

MEMORANDUM

TO: Park Advisory Commission

FROM: Adam Fercho, Landscape Architect Capital Project Manager,
Josh Landefeld, Parks & Recreation Services Manager

SUBJECT: Resolution to recommend staff approve a Work Statement with Hubbell, Roth & Clark, Inc. for Engineering Services related to the Demolition of the West Park Bandshell for \$135,790.00

DATE: May 20, 2025

Attached for your review and action is a resolution to recommend staff approve a Work Statement with Hubbell, Roth & Clark, Inc. (HRC) for engineering and construction administration services related to the demolition of the West Park Bandshell, in the amount of \$135,790.00.

In March 2025, staff recommended to the Park Advisory Commission that the West Park Bandshell be demolished and that a comprehensive planning process for West Park be initiated. The bandshell was closed to the public in spring 2021 after a structural assessment revealed significant foundation failures. Following this, staff undertook a multi-year community engagement process to share information about the structure's condition, gather input on the community's vision for West Park, and evaluate potential paths forward.

The proposed Work Statement will allow staff to continue progress toward demolition. Under this agreement, HRC will:

- Develop a demolition plan
- Review applicable regulations and obtain necessary permits
- Prepare construction documents
- Assist with bidding and contractor selection
- Provide construction administration services throughout demolition

In addition, the scope includes engineering and feasibility analysis for a potential overlook at the site after the bandshell is removed.

HRC currently holds a Professional Services Agreement with the Parks and Recreation Service Unit and is available to begin work upon execution of this Work Statement. HRC performed the original structural assessment in 2021 and participated in the subsequent community engagement process. Their team includes architects, structural engineers, and civil engineers, and they offer specialized expertise in water management—an

important factor given the bandshell's location within the Allen Creek corridor.

Parks staff recommends approval of the Work Statement with Hubbell, Roth & Clark, Inc. in the amount of \$135,790.00. Funding is available in the approved FY2025 Parks Maintenance and Capital Improvements Millage Budget.

RESOLUTION TO RECOMMEND STAFF APPROVE A WORK STATEMENT WITH
HUBBELL, ROTH & CLARK, INC. FOR ENGINEERING SERVICES RELATED TO THE
DEMOLITION OF THE WEST PARK BANDSHELL FOR \$135,790.00

Whereas, the West Park Bandshell has been closed to the public since 2021 due to a structural failure of its foundation;

Whereas, staff conducted a multi-year community engagement process to inform the public about the condition of the bandshell, gather input on the future of the site, and evaluate options for the bandshell and the broader park;

Whereas, in March 2025, staff recommended to the Park Advisory Commission that the West Park Bandshell be demolished and that a comprehensive planning process for West Park be initiated;

Whereas, Hubbell, Roth & Clark, Inc. holds a current Professional Services Agreement with the Parks and Recreation Service Unit;

Whereas, Hubbell, Roth & Clark has the technical expertise and background knowledge necessary to perform the required engineering and construction administration services, and was involved in both the structural assessment and public engagement process;

Whereas, funding is available in the approved Parks Maintenance and Capital Improvements Millage Budget;

RESOLVED, That the Park Advisory Commission recommend staff approve a Work Statement with Hubbell, Roth & Clark, Inc. for engineering services related to the demolition of the West Park Bandshell in the amount of \$135,790.00.