carbon steel.
- 4. Wind/Sliding Load Resistance: Up to 100 mph minimum.

## 2.04 MATERIALS

- A. Aluminum: ASTM B221.
- B. Carbon Steel: ASTM A1011/A1011M.
- C. Structural Steel: ASTM A36/A36M, carbon-steel plates, shapes, and bars; galvanized.
- D. Stainless Steel: ASTM A240/A240M.
- E. Threaded Rods: Continuously threaded. Zinc-plated or galvanized steel for indoor applications and stainless steel for outdoor applications. Mating nuts and washers of similar materials as rods.
- F. Grout: ASTM C1107/C1107M, factory-mixed and -packaged, dry, hydraulic-cement, nonshrink and nonmetallic grout; suitable for interior and exterior applications.
  - 1. Properties: Nonstaining, noncorrosive, and nongaseous.
  - 2. Design Mix: 5000-psi, 28-day compressive strength.

## PART 3 - EXECUTION

### 3.01 APPLICATION

- A. Comply with requirements in Section 07 84 13 "Penetration Firestopping" for firestopping materials and installation for penetrations through fire-rated walls, ceilings, and assemblies.
- B. Strength of Support Assemblies: Where not indicated, select sizes of components so strength will be adequate to carry present and future static loads within specified loading limits.

Minimum static design load used for strength determination shall be weight of supported components plus 200 lb.

### 3.02 EQUIPMENT SUPPORTS

- A. Fabricate structural-steel stands to suspend equipment from structure overhead or to support equipment above floor.
- B. Grouting: Place grout under supports for equipment and make bearing surface smooth.
- C. Provide lateral bracing, to prevent swaying, for equipment supports.

### 3.03 METAL FABRICATIONS

- A. Cut, drill, and fit miscellaneous metal fabrications for equipment supports.
- B. Fit exposed connections together to form hairline joints. Field weld connections that cannot be shop welded because of shipping size limitations.
- C. Field Welding: Comply with AWS D1.1/D1.1M procedures for shielded, metal arc welding; appearance and quality of welds; and methods used in correcting welding work; and with the following:
  - 1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
  - 2. Obtain fusion without undercut or overlap.
  - 3. Remove welding flux immediately.
  - 4. Finish welds at exposed connections so no roughness shows after finishing and so contours of welded surfaces match adjacent contours.

### 3.04 PAINTING

- A. Galvanized Surfaces: Clean welds, bolted connections, and abraded areas and apply galvanizing-repair paint to comply with ASTM A780/A780M.

END OF SECTION

## SECTION 23 05 48.13 - VIBRATION CONTROLS FOR HVAC

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section Includes:
  - 1. Restrained isolation roof-curb rails.

#### 1.03 DEFINITIONS

- A. IBC: International Building Code.

#### 1.04 ACTION SUBMITTALS

- A. Product Data: For each type of product.
  - 1. Include rated load, rated deflection, and overload capacity for each vibration isolation device.
  - 2. Include load rating for each wind-force-restraint fitting and assembly.
  - 3. Illustrate and indicate style, material, strength, fastening provision, and finish for each type and size of vibration isolation device component.
  - 4. Annotate to indicate application of each product submitted and compliance with requirements.
- B. Shop Drawings:
  - 1. Vibration Isolation Roof Curb Details: Detail fabrication including anchorages and attachments to structure and to supported equipment. Include rails, and curbs for equipment mounting.

### PART 2 - PRODUCTS

#### 2.01 PERFORMANCE REQUIREMENTS

- A. Delegated Design: Engage a qualified professional engineer, as defined in Section 01 40 00 "Quality Requirements," to design system.
- B. Fire/Smoke Resistance: All components that are not constructed of ferrous metals must have a maximum flame-spread index of 25 and maximum smoke-developed index of 50 when tested by an NRTL in accordance with ASTM E84 or UL 723, and be so labeled.

- C. Component Supports:
  - 1. Load ratings, features, and applications of all reinforcement components must be based on testing standards of a nationally recognized testing agency.

## 2.02 RESTRAINED ISOLATION ROOF-CURB RAILS (Roof Top Units)

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
  - 1. Kinetics Noise Control, Inc.
  - 2. Mason Industries, Inc.
  - 3. Novia; A Division of C&P.
- B. Description: Factory-assembled, fully enclosed, insulated, air- and watertight curb rail designed to resiliently support equipment.
- C. Upper Frame: Shall provide continuous and captive support for equipment.
- D. Lower Support Assembly: Shall be formed sheet metal section containing adjustable and removable steel springs that support upper frame. Lower support assembly shall have a means for attaching to building structure and a wood nailer for attaching roof materials and shall be insulated with a minimum of 2 inches of rigid glass-fiber insulation on inside of assembly.
  - 1. Adjustable, restrained-spring isolators shall be mounted on elastomeric vibration isolation pads and shall have access ports, for level adjustment, with removable waterproof covers at all isolator locations. Isolators shall be located so they are accessible for adjustment at any time during the life of the installation without interfering with integrity of roof.
  - 2. Minimum deflection as indicated on Drawings.
- E. Water Seal: Galvanized sheet metal with EPDM seals at corners, attached to upper support frame, extending down past wood nailer of lower support assembly, and counterflashed over roof materials.

## PART 3 - EXECUTION

### 3.01 EXAMINATION

- A. Examine areas and equipment to receive vibration isolation devices for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.
- B. Examine roughing-in of reinforcement and cast-in-place anchors to verify actual locations before installation.
- C. Proceed with installation only after unsatisfactory conditions have been corrected.

### 3.02 APPLICATIONS

- A. Strength of Support Assemblies: Where not indicated, select sizes of components so strength is adequate to carry static loads within specified loading limits.

### 3.03 INSTALLATION OF VIBRATION CONTROL DEVICES

- A. Provide vibration and wind-load control devices for systems and equipment where indicated in Equipment Schedules or Vibration-Control Device Schedules on Drawings, where Specifications indicate they are to be installed on specific equipment and systems, and where required by applicable codes.
- B. Installation of vibration isolators must not cause any change of position of equipment, piping, or ductwork resulting in stresses or misalignment.
- C. Equipment Restraints:
  - 1. Install resilient bolt isolation washers on equipment anchor bolts where clearance between anchor and adjacent surface exceeds 0.125 inch.
- D. Attachment to Structure: If specific attachment is not indicated, anchor bracing to structure at flanges of beams, at upper truss chords of bar joists, or at concrete members.
- E. Post-Installed Concrete Anchors:
  - 1. Identify position of reinforcing steel and other embedded items prior to drilling holes for anchors. Do not damage existing reinforcing or embedded items during coring or drilling. Notify structural engineer if reinforcing steel or other embedded items are encountered during drilling. Locate and avoid prestressed tendons, electrical and telecommunications conduit, and gas lines.
  - 2. Do not drill holes in concrete or masonry until concrete, mortar, or grout has achieved full design strength.
  - 3. Wedge-Type Anchor Bolts: Protect threads from damage during anchor installation. Heavy-duty sleeve anchors shall be installed with sleeve fully engaged in the structural element to which anchor is to be fastened.
  - 4. Adhesive-Type Anchor Bolts: Clean holes to remove loose material and drilling dust prior to installation of adhesive. Place adhesive in holes proceeding from the bottom of the hole and progressing toward the surface in such a manner as to avoid introduction of air pockets in the adhesive.
  - 5. Set anchors to manufacturer's recommended torque, using a torque wrench.
  - 6. Install zinc-coated steel anchors for interior and stainless steel anchors for exterior applications.

### 3.04 ADJUSTING

- A. Adjust isolators after system is at operating weight.

### 3.05 FIELD QUALITY CONTROL

- A. Perform tests and inspections.
- B. Tests and Inspections:
  - 1. Provide evidence of recent calibration of test equipment by a testing agency acceptable to authorities having jurisdiction.
  - 2. Schedule test with Owner, through Architect, before connecting anchorage device to restrained component (unless post connection testing has been approved), and with at least seven days' advance notice.

3. Obtain Architect's approval before transmitting test loads to structure. Provide temporary load-spreading members.
  4. Test to 90 percent of rated proof load of device.
  5. Measure isolator restraint clearance.
  6. Measure isolator deflection.
- C. Remove and replace malfunctioning units and retest as specified above.
- D. Prepare test and inspection reports.

END OF SECTION

## SECTION 23 05 53 - IDENTIFICATION FOR HVAC PIPING AND EQUIPMENT

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section Includes:
  1. Equipment labels.
  2. Pipe labels.
  3. Duct labels.

#### 1.03 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Equipment Label Schedule: Include a listing of all equipment to be labeled with the proposed content for each label.

### PART 2 - PRODUCTS

#### 2.01 EQUIPMENT LABELS

- A. Plastic Labels for Equipment:
  1. Material and Thickness: Multilayer, multicolor, plastic labels for mechanical engraving, 1/8 inch thick, and having predrilled holes for attachment hardware.
  2. Letter Color: White.
  3. Background Color: Black.
  4. Maximum Temperature: Able to withstand temperatures up to 160 deg F.
  5. Minimum Label Size: Length and width vary for required label content, but not less than 2-1/2 by 3/4 inch.
  6. Minimum Letter Size: 1/4 inch for name of units if viewing distance is less than 24 inches, 1/2 inch for viewing distances up to 72 inches, and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-quarters the size of principal lettering.
  7. Fasteners: Stainless-steel rivets or self-tapping screws.
- B. Label Content: Include equipment's Drawing designation or unique equipment number, Drawing numbers where equipment is indicated (plans, details, and schedules), and the Specification Section number and title where equipment is specified.
  1. Thermostats shall be labeled with the VAV Terminal Unit that they are associated with. Thermostats that are associated with multiple rooms shall include each room that is served by that zone on the label.

## 2.02 PIPE LABELS

- A. General Requirements for Manufactured Pipe Labels: Preprinted, color-coded, with lettering indicating service, and showing flow direction according to ASME A13.1.
- B. Pretensioned Pipe Labels: Precoiled, semirigid plastic formed to cover full circumference of pipe and to attach to pipe without fasteners or adhesive.
- C. Self-Adhesive Pipe Labels: Printed plastic with contact-type, permanent-adhesive backing.
- D. Pipe Label Contents: Include identification of piping service using same designations or abbreviations as used on Drawings; also include pipe size and an arrow indicating flow direction.
  - 1. Flow-Direction Arrows: Integral with piping system service lettering to accommodate both directions or as separate unit on each pipe label to indicate flow direction.
  - 2. Lettering Size: Size letters according to ASME A13.1 for piping.

## 2.03 DUCT LABELS

- A. Material and Thickness: Pre-printed, vinyl plastic sticker, 0.005-inch thickness.
- B. Letter and background colors will follow the duct label installation instructions in Execution.
- C. Maximum Temperature: Able to withstand temperatures up to 160 deg F.
- D. Minimum Letter Size: 2-1/2 inches.
- E. Adhesive: Contact-type permanent adhesive, compatible with label and with substrate.
- F. Duct Label Contents: Include identification of duct service using same designations or abbreviations as used on Drawings; also include an arrow indicating flow direction.
  - 1. Flow-Direction Arrows: Integral with duct system service lettering to accommodate both directions or as separate unit on each duct label to indicate flow direction.

## PART 3 - EXECUTION

### 3.01 PREPARATION

- A. Clean piping and equipment surfaces of substances that could impair bond of identification devices, including dirt, oil, grease, release agents, and incompatible primers, paints, and encapsulants.

### 3.02 GENERAL INSTALLATION REQUIREMENTS

- A. Coordinate installation of identifying devices with completion of covering and painting of surfaces where devices are to be applied.
- B. Coordinate installation of identifying devices with locations of access panels and doors.
- C. Install identifying devices before installing acoustical ceilings and similar concealment.



### 3.03 EQUIPMENT LABEL INSTALLATION

- A. Install or permanently fasten labels on each major item of mechanical equipment.
- B. Locate equipment labels where accessible and visible.

### 3.04 PIPE LABEL INSTALLATION

- A. Pipe Label Locations: Locate pipe labels where piping is exposed or above accessible ceilings in finished spaces; machine rooms; accessible maintenance spaces such as shafts, tunnels, and plenums; and exterior exposed locations as follows:
  - 1. Near major equipment items and other points of origination and termination.
- B. Directional Flow Arrows: Arrows shall be used to indicate direction of flow in pipes, including pipes where flow is allowed in both directions.
- C. Pipe Label Color Schedule:
  - 1. Condensate Drain Piping: White letters on a safety-green background.

### 3.05 DUCT LABEL INSTALLATION

- A. Install plastic-laminated self-adhesive duct labels with permanent adhesive on air ducts in the following color codes:
  - 1. Green Background with White Text: For supply air ducts.
  - 2. Yellow Background with Black Text: For exhaust air ducts.
  - 3. Blue Background with White Text: For outside-, relief-, return-, and mixed-air ducts.
- B. Locate labels near points where ducts enter into and exit from concealed spaces and at maximum intervals of 50 feet in each space where ducts are exposed or concealed by removable ceiling system.

END OF SECTION

## SECTION 23 05 93 - TESTING, ADJUSTING, AND BALANCING FOR HVAC

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section Includes:
  - 1. Testing, Adjusting, and Balancing of Air Systems:
    - a. Constant-volume air systems.
    - b. Variable-air-volume systems.
  - 2. Testing, adjusting, and balancing of equipment.
  - 3. Sound tests.
  - 4. Vibration tests.
  - 5. HVAC-control system verification.

#### 1.03 DEFINITIONS

- A. AABC: Associated Air Balance Council.
- B. NEBB: National Environmental Balancing Bureau.
- C. TAB: Testing, adjusting, and balancing.
- D. TABB: Testing, Adjusting, and Balancing Bureau.
- E. TAB Specialist: An independent entity meeting qualifications to perform TAB work.
- F. TDH: Total dynamic head.
- G. UFAD: Underfloor air distribution.

#### 1.04 ACTION SUBMITTALS

- A. TAB Report: Documentation indicating that Work complies with ASHRAE/IES 90.1, Section 6.7.2.3 - "System Balancing."

#### 1.05 INFORMATIONAL SUBMITTALS

- A. Qualification Data: Within 30 days of Contractor's Notice to Proceed, submit documentation that the TAB specialist and this Project's TAB team members meet the qualifications specified in "Quality Assurance" Article.
- B. Contract Documents Examination Report: Within 60 days of Contractor's Notice to Proceed, submit the Contract Documents review report, as specified in Part 3.

- C. Strategies and Procedures Plan: Within 60 days of Contractor's Notice to Proceed, submit TAB strategies and step-by-step procedures, as specified in "Preparation" Article.
- D. System Readiness Checklists: Within 90 days of Contractor's Notice to Proceed, submit system readiness checklists, as specified in "Preparation" Article.
- E. Examination Report: Submit a summary report of the examination review required in "Examination" Article.
- F. Certified TAB reports.
- G. Sample report forms.
- H. Instrument calibration reports, to include the following:
  - 1. Instrument type and make.
  - 2. Serial number.
  - 3. Application.
  - 4. Dates of use.
  - 5. Dates of calibration.

#### 1.06 QUALITY ASSURANCE

- A. TAB Specialists Qualifications, Certified by AABC:
  - 1. TAB Field Supervisor: Employee of the TAB specialist and certified by AABC.
  - 2. TAB Technician: Employee of the TAB specialist and certified by AABC.
- B. Instrumentation Type, Quantity, Accuracy, and Calibration: Comply with requirements in ASHRAE 111, Section 4, "Instrumentation."
- C. ASHRAE/IES 90.1 Compliance: Applicable requirements in ASHRAE/IES 90.1, Section 6.7.2.3 - "System Balancing."
- D. Code and AHJ Compliance: TAB is required to comply with governing codes and requirements of authorities having jurisdiction.

#### 1.07 FIELD CONDITIONS

- A. Partial Owner Occupancy: Owner may occupy completed areas of building before Substantial Completion. Cooperate with Owner during TAB operations to minimize conflicts with Owner's operations.

## PART 2 - PRODUCTS

NOT USED

## PART 3 - EXECUTION

### 3.01 EXAMINATION

- A. Examine the Contract Documents to become familiar with Project requirements and to discover conditions in systems designs that may preclude proper TAB of systems and equipment.
- B. Examine installed systems for balancing devices, such as test ports, gauge cocks, thermometer wells, flow-control devices, balancing valves and fittings, and manual volume dampers. Verify that locations of these balancing devices are applicable for intended purpose and are accessible.
- C. Examine the approved submittals for HVAC systems and equipment.
- D. Examine design data, including HVAC system descriptions, statements of design assumptions for environmental conditions and systems output, and statements of philosophies and assumptions about HVAC system and equipment controls.
- E. Examine ceiling plenums and underfloor air plenums used for HVAC to verify that they are properly separated from adjacent areas and sealed.
- F. Examine equipment performance data, including fan curves.
  - 1. Relate performance data to Project conditions and requirements, including system effects that can create undesired or unpredicted conditions that cause reduced capacities in all or part of a system.
  - 2. Calculate system-effect factors to reduce performance ratings of HVAC equipment when installed under conditions different from the conditions used to rate equipment performance. To calculate system effects for air systems, use tables and charts found in AMCA 201, "Fans and Systems," or in SMACNA's "HVAC Systems - Duct Design." Compare results with the design data and installed conditions.
- G. Examine system and equipment installations and verify that field quality-control testing, cleaning, and adjusting specified in individual Sections have been performed.
- H. Examine test reports specified in individual system and equipment Sections.
- I. Examine HVAC equipment and verify that bearings are greased, belts are aligned and tight, filters are clean, and equipment with functioning controls is ready for operation.
- J. Examine heat-transfer coils for correct piping connections and for clean and straight fins.
- K. Examine operating safety interlocks and controls on HVAC equipment.
- L. Examine control dampers for proper installation for their intended function of isolating, throttling, diverting, or mixing air flows.

- M. Report deficiencies discovered before and during performance of TAB procedures. Observe and record system reactions to changes in conditions. Record default set points if different from indicated values.

### 3.02 PREPARATION

- A. Prepare a TAB plan that includes the following:
  - 1. Equipment and systems to be tested.
  - 2. Strategies and step-by-step procedures for balancing the systems.
  - 3. Instrumentation to be used.
  - 4. Sample forms with specific identification for all equipment.
- B. Perform system-readiness checks of HVAC systems and equipment to verify system readiness for TAB work. Include, at a minimum, the following:
  - 1. Airside:
    - a. Verify that leakage and pressure tests on air distribution systems have been satisfactorily completed.
    - b. Duct systems are complete with terminals installed.
    - c. Volume, smoke, and fire dampers are open and functional.
    - d. Clean filters are installed.
    - e. Fans are operating, free of vibration, and rotating in correct direction.
    - f. Variable-frequency controllers' startup is complete and safeties are verified.
    - g. Automatic temperature-control systems are operational.
    - h. Ceilings are installed.
    - i. Windows and doors are installed.
    - j. Suitable access to balancing devices and equipment is provided.

### 3.03 GENERAL PROCEDURES FOR TESTING AND BALANCING

- A. Perform testing and balancing procedures on each system in accordance with the procedures contained in AABC's "National Standards for Total System Balance" and in this Section.
- B. Cut insulation, ducts, and equipment casings for installation of test probes to the minimum extent necessary for TAB procedures.
  - 1. After testing and balancing, patch probe holes in ducts with same material and thickness as used to construct ducts.
  - 2. After testing and balancing, install test ports and duct access doors that comply with requirements in Section 23 33 00 "Air Duct Accessories."
  - 3. Where holes for probes are required in piping or hydronic equipment, install pressure and temperature test plugs to seal systems.
  - 4. Install and join new insulation that matches removed materials. Restore insulation, coverings, vapor barrier, and finish in accordance with Section 23 07 13 "Duct Insulation"
- C. Mark equipment and balancing devices, including damper-control positions, valve position indicators, fan-speed-control levers, and similar controls and devices, with paint or other suitable, permanent identification material to show final settings.
- D. Take and report testing and balancing measurements in inch-pound (IP) units.

### 3.04 TESTING, ADJUSTING, AND BALANCING OF HVAC EQUIPMENT

- A. Test, adjust, and balance HVAC equipment indicated on Drawings, including, but not limited to, the following:
  - 1. Motors.
  - 2. Fans and ventilators.
  - 3. Terminal units.
  - 4. Rooftop air-conditioning units.

### 3.05 GENERAL PROCEDURES FOR BALANCING AIR SYSTEMS

- A. Prepare test reports for both fans and outlets. Obtain manufacturer's outlet factors and recommended testing procedures. Crosscheck the summation of required outlet volumes with required fan volumes.
- B. Prepare schematic diagrams of systems' Record drawings duct layouts.
- C. Determine the best locations in main and branch ducts for accurate duct-airflow measurements.
- D. Check airflow patterns from the outdoor-air louvers and dampers and the return- and exhaust-air dampers through the supply-fan discharge and mixing dampers.
- E. Locate start-stop and disconnect switches, electrical interlocks, and motor starters.
- F. Verify that motor starters are equipped with properly sized thermal protection.
- G. Check dampers for proper position to achieve desired airflow path.
- H. Check for airflow blockages.
- I. Check condensate drains for proper connections and functioning.
- J. Check for proper sealing of air-handling-unit components.

### 3.06 PROCEDURES FOR CONSTANT-VOLUME AIR SYSTEMS

- A. Adjust fans to deliver total indicated airflows within the maximum allowable fan speed listed by fan manufacturer.
  - 1. Measure total airflow.
    - a. Set outside-air, return-air, and relief-air dampers for proper position that simulates minimum outdoor-air conditions.
    - b. Where duct conditions allow, measure airflow by main Pitot-tube traverse. If necessary, perform multiple Pitot-tube traverses close to the fan and prior to any outlets, to obtain total airflow.
    - c. Where duct conditions are unsuitable for Pitot-tube traverse measurements, a coil traverse may be acceptable.
  - 2. Measure fan static pressures as follows:
    - a. Measure static pressure directly at the fan outlet or through the flexible connection.
    - b. Measure static pressure directly at the fan inlet or through the flexible connection.
    - c. Measure static pressure across each component that makes up the air-handling system.

- d. Report artificial loading of filters at the time static pressures are measured.
  3. Review Contractor-prepared shop drawings and Record drawings to determine variations in design static pressures versus actual static pressures. Calculate actual system-effect factors. Recommend adjustments to accommodate actual conditions.
  4. Obtain approval from Architect for adjustment of fan speed higher or lower than indicated speed. Comply with requirements in HVAC Sections for air-handling units for adjustment of fans, belts, and pulley sizes to achieve indicated air-handling-unit performance.
  5. Do not make fan-speed adjustments that result in motor overload. Consult equipment manufacturers about fan-speed safety factors. Modulate dampers and measure fan-motor amperage to ensure that no overload occurs. Measure amperage in full-cooling, full-heating, economizer, and any other operating mode to determine the maximum required brake horsepower.
- B. Adjust volume dampers for main duct, submain ducts, and major branch ducts to indicated airflows.
1. Measure airflow of submain and branch ducts.
  2. Adjust submain and branch duct volume dampers for specified airflow.
  3. Re-measure each submain and branch duct after all have been adjusted.
- C. Adjust air inlets and outlets for each space to indicated airflows.
1. Set airflow patterns of adjustable outlets for proper distribution without drafts.
  2. Measure inlets and outlets airflow.
  3. Adjust each inlet and outlet for specified airflow.
  4. Re-measure each inlet and outlet after they have been adjusted.
- D. Verify final system conditions.
1. Re-measure and confirm that minimum outdoor, return, and relief airflows are within design. Readjust to design if necessary.
  2. Re-measure and confirm that total airflow is within design.
  3. Re-measure all final fan operating data, speed, volts, amps, and static profile.
  4. Mark all final settings.
  5. Test system in economizer mode. Verify proper operation and adjust if necessary.
  6. Measure and record all operating data.
  7. Record final fan-performance data.

### 3.07 PROCEDURES FOR VARIABLE-AIR-VOLUME SYSTEMS

- A. Adjust the variable-air-volume systems as follows:
1. Verify that the system static pressure sensor is located two-thirds of the distance down the duct from the fan discharge.
  2. Verify that the system is under static pressure control.
  3. Select the terminal unit that is most critical to the supply-fan airflow. Measure inlet static pressure and adjust system static pressure control set point so the entering static pressure for the critical terminal unit is not less than the sum of the terminal-unit manufacturer's recommended minimum inlet static pressure plus the static pressure needed to overcome terminal-unit discharge system losses.
  4. Calibrate and balance each terminal unit for maximum and minimum design airflow as follows:

- a. Adjust controls so that terminal is calling for maximum airflow. Some controllers require starting with minimum airflow. Verify calibration procedure for specific project.
  - b. Measure airflow and adjust calibration factor as required for design maximum airflow. Record calibration factor.
  - c. When maximum airflow is correct, balance the air outlets downstream from terminal units.
  - d. Adjust controls so that terminal is calling for minimum airflow.
  - e. Measure airflow and adjust calibration factor as required for design minimum airflow. Record calibration factor. If no minimum calibration is available, note any deviation from design airflow.
  - f. On constant volume terminals, in critical areas where room pressure is to be maintained, verify that the airflow remains constant over the full range of full cooling to full heating. Note any deviation from design airflow or room pressure.
5. After terminals have been calibrated and balanced, test and adjust system for total airflow. Adjust fans to deliver total design airflows within the maximum allowable fan speed listed by fan manufacturer.
    - a. Set outside-air, return-air, and relief-air dampers for proper position that simulates minimum outdoor-air conditions.
    - b. Set terminals for maximum airflow. If system design includes diversity, adjust terminals for maximum and minimum airflow, so that connected total matches fan selection and simulates actual load in the building.
    - c. Where duct conditions allow, measure airflow by main Pitot-tube traverse. If necessary, perform multiple Pitot-tube traverses close to the fan and prior to any outlets, to obtain total airflow.
    - d. Where duct conditions are unsuitable for Pitot-tube traverse measurements, a coil traverse may be acceptable.
  6. Measure fan static pressures as follows:
    - a. Measure static pressure directly at the fan outlet or through the flexible connection.
    - b. Measure static pressure directly at the fan inlet or through the flexible connection.
    - c. Measure static pressure across each component that makes up the air-handling system.
    - d. Report any artificial loading of filters at the time static pressures are measured.
  7. Set final return and outside airflow to the fan while operating at maximum return airflow and minimum outdoor airflow.
    - a. Balance the return-air ducts and inlets.
    - b. Verify that terminal units are meeting design airflow under system maximum flow.
  8. Re-measure the inlet static pressure at the most critical terminal unit, and adjust the system static pressure set point to the most energy-efficient set point to maintain the optimum system static pressure. Record set point and give to controls Contractor.
  9. Verify final system conditions as follows:
    - a. Re-measure and confirm that minimum outdoor, return, and relief airflows are within design. Readjust to match design if necessary.
    - b. Re-measure and confirm that total airflow is within design.
    - c. Re-measure final fan operating data, speed, volts, amps, and static profile.
    - d. Mark final settings.
    - e. Test system in economizer mode. Verify proper operation and adjust if necessary. Measure and record all operating data.
    - f. Verify tracking between supply and return fans.



### 3.08 PROCEDURES FOR MOTORS

- A. Motors 1/2 HP and Larger: Test at final balanced conditions and record the following data:
  - 1. Manufacturer's name, model number, and serial number.
  - 2. Motor horsepower rating.
  - 3. Motor rpm.
  - 4. Phase and hertz.
  - 5. Nameplate and measured voltage, each phase.
  - 6. Nameplate and measured amperage, each phase.
  - 7. Starter size and thermal-protection-element rating.
  - 8. Service factor and frame size.
  
- B. Motors Driven by Variable-Frequency Controllers: Test manual bypass of controller to prove proper operation.

### 3.09 SOUND TESTS

- A. After systems are balanced and Substantial Completion, measure and record sound levels on the roof near the new RTU- 5, new exhaust fans, and each of the new VAV terminal units.
  
- B. Instrumentation:
  - 1. The sound-testing meter shall be a portable, general-purpose testing meter consisting of a microphone, processing unit, and readout.
  - 2. The sound-testing meter shall be capable of showing fluctuations at minimum and maximum levels, and measuring the equivalent continuous sound pressure level ( $L_{eq}$ ).
  - 3. The sound-testing meter must be capable of using one-third octave band filters to measure mid-frequencies from 31.5 Hz to 8000 Hz.
  - 4. The accuracy of the sound-testing meter shall be plus or minus one decibel.
  
- C. Test Procedures:
  - 1. Perform test at quietest background noise period. Note cause of unpreventable sound that affects test outcome.
  - 2. Equipment should be operating at design values.
  - 3. Calibrate the sound-testing meter prior to taking measurements.
  - 4. Use a microphone suitable for the type of noise levels measured that is compatible with meter. Provide a windshield for outside or in-duct measurements.
  - 5. Record a set of background measurements in dBA and sound pressure levels in the eight unweighted octave bands 63 Hz to 8000 Hz (NC) with the equipment off.
  - 6. Take sound readings in dBA and sound pressure levels in the eight unweighted octave bands 63 Hz to 8000 Hz (NC) with the equipment operating.
  - 7. Take readings no closer than 36 inches from a wall or from the operating equipment and approximately 60 inches from the floor, with the meter held or mounted on a tripod.
  - 8. For outdoor measurements, move sound-testing meter slowly and scan area that has the most exposure to noise source being tested. Use A-weighted scale for this type of reading.
  
- D. Reporting:
  - 1. Report shall record the following:
    - a. Location.
    - b. System tested.
    - c. dBA reading.

- d. Sound pressure level in each octave band with equipment on and off.
2. Plot sound pressure levels on Noise Criteria (NC) worksheet with equipment on and off.

### 3.10 DUCT LEAKAGE TESTS

- A. Witness the duct leakage testing performed by Installer.
- B. Verify that proper test methods are used and that leakage rates are within specified limits.
- C. Report deficiencies observed.

### 3.11 HVAC CONTROLS VERIFICATION

- A. In conjunction with system balancing, perform the following:
  1. Verify HVAC control system is operating within the design limitations.
  2. Confirm that the sequences of operation are in compliance with Contract Documents.
  3. Verify that controllers are calibrated and function as intended.
  4. Verify that controller set points are as indicated.
  5. Verify the operation of lockout or interlock systems.
  6. Verify the operation of damper actuators.
  7. Verify that controlled devices are properly installed and connected to correct controller.
  8. Verify that controlled devices travel freely and are in position indicated by controller: open, closed, or modulating.
  9. Verify location and installation of sensors to ensure that they sense only intended temperature, humidity, or pressure.
- B. Reporting: Include a summary of verifications performed, remaining deficiencies, and variations from indicated conditions.

### 3.12 TOLERANCES

- A. Set HVAC system's airflow rates and water flow rates within the following tolerances:
  1. Supply, Return, and Exhaust Fans and Equipment with Fans: Plus or minus 10 percent. If design value is less than 100 cfm, within 10 cfm.
  2. Air Outlets and Inlets: Plus or minus 10 percent. If design value is less than 100 cfm, within 10 cfm.
- B. Maintaining pressure relationships as designed shall have priority over the tolerances specified above.

### 3.13 PROGRESS REPORTING

- A. Initial Construction-Phase Report: Based on examination of the Contract Documents as specified in "Examination" Article, prepare a report on the adequacy of design for system-balancing devices. Recommend changes and additions to system-balancing devices, to facilitate proper performance measuring and balancing. Recommend changes and additions to HVAC systems and general construction to allow access for performance-measuring and -balancing devices.

### 3.14 FINAL REPORT

- A. General: Prepare a certified written report; tabulate and divide the report into separate sections for tested systems and balanced systems.
  - 1. Include a certification sheet at the front of the report's binder, signed and sealed by the certified testing and balancing engineer.
  - 2. Include a list of instruments used for procedures, along with proof of calibration.
  - 3. Certify validity and accuracy of field data.
  
- B. Final Report Contents: In addition to certified field-report data, include the following:
  - 1. Fan curves.
  - 2. Manufacturers' test data.
  - 3. Field test reports prepared by system and equipment installers.
  - 4. Other information relative to equipment performance; do not include Shop Drawings and Product Data.
  
- C. General Report Data: In addition to form titles and entries, include the following data:
  - 1. Title page.
  - 2. Name and address of the TAB specialist.
  - 3. Project name.
  - 4. Project location.
  - 5. Architect's name and address.
  - 6. Engineer's name and address.
  - 7. Contractor's name and address.
  - 8. Report date.
  - 9. Signature of TAB supervisor who certifies the report.
  - 10. Table of Contents with the total number of pages defined for each section of the report. Number each page in the report.
  - 11. Summary of contents, including the following:
    - a. Indicated versus final performance.
    - b. Notable characteristics of systems.
    - c. Description of system operation sequence if it varies from the Contract Documents.
  - 12. Nomenclature sheets for each item of equipment.
  - 13. Data for terminal units, including manufacturer's name, type, size, and fittings.
  - 14. Notes to explain why certain final data in the body of reports vary from indicated values.
  - 15. Test conditions for fans performance forms, including the following:
    - a. Settings for outdoor-, return-, and exhaust-air dampers.
    - b. Conditions of filters.
    - c. Cooling coil, wet- and dry-bulb conditions.
    - d. Heating coil, dry-bulb conditions.
    - e. Fan drive settings, including settings and percentage of maximum pitch diameter.
    - f. Variable-frequency controller settings for variable-air-volume systems.
    - g. Settings for pressure controller(s).
    - h. Other system operating conditions that affect performance.
  
- D. System Diagrams: Include schematic layouts of air and hydronic distribution systems. Present each system with single-line diagram and include the following:
  - 1. Quantities of outdoor, supply, return, and exhaust airflows.
  - 2. Duct, outlet, and inlet sizes.
  - 3. Terminal units.

4. Balancing stations.
  5. Position of balancing devices.
- E. Air-Handling-Unit Test Reports: For air-handling units, include the following:
1. Unit Data:
    - a. Unit identification.
    - b. Location.
    - c. Make and type.
    - d. Model number and unit size.
    - e. Manufacturer's serial number.
    - f. Unit arrangement and class.
    - g. Discharge arrangement.
    - h. Sheave make, size in inches, and bore.
    - i. Center-to-center dimensions of sheave and amount of adjustments in inches.
    - j. Number, make, and size of belts.
    - k. Number, type, and size of filters.
  2. Motor Data:
    - a. Motor make, and frame type and size.
    - b. Horsepower and speed.
    - c. Volts, phase, and hertz.
    - d. Full-load amperage and service factor.
    - e. Sheave make, size in inches, and bore.
    - f. Center-to-center dimensions of sheave and amount of adjustments in inches.
  3. Test Data (Indicated and Actual Values):
    - a. Total airflow rate in cfm.
    - b. Total system static pressure in inches wg.
    - c. Fan speed.
    - d. Inlet and discharge static pressure in inches wg.
    - e. For each filter bank, filter static-pressure differential in inches wg.
    - f. Preheat-coil static-pressure differential in inches wg.
    - g. Cooling-coil static-pressure differential in inches wg.
    - h. Heating-coil static-pressure differential in inches wg.
    - i. List for each internal component with pressure-drop, static-pressure differential in inches wg.
    - j. Outdoor airflow in cfm.
    - k. Return airflow in cfm.
    - l. Outdoor-air damper position.
    - m. Return-air damper position.
- F. Apparatus-Coil Test Reports:
1. Coil Data:
    - a. System identification.
    - b. Location.
    - c. Coil type.
    - d. Number of rows.
    - e. Fin spacing in fins per inch o.c.
    - f. Make and model number.
    - g. Face area in sq. ft..
    - h. Tube size in NPS.
    - i. Tube and fin materials.
    - j. Circuiting arrangement.

2. Test Data (Indicated and Actual Values):
  - a. Airflow rate in cfm.
  - b. Average face velocity in fpm.
  - c. Air pressure drop in inches wg.
  - d. Outdoor-air, wet- and dry-bulb temperatures in deg F.
  - e. Return-air, wet- and dry-bulb temperatures in deg F.
  - f. Entering-air, wet- and dry-bulb temperatures in deg F.
  - g. Leaving-air, wet- and dry-bulb temperatures in deg F.
  - h. Refrigerant expansion valve and refrigerant types.
  - i. Refrigerant suction pressure in psig.
  - j. Refrigerant suction temperature in deg F.
  - k. Inlet steam pressure in psig.
  
- G. Gas- and Oil-Fired Heat Apparatus Test Reports: In addition to manufacturer's factory startup equipment reports, include the following:
  1. Unit Data:
    - a. System identification.
    - b. Location.
    - c. Make and type.
    - d. Model number and unit size.
    - e. Manufacturer's serial number.
    - f. Fuel type in input data.
    - g. Output capacity in Btu/h.
    - h. Ignition type.
    - i. Burner-control types.
    - j. Motor horsepower and speed.
    - k. Motor volts, phase, and hertz.
    - l. Motor full-load amperage and service factor.
    - m. Sheave make, size in inches, and bore.
    - n. Center-to-center dimensions of sheave and amount of adjustments in inches.
  2. Test Data (Indicated and Actual Values):
    - a. Total airflow rate in cfm.
    - b. Entering-air temperature in deg F.
    - c. Leaving-air temperature in deg F.
    - d. Air temperature differential in deg F.
    - e. Entering-air static pressure in inches wg.
    - f. Leaving-air static pressure in inches wg.
    - g. Air static-pressure differential in inches wg.
    - h. Low-fire fuel input in Btu/h.
    - i. High-fire fuel input in Btu/h.
    - j. Manifold pressure in psig.
    - k. High-temperature-limit setting in deg F.
    - l. Operating set point in Btu/h.
    - m. Motor voltage at each connection.
    - n. Motor amperage for each phase.
    - o. Heating value of fuel in Btu/h.
  
- H. Fan Test Reports: For supply, return, and exhaust fans, include the following:
  1. Fan Data:
    - a. System identification.
    - b. Location.

- c. Make and type.
  - d. Model number and size.
  - e. Manufacturer's serial number.
  - f. Arrangement and class.
  - g. Sheave make, size in inches, and bore.
  - h. Center-to-center dimensions of sheave and amount of adjustments in inches.
2. Motor Data:
- a. Motor make, and frame type and size.
  - b. Horsepower and speed.
  - c. Volts, phase, and hertz.
  - d. Full-load amperage and service factor.
  - e. Sheave make, size in inches, and bore.
  - f. Center-to-center dimensions of sheave and amount of adjustments in inches.
  - g. Number, make, and size of belts.
3. Test Data (Indicated and Actual Values):
- a. Total airflow rate in cfm.
  - b. Total system static pressure in inches wg.
  - c. Fan speed.
  - d. Discharge static pressure in inches wg.
  - e. Suction static pressure in inches wg.
- I. Round, Flat-Oval, and Rectangular Duct Traverse Reports: Include a diagram with a grid representing the duct cross-section and record the following:
1. Report Data:
- a. System fan and air-handling-unit number.
  - b. Location and zone.
  - c. Traverse air temperature in deg F.
  - d. Duct static pressure in inches wg.
  - e. Duct size in inches.
  - f. Duct area in sq. ft..
  - g. Indicated airflow rate in cfm.
  - h. Indicated velocity in fpm.
  - i. Actual airflow rate in cfm.
  - j. Actual average velocity in fpm.
  - k. Barometric pressure in psig.
- J. Air-Terminal-Device Reports:
1. Unit Data:
- a. System and air-handling unit identification.
  - b. Location and zone.
  - c. Apparatus used for test.
  - d. Area served.
  - e. Make.
  - f. Number from system diagram.
  - g. Type and model number.
  - h. Size.
  - i. Effective area in sq. ft..
2. Test Data (Indicated and Actual Values):
- a. Airflow rate in cfm.
  - b. Air velocity in fpm.
  - c. Preliminary airflow rate as needed in cfm.

- d. Preliminary velocity as needed in fpm.
  - e. Final airflow rate in cfm.
  - f. Final velocity in fpm.
  - g. Space temperature in deg F.
- K. Instrument Calibration Reports:
- 1. Report Data:
    - a. Instrument type and make.
    - b. Serial number.
    - c. Application.
    - d. Dates of use.
    - e. Dates of calibration.

### 3.15 VERIFICATION OF TAB REPORT

- A. The TAB specialist's test and balance engineer shall conduct the inspection in the presence of Construction Manager.
- B. Construction Manager shall randomly select measurements, documented in the final report, to be rechecked. Rechecking shall be limited to the lesser of either 10 percent of the total measurements recorded or the extent of measurements that can be accomplished in a normal 8-hour business day.
- C. If rechecks yield measurements that differ from the measurements documented in the final report by more than the tolerances allowed, the measurements shall be noted as "FAILED."
- D. If the number of "FAILED" measurements is greater than 10 percent of the total measurements checked during the final inspection, the TAB shall be considered incomplete and shall be rejected.
- E. If recheck measurements find the number of failed measurements noncompliant with requirements indicated, proceed as follows:
  - 1. TAB specialists shall recheck all measurements and make adjustments. Revise the final report and balancing device settings to include all changes; resubmit the final report and request a second final inspection. All changes shall be tracked to show changes made to previous report.
  - 2. If the second final inspection also fails, Owner may pursue others Contract options to complete TAB work.
- F. Prepare test and inspection reports.

### 3.16 ADDITIONAL TESTS

- A. Within 90 days of completing TAB, perform additional TAB to verify that balanced conditions are being maintained throughout and to correct unusual conditions.
- B. Seasonal Periods: If initial TAB procedures were not performed during near-peak summer and winter conditions, perform additional TAB during near-peak summer and winter conditions.

END OF SECTION

## SECTION 23 07 13 - DUCT INSULATION

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section includes insulating the following duct services:
  1. Indoor, concealed supply and outdoor air.
  2. Indoor, concealed exhaust between isolation damper and penetration of building exterior.
  3. Outdoor, exposed supply and return.

#### 1.03 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated. Include thermal conductivity, water-vapor permeance thickness, and jackets (both factory- and field-applied if any).
- B. Shop Drawings: Include plans, elevations, sections, details, and attachments to other work.
  1. Detail application of protective shields, saddles, and inserts at hangers for each type of insulation and hanger.
  2. Detail insulation application at elbows, fittings, dampers, specialties and flanges for each type of insulation.
  3. Detail application of field-applied jackets.

#### 1.04 QUALITY ASSURANCE

- A. Installer Qualifications: Skilled mechanics who have successfully completed an apprenticeship program or another craft training program certified by the Department of Labor, Bureau of Apprenticeship and Training.
- B. Surface-Burning Characteristics: For insulation and related materials, as determined by testing identical products according to ASTM E84, by a testing agency acceptable to authorities having jurisdiction. Factory label insulation and jacket materials and adhesive, mastic, tapes, and cement material containers, with appropriate markings of applicable testing agency.
  1. Insulation Installed Indoors: Flame-spread index of 25 or less, and smoke-developed index of 50 or less.
  2. Insulation Installed Outdoors: Flame-spread index of 75 or less, and smoke-developed index of 150 or less.

#### 1.05 DELIVERY, STORAGE, AND HANDLING

- A. Packaging: Insulation material containers shall be marked by manufacturer with appropriate ASTM standard designation, type and grade, and maximum use temperature.



## 1.06 COORDINATION

- A. Coordinate sizes and locations of supports, hangers, and insulation shields specified in Section 230529 "Hangers and Supports for HVAC Piping and Equipment."
- B. Coordinate clearance requirements with duct Installer for duct insulation application. Before preparing ductwork Shop Drawings, establish and maintain clearance requirements for installation of insulation and field-applied jackets and finishes and for space required for maintenance.

## PART 2 - PRODUCTS

### 2.01 INSULATION MATERIALS

- A. Comply with requirements in "Duct Insulation Schedule, General," "Indoor Duct and Plenum Insulation Schedule," and "Aboveground, Outdoor Duct and Plenum Insulation Schedule" articles for where insulating materials shall be applied.
- B. Products shall not contain asbestos, lead, mercury, or mercury compounds.
- C. Products that come in contact with stainless steel shall have a leachable chloride content of less than 50 ppm when tested according to ASTM C871.
- D. Insulation materials for use on austenitic stainless steel shall be qualified as acceptable according to ASTM C795.
- E. Foam insulation materials shall not use CFC or HCFC blowing agents in the manufacturing process.
- F. Flexible Elastomeric Insulation: Closed-cell, sponge- or expanded-rubber materials. Comply with ASTM C534, Type II for sheet materials.
- G. Mineral-Fiber Blanket Insulation: Mineral or glass fibers bonded with a thermosetting resin. Comply with ASTM C553, Type II and ASTM C1290, Type III with factory-applied FSK jacket. Factory-applied jacket requirements are specified in "Factory-Applied Jackets" Article.
- H. Mineral-Fiber Board Insulation: Mineral or glass fibers bonded with a thermosetting resin. Comply with ASTM C612, Type IA or Type IB. For duct and plenum applications, provide insulation with factory-applied FSK jacket. Factory-applied jacket requirements are specified in "Factory-Applied Jackets" Article.

### 2.02 ADHESIVES

- A. Materials shall be compatible with insulation materials, jackets, and substrates and for bonding insulation to itself and to surfaces to be insulated unless otherwise indicated.
- B. Flexible Elastomeric and Polyolefin Adhesive: Comply with MIL-A-24179A, Type II, Class I.
- C. Mineral-Fiber Adhesive: Comply with MIL-A-3316C, Class 2, Grade A.

- D. ASJ Adhesive, and FSK Jacket Adhesive: Comply with MIL-A-3316C, Class 2, Grade A for bonding insulation jacket lap seams and joints.

### 2.03 MASTICS AND COATINGS

- A. Materials shall be compatible with insulation materials, jackets, and substrates.
- B. Vapor-Retarder Mastic: Water based; suitable for indoor use on below ambient services.
  - 1. Water-Vapor Permeance: Comply with ASTM C755, Section 7.2.2, Table 2, for insulation type and service conditions.
  - 2. Service Temperature Range: Minus 20 to plus 180 deg F.
  - 3. Comply with MIL-PRF-19565C, Type II, for permeance requirements.
  - 4. Color: White.

### 2.04 SEALANTS

- A. FSK and Metal Jacket Flashing Sealants:
  - 1. Materials shall be compatible with insulation materials, jackets, and substrates.
  - 2. Fire- and water-resistant, flexible, elastomeric sealant.
  - 3. Service Temperature Range: Minus 40 to plus 250 deg F.
  - 4. Color: Aluminum.

### 2.05 FACTORY-APPLIED JACKETS

- A. Insulation system schedules indicate factory-applied jackets on various applications. When factory-applied jackets are indicated, comply with the following:
  - 1. FSK Jacket: Aluminum-foil, fiberglass-reinforced scrim with kraft-paper backing; complying with ASTM C1136, Type II.

### 2.06 FIELD-APPLIED JACKETS

- A. Metal Jacket:
  - 1. Aluminum Jacket: Comply with ASTM B209, Alloy 3003, 3005, 3105, or 5005, Temper H-14.
    - a. Sheet and roll stock ready for shop or field sizing.
    - b. Finish and thickness are indicated in field-applied jacket schedules.
    - c. Moisture Barrier for Outdoor Applications: 3-mil- thick, heat-bonded polyethylene and kraft paper.

### 2.07 TAPES

- A. FSK Tape: Foil-face, vapor-retarder tape matching factory-applied jacket with acrylic adhesive; complying with ASTM C1136.
  - 1. Width: 3 inches.
  - 2. Thickness: 6.5 mils.
  - 3. Adhesion: 90 ounces force/inch in width.
  - 4. Elongation: 2 percent.
  - 5. Tensile Strength: 40 lbf/inch in width.
  - 6. FSK Tape Disks and Squares: Precut disks or squares of FSK tape.

## 2.08 SECUREMENTS

- A. Bands:
  - 1. Aluminum: ASTM B209, Alloy 3003, 3005, 3105, or 5005; Temper H-14, 0.020 inch thick, 1/2 inch wide with wing seal.
  - 2. Springs: Twin spring set constructed of stainless steel with ends flat and slotted to accept metal bands. Spring size determined by manufacturer for application.
- B. Insulation Pins and Hangers:
  - 1. Capacitor-Discharge-Weld Pins: Copper- or zinc-coated steel pin, fully annealed for capacitor-discharge welding, 0.106-inch- diameter shank, length to suit depth of insulation indicated.
  - 2. Nonmetal Insulation-Retaining Washers: Self-locking washers formed from 0.016-inch-thick nylon sheet, with beveled edge sized as required to hold insulation securely in place but not less than 1-1/2 inches in diameter.
- C. Staples: Outward-clinching insulation staples, nominal 3/4-inch- wide, stainless steel or Monel.
- D. Wire: 0.062-inch soft-annealed, galvanized steel.

## 2.09 CORNER ANGLES

- A. Aluminum Corner Angles: 0.040 inch thick, minimum 1 by 1 inch, aluminum according to ASTM B209, Alloy 3003, 3005, 3105, or 5005; Temper H-14.

## PART 3 - EXECUTION

### 3.01 EXAMINATION

- A. Examine substrates and conditions for compliance with requirements for installation tolerances and other conditions affecting performance of insulation application.
  - 1. Verify that systems to be insulated have been tested and are free of defects.
  - 2. Verify that surfaces to be insulated are clean and dry.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

### 3.02 PREPARATION

- A. Surface Preparation: Clean and dry surfaces to receive insulation. Remove materials that will adversely affect insulation application.

### 3.03 GENERAL INSTALLATION REQUIREMENTS

- A. Install insulation materials, accessories, and finishes with smooth, straight, and even surfaces; free of voids throughout the length of ducts and fittings.
- B. Install insulation materials, vapor barriers or retarders, jackets, and thicknesses required for each item of duct system as specified in insulation system schedules.

- C. Install accessories compatible with insulation materials and suitable for the service. Install accessories that do not corrode, soften, or otherwise attack insulation or jacket in either wet or dry state.
- D. Install insulation with longitudinal seams at top and bottom of horizontal runs.
- E. Install multiple layers of insulation with longitudinal and end seams staggered.
- F. Keep insulation materials dry during application and finishing.
- G. Install insulation with tight longitudinal seams and end joints. Bond seams and joints with adhesive recommended by insulation material manufacturer.
- H. Install insulation with least number of joints practical.
- I. Where vapor barrier is indicated, seal joints, seams, and penetrations in insulation at hangers, supports, anchors, and other projections with vapor-barrier mastic.
  - 1. Install insulation continuously through hangers and around anchor attachments.
  - 2. For insulation application where vapor barriers are indicated, extend insulation on anchor legs from point of attachment to supported item to point of attachment to structure. Taper and seal ends at attachment to structure with vapor-barrier mastic.
  - 3. Install insert materials and install insulation to tightly join the insert. Seal insulation to insulation inserts with adhesive or sealing compound recommended by insulation material manufacturer.
- J. Apply adhesives, mastics, and sealants at manufacturer's recommended coverage rate and wet and dry film thicknesses.
- K. Install insulation with factory-applied jackets as follows:
  - 1. Draw jacket tight and smooth.
  - 2. Cover circumferential joints with 3-inch- wide strips, of same material as insulation jacket. Secure strips with adhesive and outward clinching staples along both edges of strip, spaced 4 inches o.c.
  - 3. Overlap jacket longitudinal seams at least 1-1/2 inches. Clean and dry surface to receive self-sealing lap. Staple laps with outward clinching staples along edge at 4 inches o.c.
    - a. For below ambient services, apply vapor-barrier mastic over staples.
  - 4. Cover joints and seams with tape, according to insulation material manufacturer's written instructions, to maintain vapor seal.
  - 5. Where vapor barriers are indicated, apply vapor-barrier mastic on seams and joints and at ends adjacent to duct flanges and fittings.
- L. Cut insulation in a manner to avoid compressing insulation more than 75 percent of its nominal thickness.
- M. Finish installation with systems at operating conditions. Repair joint separations and cracking due to thermal movement.

- N. Repair damaged insulation facings by applying same facing material over damaged areas. Extend patches at least 4 inches beyond damaged areas. Adhere, staple, and seal patches similar to butt joints.

### 3.04 PENETRATIONS

- A. Insulation Installation at Roof Penetrations: Install insulation continuously through roof penetrations.
  - 1. Seal penetrations with flashing sealant.
  - 2. For applications requiring only indoor insulation, terminate insulation above roof surface and seal with joint sealant. For applications requiring indoor and outdoor insulation, install insulation for outdoor applications tightly joined to indoor insulation ends. Seal joint with joint sealant.
  - 3. Extend jacket of outdoor insulation outside roof flashing at least 2 inches below top of roof flashing.
  - 4. Seal jacket to roof flashing with flashing sealant.
- B. Insulation Installation at Aboveground Exterior Wall Penetrations: Install insulation continuously through wall penetrations.
  - 1. Seal penetrations with flashing sealant.
  - 2. For applications requiring only indoor insulation, terminate insulation inside wall surface and seal with joint sealant. For applications requiring indoor and outdoor insulation, install insulation for outdoor applications tightly joined to indoor insulation ends. Seal joint with joint sealant.
  - 3. Extend jacket of outdoor insulation outside wall flashing and overlap wall flashing at least 2 inches.
  - 4. Seal jacket to wall flashing with flashing sealant.
- C. Insulation Installation at Interior Wall and Partition Penetrations (That Are Not Fire Rated): Install insulation continuously through walls and partitions.
- D. Insulation Installation at Fire-Rated Wall and Partition Penetrations: Terminate insulation at fire damper sleeves for fire-rated wall and partition penetrations. Externally insulate damper sleeves to match adjacent insulation and overlap duct insulation at least 2 inches.
  - 1. Comply with requirements in Section 078413 "Penetration Firestopping."

### 3.05 INSTALLATION OF FLEXIBLE ELASTOMERIC INSULATION

- A. Seal longitudinal seams and end joints with manufacturer's recommended adhesive to eliminate openings in insulation that allow passage of air to surface being insulated.

### 3.06 INSTALLATION OF MINERAL-FIBER INSULATION

- A. Blanket Insulation Installation on Ducts and Plenums: Secure with adhesive and insulation pins.
  - 1. Apply adhesive to entire circumference of ducts and to all surfaces of fittings and transitions.
  - 2. Install either capacitor-discharge-weld pins and speed washers or cupped-head, capacitor-discharge-weld pins on sides and bottom of horizontal ducts and sides of vertical ducts as follows:

- a. On duct sides with dimensions 18 inches and smaller, place pins along longitudinal centerline of duct. Space 3 inches maximum from insulation end joints, and 16 inches o.c.
  - b. On duct sides with dimensions larger than 18 inches, place pins 16 inches o.c. each way, and 3 inches maximum from insulation joints. Install additional pins to hold insulation tightly against surface at cross bracing.
  - c. Pins may be omitted from top surface of horizontal, rectangular ducts and plenums.
  - d. Do not over compress insulation during installation.
  - e. Impale insulation over pins and attach speed washers.
  - f. Cut excess portion of pins extending beyond speed washers or bend parallel with insulation surface. Cover exposed pins and washers with tape matching insulation facing.
3. For ducts and plenums with surface temperatures below ambient, install a continuous unbroken vapor barrier. Create a facing lap for longitudinal seams and end joints with insulation by removing 2 inches from one edge and one end of insulation segment. Secure laps to adjacent insulation section with 1/2-inch outward-clinching staples, 1 inch o.c. Install vapor barrier consisting of factory- or field-applied jacket, adhesive, vapor-barrier mastic, and sealant at joints, seams, and protrusions.
    - a. Repair punctures, tears, and penetrations with tape or mastic to maintain vapor-barrier seal.
    - b. Install vapor stops for ductwork and plenums operating below 50 deg F at 18-foot intervals. Vapor stops shall consist of vapor-barrier mastic applied in a Z-shaped pattern over insulation face, along butt end of insulation, and over the surface. Cover insulation face and surface to be insulated a width equal to two times the insulation thickness, but not less than 3 inches.
  4. Overlap unfaced blankets a minimum of 2 inches on longitudinal seams and end joints. At end joints, secure with steel bands spaced a maximum of 18 inches o.c.
  5. Install insulation on rectangular duct elbows and transitions with a full insulation section for each surface. Install insulation on round and flat-oval duct elbows with individually mitered gores cut to fit the elbow.
  6. Insulate duct stiffeners, hangers, and flanges that protrude beyond insulation surface with 6-inch- wide strips of same material used to insulate duct. Secure on alternating sides of stiffener, hanger, and flange with pins spaced 6 inches o.c.

B. Board Insulation Installation on Ducts and Plenums: Secure with adhesive and insulation pins.

1. Apply adhesive to entire circumference of ducts and to all surfaces of fittings and transitions.
2. Install either capacitor-discharge-weld pins and speed washers or cupped-head, capacitor-discharge-weld pins on sides and bottom of horizontal ducts and sides of vertical ducts as follows:
  - a. On duct sides with dimensions 18 inches and smaller, place pins along longitudinal centerline of duct. Space 3 inches maximum from insulation end joints, and 16 inches o.c.
  - b. On duct sides with dimensions larger than 18 inches, space pins 16 inches o.c. each way, and 3 inches maximum from insulation joints. Install additional pins to hold insulation tightly against surface at cross bracing.
  - c. Pins may be omitted from top surface of horizontal, rectangular ducts and plenums.
  - d. Do not over compress insulation during installation.
  - e. Cut excess portion of pins extending beyond speed washers or bend parallel with insulation surface. Cover exposed pins and washers with tape matching insulation facing.

3. For ducts and plenums with surface temperatures below ambient, install a continuous unbroken vapor barrier. Create a facing lap for longitudinal seams and end joints with insulation by removing 2 inches from one edge and one end of insulation segment. Secure laps to adjacent insulation section with 1/2-inch outward-clinching staples, 1 inch o.c. Install vapor barrier consisting of factory- or field-applied jacket, adhesive, vapor-barrier mastic, and sealant at joints, seams, and protrusions.
  - a. Repair punctures, tears, and penetrations with tape or mastic to maintain vapor-barrier seal.
  - b. Install vapor stops for ductwork and plenums operating below 50 deg F at 18-foot intervals. Vapor stops shall consist of vapor-barrier mastic applied in a Z-shaped pattern over insulation face, along butt end of insulation, and over the surface. Cover insulation face and surface to be insulated a width equal to two times the insulation thickness, but not less than 3 inches.
4. Install insulation on rectangular duct elbows and transitions with a full insulation section for each surface. Groove and score insulation to fit as closely as possible to outside and inside radius of elbows. Install insulation on round and flat-oval duct elbows with individually mitered gores cut to fit the elbow.
5. Insulate duct stiffeners, hangers, and flanges that protrude beyond insulation surface with 6-inch- wide strips of same material used to insulate duct. Secure on alternating sides of stiffener, hanger, and flange with pins spaced 6 inches o.c.

### 3.07 FIELD-APPLIED JACKET INSTALLATION

- A. Where metal jackets are indicated, install with 2-inch overlap at longitudinal seams and end joints. Overlap longitudinal seams arranged to shed water. Seal end joints with weatherproof sealant recommended by insulation manufacturer. Secure jacket with stainless-steel bands 12 inches o.c. and at end joints.

### 3.08 FIRE-RATED INSULATION SYSTEM INSTALLATION

- A. Where fire-rated insulation system is indicated, secure system to ducts and duct hangers and supports to maintain a continuous fire rating.
- B. Insulate duct access panels and doors to achieve same fire rating as duct.
- C. Install firestopping at penetrations through fire-rated assemblies. Fire-stop systems are specified in Section 078413 "Penetration Firestopping."

### 3.09 FINISHES

- A. Flexible Elastomeric Thermal Insulation: After adhesive has fully cured, apply two coats of insulation manufacturer's recommended protective coating.
- B. Do not field paint aluminum or stainless-steel jackets.

### 3.10 DUCT INSULATION SCHEDULE, GENERAL

- A. Plenums and Ducts Requiring Insulation:
  1. Indoor, concealed supply and outdoor air.
  2. Indoor, concealed exhaust between isolation damper and penetration of building exterior.
  3. Outdoor, exposed supply and return.

- B. Items Not Insulated:
  - 1. Fibrous-glass ducts.
  - 2. Metal ducts with duct liner of sufficient thickness to comply with energy code and ASHRAE/IESNA 90.1.
  - 3. Factory-insulated flexible ducts.
  - 4. Factory-insulated plenums and casings.
  - 5. Flexible connectors.
  - 6. Vibration-control devices.
  - 7. Factory-insulated access panels and doors.

### 3.11 INDOOR DUCT AND PLENUM INSULATION SCHEDULE

- A. Concealed, round, supply-air duct insulation shall be the following:
  - 1. Mineral-Fiber Blanket: 1-1/2 inches thick and 0.75-lb/cu. ft. nominal density.
- B. Concealed, rectangular, supply-air duct insulation shall be one of the following:
  - 1. Mineral-Fiber Blanket: 1-1/2 inches thick and 0.75-lb/cu. ft. nominal density.
  - 2. Mineral-Fiber Board: 1-1/2 inches (38 mm) thick and 2-lb/cu. ft. (32-kg/cu. m) nominal density.
- C. Concealed, rectangular, exhaust-air duct insulation between isolation damper and penetration of building exterior shall be one of the following:
  - 1. Mineral-Fiber Blanket: 1-1/2 inches thick and 0.75-lb/cu. ft. nominal density.
  - 2. Mineral-Fiber Board: 1-1/2 inches (38 mm) thick and 2-lb/cu. ft. (32-kg/cu. m) nominal density.

### 3.12 ABOVEGROUND, OUTDOOR DUCT AND PLENUM INSULATION SCHEDULE

- A. Insulation materials and thicknesses are identified below. If more than one material is listed for a duct system, selection from materials listed is Contractor's option.
- B. Exposed, rectangular, return-air duct insulation shall be the following:
  - 1. Flexible elastomeric: 1-1/2 inches thick and 2-lb/cu. ft. nominal density.

### 3.13 OUTDOOR, FIELD-APPLIED JACKET SCHEDULE

- A. Install jacket over insulation material. For insulation with factory-applied jacket, install the field-applied jacket over the factory-applied jacket.
- B. If more than one material is listed, selection from materials listed is Contractor's option.
- C. Ducts and Plenums, Exposed, up to 48 Inches in Diameter or with Flat Surfaces up to 72 Inches:
  - 1. Painted Aluminum, Stucco Embossed: 0.032 inch thick.

END OF SECTION



## SECTION 23 09 23 - DIRECT DIGITAL CONTROL (DDC) SYSTEM FOR HVAC

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section Includes:
  - 1. Upgrade to existing Siemens control system as outlined in the attached Siemens proposal.
  - 2. Control System for proposed new work as shown on the Drawings
  - 3. Coordination with AHU Manufacturers for a complete and functional control system. See 3.02.B.

#### 1.03 DEFINITIONS

- A. Algorithm: A logical procedure for solving a recurrent mathematical problem. A prescribed set of well-defined rules or processes for solving a problem in a finite number of steps.
- B. Analog: A continuously varying signal value, such as current, flow, pressure, or temperature.
- C. BACnet Specific Definitions:
  - 1. BACnet: Building Automation Control Network Protocol, ASHRAE 135. A communications protocol allowing devices to communicate data over and services over a network.
  - 2. BACnet Interoperability Building Blocks (BIBBs): BIBB defines a small portion of BACnet functionality that is needed to perform a particular task. BIBBs are combined to build the BACnet functional requirements for a device.
  - 3. BACnet/IP: Defines and allows using a reserved UDP socket to transmit BACnet messages over IP networks. A BACnet/IP network is a collection of one or more IP subnetworks that share the same BACnet network number.
  - 4. BACnet Testing Laboratories (BTL): Organization responsible for testing products for compliance with ASHRAE 135, operated under direction of BACnet International.
  - 5. PICS (Protocol Implementation Conformance Statement): Written document that identifies the particular options specified by BACnet that are implemented in a device.
- D. Binary: Two-state signal where a high signal level represents "ON" or "OPEN" condition and a low signal level represents "OFF" or "CLOSED" condition. "Digital" is sometimes used interchangeably with "Binary" to indicate a two-state signal.
- E. Controller: Generic term for any standalone, microprocessor-based, digital controller residing on a network, used for local or global control. Three types of controllers are indicated: Network Controller, Programmable Application Controller, and Application-Specific Controller.
- F. Control System Integrator: An entity that assists in expansion of existing enterprise system and support of additional operator interfaces to I/O being added to existing enterprise system.

- G. COV: Changes of value.
- H. DDC System Provider: Authorized representative of, and trained by, DDC system manufacturer and responsible for execution of DDC system Work indicated.
- I. Distributed Control: Processing of system data is decentralized and control decisions are made at subsystem level. System operational programs and information are provided to remote subsystems and status is reported back. On loss of communication, subsystems shall be capable of operating in a standalone mode using the last best available data.
- J. DOCSIS: Data-Over Cable Service Interface Specifications.
- K. E/P: Voltage to pneumatic.
- L. Gateway: Bidirectional protocol translator that connects control systems that use different communication protocols.
- M. HLC: Heavy load conditions.
- N. I/O: System through which information is received and transmitted. I/O refers to analog input (AI), binary input (BI), analog output (AO) and binary output (BO). Analog signals are continuous and represent control influences such as flow, level, moisture, pressure, and temperature. Binary signals convert electronic signals to digital pulses (values) and generally represent two-position operating and alarm status. "Digital," (DI and (DO), is sometimes used interchangeably with "Binary," (BI) and (BO), respectively.
- O. I/P: Current to pneumatic.
- P. LAN: Local area network.
- Q. LNS: LonWorks Network Services.
- R. LON Specific Definitions:
  1. FTT-10: Echelon Transmitter-Free Topology Transceiver.
  2. LonMark: Association comprising suppliers and installers of LonTalk products. Association provides guidelines for implementing LonTalk protocol to ensure interoperability through a standard or consistent implementation.
  3. LonTalk: An open standard protocol developed by the Echelon Corporation that uses a "Neuron Chip" for communication. LonTalk is a register trademark of Echelon.
  4. LonWorks: Network technology developed by Echelon.
  5. Node: Device that communicates using CEA-709.1-C protocol and that is connected to a CEA-709.1-C network.
  6. Node Address: The logical address of a node on the network, consisting of a Domain number, Subnet number, and Node number. "Node number" portion of an address is a number assigned to device during installation, is unique within a subnet, and is not a factory-set unique Node ID.
  7. Node ID: A unique 48-bit identifier assigned at factory to each CEA-709.1-C device. Sometimes called a "Neuron ID."
  8. Program ID: An identifier (number) stored in a device (usually EEPROM) that identifies node manufacturer, functionality of device (application and sequence), transceiver used, and intended device usage.

9. Standard Configuration Property Type (SCPT): Pronounced "skip-it." A standard format type maintained by LonMark International for configuration properties.
  10. Standard Network Variable Type (SNVT): Pronounced "snivet." A standard format type maintained by LonMark used to define data information transmitted and received by individual nodes. "SNVT" is used in two ways. It is an acronym for "Standard Network Variable Type" and is often used to indicate a network variable itself (i.e., it can mean "a network variable of a standard network variable type").
  11. Subnet: Consists of a logical grouping of up to 127 nodes, where logical grouping is defined by node addressing. Each subnet is assigned a number, which is unique within a Domain. See "Node Address."
  12. TP/FT-10: Free Topology Twisted Pair network defined by CEA-709.3 and is most common media type for a CEA-709.1-C control network.
  13. TP/XF-1250: High-speed, 1.25-Mbps, twisted-pair, doubly terminated bus network defined by "LonMark Interoperability Guidelines" typically used only to connect multiple TP/FT-10 networks.
  14. User-Defined Configuration Property Type (UCPT): Pronounced "U-Keep-It." A Configuration Property format type that is defined by device manufacturer.
  15. User-Defined Network Variable Type (UNVT): Network variable format defined by device manufacturer. UNVTs create non-standard communications that other vendors' devices may not correctly interpret and may negatively impact system operation. UNVTs are not allowed.
- S. Low Voltage: As defined in NFPA 70 for circuits and equipment operating at less than 50 V or for remote-control, signaling power-limited circuits.
- T. Mobile Device: A data-enabled phone or tablet computer capable of connecting to a cellular data network and running a native control application or accessing a web interface.
- U. Modbus TCP/IP: An open protocol for exchange of process data.
- V. MS/TP: Master-slave/token-passing, IEE 8802-3. Datalink protocol LAN option that uses twisted-pair wire for low-speed communication.
- W. MTBF: Mean time between failures.
- X. Network Controller: Digital controller, which supports a family of programmable application controllers and application-specific controllers, that communicates on peer-to-peer network for transmission of global data.
- Y. Network Repeater: Device that receives data packet from one network and rebroadcasts it to another network. No routing information is added to protocol.
- Z. Peer to Peer: Networking architecture that treats all network stations as equal partners.
- AA. POT: Portable operator's terminal.
- BB. PUE: Performance usage effectiveness.
- CC. RAM: Random access memory.
- DD. RF: Radio frequency.

- EE. Router: Device connecting two or more networks at network layer.
- FF. Server: Computer used to maintain system configuration, historical and programming database.
- GG. TCP/IP: Transport control protocol/Internet protocol.
- HH. UPS: Uninterruptible power supply.
- II. USB: Universal Serial Bus.
- JJ. User Datagram Protocol (UDP): This protocol assumes that the IP is used as the underlying protocol.
- KK. VAV: Variable air volume.
- LL. WLED: White light emitting diode.

#### 1.04 ACTION SUBMITTALS

- A. Multiple Submissions:
  1. If multiple submissions are required to execute work within schedule, first submit a coordinated schedule clearly defining intent of multiple submissions. Include a proposed date of each submission with a detailed description of submittal content to be included in each submission.
  2. Clearly identify each submittal requirement indicated and in which submission the information will be provided.
  3. Include an updated schedule in each subsequent submission with changes highlighted to easily track the changes made to previous submitted schedule.
- B. Product Data: For each type of product include the following:
  1. Construction details, material descriptions, dimensions of individual components and profiles, and finishes.
  2. Operating characteristics, electrical characteristics, and furnished accessories indicating process operating range, accuracy over range, control signal over range, default control signal with loss of power, calibration data specific to each unique application, electrical power requirements, and limitations of ambient operating environment, including temperature and humidity.
  3. Product description with complete technical data, performance curves, and product specification sheets.
  4. Installation, operation and maintenance instructions including factors effecting performance.
  5. Bill of materials of indicating quantity, manufacturer, and extended model number for each unique product.
  6. When manufacturer's product datasheets apply to a product series rather than a specific product model, clearly indicate and highlight only applicable information.
  7. Each submitted piece of product literature shall clearly cross reference specification and drawings that submittal is to cover.
- C. Software Submittal:
  1. Cross-referenced listing of software to be loaded on each operator workstation, server, gateway, and DDC controller.

2. Description and technical data of all software provided, and cross-referenced to products in which software will be installed.
3. Operating system software, operator interface and programming software, color graphic software, DDC controller software, maintenance management software, and third-party software.
4. Include a flow diagram and an outline of each subroutine that indicates each program variable name and units of measure.
5. Listing and description of each engineering equation used with reference source.
6. Listing and description of each constant used in engineering equations and a reference source to prove origin of each constant.
7. Description of operator interface to alphanumeric and graphic programming.
8. Description of each network communication protocol.
9. Description of system database, including all data included in database, database capacity and limitations to expand database.
10. Description of each application program and device drivers to be generated, including specific information on data acquisition and control strategies showing their relationship to system timing, speed, processing burden and system throughout.
11. Controlled Systems: Instrumentation list with element name, type of device, manufacturer, model number, and product data. Include written description of sequence of operation including schematic diagram.

D. Shop Drawings:

1. General Requirements:
  - a. Include cover drawing with Project name, location, Owner, Architect, Contractor and issue date with each Shop Drawings submission.
  - b. Include a drawing index sheet listing each drawing number and title that matches information in each title block.
  - c. Drawings Size: 17 x 11
2. Include plans, elevations, sections, and mounting details where applicable.
3. Include details of product assemblies. Indicate dimensions, weights, loads, required clearances, method of field assembly, components, and location and size of each field connection.
4. Detail means of vibration isolation and show attachments to rotating equipment.
5. Plan Drawings indicating the following:
  - a. Screened backgrounds of walls, structural grid lines, HVAC equipment, ductwork, and piping.
  - b. Room names and numbers with coordinated placement to avoid interference with control products indicated.
  - c. Each desktop workstation, server, gateway, router, DDC controller, control panel instrument connecting to DDC controller, and damper and valve connecting to DDC controller, if included in Project.
  - d. Exact placement of products in rooms, ducts, and piping to reflect proposed installed condition.
  - e. Network communication cable and raceway routing.
  - f. Proposed routing of wiring, cabling, conduit, and tubing, coordinated with building services for review before installation.
6. Schematic drawings for each controlled HVAC system indicating the following:
  - a. I/O points labeled with point names shown. Indicate instrument range, normal operating set points, and alarm set points. Indicate fail position of each damper and valve, if included in Project.

- b. I/O listed in table format showing point name, type of device, manufacturer, model number, and cross-reference to product data sheet number.
  - c. A graphic showing location of control I/O in proper relationship to HVAC system.
  - d. Wiring diagram with each I/O point having a unique identification and indicating labels for all wiring terminals.
  - e. Unique identification of each I/O that shall be consistently used between different drawings showing same point.
  - f. Elementary wiring diagrams of controls for HVAC equipment motor circuits including interlocks, switches, relays, and interface to DDC controllers.
  - g. Narrative sequence of operation.
  - h. Graphic sequence of operation, showing all inputs and output logical blocks.
7. Control panel drawings indicating the following:
    - a. Panel dimensions, materials, size, and location of field cable, raceways, and tubing connections.
    - b. Interior subpanel layout, drawn to scale and showing all internal components, cabling and wiring raceways, nameplates, and allocated spare space.
    - c. Front, rear, and side elevations and nameplate legend.
    - d. Unique drawing for each panel.
  8. DDC system network riser diagram indicating the following:
    - a. Each device connected to network with unique identification for each.
    - b. Interconnection of each different network in DDC system.
    - c. For each network, indicate communication protocol, speed and physical means of interconnecting network devices, such as copper cable type, or optical fiber cable type. Indicate raceway type and size for each.
    - d. Each network port for connection of an operator workstation or other type of operator interface with unique identification for each.
  9. DDC system electrical power riser diagram indicating the following:
    - a. Each point of connection to field power with requirements (volts/phase/hertz/amperes/connection type) listed for each.
    - b. Each control power supply including, as applicable, transformers, power-line conditioners, transient voltage suppression and high filter noise units, DC power supplies, and UPS units with unique identification for each.
    - c. Each product requiring power with requirements (volts/phase/hertz/amperes/connection type) listed for each.
    - d. Power wiring type and size, race type, and size for each.
  10. Monitoring and control signal diagrams indicating the following:
    - a. Control signal cable and wiring between controllers and I/O.
  11. Color graphics indicating the following:
    - a. Itemized list of color graphic displays to be provided.
    - b. For each display screen to be provided, a true color copy showing layout of pictures, graphics, and data displayed.
    - c. Intended operator access between related hierarchical display screens.

- E. System Description:
1. Full description of DDC system architecture, network configuration, operator interfaces and peripherals, servers, controller types and applications, gateways, routers and other network devices, and power supplies.
  2. Complete listing and description of each report, log and trend for format and timing, and events which initiate generation.
  3. System and product operation under each potential failure condition including, but not limited to, the following:
    - a. Loss of power.
    - b. Loss of network communication signal.
    - c. Loss of controller signals to inputs and outputs.
    - d. Operator workstation failure.
    - e. Server failure.
    - f. Gateway failure.
    - g. Network failure
    - h. Controller failure.
    - i. Instrument failure.
    - j. Control damper and valve actuator failure.
  4. Complete bibliography of documentation and media to be delivered to Owner.
  5. Description of testing plans and procedures.
  6. Description of Owner training.
- F. Delegated-Design Submittal: For DDC system products and installation indicated as being delegated.
1. Supporting documentation showing DDC system design complies with performance requirements indicated, including calculations and other documentation necessary to prove compliance.
  2. Schedule and design calculations for control dampers and actuators.
    - a. Flow at Project design and minimum flow conditions.
    - b. Face velocity at Project design and minimum airflow conditions.
    - c. Pressure drop across damper at Project design and minimum airflow conditions.
    - d. AMCA 500-D damper installation arrangement used to calculate and schedule pressure drop, as applicable to installation.
    - e. Maximum close-off pressure.
    - f. Leakage airflow at maximum system pressure differential (fan close-off pressure).
    - g. Torque required at worst case condition for sizing actuator.
    - h. Actuator selection indicating torque provided.
    - i. Actuator signal to control damper (on, close, or modulate).
    - j. Actuator position on loss of power.
    - k. Actuator position on loss of control signal.
  3. Schedule and design calculations for selecting flow instruments.
    - a. Instrument flow range.
    - b. Project design and minimum flow conditions with corresponding accuracy, control signal to transmitter, and output signal for remote control.
    - c. Extreme points of extended flow range with corresponding accuracy, control signal to transmitter, and output signal for remote control.
    - d. Pressure-differential loss across instrument at Project design flow conditions.
    - e. Where flow sensors are mated with pressure transmitters, provide information for each instrument separately and as an operating pair.

## 1.05 INFORMATIONAL SUBMITTALS

- A. Coordination Drawings:
1. Plan drawings and corresponding product installation details, drawn to scale, on which the following items are shown and coordinated with each other, using input from installers of the items involved:
    - a. Product installation location shown in relationship to room, duct, pipe and equipment.
    - b. Structural members to which products will be attached.
    - c. Wall-mounted instruments located in finished space showing relationship to light switches, fire-alarm devices and other installed devices.
    - d. Size and location of wall access panels for products installed behind walls and requiring access.
  2. Reflected ceiling plans and other details, drawn to scale, on which the following items are shown and coordinated with each other, using input from installers of the items involved:
    - a. Ceiling components.
    - b. Size and location of access panels for products installed above inaccessible ceiling assemblies and requiring access.
    - c. Items penetrating finished ceiling including the following:
      - 1) Lighting fixtures.
      - 2) Air outlets and inlets.
      - 3) Speakers.
      - 4) Sprinklers.
      - 5) Access panels.
      - 6) Motion sensors.
      - 7) Pressure sensors.
      - 8) Temperature sensors and other DDC control system instruments.
- B. Qualification Data:
1. Systems Provider Qualification Data:
    - a. Resume of project manager assigned to Project.
    - b. Resumes of application engineering staff assigned to Project.
    - c. Resumes of installation and programming technicians assigned to Project.
    - d. Resumes of service technicians assigned to Project.
    - e. Brief description of past project including physical address, floor area, number of floors, building system cooling and heating capacity, and building's primary function.
    - f. Description of past project DDC system, noting similarities to Project scope and complexity indicated.
    - g. Names of staff assigned to past project that will also be assigned to execute work of this Project.
    - h. Owner contact information for past project including name, phone number, and e-mail address.
    - i. Contractor contact information for past project including name, phone number, and e-mail address.
    - j. Architect and Engineer contact information for past project including name, phone number, and e-mail address.
  2. Manufacturer's qualification data.
  3. Testing agency's qualifications data.
- C. Sample Warranty: For manufacturer's warranty.



## 1.06 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For DDC system to include in emergency, operation, and maintenance manuals.
  - 1. In addition to items specified in Section 01 78 10 "Operation and Maintenance Manuals," include the following:
    - a. Project Record Drawings of as-built versions of submittal Shop Drawings provided in electronic PDF format.
    - b. Testing and commissioning reports and checklists of completed final versions of reports, checklists, and trend logs.
    - c. As-built versions of submittal Product Data.
    - d. Names, addresses, e-mail addresses, and 24-hour telephone numbers of Installer and service representatives for DDC system and products.
    - e. Operator's manual with procedures for operating control systems including logging on and off, handling alarms, producing point reports, trending data, overriding computer control, and changing set points and variables.
    - f. Programming manuals with description of programming language and syntax, of statements for algorithms and calculations used, of point database creation and modification, of program creation and modification, and of editor use.
    - g. Engineering, installation, and maintenance manuals that explain how to:
      - 1) Design and install new points, panels, and other hardware.
      - 2) Perform preventive maintenance and calibration.
      - 3) Debug hardware problems.
      - 4) Repair or replace hardware.
    - h. Documentation of all programs created using custom programming language including set points, tuning parameters, and object database.
    - i. Backup copy of graphic files, programs, and database on electronic media such as DVDs.
    - j. List of recommended spare parts with part numbers and suppliers.
    - k. Complete original-issue documentation, installation, and maintenance information for furnished third-party hardware including computer equipment and sensors.
    - l. Complete original-issue copies of furnished software, including operating systems, custom programming language, operator workstation software, and graphics software.
    - m. Licenses, guarantees, and warranty documents.
    - n. Recommended preventive maintenance procedures for system components, including schedule of tasks such as inspection, cleaning, and calibration; time between tasks; and task descriptions.
    - o. Owner training materials.

## 1.07 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials and parts that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
- B. Include product manufacturers' recommended parts lists for proper product operation over four-year period following warranty period. Parts list shall be indicated for each year.
- C. Furnish parts, as indicated by manufacturer's recommended parts list, for product operation during two-year period following warranty period.

## 1.08 QUALITY ASSURANCE

- A. DDC System Manufacturer Qualifications:
  - 1. Nationally recognized manufacturer of DDC systems and products.
  - 2. DDC systems with similar requirements to those indicated for a continuous period of 10 years within time of bid.
  - 3. DDC systems and products that have been successfully tested and in use on at least five past projects.
  - 4. Having complete published catalog literature, installation, operation, and maintenance manuals for all products intended for use.
  - 5. Having full-time in-house employees for the following:
    - a. Product research and development.
    - b. Product and application engineering.
    - c. Product manufacturing, testing, and quality control.
    - d. Technical support for DDC system installation training, commissioning, and troubleshooting of installations.
    - e. Owner operator training.
  
- B. DDC System Provider Qualifications:
  - 1. Authorized representative of, and trained by, DDC system manufacturer.
  - 2. Demonstrated past experience with installation of DDC system products being installed for period within five consecutive years before time of bid.
  - 3. Demonstrated past experience on five projects of similar complexity, scope, and value.
  - 4. Each person assigned to Project shall have demonstrated past experience.
  - 5. Staffing resources of competent and experienced full-time employees that are assigned to execute work according to schedule.
  - 6. Service and maintenance staff assigned to support Project during warranty period.
  - 7. Product parts inventory to support on-going DDC system operation for a period of not less than 5 years after Substantial Completion.
  - 8. DDC system manufacturer's backing to take over execution of Work if necessary to comply with requirements indicated. Include Project-specific written letter, signed by manufacturer's corporate officer, if requested.
  
- C. Testing Agency Qualifications: Member company of NETA.
  - 1. Testing Agency's Field Supervisor: Certified by NETA to supervise on-site testing.
  
- D. Welding Qualifications: Qualify procedures and personnel according to the following:
  - 1. AWS D1.1/D1.1M, "Structural Welding Code - Steel."
  - 2. AWS D1.2/D1.2M, "Structural Welding Code - Aluminum."
  - 3. AWS D1.3/D1.3M, "Structural Welding Code - Sheet Steel."
  - 4. AWS D1.4/D1.4M, "Structural Welding Code - Reinforcing Steel."
  
- E. Pipe and Pressure-Vessel Welding Qualifications: Qualify procedures and operators according to "ASME Boiler and Pressure Vessel Code."

## 1.09 WARRANTY

- A. Manufacturer's Warranty: Manufacturer and Installer agree to repair or replace products that fail in materials or workmanship within specified warranty period.
  - 1. Failures shall be adjusted, repaired, or replaced at no additional cost or reduction in service to Owner.

2. Include updates or upgrades to software and firmware if necessary to resolve deficiencies.
  - a. Install updates only after receiving Owner's written authorization.
3. Warranty service shall occur during normal business hours and commence within 24 hours of Owner's warranty service request.
4. Warranty Period: Two year(s) from date of Substantial Completion.
  - a. For Gateway: Three-year parts and labor warranty for each.

## PART 2 - PRODUCTS

### 2.01 DDC SYSTEM MANUFACTURERS

- A. Siemens. See attached proposal for scope of work.

### 2.02 DDC SYSTEM DESCRIPTION

- A. Microprocessor-based monitoring and control including analog/digital conversion and program logic. A control loop or subsystem in which digital and analog information is received and processed by a microprocessor, and digital control signals are generated based on control algorithms and transmitted to field devices to achieve a set of predefined conditions.
  1. DDC system shall consist of a high-speed, peer-to-peer network of distributed DDC controllers, other network devices, operator interfaces, and software.
- B. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.

### 2.03 PERFORMANCE REQUIREMENTS

- A. Delegated Design, Qualified Professional: Engage a qualified professional to design DDC system to satisfy requirements indicated.
  1. System Performance Objectives:
    - a. DDC system shall manage HVAC systems.
    - b. DDC system control shall operate HVAC systems to achieve optimum operating costs while using least possible energy and maintaining specified performance.
    - c. DDC system shall respond to power failures, HVAC equipment failures, and adverse and emergency conditions encountered through connected I/O points.
    - d. DDC system shall operate while unattended by an operator and through operator interaction.
    - e. DDC system shall record trends and transaction of events and produce report information such as performance, energy, occupancies, and equipment operation.
- B. Surface-Burning Characteristics: Products installed in ducts, equipment, and return-air paths shall comply with ASTM E84; testing by a qualified testing agency. Identify products with appropriate markings of applicable testing agency.
  1. Flame-Spread Index: 25 or less.
  2. Smoke-Developed Index: 50 or less.
- C. Environmental Conditions for Controllers, Gateways, and Routers:
  1. Products shall operate without performance degradation under ambient environmental temperature, pressure and humidity conditions encountered for installed location.

- a. If product alone cannot comply with requirement, install product in a protective enclosure that is isolated and protected from conditions impacting performance. Enclosure shall be internally insulated, electrically heated, cooled and ventilated as required by product and application.
- D. Environmental Conditions for Instruments and Actuators:
- 1. Instruments and actuators shall operate without performance degradation under the ambient environmental temperature, pressure, humidity, and vibration conditions specified and encountered for installed location.
    - a. If instruments and actuators alone cannot comply with requirement, install instruments and actuators in protective enclosures that are isolated and protected from conditions impacting performance. Enclosure shall be internally insulated, electrically heated, cooled and ventilated as required by instrument and application.
- E. Electric Power Quality:
- 1. Power-Line Surges:
    - a. Protect susceptible DDC system products connected to ac power circuits from power-line surges to comply with requirements of IEEE C62.41.
    - b. Do not use fuses for surge protection.
    - c. Test protection in the normal mode and in the common mode, using the following two waveforms:
      - 1) 10-by-1000-mic.sec. waveform with a peak voltage of 1500 V and a peak current of 60 A.
      - 2) 8-by-20-mic.sec. waveform with a peak voltage of 1000 V and a peak current of 500 A.
  - 2. Power Conditioning:
    - a. Protect susceptible DDC system products connected to ac power circuits from irregularities and noise rejection. Characteristics of power-line conditioner shall be as follows:
      - 1) At 85 percent load, output voltage shall not deviate by more than plus or minus 1 percent of nominal when input voltage fluctuates between minus 20 percent to plus 10 percent of nominal.
      - 2) During load changes from zero to full load, output voltage shall not deviate by more than plus or minus 3 percent of nominal.
      - 3) Accomplish full correction of load switching disturbances within five cycles, and 95 percent correction within two cycles of onset of disturbance.
      - 4) Total harmonic distortion shall not exceed 3-1/2 percent at full load.
  - 3. Ground Fault: Protect products from ground fault by providing suitable grounding. Products shall not fail due to ground fault condition.
- F. Continuity of Operation after Electric Power Interruption:
- 1. Equipment and associated factory-installed controls, field-installed controls, electrical equipment, and power supply connected to building normal and backup power systems shall automatically return equipment and associated controls to operating state occurring immediately before loss of normal power, without need for manual intervention by operator when power is restored either through backup power source or through normal power if restored before backup power is brought online.

## 2.04 PANEL-MOUNTED, MANUAL OVERRIDE SWITCHES

- A. Manual Override of Control Dampers:
  - 1. Include panel-mounted, two-position, selector switch for each automatic control damper being controlled by DDC controller.
  - 2. Label each switch with damper designation served by switch.
  - 3. Label switch positions to indicate either "Manual" or "Auto" control signal to damper.
  - 4. With switch in "Auto" position signal to control damper actuator shall be control loop output signal from DDC controller.
  - 5. With switch in "Manual" position, signal to damper actuator shall be controlled at panel with either an integral or separate switch to include local control.
    - a. For Binary Control Dampers: Manual two-position switch shall have "Close" and "Open" switch positions indicated. With switch in "Close" position, damper shall close. With switch in "Open" position, damper shall open.
    - b. For Analog Control Dampers: A gradual switch shall have "Close" and "Open" switch limits indicated. Operator shall be able to rotate switch knob to adjust damper to any position from close to open.
  - 6. DDC controller shall monitor and report position of each manual override selector switch. With switch placed in "manual" position, DDC controller shall signal an override condition to alert operator that damper is under manual, not automatic, control.
  - 7. Configure manual override switches to allow operator to manually operate damper while at panel without DDC controller operational.
  - 8. Terminal equipment including VAV units, do not require manual override unless otherwise indicated by sequence of operation.

## 2.05 NETWORK COMMUNICATION PROTOCOL

- A. Network communication protocol(s) used throughout entire DDC system shall be open to Owner and available to other companies for use in making future modifications to DDC system.
- B. Industry Standard Protocols:
  - 1. DDC system shall use any one or a combination of the following industry standard protocols for network communication while complying with other DDC system requirements indicated:
    - a. ASHRAE 135.
    - b. CEA-709.1-C.
    - c. Modbus Application Protocol Specification V1.1b.

## 2.06 ASHRAE 135 GATEWAYS

- A. Include BACnet communication ports, whenever available as an equipment OEM standard option, for integration via a single communication cable. BACnet-controlled plant equipment includes, but is not limited to, rooftop units and variable-speed drives.
- B. Include gateways to connect BACnet to legacy systems, existing non-BACnet devices, and existing non-BACnet DDC-controlled equipment, only when specifically requested and approved by Owner.
- C. Include with each gateway an interoperability schedule showing each point or event on legacy side that BACnet "client" will read, and each parameter that BACnet network will write to.

Describe this interoperability of BACnet services, or BIBBs, defined in ASHRAE 135, Annex K.

- D. Gateway Minimum Requirements:
1. Read and view all readable object properties on non-BACnet network to BACnet network and vice versa where applicable.
  2. Write to all writeable object properties on non-BACnet network from BACnet network and vice versa where applicable.
  3. Include single-pass (only one protocol to BACnet without intermediary protocols) translation from non-BACnet protocol to BACnet and vice versa.
  4. Comply with requirements of Data Sharing Read Property, Data Sharing Write Property, Device Management Dynamic Device Binding-B, and Device Management Communication Control BIBBs according to ASHRAE 135.
  5. Hardware, software, software licenses, and configuration tools for operator-to-gateway communications.
  6. Backup programming and parameters on CD media and the ability to modify, download, backup, and restore gateway configuration.

## 2.07 ASHRAE 135 PROTOCOL ANALYZER

- A. Analyzer and required cables and fittings for connection to ASHRAE 135 network.
- B. Analyzer shall include the following minimum capabilities:
1. Capture and store to a file data traffic on all network levels.
  2. Measure bandwidth usage.
  3. Filtering options with ability to ignore select traffic.

## 2.08 CEA-709.1-C NETWORK HARDWARE

- A. Routers:
1. Network routers, including routers configured as repeaters, shall comply with requirements of CEA-709.1-C and include connection between two or more CEA-709.3 TP/FT-10 channels or between two or more CEA-709.3 TP/FT-10 channels and a TP/XF-1250 channel.
  2. IP Routers:
    - a. Perform layer three routing of CEA-709.1-C packets over an IP network according to CEA-852-B.
    - b. Include appropriate connection to the IP network and connections to CEA-709.3 TP/FT-10 or TP/XF-1250 network.
    - c. Support the Dynamic Host Configuration Protocol for IP configuration and use of an CEA-852-B Configuration Server (for CEA-852-B configuration), but shall not rely on these services for configuration.
    - d. Capable of manual configuration via a console RS-232 port.
- B. Gateways:
1. Perform bidirectional protocol translation from one non-CEA-709.1-C protocol to CEA-709.1-C.
  2. Incorporate a network connection to a TP/FT-10 network according to CEA-709.3 and a connection for a non-CEA-709.1-C network.

## 2.10 DDC CONTROLLERS

- A. DDC system shall consist of a combination of network controllers, programmable application controllers and application-specific controllers to satisfy performance requirements indicated.
- B. DDC controllers shall perform monitoring, control, energy optimization and other requirements indicated.
- C. DDC controllers shall use a multitasking, multiuser, real-time digital control microprocessor with a distributed network database and intelligence.
- D. Each DDC controller shall be capable of full and complete operation as a completely independent unit and as a part of a DDC system wide distributed network.
- E. Environment Requirements:
  - 1. Controller hardware shall be suitable for the anticipated ambient conditions.
- F. Power and Noise Immunity:
  - 2. Controller shall operate at 90 to 110 percent of nominal voltage rating and shall perform an orderly shutdown below 80 percent of nominal voltage.
  - 3. Operation shall be protected against electrical noise of 5 to 120 Hz and from keyed radios with up to 5 W of power located within 36 inches (900 mm) of enclosure.
- G. DDC Controller Spare Processing Capacity:
  - 1. Include spare processing memory for each controller. RAM, PROM, or EEPROM will implement requirements indicated with the following spare memory:
    - a. Network Controllers: 50 percent.
    - b. Programmable Application Controllers: Not less than 60 percent.
    - c. Application-Specific Controllers: Not less than 70 percent.
  - 2. Memory shall support DDC controller's operating system and database and shall include the following:
    - a. Monitoring and control.
    - b. Energy management, operation and optimization applications.
    - c. Alarm management.
    - d. Historical trend data of all connected I/O points.
    - e. Maintenance applications.
    - f. Operator interfaces.
    - g. Monitoring of manual overrides.
- H. DDC Controller Spare I/O Point Capacity: Include spare I/O point capacity for each controller as follows:
  - 1. Network Controllers:
    - a. 10 percent of each AI, AO, BI, and BO point connected to controller.
    - b. Minimum Spare I/O Points per Controller:
      - 1) AIs: Two.
      - 2) AOs: Two.
      - 3) BIs: Three.
      - 4) BOs: Three.
  - 2. Programmable Application Controllers:
    - a. 10 percent of each AI, AO, BI, and BO point connected to controller.
    - b. Minimum Spare I/O Points per Controller:

- 1) AIs: Two.
  - 2) AOs: Two.
  - 3) BIs: Three.
  - 4) BOs: Three.
3. Application-Specific Controllers:
    - a. 10 percent of each AI, AO, BI, and BO point connected to controller.
    - b. Minimum Spare I/O Points per Controller:
      - 1) AIs: One.
      - 2) AOs: One.
      - 3) BIs: One.
      - 4) BOs: One
- I. Maintenance and Support: Include the following features to facilitate maintenance and support:
    1. Mount microprocessor components on circuit cards for ease of removal and replacement.
    2. Means to quickly and easily disconnect controller from network.
    3. Means to quickly and easily access connect to field test equipment.
    4. Visual indication that controller electric power is on, of communication fault or trouble, and that controller is receiving and sending signals to network.
  - J. General Requirements for CEA-709.1-C DDC Controllers:
    1. Controllers shall be LonMark certified.
    2. Distinguishable and accessible switch, button, or pin, when pressed shall broadcast its 48-bit Node ID and Program ID over network.
    3. TP/FT-10 transceiver according to CEA-709.3 and connections for TP/FT-10 control network wiring.
    4. TP/XF-1250 transceiver according to CEA-709.3 and connections for TP/XF-1250 control network wiring.
    5. Communicate using CEA-709.1-C protocol.
    6. Controllers configured into subnets, as required, to comply with performance requirements indicated.
    7. Network communication through LNS network management and database standard for CEA-709.1-C network devices.
    8. Locally powered, not powered through network connection.
    9. Functionality required to support applications indicated, including, but not limited to, the following:
      - a. Input and outputs indicated and as required to support sequence of operation and application in which it is used. SNVTs shall have meaningful names identifying the value represented by an SNVT. Unless an SNVT of an appropriate engineering type is unavailable, all network variables shall be of an SNVT with engineering units appropriate to value the variable represents.
      - b. Configurable through SCPTs defined in LonMark SCPT List, operator-defined UCPTs, network configuration inputs (NCIs) of an SNVT type defined in LonMark SNVT List, NCIs of an operator-defined network variable type, or hardware settings on controller itself for all settings and parameters used by application in which it is used.
    10. Programmable controllers shall conform to LonMark Interoperability Guidelines and have LonMark certification.
  - K. Input and Output Point Interface:
    1. Hardwired input and output points shall connect to network, programmable application and application-specific controllers.



2. Input and output points shall be protected so shorting of point to itself, to another point, or to ground will not damage controller.
3. Input and output points shall be protected from voltage up to 24 V of any duration so that contact will not damage controller.
4. AIs:
  - a. AIs shall include monitoring of low-voltage (zero- to 10-V dc), current (4 to 20 mA) and resistance signals from thermistor and RTD sensors.
  - b. AIs shall be compatible with, and field configurable to, sensor and transmitters installed.
  - c. Controller AIs shall perform analog-to-digital (A-to-D) conversion with a minimum resolution of 8 bits or better to comply with accuracy requirements indicated.
  - d. Signal conditioning including transient rejection shall be provided for each AI.
  - e. Capable of being individually calibrated for zero and span.
  - f. Incorporate common-mode noise rejection of at least 50 dB from zero to 100 Hz for differential inputs, and normal-mode noise rejection of at least 20 dB at 60 Hz from a source impedance of 10000 ohms.
5. AOs:
  - a. Controller AOs shall perform analog-to-digital (A-to-D) conversion with a minimum resolution of 8 bits or better to comply with accuracy requirements indicated.
  - b. Output signals shall have a range of 4 to 20 mA dc or zero- to 10-V dc as required to include proper control of output device.
  - c. Capable of being individually calibrated for zero and span.
  - d. AOs shall not exhibit a drift of greater than 0.4 percent of range per year.
6. BIs:
  - a. Controller BIs shall accept contact closures and shall ignore transients of less than 5-ms duration.
  - b. Isolation and protection against an applied steady-state voltage of up to 180-V ac peak.
  - c. BIs shall include a wetting current of at least 12 mA to be compatible with commonly available control devices and shall be protected against effects of contact bounce and noise.
  - d. BIs shall sense "dry contact" closure without external power (other than that provided by the controller) being applied.
  - e. Pulse accumulation input points shall comply with all requirements of BIs and accept up to 10 pulses per second for pulse accumulation. Buffer shall be provided to totalize pulses. Pulse accumulator shall accept rates of at least 20 pulses per second. The totalized value shall be reset to zero on operator's command.
7. BOs:
  - a. Controller BOs shall include relay contact closures or triac outputs for momentary and maintained operation of output devices.
    - 1) Relay contact closures shall have a minimum duration of 0.1 second. Relays shall include at least 180 V of isolation. Electromagnetic interference suppression shall be provided on all output lines to limit transients to non-damaging levels. Minimum contact rating shall be 1 A at 24-V ac.
    - 2) Triac outputs shall include at least 180 V of isolation. Minimum contact rating shall be 1 A at 24-V ac.
  - b. BOs shall include for two-state operation or a pulsed low-voltage signal for pulse-width modulation control.

- c. BOs shall be selectable for either normally open or normally closed operation.
- d. Include tristate outputs (two coordinated BOs) for control of three-point floating-type electronic actuators without feedback.
- e. Limit use of three-point floating devices to VAV terminal unit control applications,. Control algorithms shall operate actuator to one end of its stroke once every 12 hours for verification of operator tracking.

## 2.11 NETWORK CONTROLLERS

- A. General Network Controller Requirements:
  - 1. Include adequate number of controllers to achieve performance indicated.
  - 2. System shall consist of one or more independent, standalone, microprocessor-based network controllers to manage global strategies indicated.
  - 3. Controller shall have enough memory to support its operating system, database, and programming requirements.
  - 4. Data shall be shared between networked controllers and other network devices.
  - 5. Operating system of controller shall manage input and output communication signals to allow distributed controllers to share real and virtual object information and allow for central monitoring and alarms.
  - 6. Controllers that perform scheduling shall have a real-time clock.
  - 7. Controller shall continually check status of its processor and memory circuits. If an abnormal operation is detected, controller shall assume a predetermined failure mode and generate an alarm notification.
  - 8. Controllers shall be fully programmable.
- B. Communication:
  - 1. Network controllers shall communicate with other devices on DDC system Level one network.
  - 2. Network controller also shall perform routing if connected to a network of programmable application and application-specific controllers.
- C. Operator Interface:
  - 1. Controller shall be equipped with a service communications port for connection to a portable operator's workstation.
  - 2. Local Keypad and Display:
    - a. Equip controller with local keypad and digital display for interrogating and editing data.
    - b. Use of keypad and display shall require security password.
- D. Serviceability:
  - 1. Controller shall be equipped with diagnostic LEDs or other form of local visual indication of power, communication, and processor.
  - 2. Wiring and cable connections shall be made to field-removable, modular terminal strips or to a termination card connected by a ribbon cable.
  - 3. Controller shall maintain BIOS and programming information in event of a power loss for at least 72 hours.

## 2.12 PROGRAMMABLE APPLICATION CONTROLLERS

- A. General Programmable Application Controller Requirements:
  - 1. Include adequate number of controllers to achieve performance indicated.

2. Controller shall have enough memory to support its operating system, database, and programming requirements.
  3. Data shall be shared between networked controllers and other network devices.
  4. Operating system of controller shall manage input and output communication signals to allow distributed controllers to share real and virtual object information and allow for central monitoring and alarms.
  5. Controllers that perform scheduling shall have a real-time clock.
  6. Controller shall continually check status of its processor and memory circuits. If an abnormal operation is detected, controller shall assume a predetermined failure mode and generate an alarm notification.
  7. Controllers shall be fully programmable.
- B. Communication:
1. Programmable application controllers shall communicate with other devices on network.
- C. Operator Interface:
1. Controller shall be equipped with a service communications port for connection to a portable operator's workstation.
  2. Local Keypad and Display:
    - a. Equip controller with local keypad and digital display for interrogating and editing data.
    - b. Use of keypad and display shall require security password.
- D. Serviceability:
1. Controller shall be equipped with diagnostic LEDs or other form of local visual indication of power, communication, and processor.
  2. Wiring and cable connections shall be made to field-removable, modular terminal strips or to a termination card connected by a ribbon cable.
  3. Controller shall maintain BIOS and programming information in event of a power loss for at least 72 hours.

## 2.13 APPLICATION-SPECIFIC CONTROLLERS

- A. Description: Microprocessor-based controllers, which through hardware or firmware design are dedicated to control a specific piece of equipment. Controllers are not fully user-programmable but are configurable and customizable for operation of equipment they are designed to control.
1. Capable of standalone operation and shall continue to include control functions without being connected to network.
  2. Data shall be shared between networked controllers and other network devices.
- B. Communication: Application-specific controllers shall communicate with other application-specific controller and devices on network, and to programmable application and network controllers.
- C. Operator Interface: Controller shall be equipped with a service communications port for connection to a portable operator's workstation. Connection shall extend to port on space temperature sensor that is connected to controller.

- D. Serviceability:
  - 1. Controller shall be equipped with diagnostic LEDs or other form of local visual indication of power, communication, and processor.
  - 2. Wiring and cable connections shall be made to field-removable, modular terminal strips or to a termination card connected by a ribbon cable.
  - 3. Controller shall use nonvolatile memory and maintain all BIOS and programming information in event of power loss.

## 2.14 CONTROLLER SOFTWARE

- A. General Controller Software Requirements:
  - 1. Software applications shall reside and operate in controllers. Editing of applications shall occur at operator workstations.
  - 2. I/O points shall be identified by up to 30-character point name and up to 16-character point descriptor. Same names shall be used at operator workstations.
  - 3. Control functions shall be executed within controllers using DDC algorithms.
  - 4. Controllers shall be configured to use stored default values to ensure fail-safe operation. Default values shall be used when there is a failure of a connected input instrument or loss of communication of a global point value.
- B. Security:
  - 1. Operator access shall be secured using individual security passwords and user names.
  - 2. Passwords shall restrict operator to points, applications, and system functions as assigned by system manager.
  - 3. Operator log-on and log-off attempts shall be recorded.
  - 4. System shall protect itself from unauthorized use by automatically logging off after last keystroke. The delay time shall be operator-definable.
- C. Scheduling: Include capability to schedule each point or group of points in system. Each schedule shall consist of the following:
  - 1. Weekly Schedule:
    - a. Include separate schedules for each day of week.
    - b. Each schedule should include the capability for start, stop, optimal start, optimal stop, and night economizer.
    - c. Each schedule may consist of up to 10 events.
    - d. When a group of objects are scheduled together, include capability to adjust start and stop times for each member.
  - 2. Exception Schedules:
    - a. Include ability for operator to designate any day of the year as an exception schedule.
    - b. Exception schedules may be defined up to a year in advance. Once an exception schedule is executed, it will be discarded and replaced by regular schedule for that day of week.
  - 3. Holiday Schedules:
    - a. Include capability for operator to define up to 99 special or holiday schedules.
    - b. Schedules may be placed on scheduling calendar and will be repeated each year.
    - c. Operator shall be able to define length of each holiday period.
- D. System Coordination:
  - 1. Include standard application for proper coordination of equipment.

2. Application shall include operator with a method of grouping together equipment based on function and location.
  3. Group may then be used for scheduling and other applications.
- E. Binary Alarms:
1. Each binary point shall be set to alarm based on operator-specified state.
  2. Include capability to automatically and manually disable alarming.
- F. Analog Alarms:
1. Each analog object shall have both high and low alarm limits.
  2. Alarming shall be able to be automatically and manually disabled.
- G. Alarm Reporting:
1. Operator shall be able to determine action to be taken in event of an alarm.
  2. Alarms shall be routed to appropriate operator workstations based on time and other conditions.
  3. Alarm shall be able to start programs, print, be logged in event log, generate custom messages, and display graphics.
- H. Remote Communication:
1. System shall have ability to dial out in the event of an alarm.
- I. Electric Power Demand Limiting:
1. Demand-limiting program shall monitor building or other operator-defined electric power consumption from signals connected to electric power meter or from a watt transducer or current transformer.
  2. Demand-limiting program shall predict probable power demand such that action can be taken to prevent exceeding demand limit. When demand prediction exceeds demand limit, action will be taken to reduce loads in a predetermined manner. When demand prediction indicates demand limit will not be exceeded, action will be taken to restore loads in a predetermined manner.
  3. Demand reduction shall be accomplished by the following means:
    - a. Reset air-handling unit supply temperature set points.
    - b. Reset space temperature set points.
    - c. De-energize equipment based on priority.
  4. Demand-limiting parameters, frequency of calculations, time intervals, and other relevant variables shall be based on the means by which electric power service provider computes demand charges.
  5. Include demand-limiting prediction and control for any individual meter monitored by system or for total of any combination of meters.
  6. Include means operator to make the following changes online:
    - a. Addition and deletion of loads controlled.
    - b. Changes in demand intervals.
    - c. Changes in demand limit for meter(s).
    - d. Maximum shutoff time for equipment.
    - e. Minimum shutoff time for equipment.
    - f. Select rotational or sequential shedding and restoring.
    - g. Shed and restore priority.
  7. Include the following information and reports, to be available on an hourly, daily, weekly, monthly and annual basis:
    - a. Total electric consumption.

- b. Peak demand.
  - c. Date and time of peak demand.
  - d. Daily peak demand.
  
- J. Maintenance Management: System shall monitor equipment status and generate maintenance messages based on operator-designated run-time, starts, and calendar date limits.
  
- K. Sequencing: Include application software based on sequences of operation indicated to properly sequence chillers, boilers, and other applicable HVAC equipment.
  
- L. Control Loops:
  - 1. Support any of the following control loops, as applicable to control required:
    - a. Two-position (on/off, open/close, slow/fast) control.
    - b. Proportional control.
    - c. Proportional plus integral (PI) control.
    - d. Proportional plus integral plus derivative (PID) control.
      - 1) Include PID algorithms with direct or reverse action and anti-windup.
      - 2) Algorithm shall calculate a time-varying analog value used to position an output or stage a series of outputs.
      - 3) Controlled variable, set point, and PID gains shall be operator-selectable.
    - e. Adaptive (automatic tuning).
  
- M. Staggered Start: Application shall prevent all controlled equipment from simultaneously restarting after a power outage. Order which equipment (or groups of equipment) is started, along with the time delay between starts, shall be operator-selectable.
  
- N. Energy Calculations:
  - 1. Include software to allow instantaneous power or flow rates to be accumulated and converted to energy usage data.
  - 2. Include an algorithm that calculates a sliding-window average (rolling average). Algorithm shall be flexible to allow window intervals to be operator specified (such as 15, 30, or 60 minutes).
  - 3. Include an algorithm that calculates a fixed-window average. A digital input signal shall define start of window period (such as signal from utility meter) to synchronize fixed-window average with that used by utility.
  
- O. Anti-Short Cycling:
  - 1. BO points shall be protected from short cycling.
  - 2. Feature shall allow minimum on-time and off-time to be selected.
  
- P. On and Off Control with Differential:
  - 1. Include an algorithm that allows a BO to be cycled based on a controlled variable and set point.
  - 2. Algorithm shall be direct- or reverse-acting and incorporate an adjustable differential.
  
- Q. Run-Time Totalization:
  - 1. Include software to totalize run-times for all BI and BO points.
  - 2. A high run-time alarm shall be assigned, if required, by operator.

## 2.15 ENCLOSURES

### A. General Enclosure Requirements:

1. House each controller and associated control accessories in a single enclosure. Enclosure shall serve as central tie-in point for control devices such as switches, transmitters, transducers, power supplies and transformers.
2. Do not house more than one controller in a single enclosure.
3. Include enclosure door with key locking mechanism. Key locks alike for all enclosures and include one pair of keys per enclosure.
4. Equip doors of enclosures housing controllers and components with analog or digital displays with windows to allow visual observation of displays without opening enclosure door.
5. Include wall-mounted enclosures with brackets suitable for mounting enclosures to wall or freestanding support stand as indicated.
6. Supply each enclosure with a complete set of as-built schematics, tubing, and wiring diagrams and product literature located in a pocket on inside of door. For enclosures with windows, include pocket on bottom of enclosure.

### B. Internal Arrangement:

1. Internal layout of enclosure shall group and protect pneumatic, electric, and electronic components associated with a controller, but not an integral part of controller.
2. Arrange layout to group similar products together.
3. Include a barrier between line-voltage and low-voltage electrical and electronic products.
4. Factory or shop install products, tubing, cabling and wiring complying with requirements and standards indicated.
5. Terminate field cable and wire using heavy-duty terminal blocks.
6. Include spare terminals, equal to not less than 10 percent of used terminals.
7. Include spade lugs for stranded cable and wire.
8. Install a maximum of two wires on each side of a terminal.
9. Include enclosure field power supply with a toggle-type switch located at entrance inside enclosure to disconnect power.
10. Include enclosure with a line-voltage nominal 20-A GFCI duplex receptacle for service and testing tools. Wire receptacle on hot side of enclosure disconnect switch and include with a 5-A circuit breaker.
11. Mount products within enclosure on removable internal panel(s).
12. Include products mounted in enclosures with engraved, laminated phenolic nameplates (black letters on a white background). The nameplates shall have at least 1/4-inch- high lettering.
13. Route tubing cable and wire located inside enclosure within a raceway with a continuous removable cover.
14. Label each end of cable, wire and tubing in enclosure following an approved identification system that extends from field I/O connection and all intermediate connections throughout length to controller connection.
15. Size enclosure internal panel to include at least 25 percent spare area on face of panel.

### C. Environmental Requirements:

1. Evaluate temperature and humidity requirements of each product to be installed within each enclosure.
2. Calculate enclosure internal operating temperature considering heat dissipation of all products installed within enclosure and ambient effects (solar, conduction and wind) on enclosure.

3. Where required by application, include temperature-controlled electrical heat to maintain inside of enclosure above minimum operating temperature of product with most stringent requirement.
4. Where required by application, include temperature-controlled ventilation fans with filtered louver(s) to maintain inside of enclosure below maximum operating temperature of product with most stringent requirement.
5. Include temperature-controlled cooling within the enclosure for applications where ventilation fans cannot maintain inside temperature of enclosure below maximum operating temperature of product with most stringent requirement.
6. Where required by application, include humidity-controlled electric dehumidifier or cooling to maintain inside of enclosure below maximum relative humidity of product with most stringent requirement and to prevent surface condensation within enclosure.

D. Wall-Mounted, NEMA 250, Type 1:

1. Enclosure shall be NRTL listed according to UL 50 or UL 50E.
2. Finish enclosure inside and out with polyester powder coating that is electrostatically applied and then baked to bond to substrate.
3. Hinged door full size of front face of enclosure and supported using:
  - a. Enclosures sizes less than 36 in. tall: Multiple butt hinges.
  - b. Enclosures sizes 36 in. tall and larger: Continuous piano hinges.
4. Removable internal panel with a white polyester powder coating that is electrostatically applied and then baked to bond to substrate.
  - a. Size less than 24 in.: Solid or Perforated steel, 0.053 in. thick.
  - b. Size 24 in. and larger: Solid aluminum, 0.10 in. or steel, 0.093 in. thick.
5. Internal panel mounting hardware, grounding hardware and sealing washers.
6. Grounding stud on enclosure body.
7. Thermoplastic pocket on inside of door for record Drawings and Product Data.

E. Wall Mounted NEMA 250, Types 4 and 12:

1. Enclosure shall be NRTL listed according to UL 508A.
2. Seam and joints are continuously welded and ground smooth.
3. Where recessed enclosures are indicated, include enclosures with face flange for flush mounting.
4. Externally formed body flange around perimeter of enclosure face for continuous perimeter seamless gasket door seal.
5. Single-door enclosure sizes up to 60 inches tall by 36 inches wide (1500 mm tall by 900 mm wide).
6. Double-door enclosure sizes up to 36 inches tall by 60 inches wide (900 mm tall by 1500 mm wide).
7. Construct enclosure of steel, not less than the following:
  - a. Size Less Than 24 Inches: 0.053 inch or 0.067 inch thick.
  - b. Size 24 Inches and Larger: 0.067 inch thick.
8. Finish enclosure with polyester powder coating that is electrostatically applied and then baked to bond to substrate.
9. Corner-formed door, full size of enclosure face, supported using multiple concealed hinges with easily removable hinge pins.
  - a. Sizes through 24 Inches Tall: Two hinges.
  - b. Sizes between 24 Inches through 48 Inches Tall: Three hinges.
  - c. Sizes Larger 48 Inches Tall: Four hinges.
10. Double-door enclosures with overlapping door design to include unobstructed full-width access.



- a. Single-door enclosures 48 inches and taller, and all double-door enclosures, with three-point (top, middle and bottom) latch system.
  11. Removable internal panel with a white polyester powder coating that is electrostatically applied and then baked to bond to substrate.
    - a. Size Less Than 24 Inches: Solid or perforated steel, 0.053 inch thick.
    - b. Size 24 Inches and Larger: Solid aluminum, 0.10 inch or steel, 0.093 inch thick.
  12. Internal panel mounting studs with hardware, grounding hardware, and sealing washers.
  13. Grounding stud on enclosure body.
  14. Thermoplastic pocket on inside of door for record Drawings and Product Data.
- F. Wall-Mounted, NEMA 250, Type 4X SS:
1. Enclosure shall be NRTL listed according to UL 508A.
  2. Seam and joints are continuously welded and ground smooth.
  3. Externally formed body flange around perimeter of enclosure face for continuous perimeter seamless gasket door seal.
  4. Construct enclosure of Type 316L stainless steel, not less than the following:
    - a. Size Less Than 24 Inches: 0.053 inch thick.
    - b. Size 24 Inches and Larger: 0.067 inch thick.
  5. Outside body and door of enclosure with brushed No. 4 finish.
  6. Corner-formed door, full size of enclosure face, supported using multiple concealed hinges with easily removable hinge pins.
    - a. Sizes through 24 InchesTall: Two hinges.
    - b. Sizes between 24 Inchesthrough 48 InchesTall: Three hinges.
    - c. Sizes Larger 48 InchesTall: Four hinges.
  7. Corner-formed door, full size of enclosure face, supported using continuous piano hinge full length of door.
  8. Doors fitted with three-point (top, middle, and bottom) latch system with single, heavy-duty, liquid-tight Type 316 stainless steel handle with integral locking mechanism.
  9. Removable internal panel shall be 0.093-inch (2.36-mm) solid steel with a white polyester powder coating that is electrostatically applied and then baked to bond to substrate.
  10. Internal panel mounting studs and hardware, grounding hardware, and sealing washers.
  11. Install corrosion-resistant polyester vent drain in a stainless steel sleeve at the bottom of enclosure.
  12. Include enclosure with stainless steel mounting brackets.

## 2.16 RELAYS

- A. General-Purpose Relays:
1. Relays shall be heavy duty and rated for at least 10 A at 250-V ac and 60 Hz.
  2. Relays shall be either double pole double throw (DPDT) or three-pole double throw, depending on the control application.
  3. Use a plug-in-style relay with an eight-pin octal plug for DPDT relays and an 11-pin octal plug for three-pole double-throw relays.
  4. Construct the contacts of either silver cadmium oxide or gold.
  5. Enclose the relay in a clear transparent polycarbonate dust-tight cover.
  6. Relays shall have LED indication and a manual reset and push-to-test button.
  7. Performance:
    - a. Mechanical Life: At least 10 million cycles.
    - b. Electrical Life: At least 100,000 cycles at rated load.
    - c. Pickup Time: 15 ms or less.

- d. Dropout Time: 10 ms or less.
  - e. Pull-in Voltage: 85 percent of rated voltage.
  - f. Dropout Voltage: 50 percent of nominal rated voltage.
  - g. Power Consumption: 2 VA.
  - h. Ambient Operating Temperatures: Minus 40 to 115 deg F.
8. Equip relays with coil transient suppression to limit transients to non-damaging levels.
  9. Plug each relay into an industry-standard, 35-mm DIN rail socket. Plug all relays located in control panels into sockets that are mounted on a DIN rail.
  10. Relay socket shall have screw terminals. Mold into the socket the coincident screw terminal numbers and associated octal pin numbers.

B. Multifunction Time-Delay Relays:

1. Relays shall be continuous duty and rated for at least 10 A at 240-V ac and 60 Hz.
2. Relays shall be DPDT relay with up to eight programmable functions to provide on/off delay, interval and recycle timing functions.
3. Use a plug-in-style relay with either an 8- or 11-pin octal plug.
4. Construct the contacts of either silver cadmium oxide or gold.
5. Enclose the relay in a dust-tight cover.
6. Include knob and dial scale for setting delay time.
7. Performance:
  - a. Mechanical Life: At least 10 million cycles.
  - b. Electrical Life: At least 100,000 cycles at rated load.
  - c. Timing Ranges: Multiple ranges from 0.1 seconds to 100 minutes.
  - d. Repeatability: Within 2 percent.
  - e. Recycle Time: 45 ms.
  - f. Minimum Pulse Width Control: 50 ms.
  - g. Power Consumption: 5 VA or less at 120-V ac.
  - h. Ambient Operating Temperatures: Minus 40 to 115 deg F.
8. Equip relays with coil transient suppression to limit transients to non-damaging levels.
9. Plug each relay into an industry-standard, 35-mm DIN rail socket. Plug all relays located in control panels into sockets that are mounted on a DIN rail.
10. Relay socket shall have screw terminals. Mold into the socket the coincident screw terminal numbers and associated octal pin numbers.

C. Latching Relays:

1. Relays shall be continuous duty and rated for at least 10 A at 250-V ac and 60 Hz.
2. Relays shall be either DPDT or three-pole double throw, depending on the control application.
3. Use a plug-in-style relay with a multibladed plug.
4. Construct the contacts of either silver cadmium oxide or gold.
5. Enclose the relay in a clear transparent polycarbonate dust-tight cover.
6. Performance:
  - a. Mechanical Life: At least 10 million cycles.
  - b. Electrical Life: At least 100,000 cycles at rated load.
  - c. Pickup Time: 15 ms or less.
  - d. Dropout Time: 10 ms or less.
  - e. Pull-in Voltage: 85 percent of rated voltage.
  - f. Dropout Voltage: 50 percent of nominal rated voltage.
  - g. Power Consumption: 2 VA.
  - h. Ambient Operating Temperatures: Minus 40 to 115 deg F.
7. Equip relays with coil transient suppression to limit transients to non-damaging levels.

8. Plug each relay into an industry-standard, 35-mm DIN rail socket. Plug all relays located in control panels into sockets that are mounted on a DIN rail.
  9. Relay socket shall have screw terminals. Mold into the socket the coincident screw terminal numbers and associated octal pin numbers.
- D. Current Sensing Relay:
1. Monitors ac current.
  2. Independent adjustable controls for pickup and dropout current.
  3. Energized when supply voltage is present and current is above pickup setting.
  4. De-energizes when monitored current is below dropout current.
  5. Dropout current is adjustable from 50 to 95 percent of pickup current.
  6. Include a current transformer, if required for application.
  7. House current sensing relay and current transformer in its own enclosure. Use NEMA 250, Type 12 enclosure for indoors and NEMA 250, Type 4 for outdoors.
- E. Combination On-Off Status Sensor and On-Off Relay:
1. Description:
    - a. On-off control and status indication in a single device.
    - b. LED status indication of activated relay and current trigger.
    - c. Closed-Open-Auto override switch located on the load side of the relay.
  2. Performance:
    - a. Ambient Temperature: Minus 30 to 140 deg F.
    - b. Voltage Rating: Single-phase loads rated for 300-V ac. Three-phase loads rated for 600-V ac.
  3. Status Indication:
    - a. Current Sensor: Integral sensing for single-phase loads up to 20 A and external solid or split sensing ring for three-phase loads up to 150 A.
    - b. Current Sensor Range: As required by application.
    - c. Current Set Point: Fixed or adjustable as required by application.
    - d. Current Sensor Output:
      - 1) Solid-state, single-pole double-throw contact rated for 30-V ac and dc and for 0.4 A.
      - 2) Solid-state, single-pole double-throw contact rated for 120-V ac and 1.0 A.
      - 3) Analog, zero- to 5- or 10-V dc.
      - 4) Analog, 4 to 20 mA, loop powered.
  4. Relay: Single-pole double-throw, continuous-duty coil; rated for 10-million mechanical cycles.
  5. Enclosure: NEMA 250, Type 1 enclosure.

## 2.17 ELECTRICAL POWER DEVICES

- A. Transformers:
  - 1. Transformer shall be sized for the total connected load, plus an additional 25 percent of connected load.
  - 2. Transformer shall be at least 40 VA.
  - 3. Transformer shall have both primary and secondary fuses.
  
- B. Power-Line Conditioner:
  - 1. General Power-Line Conditioner Requirements:
    - a. Design to ensure maximum reliability, serviceability and performance.
    - b. Overall function of the power-line conditioner is to receive raw, polluted electrical power and purify it for use by electronic equipment. The power-line conditioner shall provide isolated, regulated, transient, and noise-free sinusoidal power to loads served.
  - 2. Standards: NRTL listed per UL 1012.
  - 3. Performance:
    - a. Single phase, continuous, 100 percent duty rated KVA/KW capacity. Design to supply power for linear or nonlinear, high crest factor, resistive and reactive loads.
    - b. Automatically regulate output voltage to within 2 percent or better with input voltage fluctuations of plus 10 to minus 20 percent of nominal when system is loaded 100 percent. Use Variable Range Regulation to obtain improved line voltage regulation when operating under less than full load conditions.
      - 1) At 75 Percent Load: Output voltage automatically regulated to within 3 percent with input voltage fluctuations of plus 10 to minus 35 percent of nominal.
      - 2) At 50 Percent Load: Output voltage automatically regulated to within 3 percent with input voltage fluctuations of plus 10 to minus 40 percent of nominal.
      - 3) At 25 Percent Load: Output voltage automatically regulated to within 3 percent with input voltage fluctuations of plus 10 to minus 45 percent of nominal.
    - c. With input voltage distortion of up to 40 percent, limit the output voltage sine wave to a maximum harmonic content of 5 percent.
    - d. Automatically regulate output voltage to within 2.5 percent when load (resistive) changes from zero percent to 100 percent to zero percent.
    - e. Output voltage returns to 95 percent of nominal level within two cycles and to 100 percent within three cycles when the output is taken from no load to full resistive load or vice-versa. Recovery from partial resistive load changes is corrected in a shorter period of time.
    - f. K Factor: 30, designed to operate with nonlinear, non-sinusoidal, high crest factor loads without overheating.
    - g. Input power factor within 0.95 approaching unity with load power factor as poor as 0.6.
    - h. Attenuate load-generated odd current harmonics 23 dB at the input.
    - i. Electrically isolate the primary from the secondary. Meet isolation criteria as defined in NFPA 70, Article 250-5D.
    - j. Lighting and Surge Protection: Compares to UL 1449 rating of 330 V when subjected to Category B3 (6000 V/3000 A) combination waveform as established by IEEE C62.41.

- k. Common-mode noise attenuation of 140 dB.
  - l. Transverse-mode noise attenuation of 120 dB.
  - m. With loss of input power for up to 16.6 ms, the output sine wave remains at usable ac voltage levels.
  - n. Reliability of 200,000 hours' MTBF.
  - o. At full load, when measured at 1-m distance, audible noise is not to exceed 54 dB.
  - p. Approximately 92 percent efficient at full load.
4. Transformer Construction:
- a. Ferroresonant, dry type, convection cooled, 600V class. Transformer windings of Class H (220 deg C) insulated copper.
  - b. Use a Class H installation system throughout with operating temperatures not to exceed 150 deg C over a 40-deg C ambient temperature.
  - c. Configure transformer primary for multi-input voltage. Include input terminals for source conductors and ground.
  - d. Manufacture transformer core using M-6 grade, grain-oriented, stress-relieved transformer steel.
  - e. Configure transformer secondary in a 240/120-V split with a 208-V tap or straight 120 V, depending on power output size.
  - f. Electrically isolate the transformer secondary windings from the primary windings. Bond neutral conductor to cabinet enclosure and output neutral terminal.
  - g. Include interface terminals for output power hot, neutral and ground conductors.
  - h. Label leads, wires and terminals to correspond with circuit wiring diagram.
  - i. Vacuum impregnate transformer with epoxy resin.
5. Cabinet Construction:
- a. Design for panel or floor mounting.
  - b. NEMA 250, Type 1, general-purpose, indoor enclosure.
  - c. Manufacture the cabinet from heavy gauge steel complying with UL 50.
  - d. Include a textured baked-on paint finish.
- C. Transient Voltage Suppression and High-Frequency Noise Filter Unit:
- 1. The maximum continuous operating voltage shall be at least 125 percent.
  - 2. The operating frequency range shall be 47 to 63 Hz.
  - 3. Protection modes according to NEMA LS-1.
  - 4. The rated single-pulse surge current capacity, for each mode of protection, shall be no less than the following:
    - a. Line to Neutral: 45,000 A.
    - b. Neutral to Ground: 45,000 A.
    - c. Line to Ground: 45,000 A.
    - d. Per Phase: 90,000 A.
  - 5. Clamping voltages shall be in compliance with test and evaluation procedures defined in NEMA LS-1. Maximum clamping voltage shall be as follows:
    - a. Line to Neutral: 360 V.
    - b. Line to Ground: 360 V.
    - c. Neutral to Ground: 360 V.
  - 6. Electromagnetic interference and RF interference noise rejection or attenuation values shall comply with test and evaluation procedures defined in NEMA LS-1.
    - a. Line to Neutral:
      - 1) 100 kHz: 42 dB.
      - 2) 1 MHz: 25 dB.
      - 3) 10 MHz: 21 dB.
      - 4) 100 MHz: 36 dB.

- b. Line to Ground:
    - 1) 100 kHz: 16 dB.
    - 2) 1 MHz: 55 dB.
    - 3) 10 MHz: 81 dB.
    - 4) 100 MHz: 80 dB.
  - 7. Unit shall have LED status indicator that extinguishes to indicate a failure.
  - 8. Unit shall be listed by an NRTL as a transient voltage surge suppressor per UL 1449, and as an electromagnetic interference filter per UL 1283.
  - 9. Unit shall not generate any appreciable magnetic field.
  - 10. Unit shall not generate an audible noise.
- D. DC Power Supply:
- 1. Plug-in style suitable for mating with a standard eight-pin octal socket. Include the power supply with a mating mounting socket.
  - 2. Enclose circuitry in a housing.
  - 3. Include both line and load regulation to ensure a stable output. To protect both the power supply and the load, power supply shall have an automatic current limiting circuit.
  - 4. Performance:
    - a. Output voltage nominally 25-V dc within 5 percent.
    - b. Output current up to 100 mA.
    - c. Input voltage nominally 120-V ac, 60 Hz.
    - d. Load regulation within 0.5 percent from zero- to 100-mA load.
    - e. Line regulation within 0.5 percent at a 100-mA load for a 10 percent line change.
    - f. Stability within 0.1 percent of rated volts for 24 hours after a 20-minute warmup.

## 2.18 PROCESS TUBING

- A. Products in this article are intended for signals to instruments connected to liquid and steam systems.
- B. Copper Tubing:
  - 1. Seamless phosphor deoxidized copper, soft annealed or drawn tempered with chemical and physical properties according to ASTM B75.
  - 2. Performance, dimensions, weight and tolerance according to ASTM B280.
  - 3. Diameter, as required by application, of not less than nominal 0.25 inch.
  - 4. Wall thickness, as required by application, but not less than 0.030 inch.
  - 5. Copper Tubing Connectors and Fittings (for Process Tubing) - Brass, Compression Type:
  - 6. Copper Tubing Connectors and Fittings (for Process Tubing) - Brass, Solder-Joint Type:

## 2.19 CONTROL WIRE AND CABLE

- A. Wire: Single conductor control wiring above 24 V.
  - 1. Wire size shall be at least No. 18 AWG.
  - 2. Conductor shall be 7/24 soft annealed copper strand with 2- to 2.5-inch lay.
  - 3. Conductor insulation shall be 600 V, Type THWN or Type THHN, and 90 deg C according to UL 83.
  - 4. Conductor colors shall be black (hot), white (neutral), and green (ground).
  - 5. Furnish wire on spools.

- B. Single Twisted Shielded Instrumentation Cable above 24 V:
  - 1. Wire size shall be a minimum No. 18 AWG.
  - 2. Conductors shall be a twisted, 7/24 soft annealed copper strand with a 2- to 2.5-inch (50- to 65-mm) lay.
  - 3. Conductor insulation shall have a Type THHN/THWN or Type TFN rating.
  - 4. Shielding shall be 100 percent type, 0.35/0.5-mil aluminum/Mylar tape, helically applied with 25 percent overlap, and aluminum side in with tinned copper drain wire.
  - 5. Outer jacket insulation shall have a 600-V, 90-deg C rating and shall be Type TC cable.
  - 6. For twisted pair, conductor colors shall be black and white. For twisted triad, conductor colors shall be black, red and white.
  - 7. Furnish wire on spools.
  
- C. Single Twisted Shielded Instrumentation Cable 24 V and Less:
  - 1. Wire size shall be a minimum No. 18 AWG.
  - 2. Conductors shall be a twisted, 7/24 soft annealed copper stranding with a 2- to 2.5-inch (50- to 65-mm) lay.
  - 3. Conductor insulation shall have a nominal 15-mil thickness, constructed from flame-retardant PVC.
  - 4. Shielding shall be 100 percent type, 1.35-mil aluminum/polymer tape, helically applied with 25 percent overlap, and aluminum side in with tinned copper drain wire.
  - 5. Outer jacket insulation shall have a 300-V, 105-deg C rating and shall be Type PLTC cable.
  - 6. For twisted pair, conductor colors shall be black and white. For twisted triad, conductor colors shall be black, red and white.
  - 7. Furnish wire on spools.
  
- D. LAN and Communication Cable: Comply with DDC system manufacturer requirements for network being installed.
  - 1. Cable shall be balanced twisted pair.
  - 2. Comply with the following requirements and for balanced twisted pair cable described on electrical drawings.
    - a. Cable shall be plenum rated.
    - b. Cable shall have a unique color that is different from other cables used on Project.

## 2.20 ACCESSORIES

- A. Damper Blade Limit Switches:
  - 1. Sense positive open and/or closed position of the damper blades.
  - 2. NEMA 250, Type 13, oil-tight construction.
  - 3. Arrange for the mounting application.
  - 4. Additional waterproof enclosure when required by its environment.
  - 5. Arrange to prevent "over-center" operation.
  
- B. I/P and E/P Transducers:
  - 1. Commercial Grade:
    - a. The transducer shall convert an AO signal to a stepped pneumatic signal. Unless otherwise required by the operating sequence, use a 3- to 15-psig pneumatic signal for pneumatic actuation.
    - b. Construct the entire assembly so that shock and vibration will neither harm the transducer nor affect its accuracy.

- c. Transducer shall have auto/manual output switch, manual output control and an output pressure gauge.
  - d. Accuracy: Within 1.0 percent of the output span.
  - e. Linearity: Within 0.5 percent of the output span.
  - f. Output Capacity: Not less than 550 scim at 15 psig.
  - g. Transducer shall have separate zero and span calibration adjustments.
  - h. The transducer shall withstand up to 40 psig of supply pressure without damage.
  - i. For use on only modulating pneumatic outputs that are associated with terminal units, including fan-coil units, VAV units, unit heaters and.
- C. E/P Switch:
- 1. Construct the body of cast aluminum or brass; three pipe body (common, normally open, and normally closed).
  - 2. Internal construction of steel, copper or brass.
  - 3. Air Connections: Barb.
  - 4. Rating of 30 psig (207 kPa) when installed in systems below 25 psig (172 kPa) and of 150 psig (1034 kPa) when installed in systems above 25 psig (172 kPa).
  - 5. Include coil transient suppression.
- D. Instrument Enclosures:
- 1. Include instrument enclosure for secondary protection to comply with requirements indicated in "Performance Requirements" Article.
  - 2. NRTL listed and labeled to UL 50.
  - 3. Sized to include at least 25 percent spare area on subpanel.
  - 4. Instrument(s) mounted within enclosure on internal subpanel(s).
  - 5. Enclosure face with engraved, laminated phenolic nameplate for each instrument within enclosure.
  - 6. Enclosures housing pneumatic instruments shall include main pressure gauge and a branch pressure gauge for each pneumatic device, installed inside.
  - 7. Enclosures housing multiple instruments shall route tubing and wiring within enclosure in a raceway having a continuous removable cover.
  - 8. Enclosures larger than 12 inches (300 mm) shall have a hinged full-size face cover.
  - 9. Equip enclosure with lock and common key.

## 2.21 IDENTIFICATION

- A. Instrument Air Pipe and Tubing:
- 1. Engraved tag shall bear the following information:
    - a. Service (Example): "Instrument Air."
    - b. Pressure Range (Example): 0 to 30 psig.
  - 2. Letter size shall be a minimum of 0.25 inch (6 mm) high.
  - 3. Tag shall consist of white lettering on blue background.
  - 4. Tag shall be engraved phenolic consisting of three layers of rigid laminate. Top and bottom layers are color-coded blue with contrasting white center exposed by engraving through outer layer.
  - 5. Include tag with a brass grommet, chain and S-hook.
- B. Control Equipment, Instruments, and Control Devices:
- 1. Self-adhesive label bearing unique identification.
    - a. Include instruments with unique identification identified by equipment being controlled or monitored, followed by point identification.



2. Legend shall consist of white lettering on black background.
  3. Laminated acrylic or melamine plastic sign shall be engraved phenolic consisting of three layers of rigid laminate. Top and bottom layers are color-coded black with contrasting white center exposed by engraving through outer layer and shall be fastened with drive pins.
  4. Instruments, control devices, and actuators with Project-specific identification tags having unique identification numbers following requirements indicated and provided by original manufacturer do not require additional identification.
- C. Equipment Warning Labels:
1. Self-adhesive label with pressure-sensitive adhesive back and peel-off protective jacket.
  2. Lettering size shall be at least 14-point type with white lettering on red background.
  3. Warning label shall read "CAUTION-Equipment operated under remote automatic control and may start or stop at any time without warning. Switch electric power disconnecting means to OFF position before servicing."
  4. Lettering shall be enclosed in a white line border. Edge of label shall extend at least 0.25 inch (6 mm) beyond white border.

## 2.22 SOURCE QUALITY CONTROL

- A. Testing Agency: Engage a qualified testing agency to evaluate the following according to industry standards for each product, and to verify DDC system reliability specified in performance requirements:
  1. DDC controllers.
  2. Gateways.
  3. Routers.
  4. Operator workstations.
- B. Product(s) and material(s) will be considered defective if they do not pass tests and inspections.
- C. Prepare test and inspection reports.

## PART 3 - EXECUTION

### 3.01 EXAMINATION

- A. Examine substrates and conditions for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.
  1. Verify compatibility with and suitability of substrates.
- B. Examine roughing-in for products to verify actual locations of connections before installation.
  2. Examine roughing-in for instruments installed in piping to verify actual locations of connections before installation.
  3. Examine roughing-in for instruments installed in duct systems to verify actual locations of connections before installation.
- C. Examine walls, floors, roofs, and ceilings for suitable conditions where product will be installed.

- D. Prepare written report, endorsed by Installer, listing conditions detrimental to performance of the Work.
- E. Proceed with installation only after unsatisfactory conditions have been corrected.

### 3.02 DDC SYSTEM INTERFACE WITH OTHER SYSTEMS AND EQUIPMENT

- A. Communication Interface to Equipment with Integral Controls:
  - 1. DDC system shall have communication interface with equipment having integral controls and having a communication interface for remote monitoring or control.
  - 2. Equipment to Be Connected:
    - a. Roof-top units specified in Section 23 74 16.13 "Packaged, Large Capacity Rooftop Air Conditioning Units."
    - b. Fans specified in 23 34 16 "Centrifugal HVAC Fans"
- B. Controls Contractor shall coordinate with the equipment suppliers to ensure compatibility between provided integral controls and the controls provided by the Controls Contractor. This coordination shall be a meeting between Siemens and the equipment manufacturers prior to submittal of this equipment.

### 3.03 CONTROL DEVICES FOR INSTALLATION BY INSTALLERS

- A. Deliver selected control devices, specified in indicated HVAC instrumentation and control device Sections, to identified equipment and systems manufacturers for factory installation and to identified installers for field installation.

### 3.04 GENERAL INSTALLATION REQUIREMENTS

- A. Install products to satisfy more stringent of all requirements indicated.
- B. Install products level, plumb, parallel, and perpendicular with building construction.
- C. If codes and referenced standards are more stringent than requirements indicated, comply with requirements in codes and referenced standards.
- D. Fabricate openings and install sleeves in ceilings, floors, roof, and walls required by installation of products. Before proceeding with drilling, punching, and cutting, check for concealed work to avoid damage. Patch, flash, grout, seal, and refinish openings to match adjacent condition.
- E. Firestop Penetrations Made in Fire-Rated Assemblies: Comply with requirements in Section 07 84 13 "Penetration Firestopping."
- F. Seal penetrations made in acoustically rated assemblies. Comply with requirements in Section 07 92 00 "Joint Sealants."
- G. Welding Requirements:
  - 1. Restrict welding and burning to supports and bracing.
  - 2. No equipment shall be cut or welded without approval. Welding or cutting will not be approved if there is risk of damage to adjacent Work.
  - 3. Welding, where approved, shall be by inert-gas electric arc process and shall be performed by qualified welders according to applicable welding codes.

4. If requested on-site, show satisfactory evidence of welder certificates indicating ability to perform welding work intended.
- H. Fastening Hardware:
1. Stillson wrenches, pliers, and other tools that damage surfaces of rods, nuts, and other parts are prohibited for work of assembling and tightening fasteners.
  2. Tighten bolts and nuts firmly and uniformly. Do not overstress threads by excessive force or by oversized wrenches.
  3. Lubricate threads of bolts, nuts and screws with graphite and oil before assembly.
- I. If product locations are not indicated, install products in locations that are accessible and that will permit service and maintenance from floor, equipment platforms, or catwalks without removal of permanently installed furniture and equipment.
- J. Corrosive Environments:
1. Avoid or limit use of materials in corrosive airstreams and environments, including, but not limited to, the following:
    - a. Laboratory exhaust-air streams.
    - b. Process exhaust-air streams.
  2. When conduit is in contact with a corrosive airstream and environment, use Type 316 stainless steel conduit and fittings or conduit and fittings that are coated with a corrosive-resistant coating that is suitable for environment. Comply with requirements for installation of raceways and boxes specified in Section 26 05 33 "Raceways and Boxes for Electrical Systems."
  3. Where instruments are located in a corrosive airstream and are not corrosive resistant from manufacturer, field install products in NEMA 250, Type 4X enclosure constructed of Type 316L stainless steel.

### 3.05 GATEWAY INSTALLATION

- A. Install gateways if required for DDC system communication interface requirements indicated.
- B. Test gateway to verify that communication interface functions properly.

### 3.06 ROUTER INSTALLATION

- A. Install routers if required for DDC system communication interface requirements indicated.
- B. Test router to verify that communication interface functions properly.

### 3.07 CONTROLLER INSTALLATION

- A. Install controllers in enclosures to comply with indicated requirements.
- B. Connect controllers to field power supply.
- C. Install controller with latest version of applicable software and configure to execute requirements indicated.
- D. Test and adjust controllers to verify operation of connected I/O to achieve performance indicated requirements while executing sequences of operation.

- E. Installation of Network Controllers:
  1. Quantity and location of network controllers shall be determined by DDC system manufacturer to satisfy requirements indicated.
  2. Install controllers in a protected location that is easily accessible by operators.
  3. Top of controller shall be within (1800 mm)84 inches (2100 mm) of finished floor.
- F. Installation of Programmable Application Controllers:
  1. Quantity and location of programmable application controllers shall be determined by DDC system manufacturer to satisfy requirements indicated.
  2. Install controllers in a protected location that is easily accessible by operators.
  3. Top of controller shall be within (1800 mm)84 inches (2100 mm) of finished floor.
- G. Application-Specific Controllers:
  1. Quantity and location of application-specific controllers shall be determined by DDC system manufacturer to satisfy requirements indicated.
  2. For controllers not mounted directly on equipment being controlled, install controllers in a protected location that is easily accessible by operators.

### 3.08 ENCLOSURES INSTALLATION

- A. Install the following items in enclosures, to comply with indicated requirements:
  1. Gateways.
  2. Routers.
  3. Controllers.
  4. Electrical power devices.
  5. Relays.
  6. Accessories.
  7. Instruments.
  8. Actuators
- B. Attach wall-mounted enclosures to wall using the following types of steel struts:
  1. For NEMA 250, Type 1 Enclosures: Use galvanized-steel strut and hardware.
  2. For NEMA 250, Type 4 Enclosures and Enclosures Located Outdoors: Use stainless steel strut and hardware.
  3. Install plastic caps on exposed cut edges of strut.
- C. Align top or bottom of adjacent enclosures of like size.
- D. Install continuous and fully accessible wireways to connect conduit, wire, and cable to multiple adjacent enclosures. Wireway used for application shall have protection equal to NEMA 250 rating of connected enclosures.

### 3.09 ELECTRIC POWER CONNECTIONS

- A. Connect electrical power to DDC system products requiring electrical power connections.
- B. Design of electrical power to products not indicated with electric power is delegated to DDC system provider and installing trade. Work shall comply with NFPA 70 and other requirements indicated.

### 3.10 IDENTIFICATION

- A. Install self-adhesive labels with unique identification on face for each of the following:
  - 1. Gateway.
  - 2. Router.
  - 3. Protocol analyzer.
  - 4. DDC controller.
  - 5. Enclosure.
  - 6. Electrical power device.
  - 7. Accessory.
- B. Install unique instrument identification on face of each instrument connected to a DDC controller.
- C. Install unique identification on face of each control damper actuator connected to a DDC controller.
- D. Where product is installed above accessible tile ceiling, also install matching identification on face of ceiling grid located directly below.
- E. Where product is installed above an inaccessible ceiling, also install identification on face of access door directly below.
- F. Warning Labels and Signs:
  - 1. Shall be permanently attached to equipment that can be automatically started by DDC control system.
  - 2. Shall be located in highly visible location near power service entry points.

### 3.11 NETWORK INSTALLATION

- A. Install balanced twisted pair or optical fiber cable when connecting between the following network devices located in same building:
  - 1. Operator workstations.
  - 2. Operator workstations and network controllers.
  - 3. Network controllers.
- B. Install balanced twisted pair or copper cable (as required by equipment) when connecting between the following:
  - 1. Gateways.
  - 2. Gateways and network controllers or programmable application controllers.
  - 3. Routers.
  - 4. Routers and network controllers or programmable application controllers.
  - 5. Network controllers and programmable application controllers.
  - 6. Programmable application controllers.
  - 7. Programmable application controllers and application-specific controllers.
  - 8. Application-specific controllers.
- C. Install cable in continuous raceway.
  - 1. Where indicated on Drawings, cable trays may be used for copper cable in lieu of conduit.

### 3.12 NETWORK NAMING AND NUMBERING

- A. Coordinate with Owner and provide unique naming and addressing for networks and devices.
- B. ASHRAE 135 Networks:
  - 1. MAC Address:
    - a. Every network device shall have an assigned and documented MAC address unique to its network.
    - b. Ethernet Networks: Document MAC address assigned at its creation.
    - c. ARCNET or MS/TP networks: Assign from 00 to 64.
  - 2. Network Numbering:
    - a. Assign unique numbers to each new network.
    - b. Provide ability for changing network number through device switches or operator interface.
    - c. DDC system, with all possible connected LANs, can contain up to 65,534 unique networks.
  - 3. Device Object Identifier Property Number:
    - a. Assign unique device object identifier property numbers or device instances for each device network.
    - b. Provide for future modification of device instance number by device switches or operator interface.
    - c. LAN shall support up to 4,194,302 unique devices.
  - 4. Device Object Name Property Text:
    - a. Device object name property field shall support 32 minimum printable characters.
    - b. Assign unique device "Object Name" property names with plain-English descriptive names for each device.
      - 1) Example 1: Device object name for device controlling boiler plant at Building 1000 would be "HW System B1000."
      - 2) Example 2: Device object name for a VAV terminal unit controller could be "VAV unit 102".
  - 5. Object Name Property Text for Other Than Device Objects:
    - a. Object name property field shall support 32 minimum printable characters.
    - b. Assign object name properties with plain-English names descriptive of application.
      - 1) Example 1: "Zone 1 Temperature."
      - 2) Example 2 "Fan Start and Stop."
  - 6. Object Identifier Property Number for Other Than Device Objects:
    - a. Assign object identifier property numbers according to Drawings indicated.
    - b. If not indicated, object identifier property numbers may be assigned at Installer's discretion but must be approved by Owner in advance, be documented and be unique for like object types within device.

### 3.13 INSTALLATION OF PROCESS TUBING

- A. Install process tubing for signal to instruments in liquid and steam systems. Instruments include, but are not limited to, the following:
  - 1. Meters.
  - 2. Sensors.
  - 3. Switches.
  - 4. Transmitters.

- B. Support tubing according to MSS SP-69, Table 3, but at intervals no less than 60 inches (1500 mm).
- C. Install NPS 1/2 (DN 15) process tubing for industrial-grade sensors, transmitters, and switches. Install stainless steel bushings where required.
- D. Make tubing bends with a bending tool. Flattened or wrinkled bends are unacceptable.
- E. Support tubing independent of other trades.
- F. Route tubing parallel to and at right angles to building construction.
- G. Install tubing concealed in areas with ceilings.
- H. Install a dirt leg with an isolation valve and threaded plug in drain valve at each connection to a transmitter and switch.
- I. Insulate process piping connected to hot water and steam systems for personnel protection if the surface temperature exceeds 120 deg F (49 deg C). Only insulate piping within maintenance personnel reach from floor, platform, or catwalk.
- J. Wrap pipe threads of fitting in process tubing with service temperatures below 350 deg F (177 deg C) with a single wrap of PTFE tape.
- K. Coat pipe threads of fittings on process tubing in services with temperatures exceeding 350 deg F (177 deg C) with pipe compound before being made up to reduce the possibility of galling.
- L. Do not make tubing connections to a fitting before completing makeup of the connection.
- M. Check tubing for correct diameter and wall thickness. Cut the tube ends square and deburred. Exercise care during cutting to keep tubing round.
- N. Do not install fittings close to a bend. A length of straight tubing, not deformed by bending, is required for a proper connection.
- O. Align tubing with fitting when installed. Avoid springing tube into position.
- P. Install tubing with extreme care exercised to keep foreign matter out of system. Open tubing ends shall be kept plugged to keep out dust, dirt and moisture.
- Q. Do not attach tubing to equipment that may be removed frequently for maintenance or may impart vibration and expansion from temperature change.
- R. Protect exposed tubing in mechanical equipment rooms from inadvertent mechanical damage within 76 inches (1800 mm) above floor. Use aluminum channel reversed and secured over tubing to protect tubing from damage.

- S. Process Tubing Isolation Valves Installation:
  - 1. Install valves full size of piping and tubing.
  - 2. Install isolation valves at the following locations:
    - a. Process connection.
    - b. Inlet to each instrument including, sensors, transmitters, switches, gauges, and other control devices.
  - 3. Locate valves to be readily accessible from floor.

### 3.14 CONTROL WIRE, CABLE AND RACEWAYS INSTALLATION

- A. Comply with NECA 1.
- B. Comply with electrical drawings.

### 3.15 FIELD QUALITY CONTROL

- A. Testing Agency: Engage a qualified testing agency to perform tests and inspections.
- B. Manufacturer's Field Service: Engage a factory-authorized service representative to test and inspect components, assemblies, and installations, including connections.
- C. Perform the following tests and inspections with the assistance of a factory-authorized service representative:
  - 1. Perform each visual and mechanical inspection and electrical test stated in NETA Acceptance Testing Specification. Certify compliance with test parameters.
  - 2. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.
- D. Testing:
  - 1. Perform preinstallation, in-progress, and final tests, supplemented by additional tests, as necessary.
  - 2. Preinstallation Cable Verification: Verify integrity and serviceability for new cable lengths before installation. This assurance may be provided by using vendor verification documents, testing, or other methods. As a minimum, furnish evidence of verification for cable attenuation and bandwidth parameters.
  - 3. In-Progress Testing: Perform standard tests for correct pair identification and termination during installation to ensure proper installation and cable placement. Perform tests in addition to those specified if there is any reason to question condition of material furnished and installed. Testing accomplished is to be documented by agency conducting tests. Submit test results for Project record.
  - 4. Final Testing: Perform final test of installed system to demonstrate acceptability as installed. Testing shall be performed according to a test plan supplied by DDC system manufacturer. Defective Work or material shall be corrected and retested. As a minimum, final testing for cable system, including spare cable, shall verify conformance of attenuation, length, and bandwidth parameters with performance indicated.
  - 5. Test Equipment: Use an optical fiber time domain reflectometer for testing of length and optical connectivity.
  - 6. Test Results: Record test results and submit copy of test results for Project record.



### 3.16 DDC SYSTEM I/O CHECKOUT PROCEDURES

- A. Check installed products before continuity tests, leak tests and calibration.
- B. Check instruments for proper location and accessibility.
- C. Check instruments for proper installation on direction of flow, elevation, orientation, insertion depth, or other applicable considerations that will impact performance.
- D. Check instrument tubing for proper isolation, fittings, slope, dirt legs, drains, material and support.
- E. For pneumatic products, verify that air supply for each product is properly installed.
- F. Control Damper Checkout:
  - 1. Verify that control dampers are installed correctly for flow direction.
  - 2. Verify that proper blade alignment, either parallel or opposed, has been provided.
  - 3. Verify that damper frame attachment is properly secured and sealed.
  - 4. Verify that damper actuator and linkage attachment is secure.
  - 5. Verify that actuator wiring is complete, enclosed and connected to correct power source.
  - 6. Verify that damper blade travel is unobstructed.
- G. Instrument Checkout:
  - 1. Verify that instrument is correctly installed for location, orientation, direction and operating clearances.
  - 2. Verify that attachment is properly secured and sealed.
  - 3. Verify that conduit connections are properly secured and sealed.
  - 4. Verify that wiring is properly labeled with unique identification, correct type and size and is securely attached to proper terminals.
  - 5. Inspect instrument tag against approved submittal.
  - 6. For instruments with tubing connections, verify that tubing attachment is secure and isolation valves have been provided.
  - 7. For flow instruments, verify that recommended upstream and downstream distances have been maintained.
  - 8. For temperature instruments:
    - a. Verify sensing element type and proper material.
    - b. Verify length and insertion.

### 3.17 DDC SYSTEM I/O ADJUSTMENT, CALIBRATION AND TESTING:

- A. Calibrate each instrument installed that is not factory calibrated and provided with calibration documentation.
- B. Provide a written description of proposed field procedures and equipment for calibrating each type of instrument. Submit procedures before calibration and adjustment.
- C. For each analog instrument, make a three-point test of calibration for both linearity and accuracy.
- D. Equipment and procedures used for calibration shall comply with instrument manufacturer's written instructions.

- E. Provide diagnostic and test equipment for calibration and adjustment.
- F. Field instruments and equipment used to test and calibrate installed instruments shall have accuracy at least twice the instrument accuracy being calibrated. An installed instrument with an accuracy of 1 percent shall be checked by an instrument with an accuracy of 0.5 percent.
- G. Calibrate each instrument according to instrument instruction manual supplied by manufacturer.
- H. If after calibration indicated performance cannot be achieved, replace out-of-tolerance instruments.
- I. Comply with field testing requirements and procedures indicated by ASHRAE's Guideline 11, "Field Testing of HVAC Control Components," in the absence of specific requirements, and to supplement requirements indicated.
- J. Analog Signals:
  - 1. Check analog voltage signals using a precision voltage meter at zero, 50, and 100 percent.
  - 2. Check analog current signals using a precision current meter at zero, 50, and 100 percent.
  - 3. Check resistance signals for temperature sensors at zero, 50, and 100 percent of operating span using a precision-resistant source.
- K. Digital Signals:
  - 1. Check digital signals using a jumper wire.
  - 2. Check digital signals using an ohmmeter to test for contact making or breaking.
- L. Control Dampers:
  - 1. Stroke and adjust control dampers following manufacturer's recommended procedure, from 100 percent open to 100 percent closed and back to 100 percent open.
  - 2. Stroke control dampers with pilot positioners. Adjust damper and positioner following manufacturer's recommended procedure, so damper is 100 percent closed, 50 percent closed and 100 percent open at proper air pressure.
  - 3. Check and document open and close cycle times for applications with a cycle time less than 30 seconds.
  - 4. For control dampers equipped with positive position indication, check feedback signal at multiple positions to confirm proper position indication.
- M. Meters: Check sensors at zero, 50, and 100 percent of Project design values.
- N. Sensors: Check sensors at zero, 50, and 100 percent of Project design values.
- O. Switches: Calibrate switches to make or break contact at set points indicated.
- P. Transmitters:
  - 1. Check and calibrate transmitters at zero, 50, and 100 percent of Project design values.
  - 2. Calibrate resistance temperature transmitters at zero, 50, and 100 percent of span using a precision-resistant source.

### 3.18 DDC SYSTEM CONTROLLER CHECKOUT

- A. Verify power supply.
  - 1. Verify voltage, phase and hertz.
  - 2. Verify that protection from power surges is installed and functioning.
  - 3. Verify that ground fault protection is installed.
  - 4. If applicable, verify if connected to UPS unit.
  - 5. If applicable, verify if connected to a backup power source.
  - 6. If applicable, verify that power conditioning units, transient voltage suppression and high-frequency noise filter units are installed.
- B. Verify that wire and cabling is properly secured to terminals and labeled with unique identification.
- C. Verify that spare I/O capacity is provided.

### 3.19 DDC CONTROLLER I/O CONTROL LOOP TESTS

- A. Testing:
  - 1. Test every I/O point connected to DDC controller to verify that safety and operating control set points are as indicated and as required to operate controlled system safely and at optimum performance.
  - 2. Test every I/O point throughout its full operating range.
  - 3. Test every control loop to verify operation is stable and accurate.
  - 4. Adjust control loop proportional, integral and derivative settings to achieve optimum performance while complying with performance requirements indicated. Document testing of each control loop's precision and stability via trend logs.
  - 5. Test and adjust every control loop for proper operation according to sequence of operation.
  - 6. Test software and hardware interlocks for proper operation. Correct deficiencies.
  - 7. Operate each analog point at the following:
    - a. Upper quarter of range.
    - b. Lower quarter of range.
    - c. At midpoint of range.
  - 8. Exercise each binary point.
  - 9. For every I/O point in DDC system, read and record each value at operator workstation, at DDC controller and at field instrument simultaneously. Value displayed at operator workstation, at DDC controller and at field instrument shall match.
  - 10. Prepare and submit a report documenting results for each I/O point in DDC system and include in each I/O point a description of corrective measures and adjustments made to achieve desired results.

### 3.20 DDC SYSTEM VALIDATION TESTS

- A. Perform validation tests before requesting final review of system. Before beginning testing, first submit Pretest Checklist and Test Plan.
- B. After approval of Test Plan, execute all tests and procedures indicated in plan.
- C. After testing is complete, submit completed test checklist.

- D. Pretest Checklist: Submit the following list with items checked off once verified:
1. Detailed explanation for any items that are not completed or verified.
  2. Required mechanical installation work is successfully completed and HVAC equipment is working correctly.
  3. HVAC equipment motors operate below full-load amperage ratings.
  4. Required DDC system components, wiring, and accessories are installed.
  5. Installed DDC system architecture matches approved Drawings.
  6. Control electric power circuits operate at proper voltage and are free from faults.
  7. Required surge protection is installed.
  8. DDC system network communications function properly, including uploading and downloading programming changes.
  9. Using BACnet protocol analyzer, verify that communications are error free.
  10. Each controller's programming is backed up.
  11. Equipment, products, tubing, wiring cable, and conduits are properly labeled.
  12. All I/O points are programmed into controllers.
  13. Testing, adjusting, and balancing work affecting controls is complete.
  14. Dampers and actuators zero and span adjustments are set properly.
  15. Each control damper and actuator goes to failed position on loss of power.
  16. Valves and actuators zero and span adjustments are set properly.
  17. Each control valve and actuator goes to failed position on loss of power.
  18. Meter, sensor and transmitter readings are accurate and calibrated.
  19. Control loops are tuned for smooth and stable operation.
  20. View trend data where applicable.
  21. Each controller works properly in standalone mode.
  22. Safety controls and devices function properly.
  23. Interfaces with fire-alarm system function properly.
  24. Electrical interlocks function properly.
  25. Operator workstations and other interfaces are delivered, all system and database software is installed, and graphic are created.
  26. Record Drawings are completed.
- E. Test Plan:
1. Prepare and submit a validation test plan including test procedures for performance validation tests.
  2. Test plan shall address all specified functions of DDC system and sequences of operation.
  3. Explain detailed actions and expected results to demonstrate compliance with requirements indicated.
  4. Explain method for simulating necessary conditions of operation used to demonstrate performance.
  5. Include a test checklist to be used to check and initial that each test has been successfully completed.
  6. Submit test plan documentation 10 business days before start of tests.
- F. Validation Test:
1. Verify operating performance of each I/O point in DDC system.
    - a. Verify analog I/O points at operating value.
    - b. Make adjustments to out-of-tolerance I/O points.
      - 1) Identify I/O points for future reference.
      - 2) Simulate abnormal conditions to demonstrate proper function of safety devices.

- 3) Replace instruments and controllers that cannot maintain performance indicated after adjustments.
  2. Simulate conditions to demonstrate proper sequence of control.
  3. Readjust settings to design values and observe ability of DDC system to establish desired conditions.
  4. After 24 Hours following Initial Validation Test:
    - a. Re-check I/O points that required corrections during initial test.
    - b. Identify I/O points that still require additional correction and make corrections necessary to achieve desired results.
  5. After 24 Hours of Second Validation Test:
    - a. Re-check I/O points that required corrections during second test.
    - b. Continue validation testing until I/O point is normal on two consecutive tests.
  6. Completely check out, calibrate, and test all connected hardware and software to ensure that DDC system performs according to requirements indicated.
  7. After validation testing is complete, prepare and submit a report indicating all I/O points that required correction and how many validation re-tests it took to pass. Identify adjustments made for each test and indicate instruments that were replaced.
- G. DDC System Response Time Test:
1. Simulate HLC.
    - a. Heavy load shall be an occurrence of 50 percent of total connected binary COV, one-half of which represent an "alarm" condition, and 50 percent of total connected analog COV, one-half of which represent an "alarm" condition, that are initiated simultaneously on a one-time basis.
  2. Initiate 10 successive occurrences of HLC and measure response time to typical alarms and status changes.
  3. Measure with a timer having at least 0.1-second resolution and 0.01 percent accuracy.
  4. Purpose of test is to demonstrate DDC system, as follows:
    - a. Reaction to COV and alarm conditions during HLC.
    - b. Ability to update DDC system database during HLC.
  5. Passing test is contingent on the following:
    - a. Alarm reporting at printer beginning no more than two seconds after the initiation (time zero) of HLC.
    - b. All alarms, both binary and analog, are reported and printed; none are lost.
    - c. Compliance with response times specified.
  6. Prepare and submit a report documenting HLC tested and results of test including time stamp and print out of all alarms.
- H. DDC System Network Bandwidth Test:
1. Test network bandwidth usage on all DDC system networks to demonstrate bandwidth usage under DDC system normal operating conditions and under simulated HLC.
  2. To pass, none of DDC system networks shall use more than 70 percent of available bandwidth under normal and HLC operation.

### 3.21 FINAL REVIEW

- A. Submit written request to Architect when DDC system is ready for final review. Written request shall state the following:
1. DDC system has been thoroughly inspected for compliance with contract documents and found to be in full compliance.

2. DDC system has been calibrated, adjusted and tested and found to comply with requirements of operational stability, accuracy, speed and other performance requirements indicated.
  3. DDC system monitoring and control of HVAC systems results in operation according to sequences of operation indicated.
  4. DDC system is complete and ready for final review.
- B. Review by Architect shall be made after receipt of written request. A field report shall be issued to document observations and deficiencies.
- C. Take prompt action to remedy deficiencies indicated in field report and submit a second written request when all deficiencies have been corrected. Repeat process until no deficiencies are reported.
- D. Should more than two reviews be required, DDC system manufacturer and Installer shall compensate entity performing review for total costs, labor and expenses, associated with third and subsequent reviews. Estimated cost of each review shall be submitted and approved by DDC system manufacturer and Installer before making the review.
- E. Prepare and submit closeout submittals when no deficiencies are reported.
- F. A part of DDC system final review shall include a demonstration to parties participating in final review.
1. Provide staff familiar with DDC system installed to demonstrate operation of DDC system during final review.
  2. Provide testing equipment to demonstrate accuracy and other performance requirements of DDC system that is requested by reviewers during final review.
  3. Demonstration shall include, but not be limited to, the following:
    - a. Accuracy and calibration of 10 I/O points randomly selected by reviewers. If review finds that some I/O points are not properly calibrated and not satisfying performance requirements indicated, additional I/O points may be selected by reviewers until total I/O points being reviewed that satisfy requirements equals quantity indicated.
    - b. HVAC equipment and system hardwired and software safeties and life-safety functions are operating according to sequence of operation. Up to 10 I/O points shall be randomly selected by reviewers. Additional I/O points may be selected by reviewers to discover problems with operation.
    - c. Correct sequence of operation after electrical power interruption and resumption after electrical power is restored for randomly selected HVAC systems.
    - d. Operation of randomly selected dampers and valves in normal-on, normal-off and failed positions.
    - e. Reporting of alarm conditions for randomly selected alarms, including different classes of alarms, to ensure that alarms are properly received by operators and operator workstations.
    - f. Trends, summaries, logs and reports set-up for Project.
    - g. For up to three HVAC systems randomly selected by reviewers, use graph trends to show that sequence of operation is executed in correct manner and that HVAC systems operate properly through complete sequence of operation including different modes of operations indicated. Show that control loops are stable and operating at set points and respond to changes in set point of 20 percent or more.

- h. Software's ability to communicate with controllers, operator workstations, uploading and downloading of control programs.
- i. Software's ability to edit control programs off-line.
- j. Data entry to show Project-specific customizing capability including parameter changes.
- k. Step through penetration tree, display all graphics, demonstrate dynamic update, and direct access to graphics.
- l. Execution of digital and analog commands in graphic mode.
- m. Spreadsheet and curve plot software and its integration with database.
- n. Online user guide and help functions.
- o. Multitasking by showing different operations occurring simultaneously on four quadrants of split screen.
- p. System speed of response compared to requirements indicated.
- q. For Each Network and Programmable Application Controller:
  - 1) Memory: Programmed data, parameters, trend and alarm history collected during normal operation is not lost during power failure.
  - 2) Operator Interface: Ability to connect directly to each type of digital controller with a portable workstation and mobile device. Show that maintenance personnel interface tools perform as indicated in manufacturer's technical literature.
  - 3) Standalone Ability: Demonstrate that controllers provide stable and reliable standalone operation using default values or other method for values normally read over network.
  - 4) Electric Power: Ability to disconnect any controller safely from its power source.
  - 5) Wiring Labels: Match control drawings.
  - 6) Network Communication: Ability to locate a controller's location on network and communication architecture matches Shop Drawings.
  - 7) Nameplates and Tags: Accurate and permanently attached to control panel doors, instrument, actuators, and devices.
- r. For Each Operator Workstation:
  - 1) I/O points lists agree with naming conventions.
  - 2) Graphics are complete.
  - 3) UPS unit, if applicable, operates.
- s. Communications and Interoperability: Demonstrate proper interoperability of data sharing, alarm and event management, trending, scheduling, and device and network management. Use ASHRAE 135 protocol analyzer to help identify devices, view network traffic, and verify interoperability. Requirements must be met even if only one manufacturer's equipment is installed.
  - 1) Data Presentation: On each operator workstation, demonstrate graphic display capabilities.
  - 2) Reading of Any Property: Demonstrate ability to read and display any used readable object property of any device on network.
  - 3) Set Point and Parameter Modifications: Show ability to modify set points and tuning parameters indicated. Modifications are made with messages and write services initiated by an operator using workstation graphics, or by completing a field in a menu with instructional text.
  - 4) Peer-to-Peer Data Exchange: Network devices are installed and configured to perform without need for operator intervention to implement Project sequence of operation and to share global data.

- 5) Alarm and Event Management: Alarms and events are installed and prioritized according to Owner. Demonstrate that time delays and other logic are set up to avoid nuisance tripping. Show that operators with sufficient privileges are permitted.
- 6) Schedule Lists: Schedules are configured for start and stop, mode change, occupant overrides, and night setback as defined in sequence of operations.
- 7) Schedule Display and Modification: Ability to display any schedule with start and stop times for calendar year. Show that all calendar entries and schedules are modifiable from any connected operator workstation by an operator with sufficient privilege.
- 8) Archival Storage of Data: Data archiving is handled by operator workstation and server and local trend archiving and display is accomplished.
- 9) Modification of Trend Log Object Parameters: Operator with sufficient privilege can change logged data points, sampling rate, and trend duration.
- 10) Device and Network Management:
  - a) Display of network device status.
  - b) Display of BACnet Object Information.
  - c) Silencing devices transmitting erroneous data.
  - d) Time synchronization.
  - e) Remote device re-initialization.
  - f) Backup and restore network device programming and master database(s).
  - g) Configuration management of routers.

### 3.22 ADJUSTING

- A. Occupancy Adjustments: When requested within 12 months from date of Substantial Completion, provide on-site assistance in adjusting system to suit actual occupied conditions. Provide up to two visits to Project during other-than-normal occupancy hours for this purpose.

### 3.23 MAINTENANCE SERVICE

- A. Maintenance Service: Beginning at Substantial Completion, maintenance service shall include 12 months' full maintenance by DDC system manufacturer's authorized service representative. Include quarterly preventive maintenance, repair or replacement of worn or defective components, cleaning, calibration and adjusting as required for proper operation. Parts and supplies shall be manufacturer's authorized replacement parts and supplies.

### 3.24 SOFTWARE SERVICE AGREEMENT

- A. Technical Support: Beginning at Substantial Completion, service agreement shall include software support for two year(s).
- B. Upgrade Service: At Substantial Completion, update software to latest version. Install and program software upgrades that become available within two year(s) from date of Substantial Completion. Upgrading software shall include operating system and new or revised licenses for using software.
  1. Upgrade Notice: At least 30 days to allow Owner to schedule and access system and to upgrade computer equipment if necessary.



### 3.25 DEMONSTRATION

- A. Engage a factory-authorized service representative with complete knowledge of Project-specific system installed to train Owner's maintenance personnel to adjust, operate, and maintain DDC system.
- B. Extent of Training:
  - 1. Base extent of training on scope and complexity of DDC system indicated and training requirements indicated. Provide extent of training required to satisfy requirements indicated even if more than minimum training requirements are indicated.
  - 2. Inform Owner of anticipated training requirements if more than minimum training requirements are indicated.

END OF SECTION

## SECTION 23 11 23 - FACILITY NATURAL-GAS PIPING

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section Includes:
  1. Pipes, tubes, and fittings.
  2. Piping specialties.
  3. Piping and tubing joining materials.
  4. Manual gas shutoff valves.
  5. Pressure regulators.
  6. Dielectric fittings.

#### 1.03 DEFINITIONS

- A. Exposed, Exterior Installations: Exposed to view outdoors or subject to outdoor ambient temperatures and weather conditions. Examples include rooftop locations.
- B. Exposed, Interior Installations: Exposed to view indoors. Examples include finished occupied spaces and mechanical equipment rooms.
- C. Finished Spaces: Spaces other than mechanical and electrical equipment rooms, furred spaces, pipe and duct shafts, unheated spaces immediately below roof, spaces above ceilings, unexcavated spaces, crawlspaces, and tunnels.

#### 1.04 ACTION SUBMITTALS

- A. Product Data: For each type of the following:
  1. Piping specialties.
  2. Corrugated, stainless-steel tubing with associated components.
  3. Valves. Include pressure rating, capacity, settings, and electrical connection data of selected models.
  4. Pressure regulators. Indicate pressure ratings and capacities.
  5. Dielectric fittings.
- B. Shop Drawings: For facility natural-gas piping layout. Include plans, piping layout and elevations, sections, and details for fabrication of pipe anchors, hangers, supports for multiple pipes, alignment guides, expansion joints and loops, and attachments of the same to building structure. Detail location of anchors, alignment guides, and expansion joints and loops.
  1. Shop Drawing Scale: 1/4 inch per foot.
  2. Detail mounting, supports, and valve arrangements for pressure regulator assembly.

#### 1.05 INFORMATIONAL SUBMITTALS

- A. Coordination Drawings: Plans and details, drawn to scale, on which natural-gas piping is shown and coordinated with other installations, using input from installers of the items involved.
- B. Site Survey: Plans, drawn to scale, on which natural-gas piping is shown and coordinated with other services and utilities.
- C. Qualification Data: For qualified professional engineer.
- D. Welding certificates.
- E. Field quality-control reports.

#### 1.06 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For pressure regulators to include in emergency, operation, and maintenance manuals.

#### 1.07 QUALITY ASSURANCE

- A. Steel Support Welding Qualifications: Qualify procedures and personnel according to AWS D1.1/D1.1M, "Structural Welding Code - Steel."
- B. Pipe Welding Qualifications: Qualify procedures and operators according to ASME Boiler and Pressure Vessel Code.
- C. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.

#### 1.08 DELIVERY, STORAGE, AND HANDLING

- A. Deliver pipes and tubes with factory-applied end caps. Maintain end caps through shipping, storage, and handling to prevent pipe end damage and to prevent entrance of dirt, debris, and moisture.
- B. Store and handle pipes and tubes having factory-applied protective coatings to avoid damaging coating, and protect from direct sunlight.
- C. Protect stored PE pipes and valves from direct sunlight.

#### 1.09 PROJECT CONDITIONS

- A. Perform site survey, research public utility records, and verify existing utility locations. Contact utility-locating service for area where Project is located.
- B. Interruption of Existing Natural-Gas Service: Do not interrupt natural-gas service to facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging to provide purging and startup of natural-gas supply according to requirements indicated:
  - 1. Notify Owner no fewer than two days in advance of proposed interruption of natural-gas service.

2. Do not proceed with interruption of natural-gas service without Owner's written permission.

#### 1.10 COORDINATION

- A. Coordinate sizes and locations of concrete bases with actual equipment provided.

### PART 2 - PRODUCTS

#### 2.01 PERFORMANCE REQUIREMENTS

- A. Minimum Operating-Pressure Ratings:
  1. Piping and Valves: 100 psig minimum unless otherwise indicated.
  2. Service Regulators: 65 psig minimum unless otherwise indicated.
- B. Natural-Gas System Pressures within Buildings: Two pressure ranges. Primary pressure is more than 0.5 psig but not more than 2 psig, and is reduced to secondary pressure of 0.5 psig or less.

#### 2.02 PIPES, TUBES, AND FITTINGS

- A. Steel Pipe: ASTM A53/A53M, black steel, Schedule 40, Type E or S, Grade B.
  1. Malleable-Iron Threaded Fittings: ASME B16.3, Class 150, standard pattern.
  2. Wrought-Steel Welding Fittings: ASTM A234/A234M for butt welding and socket welding.
  3. Unions: ASME B16.39, Class 150, malleable iron with brass-to-iron seat, ground joint, and threaded ends.
  4. Forged-Steel Flanges and Flanged Fittings: ASME B16.5, minimum Class 150, including bolts, nuts, and gaskets of the following material group, end connections, and facings:
    - a. Material Group: 1.1.
    - b. End Connections: Threaded or butt welding to match pipe.
    - c. Lapped Face: Not permitted underground.
    - d. Gasket Materials: ASME B16.20, metallic, flat, asbestos free, aluminum o-rings, and spiral-wound metal gaskets.
    - e. Bolts and Nuts: ASME B18.2.1, carbon steel aboveground and stainless steel underground.
  5. Mechanical Couplings:
    - a. Steel flanges and tube with epoxy finish.
    - b. Buna-nitrile seals.
    - c. Stainless-steel bolts, washers, and nuts.
    - d. Coupling shall be capable of joining PE pipe to PE pipe, steel pipe to PE pipe, or steel pipe to steel pipe.
    - e. Steel body couplings installed underground on plastic pipe shall be factory equipped with anode.
- B. Annealed-Temper Copper Tube: Comply with ASTM B88, Type K.
  1. Copper Fittings: ASME B16.22, wrought copper, and streamlined pattern.
  2. Protective Coating for Underground Tubing: Factory-applied, extruded PE a minimum of 0.022 inch thick.

## 2.03 PIPING SPECIALTIES

- A. Appliance Flexible Connectors:
  - 1. Outdoor, Appliance Flexible Connectors: Comply with ANSI Z21.75.
  - 2. Corrugated stainless-steel tubing with polymer coating.
  - 3. Operating-Pressure Rating: 0.5 psig.
  - 4. End Fittings: Zinc-coated steel.
  - 5. Threaded Ends: Comply with ASME B1.20.1.
  - 6. Maximum Length: 72 inches
  
- B. Y-Pattern Strainers:
  - 1. Body: ASTM A126, Class B, cast iron with bolted cover and bottom drain connection.
  - 2. End Connections: Threaded ends for NPS 2 and smaller; flanged ends for NPS 2-1/2 and larger.
  - 3. Strainer Screen: 40-mesh startup strainer, and perforated stainless-steel basket with 50 percent free area.
  - 4. CWP Rating: 125 psig.
  
- C. Weatherproof Vent Cap: Cast- or malleable-iron increaser fitting with corrosion-resistant wire screen, with free area at least equal to cross-sectional area of connecting pipe and threaded-end connection.

## 2.04 JOINING MATERIALS

- A. Joint Compound and Tape: Suitable for natural gas.
  
- B. Welding Filler Metals: Comply with AWS D10.12/D10.12M for welding materials appropriate for wall thickness and chemical analysis of steel pipe being welded.
  
- C. Brazing Filler Metals: Alloy with melting point greater than 1000 deg F complying with AWS A5.8/A5.8M. Brazing alloys containing more than 0.05 percent phosphorus are prohibited.

## 2.05 MANUAL GAS SHUTOFF VALVES

- A. See "Underground Manual Gas Shutoff Valve Schedule" and "Aboveground Manual Gas Shutoff Valve Schedule" Articles for where each valve type is applied in various services.
  
- B. General Requirements for Metallic Valves, NPS 2 and Smaller: Comply with ASME B16.33.
  - 1. CWP Rating: 125 psig.
  - 2. Threaded Ends: Comply with ASME B1.20.1.
  - 3. Dryseal Threads on Flare Ends: Comply with ASME B1.20.3.
  - 4. Tamperproof Feature: Locking feature for valves indicated in "Underground Manual Gas Shutoff Valve Schedule" and "Aboveground Manual Gas Shutoff Valve Schedule" Articles.
  - 5. Listing: Listed and labeled by an NRTL acceptable to authorities having jurisdiction for valves 1 inch and smaller.
  - 6. Service Mark: Valves 1-1/4 inches to NPS 2 shall have initials "WOG" permanently marked on valve body.

- C. One-Piece, Bronze Ball Valve with Bronze Trim: MSS SP-110.
  - 1. Body: Bronze, complying with ASTM B584.
  - 2. Ball: Chrome-plated brass.
  - 3. Stem: Bronze; blowout proof.
  - 4. Seats: Reinforced TFE; blowout proof.
  - 5. Packing: Separate packnut with adjustable-stem packing threaded ends.
  - 6. Ends: Threaded, flared, or socket as indicated in "Underground Manual Gas Shutoff Valve Schedule" and "Aboveground Manual Gas Shutoff Valve Schedule" Articles.
  - 7. CWP Rating: 600 psig.
  - 8. Listing: Valves NPS 1 and smaller shall be listed and labeled by an NRTL acceptable to authorities having jurisdiction.
  - 9. Service: Suitable for natural-gas service with "WOG" indicated on valve body.

## 2.06 PRESSURE REGULATORS

- A. General Requirements:
  - 1. Single stage and suitable for natural gas.
  - 2. Steel jacket and corrosion-resistant components.
  - 3. Elevation compensator.
  - 4. End Connections: Threaded for regulators NPS 2 and smaller; flanged for regulators NPS 2-1/2 and larger.
  
- B. Line Pressure Regulators: Comply with ANSI Z21.80.
  - 1. Body and Diaphragm Case: Cast iron or die-cast aluminum.
  - 2. Springs: Zinc-plated steel; interchangeable.
  - 3. Diaphragm Plate: Zinc-plated steel.
  - 4. Seat Disc: Nitrile rubber resistant to gas impurities, abrasion, and deformation at the valve port.
  - 5. Orifice: Aluminum; interchangeable.
  - 6. Seal Plug: Ultraviolet-stabilized, mineral-filled nylon.
  - 7. Single-port, self-contained regulator with orifice no larger than required at maximum pressure inlet, and no pressure sensing piping external to the regulator.
  - 8. Pressure regulator shall maintain discharge pressure setting downstream, and not exceed 150 percent of design discharge pressure at shutoff.
  - 9. Overpressure Protection Device: Factory mounted on pressure regulator.
  - 10. Atmospheric Vent: Factory- or field-installed, stainless-steel screen in opening if not connected to vent piping.
  - 11. Maximum Inlet Pressure: 5 psig.
  
- C. Appliance Pressure Regulators: Comply with ANSI Z21.18.
  - 1. Body and Diaphragm Case: Die-cast aluminum.
  - 2. Springs: Zinc-plated steel; interchangeable.
  - 3. Diaphragm Plate: Zinc-plated steel.
  - 4. Seat Disc: Nitrile rubber.
  - 5. Seal Plug: Ultraviolet-stabilized, mineral-filled nylon.
  - 6. Factory-Applied Finish: Minimum three-layer polyester and polyurethane paint finish.
  - 7. Regulator may include vent limiting device, instead of vent connection, if approved by authorities having jurisdiction.
  - 8. Maximum Inlet Pressure: 5 psig.

## 2.07 DIELECTRIC FITTINGS

- A. General Requirements: Assembly of copper alloy and ferrous materials with separating nonconductive insulating material. Include end connections compatible with pipes to be joined.
- B. Dielectric Unions:
  - 1. Description:
    - a. Standard: ASSE 1079.
    - b. Pressure Rating: 125 psig minimum at 180 deg F (82 deg C).
    - c. End Connections: Solder-joint copper alloy and threaded ferrous.
- C. Dielectric-Flange Insulating Kits:
  - 1. Description:
    - a. Nonconducting materials for field assembly of companion flanges.
    - b. Pressure Rating: 150 psig.
    - c. Gasket: Neoprene or phenolic.
    - d. Bolt Sleeves: Phenolic or polyethylene.
    - e. Washers: Phenolic with steel backing washers.

## 2.08 LABELING AND IDENTIFYING

- A. Detectable Warning Tape: Acid- and alkali-resistant, PE film warning tape manufactured for marking and identifying underground utilities, a minimum of 6 inches wide and 4 mils thick, continuously inscribed with a description of utility, with metallic core encased in a protective jacket for corrosion protection, detectable by metal detector when tape is buried up to 30 inches deep; colored yellow.

## PART 3 - EXECUTION

### 3.01 EXAMINATION

- A. Examine roughing-in for natural-gas piping system to verify actual locations of piping connections before equipment installation.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

### 3.02 PREPARATION

- A. Close equipment shutoff valves before turning off natural gas to premises or piping section.
- B. Inspect natural-gas piping according to the International Fuel Gas Code to determine that natural-gas utilization devices are turned off in piping section affected.
- C. Comply with the International Fuel Gas Code requirements for prevention of accidental ignition.

### 3.03 OUTDOOR PIPING INSTALLATION

- A. Comply with the International Fuel Gas Code for installation and purging of natural-gas piping.

- B. Steel Piping with Protective Coating:
  - 1. Apply joint cover kits to pipe after joining to cover, seal, and protect joints.
  - 2. Repair damage to PE coating on pipe as recommended in writing by protective coating manufacturer.
  - 3. Replace pipe having damaged PE coating with new pipe.
- C. Copper Tubing with Protective Coating:
  - 1. Apply joint cover kits over tubing to cover, seal, and protect joints.
  - 2. Repair damage to PE coating on pipe as recommended in writing by protective coating manufacturer.
- D. Install fittings for changes in direction and branch connections.

### 3.04 VALVE INSTALLATION

- A. Install manual gas shutoff valve for each gas appliance ahead of corrugated stainless-steel tubing, aluminum, or copper connector.
- B. Install regulators and overpressure protection devices with maintenance access space adequate for servicing and testing.

### 3.05 PIPING JOINT CONSTRUCTION

- A. Ream ends of pipes and tubes and remove burrs.
- B. Remove scale, slag, dirt, and debris from inside and outside of pipe and fittings before assembly.
- C. Threaded Joints:
  - 1. Thread pipe with tapered pipe threads complying with ASME B1.20.1.
  - 2. Cut threads full and clean using sharp dies.
  - 3. Ream threaded pipe ends to remove burrs and restore full inside diameter of pipe.
  - 4. Apply appropriate tape or thread compound to external pipe threads unless dryseal threading is specified.
  - 5. Damaged Threads: Do not use pipe or pipe fittings with threads that are corroded or damaged. Do not use pipe sections that have cracked or open welds.
- D. Welded Joints:
  - 1. Construct joints according to AWS D10.12/D10.12M, using qualified processes and welding operators.
  - 2. Bevel plain ends of steel pipe.
  - 3. Patch factory-applied protective coating as recommended by manufacturer at field welds and where damage to coating occurs during construction.
- E. Brazed Joints: Construct joints according to AWS's "Brazing Handbook," "Pipe and Tube" Chapter.
  - 1. Plain-End Pipe and Fittings: Use butt fusion.
  - 2. Plain-End Pipe and Socket Fittings: Use socket fusion.



### 3.06 HANGER AND SUPPORT INSTALLATION

- A. Install supports for steel piping and copper tubing, with maximum horizontal spacing, to comply with MSS-58, locally enforced codes, and authorities having jurisdiction requirements, whichever are most stringent.
- B. Support horizontal piping within 12 inches of each fitting.
- C. Support vertical runs of steel piping and copper tubing to comply with MSS-58, locally enforced codes, and authorities having jurisdiction requirements, whichever are most stringent.
- D. Support vertical runs of corrugated stainless-steel tubing to comply with manufacturer's written instructions, locally enforced codes, and authorities having jurisdiction requirements, whichever are most stringent.

### 3.07 CONNECTIONS

- A. Install natural-gas piping electrically continuous, and bonded to gas appliance equipment grounding conductor of the circuit powering the appliance according to NFPA 70.
- B. Install piping adjacent to appliances to allow service and maintenance of appliances.
- C. Connect piping to appliances using manual gas shutoff valves and unions. Install valve within 72 inches of each gas-fired appliance and equipment. Install union between valve and appliances or equipment.
- D. Sediment Traps: Install tee fitting with capped nipple in bottom to form drip, as close as practical to inlet of each appliance.

### 3.08 LABELING AND IDENTIFYING

- A. Comply with requirements in Section 23 05 53 "Identification for HVAC Piping and Equipment" for piping and valve identification.
- B. Install detectable warning tape directly above gas piping, 12 inches below finished grade, except 6 inches below subgrade under pavements and slabs.

### 3.09 PAINTING

- A. Comply with requirements in Section 09 91 13 "Exterior Painting" and Section 09 91 23 "Interior Painting" for painting interior and exterior natural-gas piping.
- B. Paint exposed, exterior metal piping, valves, service regulators, service meters and meter bars, earthquake valves, and piping specialties, except components, with factory-applied paint or protective coating.
  - 1. Alkyd System: MPI EXT 5.1D.
    - a. Prime Coat: Alkyd anticorrosive metal primer.
    - b. Intermediate Coat: Exterior alkyd enamel matching topcoat.
    - c. Topcoat: Exterior alkyd enamel.
    - d. Color: Safety Yellow.

- C. Paint exposed, interior metal piping, valves, service regulators, service meters and meter bars, earthquake valves, and piping specialties, except components, with factory-applied paint or protective coating.
  - 1. Latex Over Alkyd Primer System: MPI INT 5.1Q.
    - a. Prime Coat: Quick-drying alkyd metal primer.
    - b. Topcoat: Interior latex (semigloss).
    - c. Color: Safety Yellow.
- D. Damage and Touchup: Repair marred and damaged factory-applied finishes with materials and by procedures to match original factory finish.

### 3.10 FIELD QUALITY CONTROL

- A. Perform tests and inspections.
- B. Tests and Inspections:
  - 1. Test, inspect, and purge natural gas according to the International Fuel Gas Code and authorities having jurisdiction.
- C. Natural-gas piping will be considered defective if it does not pass tests and inspections.
- D. Prepare test and inspection reports.

### 3.11 DEMONSTRATION

- A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain earthquake valves.

### 3.12 OUTDOOR PIPING SCHEDULE

- A. Aboveground natural-gas piping shall be the following:
  - 1. Steel pipe with malleable-iron fittings and threaded joints.

### 3.13 ABOVEGROUND MANUAL GAS SHUTOFF VALVE SCHEDULE

- A. Distribution piping valves for pipe sizes NPS 2 and smaller shall be the following:
  - 1. One-piece, bronze ball valve with bronze trim.
- B. Valves in branch piping for single appliance shall be the following:
  - 1. One-piece, bronze ball valve with bronze trim.

END OF SECTION

## SECTION 23 22 16 - STEAM AND CONDENSATE HEATING PIPING SPECIALTIES

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section Includes:
  1. Strainers.
  2. Stop-check valves.
  3. Steam safety valves.
  4. Pressure-reducing valves.
  5. Steam traps.
  6. Thermostatic air vents and vacuum breakers.
  7. Flexible connectors.

#### 1.03 ACTION SUBMITTALS

- A. Product Data: For each type of product.
  1. Strainer.
  2. Valve.
  3. Steam trap.
  4. Air vent and vacuum breaker.
  5. Connector.

#### CLOSEOUT SUBMITTALS

- B. Operation and Maintenance Data: For valves, safety valves, pressure-reducing valves, steam traps, air vents, vacuum breakers, and meters to include in emergency, operation, and maintenance manuals.

#### 1.04 QUALITY ASSURANCE

- A. Pipe Welding: Qualify procedures and operators according to the following:
  1. ASME Compliance: Safety valves and pressure vessels shall bear the appropriate ASME label. Fabricate and stamp flash tanks to comply with ASME Boiler and Pressure Vessel Code: Section VIII, Division 1.

### PART 2 - PRODUCTS

#### 2.01 PERFORMANCE REQUIREMENTS

- A. Components and installation shall be capable of withstanding the maximum working pressures and temperatures of the existing steam system unless otherwise indicated:

## 2.02 STRAINERS

- A. Y-Pattern Strainers, Cast Iron:
  - 1. Manufacturers:
    - a. Armstrong
    - b. Approved Equal
  - 2. Body: ASTM A126, Class B cast iron, with bolted cover and bottom drain connection.
  - 3. End Connections: Threaded ends for strainers NPS 2 and smaller; flanged ends for strainers NPS 2-1/2 and larger.
  - 4. Strainer Screen: Stainless steel, 60 mesh strainer or perforated stainless-steel basket.
  - 5. Tapped blowoff plug.
  - 6. Rating: 250-psig working steam pressure.
  
- B. Y-Pattern Strainers, Stainless Steel:
  - 1. Manufacturers:
    - a. Armstrong
    - b. Spirax Sarco
    - c. Approved Equal
  - 2. Body: ASTM A351 Type 316 (CF8M) stainless steel, with bolted cover and bottom drain connection.
  - 3. End Connections: Threaded for strainers NPS 2 and smaller; flanged ends for strainers NPS 2-1/2 and larger.
  - 4. Strainer Screen: 0.045 in perforations in type 316 stainless steel strainer screen.
  - 5. Tapped blowoff plug.
  - 6. Rating: Class 600 for threaded; Class 150 for flanged.
  
- C. Basket Strainers:
  - 1. Manufacturers:
    - a. Armstrong
    - b. Spirax Sarco
    - c. Approved Equal
  - 2. Body: ASTM A126, Class B cast iron, with bolted cover and bottom drain connection.
  - 3. End Connections: Threaded ends for strainers NPS 2 and smaller; flanged ends for strainers NPS 2-1/2 and larger.
  - 4. Strainer Screen: Stainless steel, 20 -mesh strainer and perforated stainless steel basket with 50 percent free area.
  - 5. Rating: 250-psig working steam pressure.

## 2.03 STOP-CHECK VALVES

- A. Stop-Check Valves:
  - 1. Manufacturers:
    - a. Spirax Sarco
    - b. Babcock Valves
    - c. Approved Equal
  - 2. Body and Bonnet: Malleable iron.
  - 3. End Connections: Flanged.
  - 4. Disc: Cylindrical with removable liner and machined seat.
  - 5. Stem: Brass alloy.
  - 6. Operator: Outside screw and yoke with cast-iron handwheel.

7. Packing: PTFE-impregnated packing with two-piece packing gland assembly.
8. Pressure Class: 250.

#### 2.04 STEAM SAFETY VALVES

- A. Bronze or Brass Steam Safety Valves: ASME labeled.
  1. Manufacturers:
    - a. Spirax Sarco
    - b. Approved Equal
  2. Disc Material: Forged copper alloy.
  3. End Connections: Threaded inlet and outlet.
  4. Spring: Fully enclosed steel spring with adjustable pressure range and positive shutoff; factory set and sealed.
  5. Pressure Class: 250.
  6. Drip-Pan Elbow: Cast iron and having threaded inlet and outlet, with threads complying with ASME B1.20.1.
  7. Size and Capacity: As required for equipment according to ASME Boiler and Pressure Vessel Code.
  
- B. Cast-Iron Steam Safety Valves: ASME labeled.
  1. Manufacturers:
    - a. Spirax Sarco
    - b. Approved Equal
  2. Disc Material: Forged copper alloy with bronze nozzle.
  3. End Connections: Raised-face flanged inlet and threaded or flanged outlet connections.
  4. Spring: Fully enclosed cadmium-plated steel spring with adjustable pressure range and positive shutoff, factory set and sealed.
  5. Pressure Class: 250.
  6. Drip-Pan Elbow: Cast iron and having threaded inlet, outlet, and drain, with threads complying with ASME B1.20.1.
  7. Exhaust Head: Cast iron and having threaded inlet and drain, with threads complying with ASME B1.20.1.
  8. Size and Capacity: As required for equipment according to ASME Boiler and Pressure Vessel Code.

#### 2.05 PRESSURE-REDUCING VALVES

- A. Manufacturers:
  1. Armstrong
  2. Spirax Sarco
  3. Approved Equal
  
- B. ASME labeled.
  
- C. Size, Capacity, and Pressure Rating: Factory set for inlet and outlet pressures indicated.
  
- D. Description: Pilot-actuated diaphragm type, with adjustable pressure range and positive shutoff.
  
- E. Body: Cast iron.

- F. End Connections: Threaded connections for valves NPS 2 and smaller and flanged connections for valves NPS 2-1/2 and larger.
- G. Trim: Hardened stainless steel.
- H. Head and Seat: Replaceable, main head stem guide fitted with flushing and pressure-arresting device cover over pilot diaphragm.
- I. Gaskets: Non-asbestos materials.

## 2.06 STEAM TRAPS

- A. Thermostatic Steam Traps, Stainless Steel:
  - 1. Manufacturers:
    - a. Armstrong
    - b. Spirax Sarco
    - c. Approved Equal
  - 2. Body: Type 316L or Type 316 stainless steel.
  - 3. Trap Type: Balanced pressure.
  - 4. Bellows: Type 316L or Type 316 stainless steel.
  - 5. Maximum Operating Pressure: At least 100 psig at saturated steam temperature.
- B. Float and Thermostatic Steam Traps, Stainless Steel:
  - 1. Manufacturers
    - a. Spirax Sarco
    - b. Armstrong
    - c. Approved Equal
  - 2. Body and Bolted Cover: Type 304 or 316 stainless steel.
  - 3. End Connections: Threaded .
  - 4. Float Mechanism: Type 304 or 316 stainless steel.
  - 5. Seat: Type 304 or 316 stainless steel.
  - 6. Strainer: Integral, stainless steel, with blowdown valve.
  - 7. Trap Type: Balanced pressure.
  - 8. Thermostatic air vent.
- C. Inverted Bucket Steam Traps, Cast Iron:
  - 1. Manufacturers:
    - a. Armstrong
    - b. Spirax Sarco
    - c. Approved Equal
  - 2. Body and Cap: Cast iron.
  - 3. End Connections: Threaded.
  - 4. Head and Seat: Stainless steel.
  - 5. Valve Retainer, Lever, and Guide Pin Assembly: Stainless steel.
  - 6. Bucket: Brass or stainless steel.
  - 7. Strainer: Integral stainless steel inlet strainer within the trap body.
  - 8. Air Vent: Stainless steel thermostatic vent.
  - 9. Pressure Rating: 250 psig.

- D. Inverted Bucket Steam Traps, Stainless Steel:
  - 1. Manufacturers:
    - a. Armstrong
    - b. Spirax Sarco
    - c. Approved Equal
  - 2. Body and Cap: Type 304 or 316 stainless steel.
  - 3. End Connections: Threaded.
  - 4. Head and Seat: Stainless steel.
  - 5. Valve Retainer, Lever, and Guide Pin Assembly: Stainless steel.
  - 6. Bucket: Stainless steel.
  - 7. Strainer: Integral stainless steel inlet strainer within the trap body.
  - 8. Air Vent: Stainless steel thermostatic vent.
  - 9. Pressure Rating: Minimum 200 psig at 450 deg F .

## 2.07 THERMOSTATIC AIR VENTS AND VACUUM BREAKERS

- A. Thermostatic Air Vents:
  - 1. Manufacturers:
    - a. Armstrong
    - b. Approved Equal
  - 2. Body: Cast iron, bronze, or stainless steel.
  - 3. End Connections: Threaded.
  - 4. Float, Valve, and Seat: Stainless steel.
  - 5. Thermostatic Element: Phosphor bronze bellows in a stainless-steel cage.
  - 6. Pressure Rating: 125 psig .
  - 7. Maximum Temperature Rating: 350 deg F .
- B. Vacuum Breakers:
  - 1. Manufacturer:
    - a. Armstrong
    - b. Spirax Sarco
    - c. Approved Equal
  - 2. Body: Cast iron, bronze, or stainless steel.
  - 3. End Connections: Threaded.
  - 4. Sealing Ball, Retainer, Spring, and Screen: Stainless steel.
  - 5. O-Ring Seal: Ethylene propylene rubber.
  - 6. Pressure Rating: 125 psig.
  - 7. Maximum Temperature Rating: 350 deg F .

## 2.08 FLEXIBLE CONNECTORS

- A. Stainless Steel Bellows, Flexible Connectors:
  - 1. Manufacturers:
    - a. Flexicraft
    - b. Approved Equal
  - 2. Body: Stainless steel bellows with woven, flexible, bronze, wire-reinforced, protective jacket.
  - 3. End Connections: Threaded or flanged to match equipment connected.
  - 4. Performance: Capable of 3/4-inch misalignment.

5. CWP Rating: 150 psig.
6. Maximum Operating Temperature: 250 deg F.

## PART 3 - EXECUTION

### 3.01 VALVE APPLICATIONS

- A. Install shutoff duty valves at branch connections to steam supply mains, at steam supply connections to equipment, and at the outlet of steam traps.
- B. Install safety valves on pressure-reducing stations and elsewhere as required by ASME Boiler and Pressure Vessel Code. Install safety-valve discharge piping, without valves, to nearest floor drain or as indicated on Drawings. Comply with ASME Boiler and Pressure Vessel Code: Section VIII, Division 1, for installation requirements.

### 3.02 INSTALLATION OF PIPING

- A. Install piping to permit valve servicing.
- B. Install drains, consisting of a tee fitting, NPS 3/4 full-port ball valve, and short NPS 3/4 threaded nipple with cap, at low points in piping system mains and elsewhere as required for system drainage.
- C. Install unions in piping, NPS 2 and smaller, adjacent to valves, at final connections of equipment and elsewhere as indicated.
- D. Install flanges in piping, NPS 2-1/2 and larger, at final connections of equipment and elsewhere as indicated.
- E. Install shutoff valve immediately upstream of each dielectric fitting.
- F. Install strainers on supply side of control valves, pressure-reducing valves, traps, and elsewhere as indicated. Install NPS 3/4 nipple and full-port ball valve in blowdown connection of strainers NPS 2 and larger. Match size of strainer blowoff connection for strainers smaller than NPS 2 .

### 3.03 INSTALLATION OF STEAM TRAPS

- A. Install steam traps in accessible locations as close as possible to connected equipment.
- B. Install full-port ball valve, strainer, and union upstream from trap; install union, check valve, and full-port ball valve downstream from trap unless otherwise indicated.

### 3.04 INSTALLATION OF PRESSURE-REDUCING VALVES

- A. Install pressure-reducing valves in accessible location for maintenance and inspection.
- B. Install bypass piping around pressure-reducing valves, with globe valve equal in size to area of pressure-reducing valve seat ring, unless otherwise indicated.
- C. Install gate valves on both sides of pressure-reducing valves.



- D. Install unions or flanges on both sides of pressure-reducing valves having threaded- or flanged-end connections, respectively.
- E. Install pressure gages on low-pressure side of pressure-reducing valves after the bypass connection.
- F. Install strainers upstream for pressure-reducing valve.
- G. Install safety valve downstream from pressure-reducing valve station.

### 3.05 INSTALLATION OF SAFETY VALVES

- A. Install safety valves according to ASME B31.1, "Power Piping," and ASME B31.9, "Building Services Piping."
- B. Pipe safety-valve discharge without valves to atmosphere outside the building.
- C. Install drip-pan elbow fitting adjacent to safety valve and pipe drain connection to nearest floor drain.
- D. Install exhaust head with drain to waste, on vents equal to or larger than NPS 2-1/2.

### 3.06 TERMINAL EQUIPMENT CONNECTIONS

- A. Install traps and control valves in accessible locations close to connected equipment.
- B. Install bypass piping with globe valve around control valve. If parallel control valves are installed, only one bypass is required.
- C. Install vacuum breakers downstream from control valve, close to coil inlet connection.

END OF SECTION

## SECTION 23 31 13 - METAL DUCTS

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section Includes:
  1. Single-wall rectangular ducts and fittings.
  2. Single-wall round ducts and fittings.
  3. Sheet metal materials.
  4. Sealants and gaskets.
  5. Hangers and supports.
- B. Related Sections:
  1. Section 23 05 93 "Testing, Adjusting, and Balancing for HVAC" for testing, adjusting, and balancing requirements for metal ducts.
  2. Section 23 33 00 "Air Duct Accessories" for dampers, sound-control devices, duct-mounting access doors and panels, turning vanes, and flexible ducts.

#### 1.03 DEFINITIONS

- A. OSHPD: Office of Statewide Health Planning and Development (State of California).

#### 1.04 ACTION SUBMITTALS

- A. Product Data: For each type of the following products:
  1. Liners and adhesives.
  2. Sealants and gaskets.
- B. Shop Drawings:
  1. Fabrication, assembly, and installation, including plans, elevations, sections, components, and attachments to other work.
  2. Factory- and shop-fabricated ducts and fittings.
  3. Duct layout indicating sizes, configuration and static-pressure classes.
  4. Elevation of bottom of ducts.
  5. Dimensions of all duct runs from building grid lines.
  6. Fittings.
  7. Reinforcement and spacing.
  8. Seam and joint construction.
  9. Penetrations through fire-rated and other partitions.
  10. Equipment installation based on equipment being used on Project.
  11. Locations for duct accessories, including dampers, turning vanes, and access doors and panels.

12. Hangers and supports, including methods for duct and building attachment and vibration isolation.

C. Delegated-Design Submittal:

1. Sheet metal thicknesses.
2. Joint and seam construction and sealing.
3. Reinforcement details and spacing.
4. Materials, fabrication, assembly, and spacing of hangers and supports.
5. Design Calculations: Calculations for selecting hangers and supports.

#### 1.05 INFORMATIONAL SUBMITTALS

- A. Coordination Drawings: A single set of plans or BIM model, drawn to scale, showing the items described in this Section, and coordinated with all building trades.

#### 1.06 QUALITY ASSURANCE

- A. Welding Qualifications: Qualify procedures and personnel in accordance with the following:
  1. AWS D1.1/D1.1M, "Structural Welding Code - Steel," for hangers and supports.

### PART 2 - PRODUCTS

#### 2.01 PERFORMANCE REQUIREMENTS

- A. Delegated Duct Design: Duct construction, including sheet metal thicknesses, seam and joint construction, reinforcements, and hangers and supports, shall comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" and with performance requirements and design criteria indicated in "Duct Schedule" Article.
- B. Structural Performance: Duct hangers and supports shall withstand the effects of gravity loads and stresses within limits and under conditions described in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible".
- C. Airstream Surfaces: Surfaces in contact with airstream shall comply with requirements in ASHRAE 62.1.
- D. ASHRAE Compliance: Applicable requirements in ASHRAE 62.1, Section 5 - "Systems and Equipment," and Section 7 - "Construction and System Startup."
- E. ASHRAE/IES Compliance: Applicable requirements in ASHRAE/IES 90.1, Section 6.4.4 - "HVAC System Construction and Insulation."
- F. Duct Dimensions: Unless otherwise indicated, all duct dimensions indicated on Drawings are inside clear dimensions and do not include insulation or duct wall thickness.

#### 2.02 SINGLE-WALL RECTANGULAR DUCTS AND FITTINGS

- A. General Fabrication Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" based on indicated static-pressure class unless otherwise indicated.
  1. Construct ducts of galvanized sheet steel unless otherwise indicated.

- B. Transverse Joints: Fabricate joints in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 2-1, "Rectangular Duct/Transverse Joints," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
  - 1. For ducts with longest side less than 36 inches, select joint types in accordance with Figure 2-1.
  - 2. For ducts with longest side 36 inches or greater, use flange joint connector Type T-22, T-24, T-24A, T-25a, or T-25b. Factory-fabricated flanged duct connection system may be used if submitted and approved by engineer of record.
- C. Longitudinal Seams: Select seam types and fabricate in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 2-2, "Rectangular Duct/Longitudinal Seams," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible." All longitudinal seams shall be Pittsburgh lock seams unless otherwise specified for specific application.
- D. Elbows, Transitions, Offsets, Branch Connections, and Other Duct Construction: Select types and fabricate in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Ch. 4, "Fittings and Other Construction," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

### 2.03 SINGLE-WALL ROUND DUCTS AND FITTINGS

- A. General Fabrication Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Ch. 3, "Round, Oval, and Flexible Duct," based on indicated static-pressure class unless otherwise indicated.
  - 1. Construct ducts of galvanized sheet steel unless otherwise indicated.
- B. Transverse Joints: Select joint types and fabricate in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-1, "Round Duct Transverse Joints," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
- C. Longitudinal Seams: Select seam types and fabricate in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-2, "Round Duct Longitudinal Seams," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
- D. Tees and Laterals: Select types and fabricate in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-5, "90 Degree Tees and Laterals," and Figure 3-6, "Conical Tees," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

## 2.04 SHEET METAL MATERIALS

- A. General Material Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for acceptable materials, material thicknesses, and duct construction methods unless otherwise indicated. Sheet metal materials shall be free of pitting, seam marks, roller marks, stains, discolorations, and other imperfections.
- B. Galvanized Sheet Steel: Comply with ASTM A653/A653M.
  - 1. Galvanized Coating Designation: G90.
  - 2. Finishes for Surfaces Exposed to View: Mill phosphatized.
- C. Reinforcement Shapes and Plates: ASTM A36/A36M, steel plates, shapes, and bars; black and galvanized.
  - 1. Where black- and galvanized-steel shapes and plates are used to reinforce aluminum ducts, isolate the different metals with butyl rubber, neoprene, or EPDM gasket materials.
- D. Tie Rods: Galvanized steel, 1/4-inch- minimum diameter for lengths 36 inches or less; 3/8-inch- minimum diameter for lengths longer than 36 inches.

## 2.05 SEALANT AND GASKETS

- A. General Sealant and Gasket Requirements: Surface-burning characteristics for sealants and gaskets shall be a maximum flame-spread index of 25 and a maximum smoke-developed index of 50 when tested in accordance with UL 723; certified by an NRTL.
- B. Water-Based Joint and Seam Sealant:
  - 1. Application Method: Brush on.
  - 2. Solids Content: Minimum 65 percent.
  - 3. Shore A Hardness: Minimum 20.
  - 4. Water resistant.
  - 5. Mold and mildew resistant.
  - 6. VOC: Maximum 75 g/L (less water).
  - 7. Maximum Static-Pressure Class: 10 inch wg, positive and negative.
  - 8. Service: Indoor or outdoor.
  - 9. Substrate: Compatible with galvanized sheet steel (both PVC coated and bare), stainless steel, or aluminum sheets.
- C. Flanged Joint Sealant: Comply with ASTM C920.
  - 1. General: Single-component, acid-curing, silicone, elastomeric.
  - 2. Type: S.
  - 3. Grade: NS.
  - 4. Class: 25.
  - 5. Use: O.
  - 6. Sealant shall have a VOC content of 420 g/L or less.
  - 7. Sealant shall comply with the testing and product requirements of the California Department of Public Health's "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers."
- D. Flange Gaskets: Butyl rubber, neoprene, or EPDM polymer with polyisobutylene plasticizer.

- E. Round Duct Joint O-Ring Seals:
  - 1. Seal shall provide maximum leakage class of 3 cfm/100 sq. ft. at 1-inch wg and shall be rated for 10-inch wg static-pressure class, positive or negative.
  - 2. EPDM O-ring to seal in concave bead in coupling or fitting spigot.
  - 3. Double-lipped, EPDM O-ring seal, mechanically fastened to factory-fabricated couplings and fitting spigots.

## 2.06 HANGERS AND SUPPORTS

- A. Hanger Rods for Noncorrosive Environments: Galvanized-steel rods and nuts.
- B. Strap and Rod Sizes: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 5-1, "Rectangular Duct Hangers Minimum Size," and Table 5-2, "Minimum Hanger Sizes for Round Duct."
- C. Steel Cables for Galvanized-Steel Ducts: Galvanized steel complying with ASTM A603.
- D. Steel Cable End Connections: Galvanized-steel assemblies with brackets, swivel, and bolts designed for duct hanger service; with an automatic-locking and clamping device.
- E. Duct Attachments: Sheet metal screws, blind rivets, or self-tapping metal screws; compatible with duct materials.
- F. Trapeze and Riser Supports:
  - 1. Supports for Galvanized-Steel Ducts: Galvanized-steel shapes and plates.
  - 2. Supports for Aluminum Ducts: Aluminum or galvanized steel coated with zinc chromate.

## PART 3 - EXECUTION

### 3.01 DUCT INSTALLATION

- A. Drawing plans, schematics, and diagrams indicate general location and arrangement of duct system. Indicated duct locations, configurations, and arrangements were used to size ducts and calculate friction loss for air-handling equipment sizing and for other design considerations. Install duct systems as indicated unless deviations to layout are approved on Shop Drawings and coordination drawings.
- B. Install ducts in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" unless otherwise indicated.
- C. Install ducts in maximum practical lengths with fewest possible joints.
- D. Install factory- or shop-fabricated fittings for changes in direction, size, and shape and for branch connections.
- E. Unless otherwise indicated, install ducts vertically and horizontally, and parallel and perpendicular to building lines.
- F. Install ducts close to walls, overhead construction, columns, and other structural and permanent enclosure elements of building.

- G. Install ducts with a clearance of 1 inch, plus allowance for insulation thickness.
- H. Route ducts to avoid passing through transformer vaults and electrical equipment rooms and enclosures.
- I. Where ducts pass through non-fire-rated interior partitions and exterior walls and are exposed to view, cover the opening between the partition and duct or duct insulation with sheet metal flanges of same metal thickness as the duct. Overlap openings on four sides by at least 1-1/2 inches.
- J. Install fire and smoke dampers where indicated on Drawings and as required by code, and by local authorities having jurisdiction. Comply with requirements in Section 23 33 00 "Air Duct Accessories" for fire and smoke dampers and specific installation requirements of the damper UL listing.
- K. Protect duct interiors from moisture, construction debris and dust, and other foreign materials both before and after installation. Comply with SMACNA's "IAQ Guidelines for Occupied Buildings Under Construction," Appendix G, "Duct Cleanliness for New Construction Guidelines."
- L. Elbows: Use long-radius elbows wherever they fit.
  - 1. Fabricate 90-degree rectangular mitered elbows to include turning vanes.
  - 2. Fabricate 90-degree round elbows with a minimum of three segments for 12 inches and smaller and a minimum of five segments for 14 inches and larger.
- M. Branch Connections: Use lateral or conical branch connections.

### 3.02 DUCTWORK EXPOSED TO WEATHER

- A. All external joints are to have secure watertight mechanical connections. Seal all openings to provide weatherproof construction.
- B. Construct ductwork to resist external loads of wind, snow, ice, and other effects of weather. Provide necessary supporting structures.
- C. Single Wall:
  - 1. Ductwork shall be galvanized steel.
  - 2. Where ducts have external insulation, provide weatherproof aluminum jacket. See Section 23 07 13 "Duct Insulation."

### 3.03 DUCT SEALING

- A. Seal ducts at a minimum to the following seal classes in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible":
  - 1. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
  - 2. Outdoor, Return-Air Ducts: Seal Class C.
  - 3. Conditioned Space, Supply-Air Ducts in Pressure Classes 2-Inch wg and Lower: Seal Class C.
  - 4. Conditioned Space, Supply-Air Ducts in Pressure Classes Higher Than 2-Inch wg: Seal Class B.
  - 5. Conditioned Space, Exhaust Ducts: Seal Class B.

6. Conditioned Space, Return-Air Ducts: Seal Class C.

3.04 HANGER AND SUPPORT INSTALLATION

- A. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Chapter 5, "Hangers and Supports."
- B. Hanger Spacing: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 5-1, "Rectangular Duct Hangers Minimum Size," and Table 5-2, "Minimum Hanger Sizes for Round Duct," for maximum hanger spacing; install hangers and supports within 24 inches of each elbow and within 48 inches of each branch intersection.
- C. Support vertical ducts with steel angles or channel secured to the sides of the duct with welds, bolts, sheet metal screws, or blind rivets; support at each floor and at a maximum intervals of 16 feet.
- D. Install upper attachments to structures. Select and size upper attachments with pull-out, tension, and shear capacities appropriate for supported loads and building materials where used.

3.05 CONNECTIONS

- A. Make connections to equipment with flexible connectors complying with Section 23 33 00 "Air Duct Accessories."
- B. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for branch, outlet and inlet, and terminal unit connections.

3.06 FIELD QUALITY CONTROL

- A. Perform tests and inspections.
- B. Duct System Cleanliness Tests:
  - 1. Visually inspect duct system to ensure that no visible contaminants are present.
  - 2. Test sections of metal duct system, chosen randomly by Owner, for cleanliness in accordance with "Description of Method 3 - NADCA Vacuum Test" in NADCA ACR, "Assessment, Cleaning and Restoration of HVAC Systems."
    - a. Acceptable Cleanliness Level: Net weight of debris collected on the filter media shall not exceed 0.75 mg/100 sq. cm.
- C. Duct system will be considered defective if it does not pass tests and inspections.
- D. Prepare test and inspection reports.

3.07 DUCT CLEANING

- A. Clean new duct system(s) before testing, adjusting, and balancing.
- B. For cleaning of existing ductwork, see Section 23 01 30.52 "Existing HVAC Air Distribution System Cleaning."
- C. Use duct cleaning methodology as indicated in NADCA ACR.



- D. Use service openings for entry and inspection.
  - 1. Provide openings with access panels appropriate for duct static-pressure and leakage class at dampers, coils, and any other locations where required for inspection and cleaning access. Provide insulated panels for insulated or lined duct. Patch insulation and liner as recommended by duct liner manufacturer. Comply with Section 23 33 00 "Air Duct Accessories" for access panels and doors.
  - 2. Disconnect and reconnect flexible ducts as needed for cleaning and inspection.
  - 3. Remove and reinstall ceiling to gain access during the cleaning process.
  
- E. Particulate Collection and Odor Control:
  - 1. When venting vacuuming system inside the building, use HEPA filtration with 99.97 percent collection efficiency for 0.3-micron-size (or larger) particles.
  - 2. When venting vacuuming system to outdoors, use filter to collect debris removed from HVAC system, and locate exhaust downwind and away from air intakes and other points of entry into building.
  
- F. Clean the following components by removing surface contaminants and deposits:
  - 1. Air outlets and inlets (registers, grilles, and diffusers).
  - 2. Supply, return, and exhaust fans including fan housings, plenums (except ceiling supply and return plenums), scrolls, blades or vanes, shafts, baffles, dampers, and drive assemblies.
  - 3. Air-handling unit internal surfaces and components including mixing box, coil section, air wash systems, spray eliminators, condensate drain pans, filters and filter sections, and condensate collectors and drains.
  - 4. Coils and related components.
  - 5. Return-air ducts, dampers, actuators, and turning vanes except in ceiling plenums and mechanical equipment rooms.
  - 6. Supply-air ducts, dampers, actuators, and turning vanes.
  - 7. Dedicated exhaust and ventilation components and makeup air systems.
  
- G. Mechanical Cleaning Methodology:
  - 1. Clean metal duct systems using mechanical cleaning methods that extract contaminants from within duct systems and remove contaminants from building.
  - 2. Use vacuum-collection devices that are operated continuously during cleaning. Connect vacuum device to downstream end of duct sections so areas being cleaned are under negative pressure.
  - 3. Use mechanical agitation to dislodge debris adhered to interior duct surfaces without damaging integrity of metal ducts, duct liner, or duct accessories.
  - 4. Clean coils and coil drain pans in accordance with NADCA ACR. Keep drain pan operational. Rinse coils with clean water to remove latent residues and cleaning materials; comb and straighten fins.
  - 5. Provide drainage and cleanup for wash-down procedures.

### 3.08 STARTUP

- A. Air Balance: Comply with requirements in Section 23 05 93 "Testing, Adjusting, and Balancing for HVAC."

### 3.09 DUCT SCHEDULE

- A. Fabricate ducts with galvanized sheet steel except as otherwise indicated and as follows:
  - 1. Fabricate all ducts to achieve SMACNA pressure class, seal class, and leakage class as indicated below.
  - 2. Exhaust ductwork serving bathrooms/locker rooms shall be aluminum.
- B. Supply Ducts:
  - 1. Ducts Connected to Terminal Units:
    - a. Pressure Class: Positive 2-inch wg.
    - b. Minimum SMACNA Seal Class: C.
    - c. SMACNA Leakage Class for Rectangular: 24.
    - d. SMACNA Leakage Class for Round: 12.
  - 2. Ducts Connected to Variable-Air-Volume Air-Handling Units
    - a. Pressure Class: Positive 4-inch wg.
    - b. Minimum SMACNA Seal Class: A.
    - c. SMACNA Leakage Class for Rectangular: 6.
    - d. SMACNA Leakage Class for Round and Flat Oval: 3.
- C. Return Ducts:
  - 1. Ducts Connected to Terminal Units:
    - a. Pressure Class: Positive or negative 2-inch wg.
    - b. Minimum SMACNA Seal Class: C.
    - c. SMACNA Leakage Class for Rectangular: 24.
    - d. SMACNA Leakage Class for Round and Flat Oval: 12.
  - 2. Ducts Connected to Air-Handling Units:
    - a. Pressure Class: Positive or negative 3-inch wg.
    - b. Minimum SMACNA Seal Class: B.
    - c. SMACNA Leakage Class for Rectangular: 12.
    - d. SMACNA Leakage Class for Round and Flat Oval: 6.
- D. Exhaust Ducts:
  - 1. Ducts Connected to Fans Exhausting (ASHRAE 62.1, Class 1 and 2) Air:
    - a. Pressure Class: Negative 1-inch wg.
    - b. Minimum SMACNA Seal Class: C if negative pressure, and A if positive pressure.
    - c. SMACNA Leakage Class for Rectangular: 24.
    - d. SMACNA Leakage Class for Round and Flat Oval: 12.
  - 2. Ducts Connected to Fans Exhausting Fume Hood, Laboratory, and Process (ASHRAE 62.1, Class 3 and Class 4) Air:
    - a. Type 316, stainless-steel sheet.
      - 1) Concealed: No. 2D finish.
    - b. PVC-coated, galvanized sheet steel with thicker coating on duct interior.
    - c. Pressure Class: Positive or negative 3-inch wg.
    - d. Minimum SMACNA Seal Class A.
- E. Intermediate Reinforcement:
  - 1. Galvanized-Steel Ducts: Galvanized steel.

- F. Elbow Configuration:
1. Rectangular Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-2, "Rectangular Elbows."
    - a. Radius Type RE 1 with minimum 1.5 radius-to-diameter ratio.
    - b. Radius Type RE 3 with minimum 1.0 radius-to-diameter ratio and two vanes.
    - c. Mitered Type RE 2 with vanes complying with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-3, "Vanes and Vane Runners," and Figure 4-4, "Vane Support in Elbows."
  2. Round Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-4, "Round Duct Elbows."
    - a. Minimum Radius-to-Diameter Ratio and Elbow Segments: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 3-1, "Mitered Elbows." Elbows with less than 90-degree change of direction have proportionately fewer segments.
      - 1) Radius-to Diameter Ratio: 1.5.
    - b. Round Elbows, 12 Inches and Smaller in Diameter: Stamped or pleated.
    - c. Round Elbows, 14 Inches and Larger in Diameter: Standing seam.
- G. Branch Configuration:
1. Rectangular Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 4-6, "Branch Connection."
    - a. Rectangular Main to Rectangular Branch: 45-degree entry.
    - b. Rectangular Main to Round Branch: Conical spin in.
  2. Round and Flat Oval: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-5, "90 Degree Tees and Laterals," and Figure 3-6, "Conical Tees." Saddle taps are permitted in existing duct.
    - a. Velocity 1500 fpm (5 to 7.6 m/s) or lower: Conical tap.
    - b. Velocity 1500 fpm or Higher: 45-degree lateral.

END OF SECTION

## SECTION 23 33 00 - AIR DUCT ACCESSORIES

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section Includes:
  - 1. Manual volume dampers.
  - 2. Control dampers.
  - 3. Flange connectors.
  - 4. Turning vanes.
  - 5. Duct-mounted access doors.
  - 6. Flexible connectors.
  - 7. Duct accessory hardware.
- B. Related Requirements:
  - 1. Section 23 33 46 "Flexible Ducts" for insulated and non-insulated flexible ducts.

#### 1.03 ACTION SUBMITTALS

- A. Shop Drawings: For duct accessories. Include plans, elevations, sections, details, and attachments to other work.
  - 1. Detail duct accessories' fabrication and installation in ducts and other construction. Include dimensions, weights, loads, and required clearances; and method of field assembly into duct systems and other construction. Include the following:
    - a. Special fittings.
    - b. Manual volume damper installations.
    - c. Control-damper installations.
    - d. Fire-damper installations, including sleeves; and duct-mounted access doors and remote damper operators.
    - e. Include diagrams for power, signal, and control wiring.

#### 1.04 INFORMATIONAL SUBMITTALS

- A. Coordination Drawings: Reflected ceiling plans, or BIM model, drawn to scale, on which ceiling-mounted access panels and access doors required for access to duct accessories are shown and coordinated with each other, using input from installers of the items involved.
- B. Source quality-control reports.

#### 1.05 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For air duct accessories to include in operation and maintenance manuals.

## 1.06 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
  - 1. Fusible Links: Furnish quantity equal to 10 percent of amount installed.

## PART 2 - PRODUCTS

### 2.01 PERFORMANCE REQUIREMENTS

- A. Comply with NFPA 90A and NFPA 90B.
- B. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for acceptable materials, material thicknesses, and duct construction methods unless otherwise indicated. Sheet metal materials shall be free of pitting, seam marks, roller marks, stains, discolorations, and other imperfections.

### 2.02 MANUAL VOLUME DAMPERS

- A. Standard, Steel, Manual Volume Dampers:
  - 1. Construction:
    - a. Linkage out of airstream.
    - b. Suitable for horizontal or vertical airflow applications.
  - 2. Frames:
    - a. Hat-shaped, 16-gauge- thick, galvanized sheet steel.
    - b. Mitered and welded corners.
    - c. Flanges for attaching to walls and flangeless frames for installing in ducts.
  - 3. Blades:
    - a. Multiple or single blade.
    - b. Parallel- or opposed-blade design.
    - c. Stiffen damper blades for stability.
    - d. Galvanized steel; 16 gauge thick.
  - 4. Blade Axles: Galvanized steel.
  - 5. Bearings:
    - a. Molded synthetic.
    - b. Dampers mounted with vertical blades to have thrust bearing at each end of every blade.
  - 6. Tie Bars and Brackets: Galvanized steel.
  - 7. Locking device to hold damper blades in a fixed position without vibration.
- B. Standard, Aluminum, Manual Volume Dampers:
  - 1. Construction:
    - a. Linkage out of airstream.
    - b. Suitable for horizontal or vertical airflow applications.
  - 2. Frames:
    - a. Hat-shaped, 0.10-inch- thick, aluminum sheet channels.
    - b. Flanges for attaching to walls and flangeless frames for installing in ducts.
  - 3. Blades:
    - a. Multiple or single blade.
    - b. Parallel- or opposed-blade design.

- c. Stiffen damper blades for stability.
  - d. Roll-Formed Aluminum Blades: 0.10-inch- thick aluminum sheet.
  - e. Extruded-Aluminum Blades: 0.050-inch- thick extruded aluminum.
  - 4. Blade Axles: Nonferrous metal.
  - 5. Bearings:
    - a. Dampers mounted with vertical blades to have thrust bearing at each end of every blade.
  - 6. Tie Bars and Brackets: Aluminum.
  - 7. Locking device to hold damper blades in a fixed position without vibration.
- C. Jackshaft:
- 1. Size: 0.5-inch diameter.
  - 2. Material: Galvanized-steel pipe rotating within pipe-bearing assembly mounted on supports at each mullion and at each end of multiple-damper assemblies.
  - 3. Length and Number of Mountings: As required to connect linkage of each damper in multiple-damper assembly.
- D. Damper Hardware:
- 1. Zinc-plated, die-cast core with dial and handle, made of 3/32-inch- thick zinc-plated steel, and a 3/4-inch hexagon locking nut.
  - 2. Include center hole to suit damper operating-rod size.
  - 3. Include elevated platform for insulated duct mounting.

## 2.03 CONTROL DAMPERS

- A. General Requirements:
- 1. Unless otherwise indicated, use parallel-blade configuration for two-position control, equipment isolation service, and when mixing two airstreams. For other applications, use opposed-blade configuration.
  - 2. Factory or field assemble multiple damper sections to provide a single damper assembly of size required by the application.
- B. Performance:
- 1. Leakage:
    - a. Class IA: Leakage shall not exceed 3 cfm/sq. ft. against 1-inch wg differential static pressure.
    - b. Class I: Leakage shall not exceed 4 cfm/sq. ft. against 1-inch wg differential static pressure.
  - 2. Pressure Drop: 0.05 inch wg at 1500 fpm across a 24-by-24-inch damper when tested in accordance with AMCA 500-D, Figure 5.3.
  - 3. Velocity: Up to 3000 fpm.
  - 4. Temperature: Minus 25 to plus 180 deg F.
  - 5. Pressure Rating: Damper close-off pressure equal to fan shutoff pressure with a maximum blade deflection of 1/200 of blade length.
- C. Construction:
- 1. Linkage out of airstream.
  - 2. Suitable for horizontal or vertical airflow applications.
  - 3. Frames:
    - a. Hat
    - b. 16-gauge- thick, galvanized sheet steel.

- c. Mitered and welded corners.
- d. Flanges for attaching to walls and flangeless frames for installing in ducts.
- 4. Blades:
  - a. Multiple blade with maximum blade width of 6 inches.
  - b. Opposed-blade design.
  - c. Galvanized steel .
  - d. 16-gauge- thick single skin.
- 5. Blade Edging Seals:
  - a. Inflatable seal blade edging, or replaceable rubber seals.
- 6. Blade Jamb Seal: Flexible stainless steel, compression type.
- 7. Blade Axles: 1/2-inch diameter; galvanized steel.
- 8. Blade-Linkage Hardware: Zinc-plated steel and brass; ends sealed against blade bearings. Linkage mounted out of air stream.
- 9. Bearings:
  - a. Molded synthetic.
  - b. Dampers mounted with vertical blades to have thrust bearings at each end of every blade.
- D. Damper Actuator - Electric:
  - 1. Electric - 120 V ac.
  - 2. UL 873, plenum rated.
  - 3. Two position.
    - a. Sufficient motor torque to drive damper fully open and fully closed with adequate force to achieve required damper seal.
    - b. Minimum 90-degree drive rotation.
  - 4. Clockwise or counterclockwise drive rotation as required for application.
  - 5. Environmental Operating Range:
    - a. Temperature: Minus 40 to plus 130 deg F.
  - 6. Environmental enclosure: NEMA 2.
  - 7. Actuator to be factory mounted and provided with a single-point wiring connection.
- E. Controllers, Electrical Devices, and Wiring:
  - 1. Comply with requirements for electrical devices and connections specified in Section 23 09 23 "Direct Digital Control (DDC) System for HVAC."
  - 2. Electrical Connection: 115 V, single phase, 60 Hz.

#### 2.04 FLANGE CONNECTORS

- A. Description: Add-on or roll-formed, factory fabricated, slide-on transverse flange connectors, gaskets, and components.
- B. Material: Galvanized steel.
- C. Gauge and Shape: Match connecting ductwork.

#### 2.05 TURNING VANES

- A. Manufactured Turning Vanes for Metal Ducts: Fabricate curved blades of galvanized sheet steel; support with bars perpendicular to blades set; set into vane runners suitable for duct mounting.

1. Acoustic Turning Vanes: Fabricate airfoil-shaped aluminum extrusions with perforated faces and fibrous-glass fill.
- B. Manufactured Turning Vanes for Nonmetal Ducts: Fabricate curved blades of resin-bonded fiberglass with acrylic polymer coating; support with bars perpendicular to blades set; set into vane runners suitable for duct mounting.
- C. General Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible"; Figure 4-3, "Vaness and Vane Runners," and Figure 4-4, "Vane Support in Elbows."
- D. Vane Construction:
  1. Double wall.
  2. Single wall for ducts up to wide and double wall for larger dimensions.

## 2.06 DUCT-MOUNTED ACCESS DOORS

- A. Duct-Mounted Access Doors: Fabricate access panels in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible"; Figure 7-2 (7-2M), "Duct Access Doors and Panels," and Figure 7-3, "Access Doors - Round Duct."
  1. Door:
    - a. Double wall, rectangular.
    - b. Galvanized sheet metal with insulation fill and thickness as indicated for duct pressure class.
    - c. 24-gauge- thick galvanized steel door panel.
    - d. Vision panel.
    - e. Hinges and Latches: 1-by-1-inch butt or piano hinge and cam latches.
    - f. Fabricate doors airtight and suitable for duct pressure class.
  2. Frame: Galvanized sheet steel, with bend-over tabs and foam gaskets.
    - a. 24-gauge- thick galvanized steel or 0.032-inch- thick aluminum frame.
  3. Number of Hinges and Locks:
    - a. Access Doors Less Than 12 Inches Square: No hinges and two sash locks.
    - b. Access Doors up to Square: Continuous and two sash locks.
- B. Pressure Relief Access Door:
  1. Door and Frame Material: Galvanized sheet steel.
    - a. 24-gauge- thick galvanized steel door panel.
  2. Door: Single wall with metal thickness applicable for duct pressure class.
  3. Operation: Open outward for positive-pressure ducts and inward for negative-pressure ducts.
  4. Factory set at 3.0 to 8.0 inches wg.
  5. Doors close when pressures are within set-point range.
  6. Hinge: Continuous piano.
  7. Latches: Cam.
  8. Seal: Neoprene or foam rubber.
  9. Insulation Fill: 1-inch- thick, fibrous-glass or polystyrene-foam board.



## 2.07 FLEXIBLE CONNECTORS

- A. Fire-Performance Characteristics: Adhesives, sealants, fabric materials, and accessory materials shall have flame-spread index not exceeding 25 and smoke-developed index not exceeding 50 when tested in accordance with ASTM E84.
- B. Airstream Surfaces: Surfaces in contact with the airstream shall comply with requirements in ASHRAE 62.1.
- C. Materials: Flame-retardant or noncombustible fabrics.
- D. Coatings and Adhesives: Comply with UL 181, Class 1.
- E. Metal-Edged Connectors: Factory fabricated with a fabric strip 3-1/2 inches wide attached to two strips of 2-3/4-inch- wide, 0.028-inch- thick, galvanized sheet steel or 0.032-inch- thick aluminum sheets. Provide metal compatible with connected ducts.
- F. Indoor System, Flexible Connector Fabric: Glass fabric double coated with neoprene.
  - 1. Minimum Weight: 26 oz./sq. yd..
  - 2. Tensile Strength: 480 lbf/inch in the warp and 360 lbf/inch in the filling.
  - 3. Service Temperature: Minus 40 to plus 200 deg F.
- G. Outdoor System, Flexible Connector Fabric: Glass fabric double coated with weatherproof, synthetic rubber resistant to UV rays and ozone.
  - 1. Minimum Weight: 24 oz./sq. yd..
  - 2. Tensile Strength: 530 lbf/inch in the warp and 440 lbf/inch in the filling.
  - 3. Service Temperature: Minus 50 to plus 250 deg F.

## 2.08 DUCT ACCESSORY HARDWARE

- A. Instrument Test Holes: Cast iron or cast aluminum to suit duct material, including screw cap and gasket. Size to allow insertion of pitot tube and other testing instruments and of length to suit duct-insulation thickness.
- B. Adhesives: High strength, quick setting, neoprene based, waterproof, and resistant to gasoline and grease.

## 2.09 MATERIALS

- A. Galvanized Sheet Steel: Comply with ASTM A653/A653M.
  - 1. Galvanized Coating Designation: G90.
  - 2. Exposed-Surface Finish: Mill phosphatized.
- B. Aluminum Sheets: Comply with ASTM B209, Alloy 3003, Temper H14; with mill finish for concealed ducts and standard, one-side bright finish for exposed ducts.
- C. Extruded Aluminum: Comply with ASTM B221, Alloy 6063, Temper T6.
- D. Reinforcement Shapes and Plates: Galvanized-steel reinforcement where installed on galvanized sheet metal ducts; compatible materials for aluminum and stainless steel ducts.

- E. Tie Rods: Galvanized steel, 1/4-inch minimum diameter for lengths 36 inches or less; 3/8-inch minimum diameter for lengths longer than 36 inches.

## PART 3 - EXECUTION

### 3.01 INSTALLATION

- A. Install duct accessories in accordance with applicable details in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for metal ducts and in NAIMA AH116 for fibrous-glass ducts.
- B. Install duct accessories of materials suited to duct materials; use galvanized-steel accessories in galvanized-steel and fibrous-glass ducts, stainless steel accessories in stainless steel ducts, and aluminum accessories in aluminum ducts.
- C. Install control dampers at inlet of exhaust fans or exhaust ducts as close as possible to exhaust fan unless otherwise indicated.
- D. Where multiple damper sections are necessary to achieve required dimensions, provide reinforcement to fully support damper assembly when fully closed at full system design static pressure.
- E. Install volume dampers at points on supply, return, and exhaust systems where branches extend from larger ducts. Where dampers are installed in ducts having duct liner, install dampers with hat channels of same depth as liner, and terminate liner with nosing at hat channel.
  - 1. Install steel volume dampers in steel ducts.
  - 2. Install aluminum volume dampers in aluminum ducts.
- F. Set dampers to fully open position before testing, adjusting, and balancing.
- G. Install test holes at fan inlets and outlets and elsewhere as indicated and as needed for testing and balancing.
- H. Install duct access doors on sides of ducts to allow for inspecting, adjusting, and maintaining accessories and equipment at the following locations:
  - 1. At each change in direction and at maximum 50-ft. spacing.
  - 2. Upstream and or downstream from turning vanes.
  - 3. Control devices requiring inspection.
- I. Install access doors with swing against duct static pressure.
- J. Access Door Sizes:
  - 1. One-Hand or Inspection Access: 8 by 5 inches.
  - 2. Two-Hand Access: 12 by 6 inches.
  - 3. Head and Hand Access: 18 by 10 inches.
- K. Label access doors according to Section 23 05 53 "Identification for HVAC Piping and Equipment" to indicate the purpose of access door.
- L. Install flexible connectors to connect ducts to equipment.

- M. For fans developing static pressures of 5 inches wg and more, cover flexible connectors with loaded vinyl sheet held in place with metal straps.
- N. Install duct test holes where required for testing and balancing purposes.
- O. Install thrust limits at centerline of thrust, symmetrical on both sides of equipment. Attach thrust limits at centerline of thrust and adjust to a maximum of 1/4-inch movement during start and stop of fans.

### 3.02 FIELD QUALITY CONTROL

- A. Tests and Inspections:
  - 1. Operate dampers to verify full range of movement.
  - 2. Inspect locations of access doors, and verify that size and location of access doors are adequate to perform required operation.
  - 3. Operate fire dampers to verify full range of movement and that proper heat-response device is installed.

END OF SECTION

## SECTION 23 33 46 - FLEXIBLE DUCTS

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section Includes:
  - 1. Insulated flexible ducts.

#### 1.03 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Shop Drawings: For flexible ducts.
  - 1. Include plans showing locations and mounting and attachment details.

#### 1.04 INFORMATIONAL SUBMITTALS

- A. Coordination Drawings: Reflected ceiling plans, drawn to scale, on which ceiling-mounted access panels and access doors required for access to duct accessories are shown and coordinated with each other, using input from installers of the items involved.

### PART 2 - PRODUCTS

#### 2.01 ASSEMBLY DESCRIPTION

- A. Comply with NFPA 90A, "Installation of Air Conditioning and Ventilating Systems," and with NFPA 90B, "Installation of Warm Air Heating and Air Conditioning Systems."
- B. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for acceptable materials, material thicknesses, and duct construction methods unless otherwise indicated. Sheet metal materials shall be free of pitting, seam marks, roller marks, stains, discolorations, and other imperfections.
- C. Comply with the Air Diffusion Council's "ADC Flexible Air Duct Test Code FD 72-R1."
- D. Comply with ASTM E96/E96M, "Test Methods for Water Vapor Transmission of Materials."

#### 2.02 INSULATED FLEXIBLE DUCTS

- A. Insulated, Flexible Duct: UL 181, Class 1, black polymer film supported by helically wound, spring-steel wire; fibrous-glass insulation; polyethylene vapor-barrier film.
  - 1. Pressure Rating: 4-inch wg positive and 0.5-inch wg negative.
  - 2. Maximum Air Velocity: 4000 fpm.

3. Temperature Range: Minus 20 to plus 175 deg F.
4. Insulation R-Value: Comply with ASHRAE/IES 90.1.

## 2.03 FLEXIBLE DUCT CONNECTORS

- A. Clamps: Stainless-steel band with cadmium-plated hex screw to tighten band with a worm-gear action in sizes 3 through 18 inches, to suit duct size.

## PART 3 - EXECUTION

### 3.01 INSTALLATION

- A. Install flexible ducts according to applicable details in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for metal ducts.
- B. Install in indoor applications only. Flexible ductwork should not be exposed to UV lighting.
- C. Flexible ductwork shall not be used on return or exhaust ductwork.
- D. Connect diffusers or light troffer boots to ducts directly or with maximum 60-inch lengths of flexible duct clamped or strapped in place.
- E. Connect flexible ducts to metal ducts with draw bands.
- F. Install duct test holes where required for testing and balancing purposes.
- G. Installation:
  1. Install ducts fully extended.
  2. Do not bend ducts across sharp corners.
  3. Bends of flexible ducting shall not exceed a minimum of one duct diameter.
  4. Avoid contact with metal fixtures, water lines, pipes, or conduits.
  5. Install flexible ducts in a direct line, without sags, twists, or turns.
- H. Supporting Flexible Ducts:
  1. Suspend flexible ducts with bands 1-1/2 inches wide or wider and spaced a maximum of 48 inches apart. Maximum centerline sag between supports shall not exceed 1/2 inch per 12 inches.
  2. Install extra supports at bends placed approximately one duct diameter from center line of the bend.
  3. Ducts may rest on ceiling joists or truss supports. Spacing between supports shall not exceed the maximum spacing per manufacturer's written installation instructions.

END OF SECTION

## SECTION 23 34 13 - AXIAL HVAC FANS

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section Includes:
  - 1. Tubeaxial fans.

#### 1.03 ACTION SUBMITTALS

- A. Product Data: For each type of product.
  - 1. Include rated capacities, furnished specialties, and accessories for each fan.
  - 2. Certified fan performance curves with system operating conditions indicated.
  - 3. Certified fan sound-power ratings.
  - 4. Motor ratings and electrical characteristics, plus motor and electrical accessories.
  - 5. Material thickness and finishes, including color charts.
  - 6. Dampers, including housings, linkages, and operators.
  - 7. Fan speed controllers.
- B. Shop Drawings:
  - 1. Include plans, elevations, sections, and attachment details.
  - 2. Include details of equipment assemblies. Indicate dimensions, weights, loads, required clearances, method of field assembly, components, and location and size of each field connection.
  - 3. Include diagrams for power, signal, and control wiring.

#### 1.04 INFORMATIONAL SUBMITTALS

- A. Coordination Drawings: Show fan room layout and relationships between components and adjacent structural and mechanical elements. Show support locations, type of support, and weight on each support. Indicate and certify field measurements.

#### 1.05 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For fans, include the following:
  - 1. Operation in normal and emergency modes.
  - 2. Operation and maintenance manuals.

## PART 2 - PRODUCTS

### 2.01 PERFORMANCE REQUIREMENTS

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- B. NFPA Compliance: Comply with NFPA 90A for design, fabrication, and installation of unit components.
- C. ASHRAE Compliance:
  - 1. ASHRAE Compliance: Applicable requirements in ASHRAE 62.1, Section 5 - "Systems and Equipment" and Section 7 - "Construction and Startup."
- D. ASHRAE/IES 90.1 Compliance: Applicable requirements in ASHRAE/IES 90.1, Section 6 - "Heating, Ventilating, and Air-Conditioning."

### 2.02 CAPACITIES AND CHARACTERISTICS: refer to drawing schedules.

- A. Vibration Isolators: Spring isolators with a static deflection of 1 (25)inch(es) (mm).

### 2.03 TUBEAXIAL FANS

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
  - 1. Acme Engineering & Manufacturing Corp.
  - 2. Greenheck Fan Corporation.
  - 3. Loren Cook Company.
  - 4. Rupp Air Management Systems.
- B. Source Limitations: Obtain tubeaxial fans from single manufacturer.
- C. Description: Fan wheel and housing, factory-mounted motor with direct drive, an inlet cone section, and accessories.
- D. Housings: Steel with flanged inlet and outlet connections.
- E. Wheel Assemblies: Cast or extruded aluminum with airfoil-shaped blades mounted on cast-iron wheel plate keyed to shaft with solid-steel key.
- F. Wheel Assemblies: Fiberglass-reinforced plastic cured under pressure with airfoil-shaped blades keyed to stainless-steel shaft.
- G. Wheel Assemblies: Cast aluminum; machined and fitted to shaft.
- H. Accessories:
  - 1. Companion Flanges: Rolled flanges of same material as housing.
  - 2. Swingout Construction: Assembly allowing entire fan section to swing out from duct for cleaning and servicing, of same material as housing.
  - 3. Mounting Clips: Horizontal ceiling clips welded to fan housing, of same material as housing.
  - 4. Horizontal Support: Pair of supports bolted to fan housing, of same material as housing.

5. Backdraft Dampers: Butterfly style, for bolting to fan discharge or outlet cone, of same material as housing.
  6. Shaft Seal: Elastomeric seal and PTFE wear plate, suitable for up to 300 deg F (149 deg C).
  7. Motor Cover: Cover with side vents to dissipate motor heat, of same material as housing.
  8. Inlet Vanes: Adjustable; with peripheral control linkage operated from outside of airstream, bronze sleeve bearings on each end of vane support, and provision for manual or automatic operation, of same material as housing.
  9. Inlet Cone: Round-to-round transition, of same material as housing.
  10. Outlet Cone: Round-to-round transition, of same material as housing.
  11. Direct-Driven Units: Encase motor in housing outside of airstream. Extend lubrication lines to outside of casing and terminate with grease fittings.
  12. Factory-wired motor disconnect switch located on outside of fan housing.
- I. Factory Finishes:
1. Sheet Metal Parts: Prime coat before final assembly.
  2. Exterior Surfaces: Baked-enamel finish coat after assembly.
  3. Coatings: Manufacturer chemical resistant coating.
    - a. Apply to finished housings.
    - b. Apply to fan wheels.

## 2.04 SOURCE QUALITY CONTROL

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- B. AMCA Compliance:
  1. Comply with AMCA performance requirements and bear the AMCA-Certified Ratings Seal.
- C. Sound-Power Level Ratings: Comply with AMCA 301, "Methods for Calculating Fan Sound Ratings from Laboratory Test Data." Factory test fans in accordance with AMCA 300, "Reverberant Room Method for Sound Testing of Fans." Label fans with the AMCA-Certified Ratings Seal.
- D. Fan Performance Ratings: Establish flow rate, pressure, power, air density, speed of rotation, and efficiency by factory tests and ratings in accordance with AMCA 210/ASHRAE 51, "Laboratory Methods of Testing Fans for Certified Aerodynamic Performance Rating."

## PART 3 - EXECUTION

### 3.01 INSTALLATION

- A. Install axial fans level and plumb.
- B. Disassemble and reassemble units, as required for moving to the final location, in accordance with manufacturer's written instructions.
- C. Lift and support units with manufacturer's designated lifting or supporting points.



- D. Equipment Mounting:
  - 1. Comply with requirements for vibration isolation devices specified in Section 230548.13 "Vibration Controls for HVAC."
- E. Install units with adequate clearances for service and maintenance.
- F. Label fans in accordance with requirements specified in Section 230553 "Identification for HVAC Piping and Equipment."
- G. Drawings indicate general arrangement of ducts and duct accessories. Make final duct connections with flexible connectors. Flexible connectors are specified in Section 233300 "Air Duct Accessories."

### 3.02 ELECTRICAL CONNECTIONS

- A. Connect wiring in accordance with the electrical drawings.
- B. Ground equipment in accordance with the electrical drawings.
- C. Install electrical devices furnished by manufacturer, but not factory mounted, in accordance with NFPA 70 and NECA 1.
- D. Install nameplate for each electrical connection, indicating electrical equipment designation and circuit number feeding connection.
  - 1. Nameplate shall be laminated acrylic or melamine plastic signs, as specified in the electrical drawings.
  - 2. Nameplate shall be laminated acrylic or melamine plastic signs with a black background and engraved white letters at least 1/2 inch (13 mm) high.

### 3.03 CONTROL CONNECTIONS

- A. Install control and electrical power wiring to field-mounted control devices.
- B. Connect wiring in accordance with the electrical drawings.

### 3.04 FIELD QUALITY CONTROL

- A. Testing Agency: Engage a qualified testing agency to perform tests and inspections.
- B. Perform tests and inspections.
  - 1. Fan Operational Test: After electrical circuitry has been energized, start units to confirm proper motor rotation and unit operation.
  - 2. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.
- C. Fans and components will be considered defective if they do not pass tests and inspections.
- D. Prepare test and inspection reports.

### 3.05 STARTUP SERVICE:

- A. Perform startup service.
  - 1. Complete installation and startup checks in accordance with manufacturer's written instructions.
  - 2. Verify that shipping, blocking, and bracing are removed.
  - 3. Verify that unit is secure on mountings and supporting devices and that connections to ducts and electrical components are complete. Verify that proper thermal-overload protection is installed in motors, starters, and disconnect switches.
  - 4. Verify that cleaning and adjusting are complete.
  - 5. For direct-drive fans, verify proper motor rotation direction, and verify fan wheel free rotation and smooth bearing operation.
  - 6. Adjust damper linkages for proper damper operation.
  - 7. Verify lubrication for bearings and other moving parts.
  - 8. Verify that manual and automatic volume control and fire and smoke dampers in connected ductwork systems are in fully open position.
  - 9. Disable automatic temperature-control operators, energize motor and confirm proper motor rotation and unit operation, adjust fan to indicated rpm, and measure and record motor voltage and amperage.
  - 10. Shut unit down and reconnect automatic temperature-control operators.
  - 11. Remove and replace malfunctioning units and retest as specified above.

### 3.06 ADJUSTING

- A. Adjust damper linkages for proper damper operation.
- B. Comply with requirements in Section 230593 "Testing, Adjusting, and Balancing for HVAC."

### 3.07 CLEANING

- A. After completing system installation and testing, adjusting, and balancing and after completing startup service, clean fans internally to remove foreign material and construction dirt and dust.

### 3.08 DEMONSTRATION

- A. Train Owner's maintenance personnel to adjust, operate, and maintain axial HVAC fans.

END OF SECTION

## SECTION 23 34 16 - CENTRIFUGAL HVAC FANS

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section Includes:
  - 1. Backward-inclined centrifugal fans, including airfoil and curved blade fans.

#### 1.03 ACTION SUBMITTALS

- A. Product Data: For each type of product.
  - 1. Construction details, material descriptions, dimensions of individual components and profiles, and finishes for fans.
  - 2. Rated capacities, operating characteristics, and furnished specialties and accessories.
  - 3. Certified fan performance curves with system operating conditions indicated.
  - 4. Certified fan sound-power ratings.
  - 5. Motor ratings and electrical characteristics, plus motor and electrical accessories.
  - 6. Material thickness and finishes, including color charts.
  - 7. Dampers, including housings, linkages, and operators.
- B. Shop Drawings:
  - 1. Include plans, elevations, sections, and attachment details.
  - 2. Include details of equipment assemblies. Indicate dimensions, weights, loads, required clearances, method of field assembly, components, and location and size of each field connection.
  - 3. Include diagrams for power, signal, and control wiring.
  - 4. Design Calculations: Calculate requirements for selecting vibration isolators and for designing vibration isolation bases.
  - 5. Vibration Isolation Base Details: Detail fabrication, including anchorages and attachments to structure and to supported equipment. Include adjustable motor bases, rails, and frames for equipment mounting.

#### 1.04 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For centrifugal fans to include in normal operation, emergency operation, and maintenance manuals with replacement parts listing.

### PART 2 - PRODUCTS

#### 2.01 PERFORMANCE REQUIREMENTS

- A. Capacities and Characteristics: refer to drawing schedules.

## 2.02 BACKWARD-INCLINED CENTRIFUGAL FANS

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
  - 1. Greenheck
  - 2. Loren Cook Company.
  
- B. Description:
  - 1. Factory-fabricated, -assembled, -tested, and -finished, direct-driven centrifugal fans, consisting of housing, wheel, fan shaft, bearings, motor, drive assembly, and support structure. Deliver fans as factory-assembled units, to the extent allowable by shipping limitations.
  - 2. Factory-installed and -wired disconnect switch.
  
- C. Housings:
  - 1. Housing Material: Aluminum.
  - 2. Housing Coating: See schedule.
  - 3. Housing Assembly: Sideplates continuously welded or spot welded or attached by continuous Pittsburgh lock seal or similar seal.
  - 4. Formed panels to make curved-scroll housings with shaped cutoff.
  - 5. Panel Bracing: Steel angle- or channel-iron member supports for mounting and supporting fan scroll, wheel, motor, and accessories.
  - 6. Horizontally split, bolted-flange housing.
  - 7. Spun inlet cone with flange.
  - 8. Outlet flange.
  
- D. Wheels:
  - 1. Wheel Configuration: SWSI construction with a precision-spun curved inlet flange and a backplate fastened to shaft with setscrews. Wheels shall be statically and dynamically balanced, and nonoverloading.
  - 2. Wheel and Blade Material: Aluminum See schedule.
  - 3. Wheel and Blade Coating: See schedule.
  - 4. Cast-iron or cast-steel hub riveted to backplate and fastened to shaft with set screws.
  - 5. Backward-Inclined Airfoil Blades:
    - a. Aerodynamic design.
    - b. Heavy backplate.
    - c. Hollow die-formed, airfoil-shaped blades continuously welded at tip flange and backplate.
  - 6. Backward-Inclined Curved Blades:
    - a. Curved design.
    - b. Heavy backplate.
    - c. Single-thickness blades continuously welded at tip flange and backplate.
  
- E. Shafts:
  - 1. Statically and dynamically balanced and selected for continuous operation at maximum rated fan speed and motor horsepower, with adjustable alignment and belt tensioning.
  - 2. Turned, ground, and polished hot-rolled steel with keyway. Ship with protective coating of lubricating oil.
  - 3. Designed to operate at no more than 70 percent of first critical speed at top of fan's speed range.

- F. Bearings:
  - 1. Prelubricated and Sealed Shaft Bearings:
    - a. Self-aligning, pillow-block-type ball bearings.
    - b. Ball-Bearing Rating Life: ABMA 9, L(10) at 50,000 hours.
    - c. Roller-Bearing Rating Life: ABMA 11, L(10) at 50,000 hours.
- G. Motor Enclosure: Open, dripproof or Totally enclosed, fan cooled .
- H. Accessories:
  - 1. Access for Inspection, Cleaning, and Maintenance: Comply with requirements in ASHRAE 62.1.
  - 2. Scroll Drain Connection: NPS 1 steel pipe coupling welded to low point of fan scroll.
  - 3. Companion Flanges: Rolled flanges for duct connections of same material as housing.
  - 4. Discharge Dampers: Assembly with parallel blades constructed of two plates formed around, and to, shaft, channel frame, and sealed ball bearings; with blades linked outside of airstream to single control lever of same material as housing.
  - 5. Shaft Seals: Airtight seals installed around shaft on drive side of single-width fans.
  - 6. Weather Cover: Enameled-steel sheet with ventilation slots, bolted to housing.

### 2.03 MOTORS

- A. Comply with NEMA designation, temperature rating, service factor, and efficiency requirements for motors specified in Section 23 05 13 "Common Motor Requirements for HVAC Equipment."
- B. Where variable-frequency drives are indicated or scheduled, provide fan motor compatible with variable-frequency drive.

### 2.04 SOURCE QUALITY CONTROL

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by an NRTL, and marked for intended location and application.
- B. AMCA Compliance: Fans shall comply with AMCA 11 and bear the AMCA-Certified Ratings Seal.
- C. Fan Sound Ratings: Comply with AMCA 311 and label fans with the AMCA-Certified Ratings Seal. Sound ratings shall comply with AMCA 301. The fans shall be tested according to AMCA 300.
- D. Fan Performance Ratings: Comply with AMCA 211 and label fans with AMCA-Certified Rating Seal. The fans shall be tested for air performance - flow rate, fan pressure, power, fan efficiency, air density, speed of rotation, and fan efficiency - according to AMCA 210/ASHRAE 51.
- E. Operating Limits: Classify fans according to AMCA 99.

## PART 3 - EXECUTION

### 3.01 INSTALLATION OF CENTRIFUGAL HVAC FANS

- A. Install centrifugal fans level and plumb.
- B. Disassemble and reassemble units, as required for moving to the final location, according to manufacturer's written instructions.
- C. Lift and support units with manufacturer's designated lifting or supporting points.
- D. Equipment Mounting:
  - 1. Comply with requirements for vibration isolation devices specified in Section 23 05 48.13 "Vibration Controls for HVAC."
- E. Curb Support, Prefabricated: Rail-type wood support provided by fan manufacturer.
- F. Unit Support: Install centrifugal fans level on structural curbs. Coordinate wall penetrations and flashing with wall construction.
- G. Install units with clearances for service and maintenance.
- H. Label fans according to requirements specified in Section 23 05 53 "Identification for HVAC Piping and Equipment."

### 3.02 DUCTWORK AND PIPING CONNECTIONS

- A. Drawings indicate general arrangement of ducts and duct accessories. Make final duct connections with flexible connectors. Flexible connectors are specified in Section 23 33 00 "Air Duct Accessories."
- B. Install ducts adjacent to fans to allow service and maintenance.

### 3.03 ELECTRICAL CONNECTIONS

- A. Connect wiring according to the electrical drawings.
- B. Ground equipment according to the electrical drawings.
- C. Install electrical devices furnished by manufacturer, but not factory mounted, according to NFPA 70 and NECA 1.
  - 1. Nameplate shall be laminated acrylic or melamine plastic signs, as specified in the electrical drawings.
  - 2. Nameplate shall be laminated acrylic or melamine plastic signs with a black background and engraved white letters at least 1/2 inch high.

### 3.04 CONTROL CONNECTIONS

- A. Install control and electrical power wiring to field-mounted control devices.
- B. Connect control wiring according to the electrical drawings.

### 3.05 FIELD QUALITY CONTROL

- A. Testing Agency: Owner will engage a qualified testing agency to perform tests and inspections.
- B. Testing Agency: Engage a qualified testing agency to perform tests and inspections.
- C. Manufacturer's Field Service: Engage a factory-authorized service representative to test and inspect components, assemblies, and equipment installations, including connections.
- D. Perform tests and inspections.
- E. Tests and Inspections:
  - 1. Verify that shipping, blocking, and bracing are removed.
  - 2. Verify that unit is secure on mountings and supporting devices and that connections to ducts and electrical components are complete. Verify that proper thermal-overload protection is installed in motors, starters, and disconnect switches.
  - 3. Verify that there is adequate maintenance and access space.
  - 4. Verify that cleaning and adjusting are complete.
  - 5. Adjust damper linkages for proper damper operation.
  - 6. See Section 23 05 93 "Testing, Adjusting, and Balancing For HVAC" for testing, adjusting, and balancing procedures.
  - 7. Remove and replace malfunctioning units and retest as specified above.
- F. Test and adjust controls and safeties. Controls and equipment will be considered defective if they do not pass tests and inspections.
- G. Prepare test and inspection reports.

### 3.06 ADJUSTING

- A. Adjust damper linkages for proper damper operation.
- B. Comply with requirements in Section 23 05 93 "Testing, Adjusting, and Balancing for HVAC" for testing, adjusting, and balancing procedures.

### 3.07 DEMONSTRATION

- A. Train Owner's maintenance personnel to adjust, operate, and maintain centrifugal fans.

END OF SECTION

## SECTION 23 37 13.13 - AIR DIFFUSERS

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section Includes:
  - 1. Rectangular and square ceiling diffusers.
- B. Related Requirements:
  - 1. Section 23 33 00 "Air Duct Accessories" for fire and smoke dampers and volume-control dampers not integral to diffusers.

#### 1.03 ACTION SUBMITTALS

- A. Product Data: For each type of product.
  - 1. Data Sheet: Indicate materials of construction, finish, and mounting details; and performance data including throw and drop, static-pressure drop, and noise ratings.
  - 2. Diffuser Schedule: Indicate drawing designation, room location, quantity, model number, size, and accessories furnished.

#### 1.04 INFORMATIONAL SUBMITTALS

- A. Coordination Drawings: Reflected ceiling plans, drawn to scale, on which the following items are shown and coordinated with each other, using input from installers of the items involved:
  - 1. Ceiling suspension assembly members.
  - 2. Method of attaching hangers to building structure.
  - 3. Size and location of initial access modules for acoustical tile.
  - 4. Ceiling-mounted items including lighting fixtures, diffusers, grilles, speakers, sprinklers, access panels, and special moldings.
- B. Source quality-control reports.

### PART 2 - PRODUCTS

#### 2.01 RECTANGULAR AND SQUARE CEILING DIFFUSERS

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
  - 1. Price Industries.
  - 2. Titus, a division of Air System Components; Johnson Controls, Inc.
- B. Devices shall be specifically designed for variable-air-volume flows.



- C. Material: Steel or Aluminum (refer to drawing schedules).
- D. Finish: Baked enamel, white.
- E. Face Size: 24 by 24 inches and 12 by 12 inches (refer to drawing schedules)..
- F. Face Style: Plaque.
- G. Mounting: Surface for 12 by 12 inch face and T-bar for 24 by 24 inch face
- H. Pattern: Adjustable.
- I. Dampers: None.
- J. Accessories: None.

## 2.02 SOURCE QUALITY CONTROL

- A. Verification of Performance: Rate diffusers according to ASHRAE 70, "Method of Testing for Rating the Performance of Air Outlets and Inlets."

## PART 3 - EXECUTION

### 3.01 EXAMINATION

- A. Examine areas where diffusers are installed for compliance with requirements for installation tolerances and other conditions affecting performance of equipment.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

### 3.02 INSTALLATION

- A. Install diffusers level and plumb.
- B. Ceiling-Mounted Outlets and Inlets: Drawings indicate general arrangement of ducts, fittings, and accessories. Air outlet and inlet locations have been indicated to achieve design requirements for air volume, noise criteria, airflow pattern, throw, and pressure drop. Make final locations where indicated, as much as practical. For units installed in lay-in ceiling panels, locate units in the center of panel. Where architectural features or other items conflict with installation, notify Architect for a determination of final location.
- C. Install diffusers with airtight connections to ducts and to allow service and maintenance of dampers.

### 3.03 ADJUSTING

- A. After installation, adjust diffusers to air patterns indicated, or as directed, before starting air balancing.

END OF SECTION

## SECTION 23 74 16.13 - AIR HANDLING UNITS

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section includes packaged, large-capacity, rooftop air conditioning units (RTUs) and air handling units (AHUs) with the following components:
  1. Casings.
  2. Fans, drives, and motors.
  3. Coils.
  4. Refrigerant circuit components.
  5. Air filtration.
  6. Gas furnaces.
  7. Dampers.
  8. Electrical power connections.
  9. Controls.
  10. Roof curbs.
  11. Air ionization modules
  12. Accessories.

#### 1.03 DEFINITIONS

- A. RTU: Rooftop unit. As used in this Section, this abbreviation means packaged, large (or small)-capacity, rooftop air-conditioning units. This abbreviation is used regardless of whether the unit is mounted on the roof or on a concrete base on ground.

#### 1.04 ACTION SUBMITTALS

- A. Product Data: For each Air Handling Unit (AHU).
  1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes.
  2. Include rated capacities, dimensions, required clearances, characteristics, furnished specialties, and accessories.
  3. Include unit dimensions and weight.
  4. Include cabinet material, metal thickness, finishes, insulation, and accessories.
  5. Fans:
    - a. Include certified fan-performance curves with system operating conditions indicated.
    - b. Include certified fan-sound power ratings.
    - c. Include fan construction and accessories.
    - d. Include motor ratings, electrical characteristics, and motor accessories.
  6. Include certified coil-performance ratings with system operating conditions indicated.

7. Include filters with performance characteristics.
  8. Include gas furnaces with performance characteristics.
  9. Include dampers, including housings, linkages, and operators.
- B. Shop Drawings: For each air handling unit.
1. Include plans, elevations, sections, and mounting details.
  2. Include details of equipment assemblies. Indicate dimensions, weights, loads, required clearances, method of field assembly, components, and location and size of each field connection.
  3. Include diagrams for power, signal, and control wiring.
- C. Delegated-Design Submittal: For AHU supports indicated to comply with performance requirements and design criteria, including analysis data signed and sealed by the qualified professional engineer responsible for their preparation.
1. Include design calculations for selecting vibration isolators and for designing vibration isolation bases.
  2. Detail mounting, securing, and flashing of roof curb to roof structure. Indicate coordinating requirements with roof membrane system.

#### 1.05 INFORMATIONAL SUBMITTALS

- A. Coordination Drawings: Floor plans and other details drawn to scale, showing the items described in this Section, and coordinated with all building trades.
- B. Sample Warranty: For manufacturer's warranty.
- C. Source quality-control reports.
- D. System startup reports.
- E. Field quality-control reports.

#### 1.06 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For AHUs to include in emergency, operation, and maintenance manuals.

#### 1.07 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials described below that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
  1. Filters: One set(s) of filters for each unit.
  2. Gaskets: One set(s) for each access door.

#### 1.08 WARRANTY

- A. Warranty: Manufacturer agrees to repair or replace components of outdoor, semi-custom, air-handling unit that fail in materials or workmanship within specified warranty period.
  1. Warranty Period: 1 year(s) from date of Substantial Completion.
  2. Warranty Period for Heat Exchangers: Manufacturer's standard, but not less than five years from date of Substantial Completion

## PART 2 - PRODUCTS

### 2.01 PERFORMANCE REQUIREMENTS

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by an NRTL, and marked for intended location and application.
- B. NFPA Compliance: Comply with NFPA 90A for design, fabrication, and installation of RTUs and components.
- C. ASHRAE 15 Compliance: For refrigeration system safety.
- D. ASHRAE/IES 90.1 Compliance: Applicable requirements in ASHRAE/IES 90.1, Section 6 - "Heating, Ventilating, and Air-Conditioning."
- E. UL Compliance: Comply with UL 1995.

### 2.02 CAPACITIES AND CHARACTERISTICS

- A. Refer to drawing schedules for equipment capacities and characteristics.

### 2.03 SOUND

- A. The product shall not exceed the sound power values listed below:

	Sound Power (db)							
Frequency	63 hz	125 hz	250 hz	500 hz	1 khz	2 khz	4 khz	8 khz
Inlet	77	76	84	76	71	70	65	62
Discharge	83	82	87	82	80	77	72	67
Radiated	80	74	76	76	75	72	73	65

### 2.04 MANUFACTURERS

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
  - 1. Daikin Applied.
  - 2. AAON.
  - 3. Trane.
  - 4. Valent Air.
  - 5. YORK; a Johnson Controls company.
  - 6. Hastings.

## 2.05 UNIT CASINGS

- A. General Fabrication Requirements for Casings: Formed and reinforced double-wall insulated panels, fabricated to allow removal for access to internal parts and components, with joints between sections sealed.
- B. Double-Wall Construction:
  - 1. Outside Casing Wall: Galvanized steel, minimum 18 gauge (1.3 mm) thick with manufacturer's standard finish, with pitched roof panels and knockouts with grommet seals for electrical and piping connections and lifting lugs.
  - 2. Inside Casing Wall: G90 (Z275)-coated galvanized steel, 0.034 inch (0.86 mm) thick.
  - 3. Floor Plate: G90 (Z275) galvanized steel, minimum 18 gauge (1.3 mm) thick.
  - 4. Casing Insulation:
    - a. Materials: Injected polyurethane foam insulation.
    - b. Casing Panel R-Value: Minimum 13.0
    - c. Insulation Thickness: 2 inches.
    - d. Thermal Break: Provide continuity of insulation with no through-casing metal in casing walls, floors, or roof of unit.
- C. Airstream Surfaces: Surfaces in contact with airstream shall comply with requirements in ASHRAE 62.1.
- D. Static-Pressure Classifications:
  - 1. For Unit Sections Upstream of Fans: Minus 2-inch wg (500 Pa).
  - 2. For Unit Sections Downstream and Including Fans: 5-inch wg.
- E. Panels and Doors:
  - 1. Panels:
    - a. Fabrication: Formed and reinforced with same materials and insulation thickness as casing.
    - b. Fasteners: Two or more camlock type for panel lift-out operation. Arrangement shall allow panels to be opened against air-pressure differential.
    - c. Gasket: Neoprene, applied around entire perimeters of panel frames.
    - d. Size: Large enough to allow inspection and maintenance of air-handling unit's internal components. Dimensions to be at least 18 inches wide by full height of unit casing up to a maximum height of 72 inches.
  - 2. Access Doors:
    - a. Hinges: A minimum of two ball-bearing hinges or stainless steel piano hinge and two wedge-lever-type latches, operable from inside and outside. Arrange doors to be opened against air-pressure differential.
    - b. Gasket: Neoprene, applied around entire perimeters of panel frames.
    - c. Size: Large enough to allow inspection and maintenance of air-handling unit's internal components. Dimensions to be at least 18 inches wide by full height of unit casing up to a maximum height of 72 inches.
  - 3. Locations and Applications:
    - a. Fan Section: Doors.
    - b. Access Section: Doors.
    - c. Coil Section: Inspection and access panels.
    - d. Damper Section: Doors.
    - e. Filter Section: Doors large enough to allow periodic removal and installation of filters.

f. Mixing Section: Doors.

F. Condensate Drain Pans:

1. Location: Each type of cooling coil.
2. Construction:
  - a. Single-wall, stainless steel sheet.
3. Drain Connection:
  - a. Located at lowest point of pan and sized to prevent overflow. Terminate with threaded nipple on one end of pan.
  - b. Minimum Connection Size: NPS 1.
4. Slope: Minimum 0.125-in./ft. (10-mm/mm) slope, to comply with ASHRAE 62.1, in at least two planes to collect condensate from cooling coils (including coil piping connections, coil headers, and return bends) and from humidifiers and to direct water toward drain connection.
5. Length: Extend drain pan downstream from leaving face for distance to comply with ASHRAE 62.1.
6. Width: Entire width of water producing device.
7. Depth: A minimum of 2 inches (50 mm) deep.
8. Pan-Top Surface Coating for Galvanized-Steel Drain Pans: Asphaltic waterproofing compound.
9. Units with stacked coils shall have an intermediate drain pan to collect condensate from top coil.

## 2.06 FANS, DRIVES, AND MOTORS

- A. Fan and Drive Assemblies: Statically and dynamically balanced and designed for continuous operation at maximum-rated fan speed and motor horsepower.
- B. Supply-Air Fans: Centrifugal, rated according to AMCA 210; galvanized or painted steel; mounted on solid-steel shaft.
  1. Shafts: With field-adjustable alignment.
    - a. Turned, ground, and polished hot-rolled steel with keyway.
  2. Shaft Bearings:
    - a. Heavy-duty, self-aligning, pillow-block type with an L-50 rated life of minimum 250,000 hours according to ABMA 9.
  3. Housings: Formed- and reinforced-steel panels to form curved scroll housings with shaped cutoff and spun-metal inlet bell.
    - a. Bracing: Steel angle or channel supports for mounting and supporting fan scroll, wheel, motor, and accessories.
  4. Centrifugal Fan Wheels: Inlet flange, backplate, and shallow blades with inlet and tip curved forward in direction of airflow and mechanically fastened to flange and backplate; steel or aluminum hub swaged to backplate and fastened to shaft with setscrews.
  5. Mounting: For internal vibration isolation. Factory-mount fans with manufacturer's standard vibration isolation mounting devices having a minimum static deflection of 1 inch (25 mm).
  6. Shaft Lubrication Lines: Extended to a location outside the casing.
  7. Flexible Connector: Factory fabricated with a fabric strip minimum 3-1/2 inches (89 mm) wide, attached to two strips of minimum 2-3/4-inch- (70-mm-)wide by 0.028-inch- (0.7-mm-) thick, galvanized-steel sheet.
    - a. Flexible Connector Fabric: Glass fabric, double coated with neoprene. Fabrics, coatings, and adhesives shall comply with UL 181, Class 1.

- C. Drives, Direct: Factory-mounted, direct drive.
- D. Condenser-Coil Fan: Variable-speed propeller, mounted on shaft of permanently lubricated ECM motors.
- E. Relief-Air Fan: Forward curved, shaft mounted on permanently lubricated motor.
- F. Motors:
  - 1. Comply with NEMA designation, temperature rating, service factor, and efficiency requirements for motors specified in Section 23 05 13 "Common Motor Requirements for HVAC Equipment."
  - 2. Motor Sizes: Minimum size as indicated. If not indicated, large enough so driven load will not require motor to operate in service factor range above 1.0.
  - 3. Enclosure Type: Totally enclosed, fan cooled .
  - 4. Motor Bearings: L-50 life at 250,000 hours.
  - 5. Efficiency: Premium efficient as defined in NEMA MG 1.
  - 6. NEMA Design: B
  - 7. Controllers, Electrical Devices, and Wiring: Comply with requirements for electrical devices and connections specified in electrical Sections.

## 2.07 COILS

- A. General Requirements for Coils:
  - 1. Comply with AHRI 410.
  - 2. Fabricate coils section to allow removal and replacement of coil for maintenance and to allow in-place access for service and maintenance of coil(s).
  - 3. Coils shall not act as structural component of unit.
- B. Supply-Air Refrigerant Coil:
  - 1. Tubes: Copper.
  - 2. Fins:
    - a. Material: Aluminum.
    - b. Fin Spacing: Maximum 15 fins per inch.
  - 3. Fin and Tube Joints: Mechanical bond.
  - 4. Headers: Seamless-copper headers with brazed connections.
  - 5. Frames: Galvanized steel.
  - 6. Coatings: None.
  - 7. Ratings: Designed, tested, and rated according to ASHRAE 33 and AHRI 410.
    - a. Working Pressure: Minimum 300 psig.
- C. Steam Heating Coil:
  - 1. Steam Coils:
    - a. Steam Outer-Tube Diameter: 0.625 in.
    - b. Piping Connections: Threaded.
    - c. Tube Material: Copper.
    - d. Fin Type: Plate.
    - e. Fin Material: Aluminum.
    - f. Fin Thickness: 0.0075 in.
    - g. Fin and Tube Joint: Silver brazed.
    - h. Headers:

- 1) Cast iron with cleaning plugs and drain and air vent tappings extended to exterior of unit.
- 2) Seamless copper tube with brazed joints, prime coated.
- 3) Fabricated steel, with brazed joints, prime coated.
- 4) Provide insulated cover to conceal exposed outside casings of headers.
- i. Frames: Channel frame, minimum 0.052-inch- thick galvanized steel.
- j. Coil Working-Pressure Ratings: 150 psig, 325 deg F.

## 2.08 REFRIGERANT CIRCUIT COMPONENTS

- A. Number of Refrigerant Circuits: Two.
- B. Compressor: Hermetic, variable speed scroll, mounted on vibration isolators; with internal overcurrent and high-temperature protection, internal pressure relief.  
Refrigeration Specialties:
  1. Refrigerant: R-410A.
  2. Expansion valve with replaceable thermostatic element.
  3. Refrigerant filter/dryer.
  4. Manual-reset high-pressure safety switch.
  5. Automatic-reset low-pressure safety switch.
  6. Minimum off-time relay.
  7. Automatic-reset compressor motor thermal overload.
  8. Brass service valves installed in compressor suction and liquid lines.

## 2.09 AIR FILTRATION

- A. Panel Filters:
  1. Description: Pleated factory-fabricated, self-supported, disposable air filters with holding frames. MERV 13, non-electrostatically charged. 2 inches in depth, minimum, or equivalent based on engineer review.
  2. Filter Unit Class: UL 900.
  3. Media: Interlaced glass, synthetic or cotton fibers coated with nonflammable adhesive and antimicrobial coating.
  4. Filter-Media Frame: Beverage board with perforated metal retainer, or metal grid, on outlet side.

## 2.10 GAS FURNACES

- A. Description: Factory assembled, piped, and wired; complying with ANSI Z21.47/CSA 2.3 and NFPA 54.
- B. CSA Approval: Designed and certified by and bearing label of CSA.
- C. Burners: Stainless steel.
  1. Fuel: Natural gas.
  2. Ignition: Electronically controlled electric spark or hot-surface igniter with flame sensor.
  3. Gas Control Valve: 4 stage
  4. Gas Train: Single-body, regulated, redundant, 24-V ac gas valve assembly containing pilot solenoid valve, pilot filter, pressure regulator, pilot shutoff, and manual shutoff.



- D. Heat-Exchanger and Drain Pan: Stainless steel.
- E. Venting, Power: Power vented, with integral, motorized centrifugal fan interlocked with gas valve.
- F. Safety Controls:
  - 1. Gas Manifold: Safety switches and controls complying with ANSI standards.

## 2.11 DAMPERS

- A. Outdoor- and Return-Air Dampers: Low-leakage, double-skin, airfoil-blade, galvanized-steel dampers with compressible jamb seals and extruded-vinyl blade edge seals in parallel-blade arrangement with steel operating rods rotating in sintered bronze or nylon bearings mounted in a single galvanized-steel frame, and with operating rods connected with a common linkage. Leakage rate shall not exceed 1.5 cfm/sq. ft. at 1-inch wg.
- B. Electronic Damper Operators:
  - 1. Direct-coupled type designed for minimum 60,000 full-stroke cycles at rated torque.
  - 2. Electronic damper position indicator shall have visual scale indicating percent of travel and 2- to 10-V dc, feedback signal.
  - 3. Operator Motors:
    - a. Comply with NEMA designation, temperature rating, service factor, enclosure type, and efficiency requirements for motors specified in Section 23 05 13 "Common Motor Requirements for HVAC Equipment."
    - b. Size to operate with sufficient reserve power to provide smooth modulating action or two-position action.
    - c. Permanent Split-Capacitor or Shaded-Pole Type: Gear trains completely oil immersed and sealed. Equip spring-return motors with integral spiral-spring mechanism in housings designed for easy removal for service or adjustment of limit switches, auxiliary switches, or feedback potentiometer.
  - 4. Spring-Return Motors for Dampers Larger Than 25 Sq. Ft. (2.3 sq. m): Size for running and breakaway torque of 150 in. x lbf (16.9 N x m).
  - 5. Size dampers for running torque calculated as follows:
    - a. Parallel-Blade Damper with Edge Seals: 7 inch-lb/sq. ft. of damper.
    - b. Parallel-Blade Damper without Edge Seals: 4 inch-lb/sq. ft. of damper.
    - c. Dampers with 2- to 3-Inch wg of Pressure Drop or Face Velocities of 1000 to 2500 fpm: Increase running torque by 1.5.
    - d. Dampers with 3- to 4-Inch wg of Pressure Drop or Face Velocities of 2500 to 3000 fpm: Increase running torque by 2.0.
  - 6. Coupling: V-bolt and V-shaped, toothed cradle.
  - 7. Overload Protection: Electronic overload or digital rotation-sensing circuitry.
  - 8. Fail-Safe Operation: Mechanical, spring-return mechanism with external, manual gear release on nonspring-return actuators.
  - 9. Power Requirements (Modulating): Maximum 10 VA at 24 V ac or 8 W at 24 V dc.
  - 10. Proportional Signal: 2 to 10 V dc or 4 to 20 mA, and 2- to 10-V dc position feedback signal.
  - 11. Temperature Rating: Minus 22 to plus 122 deg F (Minus 30 to plus 50 deg C).
  - 12. Run Time: 30 seconds.

## 2.12 ELECTRICAL POWER CONNECTIONS

- A. RTU shall have a single connection of power to unit with unit-mounted disconnect switch accessible from outside unit and control-circuit transformer with built-in overcurrent protection.

## 2.13 CONTROLS

- A. Provide a complete integrated microprocessor based Direct Digital Control (DDC) system to control all unit functions including temperature control, scheduling, monitoring, unit safety protection, including compressor minimum run and minimum off times, and diagnostics. This system shall consist of all required temperature sensors, pressure sensors, controller and keypad/display operator interface. All MCBs and sensors shall be factory mounted, wired and tested.
- B. The stand-alone DDC controllers shall not be dependent on communications with any on-site or remote PC or master control panel for proper unit operation. The microprocessor shall maintain existing set points and operate stand-alone if the unit loses either direct connect or network communications. The microprocessor memory shall be protected from voltage fluctuations as well as any extended power failures. All factory and user set schedules and control points shall be maintained in nonvolatile memory. No settings shall be lost, even during extended power shutdowns.
- C. The Unit controller shall be BACnet compatible and connected to the existing building DDC BMS system and the unit shall be monitored and settings may be adjusted from the building BMS operator station.
- D. The DDC control system shall permit starting and stopping of the unit locally or remotely. The control system shall be capable of providing a remote alarm indication. The unit control system shall provide for outside air damper actuation, emergency shutdown, remote heat enable/disable, remote cool enable/disable, heat indication, cool indication, and fan operation.
- E. All digital inputs and outputs shall be protected against damage from transients or incorrect voltages. All field wiring shall be terminated at a separate, clearly marked terminal strip.
- F. The DDC controller shall have a built-in time schedule. The schedule shall be programmable from the unit keypad interface. The schedule shall be maintained in nonvolatile memory to insure that it is not lost during a power failure. There shall be one start/stop per day and a separate holiday schedule. The controller shall accept up to sixteen holidays each with up to a 5-day duration. Each unit shall also have the ability to accept a time schedule via BAS network communications.
- G. The keypad interface shall allow convenient navigation and access to all control functions. The unit keypad/display character format shall be 4 lines x 20 characters. All control settings shall be password protected against unauthorized changes. For ease of service, the display format shall be English language readout. Coded formats with look-up tables will not be accepted. The user interaction with the display shall provide the following information as a minimum:
  - 1. Return air temperature.
  - 2. Discharge air temperature.
  - 3. Outdoor air temperature.
  - 4. Space air temperature.
  - 5. Outdoor enthalpy, high/low.

6. Compressor suction temperature and pressure
7. Compressor head pressure and temperature
8. Expansion valve position
9. Condenser fan speed
10. Inverter compressor speed
11. Dirty filter indication.
12. Airflow verification.
13. Cooling status.
14. Control temperature (Changeover).
15. VAV box output status.
16. Cooling status/capacity.
17. Unit status.
18. All time schedules.
19. Active alarms with time and date.
20. Previous alarms with time and date.
21. Optimal start
22. Supply fan and exhaust fan speed.
23. System operating hours.
  - a. Fan
  - b. Exhaust fan
  - c. Cooling
  - d. Individual compressor
  - e. Heating
  - f. Economizer
  - g. Tenant override
24. The user interaction with the keypad shall provide the following:
  - a. Controls mode
  - b. Off manual
  - c. Auto
  - d. Heat/Cool
  - e. Cool only
  - f. Heat only
  - g. Fan only
25. Occupancy mode
  - a. Auto
  - b. Occupied
  - c. Unoccupied
  - d. Tenant override
26. Unit operation changeover control
  - a. Return air temperature
  - b. Space temperature
  - c. Network signal
27. Cooling and heating change-over temperature with deadband
28. Cooling discharge air temperature (DAT)
29. Supply reset options
  - a. Return air temperature
  - b. Outdoor air temperature
  - c. Space temperature
  - d. Airflow (VAV)
  - e. Network signal
  - f. External (0-10 vdc)

- g. External (0-20 mA)
- 30. Temperature alarm limits
  - a. High supply air temperature
  - b. Low supply air temperature
  - c. High return air temperature
- 31. Lockout control for compressors.
- 32. Compressor interstage timers
- 33. Night setback and setup space temperature.
- 34. Building static pressure.
- 35. Economizer changeover
  - a. Enthalpy
  - b. Dry bulb temperature
- 36. Currently time and date
- 37. Tenant override time
- 38. Occupied/unoccupied time schedule
- 39. One event schedule
- 40. Holiday dates and duration
- 41. Adjustable set points
- 42. Service mode
  - a. Timers normal (all time delays normal)
  - b. Timers fast (all time delays 20 sec)
- 43. If the unit is to be programmed with a night setback or setup function, an optional space sensor shall be provided. Space sensors shall be available to support field selectable features. Sensor options shall include:
  - a. Zone sensor with tenant override switch
  - b. Zone sensor with tenant override switch plus heating and cooling set point adjustment. (Space Comfort Control systems only)
- 44. To increase the efficiency of the cooling system the DDC controller shall include a discharge air temperature reset program for part load operating conditions. The discharge air temperature shall be controlled between a minimum and a maximum discharge air temperature (DAT) based on one of the following inputs:
  - a. Airflow
  - b. Outside air temperature
  - c. Space temperature
  - d. Return air temperature
  - e. External signal of 1-5 vdc
  - f. External signal of 0-20 mA

## 2.14 ROOF CURBS

- A. Roof curbs with vibration isolators and wind or seismic restraints are specified in Section 23 05 48.13 "Vibration Controls for HVAC."

## 2.15 IONIZATION SYSTEM

- A. General: Applicable to both module types
  - 1. Self-cleaning needlepoint bipolar ionization
  - 2. Frequency: 60 HZ
  - 3. In-line on/off switch
  - 4. Programmable self-cleaning cycle
  - 5. Operation status LED

- 6. Integral BAS alarm contacts
  - 7. Listings: UL, cUL
  - 8. Compliance and Certifications: UL 867, UL 2998
- B. Module for AHU-1, 2, 3, & 4
    - 1. GPS -FC48-AC
      - a. Amps @ Voltage: 0.41 @ 24V
      - b. Power Consumption: 10 Watts
      - c. Total Output: >400 million ions/cc
      - d. Weight: 1.5 lbs.
      - e. Alarm Contact Rating: 250VAC/1A, N.O. dry contact
      - f. Rated up to 4800 CFM
  - C. Module for AHU-6
    - 1. GPS -iMOD
      - a. Amps @ Voltage: 0.5 @ 24V
      - b. Output Voltage: 5.0kV RMS
      - c. Output Frequency: 60 HZ
      - d. Total output: >140 million ions/cc per inch of bar
      - e. Power Entry: UL Listed, plenum rated line cord with 3 prong plug
      - f. Power Unit Weight: 5 lbs.
      - g. Bar Weight: 0.25lbs per 6" section
      - h. Alarm Contact Rating: 250VAC/5A, N.O. dry contact

## 2.16 ACCESSORIES

- A. Duplex, 115-V, ground-fault-interrupter outlet with 15-A overcurrent protection. Include transformer if required. Filter differential pressure switch with sensor tubing on either side of filter. Set for final filter pressure loss.
- B. Factory- or field-installed demand-controlled ventilation.
- C. Safeties:
  - 1. High and low pressure control.
  - 2. Gas furnace airflow-proving switch.
- D. Vertical vent extensions to increase the separation between the outdoor-air intake and the flue-gas outlet.

## 2.17 MATERIALS

- A. Steel:
  - 1. ASTM A36/A36M for carbon structural steel.
  - 2. ASTM A568/A568M for steel sheet.
- B. Stainless Steel:
  - 1. Manufacturer's standard grade for casing.
  - 2. Manufacturer's standard type, ASTM A240/A240M for bare steel exposed to airstream or moisture.
- C. Galvanized Steel: ASTM A653/A653M.

- D. Aluminum: ASTM B209.
- E. Comply with Section 23 05 46 "Coatings for HVAC" for corrosion-resistant coating.

## 2.18 SOURCE QUALITY CONTROL

- A. AHRI Compliance:
  - 1. Comply with AHRI 340/360 for testing and rating energy efficiencies for RTUs.
- B. AMCA Compliance:
  - 1. Damper leakage tested in accordance with AMCA 500-D.
  - 2. Operating Limits: Classify according to AMCA 99.

## PART 3 - EXECUTION

### 3.01 EXAMINATION

- A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of RTUs.
- B. Examine roughing-in for RTUs to verify actual locations of piping and duct connections before equipment installation.
- C. Examine roofs for suitable conditions where RTUs will be installed.
- D. Proceed with installation only after unsatisfactory conditions have been corrected.

### 3.02 INSTALLATION

- A. Unit Support: Install unit level on structural curbs. Coordinate wall penetrations and flashing with wall construction. Secure RTUs to structural support with anchor bolts.
- B. Equipment Mounting:
  - 1. Comply with requirements for vibration isolation devices specified in Section 23 05 48.13 "Vibration Controls for HVAC."

### 3.03 PIPING CONNECTIONS

- A. Piping installation requirements are specified in other Sections. Drawings indicate general arrangement of piping, fittings, and specialties.
- B. Where installing piping adjacent to RTU, allow space for service and maintenance.
- C. Connect piping to unit mounted on vibration isolators with flexible connectors.
- D. Connect condensate drain pans using NPS 1-1/4, ASTM B88, Type M copper tubing. Extend to nearest equipment or roof drain. Construct deep trap at connection to drain pan and install cleanouts at changes in direction.

- E. Gas Piping: Comply with applicable requirements in Section 23 11 23 "Facility Natural-Gas Piping." Connect gas piping to burner, full size of gas train inlet, and connect with union and shutoff valve with sufficient clearance for burner removal and service.
- F. Steam and Condensate Piping: Comply with applicable requirements in Section 23 22 13 "Steam and Condensate Heating Piping" and Section 23 22 16 "Steam and Condensate Heating Piping Specialties." Install shutoff valve at steam supply connections, float and thermostatic trap, and union or flange at each coil return connection. Install gate valve and inlet strainer at supply connection of dry steam humidifiers, and inverted bucket steam trap to condensate return connection.
- G. Refrigerant Piping: Comply with applicable requirements in Section 23 23 00 "Refrigerant Piping." Install shutoff valve and union or flange at each supply and return connection.

#### 3.04 DUCT CONNECTIONS

- A. Comply with duct installation requirements specified in other HVAC Sections. Drawings indicate the general arrangement of ducts. The following are specific connection requirements:
  - 1. Install ducts to termination at top of roof curb.
  - 2. Remove roof decking only as required for passage of ducts. Do not cut out decking under entire roof curb.
  - 3. Connect supply ducts to RTUs with flexible duct connectors specified in Section 23 33 00 "Air Duct Accessories."
  - 4. Install return-air duct continuously through roof structure.

#### 3.05 ELECTRICAL CONNECTIONS

- A. Connect electrical wiring according to the electrical drawings.
- B. Ground equipment according to the electrical drawings.
- C. Install electrical devices furnished by manufacturer, but not factory mounted, according to NFPA 70 and NECA 1.
- D. Install nameplate for each electrical connection, indicating electrical equipment designation and circuit number feeding connection.
  - 1. Nameplate shall be laminated acrylic or melamine plastic signs as layers of black with engraved white letters at least 1/2 inch (13 mm) high.
  - 2. Locate nameplate where easily visible.

#### 3.06 CONTROL CONNECTIONS

- A. Install control and electrical power wiring to field-mounted control devices.
- B. Connect control wiring according to Section 26 05 23 "Control-Voltage Electrical Power Cables."

#### 3.07 STARTUP SERVICE

- A. Engage a factory-authorized service representative to perform startup service.

- B. Complete installation and startup checks according to manufacturer's written instructions.
1. Inspect for visible damage to unit casing.
  2. Inspect for visible damage to furnace combustion chamber.
  3. Inspect for visible damage to compressor, coils, and fans.
  4. Inspect internal insulation.
  5. Verify that labels are clearly visible.
  6. Verify that clearances have been provided for servicing.
  7. Verify that controls are connected and operable.
  8. Verify that filters are installed.
  9. Clean condenser coil and inspect for construction debris.
  10. Clean furnace flue and inspect for construction debris.
  11. Connect and purge gas line.
  12. Remove packing from vibration isolators.
  13. Verify lubrication on fan and motor bearings.
  14. Inspect fan-wheel rotation for movement in correct direction without vibration and binding.
  15. Start unit according to manufacturer's written instructions.
    - a. Start refrigeration system.
    - b. Do not operate below recommended low-ambient temperature.
    - c. Complete startup sheets and attach copy with Contractor's startup report.
  16. Inspect and record performance of interlocks and protective devices; verify sequences.
  17. Operate unit for an initial period as recommended or required by manufacturer.
  18. Perform the following operations for both minimum and maximum firing. Adjust burner for peak efficiency.
    - a. Measure gas pressure on manifold.
    - b. Inspect operation of power vents.
    - c. Measure combustion-air temperature at inlet to combustion chamber.
    - d. Measure flue-gas temperature at furnace discharge.
    - e. Measure supply-air temperature and volume when burner is at maximum firing rate and when burner is off. Calculate useful heat to supply air.
  19. Calibrate thermostats.
  20. Adjust and inspect high-temperature limits.
  21. Inspect outdoor-air dampers for proper stroke and interlock with return-air dampers.
  22. Start refrigeration system and measure and record the following when ambient is a minimum of 15 deg F (8 deg C) above return-air temperature:
    - a. Coil leaving-air, dry- and wet-bulb temperatures.
    - b. Coil entering-air, dry- and wet-bulb temperatures.
    - c. Outdoor-air, dry-bulb temperature.
    - d. Outdoor-air-coil, discharge-air, dry-bulb temperature.
  23. Inspect controls for correct sequencing of heating, mixing dampers, refrigeration, and normal and emergency shutdown.
  24. Measure and record the following minimum and maximum airflows. Plot fan volumes on fan curve.
    - a. Supply-air volume.
    - b. Return-air volume.
    - c. Exhaust-air volume.
    - d. Outdoor-air intake volume.
  25. Simulate maximum cooling demand and inspect the following:
    - a. Compressor refrigerant suction and hot-gas pressures.
    - b. Short circuiting of air through condenser coil or from condenser fans to outdoor-air intake.



26. Verify operation of remote panel including pilot-light operation and failure modes. Inspect the following:
  - a. High-temperature limit on gas-fired heat exchanger.
  - b. Low-temperature safety operation.
  - c. Filter high-pressure differential alarm.
  - d. Economizer to minimum outdoor-air changeover.
  - e. Relief-air fan operation.
  - f. Smoke and firestat alarms.
27. After startup and performance testing and prior to Substantial Completion, replace existing filters with new filters.

### 3.08 ADJUSTING

- A. Adjust damper linkages for proper damper operation.
- B. Comply with requirements in Section 23 05 93 "Testing, Adjusting, and Balancing for HVAC" for air-handling system testing, adjusting, and balancing.
- C. Occupancy Adjustments: When requested within 12 months from date of Substantial Completion, provide on-site assistance in adjusting system to suit actual occupied conditions. Provide up to two visits to Project during other-than-normal occupancy hours for this purpose.

### 3.09 CLEANING

- A. After completing system installation and testing, adjusting, and balancing RTUs and air-distribution systems and after completing startup service, clean RTUs internally to remove foreign material and construction dirt and dust. Clean fan wheels, cabinets, dampers, coils, and filter housings, and install new, clean filters.

### 3.10 FIELD QUALITY CONTROL

- A. Testing Agency: Owner will engage a qualified testing agency to perform tests and inspections.
- B. Testing Agency: Engage a qualified testing agency to perform tests and inspections.
- C. Manufacturer's Field Service: Engage a factory-authorized service representative to test and inspect components, assemblies, and equipment installations, including connections.
- D. Perform the following tests and inspections with the assistance of a factory-authorized service representative:
  1. After installing RTUs and after electrical circuitry has been energized, test units for compliance with requirements.
  2. Inspect for and remove shipping bolts, blocks, and tie-down straps.
  3. Operational Test: After electrical circuitry has been energized, start units to confirm proper motor rotation and unit operation.
  4. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.
- E. RTU will be considered defective if it does not pass tests and inspections.
- F. Prepare test and inspection reports.

### 3.11 DEMONSTRATION

- A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain RTUs.

END OF SECTION

## SECTION 23 81 26 - SPLIT-SYSTEM AIR-CONDITIONERS

### PART 1 - GENERAL

#### 1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.02 SUMMARY

- A. Section includes split-system air-conditioning and heat-pump units consisting of separate evaporator-fan and compressor-condenser components.

#### 1.03 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated. Include rated capacities, operating characteristics, and furnished specialties and accessories. Include performance data in terms of capacities, outlet velocities, static pressures, sound power characteristics, motor requirements, and electrical characteristics.
- B. Shop Drawings: Include plans, elevations, sections, details, and attachments to other work.
  - 1. Detail equipment assemblies and indicate dimensions, weights, loads, required clearances, method of field assembly, components, and location and size of each field connection.
  - 2. Wiring Diagrams: For power, signal, and control wiring.
- C. Samples for Initial Selection: For units with factory-applied color finishes.

#### 1.04 INFORMATIONAL SUBMITTALS

- A. Field quality-control reports.
- B. Warranty: Sample of special warranty.

#### 1.05 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For split-system air-conditioning units to include in emergency, operation, and maintenance manuals, submit according to Section 01 78 10 "Operation and Maintenance Data."

#### 1.06 QUALITY ASSURANCE

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- B. ASHRAE Compliance:
  - 1. Fabricate and label refrigeration system to comply with ASHRAE 15, "Safety Standard for Refrigeration Systems."
  - 2. ASHRAE/IES Compliance: Applicable requirements in ASHRAE/IES 90.1.

## 1.07 COORDINATION

- A. Coordinate sizes and locations of concrete bases with actual equipment provided. Cast anchor-bolt inserts into bases.
- B. Coordinate sizes and locations of roof curbs, equipment supports, and roof penetrations with actual equipment provided.

## 1.08 WARRANTY

- A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace components of split-system air-conditioning units that fail in materials or workmanship within specified warranty period.
  - 1. Warranty Period:
    - a. For Parts: Ten year(s) from date of Substantial Completion.

## PART 2 - PRODUCTS

### 2.01 MANUFACTURERS

- A. Daikin
- B. Or Approved Equal

### 2.02 INDOOR UNITS (5 TONS OR LESS)

- A. Wall-Mounted, Evaporator-Fan Components:
  - 1. Cabinet: Enameled steel with removable panels on front and ends in color selected by Architect, and discharge drain pans with drain connection.
  - 2. Refrigerant Coil: Copper tube, with mechanically bonded aluminum fins and thermal-expansion valve. Comply with ARI 206/110.
  - 3. Electric Coil: Helical, nickel-chrome, resistance-wire heating elements; with refractory ceramic support bushings, automatic-reset thermal cutout, built-in magnetic contactors, manual-reset thermal cutout, airflow proving device, and one-time fuses in terminal box for overcurrent protection.
  - 4. Fan: Direct drive, centrifugal.
  - 5. Fan Motors:
    - a. Comply with NEMA designation, temperature rating, service factor, enclosure type, and efficiency requirements specified in Section 23 05 13 "Common Motor Requirements for HVAC Equipment."
    - b. Multitapped, multispeed with internal thermal protection and permanent lubrication.
    - c. Enclosure Type: Totally enclosed, fan cooled.
    - d. NEMA Premium (TM) efficient motors as defined in NEMA MG 1.
    - e. Controllers, Electrical Devices, and Wiring: Comply with requirements for electrical devices and connections specified in electrical Sections.
  - 6. Airstream Surfaces: Surfaces in contact with the airstream shall comply with requirements in ASHRAE 62.1.
  - 7. Condensate Drain Pans:

- a. Fabricated with **one** percent slope in at least two planes to collect condensate from cooling coils (including coil piping connections, coil headers, and return bends) and humidifiers, and to direct water toward drain connection.
  - b. Single-wall, galvanized-steel sheet.
  - c. Drain Connection: Located at lowest point of pan and sized to prevent overflow. Terminate with threaded nipple on one end of pan.
  - d. Minimum Connection Size: NPS 1 Pan-Top Surface Coating: Asphaltic waterproofing compound.
8. Air Filtration Section:
- a. General Requirements for Air Filtration Section:
    - 1) Comply with NFPA 90A.
    - 2) Minimum MERV 8 according to ASHRAE 52.2.
    - 3) Filter-Holding Frames: Arranged for flat or angular orientation, with access doors on both sides of unit. Filters shall be removable from one side or lifted out from access plenum.

## 2.03 OUTDOOR UNITS (5 TONS OR LESS)

- A. Air-Cooled, Compressor-Condenser Components:
- 1. Casing: Steel, finished with baked enamel in color selected by Architect, with removable panels for access to controls, weep holes for water drainage, and mounting holes in base. Provide brass service valves, fittings, and gage ports on exterior of casing.
  - 2. Compressor: Hermetically sealed with crankcase heater and mounted on vibration isolation device. Compressor motor shall have thermal- and current-sensitive overload devices, start capacitor, relay, and contactor.
    - a. Compressor Type: Scroll.
    - b. Refrigerant: R-410A.
    - c. Refrigerant Coil: Copper tube, with mechanically bonded aluminum fins and liquid subcooler. Comply with ARI 206/110.
  - 3. Heat-Pump Components: Reversing valve and low-temperature-air cutoff thermostat.
  - 4. Fan: Aluminum-propeller type, directly connected to motor.
  - 5. Motor: Permanently lubricated, with integral thermal-overload protection.
  - 6. Low Ambient Kit: Permits operation down to 45 deg F (7 deg C).
  - 7. Mounting Base: Polyethylene.

## PART 3 - EXECUTION

### 3.01 INSTALLATION

- A. Install units level and plumb.
- B. Install evaporator-fan components using manufacturer's standard mounting devices securely fastened to building structure.
- C. Install roof-mounted, compressor-condenser components on equipment supports specified in Section 07 72 00 "Roof Accessories." Anchor units to supports with removable, cadmium-plated fasteners.

- D. Equipment Mounting:
  - 1. Install ground-mounted, compressor-condenser components on cast-in-place concrete equipment base(s).
  - 2. Comply with requirements for vibration isolation devices specified in Section 23 05 48.13 "Vibration Controls for HVAC."
- E. Install and connect precharged refrigerant tubing to component's quick-connect fittings. Install tubing to allow access to unit.

### 3.02 CONNECTIONS

- A. Piping installation requirements are specified in other Sections. Drawings indicate general arrangement of piping, fittings, and specialties.

### 3.03 FIELD QUALITY CONTROL

- A. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect, test, and adjust components, assemblies, and equipment installations, including connections.
- B. Perform tests and inspections.
  - 1. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect components, assemblies, and equipment installations, including connections, and to assist in testing.
- C. Tests and Inspections:
  - 1. Leak Test: After installation, charge system and test for leaks. Repair leaks and retest until no leaks exist.
  - 2. Operational Test: After electrical circuitry has been energized, start units to confirm proper motor rotation and unit operation.
  - 3. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.
- D. Remove and replace malfunctioning units and retest as specified above.
- E. Prepare test and inspection reports.

### 3.04 STARTUP SERVICE

- A. Perform startup service.
  - 1. Complete installation and startup checks according to manufacturer's written instructions.
  - 2.

### 3.05 DEMONSTRATION

- A. Train Owner's maintenance personnel to adjust, operate, and maintain units.

END OF SECTION

## SECTION 26 05 00 - COMMON WORK RESULTS FOR ELECTRICAL

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. Section Includes: General administrative, procedural requirements, and installation methods for electrical installations specified in Division 26.
- B. The Drawings are schematic and are not intended to show every detail of construction.
  - 1. In general, conduits/raceways, transitions and offsets shown on Drawings indicate approximate locations in plan and elevation where the systems are intended to be run.
  - 2. CONTRACTOR shall fully coordinate electrical Work with other trades to avoid interferences.
  - 3. In the event of interferences, CONTRACTOR shall request clarification from ENGINEER in writing.
- C. Related Documents: Drawings and general provisions of Contract, including General and Supplementary Conditions and Division 1 Sections, apply to Work of this Section.

#### 1.02 SUBMITTALS

- A. Shop Drawings: Submit in accordance with requirements of Section 01 33 00, Shop Drawings covering the items included under this Section of Work. Shop Drawing submittals shall include:
  - 1. Submit product data covering the items included under this Section of Work.
- B. Conforming to Construction Drawings: Submit a complete set of Drawings showing the locations of the piping, ductwork, etc., as actually installed. Such Drawings shall be submitted to ENGINEER in electronic format (PDF), one full size print, and one 11x17 print.
- C. Operation and Maintenance Manuals: Submit in accordance with requirements of Section 01 60 00, operation and maintenance manuals for items included under this Section. Include following information for equipment items:
  - 1. Description of function, normal operating characteristics and limitations, performance curves, engineering data and tests, and complete nomenclature and commercial numbers of replacement parts.
  - 2. Manufacturer's printed operating procedures to include start-up, break-in, and routine and normal operating instructions; regulation, control, stopping, shutdown, and emergency instructions; and summer and winter operating instructions.
  - 3. Maintenance procedures for routine preventative maintenance and troubleshooting; disassembly, repair, and reassembly; aligning and adjusting instructions.
  - 4. Servicing instructions and lubrication charts and schedules.

#### 1.03 RECORD DOCUMENTS

- A. Prepare Record Documents in accordance with requirements in Section 01 77 00. In addition, CONTRACTOR shall submit, prior to final payment, Drawings conforming to construction records of systems it has installed. Vendor drawings shall be sized as manufacturers' standard.

Provide typewritten data sheets on motor control circuits with following information on each branch feeder: Load name, horsepower or KVA (transformer), fuse size, starter size, service factor of motor, motor nameplate currents, power factor correction capacitor size (if used), and thermal overload part number.

#### 1.04 QUALITY ASSURANCE

- A. National Electrical Code: Comply with NFPA 70, National Electrical Code.
- B. UL Compliance and Labeling: Use products and components labeled by UL.

#### 1.05 PERMITS, INSPECTIONS, AND LICENSES

- A. CONTRACTOR shall procure all necessary permits and licenses, observe and abide by all applicable laws, codes, regulations, ordinances, and rules of the State, territory, or political subdivision thereof, wherein Work is done, or any other duly constituted public authority, and further agrees to hold OWNER harmless from liability or penalty which might be imposed by reason of an asserted violation of such laws, codes, regulations, ordinances, or other rules.
  - 1. Upon completion of Work, CONTRACTOR shall secure certificates of inspection from the inspector having jurisdiction and shall submit 3 copies of the certificates to OWNER. CONTRACTOR shall pay the fees for the permits, inspections, licenses, and certifications when such fees are required.

#### 1.06 DELIVERY, STORAGE, AND HANDLING

- A. Deliver products to Project properly identified with names, model numbers, types, grades, compliance labels, and other information needed for identification. Equipment shall be packaged to prevent damage during shipment, storage, and handling. Do not install damaged units; replace, and remove damaged units from Site.

### PART 2 - PRODUCTS

NOT USED

### PART 3 - EXECUTION

#### 3.01 GENERAL ELECTRICAL INSTALLATION

- A. Provide electrical materials and equipment enclosures appropriate for areas in which they are installed. Each area will be designated on Drawings with a type of construction such as NEMA 4, 4X, 7 or 9 if it is other than NEMA 12. An area designated by a name and elevation includes space bounded by floor, ceiling, and enclosing walls.
  - 1. Exception: Provide manufacturer's standard construction for indoor or outdoor application where equipment is not manufactured to NEMA specifications (e.g., switchgear, transformers, high voltage capacitors, bus duct, and light fixtures; materials and equipment used in finished areas such as offices, laboratories, etc.).
- B. Provide nonmetallic electrical materials and equipment enclosures in NEMA 4X areas; watertight NEMA 4 and equipment enclosures for outdoor applications and indoor applications below grade;



explosion-proof NEC Class I, Division 1, Group D equipment for NEMA 7 areas; explosion-proof NEC Class II, Division 2, Group F equipment for NEMA 9 areas.

- C. Provide chases, slots, and openings in other building components during progress of construction, to allow for electrical installations.
- D. Supporting devices and sleeves shall be set in poured-in-place concrete and other structural components as they are constructed.
- E. Where mounting heights are not detailed or dimensioned, install systems, materials, and equipment to provide maximum headroom possible. Locate light fixtures at approximately 8 feet above floor and where fixtures may be readily serviced.
- F. Coordinate connection of electrical systems with exterior underground and overhead utilities and services. Comply with requirements of governing regulations, franchised service companies, and controlling agencies. Provide required connection for each service.
- G. Install systems, materials, and equipment to conform with approved submittal data, including coordination Drawings, to greatest extent possible. Conform to arrangements indicated by Drawings recognizing that portions of Work are shown only in diagrammatic form. Where coordination requirements conflict with individual system requirements, refer conflict to ENGINEER.
- H. Install systems, materials, and equipment level and plumb, parallel and perpendicular to other building systems and components where installed exposed in finished spaces.
- I. As much as practical, connect equipment for ease of disconnecting with minimum of interference with other installations.
- J. Install systems, materials, and equipment giving right-of-way priority to systems required to be installed at a specified slope.

### 3.02 RACEWAY INSTALLATION

- A. Outdoors, use the following materials:
  - 1. Exposed Conduit: PVC externally coated rigid metal conduit and fittings.
  - 2. Conduit Used to Connect to Vibrating Equipment including transformers and hydraulic, pneumatic or electric solenoid or motor-driven equipment: Liquidtight flexible metal conduit.
- B. Indoors, use the following wiring materials:
  - 1. Connection to Vibrating Equipment, including transformers and hydraulic, pneumatic or electric solenoid or motor-operated equipment: Liquidtight flexible metal conduit.
    - a. Exception: NEMA 7 or 9 areas require explosion-proof flexible conduit.
  - 2. Exposed Conduit: Rigid metal conduit or intermediate metal conduit.
    - a. Exceptions:
      - 1) Areas indicated as NEMA 4X, use rigid Schedule 40 PVC conduit.
      - 2) Areas indicated as NEMA 7 or NEMA 9 (such as grit and raw sewage rooms), use PVC externally coated rigid steel conduit.
- C. Minimum size conduit shall be 3/4 inch unless shown otherwise.

- D. Instrument Signal Conduit Requirements: Shielded signal wires for 4-20 mA type instruments or thermocouple wires assigned to the same control panel may be run in the same conduit. Shielded instrument signal wires, thermocouple wires, and shielded 2-wire intercom wires may be run in the same conduit. No other wires will be permitted in an instrument signal/2-wire intercom conduit. Conduit shall be RMC or PVC-coated RMC.
- E. Conduit Thread Paint: Make threaded conduit joints watertight by coating threaded portions with a spray-on or brush-on zinc-bearing paint. Provide paint containing 90 percent minimum by weight of metallic zinc powder in the dried film. Clean field-cut threads of oil using the recommended solvent prior to coating threads.
- F. Install expansion fittings in all exposed rigid nonmetallic conduit runs of 20 feet or more.
- G. Install expansion/deflection fittings where conduit passes a building expansion joint or where conduits are attached to two structures joined by a concrete expansion joint.
- H. Exposed or Concealed Construction: Install conduit exposed inside buildings except for areas with finished walls (e.g., offices, laboratories, lavatories, locker rooms, etc.) unless otherwise indicated.
- I. Concealed Raceways: Raceways embedded in slabs shall be installed in the middle third of the slab thickness where practical and leave at least 1-inch concrete cover. Tie raceways to reinforcing rods or otherwise secure them to prevent sagging or shifting during concrete placement. Space raceways laterally to prevent voids in the concrete. Run 1-inch and smaller raceways with a minimum of bends in the shortest practical distance. Run larger conduit parallel with or at right angles to the main reinforcement; where at right angles to the reinforcement, the conduit shall be close to one of the supports of the slab. Where nonmetallic conduit or fiberglass-reinforced conduit is used, raceways must be converted to PVC externally coated rigid metal conduit before rising above floor.
- J. Exposed Raceways: Install parallel and perpendicular to nearby surfaces or structural members and follow the surface contours as much as practical. Make bends and offsets so the inside diameter is not effectively reduced. Keep the legs of a bend in the same plane and the straight legs of offsets parallel. Conduits shall slope away from loads to keep moisture from entering the load. Run parallel or banked raceways together. Make bends in parallel or banked runs from the same centerline so that the bends are parallel. Factory elbows may be used in banked runs only where they can be installed parallel. This requires that there be a change in the plane of the run, such as from wall to ceiling and that the raceways be of the same size. In other cases, provide field bends for parallel raceways. Keep raceways at least 6 inches away from parallel runs of flues and steam or hot water pipes. Install horizontal raceway runs above water and steam piping.
- K. Space raceways, fittings, and boxes 0.25 inch from mounting surface in NEMA 4 and NEMA 7 areas. Spacers shall be one-piece construction of stainless steel, galvanized steel, PVC, ABS, or other noncorrosive material.
- L. Sleeves: Install in concrete floor slabs except where conduit passes through a housekeeping pad. Install in exterior walls below grade.
- M. Stub-up Connections: Extend conduits through concrete floor for connection to freestanding equipment with an adjustable top or coupling threaded inside for plugs and set flush with the finished floor. Extend conductors to equipment with rigid metal conduit; flexible metal conduit may be used 6 inches above the floor. Where equipment connections are not made under this Contract, install screwdriver-operated threaded flush plugs with floor.

- N. Flexible Connections: Use short length (maximum 6 feet for lighting fixtures; maximum 3 feet for all other equipment) of flexible conduit for recessed and semi-recessed lighting fixtures, equipment subject to vibration, noise transmission, or movement, and all motors. Use liquidtight flexible conduit in wet locations and rated flexible connections for hazardous locations. Install separate ground conductor across flexible connections.
- O. Join raceways with fittings designed and approved for the purpose and make joints tight. Where joints cannot be made tight, use bonding jumpers to provide electrical continuity of the raceway system. Where terminations are subject to vibration, use bonding bushings or wedges to assure electrical continuity. Where subject to vibration or dampness, use insulating bushings to protect conductors.
- P. Use raceway fittings that are of types compatible with the associated raceway and suitable for the use and location. For intermediate metal conduit, use threaded rigid metal conduit fittings. For PVC externally coated rigid metal conduit, use only factory-coated fittings approved for use with that material. Patch all nicks and scrapes in PVC coating after installing conduit.
- Q. Install raceway sealing fittings in accordance with the manufacturer's written instructions. Locate fittings at suitable, approved, accessible locations and fill them with UL listed sealing compound. For concealed raceways, install each fitting in a flush metal box with a blank cover plate having a finish similar to that of adjacent plates or surfaces. Install raceway sealing fittings at the following points and elsewhere as indicated:
  1. Where conduits enter or leave hazardous locations.
  2. Where conduits enter or leave NEMA 4X areas.
  3. Where conduits pass from warm locations to cold locations, such as the boundaries of refrigerated spaces and air-conditioned spaces.
  4. Where required by the NEC.
- R. Install electrical boxes in those locations which ensure ready accessibility to enclosed electrical wiring. Provide knockout closures to cap unused knockout holes where blanks have been removed.
- S. Avoid installing boxes back-to-back in walls. Provide not less than 6-inch (150 mm) separation.
- T. Position recessed outlet boxes accurately to allow for surface finish thickness.
- U. Fasten electrical boxes firmly and rigidly to substrates or structural surfaces to which attached, or solidly embed electrical boxes in concrete masonry.
- V. Provide fire-retardant barriers in all pull and junction boxes containing circuits that are otherwise continuously separated in conduit. Securely fasten these barriers within box. Size barriers so that space between barrier and box wall does not exceed 0.125 inch anywhere around the perimeter of barrier.
- W. Support exposed raceway within 1 foot of an unsupported box and access fittings. In horizontal runs, support at box and access fittings may be omitted where box or access fittings are independently supported and raceway terminals are not made with chase nipples or threadless box connectors.
- X. In open overhead spaces, cast boxes threaded to raceways need not be supported separately except where used for fixture support; support sheet metal boxes directly from building structure.
- Y. Terminations: Where raceways are terminated with locknuts and bushings, align the raceway to enter squarely and install the locknuts with dished part against the box. Where terminating in threaded hubs,

screw the raceway or fitting tight into the hub so the end bears against the wire protection shoulder. Where chase nipples are used, align the raceway so the coupling is square to the box and tighten the chase nipples so no threads are exposed.

- Z. Complete installation of electrical raceways before starting installation of conductors within raceways and prevent foreign matter from entering raceways by using temporary closure protection. Cap spare conduit. Protect stub-ups from damage where conduits rise from floor slabs. Arrange so curved portion of bends is not visible above the finished slab.
- AA. Install pull wires in empty raceways: Use No. 14 AWG zinc-coated steel or monofilament plastic line having not less than 200-pound tensile strength. Leave not less than 12 inches of slack at each end of the pull wire.

### 3.03 WIRE AND CABLE INSTALLATION

- A. Use pulling means including fish tape, cable, rope, and basket weave wire/cable grips which will not damage cables or raceways. Pull conductors simultaneously where more than one is being installed in same raceway. Use UL listed pulling compound or lubricant where necessary.
- B. Keep branch circuit conductor splices to minimum. Splice feeders only where indicated. Use a standard kit. No splices are allowed for instrument and telephone cables except at indicated splice points.
- C. Install splice and tap connectors which possess equivalent or better mechanical strength and insulation rating than conductors being spliced. Use splice and tap connectors which are compatible with conductor material and are UL listed as pressure type connectors.
- D. Provide adequate length of conductors within electrical enclosures and train conductors to terminal points with no excess. Bundle multiple conductors, with conductors larger than No. 10 AWG cabled in individual circuits. Make terminations so there is no bare conductor at terminal.
- E. Terminate power conductors at equipment using pressure-type terminals specifically designed for type of terminations to be made. Terminate no more than 2 conductors No. 8 AWG and smaller within the same pressure-type terminal. These 2 conductors shall be no more than 4 wire gauge sizes apart. Terminate no more than 1 conductor larger than No. 8 AWG within any pressure-type terminal.
  - 1. Exception: Power factor correction capacitor conductors may be terminated at the motor disconnect switch load terminals.
- F. Seal wire and cable ends until ready to splice or terminate.

### 3.04 CUTTING AND PATCHING

- A. Perform cutting and patching in accordance with requirements in Section 01 73 00. In addition, the following requirements apply.
  - 1. Perform cutting, fitting, and patching of electrical equipment and materials required to uncover Work to provide for installation of ill-timed Work, remove and replace Work that is either defective or does not conform to requirements of Drawings.
  - 2. Cut, remove, and legally dispose of selected electrical equipment, components, and materials as indicated including, but not limited to, removal of electrical items indicated to be removed and items made obsolete by new Work. Protect structure, furnishings, finishes, and adjacent

- materials not indicated or scheduled to be removed. Provide and maintain temporary partitions or dust barriers adequate to prevent spread of dust and dirt to adjacent areas.
3. Patch existing finished surfaces and building components using new materials matching existing materials.

### 3.05 EQUIPMENT CHECKOUT AND TESTING

- A. In addition to testing recommended by equipment or material supplier and called for in equipment or material specification, perform the following.
- B. Check-out Procedures. In general, check-out procedures (as listed below) which are applicable for a particular item of equipment shall be performed:
  1. Vacuum interior of cubicles and remove foreign material.
  2. Wipe clean with a lint-free cloth insulators, bushings, bus supports, etc.
  3. Check and adjust time delay, under-voltage devices, phase relay, over-current relays, etc., as required by coordination study or ENGINEER.
  4. Fill motor bearings requiring oil.
  5. Check and change, as required, thermal overload heater elements to correspond with motor full-load current and service factors of installed motor.
  6. Check direction of rotation of motors and reverse connections if necessary. Check rotation with motor mechanically uncoupled where reverse rotation could damage equipment.
  7. Equipment with two or more sources of power connected by tie breakers, transfer switches, or generator receptacles shall be checked for rotation from each possible combination of power sources. Power sources must have the same phase sequence for each source throughout entire facility.
  8. Check exposed bolted power connections for tightness.
  9. Check operation of breakers, contactors, etc., and control and safety interlocks.
  10. Check tightness of bolted structural connections.
  11. Check leveling and alignment of enclosures.
  12. Check operating parts and linkages for lubrication, freedom from binding, vibration, etc.
  13. Check tightness and correctness of control connections at terminal blocks, relays, meters, switches, etc.
  14. Clean auxiliary contacts and exposed relay contacts after vacuuming.

END OF SECTION

## SECTION 26 05 19 - LOW-VOLTAGE ELECTRICAL CONDUCTORS AND CABLES

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. Section includes the following:
  - 1. Low-Voltage Wire and Cable.

#### 1.02 SUBMITTALS

- A. Shop Drawings: Submit in accordance with Section 01 33 00, Shop Drawings covering the items included under this Section. Include Shop Drawings of wires, cables, connectors, splice kits, and termination assemblies.
- B. Reports of field tests prepared as noted in Section 01 60 00.

#### 1.03 QUALITY ASSURANCE

- A. UL Compliance: Provide components which are listed and labeled by UL. For cables intended for use in air handling space comply with applicable requirements of UL Standard 710, "Test Method for Fire and Smoke characteristics of cables used in Air Handling Spaces."
- B. NEMA/ICEA Compliance: Provide components which comply with following standards:
  - 1. NEMA WC 70-1999/ICEA S-95-658-1999, Nonshielded Power Cables Rated 2,000 Volts or Less for the Distribution of Electrical Energy.
- C. IEEE Compliance: Provide components which comply with the following standard.
  - 1. Standard 82, Test procedures for Impulse Voltage Tests on Insulated Conductors.

### PART 2 - PRODUCTS

#### 2.01 MANUFACTURERS

- A. Subject to compliance with specified requirements, manufacturers offering products which may be incorporated in Work include:
  - 1. Low-Voltage Wire and Cable:
    - a. American Insulated Wire Corp.
    - b. General Cable.
    - c. The Okonite Co.
    - d. Southwire Co.
  - 2. Connectors for Low-Voltage Wires and Cable Conductors:
    - a. AMP.
    - b. O-Z/Gedney Co.
    - c. Square D Company.
    - d. 3M Company.

## 2.02 LOW-VOLTAGE WIRES AND CABLES

- A. Conductors: Provide stranded conductors conforming to ASTM Standards for concentric stranding, Class B. Construction of wire and cable shall be single conductor (1/c) unless multiconductor cable is shown by notation in form (x/c) where x indicates the number of separate insulated conductors per cable.
- B. Conductor Material: Copper. Minimum size power wire shall be No. 12 AWG.
- C. Insulation: Provide XHHW insulation for power conductors used in single- and 3-phase circuits.
  - 1. Provide XHHW insulation for grounding conductors installed in raceways.
  - 2. Provide THHN/THWN insulation for control conductors.

## 2.03 CONNECTORS FOR LOW-VOLTAGE WIRES AND CABLES

- A. Provide UL listed factory fabricated, solderless metal connectors of sizes, ampacity ratings, materials, types, and classes for applications and services indicated. Use connectors with temperature ratings equal to or greater than those of the wires upon which used.

## PART 3 - EXECUTION

### 3.01 FIELD QUALITY CONTROL

- A. Prior to energizing, check installed 480 volt, 3-phase power circuits and higher wires and cables with a 1,000-volt megohm meter to determine insulation resistance levels to assure requirements are fulfilled. Minimum acceptable megohm meter reading is 100 megohms held at a constant value for 15 seconds. A certified copy of megohm meter tests shall be submitted to ENGINEER. Test reports shall include ambient temperature and humidity at time of testing. Notify ENGINEER 48 hours prior to test with schedule.

END OF SECTION

## SECTION 26 05 26 - GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. Section Includes: Electrical grounding and bonding Work as follows:
  - 1. Solidly grounded.
- B. Applications of electrical grounding and bonding Work in this Section:
  - 1. Raceways.
  - 2. Enclosures.
  - 3. Equipment.

#### 1.02 SUBMITTALS

- A. Shop Drawings: Submit in accordance with Section 01 33 00, Shop Drawings covering the items included under this Section. Shop Drawing submittals shall include:
  - 1. Product Data: Submit manufacturer's data on grounding and bonding products and associated accessories.

#### 1.03 QUALITY ASSURANCE

- A. Codes and Standards:
  - 1. UL Compliance: Comply with applicable requirements of UL Standards No. 467, "Electrical Grounding and Bonding Equipment," and No. 869, "Electrical Service Equipment," pertaining to grounding and bonding of systems, circuits, and equipment. In addition, comply with UL Standard 486A, "Wire Connectors and Soldering Lugs for Use with Copper Conductors." Provide grounding and bonding products which are UL listed and labeled for their intended usage.
  - 2. IEEE Compliance: Comply with applicable requirements and recommended installation practices of IEEE Standards 80, 81, 141, and 142 pertaining to grounding and bonding of systems, circuits, and equipment.

### PART 2 - PRODUCTS

#### 2.01 GROUNDING AND BONDING

- A. Materials and Components:
  - 1. Except as otherwise indicated, provide electrical grounding and bonding systems indicated; with assembly of materials including, but not limited to, cables/wires, connectors, solderless lug terminals, grounding electrodes and plate electrodes, bonding jumper braid, surge arresters, and additional accessories needed for complete installation. Where more than one type component product meets indicated requirements, selection is Installer's option. Where materials or components are not indicated, provide products which comply with NEC, UL, and IEEE requirements and with established industry standards for those applications indicated.
  - 2. Conductors: Electrical copper grounding conductors for grounding system connections that match power supply wiring materials and are sized according to NEC.



3. Electrical Grounding Connection Accessories: Provide electrical insulating tape, heat-shrinkable insulating tubing, welding materials, bonding straps, as recommended by accessories manufacturers for type services indicated.

## PART 3 - EXECUTION

### 3.01 INSTALLATION OF ELECTRICAL GROUNDING AND BONDING SYSTEMS

- A. Connect together system neutral, service equipment enclosures, exposed noncurrent carrying metal parts of electrical equipment, metal raceway systems, grounding conductor in raceways and cables, receptacle ground connectors, and plumbing systems.
- B. Terminate feeder and branch circuit insulated equipment grounding conductors with grounding lug, bus, or bushing.
- C. Connect grounding electrode conductors to 1-inch diameter or greater, metallic cold water pipe using a suitably sized ground clamp. Provide connections to flanged piping at street side of flange.
- D. Connect building reinforcing steel, building steel beam, building steel roof and walls and duct bank and vault reinforcing steel to ground mat using No. 4/0 AWG bare copper grounding cable.
- E. Bond bare No. 4/0 AWG grounding cable in duct banks to grounding cable in vaults and to power equipment ground bus at ends of each duct bank.
- F. Bond strut and other metal inside of electrical manholes and vaults to bare No. 4/0 AWG grounding cable carried in duct bank.
- G. Bond grounding cables to both ends of metal conduit or sleeves through which such cables pass.
- H. Tighten grounding and bonding connectors and terminals, including screws and bolts, in accordance with manufacturer's published torque-tightening values for connectors and bolts. Where manufacturer's torquing requirements are not indicated, tighten connections to comply with tightening torque values specified in UL 486A to assure permanent and effective grounding.
- I. Install braided type bonding jumpers with code-sized ground clamps on water meter piping to electrically bypass water meters.
- J. Route grounding connections and conductors to ground and protective devices in shortest and straightest paths as possible while following building lines to minimize transient voltage rises. Protect exposed cables and straps where subject to mechanical damage.
- K. Apply corrosion-resistant finish to field connections, buried metallic grounding and bonding products, and places where factory applied protective coatings have been destroyed and are subjected to corrosive action.

### 3.02 FIELD QUALITY CONTROL

- A. Upon completion of installation of electrical grounding and bonding systems, test ground resistance with ground resistance tester using the 3-point fall of potential method. Testing shall be performed during normal dry weather conditions with at least 5 non-rain days elapsing prior to test. Where tests show resistance-to-ground is over 5 ohms, take appropriate action to reduce resistance to 5 ohms or less by driving additional ground rods; then retest to demonstrate compliance.

END OF SECTION

## SECTION 26 05 29 - HANGERS AND SUPPORTS FOR ELECTRICAL SYSTEMS

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. Section Includes: Secure support from the building structure for electrical items by means of hangers, supports, anchors, sleeves, inserts, seals, and associated fastenings.

#### 1.02 SUBMITTALS

- A. Shop Drawings: Submit in accordance with Section 01 33 00, Shop Drawings covering the items included under this Section. Shop Drawing submittals shall include:
  - 1. Product data for each type of product specified.

#### 1.03 QUALITY ASSURANCE

- A. Electrical components shall be listed and labeled by UL, ETL, CSA, or other approved, nationally recognized testing and listing agency that provides third-party certification follow-up services.

### PART 2 - PRODUCTS

#### 2.01 MANUFACTURERS

- A. Subject to compliance with specified requirements, manufacturers offering products which may be incorporated in Work include:
  - 1. Slotted Metal Angle and U-Channel Systems:
    - a. Allied Tube & Conduit.
    - b. American Electric.
    - c. B-Line Systems, Inc.
    - d. Cinch Clamp Co., Inc.
    - e. GS Metals Corp.
    - f. Haydon Corp.
    - g. Kin-Line, Inc.
    - h. Unistrut Diversified Products.
  - 2. Conduit Sealing Bushings:
    - a. Bridgeport Fittings, Inc.
    - b. Cooper Industries, Inc.
    - c. Elliott Electric Mfg. Corp.
    - d. GS Metals Corp.
    - e. Killark Electric Mfg. Co.
    - f. Madison Equipment Co.
    - g. L.E. Mason Co.
    - h. O-Z/Gedney.
    - i. Producto Electric Corp.
    - j. Raco, Inc.
    - k. Red Seal Electric Corp.
    - l. Spring City Electrical Mfg. Co.
    - m. Thomas & Betts Corp.

## 2.02 COATINGS

- A. Coating: Supports, support hardware, and fasteners shall be protected with zinc coating or with treatment of equivalent corrosion resistance using approved alternative treatment, finish, or inherent material characteristic. Products for use outdoors, in NEMA 4 areas, or embedded in concrete shall be hot-dip galvanized.

## 2.03 MANUFACTURED SUPPORTING DEVICES

- A. Raceway Supports: Clevis hangers, riser clamps, conduit straps, threaded C-clamps with retainers, ceiling trapeze hangers, wall brackets, and spring steel clamps.
- B. Fasteners. Types, materials, and construction features as follows:
  - 1. Expansion Anchors: Carbon steel wedge or sleeve type.
  - 2. Toggle Bolts: Steel springhead type.
  - 3. Hanger Rods: 0.375-inch diameter minimum, steel.
- C. Conduit Sealing Bushings: Factory fabricated, watertight conduit sealing bushing assemblies suitable for sealing around conduit or tubing passing through concrete floors and walls. Construct seals with steel sleeve, malleable iron body, neoprene sealing grommets or rings, metal pressure rings, pressure clamps, and cap screws.
- D. Cable Supports for Vertical Conduit: Factory fabricated assembly consisting of threaded body and insulating wedging plug for nonarmored electrical cables in riser conduits. Provide plugs with number and size of conductor gripping holes as required to suit individual risers. Construct body of malleable iron casting with hot-dip galvanized finish.
- E. U-Channel Systems: 12 gauge or 0.105-inch-thick steel channels, with 9/16-inch-diameter holes, at a minimum of 8 inches on center in top surface. Provide fittings and accessories that mate and match with U-channel and are of same manufacturer.

## 2.04 FABRICATED SUPPORTING DEVICES

- A. Shop- or field-fabricated supports or manufactured supports assembled from U-channel components.
- B. Steel Brackets: Fabricated of angles, channels, and other standard structural shapes. Connect with welds and machine bolts to form rigid supports.
- C. Pipe Sleeves: Provide a waterstop on pipe sleeves. Provide pipe sleeves of 2 standard sizes larger than conduit/pipe passing through it and of one of the following:
  - 1. Sheet Metal: Fabricate from galvanized sheet metal; round tube closed with snaplock joint, welded spiral seams, or welded longitudinal joint. Fabricate sleeves from the following gauge metal for sleeve diameter noted:
    - a. 3-inch and smaller: 20-gauge.
    - b. 4-inch to 6-inch: 16-gauge.
    - c. Over 6-inch: 14-gauge.
  - 2. Steel Pipe: Fabricate from Schedule 40 galvanized steel pipe.
  - 3. Plastic Pipe: Fabricate from Schedule 80 PVC plastic pipe

PART 3 - EXECUTION

NOT USED

END OF SECTION

## SECTION 26 05 33 - RACEWAY AND BOXES FOR ELECTRICAL SYSTEMS

### PART 1 - GENERAL

#### 1.01 SUMMARY

- A. Section Includes: Raceways for electrical wiring. Types of raceways in this Section include the following:
  - 1. Intermediate metal conduit.
  - 2. Liquidtight flexible conduit.
  - 3. Rigid metal conduit.
  - 4. Rigid nonmetallic conduit.
  - 5. PVC externally coated rigid metal conduit.
  - 6. Conduit bodies.

#### 1.02 SUBMITTALS

- A. Shop Drawings: Submit in accordance with Section 01 33 00, Shop Drawings covering the items included under this Section. Shop Drawing submittals shall include:
  - 1. Product data for the following products:
    - a. Conduit.
    - b. Conduit bodies.

#### 1.03 QUALITY ASSURANCE

- A. Codes and Standards:
  - 1. NEMA Compliance: Comply with applicable requirements of NEMA standards pertaining to raceways.
  - 2. UL Compliance and Labeling: Comply with applicable requirements of UL standards pertaining to electrical raceway systems. Provide raceway products and components listed and labeled by UL, ETL, or CSA.

### PART 2 - PRODUCTS

#### 2.01 MANUFACTURERS

- A. Subject to compliance with requirements, manufacturers offering products which may be incorporated in Work include:
  - 1. Conduit:
    - a. Allied Tube.
    - b. Carlon.
    - c. General Electric Co.
    - d. Johns Manville.
    - e. Occidental Coatings.
    - f. Orangeburg.
    - g. Perma-Cote Industries.
    - h. Republic Steel.
    - i. Robroy Industries.
    - j. Steelduct Co.

- k. Triangle Conduit.
- l. Wheatland Tube.
- m. Youngstown Sheet and Tube.
- 2. Liquidtight Conduit:
  - a. Anamet, Inc.
  - b. Carlon.
  - c. Electric-Flex.
  - d. Thomas and Betts.
- 3. Conduit Bodies:
  - a. Adalet-PLM.
  - b. American Electric.
  - c. Appleton Electric Co.
  - d. Carlon.
  - e. Crouse-Hinds Division, Cooper Industries, Inc.
  - f. Delta Industrial Products.
  - g. Killark Electric Mfg. Co.
  - h. Kraloy Products Co.
  - i. O-Z/Gedney Co.
  - j. Perma-Cote Industries.
  - k. Robroy Industries.
  - l. Spring City Electrical Mfg. Co.
- 4. Conduit Thread Paint:
  - a. CRC Chemicals, USA.
  - b. Sherwin Williams.
  - c. ZRC Chemical Products Co.

## 2.02 METAL CONDUIT AND TUBING

- A. Rigid Metal Conduit: ANSI C 80.1, hot-dip galvanized.
- B. Intermediate Metal Conduit: UL 1242, hot-dip galvanized.
- C. PVC Externally Coated Rigid Metal Conduit and Fittings: ANSI C 80.1 and NEMA RN 1., Type 40, 40 mil nominal coating and thickness. The bond of the PVC to the substrate shall be stronger than the tensile strength of the PVC.
- D. Liquidtight Flexible Metal Conduit and Fittings: UL 360. Fittings shall be specifically approved for use with this raceway.

## 2.03 NONMETALLIC CONDUIT AND DUCTS

- A. Rigid Nonmetallic Conduit (RNC): NEMA TC 2 and UL 651, Schedule 40 or 80 PVC.
- B. PVC Conduit and Tubing Fittings: NEMA TC 3; match to conduit or conduit/tubing type and material.

## 2.04 CONDUIT BODIES

- A. Provide matching gasketed covers secured with corrosion-resistant screws. Use cast covers in NEMA 4 areas and stamped steel covers in NEMA 1 and 12 areas. Use nonmetallic covers in NEMA 4X areas and threaded, ground joint covers in NEMA 7 and NEMA 9 areas.

- B. Metallic Conduit and Tubing: Use metallic conduit bodies as follows:
1. Rigid Metal Conduit: Use cast or malleable iron conduit bodies with zinc electroplating, aluminum enamel or lacquer finish, and threaded hubs.
  2. Intermediate Metal Conduit: Use cast or malleable iron conduit bodies with zinc electroplating, aluminum enamel or lacquer finish, and threaded hubs.
  3. PVC Externally Coated Rigid Metal Conduit: Use hot-dipped galvanized or cadmium-plated cast or malleable iron conduit bodies with threaded hubs factory PVC-coated. Field application of PVC coating to conduit bodies is not acceptable. Secure covers using PVC encapsulated or stainless steel screws.
  4. Nonmetallic Conduit and Tubing: Use nonmetallic conduit bodies conforming to UL 514 B.
  5. NEMA 7 and NEMA 9 Areas: Use materials conforming to UL standards for the area.

### PART 3 - EXECUTION

NOT USED

END OF SECTION



## SECTION 26 28 16 - ENCLOSED SWITCHES AND CIRCUIT BREAKERS

### PART 1 - GENERAL

#### 1.01 SUBMITTALS

- A. Shop Drawings: Submit in accordance with Section 01 33 00, Shop Drawings covering the items included under this Section. Shop Drawing submittals shall include:
  - 1. Product data for each type of product specified.
- B. Operation and Maintenance Manuals: Submit in accordance with requirements of Sections 01 60 00 and 40 05 00, operation and maintenance manuals for items included under this Section, including circuits and motor disconnects.

#### 1.02 QUALITY ASSURANCE

- A. Codes and Standards:
  - 1. Electrical Component Standards: Provide components which are listed and labeled by UL. Comply with UL Standard 98 and NEMA Standard KS 1.

### PART 2 - PRODUCTS

#### 2.01 MANUFACTURERS

- A. Subject to compliance with specified requirements, manufacturers offering products which may be incorporated in Work include:
  - 1. Allen-Bradley.
  - 2. Appleton.
  - 3. Crouse-Hinds Co.
  - 4. Cutler-Hammer.
  - 5. Furnas Electric Co.
  - 6. General Electric Co.
  - 7. Siemens, Inc.
  - 8. Square D Company.

#### 2.02 CIRCUIT AND MOTOR DISCONNECT SWITCHES

- A. Provide NEMA 4, 4X, 7, 9, or 12 enclosure to match the rating of the area in which switch is installed. For motor and motor starter disconnects through 100 horsepower, provide units with horsepower ratings suitable to loads. For motor and motor starter disconnects above 100 horsepower, clearly label switch, "DO NOT OPEN UNDER LOAD."
- B. Fusible Switches: (Heavy-duty) switches, with fuses of classes and current ratings indicated. See Section "Fuses" for specifications. Where current limiting fuses are indicated, provide switches with non-interchangeable feature suitable only for current limiting type fuses.
- C. Non-fusible Disconnects: (Heavy-duty) switches of classes and current ratings as indicated.

2.03 ACCESSORIES

- A. Special Enclosure Material: Provide special enclosure material as follows for switches indicated:
  - 1. Stainless Steel for NEMA 4 switches.

PART 3 - EXECUTION

NOT USED

END OF SECTION

## APPENDIX

**ATTACHMENT B**  
**GENERAL DECLARATIONS**

City of Ann Arbor  
Guy C. Larcom Municipal Building  
Ann Arbor, Michigan 48107

Ladies and Gentlemen:

The undersigned, as Bidder, declares that this Bid is made in good faith, without fraud or collusion with any person or persons bidding on the same Contract; that this Bidder has carefully read and examined the bid documents, including City Nondiscrimination requirements and Declaration of Compliance Form, Living Wage requirements and Declaration of Compliance Form, Prevailing Wage requirements and Declaration of Compliance Form, Vendor Conflict of Interest Form, Notice of Pre-Bid Conference, General Information, Bid, Bid Forms, Contract, Bond Forms, General Conditions, Standard Specifications, Detailed Specifications, all Addenda, and the Plans (if applicable) and understands them. The Bidder declares that it conducted a full investigation at the site and of the work proposed and is fully informed as to the nature of the work and the conditions relating to the work's performance. The Bidder also declares that it has extensive experience in successfully completing projects similar to this one.

The Bidder acknowledges that it has not received or relied upon any representations or warrants of any nature whatsoever from the City of Ann Arbor, its agents or employees, and that this Bid is based solely upon the Bidder's own independent business judgment.

The undersigned proposes to perform all work shown on the plans or described in the bid documents, including any addenda issued, and to furnish all necessary machinery, tools, apparatus, and other means of construction to do all the work, furnish all the materials, and complete the work in strict accordance with all terms of the Contract of which this Bid is one part.

In accordance with these bid documents, and Addenda numbered \_\_\_\_\_, the undersigned, as Bidder, proposes to perform at the sites in and/or around Ann Arbor, Michigan, all the work included herein for the amounts set forth in the Bid Forms.

The Bidder declares that it has become fully familiar with the liquidated damage clauses for completion times and for compliance with City Code Chapter 112, understands and agrees that the liquidated damages are for the non-quantifiable aspects of non-compliance and do not cover actual damages that may be shown and agrees that if awarded the Contract, all liquidated damage clauses form part of the Contract.

The Bidder declares that it has become fully familiar with the provisions of Chapter 14, Section 1:320 (Prevailing wages) and Chapter 23 (Living Wage) of the Code of the City of Ann Arbor and that it understands and agrees to comply, to the extent applicable to employees providing services to the City under this Contract, with the wage and reporting requirements stated in the City Code provisions cited. Bidder certifies that the statements contained in the City Prevailing Wage and Living Wage Declaration of Compliance Forms are true and correct. Bidder further agrees that the cited provisions of Chapter 14 and Chapter 23 form a part of this Contract.

The Bidder declares that it has become familiar with the City Conflict of Interest Disclosure Form and certifies that the statement contained therein is true and correct.

The Bidder encloses a certified check or Bid Bond in the amount of 5% of the total of the Bid Price. The Bidder agrees both to contract for the work and to furnish the necessary Bonds and insurance documentation within 10 days after being notified of the acceptance of the Bid.

If this Bid is accepted by the City and the Bidder fails to contract and furnish the required Bonds and insurance documentation within 10 days after being notified of the acceptance of this Bid, then the Bidder shall be considered to have abandoned the Contract and the certified check or Bid Bond accompanying this Bid shall become due and payable to the City.

If the Bidder enters into the Contract in accordance with this Bid, or if this Bid is rejected, then the accompanying check or Bid Bond shall be returned to the Bidder.

In submitting this Bid, it is understood that the right is reserved by the City to accept any Bid, to reject any or all Bids, to waive irregularities and/or informalities in any Bid, and to make the award in any manner the City believes to be in its best interest.

SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 202\_.

\_\_\_\_\_  
Bidder's Name

\_\_\_\_\_  
Authorized Signature of Bidder

\_\_\_\_\_  
Official Address

\_\_\_\_\_  
(Print Name of Signer Above)

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Email Address for Award Notice

**ATTACHMENT C**  
**LEGAL STATUS OF BIDDER**

(The bidder shall fill out the appropriate form and strike out the other three.)

Bidder declares that it is:

\* A corporation organized and doing business under the laws of the State of \_\_\_\_\_, for whom \_\_\_\_\_, bearing the office title of \_\_\_\_\_, whose signature is affixed to this Bid, is authorized to execute contracts.

**NOTE: If not incorporated in Michigan, please attach the corporation's Certificate of Authority**

• A limited liability company doing business under the laws of the State of \_\_\_\_\_, whom \_\_\_\_\_ bearing the title of \_\_\_\_\_ whose signature is affixed to this proposal, is authorized to execute contract on behalf of the LLC.

\* A partnership, organized under the laws of the state of \_\_\_\_\_ and filed in the county of \_\_\_\_\_, whose members are (list all members and the street and mailing address of each) (attach separate sheet if necessary):

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\* An individual, whose signature with address, is affixed to this Bid: \_\_\_\_\_  
(initial here)

**Authorized Official**

\_\_\_\_\_ **Date** \_\_\_\_\_, 202\_\_

(Print) Name \_\_\_\_\_ Title \_\_\_\_\_

Company:

---

Address:

---

Contact Phone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

Email \_\_\_\_\_



# Attachment E

## CITY OF ANN ARBOR LIVING WAGE ORDINANCE DECLARATION OF COMPLIANCE

The Ann Arbor Living Wage Ordinance (Section 1:811-1:821 of Chapter 23 of Title I of the Code) requires that an employer who is (a) a contractor providing services to or for the City for a value greater than \$10,000 for any twelve-month contract term, or (b) a recipient of federal, state, or local grant funding administered by the City for a value greater than \$10,000, or (c) a recipient of financial assistance awarded by the City for a value greater than \$10,000, shall pay its employees a prescribed minimum level of compensation (i.e., Living Wage) for the time those employees perform work on the contract or in connection with the grant or financial assistance. The Living Wage must be paid to these employees for the length of the contract/program.

*Companies employing fewer than 5 persons and non-profits employing fewer than 10 persons are exempt from compliance with the Living Wage Ordinance. If this exemption applies to your company/non-profit agency please check here  No. of employees\_\_*

The Contractor or Grantee agrees:

- (a) To pay each of its employees whose wage level is not required to comply with federal, state or local prevailing wage law, for work covered or funded by a contract with or grant from the City, no less than the Living Wage. The current Living Wage is defined as \$14.82/hour for those employers that provide employee health care (as defined in the Ordinance at Section 1:815 Sec. 1 (a)), or no less than \$16.52/hour for those employers that do not provide health care. The Contractor or Grantor understands that the Living Wage is adjusted and established annually on April 30 in accordance with the Ordinance and covered employers shall be required to pay the adjusted amount thereafter to be in compliance with Section 1:815(3).

**Check the applicable box below which applies to your workforce**

- Employees who are assigned to any covered City contract/grant will be paid at or above the applicable living wage without health benefits
- Employees who are assigned to any covered City contract/grant will be paid at or above the applicable living wage with health benefits

- (b) To post a notice approved by the City regarding the applicability of the Living Wage Ordinance in every work place or other location in which employees or other persons contracting for employment are working.
- (c) To provide to the City payroll records or other documentation within ten (10) business days from the receipt of a request by the City.
- (d) To permit access to work sites to City representatives for the purposes of monitoring compliance, and investigating complaints or non-compliance.
- (e) To take no action that would reduce the compensation, wages, fringe benefits, or leave available to any employee covered by the Living Wage Ordinance or any person contracted for employment and covered by the Living Wage Ordinance in order to pay the living wage required by the Living Wage Ordinance.

The undersigned states that he/she has the requisite authority to act on behalf of his/her employer in these matters and has offered to provide the services or agrees to accept financial assistance in accordance with the terms of the Living Wage Ordinance. The undersigned certifies that he/she has read and is familiar with the terms of the Living Wage Ordinance, obligates the Employer/Grantee to those terms and acknowledges that if his/her employer is found to be in violation of Ordinance it may be subject to civil penalties and termination of the awarded contract or grant of financial assistance.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Phone/Email address



# Attachment F

## CITY OF ANN ARBOR LIVING WAGE ORDINANCE

**RATE EFFECTIVE APRIL 30, 2022 - ENDING APRIL 29, 2023**

**\$14.82 per hour**

If the employer provides health care benefits\*

**\$16.52 per hour**

If the employer does **NOT** provide health care benefits\*

Employers providing services to or for the City of Ann Arbor or recipients of grants or financial assistance from the City of Ann Arbor for a value of more than \$10,000 in a twelve-month period of time must pay those employees performing work on a City of Ann Arbor contract or grant, the above living wage.

### **ENFORCEMENT**

The City of Ann Arbor may recover back wages either administratively or through court action for the employees that have been underpaid in violation of the law. Persons denied payment of the living wage have the right to bring a civil action for damages in addition to any action taken by the City.

Violation of this Ordinance is punishable by fines of not more than \$500/violation plus costs, with each day being considered a separate violation. Additionally, the City of Ann Arbor has the right to modify, terminate, cancel or suspend a contract in the event of a violation of the Ordinance.

\* Health Care benefits include those paid for by the employer or making an employer contribution toward the purchase of health care. The employee contribution must not exceed \$.50 an hour for an average work week; and the employer cost or contribution must equal no less than \$1/hr for the average work week.

**The Law Requires Employers to Display This Poster Where Employees Can Readily See It.**

**For Additional Information or to File a Complaint contact  
Colin Spencer at 734/794-6500 or [cspencer@a2gov.org](mailto:cspencer@a2gov.org)**



**ATTACHEMENT G**

<b>Vendor Conflict of Interest Disclosure Form</b>
--

All vendors interested in conducting business with the City of Ann Arbor must complete and return the Vendor Conflict of Interest Disclosure Form in order to be eligible to be awarded a contract. Please note that all vendors are subject to comply with the City of Ann Arbor’s conflict of interest policies as stated within the certification section below.

If a vendor has a relationship with a City of Ann Arbor official or employee, an immediate family member of a City of Ann Arbor official or employee, the vendor shall disclose the information required below.

1. No City official or employee or City employee’s immediate family member has an ownership interest in vendor’s company or is deriving personal financial gain from this contract.
2. No retired or separated City official or employee who has been retired or separated from the City for less than one (1) year has an ownership interest in vendor’s Company.
3. No City employee is contemporaneously employed or prospectively to be employed with the vendor.
4. Vendor hereby declares it has not and will not provide gifts or hospitality of any dollar value or any other gratuities to any City employee or elected official to obtain or maintain a contract.
5. Please note any exceptions below:

<b>Conflict of Interest Disclosure*</b>	
Name of City of Ann Arbor employees, elected officials or immediate family members with whom there may be a potential conflict of interest.	<input type="checkbox"/> Relationship to employee <hr/> <input type="checkbox"/> Interest in vendor’s company <input type="checkbox"/> Other (please describe in box below)

\*Disclosing a potential conflict of interest does not disqualify vendors. In the event vendors do not disclose potential conflicts of interest and they are detected by the City, vendor will be exempt from doing business with the City.

<b>I certify that this Conflict of Interest Disclosure has been examined by me and that its contents are true and correct to my knowledge and belief and I have the authority to so certify on behalf of the Vendor by my signature below:</b>		
<b>Vendor Name</b>	<b>Vendor Phone Number</b>	
<b>Signature of Vendor Authorized Representative</b>	<b>Date</b>	<b>Printed Name of Vendor Authorized Representative</b>

Questions about this form? Contact Procurement Office City of Ann Arbor Phone: 734/794-6500, [procurement@a2gov.org](mailto:procurement@a2gov.org)



# ATTACHMENT I

## **CITY OF ANN ARBOR NON-DISCRIMINATION ORDINANCE**

Relevant provisions of Chapter 112, Nondiscrimination, of the Ann Arbor City Code are included below.  
You can review the entire ordinance at [www.a2gov.org/humanrights](http://www.a2gov.org/humanrights).

**Intent:** It is the intent of the city that no individual be denied equal protection of the laws; nor shall any individual be denied the enjoyment of his or her civil or political rights or be discriminated against because of actual or perceived age, arrest record, color, disability, educational association, familial status, family responsibilities, gender expression, gender identity, genetic information, height, HIV status, marital status, national origin, political beliefs, race, religion, sex, sexual orientation, source of income, veteran status, victim of domestic violence or stalking, or weight.

**Discriminatory Employment Practices:** No person shall discriminate in the hire, employment, compensation, work classifications, conditions or terms, promotion or demotion, or termination of employment of any individual. No person shall discriminate in limiting membership, conditions of membership or termination of membership in any labor union or apprenticeship program.

**Discriminatory Effects:** No person shall adopt, enforce or employ any policy or requirement which has the effect of creating unequal opportunities according to actual or perceived age, arrest record, color, disability, educational association, familial status, family responsibilities, gender expression, gender identity, genetic information, height, HIV status, marital status, national origin, political beliefs, race, religion, sex, sexual orientation, source of income, veteran status, victim of domestic violence or stalking, or weight for an individual to obtain housing, employment or public accommodation, except for a bona fide business necessity. Such a necessity does not arise due to a mere inconvenience or because of suspected objection to such a person by neighbors, customers or other persons.

**Nondiscrimination by City Contractors:** All contractors proposing to do business with the City of Ann Arbor shall satisfy the contract compliance administrative policy adopted by the City Administrator in accordance with the guidelines of this section. All city contractors shall ensure that applicants are employed and that employees are treated during employment in a manner which provides equal employment opportunity and tends to eliminate inequality based upon any classification protected by this chapter. All contractors shall agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of any applicable protected classification. All contractors shall be required to post a copy of Ann Arbor's Non-Discrimination Ordinance at all work locations where its employees provide services under a contract with the city.

**Complaint Procedure:** If any individual believes there has been a violation of this chapter, he/she may file a complaint with the City's Human Rights Commission. The complaint must be filed within 180 calendar days from the date of the individual's knowledge of the allegedly discriminatory action or 180 calendar days from the date when the individual should have known of the allegedly discriminatory action. A complaint that is not filed within this timeframe cannot be considered by the Human Rights Commission. To file a complaint, first complete the complaint form, which is available at [www.a2gov.org/humanrights](http://www.a2gov.org/humanrights). Then submit it to the Human Rights Commission by e-mail ([hrc@a2gov.org](mailto:hrc@a2gov.org)), by mail (Ann Arbor Human Rights Commission, PO Box 8647, Ann Arbor, MI 48107), or in person (City Clerk's Office). For further information, please call the commission at 734-794-6141 or e-mail the commission at [hrc@a2gov.org](mailto:hrc@a2gov.org).

**Private Actions For Damages or Injunctive Relief:** To the extent allowed by law, an individual who is the victim of discriminatory action in violation of this chapter may bring a civil action for appropriate injunctive relief or damages or both against the person(s) who acted in violation of this chapter.

THIS IS AN OFFICIAL GOVERNMENT NOTICE AND  
MUST BE DISPLAYED WHERE EMPLOYEES CAN READILY SEE IT.

## MICHIGAN DEPARTMENT OF TRANSPORTATION CERTIFIED PAYROLL

COMPLETION OF CERTIFIED PAYROLL FORM FULFILLS THE MINIMUM MDOT PREVAILING WAGE REQUIREMENTS

(1) NAME OF CONTRACTOR / SUBCONTRACTOR (CIRCLE ONE) (2) ADDRESS

(3) PAYROLL NO. (4) FOR WEEK ENDING (5) PROJECT AND LOCATION (6) CONTRACT ID

(a)	(b)	(c)	(d) DAY AND DATE							(e)	(f)	(g)	(h)	(i)	(j) DEDUCTIONS						(k)		
			HOURS WORKED ON PROJECT												TOTAL HOURS ON PROJECT	PROJECT RATE OF PAY	PROJECT RATE OF FRINGE PAY	GROSS PROJECT EARNED	GROSS WEEKLY EARNED	TOTAL WEEKLY HOURS WORKED ALL JOBS		FICA	FEDERAL
EMPLOYEE INFORMATION	WORK CLASSIFICATION	Hour Type								0			\$0.00									\$0.00	\$0.00
NAME:										0			\$0.00									\$0.00	\$0.00
ETH#GEN: ID #:	GROUP/CLASS #:	S								0			\$0.00									\$0.00	\$0.00
NAME:										0			\$0.00									\$0.00	\$0.00
ETH#GEN: ID #:	GROUP/CLASS #:	S								0			\$0.00									\$0.00	\$0.00
NAME:										0			\$0.00									\$0.00	\$0.00
ETH#GEN: ID #:	GROUP/CLASS #:	S								0			\$0.00									\$0.00	\$0.00
NAME:										0			\$0.00									\$0.00	\$0.00
ETH#GEN: ID #:	GROUP/CLASS #:	S								0			\$0.00									\$0.00	\$0.00
NAME:										0			\$0.00									\$0.00	\$0.00
ETH#GEN: ID #:	GROUP/CLASS #:	S								0			\$0.00									\$0.00	\$0.00
NAME:										0			\$0.00									\$0.00	\$0.00
ETH#GEN: ID #:	GROUP/CLASS #:	S								0			\$0.00									\$0.00	\$0.00
NAME:										0			\$0.00									\$0.00	\$0.00

Date \_\_\_\_\_

I, \_\_\_\_\_ (Name of Signatory Party) \_\_\_\_\_ (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

\_\_\_\_\_ on the \_\_\_\_\_ (Contractor or Subcontractor)  
 \_\_\_\_\_; that during the payroll period commencing on the \_\_\_\_\_ (Building or Work)  
 \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, and ending the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_,  
 all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

\_\_\_\_\_ from the full \_\_\_\_\_ (Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

- in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

- Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

NAME AND TITLE	SIGNATURE

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.



**PROPOSAL**

ANN ARBOR WTP BUILDING MANAGEMENT SYSTEM UPGRADE

**PREPARED BY**

Siemens Industry, Inc.

**PREPARED FOR**

TETRA TECH

**ATTN: MR. BRIAN RUBEL**

**DELIVERED ON**

December 17, 2021



**Table of Contents**

- SIEMENS PROPOSAL ..... 3
  - Contact Information ..... 3
  - Scope of Work ..... 4
  - Clarifications ..... 6
  - Sell Price..... 8
  
- Terms and Conditions..... 9
  - Terms & Conditions Link(s) ..... 9
  
- Signature Page ..... 10
  - Signature Page ..... 10



**Contact Information**

Proposal #:	6514671
Date:	December 17, 2021

Sales Executive:	Trey Lim
Branch Address:	45470 Commerce Center Dr. Plymouth, MI 48170
Telephone:	734.928.9071
Email Address:	Trey.Lim@siemens.com

Customer Contact:	MR. BRIAN RUBEL
Customer:	TETRA TECH
Address:	
Services shall be provided at:	

## Scope of Work

We at Siemens Industry Inc. are pleased to provide the following proposal for the above mentioned projects.

If Siemens is the successful bidder on this project, this project scope/proposal needs to be signed and attached to the contract/PO from the awarding contractor prior to being signed and returned by Siemens.

If no project/construction schedule is available at the time of bid for this project, the project will be viewed as being completed during normal working hours with no allowance for shift work, overtime, labor stacking or project compaction. If after award of contract and the release of the project/construction schedule it becomes apparent that multiple shifts, overtime, labor stacking and project compaction is going to happen, Siemens will re-evaluate the labor content of its bid to accommodate any or all of the above. If this re-evaluation identifies that an increase in labor costs will be necessary a quote will be provided for this added cost to be covered by a change order to Siemens for the project.

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### Scope of Work:

1. Siemens will ensure downstream end devices are communicating properly and connect connect BACnet IP DDC controllers on to the New Desigo CC Server.
2. Siemens will migrate the existing Insight BMS software database to new Desigo CC server and provide new HTML5 graphics and install accordingly.
  - Includes Plans for Desigo to be loaded onto (1) customer provided Physical/Virtual Servers ( See minimum specification below ).
  - Desigo CC Feature Set and (1) User Licensing.
  - Migration includes creation of new graphics for Desigo CC.
  - All Panels must be connected to Desigo over existing customers IP Network.
  - Existing Insight BMS will be decommissioned at end of project.
3. Siemens will provide (16) hours of on-site training for the new Desigo CC BMS.
4. PC/Server for the new Desigo CC is excluded and to be supplied by Owner. (PC/Server can be virtual or physical)
5. All existing field panel controllers are assumed to be upgraded to BACnet IP controllers from previous projects.
6. Existing building IT & BMS network will be re-used.
7. Coordination & co-operation of AA WTP IT department is required.

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### Inclusions:

1. Front end labor to work with IT for connectivity of existing Siemens Building Automation Network.
2. Install, Set-up and configuration of new Desigo CC software and License.
3. Includes (1) User License.
4. Includes (500) BA Software Building Automation Points license.

5. Includes (500) SCADA enabler license.
- 

**Exclusions:**

1. Excludes any field repairs or troubleshooting of existing systems.
2. Excludes reconfiguring of existing Siemens panels.
3. Excludes custom reports.
4. Excludes Server Hardware.
5. Excludes modification of existing Sequence of Operation or programming of any existing controllers.

Clarifications

**7.1 Minimum Requirements for Physical Machines**

Hardware	Client (Category: CL)	Small or Medium-Sized Server / FEP (Category: MS)	Large-Sized Server (Category: LS)
<b>System Object Count Range</b>	Not Applicable	≤50K	>50K & ≤150K
<b>Processor</b>	<ul style="list-style-type: none"> <li>Minimum 8th, 9th, or 10th generation Intel Core i5 or equivalent</li> <li>Minimum 2.8 GHz (base clock speed)</li> <li>Minimum 2 cores per running system</li> </ul>	<ul style="list-style-type: none"> <li>Minimum 8<sup>th</sup>, 9<sup>th</sup>, or 10<sup>th</sup> generation Intel Core i7 or equivalent OR</li> <li>Intel Xeon Platinum, Gold, W, or E-22xx with minimum CPU Mark* of 13,000, or equivalent</li> <li>Minimum 2.9 GHz (base clock speed)</li> <li>Recommended 4 cores per running system on typical sites</li> <li>Recommended 6-8 cores per running system on sites running large numbers of Advanced Reports (&gt;1,000 daily).</li> </ul>	
<b>RAM</b>	8GB	16GB	32GB
		Distributed Systems: 64GB for <ul style="list-style-type: none"> <li>Supervisor in a Hierarchical topology</li> <li>Each server in a Meshed topology</li> </ul>	
<b>Hard disk</b>	1 SSD: 256GB	1 SSD: 512GB to 2TB.	
<b>Network card</b>	Gigabit speed		

## 7.2 Minimum Requirements for Virtual Machines

Hardware	Client (Category: CL)	Small or Medium-Sized Server / FEP (Category: MS)	Large-Sized Server (Category: LS)
<b>System Object Count Range</b>	Not Applicable	≤50K	>50K & ≤150K
<b>Processor</b>	<ul style="list-style-type: none"> <li>Minimum 8th, 9th, or 10th generation Intel Core i5 or equivalent</li> <li>Minimum 2.8 GHz (base clock speed)</li> <li>Minimum 2 vCPUs assigned to the VM</li> </ul>	<ul style="list-style-type: none"> <li>Minimum 8<sup>th</sup>, 9<sup>th</sup>, or 10<sup>th</sup> generation Intel Core i7 or equivalent OR</li> <li>Intel Xeon Platinum, Gold, W, or E-22xx with minimum CPU Mark* of 13,000, or equivalent</li> <li>Minimum 2.9 GHz (base clock speed)</li> <li>Recommended 4 vCPUs assigned to the VM</li> <li>Recommended 6-8 vCPUs assigned to the VM on sites running large numbers of Advanced Reports (&gt;1,000 daily).</li> <li>Recommended 8 vCPUs on sites running large MNS systems</li> </ul>	
<b>RAM</b>	8GB	16GB	32GB
		Distributed Systems: 64GB for <ul style="list-style-type: none"> <li>Supervisor in a Hierarchical topology</li> <li>Each server in a Meshed topology</li> </ul>	
<b>Hard disk</b>	1 SSD: 256GB	1 SSD: 512GB to 2TB	
<b>Network card</b>	Gigabit speed		

**Sell Price**

Price Breakdown:	Material (BMS Software & Licenses): <u>\$7,259.00</u> Labor (Insight to Desigo CC Migration): <u>\$24,146.00</u>
Total Quote Price:	<u>\$31,405.00</u>

## Terms & Conditions Link(s)

### Terms and Conditions (Click to download)

[Terms & Conditions \(Projects\)](http://go.siemens.net/15156302)

(http://go.siemens.net/15156302)

[Terms & Conditions \(Products Only\)](http://go.siemens.net/15492770)

(http://go.siemens.net/15492770)

As a result of the global Covid-19 Virus outbreak, temporary delays in delivery, labor or services from Siemens and its sub-suppliers or subcontractors may occur. Among other factors, Siemens' delivery is subject to the correct and punctual supply from sub-suppliers or subcontractors, and Siemens reserves the right to make partial deliveries or modify its labor or services. While Siemens shall make every commercially reasonable effort to meet the delivery or service or completion date mentioned above, such date is subject to change.

## Attachment A

### Riders (Click on rider below to download)

[SI Monitoring Rider](http://go.siemens.net/31208927)

(http://go.siemens.net/31208927)

[SI Online Backup and Data Protection](http://go.siemens.net/25876317)

(http://go.siemens.net/25876317)

[SI UBM or Utility Procurement](http://go.siemens.net/35813877)

(http://go.siemens.net/35813877)

[SI Software License Warranty](http://go.siemens.net/59206587)

(http://go.siemens.net/59206587)

[SI Consulting Rider](http://go.siemens.net/33041159)

(http://go.siemens.net/33041159)

[SI Third Party Rider \(Smart Air Quality™\)](http://go.siemens.net/37893169)

(http://go.siemens.net/37893169)

## Signature Page

### Proposed by:

Siemens Industry, Inc.

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Company

Trey Lim

---

Name

6514671

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Proposal #

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Proposal Amount

December 17, 2021

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Date

### Accepted by:

TETRA TECH

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Company

---

Name (Printed)

---

Signature

---

Title

---

Date

---

Purchase Order #